

**Faculty Senate of Clarion University**  
**Monday, January 23, 2006**  
**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, January 23, 2006, at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, K. Bingham, J. Brown, E. Donato, S. Hilton, R. Leary, D. Lott, B. Maguire, M. McConnell, S. Montgomery, L. Occhipinti, T. Pfannestiel, H. Savage, S. Sentner, A. Shannonhouse, B. Sweet, S. Traynor, K. Yenerall, and J. Knepper. Also present were President Joe Grunenwald, Provost Linda Nolan, and Dan Hudock (Student Senate).

**I. Call to Order**

J. Phillips called the meeting to order at 3:29 p.m.

**II. Approval of the Minutes**

M. McConnell moved to approve the minutes of December 5, 2005; S. Traynor seconded. Minutes were approved.

**III. Announcements**

Phillips made several announcements regarding upcoming events. Phillips also announced the following: Faculty Senate will meet with Dr. Roger Byrne, candidate for Dean of Arts of Sciences is January 26<sup>th</sup>, from 12-1:15 in Moore Hall. Visit dates of candidates for the position of Head Football Coach are as follows: January 24: Jay Foster; January 25: Paul Failla; January 26: Joe Tresey; January 27: Tom Rogish. P. Kolencik has been assigned to teach during faculty senate meeting times this semester; Hallie Savage will replace as chair of Faculty Affairs for the semester.

**IV. President's Report – delivered by Joe Grunenwald**

President Grunenwald reminded senators to participate in the interviews for dean of Arts and Sciences and for head football coach. He also reported that enrollment is up 50 (headcount); this includes students in the dual enrollment programs and those from Intersession, which had 128 registrations. This will yield 25 FTE. Deposits are up slightly. SSHE universities will hear Governor Rendell's appropriations in his budget address, which will be February 7<sup>th</sup> or 8<sup>th</sup>; the university will do no scenario planning until it hears the governor's budget. The President will get response from PRAAC before proceeding. Our hearings will be late February. Provost Nolan announced that those who received tenure or promotion will be recognized Tuesday, January 24<sup>th</sup>, at 3:00 p.m. in Carlson Library. J. Beal asked if the dual enrollment program had status for summer. According to the President, the current appropriations have been spent; if we get more for next year, we will have a dual enrollment program in the summer. M. McConnell remarked that some students are not returning because they could not get a full schedule and asked what we should say to prospective students. Grunenwald responded that we should not over-react to one or two students walking away; our carryover is higher than last year.

**V. Student Senate Report – Dan Hudock**

No report.

**VI. Committee Reports**

**A. CCPS – S. Traynor**

The deadline for Spring 2007 course proposals is February 15. Special Topics and Experimental course proposals are due at the end of January.

**B. Student Affairs – E. Donato**

No report.

**C. CCR – T. Pfannestiel**

The President has approved the six appointees recommended by Faculty Senate for the search committee for the Dean of the College of Business position: Kreag Danvers, Jeff Eicher, Tony Johns, Randy Otte, Lynn Smith, and Paul Woodburne; the President's appointees are Rogers Laugand, Paul Bylaska, and Brenda Ponsford.

**D. Academic Standards – B. Sweet**

Academic Standards held hearings January 12<sup>th</sup> and 13<sup>th</sup>. There were 62 appeals; 13 appeals were handled by transcripts and written statements. 49 hearings were scheduled; 44 students were readmitted, and 18 suspensions were upheld. K. Bingham asked what criteria were used to readmit; Sweet replied that there are a variety of criteria and that each case is slightly different. Bingham noted that some probationary students are taking 18 credits. President Grunenwald said that administration would look into this.

**E. Budget – J. Beal**

P. Bylaska will wait for the governor's announcement regarding the budget before developing budget scenarios for Clarion. Beal recommended an open budget hearing and will work out a time, possibly during senate.

**F. Faculty Affairs – H. Savage**

No report.

**G. Institutional Resources – S. Sentner**

No report.

**H. Venango – D. Lott**

No report.

**VII. Old Business**

A. Strategic Planning: Phillips asked the Provost how the planning process was going and if she'd seen any particular strategies that stood out. The Provost replied that she has not seen any documents yet; the report is due to her by March 1. She has asked the deans to have inter-college forums.

**VIII. New Business**

None.

**IX. Adjournment**

M. McConnell moved to adjourn and B. Sweet seconded. Faculty Senate adjourned at 4:01 p.m.

Respectfully submitted,

Janet Knepper  
Secretary, Faculty Senate

**Faculty Senate of Clarion University**  
**Monday, February 6, 2006**  
**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, February 6, 2006, at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, K. Bingham, J. Brown, E. Donato, T. Lavin, R. Leary, D. Lott, B. Maguire, M. McConnell, S. Montgomery, L. Occhipinti, T. Pfannestiel, B. Register, H. Savage, S. Sentner, A. Shannonhouse, F. Shepard, B. Sweet, S. Traynor, A. Turner, and J. Knepper. Also present were President Joe Grunenwald, Provost Linda Nolan, and Scott O'Neil (Clarion Call).

**I. Call to Order**

J. Phillips called the meeting to order at 3:31 p.m.

**II. Approval of the Minutes**

M. McConnell moved to approve the minutes of January 23, 2006. S. Traynor seconded the motion. Minutes were approved with corrections.

**III. Announcements**

The MLK series presents the Afro-Semitic Experience Band at 7:30 tonight. On February 9<sup>th</sup>, Dr. Cynthia Coron, candidate for the Dean of Arts and Sciences position, will meet for lunch with Faculty Senate Policy from 12:00-1:15. The open Forum will be February 9<sup>th</sup> from 3:00 to 3:45 in Carlson, Level A.

**IV. President's Report – delivered by Joe Grunenwald**

First, at 5:00 p.m. tonight the Early Childhood Education Council will meet on campus. The new certification process in Special Education will be discussed. Second, applications are up about 8% from last year. Third, a rationale for a Department of Arts and Sciences at Venango has been sent to the Provost, and the Provost is preparing a response. Phillips asked if the decision lay in management: the President responded that yes, it does, but APSCUF will be contacted immediately, and the Chairs' Council of the College of Arts and Sciences, the Faculty Senate, and students will be contacted as well. The President reminded senators to attend the PSAC Swimming and Diving Tournament to support our scholar-athletes. The women have been named an NCAA scholar team three years in a row, while the men's team has been named for two years. The President was asked if SRU had cancelled its sports programs. Eight programs have been cancelled at SRU.

**V. Student Senate Report –**

No report.

**VI. Committee Reports**

**A. CCPS – S. Traynor**

The deadline for course proposals to be in circulation is February 15<sup>th</sup>.

**B. Student Affairs – E. Donato**

Student Affairs will meet this Friday.

**C. CCR – T. Pfannestiel**

The Graduate Council is reworking its original charter.

**D. Academic Standards – B. Sweet**

Sweet presented the final numbers on suspension hearings. There were 62 appeals. Academic Standards readmitted 44, EOP readmitted 5, Academic Affairs readmitted 1. A total of 12 suspensions were upheld. This is the highest number of appeals since spring of 1995. In spring of 1999 there were 61 appeals. K. Bingham asked if those who were not in compliance (i.e. had taken more than 15 credits, had not taken the study skills class or contacted

Academic Enrichment) were refused the right to appeal. Phillips pointed out that students cannot be refused their right to appeal. Academic Enrichment was to provide information to the Suspension Board. Neither B. Sweet nor a prior chair, T. Lavin could remember being provided with that information. The President will have the Provost look into the issue.

#### **E. Budget – J. Beal**

There is no date set for P. Bylaska to address Faculty Senate.

#### **F. Faculty Affairs – H. Savage**

The final Mentoring Dinner will be February 15<sup>th</sup>, at 5:00 p.m. It will cover promotion and tenure. The date for the Faculty Retirement Reception has been set for Wednesday, May 10, 2006.

#### **G. Institutional Resources – S. Sentner**

The Library Subcommittee met February 23, to craft guidelines to ask for help in terms of extra funding to get more holdings. If programs or departments need materials for accredited programs, they are to let Dean Latour know. Dean Latour would like to discuss departments needs. If materials are needed for a grant, let Latour know. The library will hold library literacy workshops for faculty and students. The committee is also working on a new brochure and looking at donations from student organizations. R. Leary asked if non-accredited programs were of less importance when it came to acquiring holdings. Sentner replied that she would check with Dean Latour

#### **H. Venango – D. Lott**

The Venango Campus Committee met last week. The Recruitment and Retention Committee has gotten the list of withdrawals and will contact them to determine why they withdrew. The Venango Faculty Handbook has been drafted. A potential curriculum for the Venango Honors Program has been drafted. R. Leary mentioned that at the November 21<sup>st</sup> meeting he had asked Dean Reber and the Nursing Department to look into the lack of competencies, particularly the Q-flag, in the program. Lott informed Senate that he believes its being worked on, but he will ask.

### **VII. Old Business**

None

### **VIII. New Business**

**A. CCPS:** S. Traynor announced that there are 25 read-ins.

**B. CCR:** CCR is working on setting up Faculty Senate elections. T. Pfannestiel made the motion from CCR to distribute the announcement with list of eligible faculty through campus mail on March 15, followed by the nominations election on April 4, and the election on April 25<sup>th</sup>. The motion carried.

**C. Executive Session.** Visitors were asked to leave, and Faculty Senate went into executive session.

### **IX. Adjournment**

M. McConnell moved and R. Leary seconded the move to adjourn. Faculty Senate adjourned at 5:09 p.m.

Respectfully submitted,

Janet Knepper  
Secretary, Faculty Senate

**Faculty Senate of Clarion University**  
**Monday, February 20, 2006**  
**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, February 20, 2006, at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, K. Bingham, J. Brown, E. Donato, S. Hilton, T. Lavin, R. Leary, D. Lott, B. Maguire, M. McConnell, S. Montgomery, L. Occhipinti, T. Pfannestiel, B. Register, H. Savage, S. Sentner, A. Shannonhouse, F. Shepard, B. Sweet, S. Traynor, K. Yenerall, and J. Knepper. Also present were President Joe Grunenwald, Provost Linda Nolan, and Amy Kaylor (*Clarion Call*).

**I. Call to Order**

J. Phillips called the meeting to order at 3:31 p.m.

**II. Approval of the Minutes**

Approval of minutes was postponed until the next meeting.

**III. Announcements**

President Grunenwald announced that the Women's Swim Team, an NCAA scholars team, finished first. The Men's team finished second. Phillips announced that T. J. Leyden will speak at 7:30 tonight and that the deadline for Honorary Degree nominations is March 3<sup>rd</sup>; nominations are needed. H. Savage asked that two faculty members meet with the marketing consultant from 2:15 to 3:00 tomorrow. K. Yenerall reminded senators that The Presidential Commission on the Status of Women is presenting a program entitled "Under the Radar Discrimination" on Wednesday, February 22, at 4:30 in Level A. The final program in the series, "Empowerment Strategies in the Workplace," is scheduled for March 1 at 3:30.

**IV. President's Report – delivered by Joe Grunenwald**

Fund-raising begins February 1. We have a \$3 million match and a \$3 million design over-run for the Science Building. The Provost wrote and was awarded a \$200,000 grant for science and technology. Joshua Pearce has also written and received a grant for \$200,000. There will be a special edition of *News and Views* to talk about the budget; it will answer questions presented by senators to Paul Bylaska last Friday. J. Beal asked if Clarion will be hosting a Rotary Foundation scholar. The President replied that Clarion generally hosts a domestic Rotary scholar; this year Clarion will host a Rotary International scholar.

**V. Student Senate Report –**

No report

**VI. Committee Reports**

**A. CCPS – S. Traynor**

CCPS will meet this Thursday to look at procedures and forms for Distance Education.

**B. Student Affairs – E. Donato**

Student Affairs met February 20<sup>th</sup> with the Transitions Team to begin crafting a new version of the Majors Fair. This year's fair will be titled Focus on Your Career Now and will target 1<sup>st</sup> and 2<sup>nd</sup> semester freshmen and 1<sup>st</sup> semester sophomores. The Majors Fair will be April 4<sup>th</sup>, from 3-5 p.m. in the Gemmell Multi-Purpose Room.

**C. CCR – T. Pfannestiel**

CCR has begun to compile a list of members of the University community who are eligible to run for Faculty Senate. This list will go out in mid-March.

**D. Academic Standards – B. Sweet**

No report.

**E. Budget – J. Beal**

Paul Bylaska met with available Faculty Senators last Friday to present several budget scenarios. The Governor proposed a base state budget appropriation increase of 4.5%. The expected increase to the State System for salary and wages is 5.9%. The benefits increase is over 8%. K. Bingham asked the President about the temporary faculty situation; the President reaffirmed the university's commitment to core courses and programs and to tenure-line faculty. State funding and tuition rates were discussed by the President. Clarion's out-of-state tuition rate and scholarships for high-achieving out-of-state students were discussed.

**F. Faculty Affairs – H. Savage**

Due to scheduling conflicts, the Faculty Retirement Reception has been moved to Tuesday, May 9<sup>th</sup>, at 4:00 p.m.

**G. Institutional Resources – S. Sentner**

No report.

**H. Venango – D. Lott**

The search for the Director of Nursing and Allied Health has concluded. There were three candidates; one withdrew. A name has been submitted to Dean Reber.

**VII. Old Business**

None.

**VIII. New Business**

**A. CCPS**

There are 10 read-ins. Traynor reminded senators to note the amended list.

**IX. Adjournment**

R. Leary moved and M. McConnell seconded the move to adjourn. Faculty Senate adjourned at 4:10 p.m.

Respectfully submitted,

Janet Knepper  
Secretary, Faculty Senate

**Faculty Senate of Clarion University**  
**Monday, March 6, 2006**  
**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, March 6, 2006, at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, K. Bingham, J. Brown, E. Donato, S. Hilton, T. Lavin, R. Leary, D. Lott, B. Maguire, M. McConnell, S. Montgomery, L. Occhipinti, T. Pfannestiel, B. Register, H. Savage, A. Shannonhouse, B. Sweet, S. Traynor, A. Turner, K. Yenerall, and J. Knepper. Also present were President Joe Grunenwald, Provost Linda Nolan, Dean of Libraries Terry Latour, and Scott O'Neil, (*Clarion Call*).

**I. Call to Order**

J. Phillips called the meeting to order at 3:34 p.m.

**II. Approval of the Minutes**

M. McConnell moved to approve the minutes of February 6, 2006, and R. Leary seconded. Minutes were approved. Sue Traynor moved to approve the minutes of February 20, 2006, and J. Beal seconded. Minutes were approved with corrections.

**III. Announcements**

None.

**IV. President's Report – delivered by Joe Grunenwald**

The president is fund-raising. The agenda for the President's Council in Harrisburg includes follow-up on appropriation hearings, discussion of the statewide transfer and articulation legislation, and follow-up on teacher education proposals. A Governor's commission has been charged with research into the State System class size issue and that will be discussed. The commonalities resulting from SSHE sharing software will be discussed also.

**V. Student Senate Report –**

No report.

**VI. New Business**

**A. Presentation by Dean of Libraries – Terry Latour**

Dean Latour presented information on his goals for the library and on the library's budget. He is meeting with departments to discuss what can be done to improve library holdings and service. There is \$110,000 in special funds. This one-time funding source is linked to accreditations and some other specially named areas, including program reviews. The library is co-sponsoring several events. The library does, however, have a little more money this year than expected, so it can make some purchases. The lack of course integrated library instruction was discussed. Latour hope to offer course-integrated instruction in the future and a credit-bearing course along with the general sessions we have now. H. Savage asked if there was a policy change in interlibrary loan policy, noting that Clarion Honors students were denied access to U. Pittsburgh's medical library. Latour will check into the denial of access; regarding interlibrary loan, the SSHE universities are heavy borrowers and there is some talk of making SSHE schools pay.

**B. CCPS**

S. Traynor made the motion from committee that Senate accept the General Education Council's recommendation to remove a WI flag from CIS 403. Motion carried. CCPS presented seven read-ins.

## **VII. Committee Reports**

### **A. CCPS – S. Traynor**

No report.

### **B. Student Affairs – E. Donato**

No report.

### **C. CCR – T. Pfannestiel**

No report.

### **D. Academic Standards – B. Sweet**

No report.

### **E. Budget – J. Beal**

PRAAC met last week. Concerns were aired.

### **F. Faculty Affairs – H. Savage**

No report.

### **G. Institutional Resources – S. Sentner**

No report.

### **H. Venango – D. Lott**

There is no news on the Director of Nursing and Allied Health position.

## **VIII. Old Business**

### **A. Strategic Planning – L. Nolan, Provost**

The draft of the Strategic Plan will be posted on Blackboard. There will be a forum for faculty and staff to and another forum for students. Final recommendations will be made in mid- to end of April. Nolan distributed a draft of the rules of use/steps to access for the Strategic Planning Forum.

## **IX. New Business**

### **C. Presidential Evaluation**

J. Phillips distributed evaluation forms and announced that evaluations will be due in two to three weeks.

## **X. Adjournment**

B. Sweet moved and M. McConnell seconded the move to adjourn. Faculty Senate adjourned at 4:17 p.m.

Respectfully submitted,

Janet Knepper  
Secretary, Faculty Senate



**Faculty Senate of Clarion University**  
**Monday, March 27, 2006**  
**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, March 27, 2006, at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, K. Bingham, E. Donato, S. Hilton, T. Lavin, R. Leary, D. Lott, B. Maguire, M. McConnell, S. Montgomery, L. Occhipinti, T. Pfannestiel, B. Register, H. Savage, S. Sentner, A. Shannonhouse, F. Shepard, B. Sweet, S. Traynor, A. Turner, K. Yenerall. Also present were President Joe Grunenwald, Provost Linda Nolan, and Student Senate President T.J. McCance.

**I. Call to Order**

J. Phillips called the meeting to order at 3:30 p.m.

**II. Approval of the Minutes**

R. Leary moved to approve the minutes of March 6, 2006, and B. Sweet seconded. Minutes were approved.

**III. Announcements**

It was regrettably announced that Bill Brent, Professor of Chemistry, had passed away. H. Savage also announced that there would be an Academic Excellence Series starting April 20<sup>th</sup> and concluding on April 23<sup>rd</sup>.

**IV. President's Report – delivered by Joe Grunenwald**

The President discussed New Student Orientation and noted that the new one-day program was going well. The President also noted that applications were still up from this time last year by about 9.8%. The President mentioned that three important bills for Clarion University had been proposed in the state legislature—two articulation bills and a budget bill, and briefly discussed their status. The President also discussed a pandemic conference that he had attended in Pittsburgh. The President was queried by R. Leary about a potential problem with dual-enrollment courses and the President agreed to look into the matter.

**V. Student Senate Report –**

T. McCance reported that student senators would be engaging in an Advocacy Day for the University and that student senators would be actively recruiting new students in their own high schools. Finally, it was noted that elections for Student Senate would be taking place soon.

**VI. Committee Reports**

**A. CCPS**

S. Traynor noted that CCPS would be holding open hearings on March 30<sup>th</sup> for the College of Arts & Sciences (except Music) and for all other Colleges and Departments (including Music) on April 6<sup>th</sup>. Both meetings would be at 3:30 p.m. in 250-252 Gemmell.

**B. Student Affairs – E. Donato**

E. Donato noted that there would be a Focus on Your Career Fair—a collaboration between Student Affairs and Transitions—that would take place in the afternoon of April 4<sup>th</sup> in Carlson Library-Level A.

**C. CCR – T. Pfannestiel**

T. Pfannestiel reminded Senators that Faculty Senate Nominations Elections would take place on Tuesday, April 4<sup>th</sup> and that Faculty Senate Elections would take place on Tuesday, April 25<sup>th</sup>.

**D. Academic Standards – B. Sweet**

No report.

**E. Budget – J. Beal**

No report.

**F. Faculty Affairs – H. Savage**

No report.

**G. Institutional Resources – S. Sentner**

S. Sentner detailed and discussed the FPC's plans for resolving parking issues related to the building of the new science center.

**H. Venango – D. Lott**

No report.

**VIII. Old Business**

**A. Strategic Planning – L. Nolan, Provost**

The Provost noted that there would be an open-forum to discuss Strategic Planning on April 19<sup>th</sup> from 2:00-4:00 p.m. The forum would be held in 215 Carlson Library and connected to Venango via ITV.

**B. Presidential Evaluation**

A final discussion of the yearly presidential review took place with senators providing suggestions and feedback. J. Phillips noted that he, along with T. Pfannestiel, would be speaking with the Council of Trustees on Tuesday, April 4<sup>th</sup>.

**IX. New Business**

**A. CCPS**

S. Traynor simply noted that there were read-ins.

**X. Adjournment**

B. Sweet moved and R. Leary seconded the move to adjourn. Faculty Senate adjourned at 4:20 p.m.

Respectfully submitted,

Jamie Phillips  
Chair, Faculty Senate

**Faculty Senate  
Clarion University  
September 25, 2006  
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

**Minutes**

Faculty Senate met on Monday, September 25, 2006, at 3: 30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: K. Bingham, J. Brown, S. Courson, E. Donato, S. Heeter, J. Knepper, P. Kolencik, T. Lavin, D. Lott, J. McCullough, M. Michel, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, S. Sentner, B. Sweet, S. Traynor, A. Turner, S. Wynkoop and K. Yenerall. Also present were Adam Mohney (Clarion Call), Joshua Pierce (Student Senate), J. Grunenwald and L. Nolan.

**I. Call to Order**

T. Pfannestiel called the meeting to order at 3:30 p.m.

**II. Approval of the minutes**

E. Donato moved and J. Knepper seconded to approve the minutes of September 11, 2006. Minutes were approved with several corrections.

**III. Announcements**

On Thursday 9/28/06 V. Spina will be presenting his poetry as part of the Spoken Art Series, at 7:30 p.m. in Carlson Library Level A.

Autumn Leaf week is next week, and will include cultural nights sponsored by the University. Alpha Phi Omega will be coordinating Foodstock.

There is a workshop on promotion scheduled for 9/29/06 at 3:30 p.m. in Hart Chapel.

**IV. President's Report - J. Grunenwald**

J. Grunenwald noted that the final enrollment figures indicate that enrollment was 6,591 (up from the early estimate of 6,581). Graduate enrollment is 664. There has been a 1.1% increase in FTEs, which compares favorably to a state system average of about a 1% increase. There are more part time students. The budget was approved by the Board of Trustees, with a deficit of less than \$2 million. The budget does include funds for a web marketeer, hiring software, and strategic planning initiatives. Work will be beginning on next year's budget soon. J. Grunenwald thanked the senate for its work in nominating a diverse slate for the search committees for the two dean positions.

**V. Student Senate – J. Pierce**

J. Pierce encouraged senators to contact him with any questions about Student Senate (email [s\\_japierce@clarion.edu](mailto:s_japierce@clarion.edu), phone 724-454-3280). He noted that freshman elections are coming up – interested students should contact J. Waple or J. Dandoy. The Student Senate conducted the annual Safety Walk of the campus with Public Safety last week. In December Student Senate will host a Casino Night, and faculty are welcome to contact the Student Senate about this event. S. Sentner asked whether the crosswalks in front of Founders had been discussed at the Safety Walk in terms of handicapped accessibility. J. Pierce replied that it had been discussed but there are technical issues about moving the curb cuts due to slope. He noted that there is another curb-cut issue at Wood Street in

front of Wilson, and there is a plan to redo the sidewalk there. J. Pierce also noted that Public Safety is attentive to sidewalk violations by motorists. K. Bingham asked about Reinhardt Village and safety issues. J. Pierce replied that the Safety Walk did not include Reinhardt. J. Grunenwald noted that the university has a new contract with the sheriff's department to provide security for Reinhardt, and is working on an agreement with the township to have Public Safety act as the first responders for Reinhardt.

## **VI. Committee Reports**

### **A. CCPS – S. Traynor**

There was a meeting of the Council on General Education on 9/11/06, at which J. Phillips was elected chair. S. Traynor met on 9/14/06 with new CCPS members. Proposals that require circulation must be submitted by the end of the day on Friday 9/29/06.

### **B. Student Affairs – J. Phillips**

An organizational meeting will be held this week to elect a chair.

### **C. CCR – E. Donato**

No report

### **D. Academic Standards – S. Sentner**

No report

### **E. Budget – B. Sweet**

J. Beal will meet this week with P. Bylaska to discuss the budget and performance numbers.

### **F. Faculty Affairs – P. Kolencik**

No report

### **G. Institutional Resources – S. Courson**

The Technology Subcommittee elected R. Nulf to serve as chair.

### **H. Venango – D. Lott**

The search committee for the director of nursing was approved, and the committee will begin to review applications beginning 10/1/06.

## **VII. Old Business**

None.

## **VIII. New Business**

### **A. CCPS – Read-ins.**

### **B. CCR -**

#### **1. Dean search, Arts and Sciences**

A motion came from CCR to nominate the following faculty for the search committee for Dean of Arts and Sciences: E. Jackson (Mathematics, Venango Campus), D. Madison (Mathematics), S. Montgomery (Physics), U. Pack (English), E. Ter Horst (Modern Languages), and J. Thomas (Art). The motion was passed.

