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**Clarion University of Pennsylvania**

**Faculty Senate**

**Monday, January 26, 1998**

**Enid Dennis Faculty Senate Meeting Room**

**Hart Chapel**

The Faculty Senate met on Monday, January 26, 1998 at 4:00 p.m. in the Enid Dennis Room, Hart Chapel. P. McGreevy chaired with the following Senators present: C. Anderson, R. Balough, K. Bolinger, M. Campbell, R. Couch, P. Dalby, B. Dunn, G. Grejda, M. Haggerty, A. Hall, S. Harris, F. Keen, G. LaRue, R. Leary, R. Leas, M. Parker, M.J. Reef, H. Savage, J. Slattery, D. Smith, E. Stephenson and G. Xu. Also present were Provost J. Kuhn and Student Secretary Tamarisk Nixon.

**I. Call to Order**

P. McGreevy called the meeting to order at 4:05 p.m.

**II. Approval of the Minutes**

M. J. Reef moved approval of the minutes from December 1, 1997. Section IV in the last paragraph the "Registration Committee" should instead be referred to as the Scheduling Committee. R. Leary seconded and the minutes were approved as amended.

**III. Announcements—P. McGreevy**

A change in the agenda was made to move New Business at the end of the meeting. P. McGreevy asked B. Dunn and M.J. Reef to help write the President's Evaluation. There will be a Senate meeting next week before Policy to review the draft.

L. Suhr's (Student Senate) schedule conflicts with Faculty Senate meetings this semester. A new Student Senator might attend if the conflict isn't resolved.

**IV. President's Report-- (J. Kuhn)**

No report. M.J. Reef raised a question about the status of out-of-state and international student tuition. Proposals are being considered for out-of-state. International student tuition is a separate issue and again proposals are being considered.

**V. Student Senate--L. Suhr**

No report.

## **VI. Old Business**

None.

## **VII. Committee Reports**

### A. Academic Standards--J. Slattery

There were 53 appeal hearings, 58% of the suspensions were upheld; 3 were overturned by the Provost's office or the President. The Committee did wonderful work. P. Dalby urged the Administration to take the deliberations of this committee very seriously. Discussion followed.

### B. Budget--R. Raehsler

No report.

### C. CCPS--S. Harris

An updated circulation list with deadlines was handed out. Proposals must be circulated by February 13. Fall courses will be considered; printer deadline for Fall is March 16.

### D. CCR--M.J. Reef

No report.

### E. Faculty Affairs--H. Savage

The third mentorship dinner is scheduled for February 17 at 5:00 and dinner at 6:15. The topic is "Staying on the Tenure Track". Faculty involved in the process are invited to come but please RSVP. Another mentorship dinner is scheduled for March 10 at 5:00 and dinner at 6:15. A summary of program and evaluative measure for mentors and mentees will be submitted to Senate. The Retirement reception is May 14, seven faculty are retiring possibly eight. Committee is ready to submit Faculty Center concept to Policy soon.

### F. Institutional Resources--P. Dalby

Sasaki has submitted its last draft, there are some small errors which will be "cleaned up" and be distributed for comments then resubmitted. The work on Founders has begun and should be ready to hold classes next Fall.

### G. Student Affairs--F. Keen

No report.

### H. Venango--A. Hall

Faculty Senate meeting to be held at Venango is tentatively scheduled for February 23 or March 16 in Montgomery Hall. Agenda will be arranged.

## **VIII. New Business**

Presidential Evaluation

The Chair passed out an evaluation form to help Senators formulate comments to be used in the writing of the Presidential Evaluation for submission to the Board of Trustees on February 10.

#### **IX. Adjournment**

G. Xu moved for adjournment. M.J. Reef seconded and the meeting adjourned at 4:55 p.m

Respectfully submitted,

Douglas Smith

Faculty Senate Secretary

Tamarisk Nixon

Student Secretary

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## **Clarion University of Pennsylvania**

### **Faculty Senate**

**Monday, February 9, 1998**

**Enid Dennis Faculty Senate Meeting Room**

**Hart Chapel**

The Faculty Senate met on Monday, February 9, 1998 at 4:00 p.m. in the Enid Dennis Room, Hart Chapel. P. McGreevy chaired with the following Senators present: C. Anderson, R. Balough, K. Bolinger, P. Dalby, B. Dunn, M. Haggerty, A. Hall, S. Harris, F. Keen, M. LaRue, R. Leary, R. Leas, M. Parker, M.J. Reef, H. Savage, J. Slattery, D. Smith, K. Smith and G. Xu. Also present were President D. Reinhard, Provost J. Kuhn and Student Secretary Tamarisk Nixon.

#### **I. Call to Order**

P. McGreevy called the meeting to order at 4:05 p.m.

#### **II. Approval of the Minutes**

F. Keen moved approval of the minutes from January 26, 1998. G. Xu seconded and the minutes were approved.

### **III. Announcements**

The Chair called for people to participate in the search for the Library Science Dean.

There will be a special meeting of Senate at 4:00 p.m. next Monday to discuss library construction with consultant Jay Lucker.

A sign-in sheet for transportation was passed out. Senators will carpool.

T. Gusler will be attending the Venango meeting.

An updated list of Faculty Senate membership was distributed to Senate.

A list of Pew Roundtable participants was distributed to Senate. The participants will meet on February 19 and 20.

### **IV. President's Report--D. Reinhard**

The letter concerning out-of-state tuition reduction that was sent to Mary Burger was discussed. Financial considerations were presented. Worksheets were distributed that present the analyses done and presented in the proposal. The tuition reduction would only apply for domestic undergraduate students. The plan proposes to decrease the 1998-99 out-of-state tuition to 225% of in-state tuition, then in the summer of 1999 phase in a decrease to 150%.

Clarion University is signing a joint co-op agreement with Butler Community College where technical courses for associate degrees and certification programs will be offered by Butler Community College while the general education courses will be offered by Clarion on the Venango campus.

The Governor has rolled two line items into the base increasing the state appropriation portion 5%.

### **V. Student Senate--L.Suhr**

No report.

### **VI. Old Business**

None.

### **VII. New Business**

CCPS (S. Harris) recommends approval of the General Education actions and changes in degree requirements for Library Science approved by CCPS on February 2, 1998. Motion carried. Read-ins and minor curricular changes were also submitted.

The Faculty Senate Meeting Room is no longer handicap accessible. Discussion followed about using the case rooms in Still Hall. Concern was raised about moving the meeting from the room dedicated for the sole purpose of Senate meetings. Discussion followed. H. Haberacker will be consulted about making the meeting room accessible.

### **VIII. Committee Reports**

A. Academic Standards--J. Slattery

No Report.

B. Budget--R. Raehsler

No Report.

C. CCPS--S. Harris

The deadline for new course proposal circulation is February 13. The deadline for responses to courses is March 6. March 16 is the deadline for courses to be printed in the Fall newspaper schedule.

D. CCR--M.J. Reef

Nomination elections will be held on March 31. Senate elections will be held on April 7 in conjunction with APSCUF elections.

E. Faculty Affairs--H. Savage

The Faculty Retirement Reception has been rescheduled for May 13, 5-7 p.m. APSCUF has continued to support the Retirement Reception.

F. Institutional Resources--P. Dalby

Sasaki Associates will be on campus February 25 and 26 to answer questions about the final draft of the Facilities Master Plan. Institutional Resources urges faculty to attend one of the two "at large" meetings scheduled. This is the last time for faculty input on the draft.

G. Student Affairs--F. Keen

No report.

H. Venango--A. Hall

The Senate meeting on February 23 will be held at Venango in 404 Montgomery Hall. Tours will be available at 3:15 prior to the meeting.

## **IX. Adjournment**

B. Dunn moved for adjournment. M.J. Reef seconded and the meeting adjourned at 5:30 p.m.

Respectfully submitted,

Douglas Smith

Faculty Senate Secretary

Tamarisk Nixon

Student Secretary

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## **Clarion University of Pennsylvania**

### **Faculty Senate**

**Monday, February 23, 1998**

**404 Montgomery Hall**

**Venango Campus**

The Faculty Senate met on Monday, February 23, 1998 at 4:00 p.m. in Montgomery Hall. P. McGreevy chaired with the following Senators present: R. Balough, P. Dalby, B. Dunn, A. Hall, M. Haggerty, S. Harris, F. Keen, R. Leas, M. Parker, M.J. Reef, J. Slattery, D. Smith, E. Stephenson and G. Xu. Also present were Dean Acton, L. Adelson, B. Belzer, S. Karp, Provost J. Kuhn, S. McBride, G. McElhattan, J. McNamee, B. Reagle and B. Stright.

#### **I. Call to Order**

P. McGreevy called the meeting to order at 4:03 p.m.

#### **II. Approval of the Minutes**

J. Slattery moved approval of the minutes from February 9, 1998. Minor corrections were made to the attachments of the minutes and were distributed at the meeting. G. Xu seconded and the minutes were approved.

#### **III. Announcements**

Ideas to make the Senate meeting room handicap accessible are not attainable at this time.

The Facilitator of the Pew Roundtable has written up notes for distribution to stimulate discussion. A Listserve and homepage will be setup for dialogue.

#### **IV. President's Report--(J. Kuhn)**

The Pew Roundtable appears to be a useful experience. The Facilitator is very good and the President is looking forward to extending the discussion further. Implementation will be discussed.

The Bell Atlantic *Technology in the Classroom* grant was developed by representative, G. Grejda in collaboration with western SSHE sister institutions representatives.

#### **V. Student Senate**

No report.

#### **VI. Old Business**

None.

## VII. New Business

CCPS (S. Harris) presented read-ins for Special Topics and Experimental courses. For Nursing 212, a minimum grade of a C in BIOL 258 and 259 should be included in the list of prerequisites. CCPS recommended placement of the courses from Modern Languages and Cultures, Biology, and Psychology in the attachment for placement in general education. Motion carried.

**The Venango Associate Degree general education checklist was distributed for discussion.** An attempt was made to create a uniform left side of the checklist for associate degrees with 1/2 of the general education courses required for 4 year degrees. If a student decided to later get a Bachelor's degree, they would have general education courses, but at the same time the students attempting to receive the Associate degree would not be penalized. IB/IC is the crux of the argument: should there be a mathematics competency requirement or should it remain either a mathematics or quantitative reasoning course as proposed by Venango Faculty Forum. The math competency courses recognized by the General Education Council are not required by the accrediting institutions for Occupational Therapy, Nursing and Radiation Technology degrees. M. Parker pointed out that the Council did recommend that the wording be math competency OR quantitative reasoning. There appears to be no flexibility in the curriculum dictated by the national accrediting bodies for these degrees. Math competency determined by the accrediting bodies in nursing is below the level set by mathematics faculty for 4 year degree programs. Senators expressed concern over the low level of quantitative reasoning courses for selection by students. Discussion followed concerning whether General Education for other associate degrees is in place at other institutions. B. Stright pointed out that the associate degree left side of the checklist was to aid the student should they decide to pursue a Bachelor's degree at Clarion. The current General Education Council suggested that math course could replace the math competency wording. Venango Forum unanimously approved 6 credits from IB, C, or D, and suggested that the best way to deal with this issue is to not increase the number of credits that the students would have to earn because this could affect recruitment.

**There was an open discussion of Venango Campus issues.** A. Acton welcomed Senate to Venango and provided a thumbnail sketch of the campus. He described some of the new features and stated pride concerning the history of Venango (the oldest branch campus in the SSHE). One important trend has been a shift in enrollment from part-time to full time students but FTEs have remained constant. There are increasing numbers of traditional students. The campus mission is stated in the catalog and it is different than that of main campus. Stand alone two-year degree programs are based upon community needs, but many students are now pursuing baccalaureate degrees simultaneously on both campuses transitioning more to main over time mostly due to geographic reasons. Several programs exist for support of Venango campus students. New programs have been initiated and it has received accreditation (Certificate in Accounting and Office Management Programs, Cooperative Graduate Studies and a Program in Nursing with Slippery Rock). These programs have made a significant impact since enrollment would probably have dropped otherwise. Other program proposals are forthcoming. Coop agreements are being discussed with Pitt –Titusville, Butler Community College and other system institutions. CUP is the leader in the state system in distance learning. Interactive video conferencing has become more popular. The relationship between Main and Venango campuses appears to be frustrating for Venango campus faculty. Sometimes they feel undervalued, slighted, and often ignored by main campus. The point was raised that certificate program approval actually represented one situation where a Venango faculty proposal was moved on quickly. The point was made that since the mission statements are different that perhaps this and the desire for autonomy may be part of the reason for the tensions. The point was made that if Venango faculty are not considered part of main campus functioning then autonomy is a logical substitute, i.e. inclusion first, then if not, autonomy. Further discussion centered around how main campus does not understand the needs of Venango County. Discussion followed concerning how Venango can enrich other programs especially those on main (library resources, good students, etc.). Curricular issues were again discussed as to how faculty at Venango should determine their curriculum because they would know what is best for their programs. The point was raised that broader issues sometimes prevail over departmental expertise. The point was made that CCPS now and in the past has listened to Venango Forum. Having two Deans is frustrating for Venango faculty. Even the teaching schedules are very different between campuses. So interfacing with faculty at main in meetings is made very difficult. Venango Forum in order to act on substantive business would have to develop guidelines /rules to act as an Advisory body. Perhaps the Senate structure could be altered to interface with Forum.

Issue was raised about Venango's financial stability, The Administration has tried to respond to changes in enrollment to increase the selection of program offerings to bring those numbers back up. The campus appears to be healthy although there is a constant struggle with the competition. The point was made that this question has been raised for a very long time and the campus has survived. The question was raised about the daycare situation, and the situation is better than it was. The bus to/from Clarion/Venango has been dropped from discussion. The issue concerning technological curriculum choices versus the traditional academic degree were discussed. The point was raised that employers display the same divergence in best preparation. Another senator raised the point that the 5-year plan provides a procedure for departments to make these kinds of proposals and begin changes.

### **VIII. Committee Reports**

#### A. Academic Standards--J. Slattery

No report.

#### B. Budget--R. Raehsler

No report.

#### C. CCPS--S. Harris

Hearings are scheduled for March 11 at 3:30 p.m.

#### D. CCR--M.J. Reef

No report.

#### E. Faculty Affairs--H. Savage

No report.

#### F. Institutional Resources--P. Dalby

Sasaki will be on campus February 25 and 26 soliciting comments regarding the final copy of the Facilities Master Plan. Tradeoff between parking and green space will be a topic at the meeting.

#### G. Student Affairs--F. Keen

No report.

#### H. Venango--A. Hall

No report.

### **IX. Adjournment**

G. Xu moved for adjournment. F. Keen seconded and the meeting adjourned at 6:05 p.m.

Respectfully submitted,

Douglas Smith



Faculty Senate Secretary

Tamarisk Nixon

Student Secretary

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## **Clarion University of Pennsylvania**

### **Faculty Senate**

**Monday, March 16, 1998**

**Enid Dennis Faculty Senate Meeting Room**

**Hart Chapel**

The Faculty Senate met on Monday, March 16, 1998 at 4:00 p.m. in the Enid Dennis Room, Hart Chapel. P. McGreevy chaired with the following Senators present: C. Anderson, R. Balough, R. Couch, P. Dalby, B. Dunn, G. Grejda, Hall, S. Harris, F. Keen, M. LaRue, R. Leary, M. Parker, R. Raehsler, H. Savage, J. Slattery, E. Stephenson, D. Smith, K. Smith and G. Xu. Also present were P. Hart, S. Karp, T. Morrow, B. Smaby, L. Wells, President D. Reinhard, Provost J. Kuhn, Student Senator L. Suhr and Student Secretary Tamarisk Nixon.

#### **I. Call to Order**

P. McGreevy called the meeting to order at 4:09 p.m.

#### **II. Approval of the Minutes**

G. Xu moved approval of the minutes from February 16, 1998. H. Savage seconded and the minutes were approved. B. Dunn moved approval of the minutes from February 23, 1998. M. Parker suggested striking some wording from the Venango Associate Degree checksheet discussion. G. Xu seconded and the minutes were approved. The corrected version will appear on the Web. CCPS attachments were redistributed because of some errors.

#### **III. Announcements**

CCPS (S. Harris) moved to approve CCPS courses before discussing the Pew Roundtable. Motion carried.

#### **IV. President's Report--D. Reinhard**

The *Bell Atlantic Technology Grant* has been approved for Clarion, IUP, and Edinboro. The program will educate faculty about technology available. Special thanks to G. Grejda for her hard work. Free software will be arriving shortly.

A decision regarding the Out-of-state proposal will be received by the end of this week. Senators were positive about the proposal. The amount of tuition waivers is being examined for foreign students.

F. Vento and S. Prezzano will be taking Honors students from across the state system to Italy for summer courses.

Staffing and budget for international programs are still being discussed.

## **V. Student Senate--L. Suhr**

Apologies were expressed for not being able to attend Senate meetings. Plan to reschedule CSA anniversary for the Fall so that more student senators can attend. There will be an Open Debate on March 30 and Senate elections are April 1. The Appropriations Committee is now meeting for organization budgets.

## **VI. Old Business**

None.

## **VII. New Business**

CCPS (S. Harris) moved approval of course proposals. Math Curricular proposal was pulled out of the recommendation. The point was raised that not all 400 level courses are appropriate for graduate students (e.g., Special Topics). Math 480 & 499 might not apply. CCPS will seek clarification from the mathematics department. Motion carried with striking the math.

