

Clarion University
Council of Trustees' Regular Meeting
Via Zoom
Thursday, April 22, 2021
4:00 p.m.

Agenda

Pledge of Allegiance

Call Meeting to Order and Roll Call of Board Members

Public Comments

Consent Agenda Chair, JD Dunbar

1. Approval of the February 18, 2021, meeting minutes – See Item 1
2. Approval of the Trustee Finance Committee Purchasing Report – See Item 2
3. Approval of the Capital Program Submissions – See Item 3
4. Approval of the 2021-2022 Housing and Dining Rates – Item to be distributed to Trustees prior the meeting.

RESOLVED, that the Council of Trustees, Clarion University, approve the Consent Agenda for April 22, 2021.

Committee Reports

1. Nominating Committee.....R. Lee James

New Business

1. ResolutionsJD Dunbar

Old Business.....JD Dunbar

Report of Venango Campus Hope Lineman

Report of Venango Student Senate..... Keely Ritter

Report of Clarion Student SenateChelsea Mason

Report of Student Trustee Kaitlyn Krupa

Report of Finance, Administration and FacilitiesLen Cullo

1. Grant Awards and Contracts – See Item 4

2. Status of Facilities Report – See Item 5

Report of University Advancement Jim Geiger

Report of Student Affairs Susanne Fenske

Report of Faculty Senate Jacqueline Knaust

Report of Academic Affairs Pam Gent

Report of Enrollment Management David Dollins

Report of the Board of Governors..... Neil Weaver

**Report of the Office of Diversity, Social Equity, &
Multicultural Education** Rogers Laugand, III

Report of the President President Pehrsson

Report of PACT Milissa Steiner Bauer

Report of the Clarion University Foundation, Inc. Jim Kifer

Report of Council Chair JD Dunbar

Human Resources – See Item 6

Important Dates

Council of Trustees’ Upcoming Meeting Date: July 22, Sept. 23, Nov. 18
Spring PACT – April 28

Adjournment

**MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
THURSDAY, FEBRUARY 18, 2021
VIA ZOOM
PUBLIC MEETING
4:00 P.M.**

I. RECORDING OF ATTENDANCE

Chairwoman, JD Dunbar called the meeting to order at 4:00 p.m. with the following Trustees present:

Mrs. Susanne Burns
Ms. JD Dunbar, Chairwoman
The Honorable R. Lee James
Mr. James Kifer, Secretary
Ms. Kaitlyn Krupa, Student Trustee
Mr. Brendan Shepherd
Mr. Howard Shreckengost
Mr. Neil Weaver

ABSENT: Ms. Milissa Steiner Bauer, Vice Chairwoman
The Honorable Donna Oberlander
Mr. Larry Pickett

The following members of the University administration attended the meeting:

Dr. Dale-Elizabeth Pehrsson, President
Mr. Len Cullo, Vice President, Finance and Administration
Dr. Laura Delbrugge, Dean, College of Arts and Sciences
Mr. David Dollins, Vice President, Enrollment Management
Dr. Susanne Fenske, Vice President, Student Affairs
Dr. Phillip Frese, Dean, College of Business and Information Sciences
Mr. Timothy Fogarty, Associate Vice President, Administration
Mr. James Geiger, Vice President, University Advancement
Dr. Pam Gent, Provost and Academic Vice President
Mr. Rogers Laugand, Director, Diversity, Equity & Multicultural Affairs
Ms. Hope Lineman, Dean, Career and Workforce Development
Dr. Gwen Price, Dean, College of Education, Health and Human Services

II. PUBLIC COMMENTS – None.

III. APPROVAL OF THE CONSENT AGENDA

Chairwoman Dunbar presented the Consent Agenda and asked if any items needed removed for further discussion.

1. Approval of the November 19 & December 22, 2020, meeting minutes.

A motion was made by Trustee Weaver, seconded by Trustee Krupa, to approve the February 18, 2021, Consent Agenda.

A roll call vote was taken with the following results:

Mrs. Sue Burns	YES
Ms. JD Dunbar	YES
Mr. R. Lee James	YES
Mr. James Kifer	YES
Ms. Kaitlyn Krupa	YES
Mr. Brenden Shepherd	YES
Mr. Howard Shreckengost	YES
Mr. Neil Weaver	YES

The motion carried.

IV. COVID-19 UPDATE

Tim Fogarty reported that we now are four weeks into the semester and have more activity on campus. The classrooms are being cleaned and sanitized between classes. Ionizing units were installed in the campus buildings. They are working on getting vaccines for employees and students. The COVID-19 Response Team meets regularly and plan to open as fully as possible in the fall while at the same time monitoring the CDC guidelines to be sure we are in line with the regulations and guidelines.

