

**COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA**

**APRIL 23, 2015
ROOM 107-108 EAGLE COMMONS
CLARION, PENNSYLVANIA 16214**

7:00 P.M.

AGENDA

Pledge of Allegiance

- I. Roll Call
- II. Approval of Minutes of the Regular Meeting of February 19, 2015
- III. Communications
 - A. Public Comments
 - B. Report of Student Senate
 - C. Report of Faculty Senate
 - D. Report of Council Chairperson
- IV. Reports and Recommendations of the President
 - A. President Whitney

Action Items

- 1. Approval of Proposed Clarion University Policy on Protection and Supervision of Minors on Campus – See Attachment A. – Dr. Jocelind Gant, presenter

Background – Board of Governors Policy 2014-01-A, Protection of Minors, mandates that each Pennsylvania State System of Higher Education (State System) University establishes and implements policies and procedures that promote the safety and security of children (under the age of 18) in all programs on campus and University sponsored programs off campus. Pursuant to the

Policy, the University is required to maintain a registry of individuals who have direct contact, interact with, treat, supervise, chaperone or otherwise oversee minors and of programs for minors. Programs for minors are required to address, among other things, safety and security training, staffing ratios, transportation and housing requirements.

In addition, the Policy makes clear that University employees, volunteers and some contractors are mandated reporters who are required to report child abuse.

BOG Policy 2014-01-A further mandates that the University policy sets forth criminal background screening policies and procedures in accordance with applicable procedures, standards and guidelines issued by the State System Chancellor. In addition, the Pennsylvania legislature amended the Child Protective Services Law (Act 153 of 2014), with amendments taking effect on December 31, 2014, to require State System employees and volunteers who have direct contact with children to obtain clearance checks.

RESOLVED, that the Council of Trustees, Clarion University, approve the proposed policy on *Protection and Supervision of Minors*, as submitted by the President on this 23rd day of April, 2015.

Information Items

1. PASSHE Update
 2. April 2nd Meeting with the Governor
 3. Advocacy Day and Spring 2015 PACT Conference
 4. Class of 2015 and other Outstanding Student Accomplishments
 5. Presidential 500-Day Plan April 2015 Status Report (To be distributed at meeting.)
- B. Academic Affairs – Dr. Nowaczyk, Provost and Academic Vice President

Action Items

1. Approval of Proposed Bachelor of Science in Sport Management

Resolved, that the Council of Trustees, Clarion University of Pennsylvania, approve the Bachelor of Science in Sport Management to move forward to the Board of Governors of the State System of Higher Education for final approval.

2. Approval of Proposed Master of Science in Applied Data Analytics

Resolved, that the Council of Trustees, Clarion University of Pennsylvania, approve the Master of Science in Applied Data Analytics to move forward to the Board of Governors of the State System of Higher Education for final approval.

Information Items

1. Introduction of Dr. Roxanne Gonzales, Executive Dean, Venango College
2. Enrollment Update
3. Appointments

Faculty - E & G Funded

Adams, William; 100%-time Instructor (Step 1), Communication Department, January 10, 2015 through May 29, 2015

Bladen, Laurie; Full-time Instructor (Step 1), Nursing Department, January 10, 2015 through May 29, 2015

Frakes, Susan; 25%-time Instructor (Step 1), Library Science Department, January 10, 2015 through May 29, 2015

Guth, William; 25%-time Instructor (Step 1), Justice, Law, Technology & Liberal Arts Department, January 10, 2015 through May 29, 2015

Haines, Martina; 25%-time Instructor (Step 1), Library Science Department, January 10, 2015 through May 29, 2015

Hissam, Michael; 75%-time Instructor, Communication Department, January 10, 2015 through May 29, 2015

Juli, Sharon; 75%-time Instructor, Social Sciences Department, January 10, 2015 through May 29, 2015

Legum, Benjamin; Full Time Professor, (Step 12), Justice, Law, Technology and Liberal Arts Department, July 1, 2014 through June 30, 2015

Marsteller, Matthew; 25%-time Instructor (Step 2), Library Science Department, January 10, 2015 through May 29, 2015

Mulcahy, Richard; 25%-time Instructor, Justice, Law, Technology & Liberal Arts Department, January 10, 2015 through May 29, 2015

Snell, Cynthia; 25%-time Instructor (Step 1), Library Science Department, January 10, 2015 through May 29, 2015