**Roundtable Report Discussion.** See attachment to February 16 and February 23 minutes. The question was asked about how the goals will be followed up on. The hope is that wider discussion will occur before the next roundtable in April. Everyone is encouraged to contribute via the listserv. Different perspectives were represented: faculty, administrators, students, community members, and trustees. Overcoming barriers was one area that was discussed. The point was raised that the roundtable discussions should not be put "on the shelf." Another point that was raised is that our current identity is dependent upon whom you ask. The point was raised that identifying problems is easy, finding solutions is hard. The point was raised that department competition for resources makes it difficult for faculty to have bigger vision. The point was raised that the number of temporary faculty at institutions as a whole is also a problem since temporary faculty don't have a vested interest in university identity and productivity. The point was raised that streamlining our focus would help, including planning student curricula such that they graduate in four years. The point was raised that competition within the university can be good for the university as well. The point was raised that we do rely on each other, so competition with symbiosis is a better analogy. The point was raised that power plays can be a problem to positive change, although if there is nothing else, then that's when power becomes important. The suggestion that an outside force or threat might be a replacement for internal power. Tough choices will be made.

**University Center.** Faculty Affairs (H. Savage) recommends in light of their full schedule forming an ad hoc committee to deal with this issue specifically. J. Slattery suggested putting out a call on e-mail addressed to "ALL" to solicit membership. A space request was placed for the space now termed the Faculty Dining Room in Chandler. J. Slattery will organize the first committee meeting. Motion carried.

## **VIII. Committee Reports**

A. Academic Standards--J. Slattery

No report.

B. Budget--R. Raehsler

No report.

C. CCPS--S. Harris

The next set of hearings is March 25.

D. CCR--M.J. Reef

Mailings will be sent shortly for Senate elections.

E. Faculty Affairs--H. Savage

The Mentorship Program is complete. An Evaluative document in progress. Please support the Retirement Reception on May 13 at 7:30 p.m. in Moore Hall.

F. Institutional Resources--P. Dalby

Thanks were expressed for those who participated in the discussion with Sasaki Associates. Sasaki worked with Facilities Master Planning Committee to finalize the Master Plan Sasaki Assoc. Parking and green space issues were settled. Recreation Center issues were decided as well.

G. Student Affairs--F. Keen

No report.

H. Venango--A. Hall

Faculty Forum will be drafting a letter of thank you for Senate meeting at Venango. Forum is also setting up a committee to deal with approval before submitting Venango courses to CCPS.

### **IX. Adjournment**

J Slattery moved to adjourn. G. Xu seconded and the meeting adjourned at 5:38 p.m.

Respectfully submitted,

Douglas Smith

Faculty Senate

Tamarisk Nixon

Secretary Student Secretary

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**Clarion University of Pennsylvania**

**Faculty Senate**

**Monday, March 30, 1998**

**Enid Dennis Faculty Senate Meeting Room**

**Hart Chapel**

The Faculty Senate met on Monday, March 30, 1998 at 4:00 p.m. in the Enid Dennis Room, Hart Chapel. P. McGreevy chaired with the following Senators present: K. Bolinger, R. Couch, B. Dunn, M. Haggerty, A. Hall, S. Harris, F. Keen, M. LaRue, R. Leary, M. Parker, R. Raehsler, M.J. Reef, H. Savage, J. Slattery, K. Smith and G. Xu. Also present were President D. Reinhard, Provost J. Kuhn and Student Secretary Tamarisk Nixon.

**I. Call to Order**

P. McGreevy called the meeting to order at 4:06 p.m.

**II. Approval of the Minutes**

R. Leary moved approval of the March 16, 1998 minutes. H. Savage seconded and the minutes were approved.

**III. Announcements--D. Reinhard**

House passed the Budget proposal. The Board of Governors are not raising tuition. SSHE will receive \$7 million budget. This must still go through Senate.

**IV. President's Report--D. Reinhard**

The President asked for feedback from Senate regarding the Chamber of Commerce Awards Banquet held on campus. Alcoholic beverages were served at this dinner and there has been some controversy with students.

NCATE will be on-campus. Please extend hospitality.

**V. Student Senate--L. Suhr**

No report.

**VI. Old Business**

None.

**VII. New Business**

CCPS (S. Harris) moved approval of course proposals. Psychology 231 was pulled out of the recommendation. Motion carried with one abstention.

CCPS (S. Harris) moved approval of Psychology 231. Discussion followed. Motion was overturned with 7 in favor, 7 opposed and 2 abstentions.

### **VIII. Committee Reports**

#### A. Academic Standards--J. Slattery

The Admissions subcommittee sent out a survey to faculty about retention issues to see how involved faculty are in recruitment.

#### B. Budget--R. Raehsler

No report.

#### C. CCPS--S. Harris

Thanks were extended to the Psychology department and the General Education Council for attending this Senate meeting.

#### D. CCR--M.J. Reef

No report.

#### E. Faculty Affairs--H.Savage

No report.

#### F. Institutional Resources--P.Dalby

No report.

#### G. Student Affairs--F. Keen

No report.

#### H. Venango--A. Hall

No report.

### **IX. Adjournment**

M. Parker moved for adjournment. S. Harris seconded and the meeting adjourned at 5:30 p.m.

Respectfully submitted,

Douglas Smith

Faculty Senate Secretary

Tamarisk Nixon

Student Secretary

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## **Clarion University of Pennsylvania**

### **Faculty Senate**

**Monday, April 20, 1998**

### **Enid Dennis Faculty Senate Meeting Room**

### **Hart Chapel**

The Faculty Senate met on Monday, April 20, 1998 at 4:00 p.m. in the Enid Dennis Room, Hart Chapel. P. McGreevy chaired with the following Senators present: C. Anderson, K. Bolinger, R. Couch, P. Dalby, B. Dunn, G. Grejda, M. Haggerty, A. Hall, S. Harris, F. Keen, M. LaRue, R. Leary, M. Parker, R. Raehsler, M.J. Reef, J. Slattery, D. Smith, K. Smith and E. Stephenson. Also present were A. Day, R. Smaby, President D. Reinhard, Provost J. Kuhn and Student Secretary Tamarisk Nixon.

#### **I. Call to Order**

P. McGreevy called the meeting to order at 4:05 p.m.

#### **II. Approval of Minutes**

M.J. Reef moved approval of the minutes from March 31, 1998. G. Grejda seconded and the minutes were approved.

#### **III. Announcements**

None.

#### **IV. President's Report--D. Reinhard**

The Radiation Technology Program was approved by the Board of Governors. There may be a tuition increase next year. The President is hopeful that the productive discussions in the Pew Roundtable will continue.

#### **V. Student Senate--L. Suhr**

No report.

## **VI. Old Business**

None.

## **VII. New Business**

CCR (M.J. Reef) presented five nominees to replace R. Leas on the Foundation Advisory Board. Martha Ritter was elected.

Discussion surrounding General Education Program. The Chair of Gen Ed Council (R. Smaby) presented the role of the Gen Ed Council members. Most of the approval of courses has already been carried out. Much of the attention has been focused on assessment. Web pages provide a way for interested faculty to learn the latest happenings in the assessment of student learning. A seminar was given last semester concerning classroom assessment techniques. The point was made that assessment by the Council has been focused on student learning and not administration of the program. The Chair of Senate investigated how changes would be made to the program. Changes begin at the Council level then proceed to CCPS. The point was made that the program is cumbersome during advisement and that some of the flags may be unnecessarily burdensome. Discussion followed concerning the A flag and whether it's unnecessary. The point was made that A flags show why the program is a four year program. The question was asked what are faculty's problems with the program. There were several problems cited concerning how the council responds to faculty who have submitted proposals and the number of loops in language that proposals must conform to. The Council is willing to look at ways to change the procedure. The question was raised about how we will assess our Gen Ed program for Middle States Accreditation and what would be written about? The Provost discussed some ways such as portfolios for the assessment of student learning. The point was raised about how often faculty feel pressured to do tasks for accrediting bodies. The point was made that Middle States isn't saying you must do assessment this way, only that it must be done. The point was made that assessment of our program is important for students and us as faculty. The question was raised about how available the different flags are for students, particularly quantitative reasoning. Certain departments have been having problems even offering flags within the major. Much discussion followed. The question was raised why there are not enough quantitative reasoning courses. Discussion followed about why faculty don't have enough time to offer more courses. The sentiment was raised that assessment of all levels should occur. The question was raised about how do we deal with advisement problems right now? On- course should help and responses have been relatively timely. Support was given for ideas of fulfilling several goals with one course. The next question raised was whether major courses could fit under quantitative reasoning and the suggestion followed that a Q flag replace the quantitative reasoning line that could be fulfilled with either nonmajors or majors courses. The point was raised that deans should probably already have information on the number of flag waivers already written for transfer students about to graduate. The next point was raised that the community college transfer students now have an academic passport and this will probably complicate the issue more in the future.

M. Haggerty moved the Chair of Gen Ed get quarter-time release. J. Slattery seconded. The Provost suggested that this particular task and its association with Middle States Assessment might warrant granting release time. Motion carried unanimously.

M. Haggerty moved that there should be specific tasks for the Gen Ed Council, 1) to consider a Q flag to replace the quantitative reasoning line with courses either inside or outside the major as departments see fit, 2) to consider investigating the possibility that the L and A flags be dropped as requirements from Gen Ed, 3) to consider the management, implementation, and scheduling problems as part of the assessment program (e.g., address the question of whether single sections can be flagged, evaluate the number of course waivers pending graduation), 4) to consider that part of the assessment should determine the level of faculty and administration understanding of and commitment to the program, 5) to consider offering continual advisement workshops on a periodic basis. Slattery seconded. Motion carried unanimously.

M. Haggerty moved that Senate charges the budget committee to work with the administration to assess the budgetary issues surrounding the Gen Ed program.

## **VIII. Committee Reports**

A. Academic Standards--J.Slattery

No report.

B. Budget--R. Raehsler

No report.

C. CCPS--S. Harris

No report.

D. CCR--M.J. Reef

Elections occur tomorrow. Polls open 8:30-4 p.m.

E. Faculty Affairs--H. Savage

New invitations were sent out with a complete list of faculty that are retiring. The University Center adhoc committee has been formed

F. Institutional Resources--P. Dalby

Meetings have occurred with Sasaki Associates and more discussions have occurred about parking. The idea of creating a seat on Senate for computer operations was presented.

G. Student Affairs--F. Keen

No report.

H. Venango--A. Hall

Questions were raised about the Associate Degree Gen Ed requirements. Hearings will actually be conversations with Venango faculty.

## **IX. Adjournment**

F. Keen moved for adjournment. D. Smith seconded and the meeting adjourned at 6:25 p.m.

Respectfully submitted,

Douglas Smith

Faculty Senate Secretary



Tamarisk Nixon

Student Secretary

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## **Clarion University of Pennsylvania**

### **Faculty Senate**

**Monday, May 4, 1998**

### **Enid Dennis Faculty Senate Meeting Room**

The Faculty Senate met on Monday, May 4, 1998 at 4:00 p.m. in the Enid Dennis Room, Hart Chapel. P. McGreevy chaired with the following Senators present: C. Anderson, K. Bolinger, R. Couch, P. Dalby, B. Dunn, M. Haggerty, A. Hall, S. Harris, F. Keen, M. LaRue, R. Leary, M. Parker, R. Raehsler, M. J. Reef, H. Savage, J. Slattery, D. Smith, K. Smith and G. Xu. Also present were President D. Reinhard, Provost J. Kuhn and Student Secretary Tamarisk Nixon.

#### **I. Call to Order**

P. McGreevy called the meeting to order at 4:06 p.m. .

#### **II. Approval of the Minutes**

M.J. Reef moved approval of the minutes. G. Xu seconded. The minutes were approved with minor wording corrections.

#### **III. Announcements**

Faculty Senate members of 1998 will convene at the end of this meeting and officers will be elected.

Policy Committee Chairs must submit a year-end report..

#### **IV. President's Report--D. Reinhard**

The Chancellor's office has approved the out-of-state tuition policy change and the administration is hopeful that out-of-state student population will increase. Bill Fulmer was elected state-wide APSCUF President-congratulations. College of Business has received accreditation by AACSB -congratulations. Clarion is the only SSHE school to have this accreditation at the undergraduate and graduate levels. Thanks to all the Senators who worked hard on business this year especially the Chair of Senate for pushing the agenda for treatment of broader issues. Thanks to Pete Dalby especially for his work on the Facilities Planning Committee and Sasaki Associates. Sports Hall of Fame, Class Reunions, and Academic Convocation all occurred this weekend. Congratulations to R. Leary for giving an excellent speech.

A question was raised about a memo sent out by H. Haberacker concerning no net increase in cost concerning positions. The President reiterated the sentiment in the memo that there is in fact no net increase in cost even the number of positions have changed. A question was raised about what the out-of- state tuition policies were for the other SSHE universities. Western SSHE schools appear to making changes faster than their Eastern counterparts.

#### **V. Student Senate Report--L. Suhr**

None.

#### **VI. Old Business**

None.

#### **VII. New Business**

Course Deletions. CCPS (S. Harris) circulated a list of courses to be deleted (see attachment). A meeting occurred between faculty from Venango, CCPS members and, Gened Council members to discuss the gened requirements for the associate degrees. The decision was made to have Venango Forum develop their own gened guidelines specific for their programs and will then submit these through CCPS and Senate. A. Hall reported that a committee had been formed to address this task last week.

Pew Roundtable. Chair (P. McGreevy) discussed the reasons behind bringing the Pew Roundtable to Clarion University. Discussions revealed that the university is in a competitive dynamic world. There was not enough time to address specific issues. There was an agreement to consider changes in the direction of our university. The Pew facilitator made notes which will be sent to all senators. A list serve also exists for ongoing input. The Chair encouraged input from Senators. The President has offered a series of luncheons for people interested in participating. Also, a white paper will be drafted this summer summarizing the discussion of the Roundtable and wider forums are being planned for next year. Another meeting with the facilitator from Pew will occur next semester. The Provost also reflected the need to bring this to a wider forum and encouraged faculty to continue thinking this summer and take advantage of the momentum started. The point was raised that the students involved will be graduating and suggestions were made for replacements. Discussion followed on the mechanism for the luncheon/dinner series to discuss the white paper.

#### **VIII. Committee Reports**

##### **A. Academic Standards--J. Slattery**

The two meetings to hear student appeals will probably occur July 30 and August 27, 1998. President Reinhard suggested that given the difficulty in having all members present for both dates that faculty members who have served on Academic Standards in the past could be contacted to serve given their experience. Discussion followed concerning the constitution and bylaw wording. CCR (M.J. Reef) recommended that past and current members of Academic Standards and its subcommittees, or current Senate itself could be recruited to serve on a temporary basis to meet the minimum number. Motion carried. Discussion followed about whether the dates could be set in advance.

##### **B. Budget--R. Raehsler**

No report.

##### **C. CCPS--S. Harris**

The committee is working on revisions to the proposed changes to the guidelines.

##### **D. CCR--M.J. Reef**

No report

E. Faculty Affairs--H. Savage

The committee encourages all senators attend what is proving to be the gala of the year, this year's Retirement Dinner. Participants in the mentorship program were solicited. Past participants need to reissue their interest. The University Center adhoc subcommittee has been formed. They've met to set an agenda and will be meeting with the President for lunch.

F. Institutional Resources--P. Dalby

The committee will be meeting weekly before their presentation to the Board of Trustees on May 14th. Parking issues are at the forefront. The Recreation Center and green space issues are still open for discussion.

G. Student Affairs--F. Keen

No report.

H. Venango--A. Hall

A committee was formed to handle the Gened guidelines for Associate degrees.

The Chair thanked all outgoing Senators.

### **IX. Adjournment**

M. Parker moved to adjourn. J. Slattery seconded and the meeting adjourned at 4:55 p.m.

Respectfully submitted,

Douglas Smith

Faculty Senate Secretary

Tamarisk Nixon

Student Secretary

## **[Back to Minutes Page]**

# **Clarion University of Pennsylvania**

## **Faculty Senate**

**Monday, September 14, 1998**

### **Enid Dennis Faculty Senate Meeting Room, Hart Chapel**

The Faculty Senate met on Monday, September 14, 1998 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. M. J. Reef chaired with the following Senators present: P. Amrod, K. Bolinger, R. Couch, G. Grejda, A. Hall, S. Harris, V. Harry, F. Keen, S. Kuehn, M. LaRue, R. Leary, E. MacDaniel, P. McGreevy, M. Parker, D. Poljanec, S. Prezzano, A. Rao, B. Register, H. Savage, J. Slattery, D. Smith and Student Senate representative B. McQuillan. Also present were President D. Reinhard, Provost J. Kuhn, and Clarion Call reporters Angela Everly and Mark Striker.

#### **I. Call to Order**

M. J. Reef called the meeting to order at 3:32 P.M.

#### **II. Approval of the Minutes**

R. Leary moved approval of the minutes. D. Poljanec seconded. The minutes were approved.

#### **III. Announcements**

M. J. Reef introduced B. McQuillan, Student Senate representative, and Clarion Call reporters A. Everly and M. Striker. She then provided copies of the Faculty Senate Constitution, By-laws and Membership list to members, noting that these documents were now available on the new Faculty Senate web site. S. Kuehn provided some details on new features of the web site.