V. STUDENT HIGHLIGHT

Trustee Krupa reported on the COVID-19 Student Taskforce led by a team of student leaders who work to encourage and educate fellow peers to follow CDC and state guidelines in preventing the spread of the Coronavirus infections. She introduced the six subcommittee chairs who attended the meeting.

VI. REPORT OF ACADEMIC AFFAIRS

Dr. Pam Gent reported that students are participating in clinicals, externships and student teaching this semester. Face-to-face and multi-mobile classes are in session. She is working with CalU/EU to coordinate the academic calendars for next year. This will allow additional course sharing and provide more

opportunities for faculty and students. She noted that Clarion nursing students are volunteering to give vaccines at Butler Health Systems, the U.S. News and World Report ranks Clarion University online nursing program 32nd best in the entire USA, and the SBDC assisted 1000 clients with small businesses CARES ACT funding.

VII. REPORT OF THE CLARION UNIVERSITY FOUNDATION, INC.

Trustee Kifer reported that the Board met on February 4 and approved the donation to the University in support of scholarships and the purchase of gifts for graduates during the pandemic. The donation comes from the sale of the Barnes Center. Max Smith and Trustee Kifer are representing the Clarion University Foundation on the integration subcommittees. They are working on restructuring the Board's subcommittees.

VIII. REPORT OF FINANCE, ADMINISTRATION AND FACILITIES

Mr. Cullo reviewed the contract and grant awards that was noted in the agenda. He indicated the equipment for the Tippin Gymnasium weight room will be installed by March 9. He received allocations from DGS for the renovations of the Tippin Gymnasium. They are working on plans for the renovation of Egbert.

IX. REPORT OF THE OFFICE OF DIVERSITY, SOCIAL EQUITY, & MULTICULTURAL EDUCATION

Rogers Laugand mentioned the upcoming events for Black History Month and the 9th Annual Martin Luther King Jr. Celebration. His office is providing Title IX and DEI training for students and employees.

X. REPORT OF STUDENT SENATE

Chelsea Mason reported that Senate elections took place with 124 voters which was more than in past elections. They are working with the Center for Career and Professional Development for resume building. That event will be offered in April. Senate is looking into a scholarship to help students pay activity fees who do not attend events to which fees are allocated.

XI. REPORT OF STUDENT TRUSTEE

Trustee Krupa introduced her fellow student trustees from Cal and Edinboro Universities who attended the meeting. She provided an update on the Student Trustee search that will be completed mid-March and submitted to the BOG for their approval at their April meeting.

XII. REPORT OF FACULTY SENATE

Dr. Jackie Knaust reported that Senate has been working on General Education programs and Inquiry Seminars, participating on integrating Faculty Senate for NewU, and reviewing curriculum changes.

XIV. REPORT OF UNIVERSITY ADVANCEMENT

Jim Geiger reported they would not be hosting an Alumni weekend this June due to COVID-19 but are planning events for homecoming weekend in the fall. He announced the Fans in the Stands campaign where you can purchase a Fan Cutout in Tippin Gymnasium and Memorial Stadium for spring athletic competitions. Donations go toward the Golden Eagle Athletic Partners Fund. Trustee James challenged all trustees to participate in this campaign.

XV. REPORT OF THE BOARD OF GOVERNORS

Trustee Weaver reported that the BOG transformed some of their policies that were outdated. Act 50 of 2020 empowers the BOGs to make the appointment of students to serve on the Council of Trustees for the universities. They approved the appointment of Lock Haven University Interim President and the extension of appointment of Cheyney University President. The Board approved the State System to enter into a contract with SERS for \$825 million to prefund unfunded liability through the issuance of bonds to create positive cash flow.

XVI. REPORT OF ENROLLMENT MANAGEMENT

David Dollins reported that it has been a challenging year for recruiting students with the out-of-state travel restrictions by the Pennsylvania Governor. They are trying to increase student engagement using social media and text messaging. They are working with students to complete their FASFA forms. They are working toward moving to one enrollment team for the admissions process for NewU.

XVII. REPORT OF STUDENT AFFAIRS

Dr. Susanne Fenske reported that they are performing surveillance testing in the residence halls and for other volunteer students. They received a very low positive rate, only one percent. The Greek Life Office is reactivating two student organizations. All athletes are competing this spring with the exception of football. Students are signing up for fall 2021 housing. They reported record number, 65 percent, scholar athletes who obtained a 3.2 GPA or above this semester. They are collaborating campus programming with CalU/EU. They received several donations for items for the Resource Room. The Foundation implemented a sponsor match your gift that raised \$20,000 for the Resource Room.

XVIII. REPORT OF PACT

Trustee Burns provided the PACT report in Trustee Bauer's absence. The spring conference will be held on April 28 and will include topics on Diverse, Open and Inclusive Campuses presented by Dr. Denise Pearson, PASSHE; training for trustees; and students' interaction to help understand from their perspective.