#### **2. Dean search, Education and Human Services**

A motion came from CCR to nominate the following faculty for the search committee for Dean of Education and Human Services: J. Brown (Education), W. Buchanan (Library Science), S. Heeter (Education), Y. Kim (Special Education), M. McCarthy (CSD), S. Wynkoop (Special Education, Venango Campus).

The motion was passed.

### **C. Additional announcement – J. Grunenwald noted that next Saturday (9/30/06) the Clarion football**

team will be playing Slippery Rock.

## **VII. Adjournment**

J. Brown moved and S. Prezzano seconded movement to adjourn. Faculty Senate adjourned at 3:51 p.m.

Respectfully submitted,

Laurie Occhipinti  
Secretary, Faculty Senate

## **Faculty Senate CCPS Activity September 25, 2006**

### **Read-ins**

- PHIL 111: Logic I—Critical Thinking 2006-4-008  
Change in cycle of offering  
Current cycle of offering: Each semester  
New cycle of offering: Annually  
Current catalog data: Develops students' skills in analyzing arguments. Examines forms of faulty reasoning and evaluates criteria for the evaluation of arguments. No prerequisite. Each semester.  
New catalog data: Develops students' skills in analyzing arguments. Examines forms of faulty reasoning and evaluates criteria for the evaluation of arguments. No prerequisite. Annually
- PHIL 211: Introduction to Philosophy 2006-4-009  
Change in description and cycle of offering  
Current cycle of offering: Each semester  
New cycle of offering: Annually  
Description change: a comma is being dropped after "knowledge"  
Current catalog data: Introduces students to philosophical topics spanning the history of philosophy. Includes the nature of reality, knowledge, and morality. Students will gain a deeper appreciation of the Socratic maxim: an unexamined life is not worth living. No prerequisite. Each semester.  
New catalog data: Introduces students to philosophical topics spanning the history of philosophy. Includes the nature of reality, knowledge and morality. Students will gain a deeper appreciation of the Socratic maxim: an unexamined life is not worth living. No prerequisite. Annually.
- PHIL 212: Ethics 2006-4-010  
Change in description and cycle of offering  
Current cycle of offering: Each semester  
New cycle of offering: Annually  
Current catalog data: Introduces students to theoretical ethics and the consequences these theories have both personally and for public policy. Examines controversial moral issues. No prerequisite. Each semester.  
New catalog data: Introduces students to theoretical ethics and the consequences these theories have both personally and for public policy. No prerequisite. Annually.
- PHIL 216: Social and Political Philosophy 2006-4-011  
Deletion of course
- PHIL 316: Logic III—Scientific Reasoning 2006-4-012  
Deletion of course
- PHIL 326: Biomedical Ethics 2006-4-013

Deletion of course	
PHIL 356: Asian Philosophy Deletion of course	2006-4-014
PHIL 358: Environmental Ethics Deletion of course	2006-4-015
PHIL 300: Ancient Greek Philosophy Change in description, prerequisite, and cycle of offering Current prerequisite: Not stated New prerequisite: No prerequisite Current cycle of offering: Every other year New cycle of offering: Annually Current catalog data: Thinkers of ancient Greece, with special attention to Plato and Aristotle. Every other year. New catalog data: A survey of philosophy during the Ancient Greek period with a special focus on Plato and Aristotle. No prerequisite. Annually.	2006-4-016
PHIL 360: Existentialism Change in description and cycle of offering Current cycle of offering: Every other year New cycle of offering: Annually Current catalog data: Existentialism understands the human being as the one for whom its own existence is in question. To be human is to ask, implicitly or explicitly, the question of what it means to be. Existentialism, therefore, accords the self-questions individual a privileged position from which to draw out philosophical insights on (1) rationality, (2) language, (3) values, (4) time, (5) meaning of human existence, (6) inter-personal relations, and (7) God, among other themes. No prerequisite. Every other year. New catalog data: A survey of both the philosophical and more literary writings of the existentialist movement—one of the most influential intellectual currents of the twentieth century. No prerequisite. Annually.	2006-4-017
ED 569: Assessment of Literacy Existing course to be offered distance education (web) Instructor: Ellermeyer Date of offering: Spring 2007	2006-4-018
ED 574: Reading Program Organization, Administration, and Supervision Existing course to be offered distance education (web) Instructor: Murphy Date of offering: Spring 2007	2006-4-019
COMM 641: Professional Communication Writing Existing course to be offered distance education (web) Instructor: Lingwall Date of offering: Spring 2007	2006-4-020
ED 522: Analysis of Teaching Existing course to be offered distance education (web) Instructor: Howe Date of offering: Intersession 2006 (065)	2006-4-021
ECON 215: Principle of Economics (Honors) Existing course to be offered distance education (web) Instructor: Raehsler Date of offering: Spring 2007	2006-4-022
ECON 500: Principles of Economics (Honors) Existing course to be offered distance education (web) Instructor: Raehsler Date of offering: Spring 2007	2006-4-023

ED 217: Microcomputer Applications in the Classroom 2006-4-024  
Existing course to be offered distance education (web)  
Instructor: Heeter  
Date of offering: Spring 2007

ED 517: Microcomputer Applications in the Classroom 2006-4-025  
Existing course to be offered distance education (web)  
Instructor: Heeter  
Date of offering: Summer 2007

**Faculty Senate  
Clarion University  
October 9, 2006  
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

**Minutes**

Faculty Senate met on Monday, October 9, 2006, at 3: 30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: K. Bingham, S. Courson, E. Donato, S. Heeter, S. Hilton, J. Knepper, P. Kolencik, T. Lavin, D. Lott, J. McCullough, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, B. Sweet, S. Traynor, A. Turner, S. Wynkoop and K. Yenerall. Also present were Adam Mohny (Clarion Call), Joshua Pierce (Student Senate), S. Karp and L. Nolan.

**IX. Call to Order**

T. Pfannestiel called the meeting to order at 3:30 p.m.

**X. Approval of the minutes**

J. Knepper moved and P. Kolencik seconded to approve the minutes of September 25, 2006. Minutes were approved with one correction.

**XI. Announcements**

- The Faculty Senate photo will be taken at the meeting on October 23.
- *The Three-Penny Opera* will be playing Tuesday through Friday in the Little Theater.
- There has been a Crime Alert on campus. Notices were distributed. Anyone with information should contact campus security.
- The Hip-Hop Symposium will be held on October 18, all day in Gemmell Multi-purpose Room. Contact J. Washington or J. Phillips for information.

**XII. President's Report - J. Grunenwald**

J. Grunenwald was unable to attend; T. Pfannestiel presented the President's Report. A joint retreat of the Clarion Council of Trustees and the Clarion University Foundation will be held 10/17 to discuss the two groups' contributions to university governance as well as an update on major developments at Clarion. The groundbreaking for the Biotechnology Business Development Center is scheduled for 10/24, with site preparation and infrastructure work to be started this fall, and construction to start next spring. The announcement for bidding on the Science Center will be 10/9 with bids due 11/8. Assuming acceptance of a successful bidder, site preparation should start this fall, and serious construction to start next spring, which will last about 18 months. Approximately half of the \$3 million required match has been raised.

**XIII. Student Senate – J. Pierce**

Student Senate approved financial requests for several RSO trips, as well as providing funds to the women's basketball team

to produce a recruitment video.

#### **XIV. Committee Reports**

##### **A. CCPS – S. Traynor**

No report

##### **B. Student Affairs – J. Phillips**

Subcommittee for Student Activities met on 10/4. L. Taylor was elected chair.

##### **C. CCR – E. Donato**

A call for nominations for one faculty representative each from Arts and Sciences and Education and Human Services for the University Wide Faculty Development Committee was sent out last week. The deadline is Friday 10/13.

##### **D. Academic Standards – S. Sentner**

No report

##### **E. Budget – B. Sweet**

J. Beal met with P. Bylaska about performance indicator funding. The Budget Committee will meet soon.

##### **F. Faculty Affairs – P. Kolencik**

No report

##### **G. Institutional Resources – S. Courson**

There was a Facilities Planning meeting last Thursday. Issues included:

(1) Parking - Lot A outside of Peirce will remain open through the end of the fall semester, and close in January. (2) New designs for the dining hall. (3) Clare Heidler will be retiring, probably this month. J. Knepper reminded the committee of the need for bike racks on campus, especially outside of Carlson Library.

##### **H. Venango – D. Lott**

The Venango Committee met 10/6. There has been much positive feedback on the renovations at Rhodes Center.

#### **XV. Old Business**

None

#### **XVI. New Business**

##### **A. CCPS – S. Traynor**

Read-ins 026-092.

A motion came from CCPS to approve the revision of the General Education document. The changes received a positive recommendation from CCPS and from the Council on General Education. Revisions were intended to make the document clearer and more coherent. Motion passed.

J. Knepper asked if it is too late to have experimental courses in print for the spring schedule. S. Traynor replied that it is still possible to approve experimental courses, but the printer deadlines are very early.

S. Prezzano asked about creating an electronic submission process for CCPS, noting that it would save labor and paper. S. Traynor replied that Meet and Discuss is looking at this possibility.

##### **B. Academic Standards – T. Pfannestiel**

A motion came from Academic Standards to revise language of Student Handbook on Student Rights and Regulations.

A brief discussion of the issue was held. T. Pfannestiel noted that the change is intended to make the language accurately reflect the policy, and distributed a flow chart of the process. S. Montgomery asked about the process represented in the flow chart. T. Pfannestiel noted that the process was approved by Senate last year. K. Bingham asked whether the conduct board meets over the summer. There was a discussion about the need for faculty to file reports of plagiarism. J. Knepper asked for clarification of language on page 2, paragraph 3, referring to “copies,” and suggested changing to “a copy.” T. Pfannestiel agreed that this change could be made. T. Lavin asked when faculty should report academic dishonesty. T. Pfannestiel replied that faculty must report whenever they sanction a student for plagiarism or dishonesty.

The motion passed.

#### **VII. Adjournment**

B. Sweet moved and S. Courson seconded movement to adjourn. Faculty Senate adjourned at 4:00 p.m.

Respectfully submitted,



Laurie Occhipinti  
Secretary, Faculty Senate

## Faculty Senate CCPS Activity October 9, 2006

### Read-ins

HIST 315: Topics in History France 1715-1914 Date of offering: Spring 2007	2006-4-026
HIST 431: History of Medicine Experimental course Date of first offering: Spring 2007	2006-4-027
HIST 531: History of Medicine Experimental course Cross-list HIST 531 with HIST 431 Date of first offering: Spring 2007	2006-4-028
HIST 432: Vietnam War Experimental course Date of first offering: Spring 2007	2006-4-029
HIST 532: Vietnam War Experimental course Cross-list HIST 532 with HIST 432 Date of first offering: Spring 2007	2006-4-030
ENG 111: English Composition Existing course to be offered distance education (ITV) Instructor: Pack Date of offering: Spring 2007	2006-4-031
ENG 204: Writing Film and Theater Reviews Experimental course Date of first offering: Summer 2007	2006-4-032
ENG 521: Seminar in Composition Studies Existing course to be offered distance education (web) Instructor: Smart Date of offering: Spring 2007	2006-4-033
ENG 351: Introduction to Screenwriting Experimental course Date of first offering: Spring 2007	2006-4-034
ENG 410: Studies in Arthurian Literature and Film Experimental course Date of first offering: Spring 2007	2006-4-035
PSY 220: Human Sexuality Existing course to be offered distance education (web) Instructor: Ashcraft Date of offering: Summer 2007	2006-4-036

ACTG 252: Managerial Accounting 2006-4-037  
Existing course to be offered distance education (web)  
Instructor: Greci  
Date of offering: Spring 2007

CSD 257: Development Sequences in Language and Speech 2006-4-038  
Change in cycle of offering  
Current cycle of offering: Each semester  
New cycle of offering: Not stated  
Current catalog data: Study of the development of language and speech in the normal child. Normative data in speech and language development are studied. Each semester.  
New catalog data: Study of the development of language and speech in the normal child. Normative data in speech and language development are studied.

CSD 357: Applied Linguistics 2006-4-039  
Change in the cycle of offering  
Current cycle of offering: Fall, annually  
New cycle of offering: Not stated  
Current catalog data: Study of linguistics fundamentals and theories. Explores specific techniques for analyzing phonological, morphosyntactical, semantic, and pragmatic aspects of speech/language in children and adults. Emphasizes the application of these assessment results to clinical practice. Prerequisite: ENG 263. Fall, annually.  
New catalog data: Study of linguistics fundamentals and theories. Explores specific techniques for analyzing phonological, morphosyntactical, semantic, and pragmatic aspects of speech/language in children and adults. Emphasizes the application of these assessment results to clinical practice. Prerequisite: ENG 263. Fall, annually.

CSD 460: Hearing Problems 2006-4-040  
Change in title  
New title: Introduction to Audiology

CSD 454: Professional Practicum 2006-4-041  
Change in cycle of offering  
Current cycle of offering: On demand  
New cycle of offering: Not stated  
Current catalog data: Explores current issues and trends in the practice of speech-language pathology and audiology. Includes licensure and certification. Emphasizes ethical/legal restrictions and obligations that influence professional practitioners. On demand.  
New catalog data: Explores current issues and trends in the practice of speech-language pathology and audiology. Includes licensure and certification. Emphasizes ethical/legal restrictions and obligations that influence professional practitioners.

CSD 463: Speech Reading and Auditory Training 2006-4-042  
Change in title  
New title: Aural Rehabilitation

CSD 472: Seminar in Speech Science 2006-4-043  
Change in prerequisites and cycle of offering  
Current prerequisites: CSD 156 or a basic course in phonetics and/or speech science  
New prerequisite: CSD 156  
Current cycle of offering: Each semester  
New cycle of offering: Not stated  
Current catalog data: Begins with a review of the speech mechanism as a servosystem and transducer, and basic knowledge of the physics of sound. Focuses on the concept that the speech mechanism is a chain of events physiologically, acoustically, and perceptually. Examines each link in this chain of events in terms of basic knowledge, pertinent research, and each link's contribution to the speech chain as a whole. Prerequisite: CSD 156 or a basic course in phonetics and/or speech science. Each semester.  
New catalog data: Begins with a review of the speech mechanism as a servosystem and transducer, and basic knowledge of the physics of sound. Focuses on the concept that the speech mechanism is a chain of events physiologically, acoustically, and perceptually. Examines each link in this chain of events in terms of basic knowledge, pertinent research, and each link's contribution to the speech chain as a whole. Prerequisite: CSD 156.

CSD 535: Audiology Seminar 2006-4-044

Change in description

Current catalog data: This course is divided into two three-credit seminars. The first seminar reviews anatomy and physiology of the ear and ear pathologies. Basic audiometric test procedures for clinical audiology will be studied. The second seminar deals with special audiometric testing, including site of lesion testing, an introduction to evoked potential testing and electronystagmography, and industrial audiology.

New catalog data: Course is divided into two three-credit seminars. The first covers etiologies of hearing loss and disorders of the central auditory system, the effects of hearing loss on communication, diagnosis and clinical methods. The second covers aural rehabilitation procedures.

CSD 554: Professional Practicum

2006-4-045

Change in description

Current catalog data: Explores current professional issues and trends in the practice of speech-language pathology and audiology. Topics include licensure and certification, and an emphasis is placed on the ethical/legal restrictions and obligations that influence the professional practitioner.

New catalog data: Explores current issues and trends in the practice of speech-language pathology. Includes licensure, certification and specialty recognition. Emphasizes ethical/legal restrictions and obligations that influence professional practitioners.

CSD 589: Introduction to Graduate Study

2006-4-046

Change in title and description

New title: Research Methods in Communication Disorders

Current catalog data: This course reviews the history and structure of the profession and speech-language pathology and audiology and their relationship to related disciplines. The design of research and professional writing style employed in the Journal of Speech and Hearing Research is emphasized.

New catalog data: Research literature and methods in communication disorders with an emphasis on research design and application.

CIS 110: Introduction to Computer Information Systems

2006-4-047

Change in description

Current catalog data: Surveys the need for, and roles of, computer information systems in contemporary society. Designed as a first course for the non-computer major to satisfy the need of students from every discipline to be "computer literate," and provides the necessary basis for further computer-related studies. Emphasizes computer requirements in organizations, history, hardware concepts, programming, application software, systems development, and computer operations. Utilizes a programming language and IS major and the university's time-sharing capabilities for introductory programming.

New catalog data: Surveys the need for, and roles of, computer information systems in contemporary society. Designed to satisfy the need of students from every discipline to be "computer literate," and provides the necessary basis for further computer-related studies. Emphasizes computer requirements in organizations, history, hardware concepts, programming, application software, systems development, and computer operations.

CIS/MATH 140: Essential Topics in Discrete Mathematics for  
Computer Science

2006-4-048

Change in cycle of offering

Current cycle of offering: Each semester

New cycle of offering: Not stated

Current catalog data: An introduction to the discrete mathematics essential for course work in computer science. Elementary coverage of proofs including mathematical induction, sets, functions, relations, Boolean algebra, number theory, combinatorics, analysis of algorithms including recursive algorithms, matrices, and the logic of control and data storage through hand computation. This course should be taken in a computer science major's first year. It is a prerequisite for upper division required major courses in the Computer Science major. A successful student should be able to apply the concepts taught to problem solving in computer science. Each semester.

New catalog data: An introduction to the discrete mathematics essential for course work in computer science. Elementary coverage of proofs including mathematical induction, sets, functions, relations, Boolean algebra, number theory, combinatorics, analysis of algorithms including recursive algorithms, matrices, and the logic of control and data storage through hand computation. This course should be taken in a computer science major's first year. It is a prerequisite for upper division required major courses in the Computer Science major. A successful student should be able to apply the concepts taught to problem solving in computer science.

CIS 217: Applications of Microcomputers

2006-4-049

Change in description

Current catalog data: Introduces the basic concepts of microcomputers and software applications. Includes microcomputer hardware, commonly available software packages, graphics and programming. No prerequisites.

New catalog data: Introduces the basic concepts of microcomputers and software applications. Includes commonly available software packages and graphics. No prerequisites.

- CIS 226: Computer Systems Development With High-Level Tools 2006-4-050  
 Deletion of course  
 Current catalog data: A study of the process of developing a computer-based solution to an information management problem. Examines methods of system analysis and design, emphasizing practical solutions to real problems. Focuses on existing, available systems development tools for both large computers and micro-computers. Uses "fourth-generation" tools to develop an underlying data base and generate programs to implement a business application. Offered in the spring semester at Venango Campus only. Prerequisites: CIS 110 and 217.
- CIS 230: Practicum in Computer Information Science 2006-4-051  
 Change in description  
 Current catalog data: Provides undergraduate students with an introduction to the role of computer specialists in the everyday operation of a computer machine room and user area. Supplies real experience in such routine exercises as machine event logging; backup-restoration of on-line information; preparation, organization, and revision of system documentation; allocation of user accounts; monitoring of system resources, and fielding of user problems and complaints. A maximum of six credits of the practicum may be applied toward graduation. Students gain actual experience in everyday machine operation by acting as machine room supervisors and interacting with computer users. Prerequisite: CIS 202 or 244.  
 New catalog data: Provides undergraduate students with an introduction to the role of computer specialists in the everyday operation of a computer laboratory. Supplies real experience in such routine exercises as interacting with computer users to field problems and complaints, machine event logging, and performing simple tasks to keep machines operating. A maximum of six credits of the practicum may be applied toward graduation. Prerequisite: CIS 217 or permission of the instructor.
- CIS 244: Introduction to Programming and Algorithms II 2006-4-052  
 Change in description  
 Current catalog data: Required of all CS majors (but not of IS majors). Examines complex problem-solving techniques, top down design, and program debugging and testing. Prerequisite: CIS 163.  
 New catalog data: Examines complex problem-solving techniques, top down design, and program debugging and testing. Prerequisite: CIS 163.
- CIS 304: Internet Programming 2006-4-053  
 Change in description  
 Current catalog data: A review of the Internet and the World Wide Web. Evaluations of methods, development tools, services, standards, and trends used in electronic publishing. Hands-on development with evolving Internet technologies such as Dynamic HTML, Cascading Style Sheets, content animations, client-side scripting, Java applet development, and XML programming. Familiarity with computer imaging is recommended. Prerequisite: CIS 163 or 202.  
 New catalog data: A review of the Internet and the World Wide Web practices and protocols. Evaluation of methods, development tools, services, standards, administration and trends used in providing information over the Internet. Includes hands-on development with evolving Internet technologies such as Dynamic HTML, Cascading Style Sheets, client-side scripting, server-side scripting, Web Server Administration, Perl/CGI, Java/JSP, PHP, ASP, XML and/or Web Services. Prerequisite: CIS 163 or 202.
- CIS 330: Advanced Event-Driven Programming 2006-4-054  
 Change in description  
 Current catalog data: Emphasizes object-oriented programming, component development and deployment, and techniques for connecting client applications to databases. Student may interact directly with the Win32API to provide grounding in important event-driven programming principles. Students may build ActivX controls that can be used both in Windows applications and on Webpages. Provides extensive practice developing database client/server systems. Student may practice low-level programming to retrieve and output data from databases, invoke stored procedures, and also use event-driven database reporting tools such as Crystal Reports. Prerequisite: CIS 202  
 New catalog data: In-depth study of event-driven programming with a concentration on the retrieval, updating and reporting of information stored in a database. Prerequisite: CIS 202.
- CIS 356: Analysis of Algorithms 2006-4-055  
 Change in prerequisites  
 Current prerequisites: CIS 254 and MATH 260 or 270  
 New prerequisites: CIS/MATH 140, CIS 254 and MATH 260 or 270  
 Current catalog data: Analysis of algorithms represented in computer programs. Topics include correctness and performance of code used in searching, sorting, and solving mathematical problems. Prerequisites: CIS 254 and MATH 260 or 270.  
 Proposed catalog data: Analysis of algorithms represented in computer programs. Topics include correctness and performance of code used in searching, sorting, and solving mathematical problems. Prerequisites: CIS/MATH 140, CIS 254 and MATH 260 or 270.

CIS 460: Programming Languages and Computation Theory 2006-4-056  
Change in description and prerequisites  
Current prerequisites: CIS 244, 254, and 340.  
New prerequisites: CIS/MATH 140 and CIS 254  
Current catalog data: Introduces automata theory and Turing machines as well as the associated formal languages. Students will explore the construction and implementation of programming languages allowing the student to choose and use programming languages in a competent manner. Prerequisites: CIS 244, 254, and 340.  
New catalog data: Introduces automata theory and Turing machines as well as the associated formal languages. Students will explore the construction and implementation of programming languages allowing the student to choose and use programming languages in a competent manner. Students will also explore different programming paradigms, such as robotics programming and parallel programming. Prerequisites: CIS/MATH 140 and CIS 254.

PHIL 325: Special Topics in Philosophy 2006-4-057  
Sci-Fi Films and Philosophy  
Date of offering: Pre-session 2007 (07P)

MUS 333: Elementary Music Methods 2006-4-058  
Change in prerequisites  
Current prerequisite: MUS 127  
New prerequisite: MUS 127; MUSA 130/330 or 131/331; MUSA 135/335, 136/336, 137/337, 138/338, or 301; MUSA 136/336; and completion of Early Field Experience requirement  
Current catalog description: Explores the role of music in elementary school; the roles of classroom teachers, the music specialists, and the consultant. Plans, attitudes, and problems in teaching vocal and instrumental music; curriculum development. Evaluation of musical experience and growth in primary, intermediate, and upper elementary grades. Includes music reading as an integral part of the total music program, musical growth and experience in singing, part-singing, listening, instrumental and rhythmic activities. Emphasizes development of ability to use the voice effectively in teaching, and on the thorough familiarity with music series texts, use of keyboard, rhythmic instruments, recordings, and new developments in teaching aids. Introduces the Orff and Kodaly methods. Required observations and supervised teaching experiences arranged each semester. For music majors or minors only. Prerequisites: MUS 127. Fall, annually.  
New catalog data: Explores the role of music in elementary school; the roles of classroom teachers, the music specialists, and the consultant. Plans, attitudes, and problems in teaching vocal and instrumental music; curriculum development. Evaluation of musical experience and growth in primary, intermediate, and upper elementary grades. Includes music reading as an integral part of the total music program, musical growth and experience in singing, part-singing, listening, instrumental and rhythmic activities. Emphasizes development of ability to use the voice effectively in teaching, and on the thorough familiarity with music series texts, use of keyboard, rhythmic instruments, recordings, and new developments in teaching aids. Introduces the Orff and Kodaly methods. Required observations and supervised teaching experiences arranged each semester. For music majors or minors only. Prerequisites: MUS 127; MUSA 130/330 or 131/331; MUSA 135/335, 136/336, 137/337, 138/338, or 301; MUSA 136/336; and completion of Early Field Experience requirement. Fall, annually.

MUS 362: Instrumental Methods 2006-4-058  
Change in prerequisites  
Current prerequisite: none stated  
New prerequisite: MUS 127; MUSA 130/330 or 131/331; MUSA 135/335, 136/336, 137/337, 138/338, or 301; MUSA 136/336; and completion of Early Field Experience requirement  
Current catalog data: Analyzes principles and procedures of organizing and conducting instrumental classes, bands, and orchestras in the public schools. Includes examination and use of texts, methods, and other materials. For music majors or by permission. Prerequisites: Spring, annually.  
New catalog data: Analyzes principles and procedures of organizing and conducting instrumental classes, bands, and orchestras in the public schools. Includes examination and use of texts, methods, and other materials. For music majors or by permission. Prerequisites: MUS 127; MUSA 130/330 or 131/331; MUSA 135/335, 136/336, 137/337, 138/338, or 301; MUSA 136/336; and completion of Early Field Experience requirement. Spring, annually.

