MyClarion Academic Advising (Degree Audit) Documentation: Viewing a What-If Scenario

A **What-if Report** allows you to preview how a student's completed coursework and coursework he or she plans to take in the future would apply to a new degree program.

- 1. Login to the MyClarion portal and select Advisor Center. (Note: If you are in Faculty Center, simply click the **Advisor Center** tab at the top of the screen to view the **Advisor Center**).
- 2. Now click the **My Advisees** link.
- 3. To view details about a particular student, click the **View Student Details** link. This will take you to a clone of that student's **Student Center**. You can alternatively click the **Student Center** tab at the top of this page. To change the student whom you are viewing, click the **Change Advisee** drop-down menu and select the correct student. Then click the **Change** button.
- 4. On the **Student Center** tab, you will see a clone of the student's **Student Center** page. This is what the student sees when he or she logs into PeopleSoft.
- 5. Under the Academics section, you can view a student's degree progress report by selecting

What-if Report in the other academic drop-down menu. Click on the Go button ($\overset{(>)}{>}$).

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Main Menu > Self Service	> Faculty Center > My Schedule			
			My I	<u>_inks</u> Select One:
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<u>My Class Schedule</u> Shopping Cart	(i) You are not enrolled in	classes.	Under	graduate Admissions Hold details
other academic 🗸			▼ ⊤ c	o Do List
Academic Requirements			No To	
Course History Exam Schedule			Do's.	
Grades			- E	nrollment Dates
Transcript: View Unofficial Transfer Credit: Report	Contact Information			Encollege to Distance
What-if Report other academic	Permanent Address Local	Address	<u>Open</u>	Enrollment Dates

6. You will be taken directly to the What-if Report Selection Screen. Click the Create New Report button to create a new request or you can view a saved what-if report if one was generated previously.

	Create a new requ	lest.	View a saved What-if	Poport
What-if Report Selection				κεροπ.
(Advisor) You may be working with s up a what-if scenario based on differ Report button to set up your what-if	ent academic programs.			
CREATE NEW REPORT	View a Saved What	at-if Report		
	Requested on	08/31/201	1	

- 1. When creating a new request, select the career you wish to model, and up to three combinations of a program, area of study, and concentration. (see screen shot on next page)
- 2. Click the **Browse the Course Catalog** button to choose courses you plan to take in the future and wish to apply to your scenarios. This step is not required.
- 3. When you have finished building your scenarios, click the **Submit Request** button to view your report.

What-If Report

Create What-if Scenario

You may be thinking of changing your program of study or taking certain courses. Using this page, you can set up a what-if scenario based on different academic programs or courses. Click the Submit button to request a degree progress report based on your what-if information.



RETURN TO REPORT SELECTION

Career Scenario

Select a career for which you want the change to take place.

Institution	Career	Catalog Year	
Clarion University of PA	Undergraduate		

Program Scenario

The information that appears on the page by default is your current academic information. You can use the fields below to set up a what-if scenario based on one or more programs of study. You can define up to three scenarios.

Academic Program	Area of Study		Concentration	
UGRD Business Administrati 👻	Accounting BSBA		n/a	•
UGRD Business Administrati 👻	Finance BSBA	8.	Corporate Finance	•
UGRD Business Administrati 👻	Finance BSBA		Personal Financial Planning	•

Course Scenario

Click the "browse course catalog" button and then select courses for inclusion in your course what-if scenario.

browse course catalog

What-If Cou	rse List		View All 🗖 🛛 First	1 of 1 🛛 Last
Course	Description	Units	*Term	Delete
BSAD 490	Adm Decision Making	3.00	2011 FALL -	Û

SUBMIT REQUEST

4. An advisement report based on the information you entered displays.

report last ge	merated on 08/18/2011	12:38PM		
collapse all	expand all			
	𝞯 Taken 🤞	♦ In Progre	ess 😭 Planned	? What-if
University R	lequirements (RG #64)			
General Edu	ication Flags (RG #65)			
General Edu	ication Requirements fo	or Busines	s Majors (RG#285)	
College of E	Business Core Requiren	nents (RG	#56)	
College of F	Business Major Require	mente /D(
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