#### **IV. President's Report-- D. Reinhard**

Recent enrollment figures show the Clarion Campus is down by approximately 45 students. This represents a .8 percent reduction. The President noted that work on recruitment and retention will continue.

The President discussed potential public relations problems caused by a press release from the Commonwealth Association (a conservative think-tank). The press release contained information from a Commonwealth Association report suggesting students are not getting an education the Association believes is valuable. The article stated that students could graduate by taking easy, irrelevant courses at the SSHE and other state-related PA universities. The President noted the substance of the report is flawed and based on hypothetical information rather than on transcript analyses. Reactions have indicated that the press understands the extreme position of the group.

M. J. Reef asked if the local press had contacted the President's office, the President said no, and was happy to note that there had not been much press coverage of the report throughout the state. When asked about counter measures

and whether the Faculty Senate could do anything to help, the President responded that the university presidents were in consultation and care was being taken not to make a pseudo-issue out of the report .

The President solicited topics for the president's report.

J. Kuhn noted that Academic Affairs have produced a "Rationale for Faculty Positions" form that is to accompany the "Request to Fill or Create a Position" form when requesting faculty positions. This staffing memo will be sent to Department Chairs, probably by the end of the week. Justification for 1999-2000 regular tenure-track positions will be requested initially with temporary positions to follow.

#### **V. Student Senate Report--B. McQuillan**

Mc Quillan discussed Student Senate meeting schedule and requested a list of committees that need student representation.

#### **VI. Committee Reports**

##### **A. Academic Standards--R. Leary**

Discussed actions from the last academic year. The committee saw 111 students during the 1997-98 academic year readmitting 56 (50%). Four (7%) of the upheld suspensions were overturned in the Provost's or President's office.

J. Kuhn noted that this year there are 50 to 60 more suspensions than this time last year.

##### **B. Budget--K. Bolinger**

No Report

##### **C. CCPS--E. MacDaniel**

No Report

##### **D. CCR--F. Keen**

CCR reviewed Faculty Senate Committee membership requests and will move approval of the new committee appointments under new business.

##### **E. Faculty Affairs--H. Savage**

The Faculty Affairs Committee sponsored the "New Faculty Orientation" meetings and has reinitiated the successful mentor program. The committee has also started working on the Faculty retirement reception to be held May 12th.

##### **F. Institutional Resources--P. Dalby**

No Report

##### **G. Student Affairs--D. Smith**

No Report

##### **H. Venango--A. Hall**

No Report

## **VII. Old Business**

None.

## **VIII. New Business**

Committee Assignments. F. Keen moved approval of the slate of nominees for Faculty Senate committees. J Slattery noted that while Counseling Center faculty have served on the Committee on Academic Standards in the past, this practice could discourage students who have worked with the counselor from making appeals to the committee. For this reason she suggested that a counselor not be included. A Rao concurred. R. Leary expressed concern that policing committee membership based on faculty job description could be a harmful practice to begin. K. Bolinger asked how many students would typically find themselves in this position and could the faculty member simply sit out if a counselee were appearing before the committee? D. Poljanec pointed out that leaving a meeting could disclose a student /counselor relationship. E. MacDaniel asserted that any student planning to approach the committee could shy away from the process if they thought a faculty member serving had a bias against them. J. Slattery responded that the situation was different due to the unique nature of the counselor/client relationship.

F. Keen offered an Amendment to table the member recommendation for the Committee on Academic Standards and to vote on the rest.

D. Smith asked about the membership recommendation for the Subcommittee on Student Activities having two appointees from the same department. Though not preferred as CCR attempts to balance committee membership across colleges and departments, F. Keen stated those selected were the only two who had applied for this particular subcommittee.

After a Call to the question, the motion passed as amended.

## **IX. Adjournment**

D. Smith moved to adjourn. K. Bolinger seconded and the meeting adjourned at 4:15 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

[\[Back to Minutes list\]](#)

# Clarion University of Pennsylvania

## Faculty Senate

Monday, September 28, 1998

### Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, September 28, 1998 at 3:30 PM in the Enid Dennis Room, Hart Chapel. M. J. Reef chaired with the following Senators present: P. Amrod, K. Bolinger, R. Couch, P. Dalby, G. Grejda, A. Hall, S. Harris, V. Harry, F. Keen, S. Kuehn, M. LaRue, R. Leary, E. MacDaniel, P. McGreevy, M. Parker, D. Poljanec, S. Prezzano, A. Rao, H. Savage, J. Slattery, D. Smith, and E. Stephenson. Also present were President D. Reinhard, Provost J. Kuhn, and Clarion Call reporter Angela Everly.

#### I. Call to Order

M. J. Reef called the meeting to order at 3:33 PM.

#### II. Approval of the Minutes

J. Slattery moved approval of the minutes. A. Rao seconded. The minutes were approved.

#### III. Announcements

M. J. Reef noted the Social Equity workshops to be presented to the faculty of the various colleges and encouraged attendance. The Faculty Senate workshop on sexual harassment, to be conducted by Dr. Gant, will take place at the October 12 meeting.

M. J. Reef announced Dr. William Julius Wilson will receive an Honorary Degree of Humane Letters at the May, 1999 Commencement.

At the last Faculty Senate meeting M. J. Reef asked for topics for the President's Reports and found that the overwhelming issue of interest had to do with the university budget. Therefore, at the Policy Committee's suggestion, we request the President's Reports for this year focus on the budget and the Budget Committee as well as Senators guide budget issues and that specific talks.

#### IV. President's Report-- D. Reinhard

President Reinhard provided an update on CUP's response to the Commonwealth Association report. Dr. Reinhard is developing a press release that will incorporate the SSHE response to the report. She also noted that the Commonwealth Association's report was the topic of a TV program aired in other parts of the state. This program, hosted by Terry Madonna, has not been broadcast in this area yet, but could appear on a Pittsburgh TV station. Dr. Reinhard's office will obtain a tape of the program and provide access to those who request it.

Provost J. Kuhn delivered the 2000-2001 academic calendar to the Senate Chair. He noted a four-week period scheduled between end of the Fall semester and beginning of the Spring semester. This period would be an ideal time to facilitate a number of renovation projects scheduled to occur at that time.

**V. Student Senate Report--B. McQuillan**

No report.

**VI. Committee Reports**

**A. Academic Standards--R. Leary**

No report.

**B. Budget--K. Bolinger**

The first meeting of the Budget Committee is scheduled for Friday, October 2.

**C. CCPS--E. MacDaniel**

CCPS has met and considered Special Topics, Experimental courses, minor curricular changes, as well as General Education proposals and will present these under new business. The next meeting of CCPS is October 8th at 6 p.m.

**D. CCR--F. Keen**

Committee on Academic Standards nominations and Honors Council nominations are ready to be presented to the Faculty Senate.

**E. Faculty Affairs--H. Savage**

H. Savage handed out a Mentorship Program events schedule and discussed high points of the program.

**F. Institutional Resources--P. Dalby**

P. Dalby observed that the meeting time of the latest Facilities Planning meeting was set at an inopportune time for most faculty to attend. President Reinhard noted that parking has been a major discussion and working topic for the FPC and much effort has been focused in a short period of time to solve the problem of an unexpected 20% increase in student parking permits. Many staff are parking in the stadium parking lot and being shuttled to campus.

**G. Student Affairs--D. Smith**

No report.



## **H. Venango--A. Hall**

No report.

## **VII. Old Business**

Academic Standards Committee Assignments: CCR nominated the original slate of candidates: D. Nair and J. Jarecki-Liu for positions on the committee. J. Slattery strongly urged Senate to rethink the recommendation. A. Rao concurred with J. Slattery. P. McGreevy asked F. Keen if CCR had discussed the situation. F. Keen, Chair, CCR found that Nair had served the committee several times and had only had to excuse himself once in the past due to a friendship with a student's parents. M. J. Reef noted an analogy in the conduct board meeting when faculty excuse themselves. J. Slattery saw the situation as having the potential for disaster, that students under counseling would avoid making appeals to the A.S.C. and could actually be harmed by the knowledge that a Counseling Staff member was serving on the committee. D. Poljanec noted that Conduct Board procedure was a bit different from that of the A.S.C. R. Leary noted that we assume faculty serving on a committee serve professionally, and doesn't like the notion that the Faculty Senate could disenfranchise faculty based simply on their job description. J. Slattery argued that students might avoid the Academic Standards Committee if they use the Counseling Center, which would thus disenfranchise students under counseling. M. J. Reef asked if it were possible to excuse oneself without signaling particular cases were counseling clients. S. Harris responded yes, J. Slattery noted that absence could reveal particular students as counseling clients. A. Rao asked about the role of Senate in approving committee membership. D. Poljanec said Senate has deliberated on such appointments before. F. Keen noted that applications for many committees were sparse. K. Bolinger believed that the Faculty Senate was discussing two issues, the present case and policy. P. McGreevy noted that Faculty Senate should be aware of ethical guidelines concerning appointments. President Reinhard noted that the Counseling Center is fully accredited. R. Leary asked J. Slattery if she believed a Counseling Center staff joined the committee, would he/she be in violation of ethical guidelines? J. Slattery responded that she believed that a student in counseling approaching the committee with a Counseling staff member serving on the committee, even removing him/herself from the case, could violate confidentiality. A. Hall asked if the students see a list of who is on the committee. The answer to the question was no. Students are unaware of who serves on the committee. According to J. Slattery, confidentiality may not be violated with other students, but with colleagues on the committee.

After a call to question, a vote with show of hands revealed 11 in favor of the appointments as presented, 7 opposed, and 4 abstentions. The motion passed.

## **VIII. New Business**

F. Keen -- CCR moved to support the nominations for Honors Council membership of J. Bartkowiak, C. Anderson, and R. Leary. The motion passed.

E. MacDaniel -- CCPS provided a list of read-ins which included Special Topics, Experimental courses and minor curricular changes (See attached). CCPS moved approval of listing BIOL 175: Conservation and Box Turtle and BIOL 224: Human Biology, as electives for fulfilling the requirements in General Education sections II.A. and IV. D. Poljanec asked if the BIOL 175 was already an approved course, S. Harris responded yes. Motion passed.

## **IX. Adjournment**

D. Smith moved to adjourn. A. Rao seconded and the meeting adjourned at 4:15 PM.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

## **Appendix**

DATE: 28 September, 1998

TO: Faculty Senate

FROM: Elizabeth MacDaniel, Chair, CCPS

RE: Read-Ins: Experimental Courses, Special Topics Courses, & Minor Curricular Changes

CCPS Recommendations for Courses Submitted for General Education by the Discipline of Biology approved by CCPS on 18 September, 1998

### **Experimental Courses**

Course Number, Title, & Description	Action Number
--	---------------

ENG 359: Rhetorical Strategies for Writers Credits: 3	984001
---	--------

Offered:  
Spring 1999

An in-depth study of rhetorical	984002
---------------------------------------	--------

analysis and various tutorial strategies. Class work will focus on making connections between theory and practice.

984003

MUS 113:  
History of  
Rock Music  
Credits: 3

Offered:  
Spring 1999

Surveys Rock music from its origins to the present. Will focus on musical developments within the genre as well as historical, sociological, literary, and other cultural influences related to this topic.

MUS 246:  
Guitar Class  
Credits: 1

Offered:  
Spring 1999

An

introduction  
to the guitar  
and bass  
guitar.  
Introduces  
folk  
techniques  
and styles,  
basic guitar  
chords, finger  
picking styles,  
and bass  
guitar.

**Special  
Topics  
Courses**

Action Number

Course  
Number and  
Title

984004

ENG 244:  
Special  
Topics: Films  
by and About  
Women

Department:  
English

984005

Credits: 3

Offered:  
Spring 1999

HIST 315:  
Topics in  
History:  
Ancient  
Religion and  
the Early  
Christian  
Church

984006

Department:  
History

984010

Credits: 3

Offered:  
Spring 1999

HIST 315:  
Topics in  
History: The  
Jazz Age:

America,  
1919-1929 984011

Department:  
History

Credits: 3

Offered:  
Spring 1999

984012

SCT 215:  
Special  
Topics: Free  
Speech in  
American  
Culture

Department:  
SCT

Credits: 3

Action Number

Offered:  
Spring 1999

SCT 215: 984007

Special  
Topics:  
Drafting and  
Rendering for  
the Stage

Department:  
SCT

Credits: 3

Offered:  
Spring 1999

GEOG 300:  
Special  
Topics:  
Geography of

Tourism

Department:  
AGES

Credits: 3

Offered:  
Spring 1999      Action Number

984008

**Minor  
Curricular  
Changes**

Change in      984009  
Course Title  
& Change in  
Catalog  
Description

**OLD:** HPE  
406: Athletic  
Injuries:  
Prevention,  
Care, and  
Recovery

**[\[Back to Minutes list\]](#)**

**Clarion University of Pennsylvania**

This course  
addresses the  
care and  
prevention of  
athletic  
injuries. The  
latest  
principles and  
techniques for  
preventing  
common  
athletic  
injuries and  
new theories  
on the care of  
injuries are

**Faculty Senate**

**Monday, September 28, 1998**

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the basis of this course.

**NEW:** HPE 406: Athletic Injuries: Prevention, Recognition and Evaluation

This course presents the latest information on

prevention, recognition, and evaluation of athletic injuries. Students will be able to coordinate the appropriate emergency care as well as establish a professional working relationship with the qualified medical personnel who assist an injured athlete's recovery

## **I. Call to Order**

M. J. Reef called the meeting to order at 3:33 PM.

## **II. Approval of the Minutes**

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VOTES AND  
RECOMMEN  
DS TO  
FACULTY  
SENATE

**V. Student Senate Report--B. McQuillan**

No report.

**General  
Education**

**VI. Committee Reports**

Proposal

**A. Academic Standards--R. Leary**

No report.

Department of  
Biology

**B. Budget--K. Bolinger**

BIOL 175:  
Conservation  
and Box  
Turtle  
Biology

The first meeting of the Budget Committee is scheduled for Friday, October 2.

**C. CCPS--E. MacDaniel**

(General  
Education  
II.A & IV)

CCPS has met and considered Special Topics, Experimental courses, minor curricular changes, as well as General Education proposals and will present these under new business. The next meeting of CCPS is October 8th at 6 p.m.

**D. CCR--F. Keen**

BIOL 224:  
Human  
Biology

Committee on Academic Standards nominations and Honors Council nominations are ready to be presented to the Faculty Senate.

**E. Faculty Affairs--H. Savage**

(General  
Education  
II.A & IV)

H. Savage handed out a Mentorship Program events schedule and discussed high points of the program.

**F. Institutional Resources--P. Dalby**

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### **IX. Adjournment**

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Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

### **Appendix**

DATE: 28 September, 1998

TO: Faculty Senate

FROM: Elizabeth MacDaniel, Chair, CCPS

RE: Read-Ins: Experimental Courses, Special Topics Courses, & Minor Curricular Changes

CCPS Recommendations for Courses Submitted for General Education by the

Discipline of Biology approved by CCPS on 18 September, 1998

**Experimental Courses**

Course Number, Title, & Description A  
1

ENG 359: Rhetorical Strategies for Writers Credits: 3 9

Offered: Spring 1999

An in-depth study of rhetorical analysis and various tutorial strategies.  
Class work will focus on making connections between theory and practice.

MUS 113: History of Rock Music  
Credits: 3

Offered: Spring 1999 9

Surveys Rock music from its origins to the present. Will focus on musical  
developments within the genre as well as historical, sociological, literary,  
and other cultural influences related to this topic.

MUS 246: Guitar Class Credits: 1

Offered: Spring 1999

An introduction to the guitar and bass guitar. Introduces folk techniques and 9  
styles, basic guitar chords, finger picking styles, and bass guitar.

**Special Topics Courses**

Action  
Number

Course Number and Title

ENG 244: Special Topics: Films by and About Women

Department: English

984004

Credits: 3

Offered: Spring 1999

HIST 315: Topics in History: Ancient Religion and the Early Christian Church

Department: History

984005

Credits: 3

Offered: Spring 1999

HIST 315: Topics in History: The Jazz Age: America, 1919-1929

Department: History

Credits: 3

984006

Offered: Spring 1999

SCT 215: Special Topics: Free Speech in American Culture

Department: SCT

Credits: 3

984010

Offered: Spring 1999

SCT 215: Special Topics: Drafting and Rendering for the Stage

Department: SCT

Credits: 3

Offered: Spring 1999

984011

GEOG 300: Special Topics: Geography of Tourism

Department: AGES

Credits: 3

Offered: Spring 1999

984012

### **Minor Curricular Changes**

Change in Course Title & Change in Catalog Description

**OLD:** HPE 406: Athletic Injuries: Prevention, Care, and Recovery

This course addresses the care and prevention of athletic injuries. The latest principles and techniques for preventing common athletic injuries and new theories on the care of injuries are the basis of this course.

