

MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
APRIL 18, 2013
108 EAGLE COMMONS
CLARION CAMPUS, CLARION, PA 16214

7:00 P.M.

I. RECORDING OF ATTENDANCE

The meeting was called to order by Mr. James, Chairperson, with the following Trustees present:

Dr. Syed Ali-Zaidi
Mrs. Milissa Bauer
Mrs. Susanne Burns
Ms. JD Dunbar
Mr. R. Lee James, Chairperson
Mr. James Kifer, Secretary
Ms. Donna Oberlander
Mr. Randy Seitz
Mr. Howard Shreckengost, Acting Vice Chairperson
Mr. Jeffrey Szumigale
Mr. Darren Young

The following members of the University administration attended the meeting:

Mr. Peter Fackler, Interim Vice President for Finance and Administration
Dr. Jocelind Gant, Assistant to the President for Social Equity and Associate Vice
President for International Programs
Dr. Ronald Nowaczyk, Provost and Academic Vice President
Dr. Christopher Reber, Executive Dean, Venango Campus
Mr. Harry Tripp, Vice President for Student and University Affairs
Dr. Karen Whitney, President

II. Minutes

A motion was made by Dr. Ali-Zaidi, seconded by Mrs. Burns, that the minutes of the February 21, 2013 regular meeting of the Council of Trustees be approved as distributed by mail. The motion carried unanimously.

III. COMMUNICATIONS

A. Public Comments - None

B. Report of Student Senate

Mr. Josh Domitrovich, Vice President of Student Senate, provided a report in the absence of Ms. Sara Dickson, who was participating in the Senior Honors Program presentations. Mr. Domitrovich reviewed upcoming Senate activities, including the annual Reinhard Awards to recognize student and employee contributions to student organizations, the "Come Together Clarion" event to build connections between Clarion campus and community organizations, and Student Senate elections.

C. Report of Faculty Senate

Reporting for Chairperson Dr. Ellen Foster, also involved in the Senior Honors Program event, Dr. Andy Lingwall, Faculty Senate Secretary, indicated that his group would be considering revisions to its constitution at its next full meeting and would plan to bring those changes to the Council of Trustees in July. He further indicated that Senate members had participated in enrollment and budget forums held by the university administration and that Faculty Senate had just held elections with eight new Senators being elected.

D. Council Chairperson's Report

Chairman James reminded the trustees that Spring Commencement was scheduled for Saturday, May 18, with ceremonies at 10 a.m., 2 p.m. and 7:30 p.m. (at Venango College). Mr. James also thanked trustees Burns, Bauer, Dunbar, Oberlander, and Young for representing the Council at the Spring 2013 PACT conference in Harrisburg this week.

IV. REPORTS AND RECOMMENDATIONS OF THE PRESIDENT

A. President

Information Items

1. PASSHE Advocacy Day

Dr. Whitney reported that she had been part of a Clarion University contingency including students who visited with state legislators to review needs of the university and State System. She noted that 24% of the Commonwealth's legislators were either PASSHE alumni or had a PASSHE university in their districts.

2. Presidential 500-Day Plan v. 2, April 2013 Status Report

Dr. Whitney called the trustees' attention to the latest status report on her current 500-Day Plan. She highlighted a new agreement with Butler County Community College and an effort to target certificate programs for individuals wishing to re-enter the workforce in the state's Northern Tier.

3. Class of 2013 and other Outstanding Student Accomplishments

Dr. Whitney shared a list of accomplishments related to acceptances to graduate school, positions secured, and various honors garnered by the university's Class of 2013 and students at large. She noted that the list was a snapshot of student accomplishments produced for the trustees' review.

4. Points of Pride

Dr. Whitney called the trustees' attention to achievements within the university community. She highlighted the April Extravaganza event held at Phipps Conservatory in Pittsburgh to honor the Alumni Association's Distinguished Award recipients and encouraged the trustees to attend future extravaganzas.

5. Announcement

Dr. Whitney announced that Clarion University would host the Creative Rural Class Conference on June 12-13. She noted that the conference would include regional and national speakers about opportunities and ideas surrounding the development and effect of rural creative communities.

6. Report on Social Equity Complaint and Grievance Stats

Dr. Jocelind Gant, Assistant to the President for Social Equity and Associate Vice President for International Programs, presented data on complaints and grievances handled through the Office of Social Equity for 2005-06 to 2012-13. She noted 191 total complaints over that period, with 25 complaints submitted in the current year. Dr. Gant addressed the various categories of complaints received, including those related to harassment, sexual harassment, discrimination, disability, and Title IX and EEOC. She indicated that the most common sanction imposed as a result of the review process was a cease-and-desist letter. Dr. Whitney thanked Dr. Gant for her good work in reviewing complaints.