MUS 363: Vocal Methods 2006-4-058  
Change in prerequisites  
Current prerequisite: none stated  
New prerequisite: MUS 127; MUSA 130/330 or 131/331; MUSA 135/335, 136/336, 137/337, 138/338, or 301; MUSA 136/336; and completion of Early Field Experience requirement  
Current catalog data: Analyzes principles and procedures of organizing and conducting vocal classes and choral ensembles in the public schools. Includes vocal techniques, tone production, proper vowel placement, proper focus on tone, diction,

diaphragmatic breathing, and investigation of choral literature. For music majors or by permission. Fall, annually.  
 New catalog data: Analyzes principles and procedures of organizing and conducting vocal classes and choral ensembles in the public schools. Includes vocal techniques, tone production, proper vowel placement, proper focus on tone, diction, diaphragmatic breathing, and investigation of choral literature. For music majors or by permission. Prerequisite: MUS 127; MUSA 130/330 or 131/331; MUSA 135/335, 136/336, 137/337, 138/338, or 301; MUSA 136/336; and completion of Early Field Experience requirement. Fall, annually.

THE 215: Special Topics in Theatre 2006-4-059  
 Dance for Musical Theatre  
 Date of offering: Spring 2007

BIOL 404/504: Computational Molecular Biology and Bioinformatics 2006-4-060  
 Existing course to be offered distance education (web)  
 Instructor: W. Barnes  
 Date of offering: Summer I 2007 (072)

MARS 300: Behavior of Marine Organisms 2006-4-061  
 Deletion of course

MARS 302: Biological Oceanography 2006-4-062  
 Deletion of course

MARS 303: Biology of Mollusks 2006-4-063  
 Deletion of course

MARS 400: Comparative Physiology of Marine Organisms 2006-4-064  
 Deletion of course

MARS 401: Advanced Methods in Coastal Ecology 2006-4-065  
 Deletion of course

MARS 404: Marine Aquaculture 2006-4-066  
 Deletion of course

MARS 405: Coastal Environmental Oceanography 2006-4-067  
 Deletion of course

MARS 406: Behavioral Ecology 2006-4-068  
 Deletion of course

MARS 407: Marine Mammals 2006-4-069  
 Deletion of course

MARS 408: Marine Evolutionary Ecology 2006-4-070  
 Deletion of course

MARS 420: Field Methods in Oceanography 2006-4-071  
 Deletion of course

MARS 425: Special Topics in Marine Science 2006-4-072  
 Deletion of course

MARS 430: Coastal Geomorphology 2006-4-073  
 Deletion of course

MARS 525: Special Topics in Marine Science 2006-4-074  
 Deletion of course

MARS 301: Marine Invertebrates 2006-4-075  
 Change in course prefix, description, prerequisites, and cycle of offering

New prefix: BIOL 301

Current prerequisites: It is assumed that each student has been introduced to the major taxa of animals in a prior introductory zoology course.

New prerequisites: Completion of two semesters of introductory biology. Completion of a course in general zoology is desirable.

Current cycle of offering: Each summer

New cycle of offering: Summer, on demand

Current catalog data: This course is designed to utilize the marine invertebrate taxa to introduce students to the unique specializations which animals have evolved which allow them to successfully carry out the processes necessary for life and to exploit a wide variety of marine habitats. Major trends in invertebrate evolution will be used to illustrate the historical constraints upon these solutions and the necessity of narrative explanations of form and function in animals. It is assumed that each student has been introduced to the major taxa of animals in a prior introductory zoology course. Taxonomy will be used as a heuristic tool, but will not be stressed as an ends itself. Each summer.

New catalog data: This course introduces students to the taxonomy, structure, function and ecology of marine invertebrates emphasizing specializations which have allowed these animals to exploit a wide variety of marine habitats. Major trends in invertebrate evolution will be used to illustrate the development of form and function in these animals. Prerequisites:

Completion of two semesters of introductory biology. Completion of a course in general zoology is desirable. Summer, on demand.

BIOL 211: Environmental Biology

2006-4-076

Change in prerequisite

Current prerequisite: One semester of biology is recommended, or permission of instructor

New prerequisite: None stated

Current catalog data: Examines the complexity and function of natural ecosystems. Includes an exploration of the basic biological principles that govern the natural world, and consider the many ways in which humans affect the environment. Two hours lecture/discussion and three hours field trips/ activities weekly. Credit not to be applied toward a biology major or biology education certification. Prerequisite: One semester of biology is recommended, or permission of instructor. Annually.

New catalog data: Examines the complexity and function of natural ecosystems. Includes an exploration of the basic biological principles that govern the natural world, and consider the many ways in which humans affect the environment. Two hours lecture/discussion and three hours field trips/ activities weekly. Credit not to be applied toward a biology major or biology education certification. Annually.

BIOL 224: Human Biology

2006-4-077

Change in description and prerequisites

Current prerequisite: One semester of biology is recommended, or permission of instructor

New prerequisite: None stated

Current catalog data: Conveys the complexity and function of the human organism. Includes an exploration of how humans impact and are impacted by the natural world, and considers how the variety of new findings in scientific research can affect individual lives as well as public policy. Credit not to be applied toward a biology major or biology education certification.

Prerequisite: One semester of biology is recommended, or permission of instructor. Annually.

New catalog data: This course focuses on the biology of the human organism. Recent scientific and medical advances as they relate to the development of public policy are interwoven through topics covered. The biology of our aging human population including issues such as infection, autoimmunity, cancer, as well as respiratory, cardiovascular, and urinary system decline, will be discussed. Credit not to be applied toward a biology major or biology education certification. Annually.

BIOL 257: Biology of Aging

2006-4-078

Deletion of course

BIOL 424: Freshwater Ichthyology

2006-4-079

Deletion of course

BIOL 461: Vertebrate Embryology

2006-4-080

Deletion of course

BIOL 470: Animal Ecology

2006-4-081

Change in title and description

New title: Mammalogy

Current catalog data: Deals with the interrelationships of animals and their environment, including physical and biological factors. Includes discussion and investigations of animal distribution, predator-prey interactions, competition, species diversity, energetics, population, and community organization. Includes field and laboratory studies. Prerequisite: A course in ecology or

permission of instructor. On demand.

New catalog data: Interrelationships of mammals and the biotic and biotic environment. Includes discussions and investigations of mammalian distribution, diversity, taxonomy, ecology and physiology. Includes both field and laboratory studies. Two lecture and three laboratory hours weekly. On demand.

BIOL 577: Forest Ecology 2006-4-082

Change in description

Current catalog data: Study of the composition, methods of analysis, development, and manipulation of forests in the United States. Emphasis is placed on methods of studying forest composition and development. (Pymatuning)

New catalog data: An in-depth approach to the structure, function and dynamics of forest ecosystems at multiples scales.

Lecture and discussion focuses on current topics in forest ecology and management such as major forest types and climate, influence of physical factors like soils and hydrology on forest ecosystem function, the importance of disturbance, herbivores, and pathogens in structuring forest ecosystems, and the concept and practice of sustainability in forest management. Laboratory emphasizes descriptive and investigative studies of local forest ecosystems. Two lecture and three laboratory hours weekly.

BIOL 700: Research and Thesis 2006-4-083

Change in prerequisite

Current prerequisite: none stated

New prerequisite: Successful oral defense of prospectus seminar

MARS 402: Coral Reef Ecology 2006-4-084

Change in prefix, course number, prerequisites, cycle of offering, and description

New prefix and number: BIOL 403

Current prerequisite: not stated

New prerequisite: Completion of two semesters of introductory biology. Completion of a course in general zoology in desirable.

Current cycle of offering: Each summer

New cycle of offering: Summer, on demand

Current description: A study of coral reef structure, formation, types, and the relationships of reef organisms to their environment. Emphasis is given to species diversity, identification, symbioses, and effects of temperature, salinity, light, nutrient concentration, predation, and competition on the abundance and the distribution of coral reef organisms. Each summer.

New description: A study of coral reef structure, formation, types, and the relationships of reef organisms to their environment.

Emphasis is given to species diversity, identification, symbioses, and effects of temperature, salinity, light, nutrient concentration, predation, and competition on the abundance and the distribution of coral reef organisms. Prerequisite:

Completion of two semesters of introductory biology. Completion of a course in general zoology in desirable. Summer, on demand.

FIN 370: Financial Management 2006-4-085

Existing course to be offered distance education (ITV)

Instructor: Eicher

Date of offering: Spring 2007

FIN 370: Financial Management 2006-4-086

Existing course to be offered distance education (web)

Instructor: Eicher

Date of offering: Summer 2007

BSAD 448: Advanced Legal Writing and Research 2006-4-087

Existing course to be offered distance education (ITV)

Instructor: Shepard

Date of offering: Spring 2007

ECON 461: Technology Transfer and Multinational Corporations 2006-4-088

Change in title, description, prerequisite, and cycle of offering

New title: International Financial Economics and Capital Markets

Current prerequisite: ECON 311

New prerequisite: ECON 361, or consent of the instructor

Current cycle of offering: Biennially

New cycle of offering: Spring, biennially

Current catalog data: An applied analysis of the behavior and rationale for multinational corporations, with a special emphasis



on the economics of technology transfer. Topics include: theory of the firm, foreign direct investment, intellectual property rights, market imperfections, international trade, international finance, economic development, and technology. Prerequisite: ECON 311. Biennially.

New catalog data: An applied analysis of international economics and the behavior of multinational corporations, with a special emphasis on the economics of technology transfer. Topics include: theory of the firm; foreign direct investment; intellectual property rights; market imperfections; international trade; international finance; economic development; and technology transfer. Prerequisite: ECON 361, or consent of the instructor. Spring, biennially.

BSAD 244: Administrative Law 2006-4-089  
Existing course to be offered distance education (ITV)  
Instructor: Eichlin  
Date of offering: Spring 2007

BSAD 340: Environmental Law 2006-4-090  
Existing course to be offered distance education (ITV)  
Instructor: Quesenberry  
Date of offering: Spring 2007

THE 301: Dance II 2006-4-091  
Change in title, prerequisite, and description  
New title: Musical Theatre Dance Techniques I  
Current prerequisite: THE 201  
New prerequisite: THE 201 or permission of instructor  
Current catalog data: Continuation of technique learned in Dance I. Students transfer application of technique into choreographed pieces. Emphasizes a variety of dance styles. Prerequisite: THE 201 or consent of instructor. Spring, annually.  
New catalog data: A practice and historical study of Broadway dance styles. Emphasis is placed on the relationship between dance in musical theatre and the 20<sup>th</sup> century popular social dance forms traced from minstrelsy and vaudeville to the present day. The stylization of these forms is stressed through original musical theatre choreography from each decade. The main focus is in the jazz idiom; however, strong ballet and tap skills are required. Prerequisite: THE 201 or permission of instructor. Spring, annually.

MUS 162: Voice Class I 2006-4-092  
Deletion of course

MUS 163: Voice Class II 2006-4-092  
Deletion of course

MUS 241: Woodwind Class I 2006-4-092  
Deletion of course

MUS 242: Woodwind Class II 2006-4-092  
Deletion of course

**Faculty Senate  
Clarion University  
October 23, 2006  
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

**Minutes**

Faculty Senate met on Monday, October 23, 2006, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: K. Bingham, J. Brown, S. Courson, E. Donato, S. Heeter, S. Hilton, J. Knepper, T. Lavin, D. Lott, J. McCullough, M. Michel, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, S. Sentner, B. Sweet, S. Traynor, A. Turner, S. Wynkoop and K. Yenerall. Also present were Adam Mohny (Clarion Call), Joshua

Pierce (Student Senate), and J. Grunenwald.

## **I. Call to Order**

T. Pfannestiel called the meeting to order at 3:30 p.m.

## **II. Approval of the minutes**

S. Traynor moved and D. Lott seconded to approve the minutes of October 9, 2006. Minutes were approved.

## **III. Announcements**

The Ghost Tour will be held 10/27 from 7-10 p.m.

On Wednesday 11/1 at 7:30 p.m. there will be a debate co-sponsored by the Young Democrats and the College Republicans in Hart Chapel.

On Thursday 11/2 at 7:30 p.m. in Hart Chapel the campus ACLU is sponsoring a talk by the ACLU state legal director Vic Walczak on the Dover PA intelligent design case.

On Saturday 10/4 there will be the "Rock the Vote" events with events all day in Gemmell, including a concert in the evening and a debate between Peterson and Hilliard at 3 p.m. in Hart Chapel, co-sponsored by the Young Democrats and the College Republicans.

## **IV. President's Report - J. Grunenwald**

J. Grunenwald noted that tonight (10/23) in Hart Chapel at 7 p.m. there will be an MLK Committee event on disability. On Saturday 10/21 there was a large group visit day for prospective students, which was very well received. J. Grunenwald thanked faculty who attended. Approximately 160 students and 421 family members attended. J. Grunenwald also commended J. Washington, who organized last week's Hip-Hop symposium. There were about 2,000 participants, including 750 students, for this outstanding program. Two more annual events are planned in this series. PSSHE is starting preliminary work on next year's budget. The preliminary appropriations proposal is with a 6% increase at different levels of tuition. J. Grunenwald noted that this is very preliminary, and budget may become clearer after the election, with real information probably emerging in February. The groundbreaking ceremony for the Clarion University Biotechnology Business Development Center (CUBBDC) will be held Tuesday, 10/24 at the Trinity Point Development in Monroe Township. J. Grunenwald noted that funding was provided through grants and the Foundation, with support from the Governor's office and state Republicans. The project will be about twice the size originally planned, at 42,000 sq. ft., as the developer enlarged the project on spec. J. Grunenwald noted that the fundraising for the new Science Center is going well, with about 2/3 of the money raised so far. J. Grunenwald will be traveling to raise the remainder, and is expecting a large contribution to be arriving soon. J. Grunenwald thanked the development people and science faculty for their hard work. Bids for the project will begin in November.

## **V. Student Senate – J. Pierce**

On 11/4 there will be the "Rock the Vote" event, and Student Senate is helping with those events all day. Student Senators will also be helping as ushers at the December graduation. T. Pfannestiel asked about the deadline for Social Equity nominations, and J. Pierce responded that he will check on the deadline.

## **VI. Committee Reports**

### **A. CCPS – S. Traynor**

Open hearings are scheduled for 11/7 for Arts & Sciences, and 11/9 for all others, both in 250-252 Gemmell at 3:30. 11/7 will also include proposals for secondary education in Arts and Sciences subject areas.

### **B. Student Affairs – J. Phillips**

The committee is working on the academic calendar for 2008-09. There were some issues with the calendar. J. Phillips noted that the committee is voting on a calendar that was essentially set by the state system, with very little room for local changes. He asked J. Grunenwald if there is any point in the process of developing the calendar where there is time for local input. J. Grunenwald replied that they have not asked for input, except for the question of how to count MLK Day as a holiday.

### **C. CCR – E. Donato**

No report

### **D. Academic Standards – S. Sentner**

No report

### **E. Budget – B. Sweet**

A date for a committee meeting with P. Bylaska has not been set yet. B. Sweet informed senators that there is a website available with information on performance indicator funding. He asked J. Grunenwald about Slippery Rock's high level of performance funding. J. Grunenwald replied that it is primarily due to retention and to a high level of diversity. He noted that their first to second year persistence is about the same as ours but their 4 year and 6 year graduation rates are better. The introduction at Clarion of the Transitions program will turn up in higher retention and graduation rates in another couple of years here. J. Grunenwald also noted that funding is based on improvement, and as the baseline goes up it becomes harder to meet the objectives. K. Bingham asked if other state schools have as many large classes for general education. J. Grunenwald replied that they generally don't, especially in the eastern schools. He noted that the Provost is looking at large classes to find ways to bring the size down. He also noted that the plateau in second year persistence may be affected by large classes. He said that in the east, the enrollment bubble may catch up with them in terms of the budget. He noted that our performance funding was close to the "equity share," or what we would receive based on FTEs. There was a discussion of the ways in which data is collected for the state system. J. Grunenwald noted that data is collected by external agencies. S. Prezzano asked if the third party consultants also consult in other states. J. Grunenwald replied that they are national organizations that act as the official data sources, which makes a "one size fits all" approach. S. Prezzano noted that western PA is different from other areas, and J. Grunenwald agreed.

### **F. Faculty Affairs – P. Kolencik**

The time for the reception to recognize newly promoted and tenured faculty has been changed to 3:30 p.m., October 24, 2006, Level A in Carlson Library.

### **G. Institutional Resources – S. Courson**

No report.

J. Phillips asked if the technology subcommittee has or would act on an issue about contacting students. He noted that student email boxes are frequently full, due to spam, so email bounces back to faculty. S. Courson said that the committee has discussed this informally, and is working on the spam issue. J. Grunenwald noted that the system automatically purges email older than 90 days, but noted that another problem is that students often store music files in email. S. Sentner noted that students often don't know that deleted mail has to be deleted from the deleted items folder. K. Bingham noted that students can get technical help at Still Hall.

### **H. Venango – D. Lott**

No report

## **VII. Old Business**

None

## **VIII. New Business**

### **A. CCPS – S. Traynor**

**Read ins.** S. Traynor noted that these include distance ed proposals, which do not have to be approved by Senate but are collected by CCPS for recording purposes. These have already gone to registrar for scheduling. There were also some minor curricular changes in the read-ins.

### **B. CCR - E. Donato**

#### **University-wide faculty development committee**

A motion came from CCR that Faculty Senate appoint J. Krueger (Library Science) to the Education and Human Services seat and K. O'Donnell (Modern Languages) to the Arts and Sciences seat on the University-wide faculty development committee. Motion passed.

## **VII. Adjournment**

S. Prezzano moved and E. Donato seconded movement to adjourn. Faculty Senate adjourned at 4:10 p.m.

Respectfully submitted,

Laurie Occhipinti  
Secretary, Faculty Senate

**Faculty Senate  
Clarion University  
November 6, 2006  
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

**Minutes**

Faculty Senate met on Monday, November 6, 2006, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: S. Courson, S. Heeter, S. Hilton, J. Knepper, P. Kolencik, T. Lavin, D. Lott, J. McCullough, M. Michel, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, S. Sentner, B. Sweet, S. Traynor, A. Turner, S. Wynkoop and K. Yenerall. Also present were Adam Mohny (*Clarion Call*), Joshua Pierce (Student Senate), L. Nolan, and J. Grunenwald.

**I. Call to Order**

T. Pfannestiel called the meeting to order at 3:30 p.m.

**II. Approval of the minutes**

J. Knepper moved and B. Register seconded to approve the minutes of October 23, 2006. Minutes were approved with some corrections.

**III. Announcements**

Presentations for the Honors Program will be held tonight (11/6) beginning at 6 p.m. in Carlson Library Level A.

There will be a Brown Bag Lunch for faculty with J. Grunenwald and L. Nolan 11/7 at noon in Moore Hall.

**IV. President's Report - J. Grunenwald**

J. Grunenwald noted that Clarion hosted the Harambee Summit last weekend, which brought over 200 African American students from thirteen campuses in four or five states to Clarion. The program focused on personal responsibility and community building, and was very motivational. Construction has started on the Clarion University Biotechnology Business Development Center (CUBBDC). Bids on the new Science Center will be in to the state by the end of the week for review. J. Grunenwald will be traveling to Florida for additional fundraising for this project. There was an announcement last week that the regional Career Development centers are studying forming a collaborative technical program for northwestern PA. There has been some favorable political response to this, and administrators will be watching this as it develops. At this point it is a preliminary study, but it may affect Clarion. J. Grunenwald noted that tonight there will be both the Honors Program presentations, starting at 6, and also at 7 p.m. the MLK Committee is sponsoring a lecture by W. Katz on "Black Indians" in Gemmill MPR.

J. Pierce asked about security arrangements at Reinhart Villages. J. Grunenwald responded that the township is still looking at it, and has concerns about its liability. In the interim, the sheriff's office has been providing security and is doing a good job.

L. Nolan noted that the commonalities (articulation) agreement still has some issues under consideration, and they are asking for faculty input. She distributed a copy of the issues to faculty, and encouraged faculty to contact her office with comments. She also distributed the RFP for the Community Fellows Award, which has had the deadline extended to 11/20.

S. Traynor asked about the deadline for the dean search and the timeframe for the process. L. Nolan replied that the advertisement has been approved and the ad is currently posted on highered.com and has just been approved for the Black and Hispanic Outlook. It will go to the Chronicle of Higher Education and the PASHHE system soon. S. Montgomery added that the closing date is rolling, but the committee will begin to consider applications December 1. Candidates will probably be on campus in February. L. Nolan noted that faculty should encourage candidates to apply.

## **V. Student Senate – J. Pierce**

This week is Social Equity Week. Wednesday 11/8 at 6 p.m. will be the Social Equity Dinner, which Student Senators will attend. Thursday from 6-8 there is a session for students to have pizza with J. Grunenwald. The “Rock the Vote” event two weeks ago was very successful, although turnout was not very high.

## **VI. Committee Reports**

### **A. CCPS – S. Traynor**

Open hearings are scheduled for 11/7 for Arts & Sciences, and 11/9 for all others, both in 250-252 Gemmell at 3:30.

### **B. Student Affairs – J. Phillips – no report**

### **C. CCR – no report.**

### **D. Academic Standards – S. Sentner – no report**

### **E. Budget – B. Sweet.**

PRAC met on Thursday 11/2. The budget committee met with P. Bylaska last Friday (11/3). B. Sweet asked J. Grunenwald to discuss the budget projection. J. Grunenwald said that a three-year budget projection starts this year with a \$1.9 million deficit. Next year, with assumptions about tuition and appropriations levels, there will be a \$600,000 - \$800,000 deficit, and the third year, with the same assumptions, there will be close to a balanced budget, which would be the first time in recent memory that has happened. He noted that there are a lot of assumptions and ifs, but the projection is based on best guesses. B. Sweet asked if there was other information. J. Grunenwald replied that the Board of Governors approved a starting point budget calling for a 6% appropriation increase and a 1% tuition increase. The BOG proposal has been controversial as it did not include any bargaining unit pay increases, which the local projections did include. This may change after the election.

### **F. Faculty Affairs – P. Kolencik – no report**

### **G. Institutional Resources – S. Courson**

There was a Facility Planning meeting on 10/26. Stop signs were added recently near Chandler in order to try and slow traffic down. A crossing near Keeling was added. A feasibility study was completed for the new dining hall building. The new solar hot water system designed by J. Pearce has been installed in McEntire.

### **H. Venango – D. Lott**

There has been some curriculum development, including a criminal justice program with PSSP and an associate’s program in communication similar to the model used for the program in industrial technology.

## **VII. Old Business – none**

## **VIII. New Business.**

### **A. CCPS – S. Traynor.**

There were a number of read-ins. S. Traynor reminded senators that the major curricular changes will be on the agenda for the next Senate meeting (11/20). Senators should please review these before the meeting as they are presented as a block.

## **VII. Adjournment**

B. Sweet moved and S. Courson seconded movement to adjourn. Faculty Senate adjourned at 3:55 p.m.

Respectfully submitted,

Laurie Occhipinti  
Secretary, Faculty Senate

# **Faculty Senate Clarion University November 20, 2006 3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

## **Minutes**

Faculty Senate met on Monday, November 20, 2006, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: K. Bingham, J. Brown, S. Courson, E. Donato, S. Hilton, J. Knepper, P. Kolencik, D. Lott, J. McCullough, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, S. Sentner, B. Sweet, S. Traynor, A. Turner, S. Wynkoop and K. Yenerall. Also present were Adam Mohney (*Clarion Call*), B. McCauliff, R. Bullington, J. Pesek, W. Buchanan, L. Nolan, and J. Grunenwald.

## **IX. Call to Order.**

T. Pfannestiel called the meeting to order at 3:30 p.m.

## **X. Approval of the minutes.**

S. Sentner moved and J. Brown seconded to approve the minutes of November 6, 2006. Minutes were approved with a correction to attendance.

## **XI. New Business.**

### **A. CCPS – S. Traynor.**

1. A motion came from CCPS to allow the College of Business to accept Econ 211 and Econ 212 or Econ 215 to count towards General Education requirements. The change came with a positive recommendation from CCPS and from the Council on General Education. The motion passed.
2. A motion came from CCPS to approve all circulated proposals (see attachment). All proposals received a positive recommendation from CCPS. The motion passed.
3. Read-ins (see attachment).

## **XII. Announcements.**

- Tuesday 11/21 is a Friday schedule.
- T. Pfannestiel thanked all senators serving a one-semester term.

## **XIII. President's Report – J. Grunenwald.**

There has been informal news on the bids for the new Science Building, which look very close to anticipated expenses. The state is working through the bids, and there should be an announcement in the next week.

J. Grunenwald noted that there have been some large gifts targeted for the science building. Announcements are forthcoming.

He is working on raising funding for furniture and equipment.