Walsh, Jane; 100%-time tenure track Assistant Professor (Step 2), Social Sciences Department, August 22, 2015

Weckerly, Maureen; 33%-time Instructor (Step 1), Communication Sciences Disorders Department, January 10, 2015 through May 29, 2015

Whitcomb, Shannon; 50%-time Instructor, Justice, Law, Technology & Liberal Arts Department, January 10, 2015 through May 29, 2015

Williams, Drew; 50%-time Instructor, Visual and Performing Arts Department, January 10, 2015 through May 29, 2015

Administrator

Agostino, Christine; State University Administrator 1, Assistant Registrar, Registrar Office, February 16, 2015

Staff

Love, Jillian; Clerk Typist 1, Registrar Office, February 2, 2015 through June 12, 2015

3. Retirements

Faculty

Goodman, Greg; Department of Education, July 3, 2015

Kole, James; Department of Academic Enrichment, May 30, 2014 (missed in 2014)

Lovelace, John; Interim Director/Assistant Director of EOP/Act 101 Program, March 20, 2015

Vilberg, Thomas; Department of Psychology, June 30, 2015

C. Finance and Administration – Mr. Cullo, Vice President

Action Items

1. Approval of Fees for 2015-2016

Note: Pricing information will be provided to trustees at the April 23, 2015 Council of Trustees Workshop.

2. Approval of Request for Flood Mitigation Grant

BE IT RESOLVED that Clarion University of Pennsylvania of Clarion & Venango Counties hereby requests a Flood Mitigation grant from the Commonwealth Financing Authority of the Commonwealth of Pennsylvania to provide funding to support a \$222,725.00 project for Mitigation, Engineering, and Maintenance; and

BE IT FURTHER RESOLVED that Clarion University hereby designates Karen M. Whitney, President, and Leonard A. Cullo, Jr., Vice President for Finance & Administration, as the officials to execute all documents and agreements between the Clarion University of Pennsylvania and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Information Items

1. Budget Update

2. Status of Facilities Report – See Attachment B.

3. Temporary Appointment

Support Staff

Ditz, Damien, Grounds Laborer, (Full-Time, Temporary), Facilities Management, April 6, 2015

Thompson, Daniel, Custodial Worker 1, (Full-Time, Temporary), Facilities Management, March 2, 2015

4. Retirements

Support Staff

Reitz, Michael, Motor Pool, Facilities Management, March 31, 2015

Duffee, Gary, Auxiliary Services, Facilities Management, March 20, 2015

5. Grants Awarded between February 1, 2015, and March 31, 2015

<u>Grant</u>	<u>Amount</u>	<u>Director</u>
CKC Course Alignment Grant	\$10,805.50	Dr. LouAnn Bonnett

E. Student Affairs – Dr. Karen Whitney

1. Introduction of New Coaches

2. Appointments

Manager

Fenske, Susanne, Strategic Leadership 240; Vice President for Student Affairs, (Full-Time, Regular) Student Affairs, July 6, 2015

Coach

Cooper, Jermaine, Assistant Women's Basketball Coach, (Full-Time Regular), Intercollegiate Athletics, February 9, 2015

Weibel, Christopher, Head Football Coach, (Full-Time, Regular), Intercollegiate Athletics, February 9, 2015

Support Staff

Gercie, Frank, Stock Clerk 1, (Full-Time, Regular), Intercollegiate Athletics, March 9, 2015

F. University Advancement – Mr. Geiger, Vice President

Information Items

1. Fund-raising Report

V. Report of Committees

A. Executive Committee

B. Finance Committee

1. Approval of Finance Committee Report – See Attachment C.

RESOLVED, that the Council of Trustees, Clarion University, approve the Finance Committee report of April 23, 2015.

- C. Nominating Committee

Action Item

1. Election of Officers

- C. Facilities Committee – The Facilities Committee will tour campus facilities and present its written report at the July meeting of the Council of Trustees. Committee members are:

Mr. Randy Seitz, Chair
Mrs. Milissa Bauer
Mrs. Susanne Burns
Mr. James Kifer
Student Trustee – Awaiting appointment by Governor

- VI. Unfinished Business

- VII. New Business

- A. Call for Executive Session

- 1 Report of Presidential Leadership Review Committee and Discussion of President's Annual Performance Evaluation

- VIII. Next Meeting (July 16, 2015 at the Clarion campus) and Adjournment