XIX. REPORT OF THE PRESIDENT

President Pehrsson is working with the State System on retirement incentives. The integration working groups will have their final recommendations for the Chancellor by April 1. The Presidents recently made their recommendation to the NCAA to maintain three athletic programs for the integration process.

XX. REPORT OF COUNCIL CHAIR

Trustee Chairwoman Dunbar noted Shakespeare's famous line, a line later borrowed by author John Steinbeck, "The Winter Of Our Discontent," as it might be said this was everyone's "Winter of Our Discontent." She referenced the change endured this past year not only with the pandemic but with State System sustainability and integration. Chair Dunbar cited her list of meetings, and indicated that she calls trustees who often have the perspective to 'read the sea.' She selects a book at each "Chair's Report" to acknowledge extraordinary service and suggested that VP Jim Geiger earned this book and will provide it to him not to suggest a change in any behavior by VP Geiger, who has been exemplary, but to ratify what he has been doing all along."

XXI. UNFINISHED BUSINESS – None.

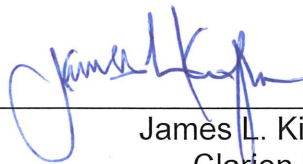
XXII. NEW BUSINESS – None.

XXIII. ADJOURNMENT AND NEXT MEETING

A motion was made by Trustee Kifer and Krupa simultaneously, seconded by Trustee Shreckengost to adjourn the meeting.

Meeting adjourned at 6:25 p.m. The next meeting of the Council of Trustees will be Thursday, April 22, 2021.

Respectfully submitted



James L. Kifer, Secretary
Clarion University
Council of Trustees

**Council of Trustees' Meeting
April 22, 2021**

List of Purchases \$19,400 and Above
Approved by the Trustees' Finance Committee – June 12, 2020

	Vendor	General Description	PO Total	Begin Date	End Date
1.	Knight Athletics	Rails for Existing Bleachers	\$61,150.00	Upon Approval	6/30/2020
2.	Laerdal Medical Corporation	Manikin SimMom for Simulation Lab Ralston BSN Nursing Program	\$71,682.93	Upon Approval	6/30/2020
3.	Howard Industries	New Signage	\$165,199.31	2/26/2020	6/30/2020
4.	Dunkel Roofing Co. Inc.	Roof Repair Services	\$450,000.00 max/5 years	1/24/2020	11/30/2024
5.	EAB Global	Strategic Enrollment Management Services	\$250,000.00/ 3 years	10/23/2019	6/30/2020
6.	Equipment Marketers	Washers and Dryers for Tippin	\$59,432.00	Upon Approval	6/30/2020
7.	Tom Brown Performance Floors	Refinish Student Rec Center Gym Floor	\$47,000.00	Upon Approval	10/1/2020
8.	Health Services of Clarion	Physician Services	\$230,000.00/ 5 yrs	7/1/2020	6/30/2025
9.	Servco Services, Inc.	Cleaning Services for Reinhard Villages	\$45,240.00	8/12/2020	12/31/2020
10.	Horizon Information Services & CRCS, Inc.	Tele-Data Repair/Installation Services	\$152,250.00 /5 yrs \$164,787.00 /5 years	5/13/2020	6/30/2025

Clarion University – Capital Program Submission 2021-2022**General Narrative**

The 2021-2022 Capital Program Submission includes previously identified full building renovations for Becker Hall and for the Marwick Boyd facility. The inclusion of these two facilities follows the Campus Master Plan, which calls for major renovation of these two facilities in the 2024 to 2033 phase of the Master Plan.

If funded, the university would have the ability to work with the System Office and Commonwealth Department of General Services (DGS) to modify the planned renovation or re-direct the funding to other facilities based on changes that may occur due to current integration planning.

Becker Hall Renovation **\$25 Million**

(Submitted in 2010 at \$14.4 Million. The Master Plan has an escalated cost of \$25 Million for Year 2025)

This project to accomplish a life cycle renovation of Becker Hall will correct deficiencies identified in a detailed building systems analysis performed by architectural and engineering consultants while developing the Facilities Master Plan.

The facility, constructed in 1972, presently serves Communications and Computer Science programs and possesses its original complement of electrical and environmental systems equipment. It contains five heating, ventilating, and air conditioning systems which have all exceeded their useful service life and can no longer operate efficiently or be maintained economically.

Communications systems within the building are presently operating at their maximum designed capacity, which does not accommodate the facility's present mission that is focused on the science and technology disciplines.

Additionally, the unique room configurations in the building, originally designed to support experimental middle school programs, do not accommodate effective teaching and learning in the present technologically sophisticated environment, particularly with regard to the communications and computer science courses taught in the facility. Therefore, a complete renovation of Becker Hall is necessary for at least two reasons. First, its building systems must be renewed if it is to continue as a viable facility, regardless of the programs it supports. Second, its renewal is particularly critical to its present mission in that it has a direct role in providing graduates with talents that support the Commonwealth's alliances with technologically based industries.