On Title IX, J. Grunenwald noted that a proposal to eliminate men's track is currently being circulated for a reaction. Clarion has not been cited for noncompliance with Title IX, which requires gender equity, but is not in compliance. In order to be in compliance, either male sports have to be cut or female sports added. The athletic department has to budget according to Title IX, and has been reallocating funding internally. The athletic department has instituted roster management as an additional measure, and some female sports will be added over the next five years. Track was selected for elimination because of the ways in which athletes are counted. The final decision will come in about two and a half weeks. The decision has not yet been taken but is likely.

S. Prezzano asked if compliance is based on the number of athletes or on funding. J. Grunenwald replied that it has to be proportionate across the university to enrollment and demand. In athletics, the law requires equal participation, based on a three part test which includes availability and proportionality to the student body, proportionality in the budget, and proportionality in support. He noted that Clarion athletes are 41% female, but this figure should be close to 60%.

S. Prezzano asked if there is sufficient interest to have 60% of athletes be women, if every possible action were taken. J. Grunenwald replied that there are expectations for ceilings and floors of participation. If rosters on all women's teams are full, it gets closer to the 60% mark. By cutting male sports the numerator and denominator both change.

S. Traynor asked if there are plans for alternative outlets for male track athletes. J. Grunenwald replied that athletes who want to continue to compete at any level will be released, noting that the cross-country season and recruiting season are over. Clarion will take a club sport approach. He said that the hope is that the athletes will stay but that the athletics department will help them be placed if they want to go elsewhere.

T. Pfannestiel asked about the dean searches. L. Nolan replied that for Nursing there have been three candidates, noting steep competition nationally. For Arts and Sciences there are currently seventeen applications, and for Education and Human Services there are five applicants. T. Pfannestiel noted that senators can encourage potential candidates to apply.

#### **XIV. Student Senate – J. Pierce – no report.**

#### **XV. Committee Reports.**

##### **A. CCPS – S. Traynor – no report.**

##### **B. Student Affairs – J. Phillips.**

The committee is considering the 2008-09 calendar, which is short a Monday. The committee is considering making the first Monday of finals week a regular class day.

##### **C. CCR – E. Donato – no report.**

##### **D. Academic Standards – S. Sentner – no report.**

##### **E. Budget – B. Sweet – no report.**

##### **F. Faculty Affairs – P. Kolencik – no report.**

##### **G. Institutional Resources – S. Courson – no report.**

##### **H. Venango – D. Lott – no report.**

#### **XVI. Old Business.**

##### **A. Academic Calendar for 2007-08.**

Copies of the previously accepted calendar and a proposed revision for 2007-08 were distributed. J. Phillips explained that revisions had been made by the administration because of the Spring (Easter) break falling very close to Winter break. He noted that from 2009 on, due to the common calendar, there will be no Spring break possible.

The revised calendar was considered by Student Affairs, which referred the matter to Senate with no positive or negative recommendation from the committee.

There was extensive discussion of the calendar and the changes in the revised calendar. J. Phillips noted that in the future senate will have no real control over the calendar. S. Sentner noted that Good Friday is a religious holiday for many students. T. Pfannestiel noted that all religious holidays (for any religion) that fall on a class day are up to the individual professor's policy on

absences. There was a brief discussion of the nature of religious holidays. S. Montgomery asked why the President's Day weekend holiday was added. J. Phillips replied that no rationale was provided. S. Montgomery noted that science classes with labs have scheduling difficulties whenever there is a partial week. J. Phillips noted that an alternative calendar considered earlier in the process was rejected for that reason. S. Prezzano asked if the beginning and ending dates were set by SSHE. J. Phillips replied that they are, and the Winter break is also set. T. Pfannestiel noted starting in 2008-09 there will be no flexibility in the calendar. J. Phillips noted that this is true even when the various mandates on the calendar produce an impossible calendar. S. Montgomery asked if the only option is to choose between the two calendars presented. J. Phillips replied that the choices are table to motion, to accept the revisions, or to revert to the calendar as originally approved. There was a discussion of alternative scheduling. T. Pfannestiel noted that any changes would have to come from the Student Affairs Committee. J. Phillips noted that the committee has indicated that it might abstain again, and would prefer to move the matter along. S. Courson asked why the originally approved calendar needed to be revised. T. Pfannestiel replied that there was student concern about the short week between the two breaks. S. Traynor made a motion to approve the revisions, seconded by J. Knepper. The motion failed. T. Pfannestiel asked J. Phillips if he wanted to take the matter back to the Student Affairs committee. J. Phillips replied no. T. Pfannestiel noted that the original calendar will be recommended to the administration, as the amended calendar was defeated.

#### **IX. Adjournment.**

J. Brown moved and J. McCullough seconded a motion to adjourn. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

Laurie Occhipinti  
Secretary, Faculty Senate

**Faculty Senate  
Clarion University  
December 4, 2006  
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

#### **Minutes**

Faculty Senate met on Monday, December 4, 2006, at 3: 30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: K. Bingham, J. Brown, S. Courson, E. Donato, S. Heeter, S. Hilton, J. Knepper, P. Kolencik, T. Lavin, D. Lott, M. Michel, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, S. Sentner, B. Sweet, S. Traynor, A. Turner, S. Wynkoop and K. Yenerall. Also present were A. Mohney (*Clarion Call*), J. Pierce (Student Senate), L. Nolan, and J. Grunenwald.

#### **XVII. Call to Order.**

T. Pfannestiel called the meeting to order at 3:30 p.m.

#### **XVIII. Approval of the minutes.**

S. Courson moved and S. Traynor seconded to approve the minutes of November 20, 2006. Minutes were approved.

#### **XIX. Announcements.**

- The next meeting for Senate will be on 1/22/07. Policy will meet on 1/17/07.
- T. Pfannestiel thanked S. Wynkoop and M. Michel for serving one semester terms on Senate.
- The University Theatre will present a Dance Concert on Thursday and Friday 12/7 & 12/8 at 8 p.m. in the Marwick-Boyd auditorium.
- There will be a memorial service for Dr. Lassowsky on Wednesday, December 6 at 5:30 p.m. in Level A of Carlson Library.



## **XX. President's Report - J. Grunenwald.**

J. Grunenwald noted that the administration has been meeting with public health officials in order to plan for a possible bird flu epidemic. There will be documents related to preparations released in the spring. J. Grunenwald also said that Title IX deliberations will continue over the next few days. He noted that input has been helpful, and encouraged faculty to provide any other comments. Also, tonight (12/4) there will be a residence hall tree decorating contest. J. Grunenwald wished faculty senators the best for the holiday season.

## **XXI. Student Senate – J. Pierce.**

J. Pierce said that there was a presentation last week for student senate on Title IX cuts. He noted that the presentation was very helpful and addressed questions from student senators. He remarked that a faculty member had said that student senate was selling emails, which is not happening. J. Grunenwald added that university email directories are public information, and are not sold by any part of the university. J. Pierce also noted that the last student senate meeting of the semester is this week. The Casino Night held just before Thanksgiving was successful. S. Heeter asked about email spam. J. Grunenwald replied that filters were placed on the system in September, which worked for a while. Over the winter break additional anti-spam measures will be put into place. K. Bingham asked if the spam problem is related to the directory being public, and could be solved by measures similar to those used by major email providers. J. Grunenwald replied that anti-spam measures are expensive, and the university is working with vendors to develop specific solutions. He noted that it may or may not be tied to having a public directory.

## **XXII. Committee Reports.**

### **A. CCPS – S. Traynor.**

The first memo for spring curricular changes, with a circulation list, was sent out electronically today.

### **B. Student Affairs – J. Phillips – no report.**

### **C. CCR – E. Donato – no report.**

### **D. Academic Standards – S. Sentner.**

There will be a meeting on 1/5/07 to review suspension appeals letters. Hearings will be held on 1/11 and also on 1/10.

### **E. Budget – B. Sweet.**

PRAAC will be meeting Thursday 12/7 at 3:00 in 250/252 Gemmell, focusing on performance indicator funding. All are invited to attend. M. Michel asked how long the meeting would be. J. Grunenwald replied that it was expected to be 2 hours. He noted that the performance indicators are very complex, and the presentation will include 92 slides, so length of the meeting would also depend on the amount of discussion. The meeting is intended to be informational, to describe what the system is.

### **F. Faculty Affairs – P. Kolencik .**

Planning for the Faculty Retirement reception May 10, 2007, is underway.

### **G. Institutional Resources – S. Courson – no report.**

### **H. Venango – D. Lott.**

The search for the Director of Nursing is continuing. Five phone interviews are scheduled, with on campus interviews expected soon.

## **XXIII. Old Business – none.**

## **XXIV. New Business.**

### **A. Student Affairs – 2008-09 calendar - J. Phillips.**

A copy of the draft calendar was distributed. J. Phillips noted that the calendar was short a Monday in the spring semester. The correct number of Mondays was created by using the Monday of finals week as a class day. The constraints of the common calendar did not leave any flexibility elsewhere in the semester, and other options did not work. J. Phillips noted that the Student Affairs committee voted against the calendar, but there is no other calendar proposed that meets the requirements of the state system. A motion came from the Student Affairs committee to adopt the calendar, with a negative recommendation from the committee.

There was extensive discussion of the calendar. S. Traynor asked why the committee gave the calendar a negative recommendation. J. Phillips replied that the committee felt it was not fair to students to end the semester and immediately start finals. He noted that the committee did not provide an alternative, since there does not seem to be any alternative available. S. Prezzano asked if all of the state schools are having the same calendar problem. J. Phillips replied that they are. The Registrar's office was in contact with other schools, who seem to be using the same solution. S. Traynor asked J. Grunenwald if future calendars will be any better. J. Grunenwald replied that the shortage of Mondays is because of the mandated MLK holiday, which is due to collective bargaining. The calendar requires that day as a paid holiday, and there is no option locally. S. Traynor noted that MLK has been observed at Clarion in the past, when it was a local choice. She said that the state system has put out a calendar with beginning, break, and end dates with no flexibility. She asked if this will change, and if there is a sense at the state level of the squeeze in the set calendar. J. Grunenwald noted that he argued against MLK as a holiday, in part because it makes it more difficult to celebrate the holiday. He said that he will address the calendar issue at the presidents' council. If there is no recommendation from senate, the university will have to see what requirements are really mandatory. T. Pfannestiel clarified that there is no faculty senate alternative to the proposed calendar. J. Grunenwald explained that there was pressure from the bargaining units to observe MLK as a paid holiday in order to make practices uniform and fair. S. Courson asked why the semester is a week earlier. J. Grunenwald replied that it is due to "calendar creep" that occurs every five years. J. Pierce asked if a Monday from the winter break could be used. J. Phillips replied that the dates of the break are mandated. S. Courson asked if senate can adapt the finals schedule. J. Phillips replied that the registrar's office will do it. J. Grunenwald noted that finals scheduling is complex. D. Lott noted that the proposed calendar will work well for labs, since no weeks are split. J. Phillips reiterated that there are no options at the moment. The committee recommended against the calendar out of frustration. S. Traynor expressed concern that the last day of classes is too close to the beginning of finals, and this is the message that needs to be conveyed to the state system. K. Bingham asked about the process of scheduling exams. J. Grunenwald replied that if the calendar is passed, some issues may be worked out at meet and discuss about finals scheduling, in order to look for alternatives that would provide a reading day. S. Prezzano asked if the changes will affect graduation. J. Grunenwald replied no. T. Pfannestiel noted that the registrar is very open to working with senate on the finals schedule. J. Grunenwald noted that there may be issues scheduling the rehearsal for graduation. M. Michel noted that set-up for graduation would have to start later. The motion to accept the calendar was passed.

J. Grunenwald noted that he will make the issues with the calendar known, and that this calendar does create problems for students. T. Pfannestiel noted that they are working on issues with the 2007-08 calendar.

### **B. CCR – Arts and Sciences Dean Search Committee– E. Donato.**

A motion came from CCR to appoint M. Torres (Communications), R. Frakes (History) and T. Lavin (PSSP) to the Search Committee for the Dean of Arts and Sciences. S. Traynor asked who the new members would be replacing. E. Donato replied that they would replace E. Ter Horst, J. Thomas, and D. Madison. The motion passed. S. Montgomery asked if she could contact new search committee members. J. Grunenwald indicated that she could.

T. Pfannestiel presented a letter from E. Ter Horst, which she had requested he read to Senate. The letter detailed her reasons for resigning from the search committee. She outlined particular problems with the search process as well as issues of shared governance.

J. Grunenwald responded at length to issues raised in the letter, as well as in another letter published in the *Call*. He said that the administration is looking at better ways to engage people and to communicate with faculty. He noted that some decisions are non-negotiable. He said that mass communication has improved but has not gotten to the issue of engagement, stating that when faculty opt out of processes they are opting out of engagement, and choosing not to have their voices heard. He said that the administration has to communicate better how decisions are made and how input is used, noting that perception is important. He said that he will be responding to the *Call* about issues raised there. He commented that this has been a stressful semester, but not because people don't care. He encouraged faculty to consider not only decisions but the context in which decisions have been made. He noted that it is important that the administration gives faculty a heads-up when things change.

### **VII. Adjournment.**

P. Kolencik moved and J. Brown seconded movement to adjourn. Faculty Senate adjourned at 4:30 p.m.

Respectfully submitted,  
Laurie Occhipinti  
Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Monday, January 24, 2005**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, January 24, 2005, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, J. Brown, E. Donato, J. Heard, S. Hilton, F. Keen, J. Knepper, T. Lavin, K. Lander, R. Leary, B. Maguire, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, H. Savage, S. Sentner, A. Shannonhouse, F. Shepard, V. Spina, S. Traynor, and K. Yenerall. Also present were President Joseph Grunenwald and Interim Provost James Pesek.

**I. Call to Order.**

B. Sweet called the meeting to order at 3:31 p.m.

**II. Approval of minutes.**

J. Knepper moved and J. Heard seconded the motion to approve the minutes of the December 6, 2004, meeting of the Faculty Senate. The minutes were approved without correction.

**III. Announcements.**

B. Sweet reminded senators of the spaghetti fundraiser at The Tavern on Wednesday, January 26<sup>th</sup>, to aid the Clarion University student Conrad Warner whose wife passed away over the holiday break.

J. Knepper informed senators about the Women's Literature Book Club meeting on Wednesday, January 26<sup>th</sup>, on the 2<sup>nd</sup> floor of Gemmell. The discussions will continue every other Wednesday throughout the semester.

**IV. President's Report – J. Grunenwald.**

J. Grunenwald updated senators on several capital projects at the university. First, architects and engineers were visiting campus today to begin conceptualizing the new science center. They will return in three weeks with preliminary sketches. Second, discussions are ongoing regarding the future use of the Campbell Hall site, with some suggestions including a new residence hall, a multi-level parking deck, and several others; however, the ultimate resolution is still 3-to-4 years in the offing. Finally, occupancy at the Reinhard Villages continues to steadily increase, with over 400 residents currently living there.

The administration continues to work on the faculty complement for the 2005-2006 academic year. The decisions are difficult, as the university faces a \$1.5 million deficit (part carried forward from last year, and the remainder an in-base deficit for the current year). The administration will watch fall enrollments closely during pre-registration and summer orientation. Furthermore, the administration continues to look for one-time cost-savings to help cover some of the deficit, and will consider using part of the university

reserve should that become necessary.

As for tenure-track hires, J. Grunenwald noted that several highly qualified candidates have been visiting the university in recent weeks, and he is certain these searches will result in several successful hires.

The State System has begun reviewing the strategic plans submitted by the universities, and is currently looking for common elements among all fourteen draft plans. Related to this process, university presidents will meet in February to discuss substantive issues regarding the current performance indicators.

Discussion ensued regarding the budget cuts the university currently faces. V. Spina distributed a letter on behalf of Modern Languages concerning the potential loss of the German minor and the French major at the same time that so many capital projects are underway. J. Grunenwald agreed with V. Spina's concern, but noted that capital funds cannot be used for hiring and, as long as the capital funds are currently available, the construction projects must proceed. J. Grunenwald added that the current budget shortfalls are not long-term, and that the universities and the State System will be lobbying legislators quite extensively in the coming months for a larger state appropriation. J. Pesek noted that the state systems in Ohio and Virginia are suffering similar budget problems; at least some hiring is occurring at the PaSSHE universities. J. Grunenwald also added that the legislature is currently exploring proposals regarding a multiyear tuition commitment—a proposal which several other states are currently undertaking in order to solidify some of their long-term university budget planning.

J. Pesek informed senators that State System negotiations with the "Turn-It-In.com" plagiarism identification service are ongoing, and that a contract is expected before the conclusion of the semester. Once the contract is in place, he noted, it is imperative that professors inform students they are using the service.

The Middle States periodic review report is due on June 1, 2007. The steering committee chair and editor—both still to be appointed—will join the provost at a workshop this spring to prepare for the process. This fall, the steering committee will appoint the appropriate task forces and begin working on the report.

Finally, J. Pesek noted that the new provost, Dr. Linda Nolan, will begin her work at Clarion University next Tuesday, February 1<sup>st</sup>.

**V. Student Senate Report** – no report.

## **VI. Committee Reports.**

### **A. CCPS – S. Traynor.**

S. Traynor reminded senators that the deadline for special topics and experimental course proposals for the summer and fall is January 31<sup>st</sup>. The deadline for curricular proposals is February 15<sup>th</sup>.

### **B. CCR – J. Phillips.**

J. Phillips informed senators that the deadline for self-nominations to the Commencement Committee passed last week, and that CCR will soon announce a decision regarding this appointment.

Elections for Faculty Senate will be held on April 5<sup>th</sup> (nomination ballots) and April 19<sup>th</sup> (election).

### **C. Academic Standards – T. Lavin.**

T. Lavin informed senators that suspension hearings were held on January 7<sup>th</sup>, and that the Committee on Academic Standards will issue a report at the next meeting.

### **D. Budget – J. Beal – no report.**

### **E. Faculty Affairs – J. Knepper.**

J. Knepper informed senators that the faculty retirement reception has been tentatively scheduled for May 2<sup>nd</sup>. Furthermore, the final new faculty mentoring dinner will occur on February 16<sup>th</sup> with topics for discussion to include promotion, tenure, and service learning.

### **F. Student Affairs – E. Donato.**

E. Donato informed senators that the Student Affairs Committee will meet on January 26<sup>th</sup> to finalize details for the majors fair which will occur on February 22<sup>nd</sup> from 3-5 p.m. in Carlson Library Level A.

### **G. Institutional Resources – S. Sentner.**

S. Sentner reported that the noise policy introduced by Deon Knickerbocker at the library during final exam week last December was fairly successful. Only a handful of non-compliant students being asked to leave the building, with one requiring an escort and a subsequent appearance before the conduct board.

### **H. Venango – K. Lander.**

K. Lander informed senators that the Venango Committee met last Friday to finalize the new bylaws for Faculty Forum. These bylaws will be distributed to all Venango campus faculty next week, and then voted on at the February Faculty Forum.

## **VII. Old Business.**

There was no old business.

## **VIII. New Business.**

*CIS 301 Curricular Proposal:* S. Traynor moved for approval of this curricular proposal. Coming from committee, there was no need for a second. She informed senators that it was a writing-intensive proposal originally forwarded from the Council on General Education, and received a favorable recommendation from CCPS. Following limited discussion, the proposal passed unanimously.

*CCPS Read-Ins:* S. Traynor presented eighteen read-ins from CCPS (see attached).

*New Senators:* B. Sweet distributed a list of the Faculty Senate membership for the Spring 2005 semester, noting two new additions: Jonathan Brown and K. Yenerall.

## **IX. Adjournment.**

J. Heard moved and S. Traynor seconded the motion to adjourn. Faculty Senate adjourned at 4:16 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Monday, February 7, 2005**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, February 7, 2005, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Brown, E. Donato, J. Heard, S. Hilton, J. Knepper, T. Lavin, R. Leary, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, H. Savage, S. Sentner, A. Shannonhouse, F. Shepard, S. Traynor, and K. Yenerall. Also present were President Joseph Grunenwald, Provost Linda Nolan, Student Senator Rachel Aul, and *Clarion Call* reporter John Santa.

**I. Call to Order.**

B. Sweet called the meeting to order at 3:31 p.m.

**II. Approval of minutes.**

S. Traynor moved and R. Leary seconded the motion to approve the minutes of the January 24, 2005, meeting of the Faculty Senate. The minutes were approved with one typographical correction.

B. Sweet announced for the record one correction to the Faculty Senate minutes of December 6, 2004. In Paul Bylaska's Facilities Master Plan update, his reference to Becht Hall and Moore Hall should read that they are "buildings of an historic nature," not that they are formally on the historic register. T. Pfannestiel pointed out that Becht Hall is actually on the Pennsylvania Commonwealth's historic register, but not the national register.

**III. Announcements.**

B. Sweet informed senators that Faculty Senate Policy Committee will begin making plans at their next meeting for the formal presidential review, and will then report back to the full Faculty Senate.

**IV. President's Report – J. Grunenwald.**

J. Grunenwald informed senators of the new partnership with the Power System Institute of Cleveland in conjunction with the Associate of Applied Science in Industrial Technology degree program at Clarion University. Several requests for information about the program have already been received. There will be twelve slots in the entering class, all of whom will receive training as electric utility technicians.

The K-12 Council meets today, at which representatives from Clarion University will present reports on various topics—including the early childhood grant, the early literacy conference, and student-teacher models—in order to make area superintendents aware of the services provided through the university.

Governor Rendell will announce his budget this week, after which the PaSSHE university presidents will conduct a conference call. An e-mail will be forthcoming later that afternoon to inform all university

personnel about the governor's proposals.

The Rotary Club is conducting a blood drive at the American Legion until 6 p.m. today.

## **V. Student Senate Report – R. Aul.**

R. Aul announced that several charity funds have been established at the CSA business offices to assist with tsunami relief among other causes. Furthermore, a recent spaghetti dinner raised \$6,000 for the Conrad Warner Fund. J. Grunenwald added that, including pledges, that fund has now raised over \$14,000. Interfraternity Council is hosting a comedian performance in the Gemmell Multipurpose Room at 8:30 this evening, with proceeds to benefit the fire relief fund.

A recommendation for the new Student Trustee will be announced tonight at Student Senate, with that recommendation then to be advanced to the Board of Governors for their review and decision.

Recognized Student Organization budgets for the 2005-2006 academic year are due in the CSA business office no later than March 2<sup>nd</sup>.

Among student services now being offered, students who are ill may have a friend use their student i.d. card to obtain meals for them through the university dining services. Also, vacation housing is available on campus during the upcoming breaks.

The application deadline for Orientation Leaders has passed; the deadline for summer camp applications is pending.

With regard to recent student accomplishments, H. Savage highlighted the recent Scholar Athletes Luncheon, at which Athletic Director Bob Carlson announced that 53% of all Clarion University Student Athletes have at least a 3.0 QPA. J. Grunenwald added that both the men's and women's swim teams have been named All-American Scholars.

Discussion then ensued among the senators regarding recent occurrences of behavioral misconduct among students and the rising number of cases appearing before the Conduct Board. All agreed that such actions create unfavorable impressions among visitors and potential applicants, and that the university must take firm steps to promote civility.

## **VI. Committee Reports.**

### **A. CCPS – S. Traynor.**

S. Traynor reminded senators that the deadline for curricular proposals is February 15<sup>th</sup>. The date for hearings will be announced soon thereafter.

### **B. CCR – J. Phillips – no report.**

### **C. Academic Standards – T. Lavin.**

T. Lavin presented a report on the academic suspension hearings that the committee conducted on January 7<sup>th</sup> (see attached). Overall, the number of suspensions remained virtually the same as in previous terms. T. Lavin also informed senators that future suspension letters will be distributed via e-mail to allow students enough time to respond. A brief discussion ensued about whether the decision to set an earlier due date for

semester grades last fall had any measurable impact on the suspension hearings.

**D. Budget – J. Beal** – no report.

**E. Faculty Affairs – J. Knepper.**

J. Knepper informed senators that the APSCUF Executive Committee has forwarded to Faculty Affairs questions raised by DRC concerning the Faculty Handbook.

Furthermore, Faculty Affairs has drafted a survey on the proposed faculty lounge, to be revised and then distributed at a future date.

**F. Student Affairs – E. Donato.**

E. Donato informed senators that the Student Affairs Committee met on January 26<sup>th</sup> to finalize details for the majors fair which will occur on February 22<sup>nd</sup> from 3-5 p.m. in Carlson Library Level A.

**G. Institutional Resources – S. Sentner** – no report.

**H. Venango – K. Lander (via telephone call).**

K. Lander informed senators that the Venango Committee will meet on February 18<sup>th</sup>.

## **VII. Old Business.**

There was no old business.

## **VIII. New Business.**

*CCPS Read-Ins:* S. Traynor presented twenty-nine read-ins from CCPS (see attached). She also announced that GER 307, 308, 341, and 342 from Fall 2003 CCPS business have been approved by President Grunenwald. B. Sweet added that President Grunenwald also approved one remaining curricular proposal from the Fall 2004 CCPS business, requiring students placed on academic probation to enroll in AE 100.

*Commencement Committee:* J. Phillips moved on behalf of CCR that Marilouise Michel be appointed to serve on the Commencement Committee. Being moved by committee, there was no need for a second. The motion passed unanimously.