**NEW:** HPE 406: Athletic Injuries: Prevention, Recognition and Evaluation

Action  
Number

This course presents the latest information on

prevention, recognition, and evaluation of athletic injuries. Students will be able to coordinate the appropriate emergency care as well as establish a professional working relationship with the qualified medical personnel who assist an injured athlete's recovery

984007

-

CCPS VOTES AND RECOMMENDS TO FACULTY SENATE

### **General Education**

Proposal

Department of Biology

BIOL 175: Conservation and Box Turtle Biology

(General Education II.A & IV)

BIOL 224: Human Biology

Action  
Number

984008

**(General E Clarion University of Pennsylvania**

**Faculty Senate**

**Monday, November 23 , 1998**

984009

**Enid Dennis Faculty Senate Meeting Room**

The Faculty Senate met on Monday, November 23 , 1998 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. M. J. Reef chaired with the following Senators present: P. Amrod, K. Bolinger, R. Couch, P. Dalby, G. Grejda, A. Hall, S. Harris, V. Harry, F. Keen, S. Kuehn, M. LaRue, R. Leary, E. MacDaniel, P. McGreevy, M. Parker, D. Poljanec, S. Prezzano, B. Register, H. Savage, J. Slattery, D. Smith, E. Stephenson, and Student Senate representative B. McQuillan. Also present were President D. Reinhard, Provost J. Kuhn, B. Balough, M. Barrett, B. Smaby, K. Grugel, H. Haberaecker, and Clarion Call reporter Angela Everly.

**I. Call to Order**

M. J. Reef called the meeting to order at 3:30 P.M.

**II. Approval of the Minutes**

D. Poljanec moved approval of the minutes. B. Register seconded. The minutes were approved.

**III. Announcements**

The Articulation Task Force met the previous Thursday at Clarion University. The meeting focused on some of the problems in accepting

credits for transfer students, several suggestions provided fruitful discussion.

#### **IV. President's Report-- D. Reinhard**

Clarion University had a very successful Equity Week: the dinner, the roundtable discussion, and the presentations went very well.

#### **V. Student Senate Report--B. McQuillan**

No report

#### **VI. Committee Reports**

##### **A. Academic Standards--R. Leary**

No report

##### **B. Budget--K. Bolinger**

No report

##### **C. CCPS--E. MacDaniel**

Special topics and Experimental Courses for Fall 1999 must be sent to CCPS by 1/27. The deadline for new course proposals for Spring is Feb. 15, 1999.

##### **D. CCR--F. Keen**

No Report

##### **E. Faculty Affairs--H. Savage**

H. Savage - Presented the Faculty Senate Memorial of Dr. Judith McCrary:

Dr. Judith McCrary, Chairperson of the Department of Modern Languages and Cultures, passed away on Friday, October 30, 1998. Dr. McCrary was devoted to the Department -- its students and faculty, committed to the University and surrounding community, and a fine scholar of Modern Languages. She led the Department in the quest for more effective ways to teach language and became an important contributor to the growth of language instruction at Clarion University. Under her guidance, the Department solidified around a common understanding of its goals and its relation to the rest of the university. She opened doors leading to cultures abroad for Clarion



University's students. In this sense, she has left students a rich heritage. She courageously fought her battle with cancer and became an inspiration to all. Dr. McCrary was loved by her colleagues and we will miss her in our faculty ranks. Her scholarship and university service have been indelibly marked in Clarion University.

#### **F. Institutional Resources--P. Dalby**

The Library Subcommittee met the previous week.

#### **G. Student Affairs--D. Smith**

The Student Affairs Committee met two weeks prior.

#### **H. Venango--A. Hall**

The Venango Campus Faculty Forum held a meeting during which concern about enrollments and scheduling were voiced. Abrupt scheduling changes on the Venango Campus have made it difficult for some students to schedule. Concerns were also raised about ITV courses and how these courses are evaluated. A. Hall checked into the matter and found distance courses are evaluated and results indicate small courses have positive feedback. The Venango Campus Faculty Forum also raised questions about the future of Venango programs, as some have seemingly been placed in moratorium. D. Poljanec asked what programs would be under moratorium, A. Hall replied that business and CIS 2 year degrees appeared to be in moratorium. Comments were made about the general effectiveness of using ITV for meetings, K. Bolinger asked if ITV could be used for the Spring Faculty Senate Meeting to be convened at the Venango Campus, A. Hall believed this to be possible.

#### **VII. Old Business**

None.

#### **VIII. New Business**

CCPS recommendations (appended) were presented for revisions and new courses in the Departments of Economics, Communication, Music, PSSP, AGES, and English. E. MacDaniel moved to recommend, the

motion passed with a voice vote.

J. Slattery expressed the desire to have reminders sent to faculty about the availability of Faculty Senate Minutes. S. Kuehn will send a periodic message to ALL-L with a link to the Faculty Senate Minutes web page.

#### **IX. President's Report -- Budget -- H. Haberaecker**

Pres. Reinhard and H. Haberaecker presented information about the Clarion University Budget based on a submitted set of questions (appended). Pres. Reinhard explained general procedures of the budgeting process. H. Haberaecker presented information addressing the submitted questions. The discussion revolved around comparative analysis using Clarion University compared to SSHE averages. B. Balough asked about other SSHE institutions not listed in terms of the personnel vs. operation portions of the budget, D. Smith noted that variance and variability measures could be added to give an indication of how important CUP's deviation from other universities can be regarded. Pres. Reinhard noted that trend analyses would show areas to be addressed more effectively. R. Leary asked about Clarion University's remedial instruction categories being different from other SSHE institutions -- H. Haberaecker noted that our grant funded programs are listed under this category and this may be a different situation from other SSHE schools. M. Parker noted that Lock Haven is an outlier and tends to skew many of the comparative analyses. B. Balough noted that in his conversations with SSHE colleagues at other institutions, he hears few comments about canceling classes and dropping numbers of faculty, and wondered why we experience these budget related problems when other SSHE institutions apparently do not. H. Haberaecker responded that she hears reports of other institutions dipping into their reserves to make up for deficits. Clarion University does not have these reserves and this flexibility. R. Leary noted the dip in enrollment in 1990 - J. Kuhn cited the loss of PA-ITEC and the rise in out of state tuition as a big contributor to that sudden drop. B. Balough asked if "hiring down" is a projected part of the budget. H. Haberaecker responded that division managers do make these projections. D. Reinhard noted that age levels of faculty and staff show that there will be fewer projected retirements in the future, and that Clarion University has low faculty turnover.

#### **X. Adjournment**

G. Grejda moved to adjourn. M. Parker seconded and the meeting adjourned at 4:55 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

## **Appendix One: CCPS Recommendations**

### **Appendix Two: Budget Questions**

#### **Faculty Senate**

#### **President's Report II: University Budget**

**November 23, 1998**

#### **Budget Questions**

1. Explain the budgeting process at Clarion University.

How does the university arrive at its budgeting priorities?

2. Are there informal or formal guidelines the administration has been using to determine the priorities?
3. How are present, as opposed to future concerns prioritized?
4. How do we decide how to divide the current expenditures?
5. Why are we forced to cancel unstaffed sections for spring 1999?

Why isn't funding available to hire faculty to staff those classes?

6. According to the budget data presented last week, there seems to be no lack of funding for administrative purposes. Why is direct instruction taking such a big hit in the budget crunch? How are budget priorities set that put such a low priority on direct instruction?

7. If we practiced TQM or some other optimization management model, would the processes that directly serve our clientele and generate our revenues be the first to be contracted in a budget crunch? Wouldn't overhead be the first costs to be trimmed? Why is the only fixed overhead that is challenged at Clarion noncontractual faculty release? Fixed administrative costs always seem to be held harmless in the budget process at Clarion. If the objective is to reduce personnel costs, personnel that are used to directly serve our

clientele (such as classroom teachers) and generate operating revenue would not be cut. Why aren't these costs ever under the gun? Why is only faculty personnel cost ever under attack?

8. If a comparison is made between the budgeted amount for Institutional Administration to the actual expenditures for 1997-98 from the handouts we recently received, one finds that the Administration overspent their budget by 24% (\$1.7 million) in spite of the ongoing budget crunch. This occurs at the same time that instructional activities are being cut. What institutional value or priority does this reflect?

9. Look into the reallocation of funds from personnel compensation to the operating budget so that personnel compensation equals 80 percent of the budget or less. What fraction of Clarion's personnel compensation is identified as classroom instruction? ... As maintenance? ...As student academic support? ...As maintenance and support of library, computer, and laboratory resources? and so on.

10. How important is it to create a reserve? Who makes decisions about how a reserve is

spent? How are decisions made about spending the reserve money?

11. How does this administration feel that it can allow overhead(non-faculty) to grow at a rate three times that of faculty and 8 times that of students for 15 years without it having an adverse effect on the fiscal stability of this university?

12. Why are we paying for all these high cost budget advisors when all they do is make simplified choices, such as each department is cut 7%, rather than using any expertise to make hard choices?

13. By constantly making up shortfalls in the budget with general cuts across all departments, are we not saying that when considering what is best for the students' education here at Clarion, there is no difference between a gardener, or a secretary, or a faculty member, or an administrator or cook? That all of these positions are of equal value?

14. When making budgetary decisions, is anyone taking into account anything other than the short-term pluses or minuses? For example, we dissolved the College of Comm, CIS and LS to save the salary of a dean. This has done much to lower the profile of the CIS department as its voice is now just one of at least 18 crying for resources in A&S. It has also had a negative effect on attracting students to our IS program, since A&S is not the place for this program. So, while we hear administration making the case that we need more majors, the area that has shown growth of 50% to 100% at other major universities (recent Chronicle of Higher Ed. Article) we have shown only minor growth. All for the short-term savings of a dean's salary. In addition, doesn't it give anyone in administration concern about what they are basing their decisions on when less than a year after we dissolve our college and bury our technology departments among the bones and muskets of A&S, Penn State pulls all their high tech programs from different colleges across campus, including A&S, to create a new college of high technology in order to give these expected high growth majors a higher profile on campus and essentially going where we had just been?

15. Along the same lines, how are future faculty positions being decided? Again, we should be showing large growth in the number of students majoring in the computer field. Yet, we seem to have an overly difficult time getting faculty positions authorized for our department. We have students heading into their senior year who have been unable to get classes they should have finished a year ago. Now, does anyone really believe these students are going to recommend Clarion to their friends as a place to go for a good education, given that they themselves have had such a miserable time trying to complete the program here? We say we want more students, yet our spending priorities say otherwise.

16. If student/faculty ratio is going to be used as a club against faculty as to whether or not they are "pulling their share of the load"(although I agree with Bill Fulmer, I missed the study that showed low student/faculty ratios was a bad thing), then why is it never used on non-faculty? The fact is, since 1984 the non-faculty/student ratio has been in a constant slide until it is much less than the faculty/student ration, and still declining. I've seen studies showing the

benefits of lower student/teacher ratios, and parents always question me about class sizes during orientation, but no one ever asks me how low our student/non-teacher ratio is nor am I aware of any study proporting to show a positive benefit to the educational outcome of students attending schools overly populated by the

non-teaching.

17. It is true that in the first year of our current faculty contract, when we agreed to a zero percent increase in order to help control the costs to the SSHE system, the non-contractual non-faculty members on this campus received a pay increase? If so, what increase did they receive?

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## **Clarion University of Pennsylvania**

### **Faculty Senate**

**Monday, March 24, 1997 4:00 p.m.**

### **Enid Dennis Faculty Senate Room, Hart Chapel**

Faculty Senate met on Monday, March 24, 1997, at 4:00 p.m. in the Enid Dennis Faculty Senate Room in Hart Chapel. Brian Dunn chaired with the following Senators present: Karen Bolinger, Peter Dalby, Gail Grejda, Anita Hall, Steven Harris, Ralph Leary, Rebecca Leas, Patrick McGreevy, Melanie Parker, Mary Jo Reef, Jeanne Slattery, Halley Savage, Douglas Smith, and George Xu. Also present were President Diane Reinhard, Vice

President Thomas Gusler, Provost John Kuhn, Brenda Dede, Helen Lepke, Student Senate Representative David Lytle, and Student Secretary Stephen West.

- I. Call to Order  
The meeting was called to order at 4:05 p.m. by B. Dunn.
- II. Approval of Minutes  
G. Grejda moved to approve the minutes of March 10, 1997. R. Leary seconded and the minutes were approved.
- III. President's Report—D. Reinhard  
Three representatives from Carrier Hall were in attendance to field questions from the Senators. B. Dede presented a report on the Grants Office activities. This report was handed out to everyone present. Increased grant funding is expected for CUP, compared to previous years.

Senators' questions:

*Q.—How does the current grant activity compare with previous years?*

A.—This information is contained in the report, "Grant Activity 1994-97." Not all CUP programs are included in the report, since the tracking system is still in development.

*Q.—What is the future of your department?*

A.—It depends on the money available from grant agencies.

*Q.—Where will the opportunities be?*

A.—Faculty are encouraged to take the CUP money and the SSHE funds and build these into larger grant opportunities. Often one agency leads to another. For example, Dr. Savage has received a \$5000 grant, and is now seeking a \$200,000 grant from the Department of Agriculture.

*Q.—Can grant proposals be developed through the Internet?*

A.—The Web sites will be made available through Dr. Dede's office.

*Q.—Are there ways that faculty can be reimbursed for pursuing this outside activity (writing grant proposals)?*

A.—The more people are involved in grant writing, the more graduate assistants and student helpers there will come available. Further incentive to pursue grants is presented by the value of publications and presentations, as well as in the research skills

gained in grant writing. D. Reinhard—Currently the base is being built. Soon perhaps there can be assessments done on faculty involvement. In two years there may be a survey determining why the grant writers have pursued this, and why non-participants have not. H. Savage—There is about \$100 million available over the next 3 years from the Rural America section of the Department of Agriculture. This is an example of the changing federal priorities.

Helen Lepke provided information on the International Program at CUP. This included brochures and letters about the Culture Nights, study in Malta and Korea, and an International Students brochure. Senators then asked questions of H. Lepke.

*Q.—How do these numbers compare to other state university systems in Pennsylvania?*

A.—Slippery Rock has over 300 students participating in international programs each year, largely due to the fact that Slippery Rock faculty take them over. However, Slippery Rock spends about \$500,000 a year on their international programs, as compared to the \$104,000 spent by CUP. This larger amount may be due to Slippery Rock's commitment to waivers.

*Q.—Are there well-established international programs at other schools which we could "piggyback?"*

A.—She has in her office examples of CUP students going through our sister schools for international study.

*Q.—Is it a disadvantage for students to have their university faculty teach them in the foreign schools, since they might not be immersed in the culture?*

A.—The students stay with a local host family even when their American faculty are their instructors. There is often a reluctance among our students for foreign study. Students are often much more interested in international study when their faculty go with them.

*Q.—Could there be more places offered that reflect the cultural heritage of CUP students?*

A.—This mostly has to do with who wants us. The British colleges are saturated. With Italy it is problematic, since CUP does not offer Italian. Students would have had to learn the language outside of CUP.

*Q.—Should we at CUP enhance our language program?*

A.—This is possible. One of the best choices for foreign language



study today may be Chinese.

Thomas Gusler presented two questionnaires, one for faculty and one for students. This is a system-wide study that will result in several products, including the ability to state the amount of impact that state university schools have on the Pennsylvania communities in which they are located. The questionnaires were designed by Tripp, Umbach & Assoc. Mr. Fogerty will speak with representative groups on campus. Every faculty member will complete the survey and send it to Tripp, Umbach & Assoc. during April. Student surveys will be completed differently. 361 students must complete the survey. Having students mail these would be far less preferred. Instead, T. Gusler will visit demographically representative classrooms to survey students. There will be complete confidentiality in the survey. The second page of the student survey is problematic. Hopefully most of our students will be able to provide the financial information. Students are asked to respond as best they can. T. Gusler will be calling on some faculty for the privilege of surveying their classes. Suggestion (from R. Leas): Students might not be able to produce the financial figures on the spot. Maybe students could receive these in class, then return the surveys at their next class. T. Gusler said he would ask the Tripp, et. al. if this could be done. 35 classes will be surveyed. These will be chosen based on the numbers of each class level in the classes.

When all the data is collected, there will be one study report presented to the state legislature. CUP will receive the data on itself and on the overall compiled system information. Each university's results will be made known to only that university.

- IV. Student Senate—D. Lytle  
Elections for Student Senate are ending on Tuesday. The results will be presented at the next Faculty Senate meeting. Current Senators will be shadowed by future Senators so that they can learn the duties involved. The voter turnout has been high. Last year 700 students voted, this year the voters are expected to top 1000. Twenty-seven candidates are running in this election. Budget packets are being debated. The final budget will be brought to the Faculty Senate meeting. The Student Senate is reorganizing itself. Four Council Trustee applicants will be interviewed. Deb Boyles and Dave Henry have been asked to attend these interviews.
- V. Committee Reports
  - A. Academic Standards—S. Harris

- No report.
- B. Budget—M. Parker  
No report.
- C. CCPS—M. Reef  
Senate hearings on proposals will be held April 14.
- D. CCR—P. McGreevy  
Nominations are needed for the elections to the Clarion Foundation Advisory Board. Nominating elections for Faculty Senate will be held Tuesday, March 25, 1997.
- E. Faculty Affairs—G. Grejda  
The committee met this week. The Retiring Faculty Reception Committee meeting will be held on Wednesday, May 7, 1997, at Moore Hall.
- F. Student Affairs—F. Keen  
No report.
- G. Venango Campus—B. Stright  
No report.
- H. Institutional Resources—P. Dalby  
No report.

## VI. Old Business

A copy of the revised Conflict of Interest Report was handed out to everyone. The revisions or suggestions were incorporated, and are presented in boldface.

