

**REVISED**

**COUNCIL OF TRUSTEES  
CLARION UNIVERSITY OF PENNSYLVANIA**

**APRIL 21, 2016  
ROOM 107-108 EAGLE COMMONS  
CLARION, PENNSYLVANIA 16214**

**7:00 P.M.**

**AGENDA**

Pledge of Allegiance

- I. Roll Call
- II. Approval of Minutes of the Regular Meeting of February 18, 2016
- III. Communications
  - A. Public Comments
  - B. Report of Student Senate
  - C. Report of Faculty Senate
  - D. Report of Council Chairperson
- IV. Reports and Recommendations of the President
  - A. President Whitney

**Information Items**

- 1. PASSHE Update
- 2. Advocacy Day and Spring 2016 PACT Conference
- 3. Points of Pride
- 4. Colleges Student and Faculty Spotlight
- 5. Presidential 500-Day Plan April 2016 Status Report (To be distributed at meeting.)

B. Academic Affairs – Dr. Nowaczyk, Provost and Academic Vice President

Information Items

1. Enrollment Update
2. Appointments

Faculty – E & G Funded

Collins, Shawn; 100%-time Assistant Professor (Step 2), Tenure Track, Biology and Geosciences Department, August 20, 2016

Dworek, Kristina; 100%-time Assistant Professor (Step 4), Tenure Track, Communication Sciences and Disorders Department, August 20, 2016

Ketley, Cristin; 100%-time Assistant Professor (Step 1), Tenure Track, Special Education Department, August 20, 2016

Petricini, Thomas; 20%-time Instructor (Step 1), Nursing Department  
February 1, 2016 through May 28, 2016

Thomas, Jessica; 100%-time Assistant Professor (Step 1), Tenure Track, Biology and Geosciences Department, August 20, 2016

Thornton, Bridget; 25%-time Instructor (Step 1), Human Services, Rehabilitation, Health and Sport Sciences Department, January 9, 2016 through May 28, 2016

Grant Funded

Administrator

Mullen, Matthew, State University Administrator 1 (Full-Time, Regular), Student Success Coach, Student Success Center, February 1, 2016

Manager

Naugle, William; Coordinator for English as a Second Language (ESL) and International Programs, February 22, 2016

Staff Support

Stephens, Karena, Clerk Typist 2 (Full-Time, Regular), Lateral Transfer to Center for Leadership & Involvement from Student Financial Services/Admissions, March 14, 2016

Gatesman, Maria, Clerk Typist 2 (Full-Time, Regular), Computing Services, February 29, 2016

Hiles, John, Building Maintenance Foreman (Full-Time, Regular), Lateral Transfer to Venango College Maintenance from Facilities Management, February 22, 2016

3. Retirements

Faculty

Seybold, Virginia; Nursing Department, May 31, 2016

## 4. Resignation

Manager

Leach, Matthew, Coordinator for English as a Second Language, International Programs,  
February 20, 2016

## 5. Chairperson

Faculty

Martin, Basil; Library Service Department, effective February 26, 2016 through April 30, 2017

## C. Finance and Administration – Mr. Cullo, Vice President

Action Items

## 1. Approval of Fees for 2016-2017 – (See Attachments B, C, &amp; D)

RESOLVED, that the Council of Trustees, Clarion University, approve the proposed locally set fees for 2016-2017.

Instructional Support Fee (Paid by all students)  
Student Fee (Paid by Clarion campus and Clarion Online students)  
Student Center Fee (Paid by Clarion campus students)  
Recreation Center Fee (Paid by Clarion campus students)  
Student Support Fee (Paid by Venango campus students)  
Board Rate (Paid by Clarion campus students in university-owned housing and others)

## 2. Approval of Proposed Course Fee

RESOLVED, that the Council of Trustees, Clarion University, approve the proposed Course Fees, effective fall 2017. (See Attachment E)

Information Items

## 1. Budget Update

## 2. Status of Facilities Report – (See Attachment A)

## 3. Appointment

Manager

Hoffman, Crystal, Staff Accountant (Full-Time, Regular), Accounting Services, February  
29, 2016

Support Staff

McGinley, Justin, Temp Controls/HVAC Technician (Full-Time, Regular), Facilities Management, February 8, 2016

Kemmer, Terri, Fiscal Assistant (Full-Time, Regular), Accounting Services, February 22, 2016

## 4. Classification

Staff Support

Bellesfield, Joshua, Electrician (from Plumber), Facilities Management, March 9, 2016

## 5. Promotion

Staff Support

Kendra, Bruce, Custodial Worker 2 (from Custodial Worker 1), Facilities Management, March 16, 2016

Bashline, Roger, Custodial Worker 2 (from Custodial Worker 1), Facilities Management, December 16, 2015

## 6. Grants Awarded between February 1, 2016, and March 31, 2016

<u>Grant</u>	<u>Amount</u>	<u>Director</u>
Take Five Respite Program	\$ 5,000	Dr. Mark Lepore
Montgomery County Intermediate Unit	\$ 10,000	Dr. Janis Jarecki-Liu
SBDC 2016	\$220,837	Dr. Kevin Roth

## D. Student Affairs – Dr. Susanne Fenske

Information Items

1. Division Update

2. Appointments

Coach

Thomas, James, Assistant Football Coach (Full-Time, Regular), Athletics, February 8, 2016

Reinsel, Dylan, Head Women's Golf Coach (Part-Time, Regular), Athletics, February 22, 2016

Baisey, Steven, Assistant Football Coach (Full-Time, Regular), Athletics, March 11, 2016

Staff Support

Lutz, Greta, Fiscal Assistant (Full-Time, Regular), Residence Life, February 22, 2016

3. Promotion

Manager

McGee, James, Jr., Manager 190; Director of Wellness Services (from SUA 2), Wellness Services, February 8, 2016

Shaffer, Matthew, Manager 190; Director of Judicial Affairs (from SUA 3), Judicial Affairs, February 8, 2016

E. University Advancement – Mr. Geiger, Vice President

Information Items

1. Fund-raising Report

2. Marketing Update

V. Report of Committees

A. Executive Committee

B. Nominating Committee

Action Item

1. Election of Officers

C: Facilities Committee – The Facilities Committee will tour campus facilities and present its written report at the July meeting of the Council of Trustees. Committee members are:

Mr. Randy Seitz, Chair

Mrs. Milissa Bauer

Mrs. Susanne Burns

Mr. James Kifer

Student Trustee- TBD

VI. Unfinished Business

VII. New Business

A. Call for Executive Session

1 Report of Presidential Leadership Review Committee and Discussion of President's Triennial Performance Evaluation

VIII. Next Meeting (July 21, 2016 at the Clarion campus) and Adjournment