## **IX. Adjournment.**

T. Lavin moved and S. Traynor seconded the motion to adjourn. Faculty Senate adjourned at 4:00 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate



**Clarion University**  
**Faculty Senate**  
**Monday, February 21, 2005**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, February 21, 2005, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, K. Bingham, J. Brown, E. Donato, J. Heard, S. Hilton, F. Keen, J. Knepper, K. Lander, T. Lavin, R. Leary, B. Maguire, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, H. Savage, S. Sentner, A. Shannonhouse, S. Traynor, and K. Yenerall. Also present were Provost Linda Nolan, Dr. James Pesek, Student Senator Rachel Aul, and *Clarion Call* reporter L'Aja Wiggins.

**I. Call to Order.**

B. Sweet called the meeting to order at 3:30 p.m.

**II. Approval of minutes.**

R. Leary moved and S. Traynor seconded the motion to approve the minutes of the February 7, 2005, meeting of the Faculty Senate. The minutes were approved unanimously.

**III. Announcements.**

E. Donato reminded senators of the majors fair taking place on February 22<sup>nd</sup> in Level A of Carlson Library from 3-5 p.m.

L. Nolan reminded senators of the university performances of *Bat Boy*, the musical, this week.

**IV. President's Report – L. Nolan.**

L. Nolan informed senators that the PaSSHE does not expect any additional state appropriations or line items for the 2005-2006 budget. Budget meetings will begin soon.

Minor changes to the PaSSHE performance indicators will likely be favorable to Clarion University. J. Pesek added that allocations based upon performance indicators are to be made in October, and that one category in which Clarion University always performs well is in faculty with terminal degrees.

Discussions are ongoing regarding the potential impact upon State System universities of the proposed portability of community college transfer credit.

**V. Student Senate Report – R. Aul – no report.**

**VI. Committee Reports.**

**A. CCPS – S. Traynor.**

S. Traynor reminded senators that departments have until March 1<sup>st</sup> to present any written objections to current CCPS curricular proposals. Open hearings will occur after winter break.

**B. CCR – J. Phillips** – no report.

**C. Academic Standards – T. Lavin.**

T. Lavin announced that Academic Standards will host an open forum on the proposed plus/minus grading system at 7 p.m. on February 23<sup>rd</sup> in Carter Auditorium (Still Hall). Faculty may e-mail their thoughts to him if they cannot attend the forum.

In addition, the committee drafted a new proposal for the evaluation of part-time students with regard to academic probation and suspension. T. Lavin presented the proposal to Dean's Council on February 9<sup>th</sup> and is awaiting their feedback.

**D. Budget – J. Beal.**

The budget committee will meet at 3 p.m. on February 25<sup>th</sup>.

**E. Faculty Affairs – J. Knepper.**

J. Knepper informed senators that the final new faculty mentoring dinner took place on February 16<sup>th</sup>, with presentations on promotion/tenure and service learning.

**F. Student Affairs – E. Donato** – no report.

**G. Institutional Resources – S. Sentner** – no report.

**H. Venango – K. Lander.**

K. Lander informed senators that the Venango Committee met on February 18<sup>th</sup> and unanimously approved the new Faculty Forum bylaws. The committee is currently at work soliciting feedback for the formal presidential review, as well as soliciting candidates to run for the Venango campus representative to Faculty Senate.

## **VII. Old Business.**

There was no old business.

## **VIII. New Business.**

*CCPS Read-Ins:* S. Traynor presented eighteen read-ins from CCPS (see attached).

*Formal Presidential Review:* B. Sweet distributed two handouts regarding the formal presidential review occurring this spring (see attached). The first handout detailed the PaSSHE Board of Governors Policy concerning the evaluation of university presidents; the second was a form to solicit comments from senators regarding the president's performance. B. Sweet asked for written comments to be returned to him at the March 14<sup>th</sup> Faculty Senate meeting. He, along with J. Phillips and R. Leary, will prepare a written statement to be circulated at a subsequent Senate meeting. A final copy will be delivered to the president in advance of B. Sweet's meeting with the Council of Trustees and consultant from the Board of Governors on April 15<sup>th</sup>.

## **IX. Adjournment.**

E. Donato moved and S. Prezzano seconded the motion to adjourn. Faculty Senate adjourned at 3:47 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Monday, March 14, 2005**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, March 14, 2005, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, K. Bingham, J. Brown, E. Donato, J. Heard, S. Hilton, F. Keen, T. Lavin, R. Leary, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, H. Savage, S. Sentner, F. Sheppard, V. Spina, S. Traynor, and K. Yenerall. Also present were President Joseph Grunenwald, Provost Linda Nolan, and University Registrar Bernadette Krenzer.

## **I. Call to Order.**

B. Sweet called the meeting to order at 3:30 p.m.

## **II. Approval of minutes.**

R. Leary moved and J. Heard seconded the motion to approve the minutes of the February 21, 2005, meeting of the Faculty Senate. The minutes were approved unanimously.

## **III. Announcements.**

B. Sweet announced the birth of his son, Wesley Wu Edwin Sweet, born on March 2, 2005.

He also reminded senators of the first campus visit for the Dean of Libraries search. Terry Latour will meet with members of Faculty Senate on March 21<sup>st</sup>, at 11:00 a.m. in 214 Carrier.

He also announced that three new committees will be formed in upcoming weeks to conduct searches for the Dean of the College of Arts and Sciences, the Dean of the College of Education and Human Services, and the Director of the School of Nursing and Allied Health.

## **IV. President's Report – J. Grunenwald.**

J. Grunenwald informed senators of the current new student enrollment figures for the Fall 2005 semester. At present, application numbers are a bit higher compared to this time last year; acceptances are at the same level; deposits are down 11% (most likely attributable to the increase in the deposit fee from \$50 to \$100). Furthermore, 71% of those who have been accepted but have not yet paid their deposit are still in the mix; therefore, much work remains to be done in order to encourage these students to enroll at the university.

He also stressed the importance of increasing graduate student enrollment.

In addition to the new searches announced by B. Sweet (see above), J. Grunenwald informed senators that searches will soon be underway for an Institutional Research Director and a Grant Writer. Both positions are funded through special financial sources set aside for specifically for them; no budget cuts were necessary to accommodate these positions.

J. Grunenwald concluded by announcing a new advocacy program to encourage the state legislature to raise the PaSSHE state appropriation above the 2.25% proposed by Governor Rendell. State Representative Fred McIlhattan has already announced his desire to push for a higher appropriation. The university will soon begin a letter-writing campaign among students, faculty/staff, management, parents/grandparents, boards/ councils, and local businesses. An e-mail containing a sample letter will soon be distributed; however, letter-writers must use their own stationery. Furthermore, plans are underway for students to conduct a telephone calling day, at which time they will call and express their views to their state legislators.

In response to a question from H. Savage concerning the recent *Chronicle of Higher Education* report that Clarion University ranked poorly in the academic performance of its student athletes, J. Grunenwald informed senators that the NCAA erred in its preliminary report. The university has contacted the NCAA which has admitted the mistake and will reissue the report by April 15<sup>th</sup>. With the correction, Clarion University will rank very favorably among institutions with comparable athletic programs.

Further discussion ensued among senators regarding the president's report on admissions statistics. R. Leary asked whether the number of assistantships awarded might be increased in order to boost graduate student enrollment which in turn earns the university a higher appropriation from the State System. J. Grunenwald responded that such a strategy is possible; however, it is unlikely since graduate assistantships draw from the same pool of personnel money as faculty/staff. K. Bingham inquired as to the current faculty/student ratio at the university, and whether that is still a positive point to raise when speaking with potential students. J. Grunenwald indicated that while the university ratio is higher than the overall average among state universities, Clarion has the lowest upper-division faculty/student ratio in the state.

**V. Student Senate Report – R. Aul – no report.**

**VI. Committee Reports.**

**A. CCPS – S. Traynor.**

S. Traynor informed senators that CCPS open hearings will occur on March 22<sup>nd</sup> at 3:30 p.m. in 250/252 Gemmell.

**B. CCR – J. Phillips.**

J. Phillips informed senators that a call will be issued this week for nominations and self-nominations for the following search committees: Dean of the College of Arts and Sciences; Dean of the College of Education and Human Services; Director of the School of Nursing and Allied Health. The deadline for nominations is April 1<sup>st</sup>. Each committee will consist of six individuals.

He further informed senators that nomination ballots for Faculty Senate will be soon be distributed. They are due on April 5<sup>th</sup>. Faculty Senate elections will occur on April 19<sup>th</sup>.

### **C. Academic Standards – T. Lavin.**

T. Lavin informed senators that he will discuss the proposed +/- grading system under old business.

### **D. Budget – J. Beal.**

J. Beal informed senators that the committee continues to work with Paul Bylaska to develop a budget strategy for the 2005-2006 fiscal year.

**E. Faculty Affairs – J. Knepper** – no report.

**F. Student Affairs – E. Donato** – no report.

**G. Institutional Resources – S. Sentner** – no report.

**H. Venango – K. Lander (via F. Sheppard)** – no report.

## **VII. Old Business.**

*+/- Grading System:* T. Lavin moved for approval of the +/- grading system on behalf of the Committee on Academic Standards (see attached); coming from committee there was no need for a second. Discussion ensued among several senators concerning the proposal. Those opposed to the proposal raised questions concerning the potential impact on a student's overall QPA, specifically if that student were enrolled in a program that required a minimum QPA (such as the 3.0 QPA requirement for education degrees), as well as the university requirement for a minimum 2.0 QPA to graduate in any program. Further discussion centered on the pressure such a system may place on students, as well as the illusion of objectivity it may create. Those senators in support of the proposal indicated the greater grading flexibility a +/- system would present professors. Furthermore, they suggested that "grade conscious" students may become more conscious of the material being taught as well. In addition, they stressed that a +/- system may actually help students achieve the minimum QPA to remain in a specific program or to graduate from the university. Some senators suggested that a +/- system may be applicable in graduate programs, but not undergraduate. Following the discussion, Faculty Senate defeated the proposal by an 11-7 vote with one abstention. J. Grunenwald then thanked the Committee on Academic Standards and the entire Faculty Senate for their work on this important issue, and agreed that they had arrived at a decision the mirrored student sentiments.

*Formal Presidential Review:* B. Sweet collected written comments from senators concerning the formal presidential review. He, along with J. Phillips and R. Leary, will write the report over the next two weeks and then bring it to the next Faculty Senate meeting for review.

## **VIII. New Business.**

*CCPS Read-Ins:* S. Traynor presented nineteen read-ins from CCPS (see attached). R. Leary expressed concern over proposal #2005-1-068 which changed the catalog description of PHSC 111 (Basic Physical Science: Chemistry) to exclude "brief experiments" from the course. Such lab components, he contended, were essential elements of general education science courses. F. Keen agreed; however, the need for more seats in the class required that it be moved into an auditorium which could not accommodate such experiments.

## **IX. Adjournment.**

J. Heard moved and V. Spina seconded the motion to adjourn. Faculty Senate adjourned at 4:49 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Wednesday, March 30, 2005**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Wednesday, March 30, 2005, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, K. Bingham, E. Donato, J. Heard, S. Hilton, J. Knepper, K. Lander, T. Lavin, R. Leary, B. Maguire, T. Pfannestiel, J. Phillips, B. Register, H. Savage, S. Sentner, A. Shannonhouse, F. Sheppard, S. Traynor, and K. Yenerall. Also present were President Joseph Grunenwald, Provost Linda Nolan, and Student Senator Rachel Aul.

**I. Call to Order.**

B. Sweet called the meeting to order at 3:33 p.m.

**II. Approval of minutes.**

J. Heard moved and J. Knepper seconded the motion to approve the minutes of the March 14, 2005, meeting of the Faculty Senate. The minutes were approved unanimously.

**III. Announcements.**

B. Sweet reminded senators that the third candidate for the Dean of Libraries position will visit campus on Tuesday, April 5<sup>th</sup>. Senators may meet the candidate at 10:30 a.m. in 122 Carlson.

T. Pfannestiel announced the upcoming public presentation by Dr. William Ehrhart, Vietnam veteran, on April 1<sup>st</sup> at 7 p.m. in Carter Auditorium.

K. Yenerall announced the upcoming public presentation of Ray Krone, former death row inmate, on April 6<sup>th</sup> at 7 p.m. in Hart Chapel. The event is sponsored by the Clarion University chapter of the ACLU.

J. Heard announced the upcoming public presentation of Dr. Moses Chen, in conjunction with the meeting of the American Association of Physics Teachers, on April 2<sup>nd</sup>, at 1:30 p.m. in Pierce, as well as the trip to Carnegie Science Center on April 4<sup>th</sup> to hear a presentation by Dr. Brian Green.

**IV. President's Report – J. Grunenwald.**

J. Grunenwald informed senators that the advocacy program to urge state legislators to increase the proposed state appropriation for the State System is now underway. PEC met earlier this morning to review draft letters for seven constituent groups to send to their legislators (see handouts). The sample letters will be distributed by e-mail on Thursday, with instructions that all correspondence must be sent on

personal stationery. State Representative Fred McIlhattan continues to push for a higher appropriation. Discussions with State Senator Mary Jo White are planned for the near future. J. Heard reminded senators of the system-wide advocacy day in Harrisburg planned for April 11<sup>th</sup>.

Management continues to develop budget scenarios reflecting various levels of potential budget cuts and tuition increases. Under any scenario, management wants a balanced budget with no carry-over deficit to the next fiscal year.

Discussion ensued among senators regarding potential hiring freezes and program cuts should the appropriation increase remain at the 2.25% proposed by Governor Rendell and there is no tuition increase. J. Grunenwald stressed the importance of obtaining a higher appropriation and approving a tuition increase. Further discussion ensued about possible avenues for generating funds through distance education and continuing education.

J. Grunenwald concluded by announcing a generous financial gift from the estate of E. Willard Miller which will create an endowment for the Emergency Student Loan Fund.

#### **V. Student Senate Report – R. Aul.**

R. Aul informed senators that Clarion University will stage a student advocacy day to call state legislators on April 6<sup>th</sup>. Any students wishing to help should contact the Student Senate. Furthermore, she announced that several students will attend the aforementioned system-wide advocacy day in Harrisburg on April 11<sup>th</sup>.

She also announced that the Spring Safety Walk will take place on campus next Tuesday, April 5<sup>th</sup>.

#### **VI. Committee Reports.**

##### **A. CCPS – S. Traynor.**

S. Traynor informed senators that spring semester curricular proposals will be submitted to Faculty Senate at the April 11<sup>th</sup> meeting.

##### **B. CCR – J. Phillips.**

J. Phillips informed senators that CCR has issued a second call for nominations and self-nominations for the following search committees: Dean of the College of Arts and Sciences; Dean of the College of Education and Human Services; Director of the School of Nursing and Allied Health. The deadline for nominations is April 1<sup>st</sup>.

He further informed senators that the nomination election for Faculty Senate will take place on April 5<sup>th</sup>. The Faculty Senate election will occur on April 19<sup>th</sup>.

##### **C. Academic Standards – T. Lavin.**

T. Lavin informed senators that the Committee on Academic Standards reviewed information concerning the university's admissions standards, including a report from Dean of Enrollment Management William Bailey, and concluded that the university adheres to standards well within the norm for similar institutions. He will use this information to respond to previously raised faculty concerns regarding the admissions standards.

#### **D. Budget – J. Beal.**

J. Beal informed senators that he will meet with Vice President of Finance Paul Bylaska on April 4<sup>th</sup>.

#### **E. Faculty Affairs – J. Knepper.**

J. Knepper informed senators that the annual faculty retirement reception will occur at 4:00 p.m. on May 3<sup>rd</sup> in Moore Hall.

#### **F. Student Affairs – E. Donato – no report.**

#### **G. Institutional Resources – S. Sentner.**

S. Sentner informed senators that the Library Subcommittee, working with the Dean of Libraries, has developed a procedure for individuals and organizations to purchase books for the library in honor/memory of individuals. Groups should contact Peggy Postlewait for additional information.

The Technology Subcommittee has developed a process for faculty to borrow equipment (digital cameras, laptop computers, etc.) from a central office located in Becker Hall.

#### **H. Venango – K. Lander.**

K. Lander informed senators that the Venango Committee met on March 18<sup>th</sup> and discussed the slate of candidates for Faculty Forum and Venango campus representative to the Faculty Senate.

#### **VII. Old Business.**

There was no old business.

#### **VIII. New Business.**

There was no new business.

#### **IX. Executive Session.**

Faculty Senate entered into executive session to discuss the draft report for the formal presidential review. Upon emerging from executive session, the ad hoc committee responsible for drafting the document moved for its approval. Coming from committee, there was no need for a second. The motion for its approval passed unanimously.

#### **X. Adjournment.**

S. Traynor moved and T. Lavin seconded the motion to adjourn. Faculty Senate adjourned at 4:37 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate



**Clarion University**  
**Faculty Senate**  
**Monday, April 11, 2005**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, April 11, 2005, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, K. Bingham, J. Brown, E. Donato, J. Heard, S. Hilton, F. Keen, J. Knepper, K. Lander, T. Lavin, R. Leary, B. Maguire, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, H. Savage, S. Sentner, A. Shannonhouse, F. Sheppard, S. Traynor, and K. Yenerall. Also present were President Joseph Grunenwald, Provost Linda Nolan, Vic Bowser, Merrilyn Dunlap, Catherine Joslyn, Mark Kilwein, Rashelle Karp, Colleen McAleer, Gayle Truitt-Bean, Ron Wilshire, Student Senator Rachel Aul, and *Clarion Call* reporter La-Aja Wiggins.

**I. Call to Order.**

B. Sweet called the meeting to order at 3:32 p.m.

**II. Approval of minutes.**

F. Keen moved and J. Heard seconded the motion to approve the minutes of the March 30, 2005, meeting of the Faculty Senate. The minutes were approved unanimously with one correction indicating that J. Beal—not the entire Budget Committee—will meet with Vice-President of Finance Paul Bylaska on April 4<sup>th</sup>.

**III. Announcements.**

H. Savage reminded senators that senior honors presentations will take place at 6 p.m. tonight in Hart Chapel auditorium and Founders Hall.

K. Yenerall announced that the Director of Duquesne University's Public Policy program will speak on Wednesday, April 13<sup>th</sup>, at 4 p.m. in the Founders Hall conference room.

**IV. President's Report – J. Grunenwald.**

J. Grunenwald informed senators that advocacy letters began to circulate last week, and the response thus far has been largely positive. The April 11<sup>th</sup> "advocacy day" planned for Harrisburg was cancelled due to scheduled legislative hearings.

The Board of Governors will meet this Thursday, April 14<sup>th</sup>, at which discussion will likely occur regarding tuition rates. An increase in tuition is necessary in order to balance the budget unless the state appropriation increases. If a tuition increase is eventually approved, the announcement hopefully will be made soon in order to show the relative cost of education in comparison to state-related institutions who will likely announce a 9+0% tuition increase prior to July 1<sup>st</sup>.

**V. Student Senate Report – R. Aul.**

R. Aul informed senators that the Harrisburg "advocacy day" has been cancelled. On April 6<sup>th</sup>, 130 student volunteers sent over 180 e-mails to legislators to request a higher appropriation for the State System. The

Student Senate has further established an e-mail account (advocacyday@clarion.edu) for legislators and others to contact students.

“Safety Walk” will take place tomorrow, with volunteers meeting at the Public Safety office. “Operation Clean Sweep,” where athletic teams pick-up litter throughout the community, will take place on May 1<sup>st</sup>.

## **VI. New Business.**

*CCPS Curricular Proposals:* S. Traynor presented four read-ins on behalf of CCPS. She further moved for the approval of all circulated proposals with the exception of #112 & 113 (relating to ART 217 & ART 417/517) which will be addressed at the next senate meeting. Coming from committee there was no need for a second. The motion passed unanimously.

*Marketing Presentation:* R. Wilshire and M. Dunlap provided a brief overview of the university marketing plan and how it relates to admissions. R. Wilshire explained the integrated marketing plan to improve advertising, as well as the new publications (department/program brochures and the viewbook) designed to help admissions efforts. The university furthermore plans to devote more resources to television advertising, specifically targeting Allegheny and Butler counties, in addition to continued advertising efforts through the Internet, billboards, and radio. M. Dunlap explained how the Admissions office works closely with the Marketing Committee to promote programs and housing opportunities. Additional work has included e-marketing, “instant messaging” with prospective students, and creating a virtual advisor (“Ask the Eagle”). J. Grunenwald added that the university has recently increased its marketing budget from \$200,000 to \$400,000 in an effort to secure its market share in western Pennsylvania. Discussion ensued among senators regarding the university’s brand, and how best to develop a common theme that can be quickly and effectively communicated to prospective students.

## **VII. Committee Reports.**

**A. CCPS – S. Traynor** – no report.

**B. CCR – J. Phillips.**

J. Phillips reminded senators that Faculty Senate elections will take place on Tuesday, April 19<sup>th</sup>.

Nominees for the search committees for the Dean of the College of Arts & Sciences, the Dean of the College of Education and Human Services, and the Director of Nursing and Allied Health, are currently being evaluated by CCR. The proposed composition of the three committees will be presented to Faculty Senate Policy next Monday, April 18<sup>th</sup>.

**C. Academic Standards – T. Lavin** – no report.

**D. Budget – J. Beal** – no report.

**E. Faculty Affairs – J. Knepper.**

J. Knepper reminded senators that the annual faculty retirement reception will occur at 4:00 p.m. on May 3<sup>rd</sup> in Moore Hall.

**F. Student Affairs – E. Donato** – no report.

**G. Institutional Resources – S. Sentner** – no report.

**H. Venango – K. Lander** – no report.

### **VIII. Old Business.**

*Faculty Senate Ballot:* Through a random drawing, the ballot for the upcoming Faculty Senate election was composed. Candidates will be listed on the ballots in the following order: (Clarion campus) – T. Lavin, B. Sweet, S. Montgomery, P. Kolencik, J. Brown, M. Harhai, A. Turner, H. Alviani, J. Phillips, P. Woodburne, V. Bennett, L. Occhipinti, M. McConnell, and J. Knepper; (Venango campus) – D. Lott and E. Foster.

### **IX. Adjournment.**

J. Heard moved and A. Shannonhouse seconded the motion to adjourn. Faculty Senate adjourned at 4:35 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Faculty Senate of Clarion University**  
**Monday, September 26, 2005**  
**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**  
**(Corrected)**

The Faculty Senate met on Monday, September 26, 2005 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, E. Donato, S. Hilton, J. Knepper, J. Brown, T. Lavin, R. Leary, M. McConnell, B. Register, F. Shepard, K. Bingham, P. Woodburne, B. McGuire, D. Lott A. Turner, B. Sweet, S. Traynor, H. Savage, H. Alviani, and T. Pfannestiel. Also present were President Joe Grunenwald, Provost Linda Nolan, Cody Ressel and Dan Hudock (Student Senate), and John Santa (*Clarion Call*).

#### **I. Call to Order**

J. Phillips called the meeting to order at 3:32 p.m.

#### **II. Approval of the Minutes**

R. Leary moved and B. Register seconded to approve the minutes of September 12, 2005. Minutes were approved with corrections.

#### **III. Announcements**

Phillips still needs names for Honorary Degree Committee.

Applications for grants for undergraduate research are due October 7<sup>th</sup> to Dr. Steven Harris, undergraduate grants coordinator. The Martin Luther King, Jr. Speaker Series presents Dr. Don Bartlette's "Macaroni at Midnight" September 27 at 7:30 in Hart Chapel.

#### **IV. President's Report – delivered by President Grunenwald**

Performance funding this year is \$1, 550, 000. Clarion did well on a number of items, including managerial indicators. Some items were lower, including those having to do with retention. Second year persistence went up; 4-year graduation rate advanced significantly; retention rate for certain minority groups is down; 6-year retention rate dropped significantly. The President met with the Presidential Commissions this morning and asked them to consider their goals for the year.

The Provost was asked whether The Call has an advisor; Provost Nolan reported that the selection of an advisor is in progress. The Provost was also asked whether there will be placement testing during Orientation over the summer. Nolan reported that placement testing during Orientation has been cancelled.

#### **V. Student Senate Report –Cody Ressel**

Interhall Council and UAB are forming the Homecoming court. Student Senate is organizing Operation Clarion Care, a fund-raising effort for victims of hurricane Katrina. Their goal is \$10,000; \$2,300 has been raised so far. On Wednesday at 6:30 there will be a vigil; it will start at the bell tower. There will also be a fund-raising fashion show. Crooks clothing will match donations up to \$1000. Two freshmen have been nominated to Student Senate. Student Senate will send representatives to Clarion Borough Council. Student Senate is working on the Social Equity Dinner.

#### **VI. Committee Reports**

##### **A. CCPS – S. Traynor**

The deadline for circulation of proposals is October 1. For the new winter intersession classes, Colleen McAleer and Tim Fogarty have tentatively set an October 8<sup>th</sup> deadline for circulation of proposals; there is some latitude on the October 8<sup>th</sup> deadline this first year.