Several weeks ago, Senate removed the discussion of On-Course from the agenda. That was in response to the fact that a grievance regarding On-Course had been filed and we did not want to prejudice the disposition of the adjudication of that grievance. A settlement has now been reached which includes the following provisions: Checksheets will continue to be made available until, at least, one year after full implementation of On-Course. Curriculum changed will continue to be proposed in line with CCPS procedures. Management will continue to work toward the establishment of a page or page(s) similar in appearance to a checksheet for use with On-Course, and no future implementation of On-Course will be made until the aforementioned On-Course checksheet is ready.

The Library Building Committee wants a representative from Senate.

The Senate has forwarded a nomination for Lois Linnan for the

Distinguished Faculty Award.

VII. New Business

CCPS recommends approval of Courses submitted for General Education by the Disciplines of Geography and Earth Sciences, Special Education and Rehabilitative Sciences, and Speech Communications & Theater. Action numbers are 971301 to 971328. These were approved.

**GEOGRAPHY AND EARTH SCIENCES**

- **GEOG 252: Geography of Latin America 971301 (General Education II. B., Values I Flag & Linked Flag)**
- **GEOG 257: Geography of the United States and Canada 971302 (General Education II.B.)**
- **GEOG 258: Geography of Pennsylvania 971303 (General Education II. B. & Values 2 Flag)**
- **GEOG 260: Economic Geography 971304 (General Education II. B., Values 2 Flag & Application Flag)**
- **GEOG 265: Trade and Transportation 971305 (General Education II. B., Values 2 Flag & Application Flag)**
- **GEOG/ES 345: Computer Cartography with Laboratory 971306 (General Education I.B & II. B., Values 2 Flag & Application Flag)**
- **GEOG/ES 480: Geographic Information Systems with Laboratory 971307 (Values 2 Flag & Application Flag)**
- **ES 111: Basic Earth Science 971308 (General Education II. A.)**
- **ES 150: Physical Geology with Laboratory 971309 (General Education II.A.)**
- **ES 222: Dinosaurs: Myth and Reality 971310 (General Education II.A. & Linked Flag)**
- **ES 260: Environmental Geology 971311 (General Education II.A. & Values 2 Flag)**
- **ES 270: Oceanography 971312 (General Education II.A.)**
- **ES 280: Meteorology 971313 (General Education II. A., Linked Flag & Application Flag)**
- **ES/GEOG 301: Climatology in Environmental Analysis 971314 (Application Flag)**
- **ES 350: Structural Geology with Laboratory 971315 (Application Flag)**
- **ES 360: Mineralogy (Minerals) with Laboratory 971316 (Application Flag)**
- **ES 370: Petrology (Rocks) with Laboratory 971317 (Writing**

**Intensive Flag)**

#### **SPECIAL EDUCATION AND REHABILITATIVE SCIENCE**

- **SPED/REHB 115: Human Relations 971318 (Values 2 Flag)**
- **SPED 240: Neurological Impairments and Physical Disorders 971319 (Values 2 Flag)**
- **SPED 320: Educational Assessment 971320 (Writing Intensive Flag)**
- **SPED 420: Instructional Development & Strategies for Severely/Profoundly 971321 Multihandicapped (Application Flag)**
- **SPED 425: Behavior Management in Special Education Settings 971322 (Application Flag)**
- **SPED 450: Student Teaching 971323 (Application Flag)**
- **REHB 475: Administering Rehabilitation Delivery Systems 971324 (Writing Intensive Flag)**
- **REHB 495: Field Experience in Rehabilitative Sciences 971325 (Application Flag)**

#### **SPEECH, COMMUNICATION AND THEATER**

- **SCT 300: Communication in Organizations 971326 (General Education II.C., Application Flag & Values 2 Flag) No Writing Intensive Flag**
- **SCT 302: Introduction of Choreography 971327 (Application Flag)**
- **SCT 304: Dance Repertory 971328 (Application Flag)**

CCPS was asked by the Meet & Discuss Team to put together the "Certificate Programs: Definition and Policy" report. Copies of this were handed out to everyone present. Comments concerning this can be E-Mailed. Before proceeding, more Senators should be involved in the consideration of these programs. For the approach to minors, refer to Appendix 5. These programs are for Venango Campus. For Venango Campus's mission statement, refer to page 131 of the Catalog, which provides a set of guidelines for reviewing certificate program possibilities.

- IX. Adjournment  
M. Reef moved to adjourn. D. Smith seconded and the meeting adjourned at 5:35 p.m.

Respectfully submitted,

Frank Towers Stephen West  
Faculty Senate Secretary Student Secretary

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## **Clarion University of Pennsylvania**

### **Faculty Senate**

**Monday, April 28, 1997, 4:00 p.m.**

### **Enid Dennis Faculty Senate Room, Hart Chapel**

The Faculty Senate met on Monday, April 28, 1997 at 4:00 p.m. in the Enid Dennis Room, Hart Chapel. B. Dunn chaired with the following Senators present: R. Balough, J. Bartkowiak, K. Bolinger, M. Campbell, P. Dalby, G. Grejda, M. Haggerty, A. Hall, S. Harris, F. Keen, G. M. LaRue, R. Leary, R. Leas, P. McGreevy, M. Parker, D. Poljanec, M. J. Reef, H. Savage, J. Slattery, D. Smith, B. Stright, F. Towers, and G. Xu. Also present were President D. Reinhard, Provost J. Kuhn, Student Senator D. Lytle, Dean J. Grunenwald, G. Barnes, R. Couch, E. Matson-Stephenson, C. Pineno, R. Raehsler, B. Smaby, R. Smaby, and Student Secretary Stephen West.

- I. Call to Order  
B. Dunn called the meeting to order at 4:00 p.m.
- II. Approval of Minutes  
M. J. Reef moved approval of the minutes from Monday, April 14. D. Reinhard offered the following correction in the President's report of April 14. The State System requested a 4.9% budget increase. The Governor proposed a minimum increase of 2% in response. While the Governor's proposal doubles last year's increase, this administration continues to offer the State System small budgetary growth despite a large surplus in the state budget. R. Leary seconded and the minutes were approved as amended.
- III. President's Report—D. Reinhard  
The President has shared with B. Dunn a list of proposals on course and program changes.

A State System document, *Imperatives for the Future*, will be sent to faculty.

Dunn questioned the President about the inclusion of distance learning requirements in contracts for new faculty hired for 1997-98 and the administration's failure to alert department chairs to these changes to the standard contract. The President replied that this contractual language followed guidelines issued in Harrisburg by the Chancellor's office.

- IV. Announcements—B. Dunn  
Following this Senate meeting a new meeting for the 1997-98 Faculty Senate will be held.
- V. Student Senate—D. Lytle  
No report.
- VI. Committee Reports
  - A. Academic Standards—S. Harris  
Tentative dates for student appeals to academic suspension are August 4 and August 21.
  - K. Grugel, chair of the Athletics Subcommittee, will submit a final report at the first Fall 1997 Senate meeting.
  - H. Savage, chair of the Admissions Subcommittee, reported on the Get a Life publication. After consulting with focus groups, the committee that drafted Get a Life decided to change the logo but kept the phrase and the exclamation point to provide continuity in their campaign to promote Clarion University. Focus-group surveys showed that Clarion University could improve its academic reputation but scored well in areas such as community life and campus safety. In order to enhance the university's image, the Subcommittee recommends establishing a formal link between itself and the faculty to publicize faculty activities, particularly scholarly production, and to share ideas about the university's image.
  - B. Budget—M. Parker  
No report.
  - C. CCPS—M. J. Reef  
No report.
  - D. CCR—P. McGreevy  
Three nominations to the Scientific Misconduct Policy Committee will be considered under New Business.
  - E. Faculty Affairs—G. Grejda  
The retiring faculty banquet will be held Thursday, May 8,

5-7 p.m. in Moore Hall.

The Mentor/Mentee Subcommittee, chaired by G. M. LaRue will be organized under the Faculty Affairs Committee.

Grejda complimented the administration on its distribution of the emeritus policy.

- F. Institutional Resources—P. Dalby  
On April 15, Clarion Borough approved Clarion University's request to provide parking space on Greenville Avenue.

Sasaki and Associates recommended renovations to Davis and Keeling Halls. Although there will be no meetings with Sasaki and Associates until fall semester, they continue to seek input from the university community.

The Library Building Committee asks that it have a representative on the Library Subcommittee to keep that body informed of its work.

- G. Student Affairs—F. Keen  
No report.  
H. Venango Campus—B. Stright  
No report.

VII. Old Business

B. Dunn brought up the problem of the limited number of offerings for Values I courses in the Fall 197 schedule. Policy committee recommended that incoming students in 1997-98 be exempted from the Values I requirement. The General Education Subcommittee recommended that the university adopt a two-year cycle for completion of Values I courses to allow students to time to obtain their Values I flags. J. Slattery inquired about the means of enforcing the General Education flag requirements for students who failed to meet them.

R. Leary moved that Senate endorse the General Education Subcommittee proposal that students complete the Values I requirement in two years. G. Xu seconded, and the motion carried.

VIII. New Business

P. Dalby, chair of Institutional Resources, moved that J. MacCafferri, the current chair of the Library Subcommittee, serve on the Library

Building Committee until at least Fall 1997. R. Leary seconded, and the motion carried.

P. McGreevy, chair of CCR, moved appointment of Larry Bering (Chemistry), Paul Ryberg (AGES), and Steven Harris (Biology) to serve on the Scientific Misconduct Policy Committee. Motion carried.

M. J. Reef, chair of CCPS, recommended Faculty Senate approval for General Education by the discipline of Economics ECON/GS 140: Consumer Economics (General Education II. B., Values I Flag), action number 971346. Motion carried.

M. J. Reef, chair of CCPS, presented proposals for a Certificate in Accountancy, action number 971347, and a Certificate in Finance, action number 971348, for Senate Approval without recommendation.

CCPS was deadlocked and could not give a positive or negative recommendation to the programs. Discussion focused on the merits of the programs themselves and on the decision of Meet and Discuss to change the Guidelines for Certificate Programs drafted by CCPS and endorsed by Faculty Senate. The amended guidelines allow certificate programs on both campuses, reduce the minimum credit hours to 14, and permit any level course to be included in certificate programs. Objections to the programs included concerns about the academic integrity of programs with only three credit hours of English Composition and minimal Mathematics competency; questions about the utility of the certificates in the job market; and objections to approving these initial certificate programs and thereby implicitly endorsing the changes in Guidelines for Certificate Programs outlined above. Proponents of the certificates programs in Accountancy and Finance argued for the programs' academic integrity and their suitability as stand alone programs. Supporters also noted that these programs offer an opportunity for Clarion University to assist potential students in economically distressed areas like Oil City. In regards to the issue of the Guidelines, supporters asked that these programs, which met the guidelines as endorsed by Senate on April 14, not be linked to Senators' objections to the actions of Meet and Discuss.

S. Harris moved approval of the Certificate in Accountancy. A. Hall seconded . The motion carried with twenty in favor and three



opposed.

B. Stright moved approval of the Certificate in Finance. A. Hall seconded . The motion carried with twenty in favor and three opposed.

M. J. Reef, chair of CCPS, recommended Faculty Senate approval of a change in course name, catalog description, and prerequisites for PHIL 352: Theory of Knowledge, action number 971349. Motion carried.

M. J. Reef, chair of CCPS, recommended Faculty Senate approval of a change in the requirements for the Philosophy minor, action number 971350. Motion carried.

M. J. Reef, chair of CCPS, recommended Faculty Senate approval of a change in the effective date from Fall 1997 to August 1998 for the B. S. Degree in Psychology, action number 971351. Motion carried.

M. J. Reef, chair of CCPS, read into the Faculty Senate minutes the following minor changes:

PHILOSOPHY PHIL 310: Contemporary Western Philosophy; Change: course name, catalog description and change in prerequisites, action number 971352.

PHIL 354: Philosophy of Art; Change: course name, catalog description and change in prerequisites, action number 971353.

SOCIOLOGY Experimental Course: SOC 312: Micro-Sociology, action number 971354.

M. J. Reef, chair of CCPS, recommended Faculty Senate approval of the following changes in CCPS guidelines:

1. Timeline: Important Notes, C. p.13. Change: OLD: No new course proposal may be scheduled until it has completely passed the approval process. NEW: New course proposals submitted fall semester can go into effect no earlier than the following Spring Semester.

2. Section VIII. Changes in Credit Hours or Prerequisites for Existing Courses, C. p.11. Change: [*Italicized text is deleted.*] C. . . .  
*. shall inform the proposing department of the result of its*

*deliberations decisions and of the date its recommendation to the Senate shall so read into the Faculty Senate minutes. D. CCPS shall present to the Senate its recommendation with respect to the proposed credit hour change. Effective date: Immediately*

3. Appendix IV: Requirements for the Addition of New Programs  
Change: Add "Certificate" to list of programs under Information  
(See page 18). Effective date: Immediately

IX. Adjournment M. Parker motioned to adjourn. J. Slattery seconded and the meeting adjourned at 6:15 p. m.

Respectfully submitted,

Frank Towers Stephen West  
Faculty Senate Secretary Student Secretary

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**Clarion University of Pennsylvania**

**Faculty Senate**

**Monday, September 22, 1997**

**The Enid Dennis Faculty Senate Meeting Room, Hart**

## Chapel

The Faculty Senate met on Monday, September 22, 1997 at 4:00 p.m. in the Enid Dennis Room, Hart Chapel. P. McGreevy chaired with the following Senators present: C. Anderson, R. Balough, K. Bolinger, P. Dalby, B. Dunn, G. Grejda, M. Haggerty, A. Hall, S. Harris, F. Keen, R. Leary, M. Parker, D. Poljanec, R. Raehsler, M. J. Reef, H. Savage, J. Slattery, E. Stephenson, D. Smith, and G. Xu. Also present were Provost J. Kuhn, R. Smay and Student Secretary Tamarisk Nixon.

### I. Call to Order

P. McGreevy called the meeting to order at 4:05 p.m.

### II. Approval of the Minutes

G. Xu moved approval of the minutes from Monday, September 8. F. Keen offered the following correction to the Student Affairs report (V. G.) to "Review of the academic calendar is the first task when the committee has its first meeting". B. Dunn seconded and the minutes were approved as amended.

### III. President's Report

Student wages still have not been loaded into departmental budgets. A new staffing plan will be announced and submitted to the President within two weeks. Lesser Committee guidelines have been provided to the Chair of CCR.

### IV. Announcements

A new roster of Senators was distributed. A hard copy of the update of the Facilities Master Plan was provided to each Senator.

### V. Student Senate--L. Suhr

No report.

### VI. Committee Reports

#### A. Academic Standards--J. Slattery

The Academic Honesty Policy Statement submitted by the Provost is being reviewed. Catalog copy is also being reviewed.

#### B. Budget--R. Raehsler

No report.

#### C. CCPS--S. Harris

S. Gendler will replace F. Towers (sabbatical leave). R. Potter will replace

the vacancy created by the current Chair (S. Harris).

D. CCR--M. J. Reef

No report.

E. Faculty Affairs--H. Savage

Faculty Affairs is co-sponsoring the SIS workshop on September 23rd and 24th. There is a Mentorship Dinner scheduled for October 14th. A full committee meeting will be held on October 2nd.

F. Institutional Resources--P. Dalby

The President's Executive Council met and Facilities Master Planning will meet later in the week and is still open for suggestions and input.

G. Student Affairs--F. Keen

The Academic calendar is being reviewed. Committee will meet later in the week.

H. Venango--A. Hall

No report.

VII. Old Business

None.

VIII. New Business

R. Balough moved to change the meeting time for Faculty Senate to 3:30 p.m. beginning Fall 1998. B. Dunn seconded. R. Leary moved to refer the request to CCR. D. Poljanec seconded. Motion carried.

CCR (M. J. Reef) moved the following replacements: T. Rourke for H. Luthin (sabbatical) on the Computer Operations Subcommittee, R. DeLuca for V. Yenika Aghan on Academic Standards, T. Roth for I. Krauss on the Athletic Subcommittee and K. Marshall for S. Leone on Faculty Affairs. Motion carried.

The Lesser Committee has been set back to the right number of members. Student Affairs will need one replacement.

CCR (M. J. Reef) moved the following nominations for Dean of Education and Human Services Search Committee: C. Linman, S. McKee, A. Miller, D. Poljanec, R. Sabousky and G. Soboleski. Motion carried.

Former chair of CCPS (M.J. Reef) submitted recommendations for placement of courses in General Education from the departments of

English, Speech, Communication, & Theater, and Communication Science & Disorders. B. Dunn pulled out Hum 120 and 121 for further discussion. The placement of English 202, 301, 303, 304 and 356 under section ID of the checksheet was questioned by M. Parker. D. Smith responded that these were passed by the Gen. Ed. Council under that section but would verify. Concerns were raised by R. Balough and M. Parker concerning the placement of Eng 356 particularly. D. Poljanec moved to accept all the English courses except for Eng 356 if they were, in fact, placed under ID by the Gen. Ed. Council. R. Leary seconded. Motion carried with nineteen in favor, one abstention and one opposed. R. Leary moved to refer the issue of ENG 356 placement to CCPS. J. Slattery seconded. Motion carried. Discussion followed concerning the history of Hum 120 and 121. B. Dunn urged that Senate to overturn the decision to flag these courses as Values. J. Kuhn requested that the Gen. Ed. Proposals be made available to all Senators. Chair of CCPS (S. Harris) agreed to do so. J. Slattery moved to table the discussion on Humanities courses. D. Poljanec seconded. Motion carried with nineteen in favor and two opposed.

