

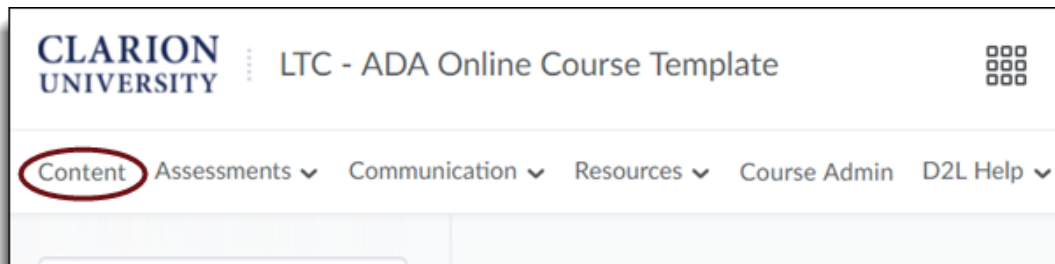
Content

Content is where you find course materials such as the syllabus, lecture notes, readings and assignments.

[Accessing](#) | [Viewing](#) | [Navigating](#) | [Downloading/Printing](#)

Accessing Course Content

Click on the Content link in the course **Navigation Bar**.



Viewing Course Content

When you access the Content tool, you will see the Table of Contents depicting the structure of the course materials. In the left navigation pane it is organized into modules. The numbers next to the model indicates the number of topics in the module. Once a module is selected a completion tracker should be viewed. This is a bar with a percentage and a number out of a number of topics completed. This is a way to monitor how much of a topic is completed and how much is left to do in a particular module.

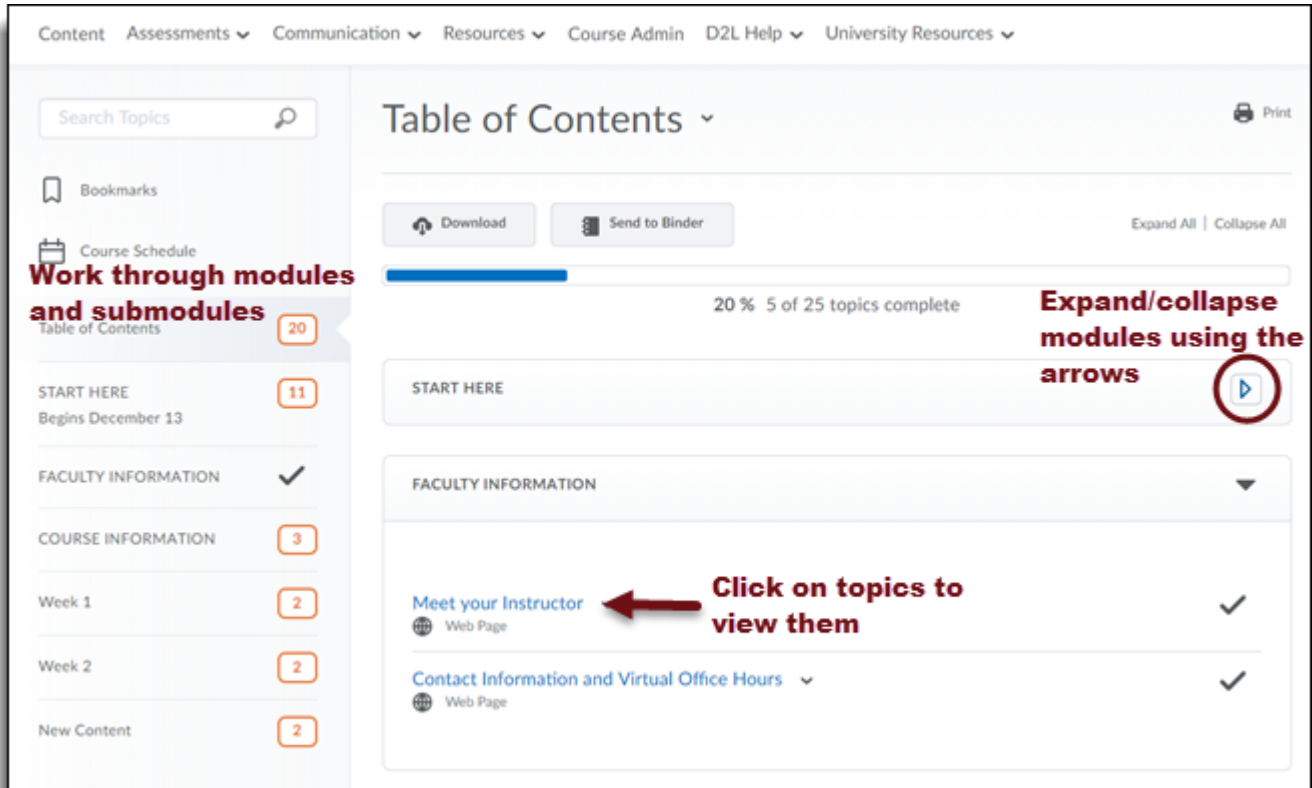
A screenshot of the D2L content viewer interface. On the left is a 'Table of Contents' sidebar with items like 'Syllabus' (11), 'Class notes' (8), and 'Journal Assignments' (2). The 'Class notes' item is selected and circled in red. The main area shows 'Class notes' with a 'Download' and 'Send to Binder' button. Below is a completion tracker bar showing '38.46 % 5 of 13 topics complete', which is circled in red. A table of contents lists 'Preparation' and 'Intro' with checkmarks. A red arrow points to the 'Intro' item with the text 'click on topics to view them'. Another red arrow points to the 'All topics have been completed' text in the sidebar.