##### **B. CCR – T. Pfannestiel**

No Report

##### **C. Academic Standards – B. Sweet**

The first meeting of the Admissions Subcommittee is today at 5:00 p.m. The Athletics Subcommittee meeting is still to be scheduled. Spring semester suspensions: 208; 54 appealed, 25 appeals were heard in July and 29 appeals were heard in August. 39 students were re-admitted; 10 suspensions were upheld. EOP re-admitted 4; Academic Affairs re-admitted 1. Total re-admits for EOP were 23. The re-admission rate this year was 72.2 %, the highest since 1995. Some re-admits through EOP were not reported to Academic Standards, but EOP is now reporting all re-admissions. EOP re-admits without going through Academic Standards.

##### **D. Budget – J. Beal**

Beal will meet with Paul Bylaska this Friday.

##### **E. Faculty Affairs – P. Kolencik**

The first Faculty Mentoring Dinner was Wednesday, September 21.

##### **F. Institutional Resources – S. Sentner**

The Library Subcommittee will meet today. The Technology Subcommittee will meet next week.

##### **G. Student Affairs – E. Donato**

Student Affairs met last week and were briefed about their charges. The main charge of the committee is the academic calendar for 2007-08. The common PA-SSHE calendar is being reworked, however, so the committee is waiting for that. The common calendar should be out next week, according to Provost Nolan. Additionally, the president of Student Senate was contacted for two students to serve on Student Affairs and two students to serve on the Subcommittee on Student Activities. The Subcommittee on Student Activities will meet tomorrow, September 27<sup>th</sup>.

##### **H. Venango – D. Lott**

The Venango Campus Committee will meet this Wednesday to discuss possible charges for the year.

#### **VII. Old Business**

None

#### **VIII. New Business**

CCPS: There are 18 read-ins. Also, Dr. Barrie Brancato was elected chair of the Council on General Education on September 16<sup>th</sup>.

CCR moved that Faculty Senate accept the following nominations to the University-Wide Faculty Development Committee: David Rokh (CIS), representing Arts and Sciences: 1-year term.

Frank Shepard (Finance), representing Business Administration: 3-year term.  
Julie London (Nursing), representing Venango Campus; 3-year term.  
Marilyn Stempeck (Carlson Library), representing NLCO: 3-year term.

Photographs of Faculty Senate were taken by Pete Hartle.

#### **IX. Adjournment**

B. Sweet moved and P. Kolencik seconded the move to adjourn. Faculty Senate adjourned at 4:16 p.m.

Respectfully submitted,

Janet Knepper  
Secretary, Faculty Senate

## **Faculty Senate of Clarion University Monday, October 10, 2005 3:30 p.m. Enid Dennis Room, B-8 Hart Chapel (Corrected)**

The Faculty Senate met on Monday, October 2005 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, S. Sentner, E. Donato, S. Hilton, J. Knepper, J. Brown, S. Montgomery, T. Lavin, R. Leary, M. McConnell, B. Register, K. Bingham, B. McGuire, A. Turner, B. Sweet, S. Traynor, H. Savage, D. Lott, and T. Pfannestiel. Also present were President Joseph Grunenwald, Provost Linda Nolan, Dan Hudock (Student Senate), and Lindsey Grystar (Clarion Call).

#### **I. Call to Order**

J. Phillips called the meeting to order at 3:30 p.m.

#### **II. Approval of the Minutes**

S. Traynor moved and E. Donato seconded to approve the minutes of September 26. Minutes were approved with corrections.

#### **III. Announcements**

J. Phillips announced that the Clarion Community Breakfast is October 18<sup>th</sup> at 7:30 a.m.; Joe Martin for the MLK series will speak in Hart Chapel on October 18<sup>th</sup>; and the play "Proof" will be performed in Marwick-Boyd from October 11-15.

#### **IV. President's Report – delivered by Joe Grunenwald**

The President reported that the Trustees have approved the budget and distributed copies of the Carryforward Balances to Faculty Senate. Administration had projected that Clarion would have a 2.4 million deficit; we are within \$79. of that. The Provost will work with the deans and departments to find money; money found in other budget lines will go to Academic Affairs. By June 30<sup>th</sup>, permanent reductions must be made. English and Mathematics are to be applauded for taking new curricular approaches toward placement, etc. The appropriations formula that lowered our budget by \$900,000 is over; "normal" appropriations will begin.

The President reminded senators that Clarion is starting its recruitment season and asked that all help. Specifically, when Admissions makes available the list of students who've applied, a faculty member calling that prospective student makes a big difference. The deans can request the Admissions report. The President also reminded senators that the better students apply earlier.

S. Montgomery pointed out that it's better to make decisions quickly on tenure-line positions because the better faculty are available now.

J. Phillips asked about the status of the administrative searches. The Provost reported that there are seven names for the position of Institutional Research; roughly 27 applications for the Dean of Arts and Sciences position; seventeen applications for the Dean of Education and Human Services, and one for the Dean of Nursing and Allied Health position.. Although there are enough

names for searches to move forward, the Provost's office has re-advertized the position and the searches are still open. The Provost assured Phillips that the candidates would be on campus for interviews by November.

#### **V. Student Senate Report – Dan Hudock**

The RSO paperwork deadline has been posted; several accounts have been frozen due to lack of information. There were eight allocations of funds. Student Senate needs a faculty member to sit on the CSA Board.

#### **VI. Committee Reports**

##### **A. CCPS – S. Traynor**

CCPS is working on scheduling Curriculum Hearings. The tentative dates are November 10<sup>th</sup> and 17<sup>th</sup> at 3:30 p.m.

##### **B. CCR – T. Pfannestiel**

No report.

##### **C. Academic Standards – B. Sweet**

The Admissions Subcommittee met September 26<sup>th</sup>; Jonathan Brown was elected chair. The Special Report submitted by last year's subcommittee was discussed.

##### **D. Budget – J. Beal**

Beal met with Paul Bylaska to discuss various budgeting scenarios. He is working on a fact sheet for the committee. PRAAC will meet this Thursday.

##### **E. Faculty Affairs – P. Kolencik**

No report.

##### **F. Institutional Resources – S. Sentner**

The Library Subcommittee met; Norb Baschnagel was elected chair. Jeff Wardlaw was elected chair of the Technology Subcommittee; this subcommittee will meet at a later date to decide on goals. Phillips asked about the status of administrative computer rights for faculty. A. Turner explained that he and Joe Bodzioc are piloting a program this year; in this pilot program, Turner has administrative to the Biology Department's Smart equipment and Bodzioc has administrative rights for the English Department's Smart equipment in Davis. They are working with Sam Puleio (Asst VP Computing Services) on establishing a policy on what faculty can do.

##### **G. Student Affairs – E. Donato**

The Subcommittee on Student Activities met September 27; Jon Touster was elected chair. Who's Who should be ready in November. The subcommittee discussed other projects. The SSHE system-wide calendar is not out yet.

##### **H. Venango – D. Lott**

The Venango Campus Committee met and worked on changes to revitalize/establish the Honors Program at Venango; it also worked on the Venango Mentoring Program.

#### **VII. Old Business**

None

#### **VIII. New Business**

A. CCPS: Traynor: Read-ins

B. CCR: Pfannestiel made the motion that Senate accept CCR's recommendations for the final two appointments on Faculty Senate committees: Rich Lane, English, for a 3-year term on the Athletics Subcommittee and James Maccaferri, Library Science, for a 2-year term on the Conduct Board.

C. Admissions: B. Sweet reported that the Admissions Subcommittee believes that more should be done regarding its report on Admissions. Leary moved that Faculty Senate formally send to the Provost and President the Admissions Subcommittee's Special Report and Year-end report and that Faculty Senate ask the President/Provost for a written response to the Year-end report, which would be sent back to Senate. A. Turner seconded the motion; discussion followed. Motion carried. H. Savage noted that the Admissions Subcommittee should be commended for their work.

#### **IX. Adjournment**

Leary moved and McConnell seconded the move to adjourn. Faculty Senate adjourned at 4:14 p.m.

Respectfully submitted,

Janet Knepper  
Secretary, Faculty Senate

**Faculty Senate of Clarion University**  
**Monday, October 24, 2005**  
**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, October 24, 2005 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, D. Lott, E. Donato, S. Hilton, J. Knepper, J. Brown, T. Lavin, R. Leary, M. McConnell, B. Register, F. Shepard, K. Bingham, B. McGuire, A. Turner, B. Sweet, S. Traynor, H. Savage, S. Montgomery, P. Kolencik, H. Alviani, and T. Pfannestiel. Also present were President Joe Grunenwald, Provost Linda Nolan, Cody Ressel and Dan Hudock (Student Senate), and Jeff Richards (Clarion Call).

**I. Call to Order**

J. Phillips called the meeting to order at 3:33 p.m.

**II. Approval of the Minutes**

M. McConnell moved and S. Traynor seconded to approve the minutes of October 10. Minutes were approved with corrections.

**III. Announcements**

Phillips announced that Gerald Bracey will speak Tuesday at 7:00 p.m. in Carter Auditorium; Barbara Hafer will speak October 26 at 3:00 p.m. in Level A, Carlson Library; the English Department's Visiting Writers Committee will host Dinty More on October 27 at 7:30 in Moore Hall; and the Clarion University Orchestra and Concert Choir will perform on October 30, at 3:00 in Marwick Boyd.

Provost Nolan reminded senators that there will be a Brown Bag Luncheon on International Activities.

**IV. President's Report – delivered by Joe Grunenwald**

The President and Provost are in the process of responding to the documents on Admissions submitted by Faculty Senate. The President noted that there is an ongoing investigation into Kristopher Mill's death. He also recommended that all attend Dr. Bracey's lecture. The President will be meeting with the Board of Governors this Thursday to begin the conversation on appropriations. Leary asked about the construction on campus in front of the library and asked if that was an appropriate use of funds during these budget cuts. Turner and Savage expressed the opinion that keeping the campus looking nice is important. Grunenwald said he would investigate. Phillips asked about the searches for the various dean. According to the Provost, there are seven candidates to be interviewed by phone for the Dean of Education and 16 to be interviewed by phone for Arts and Sciences.

**V. Student Senate Report – Dan Hudock**

No report.

**VI. Committee Reports**

**A. CCPS – S. Traynor**

Open hearings for proposals that originated in Arts and Sciences will be held November 10<sup>th</sup> at 3:30 in 250-252 Gemmell. Open Hearings for proposals that originated in Business Administration, Education and Human Services, Business Administration, and Venango will be held on November 11<sup>th</sup> at 3:30 in 250-252 Gemmell.

**B. CCR – T. Pfannestiel**

Pfannestiel reported that while Faculty Senate plays a role in appointments to Conduct Board, Conduct Board does not rely on Faculty Senate for its appointments. All faculty are invited by Conduct Board to serve. Al Kelso of the Conduct Board submitted the following directions to become a member of the Conduct Board:

Log into the iClarion portal page (<http://www.neptune.clarion.edu> or access from Clarion's homepage, [www.clarion.edu](http://www.clarion.edu)). Click on the "Groups" icon. Click on the "Groups Index" tab and then select Administrative. Click on University Conduct Board link, then the "join group" button. Fill out the information required and then click on "join group" at the bottom. <http://neptune.clarion.edu><http://www.clarion.edu>

#### **C. Academic Standards – B. Sweet**

The Athletic Subcommittee met October 20; Jamie Bero was elected chair. Academic Standards met today.

#### **D. Budget – J. Beal**

PRAAC met last week and got detailed information on monies for Performance Indicators. Bylaska is working on a fact sheet for the committee.

#### **E. Faculty Affairs – P. Kolencik**

The second Faculty Mentoring dinner will be Wednesday at 5:00 p.m.

#### **F. Institutional Resources – S. Sentner**

No report.

#### **G. Student Affairs – E. Donato**

No report.

#### **H. Venango – D. Lott**

No report.

### **VII. Old Business**

#### **A. Strategic Planning:**

Phillips announced that Faculty Senate will be a forum by which the Strategic Plan will be discussed and implemented. Faculty Senate is scheduled to be involved in the process and will look at the Strategic Plan. Therefore, Faculty Senate will discuss ideas, problems, and suggestions. Provost Nolan reminded senators that the deans of the colleges will have a Brown Bag on November 10<sup>th</sup>, at 11:30 in Moore Hall and stated that this brown-bag would be a great time to ask questions. K. Bingham noted that her department is working on assessment and wondered if the focus should be on assessment or on goals. Nolan replied, "Both." A. Turner noted that while one purpose of the Strategic Plan seems to be to encourage interdepartmental cooperation and interdisciplinary programs, the process takes place mainly at the departmental level. He asked how we could break out of that. Nolan's advice was to invite the players, such as Student Affairs and IT to department meetings. Turner again asked if faculty could "take down the walls" and form new teams. Nolan replied that faculty members have to take the initiative. President Grunenwald suggested that individual faculty make initial contacts in other departments. Leary pointed out that ours is not a culture of cooperation because each department needs to collect FTE's and that more formal meetings might be more advantageous. Grunenwald advised, "Don't opt out of a conversation because you're worried about FTE's" and noted that partnerships often result in more students. Nolan advised that we focus on our students, that if we get more students, we will get more tuition and more discretionary funds. Leary suggested that we need more systematic efforts to bring groups together. Phillips asked if, were he to propose a minor in Cognitive Science for example, would he need to contact English, Computer Science, Psychology, and so on? The Provost advised that faculty look at what is already being offered so that the new program will be as economical as possible and that faculty first find out if there's a market for the proposed program. Nolan advised that faculty and departments do a study on jobs and added that there are existing studies that tell what majors students are taking and studies on what jobs are out there. Grunenwald added that departments could check the statements on SAT takers in the area and find out what areas they are interested in and that the Provost and President have given some of that information to the deans and the deans should give the information to department chairs. Grunenwald recommended that faculty take the business approach: ask what deals we could put together that would advance both of our organizations (or departments). When asked by Montgomery what to do if a department doesn't have the faculty to cover the proposed program, Nolan advised that the department's Strategic Plan could call for future hires in that area. Nolan added that most recently, hires at universities have been interdisciplinary and that faculty in a college could decide that all faculty will be interdisciplinary. When Phillips asked how we find other departments that should be included in interdisciplinary programs, Traynor advised that the proposing department write up a curricular proposal for CCPS, because other departments that felt they should be included would respond. The President advised that faculty ascertain whether the proposed program is relevant by checking to see if it will raise numbers in upper-level courses or if the university can market it to freshmen, or both. He suggested we call other universities to see if we could put together a program and mentioned linking IUP with our Environmental Science program. Knepper asked how specific our plans need to be: do we need to list specific courses? Nolan asked that we be as specific as we can; the better plans will be more specific, and that we include benchmarks for measuring whether the plan works. The President advised that if we have an idea, check with our chair; if the chair says maybe, go to the dean. Montgomery asked about big-picture changes, like going after the high-end students, and the President responded that the Executive Council is working on admissions policies. The Provost advised that the Strategic Plan include, the profile of the student a program needs so that enrollment management knows,



and that faculty also work with the Foundation and Financial Aid to get scholarships, and that we find companies to give scholarships. When Phillips asked these actions should take place at the department level, Nolan replied that the Dean is important at the department level. She also advised that faculty put pressure on their chairs if they are not hearing these things. McConnell noted that while we have no temps, fewer faculty, larger sections, we're being told that it's our job to make sure information gets to us. The President advised that we ask our chairs and that the chairs ask the dean. The President also noted that new programs, degrees, and majors may not cost money, mentioning the International Business program, among others, as examples.

#### **VIII. New Business**

A. CCPS: Six read-ins.

B. Turnitin: Knepper (as member of the Turnitin Committee) reported that the committee is trying to get Turnitin ready for Spring semester and that, while there will be no change in university policy on plagiarism, the committee needs an interdisciplinary work-team to make sure that the language on Blackboard and on other Clarion websites as well as that proposed for syllabi accurately reflect the various disciplines. Sam Puleio, chair of the Turnitin Committee, suggested working through Faculty Senate. Leary recommended sending out a call on the university's ALL-L listserv.

#### **IX. Adjournment**

Leary moved to adjourn and Beal seconded the move to adjourn. Faculty Senate adjourned at 4:53 p.m.

Respectfully submitted,

Janet Knepper  
Secretary, Faculty Senate

## **Faculty Senate of Clarion University Monday, November 7, 2005 3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, November 7, 2005 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, D. Lott, E. Donato, S. Hilton, J. Knepper, J. Brown, T. Lavin, R. Leary, M. McConnell, B. Register, F. Shepard, K. Bingham, B. McGuire, A. Turner, S. Montgomery, P. Kolencik, B. Sweet, S. Traynor, H. Savage. Also present were Provost Linda Nolan, Dan Hudock (Student Senate), Britnee Koebler and Lindsay Grystar (Clarion Call).

#### **I. Call to Order**

J. Phillips called the meeting to order at 3:31 p.m.

#### **II. Approval of the Minutes**

S. Traynor moved to approve the minutes of October 24, 2005 and M. McConnell seconded. Minutes were approved.

#### **III. Announcements**

Phillips reminded senators that it is Social Equity Week and several important events are scheduled. Also, Election day is November 8<sup>th</sup> and Veterans' Day is November 11<sup>th</sup>. Phillips also announced that faculty volunteers are needed to participate in the November 15-16th Transitions for Faculty Roundtables. Respond to Greta Lutz if you can attend. Register reminded senators that Senior Honors Presentations are tonight at 5:30. Opening ceremonies will be held in Level A of Carlson; presentations will take place in Founders. Nolan reminded faculty that "Lunch with the Deans," a Brown-Bag luncheon where the deans will discuss interdisciplinary approaches, will be Thursday, November 10<sup>th</sup>, at 11:30 a.m. in Moore Hall.

#### **IV. President's Report – delivered by Dr. Linda Nolan**

The Provost reported that President Grunenwald emailed to senators the response to the subcommittee report on admissions. (No senators had received this email). She distributed paper copies of the response to senators. She also reported that a team will be attending an enrollment management workshop in Chicago. The dean searches are progressing. The Dean of Education search committee hopes to have candidates on campus before Thanksgiving. The search committee for the Dean of Arts and Sciences position will phone-interview eight candidates this Friday.

#### **V. Student Senate Report – Dan Hudock**

No report.

#### **VI. Committee Reports**

##### **A. CCPS – S. Traynor**

Open hearings will be held November 10<sup>th</sup> for Arts and Sciences course proposals at 3:30 p.m. in 250-252 Gemmell; open hearings for all other course proposals will be held November 17<sup>th</sup>, 3:30, 250-252.

##### **B. CCR – T. Pfannestiel**

No report.

##### **C. Academic Standards – B. Sweet**

B. Sweet sent thanks to the President for the response to the Admissions Subcommittee report. Sweet will bring new language to Senate on academic probation for part-time students. The 36-member Enrollment Management Coordinating Council will be replaced by a 14-member Strategic Enrollment Management Team (SEM-TEAM). Dean of Enrollment Management Bill Bailey has asked the Admissions Subcommittee to provide a person to serve on the new team. Leary explained that since this committee serves the President and the Provost and is not a Faculty Senate committee, we can proceed as we wish. Sweet made the motion that the Admissions Subcommittee, following the policy used for U-TAC, appoint or choose someone from the Admissions Subcommittee to serve on SEM-TEAM. K. Bingham asked if there was some way that Academic Standards could make sure that its recommendations (such as the 15-credit limit and the AE requirement) to students on probation were carried out because someone needs to follow through. Discussion ensued, with Traynor pointing out that the registrar can limit credit-hours for freshmen and so should be able to do so for students on probation. Leary pointed out that Academic Standards can make recommendations, but that enforcement and information on students being considered for suspension comes from the Provost's Office.

##### **D. Budget – J. Beal**

The Board of Governors in Harrisburg voted to ask for a 6% appropriations increase and a 3.1% tuition increase. Phillips asked if Paul Bylaska had finished preparing charts for the different appropriation/tuition scenarios (i.e. 0 and 0%, 3 and 0%, and 6 and 3%). Bylaska is working on them. Nolan noted that even if we get the 6-3.1% increases, we'll have to take a 5% cut.

##### **E. Faculty Affairs – P. Kolencik**

The second New Faculty Mentoring Dinner was held October 26<sup>th</sup>. 20 faculty attended.

##### **F. Institutional Resources – S. Sentner**

No report.

##### **G. Student Affairs – E. Donato**

The committee will be meeting soon to discuss the 07-08 academic calendar. Donato noted that the 07-08 calendar would give Clarion students three days of class between Winter and Spring breaks.

### **H. Venango – D. Lott**

The Honors Committee met last Friday; it hopes to have the Honors Program established for students entering Fall semester 2007. Lott is working on continuity between the AS and BS/BA Honors Programs. The Venango Committee is also working on a Venango faculty handbook, mentoring, and retention efforts.

## **VII. Old Business**

### **A. Strategic Planning**

Phillips asked if notes were being taken at the Strategic Planning brown bag luncheons; he noted that many faculty members teach during that time. Nolan suggested that faculty ask their deans to send notes. Knepper took notes at the first brown bag with the Provost and President on Strategic Planning; she will email her notes to those who request them once she types them up.

## **VIII. New Business**

None

## **IX. Adjournment**

Leary moved to adjourn; Brown seconded the motion. Faculty Senate adjourned at 4:12 p.m.

Respectfully submitted,

Janet Knepper  
Secretary, Faculty Senate

**Faculty Senate of Clarion University**  
**Monday, November 21, 2005**  
**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, November 21, 2005 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Phillips chaired with the following Senators present: J. Beal, D. Lott, E. Donato, S. Hilton, J. Knepper, J. Brown, T. Lavin, R. Leary, M. McConnell, B. Register, F. Shepard, K. Bingham, P. Woodburne, B. McGuire, A. Turner, S. Montgomery, P. Kolencik, B. Sweet, S. Traynor, H. Savage, H. Alviani, and T. Pfannestiel. Also present were President Joe Grunenwald, Provost Linda Nolan, Cody Ressel and Dan Hudock (Student Senate), and John Santa (Clarion Call)

## **I. Call to Order**

J. Phillips called the meeting to order at 3:30 p.m.

## **II. Approval of the Minutes**

R. Leary moved to approve the minutes of November 7<sup>th</sup>. M. McConnell seconded. Minutes were approved.

### **III. Announcements**

H. Alviani announced the Music Department Holiday Concert, scheduled for December 1<sup>st</sup> at 7:30 p.m. in Marwick Boyd. C. McAleer asked for more volunteers to serve on the Middle States assessment committees and distributed a sign-up sheet.

### **IV. President's Report – Joe Grunenwald**

First, the Board of Governors approved a request for a 6% increase in appropriations from the legislature. The 6%-3% scenario still leaves a deficit. The next point to look for is in February when the Governor presents his budget. Second, regarding SSHE terminating its contract with SAP: in reality, SSHE has cancelled its contract with UNYSIS because SAP was the subcontractor. SSHE will deal directly with SAP.

### **V. Student Senate Report –**

No report.

### **VI. New Business**

A. CCPS: S. Traynor moved that all items except the four not passed by CCPS be accepted. J. Phillips asked senators which proposed courses they would like to pull for further discussion. Leary asked that proposal 078, the reduction of credits for Honors, be pulled. Traynor made the revised motion that senate approve all those proposals that hadn't been tabled. Motion passed. Phillips then returned to the regular agenda.

### **VII. Committee Reports**

#### **A. CCPS – S. Traynor**

CCPS met November 10 and November 17 to consider course proposals.

#### **B. CCR – T. Pfannestiel**

CCR received a request from Provost Nolan for a slate of six faculty from the College of Business to serve on the search committee for the Dean of Business Administration. CCR will issue a call tomorrow and another on Monday, November , for self-nominations . The deadline will be December 2, and the nominations will be brought to senate Monday, December 5.

#### **C. Academic Standards – B. Sweet**

The Subcommittee on Admissions nominated Cindy Kennedy to be a member of SEM-TEAM.

#### **D. Budget – J. Beal**

No report.

#### **E. Faculty Affairs – P. Kolencik**

No report.

#### **F. Institutional Resources – S. Sentner**

No report.

#### **G. Student Affairs – E. Donato**

The Subcommittee on Student Activities has approved 33 of the 34 student applications to Who's Who.

#### **H. Venango – D. Lott**

Venango campus got a list from Computing Services on students who are dropping, and they are working

on calling them.

## **VII. Old Business**

A. Dean of Education and Human Services Search:

Phillips handed out the schedule of visits from the candidates for the Dean of the College of Education and Human Services and encouraged senators to attend.

B. Academic Standards:

Will be addressed after new business.

## **VIII. New Business**

CCPS: Proposals 112, 113, 114, and 115 were discussed. CCPS made the motion that senate not recommend the four proposals from Nursing. After discussion, the votes were 8 in favor, 9 against, and 2 abstentions. The motion failed. R. Leary wanted on record that he hopes to see changes on the left side of the check-sheet to address the lack of competencies in General Education, i.e. the mathematics competency and the Q flag.

Proposal 078, the change in requirements for the Honors Program, was discussed. The motion from CCPS was to approve the change. Motion carried.

## **IX. Old Business**

B. Academic Standards. B. Sweet distributed a handout with the new language on academic probation and suspension and made the motion on behalf of the Academic Standards Committee that Faculty Senate approve the new language. Sweet reported that Lisa Hepler of the Registrar's office asked that it be noted that first, the university will start implementing action on part-time students whose average drops below the 2.0 standard; second, that notices will be sent out in late December to early January, and third, that the policy will be effective at the end of Spring semester. After discussion, the motion carried.