Ideas for future planning were discussed. Inquiries and comments should be submitted to members of Policy.

#### IX. Adjournment

J. Slattery motioned to adjourn. P. McGreevy seconded and the meeting adjourned at 6:30 p.m.

Respectfully submitted,

Douglas Smith  
Faculty Senate Secretary

Tamarisk Nixon  
Student Secretary

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**Clarion University of Pennsylvania**

**Faculty Senate**

**Monday, October 20, 1997, 4:00 p.m.**

**The Enid Dennis Faculty Senate Meeting Room, Hart Chapel**

The Faculty Senate met on Monday, October 20, 1997 at 4:00 p.m. in the Enid Dennis Room, Hart Chapel. P. McGreevy chaired with the following Senators present: C. Anderson, K. Bolinger, R. Couch, P. Dalby, G. Grejda, A. Hall, S. Harris, R. Leary, R. Leas, M. Parker, D. Poljanec, H. Savage, J. Slattery, E. Stephenson, D. Smith and G. Xu. Also present were President D. Reinhard, Provost J. Kuhn, B. Dede, Student Senator L. Suhr and Student Secretary Tamarisk Nixon.

I. Call to Order

P. McGreevy called the meeting to order at 4:03 p.m .

II. Approval of the Minutes

R. Leary moved approval of the minutes from October 6, 1997. D. Poljanec seconded and the minutes were approved.

III. Announcements--P. McGreevy

Faculty Senate meeting dates for next semester were distributed.

IV. President's Report

Board of Governors approved an appropriation request of a 7.5% increase that will result in a 3.9 % increase in the total budget. The goal is high quality education at an affordable price.

Governor Ridge signed a capitol bill which will allow further renovations for Carlson and Peirce.

The State Athletic Conference has reissued homecoming dates so the next Academic calendar will need to be altered appropriately. The next Academic Calendar also dictates that Fall grades are due Christmas Eve. The calendar will be changed to move the deadline up one day so that the Registrar's office can close before the holiday. Comments were solicited about the replacements for H. Lepke's dual positions. V. Student Senate Report--L. Suhr

A new Chair was elected for the Dining Committee. A student awareness brochure is being constructed by the Public Relations Committee. Student Advisory Board has met. This year is the 50th Anniversary of Student Senate.

#### VI. Old Business

None.

#### VII. New Business

CCPS (S. Harris) submitted Read-Ins for Special Topics Courses and Minor Curricular Changes (see attachment) approved by Senate on October 8 and 15 by CCPS.

Discussions occurred between J. Kuhn, R. Balough, and J. Slattery about what changes would satisfy faculty for approval of the Academic Honesty Policy. In the cases where dishonesty affects the student's grade, the faculty member would notify student that declination in the grade is due to faculty-judged academic dishonesty and the opportunity for appeal would then take place. It was suggested by Academic Standards that the policy might include a more comprehensive description of academic honesty with concrete examples. Academic Standards or another group of faculty might write this portion at a later time. A revised policy statement will be provided to Academic Standards.

#### VIII. Committee Reports

##### A. Academic Standards--J. Slattery

Catalog changes to suspensions and readmissions policy will be brought to Policy next week. Athletic Subcommittee is working on gender equity issues.

##### B. Budget--R. Raehsler

No report.

##### C. CCPS--S. Harris

No report.

D. CCR--M.J. Reef

No report.

E. Faculty Affairs--H. Savage

Two more dinners are scheduled for the Mentorship program. Faculty Center ideas are being discussed

F. Institutional Resources--P. Dalby

No report.

G. Student Affairs--F. Keen

No report.

H. Venango--A. Hall

Sue Traynor met with the Venango Faculty Forum and is looking into a number of issues raised. One issue was graduate students helping students with scheduling at Venango during the summer sessions. Deans Council is also considering this issue.

IX. Adjournment

A. Hall motioned to adjourn. R. Couch seconded and the meeting adjourned at 5:30.

Respectfully submitted,

Douglas Smith  
Faculty Senate Secretary

Tamarisk Nixon  
Student Secretary

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**Clarion University of Pennsylvania**

**Faculty Senate**



## **Monday, September 9, 1996**

### **4:00 pm, B-8 Hart Chapel**

Faculty Senate met on Monday, September 9, at 4:00 pm in B-8 Hart Chapel. Brian Dunn chaired with the following Senators present: Pete Dalby, Gail Grejda, Steven Harris, Fred Keen, Patrick McGreevy, Melanie Parker, Mary Jo Reef, Frank Towers, George Xu, Donna Poljanec, Barbara Stright, Anita Hall, Karen Bolinger, James Pesek, Jeanne Slattery, Rebecca Leas, Robert Balough, George M. LaRue, Lois Linnan, Ralph Leary. Also present were Provost John Kuhn, V.P. Finance Heather Haberaecker, Dean Joseph Grunenwald, Student Senate Representative David Lytle, Student Secretary Stephen West.

#### I. Call to Order

The meeting was called to order at 4:00 p.m. by Brian Dunn.

#### II. Approval of the Minutes

B. Dunn moved approval of the minutes from 29 April 1996. M. Reef seconded and the motion carried.

#### III. Announcements---B. Dunn

Future changes in the Council on General Education structure may be necessary due to reorganization of colleges within the university.

Corrections were made to the names and email addresses of the Senate.

#### IV. President's Report

J. Kuhn will present a draft of the university's conflict of interest policy at the next Senate meeting.

The President would like to proceed in forming a committee on assessment.

H. Haberaecker discussed the formulation of the Facilities Master Plan. She listed as objectives: parking, residence hall,

library, site of the new recreation center, and academic facilities. The

administration and the Committee on Institutional

Resource encourage participation from all members of the university community in developing the Master Plan.

#### V. Student Senate

D. Lytle reported the new officers: President Michael Cox, Vice-President Todd Swenson, Secretary Tracie Mathis.

#### VI. Committee Reports

##### A. Academic Standards- S. Harris

S. Harris reported on committee hearings on 8/5 and 8/22. See attached.

##### B. Budget- M. Parker

No report.

##### C. CCPS- M. Reef

M. Reef presented several read-ins to the catalog recommended by Policy Committee. See attached.

##### D. CCR- P. McGreevy

McGreevy presented nominations to Senate committees recommended by Policy Committee. See attached.

##### E. Faculty Affairs- G. Grejda

No report.

##### F. Institutional Resources- P. Dalby

Dalby noted that Haberaecker's report on Master Plan objectives will be the focus of future discussions on that

subject.

##### G. Student Affairs- F. Keen

No report.

H. Venango Campus- B. Stright

No report.

VII. Old Business

B. Dunn reported that the Senate will address General Education at its next meeting.

VI. New Business

P. McGreevy moved approval of the nominations made by CCR and recommended by Policy Committee. Motion

Approved.

VII. Adjournment

Xu moved to adjourn. Grejda seconded and the meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Frank Towers Stephen West

Faculty Senate Secretary Student Secretary

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**Clarion University of Pennsylvania**

**Faculty Senate**

**Monday, September 23, 1996**

**4:00 pm, B-8 Hart Chapel**

Faculty Senate met on Monday, September 23, at 4:00 pm in B-8 Hart Chapel. Brian Dunn chaired with the following Senators present: R. Balough, J. Bartkowiak, K. Bolinger, M. Campbell, P. Dalby, G. Grejda, M. Haggerty, A. Hall, S. Harris, F. Keen, M. LaRue, R. Leary, L. Linnan, P. McGreevy, M. Parker, J. Pesek, M. Reef, J. Slattery, B. Stright, F. Towers, G. Xu. Also present were President D. Reinhard, Provost J. Kuhn, and Student Secretary S. West.

**I. Call to Order**

The meeting was called to order at 4:00 pm by B. Dunn

**II. Approval of Minutes**

G. Xu moved to approve the minutes of Sept. 9. K. Bolinger seconded and the motion carried.

**III. President's Report**

D. Reinhard presented figures on student enrollment. Enrollment increased by 30 students and 70 FTEs.

Clarion's enrollment increase surpassed that of other State System campuses in western Pennsylvania.

The President will attend the October 7 and November 19 meetings of Faculty Senate, and will entertain questions

at those meetings.

D. Reinhard reported on the Trustee's meeting, at which discussion was held on major library renovations within

five years. The Governor's office will release \$150 million in Jump Start funds, with CUP and the State System

Covering \$75 million of the costs. This represents a 20-year debt responsibility for CUP.

Faculty salaries are being made available to the local newspaper as requested under the Freedom of Information

Act.

#### IV. Announcements--B. Dunn

The issue of the Master Plan will be discussed 4-5 pm Wednesday, September 25 when the consultants meet with

faculty. The union president is urging a boycott of these meetings, though the union has not taken a formal vote.

#### V. Committee Reports

##### A. Academic Standards--S. Harris

2 subcommittees convened, with H. Savage elected chair of Admissions, and K. Grugel chair of Athletics.

There are four applications for the Faculty Athletic Representative position. Grugel and committee will review

and recommend.

##### B. Budget--M. Parker

No report.

##### C. CCPS--M. Reef

No report

D. CCR--P. McGreevy

No report

E. Faculty Affairs--G. Grejda

No report

F. Institutional Resources--P. Dalby

The first meeting of Cir with the Master Plan consultants will be September 24 at breakfast.

G. Student Affairs--F. Keen

No report

H. Venango Campus--B. Stright

No report

I. Student Senate

No report

VI. Old Business

B. Dunn gave out corrected phone and E-mail lists

R. Balough moved to change the Faculty Senate meetings to 3:30 pm beginning October 7, 1996. J. Pesek

seconded, and the motion was defeated.

VII. New Business-- B. Dunn

B. Dunn introduced the draft of the Conflict of Interest Policy for discussion. After discussion, Dunn agreed to

submit a document that reflects the Senate's recommended changes to the committee responsible for drafting the

Conflict of Interest Policy. Senators can make additional recommendations

to Dunn until 9/30.

The Senate needs to appoint a representative for the Commencement Committee, and is now soliciting nominations.

McGreevy, as chair of CCR, moved to appoint Lisa Turner to the Sabbatical Leave Committee as a replacement

for Mark Mitchell who is on leave. Motion carried.

VIII. Adjournment

M. Reef motion for adjournment at 5:47 p.m.. R. Learyseconded, and the motion carried.

Respectfully,

Frank Towers Stephen West

Faculty Senate Secretary Student Secretary

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**Clarion University of Pennsylvania**

**Faculty Senate**

**Monday, October 7, 1996**

**4:00 pm, B-8 Hart Chapel**

Faculty Senate met on Monday, October 7, 1996 at 4:00 pm in B-8 Hart Chapel. Brian Dunn chaired with the following Senators present: Pete Dalby, Gail Grejda, Steven Harris, Fred Keen, Patrick McGreevy, Melanie Parker, Mary Jo Reef, Frank Towers, Barbara Stright, Anita Hall, Karen Bolinger, James Pesek, Jeanne Slattery, Rebecca Leas, Robert Balough, Lois Linnan, Martha Campbell, Mark Haggerty, and Julia Bartkowiak. Also present were Provost John Kuhn, Student Senate Representative David Lytle, and Student Secretary Stephen West.

## I. Call to Order

The meeting was called to order at 4:00 p.m. by Brian Dunn.

## II. Approval of the Minutes

G. Grejda moved approval of the minutes from 23 September 1996 with the correction of Lisa Turner's appointment to the

Admissions Subcommittee, not the Sabbatical Leave Committee. P. McGreevy seconded and the motion carried.

## III. Announcements---B. Dunn

B. Dunn reported that the Master Plan consultants had met with fourteen Senators.

As requested by Dr. Sessom, Dr. Dunn circulated a letter encouraging participation in the Pennsylvania Association

for Multicultural Education.

## IV. President's Report- J. Kuhn

No report.

## V. Student Senate- D. Lytle

Student Senate has been very active in its first month. The Campus Safety committee has held meetings. A delegation of

Student Senate attended a meeting of all 14 State System Student Senate representatives in Harrisburg. A voter registration

drive is underway. And a trip for Student Senate officers to Boston is planned for late November.

## VI. Committee Reports

### A. Academic Standards- S. Harris

The Athletics Subcommittee has forwarded a slate of nominations for the Faculty Athletic Representative to



CCR.

The Admissions Subcommittee held a meeting with the Dean of Admissions on student retention.

B. Budget- M. Parker

The Budget Committee met on October 1 and is determining areas for specific questions for the administration

on the budget.

C. CCPS- M. Reef

M. Reef presented read-ins for special topics courses for spring 1997 for experimental courses for spring 1997

and spring 1998. See attached.

Senators urged CCPS to review a proposed on-line check sheet now under development by the Registrar.

D. CCR- P. McGreevy

The Committee met with Dr. Jolley of the Honors Council and formulated a list of nominees to fill vacant seats.

The Committee has three nominations for the Faculty Athletic Representative.

E. Faculty Affairs- G. Grejda

The Committee will meet on October 11 to plan an agenda.

F. Institutional Resources- P. Dalby

The Master Planning meetings with Sasaki consultants were reasonably well attended. Sasaki will return on

November 5 with a preliminary outline of their goals, and they will meet with the Facilities Planning Committee..

G. Student Affairs- F. Keen

The Committee met on 9/27 and reviewed the academic calendar for 1998-99. The Committee recommends

approval, and will circulate a copy at the 10/21 Senate meeting.

H. Venango Campus- B. Stright

No report.

## VII. Old Business

B. Dunn circulated suggested changes to the draft of the Conflict of Interest Policy reviewed by Senate on 9/23. Balough

moved that the suggested changes be amended to reflect additional changes recommended at today's meeting, circulated to

Senate, reviewed, and then forwarded to Dr. Dede. Linnan seconded, and the motion carried.

B. Dunn reported that Senate has two nominees for the Commencement Committee. He will bring the nominations to the

10/21 Senate meeting.

The Senate discussed topics for the President to consider at upcoming Senate meetings. Topics included centralization of

job search procedures; relation of current facilities projects to Master Plan; the role of consultants in five-year program

reviews; the relationship of the university budget to issues like enrollment, marketing, and planning. Dunn will consult

further with Senate and Policy Committee on topics for the President's consideration.

## VI. New Business

P. McGreevy moved approval of the nomination of Isely Krauss, Kevin Roth and David Schlueter made by CCR for the

Faculty Athletic Representative and recommended by Policy Committee.

Motion carried.

P. McGreevy moved appointment to the Honors Council of Rod Raehsler, Business Administration, Vickie Harry,

Education and Human Resources, and Charles Williams, Natural Science and Mathematics for appointment to the Honors

Council. Motion carried.

VII. Adjournment

Parker moved to adjourn. Linnan seconded and the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Frank Towers Stephen West

Faculty Senate Secretary Student Secretary

CLARION UNIVERSITY OF PENNSYLVANIA

INTER-OFFICE CORRESPONDENCE

**DATE:** September 27, 1996

**TO:** Faculty Senate

**FROM:** Mary Jo Reef, Chair, CCPS

**RE:** Read-Ins: Special Topics & Experimental Courses Approved by CCPS

for Faculty Senate Meeting of 10/07/96

**Special Topics:** To be offered Spring, 1997 Action Numbers

CSD 498/598:Phonological Development and Assessment of Child Speech  
3 Credits**964004**

ENG 244: The Camelot Legend 3 Credits **964005**

HIST 315-01:The Crusades: Cultures in Conflict? 3 Credits **964006**

HIST 315-02: Mediterranean Cities: Urban Society and Environment 3 Credits 964007

MATH 480: Ramsey Theory 3 Credits 964008

**Experimental Courses:** To be offered Spring, 1997; 3 credits unless otherwise noted

**ECON 342: Economics of Government and Business 964009**

An examination of the role of government in a market oriented economy. This course will examine economic theories behind laws, regulation, and other public policies toward business. Topics include regulatory theory, deregulation, public utilities, antitrust policy, and international competition.

**GER 153: Elementary German Conversation 964010**

Practice in conversation patterns and development of useful proficiency for everyday situations and travel. Designed for those students who have met or are meeting the prerequisites for German 251 but are lacking in aural-oral proficiency.

**MATH 285: Mathematical Modeling 964011**

A course to develop higher level problem solving strategies using mathematics to solve real-world problems.

**SCT 369: Playing Shakespeare 964012**

An advanced acting course designed specifically to help students solve the problems associated with performance of the plays of William Shakespeare. The focus of the course is an approach to speaking the text, although physical embodiment of the text will also be explored.

**Experimental Courses:** To be offered Spring, 1998; 3 credits

**ENG 265: Introduction to Literature by Women 964013**

This course will survey significant women writers from the Medieval Period to the present. The contributions of these women to a distinctly female literary tradition will provide the focus of study, but critical issues regarding women's literature will also be discussed and explored. Pedagogical techniques will include lecture, discussion, film, and

collaborative learning, among others.