D2L includes an in line document viewer. When you click on a topic, the following file types will open in the document viewer: docx, .ppt., .pdf, .html, .txt, .ref and image files such as .jpg and .bmp. All other files have to be downloaded. The document viewer is designed to enable users to view common file types without having them open in an application on their computer.

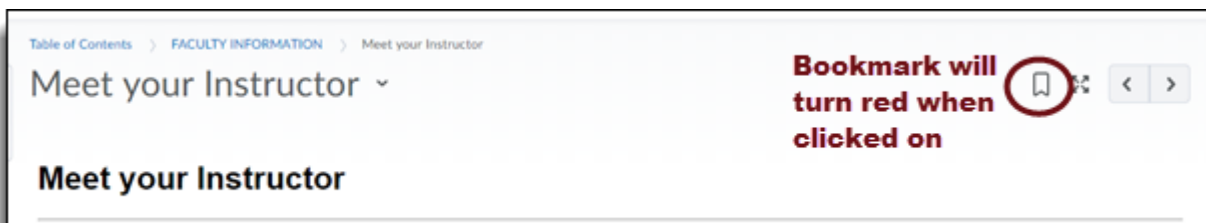
Navigating Course Content

Users can navigate through the course material using:

- The content navigation tools,
- Expand/Collapse content areas, or
- Open content in a new window.



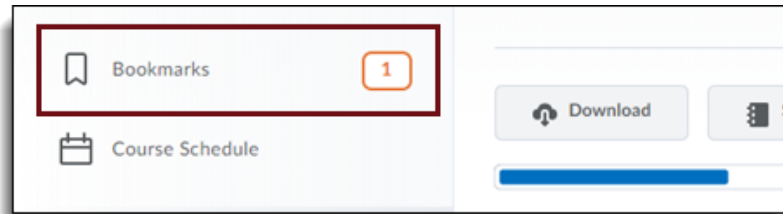
- Alternately, click on a link first, then select **Bookmark** at the top right to create a quick link to frequently visited content.



Bookmark tab will turn **RED** when selected.

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Bookmarks can then be selected to quickly jump to frequently accessed items.



Downloading or Printing

1. In the document viewer, select the download icon in the lower right corner of the viewing frame.
2. Depending on your browser, follow the on screen prompts to open or save the file.
3. Choose “open”, then print through the applications menu.
4. Alternatively, navigate to the computer downloads folder and open the file to print.

Getting Started

Welcome to [enter course name/ID]

I am [insert name], your instructor. For those of you who have only taken face-to-face courses in the past, welcome to the world of online learning! I hope you will find this class intellectually challenging, informing, interactive, and fun.

If you are not familiar with D2L, please watch the [video tour](#).

To begin the course, review all of the items located in this Start Here module and then complete the Start Here Activities.

Your first assignment will be [insert name]. To access [insert name], click [insert navigation]. Good luck in the class!

The lessons for each weekly module will be located here in the **“Content”** section. Each module consists of the following:

- Overview
- Lesson(s) - Readings, PowerPoints, Videos, Articles, etc.
- Assignments -

D2L Resources for Students:

- [Documentation](#) - how to use D2L tools such as discussions, assignments and quizzes
- [Help Desk](#) - 24 x 7 D2L support, toll-free: **1-855-203-5112**

Next Steps

Once you have reviewed all of the Start Here items, Course Information, and Faculty Information, **go to [Week 1]** to begin your course work.

Send to Binder

Download

Print

HTML documents have the option to print

< >

Click the download button at the bottom of the document

Activity Details

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