## **X. New Business**

B. Student Affairs. E. Donato distributed a handout with Option A and Option B for the proposed Academic Calendar for 2007-2008. Donato made the motion on behalf of the Student Affairs Committee that Faculty Senate approve Option B. The motion was discussed. Upon vote, the motion failed, with 6 in favor and 8 against. Donato then made the motion that Faculty Senate accept Option A. T. Pfannestiel seconded the motion. The motion carried, with 8 in favor, 4 against, and 1 abstention.

## **XI. Adjournment**

M. McConnell moved to adjourn and T. Pfannestiel seconded the motion. Faculty Senate adjourned at 5:07 p.m.

Respectfully submitted,

Janet Knepper  
Secretary, Faculty Senate

**Faculty Senate of Clarion University**  
**Monday, December 5, 2005**  
**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, December 5, 2005 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. J. Phillips chaired with the following Senators present: J. Beal, D. Lott, E. Donato, S. Hilton, J. Knepper, J. Brown, T. Lavin, R. Leary, M. McConnell, K. Bingham, A. Turner, S. Montgomery, P. Kolencik, B. Sweet, S. Traynor, H. Alviani, and T. Pfannestiel. Also present were Dean Reber (Venango), Renee Smith-Schoffer (Allied Health), Sally Bowser (Nursing), Julie London (Nursing), Bernard Vavrek (Library Science), Steve Gendler (Mathematics), Colleen McAleer (CSC), Vince Spina (Modern Languages), Shelley Karp (Provost's Office), Steve Harris (Biology), Robert Balough (Business), and Dan Hudock (Student Senate).

**I. Call to Order**

J. Phillips called the meeting to order at 3:32 p.m.

**II. Approval of the Minutes**

M. McConnell moved to approve the minutes of November 21; S. Sentner seconded. Minutes were approved.

**III. Announcements**

J. Phillips made two announcements. First, two candidates for the Institutional Research Director are scheduled. Dr. John Cosgrove will be available for an open forum on December 6, 2005 from 10:45 -11:45 in B-8 Hart; Rose Logue will be available December 9, 2005 from 1:30 to 2:30 p.m.

Second, members of Faculty Senate and Student Senate will have an opportunity to meet with the remaining two candidates for the position of Dean of the College of Education and Human Services. Dr. Mark Malone will be in 114 Carrier on Wednesday, December 7 from 2:30 to 3:00 p.m., and Dr. Michael Horvath will be in 114 Carrier on Monday, December 12 from 2:30 to 3:00 p.m.

**IV. President's Report**

No report.

**V. Student Senate Report – Dan Hudock**

Casino Night is Friday, December 9 from 7-11 in the multi-purpose room. The Hurricane Katrina Relief Effort is only \$1200 short of its \$10,000 goal. Slippery Rock is \$600 ahead of us. Starting next semester student senators will be gathering polling information from the student body. Faculty Senate is welcome to give questions for the student body to Dan Hudock.

**VI. Committee Reports**

**A. CCPS – S. Traynor**

No report

**B. CCR – T. Pfannestiel**

No report

**C. Academic Standards – B. Sweet**

Suspension hearings will be held Friday, January 13, 2006.

#### **D. Budget – J. Beal**

PRAAC received the 2007 budget projections from Paul Bylaska. All scenarios have been run on no increase in enrollment. A 6% appropriation increase-3% tuition increase will leave a \$2.7 million deficit; a 3%-2% increase will leave a \$3.7 million deficit. 80% of this deficit will be in Academic Affairs.

#### **E. Faculty Affairs – P. Kolencik**

No report.

#### **F. Student Affairs – E. Donato**

No report.

#### **G. Institutional Resources – S. Sentner**

The Technology Subcommittee will complete a faculty technology satisfaction survey next semester. It will be used both for the Strategic Plan and to address faculty concerns.

#### **H. Venango – D. Lott**

No report.

### **VII. Old Business**

Strategic Plan: no discussion

### **VIII. New Business**

A. CCPS: 6 read-ins

B. CCR: T. Pfannestiel made the motion from committee that the following names be forwarded to the President for the search committee for the Dean of the College of Business: Kreag Danvers (Accountancy); Jeff Eicher (Finance); Tony Johns (Administrative Science); Randy Otte (Accountancy); Lynn Smith (Economics); Paul Woodburne (Economics). Motion carried.

C. Faculty Senate went into executive session.

### **IX. Adjournment**

B. Sweet moved to adjourn; J. Beal seconded the move to adjourn. Faculty Senate adjourned at 4:04 p.m.

Respectfully submitted,  
Janet Knepper  
Secretary, Faculty Senate

# **Faculty Senate of Clarion University**

**Monday, January 26, 2004**

**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, January 26 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, S. Hilton, F. Keen, S. Kuehn, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, V. Spina, B. Sweet, S. Traynor, J. Vilberg. Also present was Interim Provost Stan Green, Amy Thompson (*Clarion Call*), Chadd Horner (Student Trustee), and Marcus Surin (Student Senate).

## **I. Call to Order**

H. Savage called the meeting to order at 3:31 p.m.

## **II. Approval of the Minutes**

M.J. Reef moved and R. Leary seconded to approve the minutes of December 1, 2003. Minutes were approved.

## **III. Announcements**

Senate extended their congratulations to J. Phillips for the recent birth of his twin sons. H. Savage attended the meeting of the Board of Trustees on the evening of January 15, 2004. She reported that Clarion University has been successful with their second audit, and congratulated Finance and Administration. Chadd Horner announced the approval of the new minors in sports management, criminal justice, and nanotechnology. H. Savage made mention of a proposal to maximize students' semester credit loads to sixteen. This proposal was intended to be presented at the meeting of the Board of Governors on January 8, 2004, but was pulled from the meeting's agenda. It is possible that this proposal will resurface in the future. H. Savage reminded Senators that the Presidential Inauguration would be held on April 16, 2004. The afternoon ceremony will be followed by a public reception. Classes will not be cancelled.

## **IV. President's Report - delivered by Interim Provost Stan Green**

S. Green reported that president Grunenwald is currently fundraising in Florida. There is still no information regarding the Provost appointment. S. Green mentioned that President Grunenwald is not in support of the aforementioned sixteen-credit proposal as it creates serious economic implications for our students. S. Green extended his congratulations to Finance and Administration, namely Paul Bylaska and John Frances, on their unqualified approval rating for the university audit. R. Leary inquired as to whether the five-withdrawal plan implemented years ago had made any impact. S. Green stated that he would search and provide any statistical evidence to Senate.

PRAAC met on January 23, 2004. The Chancellor detailed a new SSHE strategic plan via a teleconference. The intention of the plan appears positive although perhaps not totally practical. S. Green expressed his confidence that president Grunenwald will make this plan successful for Clarion University. A draft report from President Grunenwald is due to the State System in April 2004. S. Green is serving as the representative for receiving and reporting feedback from the campus. There will be another PRAAC



meeting during the week of February 1, 2004. The Chancellor wants this plan to be presented at the Board of Governor's meeting in July 2004. One objective of the plan appears to be working towards the creation of an identity for SSHE. Another is to create more effectiveness in receiving state funding.

S. Green reported that this would be his final semester at Clarion University. He has accepted a position at Monmouth College in New Jersey. He extended his gratitude to all members of Senate.

#### **V. Student Senate Report - Marcus Surin**

Student Senate has distributed a survey regarding first-year experience in order to increase retention. This survey developed from ideas gleaned at a meeting of all the school systems. Weekend initiatives and programming was also discussed at this meeting. A conference of all Student Senate Presidents will be held on February 5, 2004 to discuss the results of this survey. An open forum on January 26, 2004 will include discussion of the sixteen-credit proposal. A new program, "Stars on Stage," is being developed in order to bring professional entertainment to the Clarion campus.

#### **VI. Committee Reports**

##### **A. CCPS - S. Traynor**

A memo announcing the February 13, 2004 deadline for circulating proposals has been distributed. Experimental and Special Topics courses must be presented to Senate before their inclusion in the class schedule by the Registrar.

##### **B. CCR - B. Sweet**

No report.

##### **C. Academic Standards - J. Phillips**

Suspension Hearings were held on January 7, 2004. Informational data will be presented at a future meeting of the Faculty Senate.

##### **D. Budget - J. Beal**

The financial budget report was received at the recent meeting of PRAAC. This report will be distributed to members of the Budget Committee.

##### **E. Faculty Affairs - J. Knepper**

No report.

##### **F. Institutional Resources - M. McConnell**

The Facilities Planning Committee met on January 22, 2004. The list of Key 93 deferred maintenance proposals was submitted. There are many more proposals than the current budget allows. An *ad hoc* committee of Facilities Planning is perusing the master plan to observe recent updates. This committee met on January 15, 2004 and intends to meet on most Thursday afternoons.

##### **G. Student Affairs - E. Donato**

Student Affairs met on January 22, 2004, along with "Explorations," to organize a majors fair during the spring 2004 semester. It is scheduled for the afternoon of April 5, 2004 in the Carlson Library. Student volunteers are being recruited for this event. The Subcommittee on Student Activities is currently working on the Who's Who selection.

#### **H. Venango - K. Lander (delivered by H. Savage)**

The Venango Committee met on December 10, 2003 and January 9, 2004 to create a plan for the addition of an Honors Program on the Venango campus. H. Savage has provided recommendations for this plan. The proposal was presented to the Faculty Forum on January 16, 2004. The response was positive with several suggestions regarding the admissions standards. The proposal was presented and passed at the meeting of the Honors Council on January 23, 2004. The goal is to have the program in place by the fall semester of 2005. The discussion of residence halls is on the future agenda of the Venango Committee.

#### **I. APSCUF - S. Kuehn (delivered by H. Savage)**

Governor Rendell will release the budget on February 2, 2004. Bill Fulmer will be making a public announcement on February 4, 2004.

### **VII. Old Business**

Academic Excellence: Future presentations include discussion with President Grunenwald and Interim Provost Stan Green on February 9, 2004. Clare Heidler (Facilities Planning) and Jim Conley (Facilities Management) will discuss how the maintenance of facilities affects academic excellence on February 23, 2004. One additional possibility is to invite faculty to present their perspective of current trends in student performance.

PRAAC: Current Senate members who are involved with PRAAC are B. Sweet (co-chair with Stan Green), J. Beal (Budget Committee chair), and H. Savage (Senate chair). B. Sweet and J. Beal commented on their participation in PRAAC. H. Savage stated that new information will be conveyed as it is received. S. Green mentioned that the Chancellor would benefit from a visit to the Venango campus to demonstrate unity with community colleges. He believes that the demographics between the eastern and western divisions of Pennsylvania are not clearly defined or understood.

### **VIII. New Business**

CCPS: There was a vote for the addition of a Quantitative Reasoning flag to FIN 170 (*action number 2004-1-001*). The vote passed unanimously. There was one read-in for MGMT 423 (*action number 2004-1-002*).

P. McGreevy announced that he has placed a comment on the Senate discussion board regarding procedure for Senate appointments. He would appreciate any feedback from Senators. H. Savage commented that the Senate election dates have been posted on the Senate website. She encouraged Senators to announce these elections to their respective departments.

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"A Student's Perspective on Academic Excellence at Clarion University"

Presentation by Chadd Horner and Marcus Surin

After a brief introduction by H. Savage, C. Horner and M. Surin presented their perspective of academic excellence. Several handouts were distributed to faculty members. The presentation included improvements by students (goals, motivation, advising, attitude), improvements by faculty (field experiences, discussion information, use of facilities, school spirit), and praises for faculty (quality of education and faculty recognition). M. Surin commented that many of these issues are system-wide problems. This presentation was compiled from feedback from a freshman survey and Student Senate members. Discussion ensued regarding means of motivation, retention standards, an advising buddy system in place at East Stroudsburg, and the development of communication skills. Senators were very receptive to this informative presentation. It was concluded that this may make an excellent topic for a future student-faculty roundtable.

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## **IX. Adjournment**

B. Dunn moved and M. McConnell seconded the move to adjourn. Faculty Senate adjourned at 4:45 p.m.

Respectfully submitted,

P. Brent Register  
Secretary, Faculty Senate

## **Faculty Senate of Clarion University**

**Monday, February 9, 2004**

**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, February 9 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, J. Heard, S. Hilton, F. Keen, S. Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, K. Nowlin, J. Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, F. Shepard, V. Spina, B. Sweet, S. Traynor, J. Vilberg. Also present was President Joe Grunenwald, Amy Thompson (*Clarion Call*), La-Aja Wiggins (*Clarion Call*), and Colleen McAleer (APSCUF).

### **I. Call to Order**

H. Savage called the meeting to order at 3:31 p.m.

### **II. Approval of the Minutes**

S. Traynor moved and M.J. Reef seconded to approve the minutes of January 26, 2004. Minutes were approved.

### **III. Announcements**

H. Savage distributed copies of the Pennsylvania State System of Higher Education Strategic Goals (distributed at the PRAAC teleconference on January 23, 2004), and State System of Higher Education

Planning Data (January 2004). She reminded Senators of the Presidential Inauguration on April 16, 2004. It was confirmed that classes will not be cancelled for this event. The recent loss of colleague Beverly Hayden was announced. H Savage reported that, beginning with the minutes of January 26, 2004, Faculty Senate minutes will be sent to all faculty members via list-serve (Announce). She reported that the Athletic Luncheon on February 6, 2004 was a great success and a point of pride for Clarion University.

Colleen McAleer provided a brief update of the recent contract negotiations and a summary of the settlement.

#### **IV. President's Report – delivered by Joe Grunenwald**

President Grunenwald reported that information regarding the renovation of the Peirce Science Center should be forthcoming in the near future. He provided details of his recent fundraising activities in Florida, stating that the tour was successful and generated much interest. He continued that this has been an explosive year for fundraising with 2.1 million dollars raised for the Venango campus since June 2003, the recent pledge by Henry B. and Beverly L. Suhr to the University Foundation, and many additional proposals on the table.

President Grunenwald commented on the unfilled Provost appointment. He stated that a new pool of candidates and a time-line will be assembled immediately. He suggested that advertisement for the position will continue through the spring semester with interviews occurring in mid-September 2004. His intention is to keep the same search committee and will seek recommendations from H. Savage in the event that some members no longer wish to serve. He expressed his desire for another strong pool of candidates and expressed his gratitude for the efforts of the search committee. It was stated that there are currently no plans for the replacement of the Interim Provost.

#### **V. Student Senate Report**

No report.

#### **VI. Committee Reports**

##### **A. CCPS – S. Traynor**

S. Traynor reported that the deadline for circulating proposals is February 13, 2004.

##### **B. CCR – B. Sweet**

Senator K. Nowlin was welcomed.

##### **C. Academic Standards – J. Phillips**

The Admissions Committee met on January 30, 2004 and will be meeting again on February 13, 2004. At the end of fall 2003, 119 students were on Academic Suspension. 41 of these students appealed their suspension to the Academic Standards Committee. The Committee held suspension hearings on January 7, 2004 to address these appeals. 27 of these students had their suspension rescinded by the Academic Standards Committee. Of the remaining 14 students who appealed their suspension, 1 student had their suspension lifted due to grade changes, and 5 students had their suspension lifted due to the Commitment Through EOP/Act 101.

#### **D. Budget – J. Beal**

J. Beal reported that Clarion University will be receiving a 3% base increase as of Governor Rendell's released budget. He is already fielding questions that he will direct to President Grunenwald. President Grunenwald discussed briefly this increase and feels it is positive news. He stated that no 2003-04 reductions will be affected by this increase.

#### **E. Faculty Affairs – J. Knepper (H. Savage)**

The final Mentoring Dinner will be held on February 18, 2004, 6:00 p.m., in Moore Hall. An ad hoc committee for the Faculty Research Center (A-17 Carlson Library) has fashioned a survey for faculty research needs, begun a grant proposal for equipment and student workers, and located one computer for the faculty study area. Presenters have been scheduled for the Faculty Research Roundtable in March and April 2004. Presenters are still needed for the February 2004 sessions. Any suggestions are welcomed. Planning has begun for the Faculty Retirement Reception. An ad hoc committee for a Faculty Center will be meeting with Interim Dean Stephen Johnson.

#### **F. Institutional Resources – M. McConnell**

The Subcommittee of Facilities Planning will be meeting on February 12, 2004 to discuss the current master plan.

#### **G. Student Affairs – E. Donato**

No report.

#### **H. Venango – K. Lander**

The Venango Committee will meet on February 20, 2004 to discuss implementation of the Honors Program and residence halls on the Venango campus.

#### **I. APSCUF – S. Kuehn**

Information for available contractual positions has been distributed to all faculty. Mention was made of the recent contract agreement.

#### **VII. Old Business**

Academic Excellence: President Grunenwald and Interim Provost Stan Green have postponed their presentation on Academic Excellence until later in the 2004 spring semester. Clare Heidler (Facilities Planning) and Jim Conley (Facilities Management) will discuss the role of facilities in academic excellence at the meeting of the Faculty Senate on February 23, 2004. Two additional presentations may include R. Leary discussing the cultural trends among students and E. Donato discussing the qualitative effect of budget restraints. H. Savage suggested a meeting with B. Dunn and M.J. Reef to summarize the discussions of Academic Excellence.

#### **VIII. New Business**

CCPS: There were fifteen curricular read-ins in PS/WS (1), MAED (2), HON (2), ECH/CSD (1), ED (1), HIST (6), and REHB (2) (*action numbers 2004-1-003 through 2004-1-017*).

## **IX. Adjournment**

B. Dunn moved and M. McConnell seconded the move to adjourn. Faculty Senate adjourned at 4:13 p.m.

Respectfully submitted,

P. Brent Register  
Secretary, Faculty Senate

## **Faculty Senate of Clarion University**

**Monday, February 23, 2004**

**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, February 23 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, J. Heard, S. Hilton, F. Keen, J. Knepper, S. Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, K. Nowlin, J. Phillips, S. Prezzano, M.J. Reef, B. Register, F. Shepard, V. Spina, B. Sweet, S. Traynor. Also present was President Joe Grunenwald, Interim Provost Stan Green, La-Aja Wiggins (*Clarion Call*), Rachel Aul (Student Senate), Clare Heidler (Facilities Planning), Jim Conley (Facilities Management), and Paul Bylaska (Finance and Administration).

### **I. Call to Order**

H. Savage called the meeting to order at 3:33 p.m.

### **II. Approval of the Minutes**

S. Traynor moved and S. Kuehn seconded to approve the minutes of February 9, 2004. Minutes were approved.

### **III. Announcements**

H. Savage commented on the President's Reception held on Saturday, February 21, 2004. This event focuses on prospective students who are pinpointed as academically talented by the Admissions Office. She congratulated the faculty who attended this event, commenting that the reception is ideal for observing cultural trends of incoming students. President Grunenwald added additional comments as to the success of this event.

H. Savage reminded Senators that the theatre production, "Two Gentlemen of Verona," opens on

Wednesday, February 25, 2004 at 8:00 p.m.

#### **IV. President's Report – delivered by President Grunenwald**

President Grunenwald reported positive progress with advancement and fundraising. He discussed the recent attention that the government is placing on accreditation and accountability to accrediting institutions. There are many important debates occurring on television broadcasts, with regional accrediting agencies creating much conversation. He encouraged Senators to be aware of this drive for nationwide accountability. How Clarion University can respond locally can not yet be defined.

#### **V. Student Senate Report – Rachel Aul**

The Student Senate hosted Casino Night on February 21, 2004. Over 150 students attended this successful event. The budgets for recognized organizations are due in the month of March. Students will be meeting legislators in Harrisburg at the Advocacy Day on May 3, 2004. Several Student Senators will be attending a conference at Kutztown University on April 2-4, 2004.

#### **VI. Committee Reports**

##### **A. CCPS – S. Traynor**

No report.

##### **B. CCR – B. Sweet**

CCR met during the week of February 16, 2004 to prepare for the upcoming Senate elections.

##### **C. Academic Standards – J. Phillips**

J. Phillips reported that the Admissions Subcommittee met on February 13, 2004. The committee discussed marketing. Academic Standards will be meeting on February 24, 2004 to revisit the academic status of part-time students, an academic taskforce, and the plus/minus proposal from the School of Business.

##### **D. Budget – J. Beal**

No report.

##### **E. Faculty Affairs – J. Knepper**

No report. J. Knepper mentioned that regalia rental from the University Bookstore for the Presidential Inauguration is being pursued, but no information is yet available.

##### **F. Institutional Resources – M. McConnell**

M. McConnell stated that the College of Business Administration has requested a monument to be placed in front of Still to celebrate their accreditation. This request, which is not typically acceptable, is being investigated.

##### **G. Student Affairs – E. Donato**

Student Affairs will meet on February 26, 2004 to discuss plans for the Major's Fair. The Student Activities Subcommittee met on February 12, 2004 to select recipients for Who's Who. The chair of this committee, Bob Levy, will forward this list of recipients to E. Donato. The subcommittee is also working on a questionnaire regarding expenditures for the Student Senate.

#### **H. Venango – K. Lander**

The Venango Committee met on Friday, February 20, 2004. The committee is looking at faculty interest for the quarter-time Honors Program Coordinator. Two faculty members will be attending the National Collegiate Honors Council conference in the fall 2004. Executive Dean Reber will provide additional funding for a third member to attend. The announcement of the initiation of the Honors Program on the Venango Campus was well received at the Faculty Forum.

#### **I. APSCUF – S. Kuehn**

The APSCUF Legislative Assembly met during the week of February 16, 2004. A recommendation was made to accept the contract by a 70/20/5 vote. The document, which is currently a memorandum of agreement, is being rewritten in APSCUF language.

#### **VII. Old Business**

There will be three remaining presentations on Academic Excellence. President Grunenwald and Interim Provost Green will be presenting their views at a future meeting of the Faculty Senate. There may be a discussion of Reinhard Village from Student and University Affairs. The final discussions will include faculty perspectives on trends in student behavior, pedagogy, etc.

#### **VIII. New Business**

CCPS: There were sixteen curricular read-ins in RE (1), MLSC (4), SPED (9), REHB (1), PS (1) (*action numbers 2004-1-018 through 2004-1-033*).

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*“The Role of Facilities in Shaping Academic Excellence at Clarion University”* –  
presentation by Clare Heidler (Facilities Planning) and Jim Conley (Facilities Management)

After a brief introduction by H. Savage, Clare Heidler and Jim Conley described the responsibilities of their respective divisions. J. Conley stated that Facilities Management is responsible for the day-to-day maintenance of facilities, including repairs and cleaning. This division has recently been reorganized to include multi-functional personnel. Current proposed projects include the relocation of Academic Support and the relocation of the south area desk from Campbell Hall to Given Hall. He stated that there is an approximate 1-2 month cycle for repairs. All maintenance requests, including classroom temperature, should be submitted to the work order center at 393-2361.

Clare Heidler discussed the role of Facilities Planning, stating that their duties were more programmatic and includes construction for renewal of the university system, space management, and real estate. These projects are determined by scope and program viability, and the mission change and age of facilities. These are the determiners for prioritizing repairs. He stated that 60% of the facilities on the Clarion campus are 30-40 years old. After reporting some of the repairs that were conducted during the summer of 2003, he



listed some of the upcoming repairs. These include roof replacement, replacing ventilation systems, and maintaining retaining walls. There is an 18-24 month cycle for construction, renovation, and repairs.

Discussion followed. This included discussion of the Foundation land along the Clarion River to be developed into trails. C. Heidler stated that the master plan was being reviewed and updated, and that it is too early to determine if this land will be developed. Paul Bylaska and J. Grunenwald provided additional comments.

K. Nowlin inquired as to whether accreditations were considered in the master plan? P. Bylaska replied that the master plan must keep the financial situation and financial rationing in mind. There is communication with Academic Affairs regarding facilities planning. S. Green stated that an inclusion of the Marwick-Boyd Fine Arts Center in the master plan is happening quicker because the Art and Theatre Departments are working towards accreditation. R. Leary inquired if programs with no meaningful accreditation are moved to the bottom of the priority list? S. Green responded that the program review process drives facility update more than accreditation.

Senators were reminded that the chair of Institutional Resources is Senate's link to Facilities Planning and Facilities Management. All Senators should convey their facility concerns to the chair.

## **IX. Adjournment**

S. Kuehn moved and M.J. Reef seconded the move to adjourn. Faculty Senate adjourned at 4:39 p.m.

Respectfully submitted,

P. Brent Register  
Secretary, Faculty Senate

## **Faculty Senate of Clarion University**

**Monday, March 15, 2004**

**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, March 15 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, J. Heard, S. Hilton, F. Keen, J. Knepper, K. Lander, T. Lavin, R. Leary, M. McConnell, K. Nowlin, J. Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, F. Shepard, V. Spina, B. Sweet, S. Traynor, J. Vilberg. Also present was Interim Provost Stan Green, Harry Tripp (Student and University Affairs), and Donna Schaeffer (Community Manager, Reinhard Villages).

### **I. Call to Order**

H. Savage called the meeting to order at 3:31 p.m.

## **II. Approval of the Minutes**

R. Leary moved and T. Lavin seconded to approve the minutes of February 23, 2004. Minutes were approved with the following correction: *III. Announcements*: “added additional commented” should read “added additional comments.”