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## **Clarion University of Pennsylvania**

### **Faculty Senate**

**Monday, October 21, 1996**

**4:00 pm, B-8 Hart Chapel**

Faculty Senate met on Monday, October 21, at 4:00 pm in B-8 Hart Chapel. Brian Dunn chaired with the following Senators present: Robert Balough, Karen Bolinger, Martha Campbell, Gail Grejda, Mark Haggerty, Anita Hall, Steven Harris, Fred Keen, George M. LaRue, Ralph Leary, Rebecca Leas, Lois Linnan, Patrick McGreevy, Melanie Parker, James Pesek, Donna Poljanec, Mary Jo Reef, Jean Slattery, Frank Towers, and George Xu. Also present were Computing Services Director Karen DeMauro, Vice President Thomas Gusler, Provost John Kuhn, President Diane Reinhard, Student Senate Representative David Lytle, and Student Secretary Stephen West.

#### I. Call to Order

The meeting was called to order at 4:00 pm by B. Dunn

#### II. Approval of Minutes

L. Linnan motioned for approval of minutes. F. Towers seconded, and the motion carried.

#### III. President's Report-- D. Reinhard

Clarion had an enrollment increase of 26 FTEs over 1995-96, the only State System campus in western Pennsylvania to experience an increase in enrollment. See attached statistics. President Reinhard thanked faculty for their efforts in recruitment.

The Board of Governors met last week and approved the property purchase. The Board also approved the Chancellor's request for a 4.9% budget increase, but expressed concern that this budget was unrealistic and might

be cut by the legislature. The Board urged "management efficiencies" in future State System budgets. The State System budget will proceed to the state legislature where it will be addressed in the Governor's January 1997 budget request and then considered by the Senate and House of Representatives.

The Pennsylvania Secretary of Education has requested that detailed information on items such as student-to-faculty ratios and the proportion of budget money spent on personnel be included in subsequent budget requests.

The President and Provost Kuhn then answered questions from Faculty Senate

Asked about the procedures for allocating faculty positions, Provost Kuhn stated that his office considers recommendations from college Deans who have in turn consulted with department chairs and faculty. The Provost then makes recommendations for departments based on the Deans' advice. The President's role in tenure approval involves conferring with the Provost about the number of available positions. Currently 15 tenure-track positions are being recruited. Position considerations include programs under development, programs requiring special expertise, replacements for retirees, full-time positions. There are currently about 300 tenure and tenure-track positions, 40 full-time temporary positions, and 10-12 part-time temporary positions at CUP.

Asked about present and future factors in determining the ratio of full-time tenure track faculty to temporary faculty, Provost Kuhn emphasized the need for flexibility and planning for unforeseen contingencies such as enrollment fluctuation and budget allocations.

Asked about the uniform deadline for job applications this year, Provost Kuhn replied that the uniform deadline kept costs down.

Asked about the funds available for conducting national searches, President Reinhard and Provost Kuhn stated their commitment to facilitating nationwide searches for prospective faculty.

#### IV. Student Senate Report--D. Lytle

The Elections Committee collected approximately 600 absentee ballots.

The Safety Committee will conduct self-defense workshops twice each

semester.

V. Announcements--B. Dunn

Advertisements for a search for a Library Director will be sent to faculty on Oct. 22, 1996.

A faculty replacement is needed for the Clarion Student Association Board of Directors.

VI. Committee Reports

A. Academic Standards--S. Harris

No report.

B. Budget--M. Parker

The executive level summaries have been received from the Comptroller.

C. CCPS--M. Reef

Reef presented read-ins for special topics courses. See attached.

D. CCR--P. McGreevy

A call for nominations for Director of the Library has been issued.

E. Faculty Affairs--G. Grejda

The "Going International" workshop will be held Wednesday November 13 at 4 p.m. in 246 Gemmell.

F. Institutional Resources-- P. Dalby

No report.

G. Student Affairs--F. Keen

Donna Ashcraft has been named chair of the Student Activities Subcommittee.

H. Venango Campus--B. Stright

No report

## VI. Old Business

F. Keen moved for approval of the Academic Calendar for 1998-99. The motion carried.

B. Dunn reported that Faculty Senate will wait to consider the new On-Course computerized advising system until Linda Hepler can be present. CCPS will be given a demonstration of On-Course within the coming weeks.

M. Campbell nominated B. Stright and G. Grejda to serve as Faculty Senate representatives on the Commencement Committee. F. Keen seconded, and the motion carried.

B. Dunn reported that the next topics for the Presidential Report will be marketing of the university of specific programs and enrollment.

## VII. New Business

Director of Computing Services K. DeMauro, and Vice President T. Gusler discussed the C-Net Project which will significantly enhance computing facilities. The project seeks to connect all faculty computers, library computers, and student labs with fiber-optic cabling. C-Net Jr., a stage along the way towards this goal, will have networked Carlson Library, Admissions and several student labs by the first week of November. It will take 2 to 3 years for C-Net to be fully operational. A new administrative position will be created in Computing Services for a half-time virus protector and a half-time systems trainer.

## VIII. Adjournment

R. Leas moved for adjournment, R. Leary seconded and the motion carried at 5:35 p.m..

Respectfully submitted,

Frank Towers Stephen West

Faculty Senate Secretary Student Secretary



**CLARION UNIVERSITY OF PENNSYLVANIA**

**INTER-OFFICE CORRESPONDENCE**

**DATE: October 18, 1996**

**TO: Faculty Senate**

**FROM: Mary Jo Reef, Chair, CCPS**

**RE: Minor Curricular Changes & Special Topics Courses to be read into Faculty Senate Meeting minutes of 10-21-96:**

**Course title and description of change**

**LS 255: Introduction to Media Librarianship**

**Action Number 964014**

(Change in title and Frequency)

**OLD:** Introduction to Media Librarianship

**NEW:** Introduction to Librarianship

**OLD:** Fall, annually

**NEW:** Biennially

**LS 257: Basic Information Sources and Services**

**Action Number 964015**

(Change in course description and Frequency)

**OLD:** Emphasis on the approaches to locating information. The criteria for selection of reference materials and the examination of reviewing media for new reference aids. Organization of reference service. The study of a selected list of reference works. Spring, annually.

**NEW:** Examination of traditional and technological approaches to locating information. The criteria for selection of reference materials and the examination of reviewing media for new reference aids. Organization of

reference service. The study of a selected list of reference works.

**OLD:** Spring, annually

**NEW:** Biennially

**LS 258: Selection of Library Media**

**Action Number** 964016

(Change in course description and Frequency)

**OLD:** Familiarity with basic bibliographical tools, including current reviewing media and the book trade. The establishment of policies and criteria for the selection of and evaluation of book and non-book materials. Prerequisite to LS 356 and LS 358. Spring, annually.

**NEW:** Familiarity with basic bibliographical tools, including current reviewing media and traditional and electronic publishing. The establishment of policies and criteria for the selection of and evaluation of book and non-book materials. Prerequisite to LS 356 and LS 358.

**OLD:** Spring, annually

**NEW:** Biennially

**LS 356: Media For Adolescents**

**Action Number** 964017

(Change in course description and Frequency)

**OLD:** Survey of adolescent literature and other media. Study of the reading interests of high school age students and characteristics of adolescent literature and methods of introducing young adults to books. Techniques of preparing and delivering book talks and developing young adult programs. Prerequisite: LS 258 or permission of the instructor. Fall, annually.

**NEW:** Survey of literature and other resources for young adults, including principles related to the selection, evaluation, and use of such materials. Study of the reading interests of junior and senior high school aged persons, the characteristics of young adult literature, and methods of introducing

young adult to books and nonbook resources, including electronic products and services. Techniques of developing/preparing booktalks, reviews, reader advisory services, and other programs for young adults, with attention being paid to underserved and special needs groups. Prerequisite: LS 258 or permission of the instructor.

**OLD:** Fall, annually

**NEW:** Biennially

**LS 358: Media for Children Action Number 964018**

(Change in Frequency)

**OLD:** Spring, annually

**NEW:** Biennially

**LS 385: Automation in the Library Media Center Action Number 964019**

(Change in Frequency)

**OLD:** Spring, annually

**NEW:** Biennially

**LS 459: Media, Methods, and the Curriculum Action Number 964020**

(Change in Frequency and deletion of a prerequisite)

**OLD:** COMM 405

**OLD:** Spring annually

**NEW:** Fall, annually

**LS 490: Library Materials and Services for Exceptional Learners Action Number 964021**

(Change in Title)

**OLD:** Library Materials and Services for Exceptional Learners

**NEW:** Library Materials and Services for Special Audiences

**LS 583:** Libraries, Literature and the Adolescent

**Action Number** 964022

(Change in title and course description)

**OLD:** Libraries Literature and the Adolescent

**NEW:** Libraries Literature and Young Adults

**OLD:** Examination of the roles of the public librarian and the school library media specialist in program development for the adolescent. Includes a study of adolescent literature and the trends affecting its development; problems and techniques used in providing reading guidance; and the characteristics of the contemporary adolescent. Not open to students who have taken LS 356 for graduate credit.

**NEW:** Examination of the role of the librarian in the selection, evaluation, and use of materials for junior and senior high school age persons. Includes a study of young adult literature and trends affecting its development; techniques for providing reader advisory services; methods of reaching and serving multicultural and special needs audiences; characteristics of the young adult in contemporary society; and development of programs and other means of introducing young adults to book and nonbook media, with special attention to emerging electronic products and services.

**Special Topics:** To be offered Spring, 1997

HON 130: Why Art?: The Cultural Value of Art 3 Credits

**Action Number** 964032

HON 230: Science and Society 3 Credits

**Action Number** 964024

HON 350: Cognitive Science: Gateway to the Future 3 Credits

**Action Number** 964025

**CLARION UNIVERSITY OF PENNSYLVANIA**

## **INTER-OFFICE CORRESPONDENCE**

**DATE:** October 17, 1996

**TO:** Academic Vice President Kuhn, Academic Deans, Department Chairpersons, Faculty Senators, CCPS Members

**FROM:** Mary Jo Reef, 1996-1997 Chairperson, Committee on Courses and Programs of Study (CCPS)

**RE:** CCPS Hearings Schedule

CCPS Hearings on new course and program proposals and on changes requiring circulation will be held on November 1 and November 8 at 2:00 in 246 Gemmell. The schedule is as follows:

Friday, November 1: COLLEGE OF ARTS AND SCIENCES --  
COMMUNICATION: Change in requirements for Communication B.S.  
ENGLISH: change in requirements for B.S. Secondary Education,  
Women's Studies: Addition of GEOG 315 as minor elective. HISTORY:  
Change in requirements for History minor in Black Studies, HIST 399.  
MUSIC: Change in requirements of B.M. Performance - Vocal, Change in  
requirements of B.M. Music Marketing, MUS/SCT154. SPEECH  
COMMUNICATION AND THEATER: SCT 218, SCT 380. COLLEGE  
OF EDUCATION AND HUMAN SERVICES -- COMMUNICATION  
SCIENCES AND DISORDERS: Change in name of major, CSD 357, CSD  
433/533. EDUCATION: Change in requirements for M.Ed. in Reading. ED  
410/510. ELED 330.

Friday, November 8: COLLEGE OF EDUCATION AND HUMAN  
SERVICES -- HEALTH AND PHYSICAL EDUCATION: HPE 102.  
LIBRARY SCIENCE: LS 361, Change in requirements for LS degree.  
SPECIAL EDUCATION AND REHABILITATIVE SCIENCES:  
GS/SPED 262, GS/SPED 562. COLLEGE OF NURSING: Changes in  
requirements for Nursing B.S., NURS 111, NURS 121, NURS 131, NURS  
112, NURS 132, NURS 211, NURS 212; Changes in courses: NURS 101,  
NURS 102, NURS 201, NURS 202, NURS 203.

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# **Clarion University of Pennsylvania PRIVATE**

## **Faculty Senate**

**Monday, November 18, 1996**

**4:00 p.m., B-8 Hart Chapel**

Faculty Senate met on Monday, November 18, at 4:00 p.m. in B-8 Hart Chapel. Brian Dunn chaired with the following Senators present: Robert Balough, Julia Bartkowiak, Karen Bolinger, Pete Dalby, Gail Grejda, Anita Hall, Steven Harris, Fred Keen, LaRue, Lois Linnan, Patrick McGreevy, Melanie Parker, James Pesek, Donna Poljanec, Mary Jo Reef, Jeanne Slattery, Barbara Stright, George Xu. Also present were President Diane Reinhard, Provost John Kuhn, Gusler, Student Senate Representative David Lytle, Student Secretary Stephen West, M. Anne Shiley, Mary Kavooosi,Carolynn Barton, Audean Duespohl, Nancyann Falvo, John Shropshire, and Harry Tripp.

### **I. Call to Order**

The meeting was called to order at 4:00 p.m. by B. Dunn

### **II. Approval of Minutes**

M. Reef motioned for approval of the minutes of November 4, 1996. G. Grejda seconded, and the motion carried.

### **III. President's Report--D. Reinhard**

The President met with B. Dunn to discuss possible subjects for the President's Report.

C-Net Jr. is running.

Five hundred tickets have been sold for the football playoff game Saturday November 23.

Senators asked questions of J. Shropshire, J. Kuhn, T. Gusler, D. Reinhard, and H. Tripp concerning the marketing of Clarion University:

Question: Schools in New York and Ohio are now offering in-state rates to Pennsylvania residents. How is Clarion University addressing this

situation?

Answer: This is an active agenda item for the state system. There is interest in reducing out-of-state costs, or at least providing low-cost recovery for out-of-state students. Lessening the rate of increase will not correct the problem. This subject is on the agenda for the Provosts meetings on November 20-21, including discussion of differential tuition.

Question: What are the percentages of students from the Clarion area versus the Allegheny County area?

Answer: The numbers of students from the main regions are stable. Clarion's largest source of enrollment is Allegheny County, followed by northwest Pennsylvania and southwest Pennsylvania respectively. Recruitment messages are tailored according to region. There is concern that Clarion High School is not among the top fifty high schools that send undergraduates to Clarion University.

Administrators also reported that the University spent \$50,000 on its marketing program which has publicized new programs at Clarion University, the University's cost-efficiency 4-year programs, and the caliber of the faculty.

Question: What is the current condition of the University's scholarship programs?

Answer: There is an on-going debate with the Scholarship Committee concerning this issue. Currently 98% of donations are unrestricted, though this proportion is declining. Leadership scholarships, which are only available for the freshman year, are being kept to a minimum of \$1500. There is also an on-going discussion in the Deans' Council concerning scholarship programs. Clarion University does not have a sizable scholarship endowment. The endowment stood at \$580,000 last year. Increasing that amount is one of the goals of the Capital Campaign. Clarion is currently one of the top 3 schools in the State System for academic scholarships.

Question: How effective are summer programs in attracting students?

Answer: Advertisements have been placed at sister schools. There is an 800 number for interested potential students to call. Clarion is attempting to maximize its offerings. In the last 3 years students have been surveyed about summer programs. Orientations have emphasized summer courses as

a means of on-time graduation.

Question: Has Clarion marketed its participation in the Olympics, and its successful football program?

Answer: Yes, these achievements have been highlighted in marketing. The reception of the Clarion Community Award and Clarion's low crime rate have also been emphasized.

Question: What type of marketing is being done of Clarion's natural resources and recreational activities?

Answer: They are stressed in marketing. On-campus activities will greatly increase with the construction of the Student Recreation Center. Currently, Clarion compares unfavorably to other schools in terms of on-campus recreational activities.

#### IV. Announcements—B. Dunn

On Thursday, November 14, B. Dunn reported to the Board of Trustees concerning Faculty Senate activities.

Most Senators attended On-Course training sessions.

#### Student Senate—D. Lytle

A Clarion University delegation will travel to Boston this week.

A Social Equity banquet will be held on Thursday November 21.

#### VI. Committee Reports

##### A. Academic Standards--S. Harris

No report.

##### B. Budget--M. Parker

No report.

##### C. CCPS--M.J. Reef

No report



D. CCR--P. McGreevy

No report.

E. Faculty Affairs--G. Grejda

Helen Lepke conducted a workshop on teaching abroad, which was attended by 30 faculty members. Fifteen other faculty members expressed an interest in the program through E-Mail. A core group of faculty members will meet periodically to discuss the "Going International" program.

F. Institutional Resources--P. Dalby

There will be a meeting of the Facilities Planning Committee on November 19, at 3:30 p.m. in Carrier Administration to consider the placement of the Student Recreation Center. A decision will not be made at this time.

G. Student Affairs--F. Keen

No report.

H. Venango Campus--B. Stright

No report.

VII. Old Business

J. Pesek expressed concerns about the inability of faculty to review the General Education courses before they were approved by the Faculty Senate. He did not recommend revisiting them.

CCPS moved approval of History 399, Independent Study. Motion carried, with an abstention by J. Pesek.

VIII. New Business

J. Pesek moved to table the recommendations of the November 8 CCPS hearings meeting until the Senate meeting of December 2 to allow CCPS time to prepare the presentation. M.J. Reef seconded the motion. The motion carried with eight abstentions and one nay.

Discussion held concerning the nature of the relationship of the General Education Subcommittee to the Faculty Senate. Questions raised included: Should read-ins be voted on individually or in block? How will curricular

changes be decided upon, and should they be written out? Dunn suggested that the Senate should proceed as it has been doing, while CCPS revises guidelines.

CCPS moved approval of courses recommended by the General Education Subcommittee. The motion carried.

CCR nominated Barbara Garland, College of Business, and Kathleen Smith, College of Education, to serve on the On-Course Implementation Committee. The motion carried.