Renovate/Expand Marwick Boyd \$33 Million

(Submitted in 2010 at \$26.2 Million. The Master Plan has an escalated cost of \$32.4 Million for Year 2024)

The Marwick Boyd Fine Arts Center, a facility of approximately 87,000 square feet, was constructed in 1969 and is in need of a life cycle renewal renovation to support existing and future academic programs in this building as well as public auditorium/theatre space. Electrical and structural systems are marginal and none of the arts facilities meet present day code requirements.

Accomplishing this project would correct code and accessibility deficiencies, enhance public auditorium/theatre space, consolidate and

improve arts programs in one facility, and bring space allocations for the arts and allied academic programs in line with System Standards.

Clarion University of PA

Item 4

New Grants

Awarded between 02/01/2021 and 03/31/2021

Grant Name	Director	Amount
HRSA-White Part C	Dr. David Miller-Martini	\$ 398,128
ARC Power Peer Support	Dr. Jennifer May	49,104
HEERF 2 Strengthening Institutions	Ms. Tamara Varsek	242,812

Clarion University
Information Items for April 22, 2021 Council of Trustees' Meeting
Status of Facilities Projects

Building	Project	Number	Fund Source	Amount	Status	Project Completion Date
Tippin Gym	Renovation/Construction	CL-696	CA	\$41,900,000	C	March 2021
Stevens/Moore Hall	ADA Accessibility Improvements	CL-775	CA	\$5,000,000	UC	May 2021
Still Hall	Server Room Fire Extinguishing	CL-796	DM	TBD	RB	Summer 2021
Office Consolidation	Facility Space Renovation, Consolidation, and Demolition	CL-404-64	CA	\$7,300,000	ID	TBD

Notes -

Still Hall Roof Replacement - *Project removed after review determination made roof is in acceptable condition*

*** Stevens/Moore** - *all but elevators & landscaping to be completed by early April. Elevators delayed at vednor level*

****Still Hall Server Room Fire Extinguishing** - *Single bid received was double the estimated project cost; new bids being sought using an alternative fire suppressions system that should be within budget*

***** Office Consolidation** - *initial design completed; under review by DGS in preparation for bidding*

Source of Funds	Status
EG = Education & General Funds	P = Planning
AX = Auxiliary	ID = In Design
DM = Deferred Maintenance	B = Bidding/Contracting
CA = Capital Appropriation	UC = Under Construction
G = Grants	C = Complete
SA = Student Assessment	AF = Awaiting Funds
SR = Special Revenue (e.g., Parking Fees, etc.)	AS = Awaiting Scheduling
CL = Cancelled	RB = Rebid

Human Resource Report

April 22, 2021

A. President's Office

1. Retirement

Jamison, Ann, President's Office, April 23, 2021

B. Academic Affairs

1. Appointments

Faculty – E & G Funded

Department	Credits	Faculty Appointed	Term (Summer 2021)
Library Science	3	2	06/07/2021 – 07/09/2021
Library Science	3	1	07/12/2021 – 08/12/2021
Finance/Law/Accountancy			
Real Estate	3	1	06/07/2021 – 08/12/2021
Social Science	3	1	06/07/2021 – 08/12/2021

2. Appointment - Temporary

Management / Staff

Havranek, Timothy; College of Business Administration/Information Sciences, 03/01/2021

3. Retirements

Support Staff

Miller, D. Kay, Library Services, June 25, 2021

Sheesman, Karen, Library Services, March 26, 2021

Manager

Selker, Steven, Computing Services, April 9, 2021

Faculty

Ashcraft, Donna, Psychology, June 30, 2021

Howe, Marilyn, Education, June 30, 2021

Potter, Randall, Psychology, June 30, 2021

Prezzano, Susan, Social Sciences, June 4, 2021

Bodziock, Joseph, English and Modern Languages, August 24, 2022

C. Finance and Administration

1. Appointment

Manager

Thomas, C. George, Manager 200, Director of Facilities Management and Operations, Full-Time, Regular, February 5, 2021

2. Retirement

Support Staff

Evans, Gary, Facilities Maintenance, April 23, 2021
McCauley, Patrick, Facilities Maintenance, June 4, 2021
Bish, Robin, Purchasing, June 25, 2021

3. Termination

Support Staff

Long, Windy, Custodial Services, February 12, 2021

D. Student Affairs

1. Retirement

Coach

Hrovat, David, Athletics, June 30, 2021

Support Staff

McCord-Wolbert, Gretchen, Health Center, April 23, 2021

E. Enrollment Management

1. Classification

Support Staff

Neiswonger, Toni, Clerk 3 (from Clerk Typist 2), Full-Time, Regular, Admissions, July 6, 2020