B. Student and University Affairs

Action Items

1. Proposed 2013-2014 Room Rates

Mr. Tripp reviewed a proposed increase of 2% in residence hall room rates and a proposed increase of 2.5% in meal plan base prices along with a \$50 increase in flex dollars. He noted that all requested increases were to meet increases in wage, hospitalization and retirement costs as well as utilities costs.

Under the new food services contract with Chartwells, Mr. Tripp noted that students would have greater flexibility to use retail operations, including the Gemmell Food Court and Starbucks as well as a new Denny's All Nighter Diner and mobile food truck. He further noted that students would now be able to use their Eagle Dollars at downtown establishments. Mr. James observed that the change would help to create good will with the downtown community.

A motion was made by Ms. Dunbar, seconded by Mrs. Bauer, that the following resolution be approved. The motion carried unanimously.

RESOLVED, by the Council of Trustees, Clarion University, that room rates be set as follows, effective with the Fall semester, 2013:

Double Room Semester	-	\$2494
Double Room Summer Session	-	\$ 831
Double Room Summer Weekly	-	\$ 166
Single Room Semester	-	\$3197
Single Room Summer Session	-	\$1066
Single Room Summer Weekly	-	\$ 213

2. Proposed 2013-2014 Board Rates

A motion was made by Mr. Young, seconded by Mrs. Burns, that the following resolution be approved. The motion carried unanimously.

RESOLVED, by the Council of Trustees, Clarion University, that board rates be set as follows, effective with Summer I semester, 2013:

19 Meal Flex	-	\$1489 semester
14 Meal Flex	-	\$1445 semester
10 Meal Flex	-	\$1180 semester
5 Meal Flex	-	\$ 857 semester
Unlimited Supreme	-	\$1565 semester
Unlimited Value	-	\$1545 semester
Summer Session	-	\$ 430
Summer Weekly	-	\$ 86

Information Items

1. Fundraising Report

Mr. Keefer, CEO of the Clarion University Foundation, Inc., reported that fundraising was well ahead of last year for the same time period, thanks, in part, to an estate gift.

2. Resolution

Mr. Keefer noted the kickoff of the university's next comprehensive capital campaign and the importance of having the trustees' support for such a major undertaking. Mr. Tripp noted that the target amount for the campaign would be determined as a result of the campaign feasibility study to be completed in August and September 2013. Dr. Whitney indicated that college and unit strategic priorities would drive the development of goals for the campaign. Mr. Tripp and Mr. Keefer noted that they would return to the Council of Trustees with additional details on the campaign as they emerged.

A motion was made by Mr. Seitz, seconded by Ms. Oberlander, to approve the following resolution. The motion carried unanimously.

RESOLVE, that the Council of Trustees, Clarion University, approve the following resolution:

WHEREAS, the Clarion University of Pennsylvania Council of Trustees formally acknowledges the need for Clarion's next Comprehensive Capital Campaign; and,

WHEREAS, the Council further acknowledges the great effort, expense, and commitment that will be required to be successful; and,

WHEREAS, the Council provides its support for President Karen M. Whitney to devote the necessary time to support the campaign; and,

WHEREAS, the Council wishes to officially record its support for the Campaign; now, therefore,

BE IT RESOLVED, the Clarion University Council of Trustees endorses and offers its full and untiring support of this effort for the period of 2013 through 2020.

C. Academic Affairs

Action Item

1. Approval of Proposed Academic Calendar for 2014-2015

Dr. Nowaczyk presented the proposed Academic Calendar for 2014-2015, noting that it had been vetted with university governance groups. He reported that Student Senate had voted against the proposed calendar, which featured a 6-week semester break between the fall and spring terms, similar to the calendar for 2012-2013. He noted that student dissatisfaction with the break was related to its length and its inconsistency with national calendars for Inter-Collegiate Athletics. Dr. Whitney noted that local merchants had also expressed concerns about the long break.

Trustees voiced their concerns about the proposed calendar. Mrs. Burns noted problems with Clarion students securing summer internships and jobs given the later conclusion to the spring semester. Mr. Young noted his preference for a spring semester start during the second week of January.

A motion was made by Mr. Szumigale, seconded by Mr. Kifer to approve the following resolution. A roll call vote was taken. The motion did not carry.

RESOLVED, that the Council of Trustees, Clarion University, approve the Academic Calendar for 2014-2015 as submitted by the Division of Academic Affairs.