#### VIII. Adjournment

J. Bartkowiak motioned to adjourn. J. Slattery seconded, and the meeting adjourned at 5:40 p.m..

Respectfully submitted,

Frank Towers Stephen West

Faculty Senate Secretary Student Secretary

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## **Clarion University of Pennsylvania**

### **Faculty Senate Minutes**

**Monday, December 2, 1996**

**4:00 p.m., B-8 Hart Chapel**

Faculty Senate met on Monday, December 2, 1996 at 4:00 p.m. in B-8 Hart Chapel. Brian Dunn chaired with the following Senators present: Julia Bartkowiak, Karen Bolinger, Martha Campbell, Pete Dalby, Gail Grejda, Mark Haggerty, Anita Hall, Steven Harris, Fred Keen, George M. LaRue, Ralph Leary, Rebecca Leas, Lois Linnan, Patrick McGreevy, Melanie Parker, Donna Poljanec, Mary Jo Reef, Jeanne Slattery, Doug Smith, Barbara Stright, and Frank Towers. Also present were Provost John Kuhn, M. Anne Shiley, Mary Kavooosi, Audean Duespohl, Student Senate

Representative David Lytle, and Student Secretary Stephen West.

**I. Call to Order**

The meeting was called to order at 4:00 p.m. by B. Dunn

**II. Approval of Minutes**

L. Linnan motioned for approval of the minutes of November 18, 1996.  
G.M. LaRue seconded, and the motion carried.

**III. President's Report—*J. Kuhn***

A new copier program has begun.

**IV. Student Senate—*D. Lytle***

No report.

**V. Announcements—*B. Dunn***

J. Pesek resigned because of a scheduling conflict. Faculty Senate welcomed Doug Smith from Biology as his replacement.

**VI. Committee Reports**

**A. Academic Standards—*S. Harris***

The Athletics subcommittee, chaired by Ken Grugel, has met and considered gender and athletics and is developing a survey of sports interests for incoming students.

The Admissions subcommittee, chaired by Hallie Savage, is preparing a study on student retention.

**B. Budget—*M. Parker***

No report.

**C. CCPS—*M.J. Reef***

CCPS met Friday, December 6 and discussed Nursing's recommendations on a General Education course, Nursing 347.

**D. CCR—*P. McGreevy***

CCR has filled two open Senate seats with the first and second alternates. The term for D. Smith, Pesek's replacement, expires in 1998. Hallie Savage will replace Lois Linnan, whose term ends Spring 1997.

**E. Faculty Affairs—*G. Grejda***

No report.

**F. Institutional Resources—P. Dalby**

The Facilities Planning Committee met Tuesday, November 26, and has decided to locate the new recreation center in the area of Marwick-Boyd, Gemmell, and Campbell Halls. The committee is considering ways to save the tennis courts.

**G. Student Affairs—F. Keen**

No report.

**H. Venango Campus—B. Stright**

The Venango campus is examining the structure and staffing of its committees.

**VII. Old Business**

On behalf of CCPS, Reef moved that the CCPS recommendations be removed from the table. Slattery seconded and the motion passed. CCPS moved approval of the following proposals:

<b>Course Number, Title and Description of Proposal</b>	<b>Credits</b>	<b>Action Number</b>
<b>LS 260: Development and Administration of Libraries</b> <i>(Deletion of course)</i>	3	964107
<b>LS 360: Administration of School Media Centers</b> <i>(Deletion of course)</i>	3	964108
<b>LS 361: Administration of Libraries</b> <i>(New course)</i>	3	964109
<b>Master of Science in Library Science degree with Pennsylvania Media Certification</b> <i>(Change in requirements)</i>		964110
<i>In addition to:</i> <b>LS 567: The Library and Society</b>	3	
<b>LS 568: History of Children's Literature</b>	3	
<b>LS 571: International Librarianship</b>	3	
<i>Other course choices would now include:</i> <b>LS 540: Multicultural Library Services and Sources</b>	3 3 2	

<b>LS 560: Libraries and Public Access Computing</b>	3	
<b>LS 573: Library Automation</b>	3	
<b>LS 574: Database Searching</b>	3	
<b>LS 575: Information Systems</b>	3	
<b>LS 584: Automated Bibliographic Control</b>		
<b>LS 585: Microcomputers in Libraries</b>		
<b>LS 586: Libraries and Networking</b> or another advanced technology course to be agreed upon with the student's advisor		
<b>GS/SPED 262: An Introduction to Service Learning</b> <i>(New course)</i>	3	964111
<b>GS/SPED 562: Service Learning</b> <i>(New course)</i>	3	964112
<b>Changes in requirements for Nursing A.S.N. degree</b>		
<b>BIOL 260: Microbiology</b> <i>(Deletion of course from ASN requirements)</i>	3	964113
<b>NURS 111: Nursing Process I: Fundamentals of Nursing Practice Clinical</b> <i>(Change in course description, course content, number of credits, change in corequisites)</i>	2	964114
<b>NURS 112: Nursing Process II Clinical</b> <i>(Change in course description, course contents, number of credits, change in corequisites)</i>	4	964115
<b>NURS 121: Nursing Process I: Fundamentals of Nursing Practice Laboratory</b> <i>(Change in course description, course content, number of credits, change in corequisites)</i>	1	964116
<b>NURS 131: Nursing Health Assessment</b> <i>(New course)</i>	2	964117
<b>NURS 132: Pharmacological Aspects of Nursing</b> <i>(New course)</i>	2	964118
<b>NURS 211: Nursing Process III Clinical</b> <i>(Change in course description, course content, number of credits, change in corequisites)</i>	4	964119
<b>NURS 212: Nursing Process IV Clinical</b> <i>(Change in course description, course content, number of credits, change in corequisites)</i>	4	964120

<b>NURS 101: Nursing Process I: Fundamentals of Nursing Practice</b> <i>(Change in credits, prerequisites, course description and course content)</i>	3	964121
<b>NURS 102: Nursing Process II</b> <i>(Change in credits, prerequisites, course description and course content)</i>	4	964122
<b>NURS 201: Nursing Process III</b> <i>(Change in credits, prerequisites, course description and course content)</i>	4	964123
<b>NURS 202: Nursing Process IV</b> <i>(Change in credits, prerequisites, course description and course content)</i>	4	964124
<b>NURS 203: Nursing Seminar, to NURS 203: Trends and Issues in Nursing</b> <i>(Title change, change in prerequisites)</i>	2	964125
<b>HPE 102: Training for a 10K Not recommended for approval</b> <i>(New course)</i>	1	

All proposals were approved with the exception of HPE 102: Training for a 10K which Senate rejected.

#### VIII. New Business

CCPS recommended approval for courses submitted for General Education by the Disciplines of Geography, Music, Psychology, Health and Physical Education, Spanish, and French.

Description of Proposal	Action Number
<b>GEOGRAPHY</b>	
<b>GEOG 100: World Geography</b> (General Education II.B., Linked Flag)	964126
<b>GEOG 115: Conservation of Natural Resources</b> (General Education II.B., Values 2 Flag, Linked Flag)	964127
<b>GEOG 125: Map Interpretation</b> (General Education II.B., Linked Flag)	964128
<b>GEOG 244: The Country and the City: Planning the</b>	964129

<b>Human Environment</b> (General Education II.B., Values 2 Flag, Writing Intensive Flag)	
<b>GEOG 250: Geography of Europe</b> (General Education II.B.)	<b>964130</b>
<b>GEOG 400: Introduction to Air Photo Interpretation and Remote Sensing</b> (Application Flag)	<b>964131</b>
<b>GEOG 499: Seminar: Methods in Geographical Research</b> (Writing Intensive Flag, Application Flag)	<b>964132</b>
<b>MUSIC</b>	
<b>MUS 111: Introduction to Music</b> (General Education II.C.)	<b>964133</b>
<b>MUS 112: Introduction to Afro-American Music</b> (General Education II.C.)	<b>964134</b>
<b>MUS 131: Fundamentals of Music</b> (General Education II.C.)	<b>964135</b>
<b>MUS 254: Survey of American Music</b> (General Education II.C.)	<b>964136</b>
<b>MUS 153: Concert Choir</b> (General Education III.B.)	<b>964137</b>
<b>MUS 154: Madrigal Singers/Show Choir</b> (General Education III.B.)	<b>964138</b>
<b>MUS 155: Symphony Orchestra</b> (General Education III.B.)	<b>964139</b>
<b>MUS 156: Symphony Band</b> (General Education III.B.)	<b>964140</b>
<b>MUS 157: Marching Band</b> (General Education III.B.)	<b>964141</b>
<b>MUS 159: Laboratory Jazz Band</b> (General Education III.B.)	<b>964142</b>
<b>MUS 160: Piano Class 1</b> (General Education III.B.)	<b>964143</b>

<b>MUS 162: Voice Class I</b> (General Education III.B.)	<b>964144</b>
<b>MUS 190: Brass Choir/Brass Ensembles</b> (General Education III.B.)	<b>964145</b>
<b>MUS 192: Percussion Ensemble</b> (General Education III.B.)	<b>964146</b>
<b>MUS 193: String Ensemble</b> (General Education III.B.)	<b>964147</b>
<b>MUS 195: Woodwind Ensembles</b> (General Education III.B.)	<b>964148</b>
<b>MUS 152: History and Literature of Music II</b> (Application Flag)	<b>964149</b>
<b>MUS 251: History and Literature of Music III</b> (Application Flag, Writing Intensive Flag)	<b>964150</b>
<b>MUS 252: History and Literature of Music IV</b> (Application Flag, Writing Intensive Flag)	<b>964151</b>
<b>MUS 374: Intermediate Studies in Business of Music</b> (Application Flag)	<b>964152</b>
<b>MUS 470: Form and Analysis</b> (Application Flag)	<b>964153</b>
<b>COOP 464: Internship/ Music Marketing</b> (Application Flag)	<b>964154</b>
<b>PSYCHOLOGY</b>	
<b>PSY 211: General Psychology</b> (General Education II.B., Linked Flag)	<b>964155</b>
<b>PSY 220: Human Sexuality</b> (General Education II.B.)	<b>964156</b>
<b>PSY 225: Psychology of Adjustment</b> (General Education II.B., Values 1 Flag)	<b>964157</b>
<b>PSY 253: Introduction to Gerontology</b> (General Education II.B., Linked Flag)	<b>964158</b>
<b>PSY 260: Developmental Psychology</b> (General Education II.B.)	<b>964159</b>



<b>PSY 340: Psychology of Women</b> (General Education II.B.)	<b>964160</b>
<b>PSY 354: Abnormal Psychology</b> (General Education II.B.)	<b>964161</b>
<b>PSY 362: Cognitive Psychology</b> (General Education II.B., Writing Intensive Flag)	<b>964162</b>
<b>PSY 251: Research Methods</b> (Application Flag)	<b>964163</b>
<b>PSY 452: Physiological Psychology</b> (Application Flag)	<b>964164</b>
<b>PSY 455: Learning and Memory</b> (Application Flag)	<b>964165</b>
<b>PSY 456: History and Systems</b> (Application Flag)	<b>964166</b>
<b>PSY 457: Adult Development</b> (Application Flag)	<b>964167</b>
<b>PSY 458: Sensation and Perception</b> (Application Flag)	<b>964168</b>
<b>PSY 464: Theories of Counseling</b> (Application Flag)	<b>964169</b>
<b>PSY 467: Gerontological Psychology</b> (Application Flag)	<b>964170</b>
<b>PSY 470: Senior Seminar</b> (Application Flag, Writing Intensive Flag)	<b>964171</b>
<b>HEALTH AND PHYSICAL EDUCATION</b>	
<b>HPE 111: Health Education</b> (General Education III.A.)	<b>964172</b>
<b>HPE 121: Walking for Fitness</b> (General Education III.B.)	<b>964173</b>
<b>HPE 125: Introduction to Bicycling</b> (General Education III.B.)	<b>964174</b>
<b>HPE 131: Beginning Swimming</b> (General Education III.B.)	<b>964175</b>

<b>HPE 135: Aqua-Aerobics</b> (General Education III.B.)	<b>964176</b>
<b>HPE 141: Badminton</b> (General Education III.B.)	<b>964177</b>
<b>HPE 142: Bowling</b> (General Education III.B.)	<b>964178</b>
<b>HPE 143: Golf</b> (General Education III.B.)	<b>964179</b>
<b>HPE 144: Racquetball-men</b> (General Education III.B.)	<b>964180</b>
<b>HPE 145: Racquetball-women</b> (General Education III.B.)	<b>964181</b>
<b>HPE 147: Beginning Tennis</b> (General Education III.B.)	<b>964182</b>
<b>HPE 150: Canoeing</b> (General Education III.B.)	<b>964183</b>
<b>HPE 161: Basketball-men</b> (General Education III.B.)	<b>964184</b>
<b>HPE 162: Basketball-women</b> (General Education III.B.)	<b>964185</b>
<b>HPE 163: Volleyball-men</b> (General Education III.B.)	<b>964186</b>
<b>HPE 164: Volleyball-women</b> (General Education III.B.)	<b>964187</b>
<b>HPE 181: Adapted Physical Education</b> (General Education III.B.)	<b>964188</b>
<b>HPE 185: Physical Fitness and Conditioning</b> (General Education III.B.)	<b>964189</b>
<b>HPE 186: Physical Fitness through Strength Training</b> (General Education III.B.)	<b>964190</b>
<b>HPE 191: Camping and Outdoor Recreation</b> (General Education III.B.)	<b>964191</b>

<b>HPE 230: Basic Water Safety-Emergency Water Safety</b> (General Education III.B.)	<b>964192</b>
<b>HPE 231: Intermediate Swimming</b> (General Education III.B.)	<b>964193</b>
<b>HPE 247: Intermediate Tennis</b> (General Education III.B.)	<b>964194</b>
<b>HPE 330: Lifeguard Training</b> (General Education III.B.)	<b>964195</b>
<b>SPANISH</b>	
<b>SPAN 150: Elementary Spanish I</b> (General Education I.D.)	<b>964196</b>
<b>SPAN 151: Elementary Spanish I</b> (General Education I.D.)	<b>964197</b>
<b>SPAN 152: Elementary Spanish II</b> (General Education I.D.)	<b>964198</b>
<b>SPAN 250: Intensive Intermediate Spanish</b> (General Education II.C.)	<b>964199</b>
<b>SPAN 251: Spanish III (Intermediate I)</b> (General Education II.C.)	<b>964200</b>
<b>SPAN 252: Spanish IV (Intermediate II)</b> (General Education II.C.)	<b>964201</b>
<b>SPAN 265: Intermediate Conversation</b> (Writing Intensive Flag)	<b>964202</b>
<b>SPAN 351: Advanced Spanish Grammar and Composition</b> (Writing Intensive Flag)	<b>964203</b>
<b>SPAN 352: Spanish Literature from the Middle Ages to the Golden Age</b> (Application Flag)	<b>964204</b>
<b>SPAN 353: Readings in Spanish Literature from the Middle Ages to Golden Age</b> (Application Flag)	<b>964205</b>
<b>SPAN 360: Reading in Spanish-America Literature</b>	<b>964206</b>

<b>from the Pre-Colonial to the Romantic</b> (Application Flag)	
<b>SPAN 361: Spanish-American Literature from Modernism to the Twentieth Century</b> (Application Flag)	<b>964207</b>
<b>SPAN 362: Twentieth Century Spanish-American Novel</b> (Application Flag)	<b>964208</b>
<b>FRENCH</b>	
<b>FR 150: Intensive Elementary French I</b> (General Education I.D.)	<b>964209</b>
<b>FR 151: Elementary French I</b> (General Education I.D.)	<b>964210</b>
<b>FR 152: Elementary French II</b> (General Education I.D.)	<b>964211</b>
<b>FR153: Elementary French Conversation</b> (General Education I.D.)	<b>964212</b>
<b>FR 250: Intermediate French I &amp; II</b> (General Education II.C.)	<b>964213</b>
<b>FR 251: Intermediate French I</b> (General Education II.C.)	<b>964214</b>
<b>FR 252: Intermediate French II</b> (General Education II.C., Writing Intensive Flag)	<b>964215</b>
<b>FR 354: Development of the French Novel</b> (Values 2 Flag, Application Flag)	<b>964216</b>
<b>FR 351: Advanced Grammar and Composition</b> (Writing Intensive Flag)	<b>964217</b>
<b>FR 265: Intermediate Conversation</b> (Application Flag)	<b>964218</b>
<b>FR 353: Development of French Drama</b> (Application Flag)	<b>964219</b>
<b>FR 356: Development of French Poetry</b> (Application Flag)	<b>964220</b>

*Motion carried.*

McGreevy moved that Faculty Senate officially extend condolences to the family of Carter Caropresso. Carried by acclamation.

Dunn moved approval of the following resolution: Whereas Lois Linnan has given many years of service to the Faculty Senate, and Whereas Lois Linnan has chaired many of the standing committees and served on Policy Committee, and Whereas Lois Linnan has served as President of Faculty Senate, and Whereas Lois Linnan is retiring at the end of this semester, Therefore, let it be enacted that Faculty Senate tenders its appreciation and gratitude on this the final meeting of the Fall, 1996 semester. Approved by acclamation.

**VIII. Adjournment**

R. Leary moved adjournment. B. Stright seconded, and the meeting adjourned at 5:00 p.m..

Respectfully submitted,

Frank Towers  
Faculty Senate Secretary

Stephen West  
Student Secretary