Dr. Ali-Zaidi	YES
Mrs. Bauer	NO
Mrs. Burns	NO
Ms. Dunbar	NO
Mr. James	YES

Mr. Kifer	YES
Ms. Oberlander	NO
Mr. Seitz	YES
Mr. Shreckengost	NO
Mr. Szumigale	YES
Mr. Young	NO

Dr. Whitney indicated that she would share the trustees' discussion and vote with the PASSHE Chancellor's Office to determine next steps.

Information Items

1. Enrollment Management Update

Dr. Nowaczyk reported that enrollment numbers for fall 2013 had dipped slightly over the last three weeks, with deposits down 17 over the prior year. He shared data on Clarion University undergraduate deposits as well as PASSHE Admissions data. He noted that the only PASSE schools that were reporting increases in applications were Kutztown and Millersville universities.

2. Infusing Creative Activity into KL-12 Curriculum

Dr. Nowaczyk introduced Professor Jeremy Boyle, a first-year faculty member in the Department of Art to share his involvement with The Children's Innovation Project, a Carnegie Mellon University initiative that explores how creativity can be a vehicle for learning. Professor Boyle noted his efforts to bring the project to Clarion University and to establish Clarion as a hub for the "Pittsburgh Kids and Creativity Network."

D. Finance and Administration

Action Item

1. Approval of Demolition of Nair and Wilkinson Residence Halls

Mr. Fackler requested trustee consideration of a resolution affirming their approval for the demolition of Nair and Wilkinson residence halls to make way for the construction of new residential suite-style mixed-use buildings along Main Street.

A motion was made by Mrs. Burns, seconded by Mrs. Bauer, to approve the following resolution. The motion carried unanimously.

RESOLVED, that the Council of Trustees, Clarion University approve the following resolution:

WHEREAS, the Clarion University Foundation, Inc. plans to construct on-campus residential suite-style buildings along Main Street to replace Nair and Wilkinson residence halls; and

WHEREAS, the process to demolish Nair and Wilkinson residence halls is required to meet the project objectives and zoning regulations; and

WHEREAS, the process to demolish Nair and Wilkinson residence halls requires approval from the Commonwealth and the Pennsylvania State System of Higher Education; now, therefore,

BE IT RESOLVED, that the Council of Trustees, Clarion University approves seeking the Commonwealth and Pennsylvania State System of Higher Education approvals to demolish Nair and Wilkinson Halls.

Information Items

1. Budget Update

Mr. Fackler reported that the process was underway whereby university Responsibility Centers (RCs) were presenting their proposed 2013-14 budgets to the university community. He noted that state appropriation and tuition would not be known until July.

2. Status of Facilities Report

Mr. Ric Taylor, Director of Facilities Planning and Management, reviewed facilities projects listed on the Status of Facilities Projects attachment to the trustees' agenda.

V. REPORT OF COMMITTEES

A. Executive Committee

Mr. James reported that the Executive Committee had met on April 12, 2013, and that copies of the minutes from that meeting would be forwarded to trustees.

B. Finance Committee

Action Item

1. Approval of Finance Committee Report

A motion was made by Mr. Kifer, seconded by Mr. Shreckengost, that the following resolution be approved. The motion carried unanimously.

RESOLVED, that the Council of Trustees, Clarion University, approve the Finance Committee report for April 18, 2013.

C. Facilities Committee

Mr. James reminded the Facilities Committee that they would be presenting their annual written report at the July 2013 Council of Trustees meeting. Mr Kifer indicated that he would work with Mr. Fackler's office to arrange for the facilities tour.

D. Nominating Committee

Action Item

1. Election of Officers

Mr. James called on Mr. Szumigale, Nominating Committee Chair, to present the report of the Nominating Committee. Mr. Szumigale presented the following proposed slate of Council of Trustees officers for 2013-2014:

Mr. James Kifer	Chairperson
Ms. JD Dunbar	Vice Chairperson
Mrs. Milissa Bauer	Secretary

The floor was opened for additional nominations. There were none forthcoming.

A motion was made by Mr. Seitz, seconded by Mr. Young, to accept the slate of officers for 2013-2014 as presented by the Nominating Committee. The motion carried unanimously.

Mr. James congratulated the incoming officers. Ms. Dunbar and Dr. Whitney recognized the outstanding leadership of Mr. James as Council Chairperson for the past eight years.

VI. UNFINISHED BUSINESS - None

VII. NEW BUSINESS - None

The trustees entered into executive session at 8:50 p.m. to discuss personnel matters and returned to public session at 9:27 p.m.

VIII. ADJOURNMENT - The meeting was adjourned at 9:30 p.m.

Respectfully submitted



James Kifer, Secretary
Council of Trustees