## **III. Announcements**

Sympathy was expressed over the recent passing of Oleta Amsler, a strong supporter of the Clarion University community. Flowers have been sent to the family on behalf of the Faculty Senate.

H. Savage mentioned that additional copies of the State System Strategic Goals are available upon request. Any responses and comments should be submitted to S. Green. These goals will be discussed in Harrisburg on March 17, 2004 and at the meeting of PRAAC on March 19, 2004.

The presentations on Academic Excellence will continue until April 19, 2004. President Grunenwald is unable to present on March 29, 2004 due to fundraising obligations. The schedule will be revised at the Senate Policy meeting on March 22, 2004.

## **IV. President’s Report**

No report.

## **V. Student Senate Report**

No report.

## **VI. Committee Reports**

### **A. CCPS – S. Traynor**

Circulated proposals will be heard on April 2, 2004 at 9 a.m. in B-8 Hart Chapel.

### **B. CCR – B. Sweet**

No report.

### **C. Academic Standards – J. Phillips**

No report.

### **D. Budget – J. Beal**

There will be a PRAAC meeting on March 19, 2004 to discuss new budget information.

### **E. Faculty Affairs – J. Knepper**

No report.

## **F. Institutional Resources – M. McConnell**

The Technology Subcommittee will be submitting a proposed change in the Faculty Senate bylaws. These changes will be addressed at the Senate Policy meeting on March 22, 2004. The Facilities Planning Committee will meet on March 18, 2004.

## **G. Student Affairs – E. Donato**

Student Affairs met on February 26, 2004 to prepare for the Majors Fair on April 5, 2004. The event will be held from 3:00-5:00 p.m. on Level A of the Carlson Library. A volunteer training session will be held on March 16, 2004.

## **H. Venango – K. Lander**

A letter seeking members for an Honors Committee will be distributed during the week of March 15, 2004. It was determined that this committee should be formed before appointing a coordinator for the Venango Honors Program.

## **I. APSCUF – S. Kuehn**

No report.

## **VII. Old Business**

*Senate Elections:* CCR reported that the nomination election will be held on April 6, 2004. Adam Earnhardt has posted a list of eligible candidates on the Senate webpage. An e-mail attachment listing these candidates will be sent to all faculty and a paper document will be delivered to each department office. The final election will be held on April 20, 2004. A list to volunteer for poll watching was circulated. It was determined that Venango will not participate in this election process as their current representative's terms have not expired.

## **VIII. New Business**

*Provost Search Recommendation:* CCR recommended Barrie Brancato to serve on the Provost Search Committee. This recommendation was approved unanimously. It was determined that the Senate compliment of the Provost Search Committee is complete.

*CCPS:* There were 19 curricular read-ins from ECON (3), PSY (1), REHB (2), NURS (10), SC (2), and HPE (1). (*action numbers 2004-1-034 through 2004-1-052*)

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“Reinhard Villages”: A Presentation on Academic Excellence by Harry Tripp.

Following a brief introduction by H. Savage, Harry Tripp discussed the physical aspects of the Reinhard Villages. Additional input was provided by Donna Schaeffer. They discussed the Community Center for classes, staffing by Community Assistants, the provision of a shuttle service, and potential off-campus meal plans with Ritazza and Chartwells. A brochure, price list, and cost comparison data was distributed to all

Senators. Concerns focused on the lack of sidewalks, transportation availability, the relationship between the Community Center and the faculty, and the eclipse of academic programs by using extravagant housing for recruitment. The following facts were determined:

- \* All facilities will be open by the Fall 2004 semester.
- \* Students are admitted on a first come/first served basis.
- \* 656 students will be housed.
- \* 70% of these students will probably be freshmen.
- \* Most students will reside in the facility for 4 years.
- \* There will be security for the facility.
- \* Clarion University Public Safety will not be involved.
- \* The cost of residing in Reinhard Villages is a bit more expensive than on-campus housing.
- \* Studies show that there are generally fewer behavioral problems at these types of facilities and that students are more responsible.
- \* This facility should improve the retention rate.
- \* Local students seem to be the most rapid group for signing up.
- \* The facility is owned and operated by the University Foundation.
- \* Students will be billed quarterly for any damages.
- \* There will be no sidewalks available for walking, determined to be a serious problem and a major issue. Land would have to be acquired in order to provide sidewalks.
- \* Shuttle service will be provided until 11:00 p.m. during the week.
- \* The housing model will open on April 1, 2004.
- \* There is the intention to have suites on campus by the fall 2006 semester.

## **IX. Adjournment**

B. Dunn moved and S. Hilton seconded the move to adjourn. Faculty Senate adjourned at 4:27 p.m.

Respectfully submitted,

P. Brent Register  
Secretary, Faculty Senate

## **Faculty Senate of Clarion University**

**Monday, March 29, 2004**

**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, March 29 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, J. Heard, S. Hilton, F. Keen, J. Knepper, S. Kuehn, K. Lander, R. Leary, M. McConnell, P. McGreevy, K. Nowlin, J. Phillips, S.

Prezzano, M.J. Reef, B. Register, A. Shannonhouse, F. Shepard, B. Sweet, S. Traynor. Also present was Interim Provost Stan Green, La-Aja Wiggins (*Clarion Call*), Rachel Aul (Student Senate), and Paul Bylaska (Finance and Administration).

## **I. Call to Order**

H. Savage called the meeting to order at 3:32 p.m.

## **II. Approval of the Minutes**

M.J. Reef moved and J. Knepper seconded to approve the minutes of March 15, 2004. Minutes were approved.

## **III. Announcements**

A revision to the remaining Senate meeting schedule was distributed and discussed. It was determined that remaining Senate Policy meetings will be held on April 5 and 19, 2004. Senate meetings will be held on April 14 and 26, 2004. There will be no meeting of the Faculty Senate during examination week.

A memorial service for Oleta Amsler will be held on April 7, 2004 at 4:00 p.m. in the Walter Hart Chapel. A reception will follow in Moore Hall. All Senators are encouraged to attend.

Colleen McAleer (APSCUF) encourages faculty to participate in the tentative agreement vote, March 31-April 2, 2004. Clarion Campus voting will occur in the APSCUF office, B-7 Hart Chapel, 8:00 a.m. - 3:00 p.m. daily and 6:00-7:00 p.m. on March 31, 2004. Venango Campus voting will be on March 31, 2004 and April 1, 2004, from 10:00 a.m. – 6:00 p.m. in the Suhr Library.

H. Savage reminded Senators of the Presidential Inauguration on April 16, 2004. Events include a luncheon, the inauguration ceremony (1:30 p.m.), and a reception on Level A of the Carlson Library.

## **IV. President's Report – delivered by Interim Provost Stan Green**

The ISF budget was approved at a recent meeting of the Board of Trustees. This budget includes a variety of fee increases for Transitions, room and board fees, and a new fee for sophomores. S. Green stated that the Clarion University housing fee is still comparatively low. R. Leary inquired if Transitions was being assessed to determine costs versus program benefit, as students are feeling the effect of these additional fee increases. S. Green responded that Transitions is an extension of a previous orientation fee with a primary objective of retaining students. The program is too young to collect reliable data; however, 2% retention would be considered a success. He concluded that the assessment methodology for Transitions is strong and that all fees are targeted.

S. Green concluded with the mention of the recent groundbreaking for residence halls on the Venango Campus. He stated that over two million dollars has been raised thus far for Venango.

## **V. Student Senate Report – delivered by Rachel Aul**

It was reported that Student Senate is completing their budget information. Letters for faculty nominations to Student Senate will be distributed at the meeting of the Faculty Senate on April 14, 2004. Several

Student Senators will be attending a BSG Conference at Kutztown University on April 2-4, 2004.

## **VI. Committee Reports**

### **A. CCPS – S. Traynor**

Open hearings for curricular proposals will be held on April 2, 2004, at 9:00 a.m., in B-8 Hart Chapel. All department chairs have been notified as to these hearings.

### **B. CCR – B. Sweet – No report.**

### **C. Academic Standards – J. Phillips**

Academic Standards will meet on April 6, 2004 at 1:00 p.m. Notification for a fall 2004 open hearing regarding the plus/minus proposal from the College of Business Administration has been sent to all department chairs. S. Green inquired as to whether research indicating if this proposal impacts grade inflation has been conducted. J. Phillips reported that his committee intends to investigate this issue.

### **D. Budget – J. Beal – No report.**

### **E. Faculty Affairs – J. Knepper**

J. Knepper reported that the Faculty Retirement Reception will be held on May 4, 2004, 4:00-7:00 p.m., in Moore Hall. Only six faculty members have indicated their retirement thus far. M. McConnell introduced the idea of a Faculty Center at the recent Facilities Planning Commission meeting. Response was positive and the Commission should be reminded of this request in the fall of 2004.

### **F. Institutional Resources – M. McConnell**

The Technology Subcommittee will meet on March 31, 2004 at 3:00 p.m. There was a question as to when the Technology Fee Requests were due; however, there was not a confirmed response.

### **G. Student Affairs – E. Donato**

The Majors Fair will be held on April 5, 2004, from 3:00-5:00 p.m., on Level A of the Carlson Library. An orientation during the week of March 21, 2004 was successful with high attendance. This event is being advertised aggressively, especially to all undecided students.

### **H. Venango – K. Lander**

Faculty members are responding to a call for membership on the Venango Honors Committee. The Venango Campus Committee will meet on either April 14 or 15, 2004 to review their progress for the 2003-04 academic year.

### **I. APSCUF – S. Kuehn**

S. Kuehn reminded Senators that elections for the APSCUF contractual committees will be held on April 16, 2004. He also encouraged faculty to vote for the tentative contract agreement on March 31-April 2, 2004. He provided background information, indicating that not all SSHE institutions were pleased with the proposed contract. Promotion pay, step increments, and medical concerns seem to be the major points of

contention. It was determined that only APSCUF members may participate in the vote.

## **VII. Old Business**

*Senate Elections:* B. Sweet reminded all Senators of the April 6, 2004 Faculty Senate Nomination Election. It was determined that the April 20, 2004 Faculty Senate election will coincide with the APSCUF contractual committee election. Several reminders will be provided to faculty regarding these upcoming elections.

*PRAAC:* PRAAC met on the March 19, 2004. J. Beal and B. Sweet reviewed some of the major issues, namely fees and strategic planning. Paul Bylaska stated that the meeting was basically a budget update. He discussed a new Pennsylvania Employees Benefit Trust Fund debt. This debt, the result of Governor Rendell's agreement with AFSCME for their negotiations, results in \$236,000 which Clarion University must repay over two years. This does not impact student fees.

*State System Strategic Planning:* S. Green reported that the strategic planning is an ongoing response and that faculty should still contribute their input. President Grunenwald provided a formal response to the State System on March 26, 2004. S. Green emphasized that this plan is a process and not an event. A formal draft of our plan is due by the end of April 2004, and the plan will be presented to the Board of Governors in July 2004. He feels that this report can serve as a point of departure for our local strategic plan, although it is uncertain how this plan will relate and connect to performance indicators.

*Academic Excellence:* The Admissions Subcommittee will present on Academic Excellence at the meeting of the Faculty Senate on April 14, 2004. The location for this presentation will be announced. H. Savage stated that she is working towards a document to generate future ideas on Academic Excellence.

## **VIII. New Business**

*CCPS:* The recommendation was made for an addition of writing intensive (W) flags to CS 410 and SC 450 (*action numbers 2004-1-055 and 2004-1-056*). The recommendation passed unanimously. There was additional curricular read-ins for COMM 239, REHB 510, and BIOL 400 (*action numbers 2004-1-053, 2004-1-054, and 2004-1-057*).

*Presidential Evaluation:* H. Savage received notification of an April 23, 2004 meeting with the Board of Trustees. Senate is requested to provide comments on the President's performance. She stated that Senate Policy will address President Grunenwald's relationship with Faculty Senate. Any comments or suggestions should be submitted to H. Savage electronically.

*Facilities Master Plan:* Paul Bylaska distributed copies of the *2003-04 Update of the Clarion University Facilities Master Plan*. He provided an overview of the document, including a history, process, and short and long range goals of the report. This included renovations, demolition, and the rebuilding of structures. The document includes also a residence hall restructuring plan. He stated that this plan is a shared vision of the Facilities Planning Commission. Questions arose concerning maximum campus capacity for student housing, the plan for renaming buildings, the timeline for evacuating from the Peirce Science Center, and the temporary loss of classroom space for Peirce. Most of these questions will need to be readdressed in the future.

## **IX. Adjournment**

B. Dunn moved and F. Keen seconded the move to adjourn. Faculty Senate adjourned at 4:45 p.m.

Respectfully submitted,

P. Brent Register  
Secretary, Faculty Senate

## **Faculty Senate of Clarion University**

**Monday, April 14, 2004**

**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Wednesday, April 14 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, S. Hilton, F. Keen, K. Lander, T. Lavin, R. Leary, M. McConnell, K. Nowlin, J. Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, B. Sweet, S. Traynor, J. Vilberg. Also present was La-Aja Wiggins (*Clarion Call*), Shelley Karp (Office of the Provost), Jim Lyle (Speech Communication), Jonathan Brown (Education), Pam Gent (Special Education), LouAnn Humphrey (Education), Steve Harris (Biology), Norbert Baschnagel (HPE), and Bill Barnes (Biology).

### **I. Call to Order**

H. Savage called the meeting to order at 3:34 p.m.

### **II. Approval of the Minutes**

S. Hilton moved and S. Traynor seconded to approve the minutes of March 29, 2004. Minutes were approved.

### **III. Announcements – H. Savage**

Senators were reminded of the Presidential Inauguration on April 16, 2004. Events include a luncheon, the inauguration ceremony (1:30 p.m.), and a reception on Level A of the Carlson Library.

H. Savage will meet with the acting interim chair of the Board of Trustees on April 23, 2004 at 9:00 a.m. Any comments or suggestions should be submitted electronically to H. Savage before this date.

Policy Committee chairs were reminded that submission of their annual reports is preferred by the April 19, 2004 meeting of Senate Policy. Ultimately, these final reports should be submitted no later than April 26, 2004.

H. Savage reminded Senators that newly-elected Faculty Senators will be invited to attend the final meeting on April 26, 2004.

### **IV. President's Report - No report.**



## **V. Student Senate Report**

B. Sweet distributed a 2004 Student Senate Nomination Form. The purpose of this form is to get more students actively involved with the election process and involvement through Student Senate on the Clarion University Campus. The forms will be fully explained at a later meeting of the Faculty Senate.

## **VI. Committee Reports**

**A. CCPS – S. Traynor** - No report.

**B. CCR – B. Sweet** - No report.

**C. Academic Standards – J. Phillips**

Academic Standards met on April 6, 2004 and will have recommendations to the Senate Policy on April 19, 2004. The Athletics Subcommittee will meet on April 19, 2004.

**D. Budget – J. Beal**

The Budget Committee will meet on April 23, 2004. It was mentioned that there is a PRAAC meeting on this date as well.

**E. Faculty Affairs – J. Knepper** - No report.

**F. Institutional Resources – M. McConnell** - No report.

**G. Student Affairs – E. Donato**

The Majors Fair on April 5, 2004 was discussed briefly. The possibility of future Majors Fairs will be determined after an evaluation by the Student Affairs Committee.

**H. Venango – K. Lander**

The Venango Committee will meet on April 23, 2004. The Committee will be reviewing the bylaws of the Faculty Forum and presenting recommendations.

**I. APSCUF – S. Kuehn** - No report.

## **VII. Old Business**

Senate Elections: The Senate elections will be on April 20, 2004. This election coincides with the APSCUF Contractual Committee elections. Senators were asked to volunteer for watching the polls and for counting ballots. A list of the nominees was available for Senators to view.

## **VIII. New Business**

*CCPS*: There were eight read-ins for curricular proposals (*action numbers 2004-1-058 through 2004-1-063, 2004-1-129, and 2004-1-130*). There were sixty-five circulated proposals with positive

recommendation from CCPS that required Senate approval. There was one motion to approve all of these recommendations. The motion passed unanimously (*action numbers 2004-1-064 through 2004-1-128*).

*Academic Excellence:* There was a presentation by the Admissions Subcommittee regarding student recruitment. It included discussion of a document submitted electronically to all Senators on April 7, 2004. Topics of the report focused on identity, marketing, and recruitment. Highlights included:

- \*Preliminary Assumptions/Assertions: A public university is a non-profit organization.
- \*Admissions needs something to sell. (recommendation: Faculty Senate should lead in defining a realistic and marketable vision of excellence based on the strengths of our faculty).
- \*Faculty Leadership and Focus: focus on creating an academic environment which admissions can sell, including a code of professional behavior and ethics for faculty.
- \*Marketing Up, Not Down: discussion of median family income and demographics, correlation of the family income with the graduation rate, high-risk admits, expenses of retention and remediation, census analysis. The report determined that Westmoreland, Cambria, Butler and Beaver Counties are good resources for students and should be targets for recruitment.
- \*Recruiting: athletics in marketing and recruitment.
- \*Academic Culture and Achievement: marketing departments, luncheons for academic achievers, student professional development.

There were many recommendations for Faculty Senate to take leadership roles. Bill Barnes and the Admissions Subcommittee were commended for this report. It was suggested that this report be distributed to a wider audience, as marketing is an area that should be addressed.

## **IX. Adjournment**

M. McConnell moved and B. Dunn seconded the move to adjourn. Faculty Senate adjourned at 4:30 p.m.

Respectfully submitted,

P. Brent Register  
Secretary, Faculty Senate

## **Faculty Senate of Clarion University**

**Monday, April 26, 2004**

**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, April 26 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, S. Hilton, F. Keen, J.

Knepper, K. Lander, T. Lavin, R. Leary, M. McConnell, K. Nowlin, J. Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, B. Sweet, S. Traynor. Also present was President Joe Grunenwald, Rachelle Karp (Provost/Academic Affairs), and newly elected Senators Sally Sentner and Todd Pfannestiel.

## **I. Call to Order**

H. Savage called the meeting to order at 3:33 p.m.

## **II. Approval of the Minutes**

M.J. Reef moved and M. McConnell seconded to approve the minutes of April 14, 2004. Minutes were approved.

## **III. Announcements**

H. Savage introduced the newly-elected members to the Faculty Senate: Jon Beal, Karen Bingham (fall 2004 semester), Patrick McGreevy, Todd Pfannestiel, Susan Prezzano, Brent Register, Sally Sentner, Sue Traynor, and Kevan Yenerall (beginning spring 2005).

H. Savage read a listing of 2003-04 Faculty Senate accomplishments (see attached)

H. Savage reminded Policy Committee chairs to provide their final reports as soon as possible.

## **IV. President's Report – delivered by Joe Grunenwald**

President Grunenwald expressed his gratitude to all Senators for their work with the Inauguration on April 16, 2004. He was very pleased with the event.

President Grunenwald provided an update of upcoming University issues. He stated that fundraising will continue throughout the summer. Interim positions will most probably be announced by April 30, 2004. Further clarification is needed before these positions can be publicly announced. The Provost Search will continue throughout the summer, with interviews in late September, early October 2004. The appointment of three new Trustees will occur during the month of May 2004. President Grunenwald provided Senators with an observation list of the March 15, 2004 draft of the *Pennsylvania State System of Higher Education Strategic Plan* (Dr. Peter Garland). Some of the requested goals were discussed at a recent State Strategic Planning Teleconference. Items of discussion included branch campuses, diversity, a 4-year graduation rate, quality of recruitment and retaining faculty, specialized universities, and facilities and deferred maintenance. Another draft will occur in a few more weeks. Feedback from other universities indicates that there is a unified course of thinking.

President Grunenwald concluded with an expression of his appreciation to the members of the Presidential Commissions. His intention is to follow-up with several of their recommendations.

## **V. Student Senate Report**

The Student Senate recently completed an election. Officers will be elected on the evening of April 26, 2004.

## **VI. Committee Reports**

#### **A. CCPS – S. Traynor**

The final listing of action items will be submitted shortly via e-mail attachment.

#### **B. CCR – B. Sweet**

Faculty Senate elections were held during the week of April 19, 2004. The new Faculty Senate membership roster was provided to all Senators.

#### **C. Academic Standards – J. Phillips**

Student Suspension Hearings will be held on July 23 and August 25, 2004. Academic Support has been provided a faculty line to work with probationary students.

#### **D. Budget – J. Beal**

The Budget Committee has several questions regarding budget issues which will be posed once interim administrative positions are filled.

#### **E. Faculty Affairs – J. Knepper**

The Faculty Retirement Reception will be held on May 4, 4:00 p.m. in Moore Hall

#### **F. Institutional Resources – M. McConnell**

The Technology Subcommittee proposed a revised bylaw statement as follows:

*The Subcommittee recommends such policies or changes in policies that it determines are needed to enhance the value of **technology-related** resources to the academic functions of the University.*

***The Chief Information Technology Officer (CITO) of the University can serve as an ex-officio, non-voting member of the subcommittee.***

This proposal was presented in compliance of the Faculty Senate bylaws and will be presented for voting consideration in the fall 2004 semester.

#### **G. Student Affairs – E. Donato – No report.**

#### **H. Venango – K. Lander**

The Venango Committee met on April 23, 2004 to discuss recommendations for the 2004-05 committee. These recommendations include 1) the development of a transitional program to aid students continuing on the Clarion campus and 2) create an Advising Center on the Venango campus which is consistent with the Clarion campus. The Venango Honors Committee has six members, and is attempting to secure one additional member.

#### **I. APSCUF – S. Kuehn – No report.**

### **VII. Old Business**

There was no Old Business to discuss.

## **VIII. New Business**

Academic Standards presented the following recommendations:

*Recommendation #1:* The Committee on Academic Standards recommends the implementation of a change in policy regarding the academic status of part-time students. Clarification: Actions will not occur until 12 credits have been attempted, regardless of how many semesters it takes to get 12 credits. Motion approved unanimously.

*Recommendation #2:* The Committee on Academic Standards recommends the creation of academic scholar's luncheons to celebrate students who excel academically. The Venango campus is included in this recommendation. President Grunenwald reminded Senators to be sensitive that several Colleges already provide a similar function, and that these luncheons should not dilute the impact of the Academic Convocation. These events must be carefully coordinated. Motion passes unanimously.

*Recommendation #3:* The Committee on Academic Standards recommends that a time-limit be placed on a faculty member who wishes to change a student's grade. Discussion ensued including sabbatical leave issues and lack of evidence for creating this type of motion. The compilation of a list providing valid reasons for grade changes was suggested as an alternative. The motion does not carry by a 0-18-1 vote.

**CCR:** CCR recommended six faculty members to serve on the search committee for the Director of Computer Services. They include: Michael McConnell (Mathematics), Stephen Agyei-Mensah (Computer Information Sciences), Myrna Kuehn (Speech Communication), John McCullough (Education), Tony Johns (Administrative Sciences), and Joyce Keenan (Venango, Nursing). Motion passed unanimously.

## **IX. Adjournment**

B. Dunn moved and M. McConnell seconded the move to adjourn. The Faculty Senate adjourned at 4:22 p.m.

Respectfully submitted,

P. Brent Register  
Secretary, Faculty Senate

(Attachment)

**FACULTY SENATE ACCOMPLISHMENTS  
2003-2004**

1. **CCPS provided a continuous effort to refine the University's curriculum.**
2. **APSCUF negotiated a new contract after a lengthy negotiation.**
3. **First joint dinner meeting with Student Senate**
4. **New Faculty Mentorship Program -14 Faculty**
5. **Provided regalia for the graduation and New Student Orientation**
6. **First Faculty Roundtable Discussion**
7. **Established a Faculty Research Center in Carlson**
8. **Held Membership on PRAAC**
9. **Held Membership on Facilities Planning Committee**
10. **Provided membership nominations to the Provost's Search Committee**
11. **Held Academic Suspension hearing and provided Senate with suspension data**
12. **Recommendations for the academic calendar for 2005-2006**
13. **Who's Who selection committee**
14. **Initiated an Honors Program at the Venango Campus**
15. **Approved policy regarding academic performance of athletes**
16. **The Admissions subcommittee formulated a set of recommendations regarding Senate action recruitment/marketing**
17. **With Transitions Program, held a majors fair for undecided students**
18. **Completed a discussion series regarding Academic Excellence – a summary to follow**

**The Future:**

1. **Clarion University has outstanding faculty, academic programs, and a good solid organization. We have managed to maintain growth despite severe cuts in faculty. The accomplishments mentioned were performed by a smaller faculty complement – this demonstrates the faculty's commitment to excellence. Not all institutions of Higher Education can reflect with the same pride as Clarion University.**
2. **Student Senate and the student body have demonstrated strong growth and active participation in the campus activities.**
3. **Clarion University proudly inaugurated a new President. Many senators participated in this historical event. Other administration is in a major state of transition. The Senate, through its established lines of communication can have a major impact on growth during this time. Discussion and consistent dialogue with the President will bring a new Provost to campus and meet a primary need for the lead academic officer.**
4. **I urge you, Senators, to continue your commitment to excellence in view of the challenges presented to Higher Education.**

**Faculty Senate of Clarion University**

**Election of Officers 2004-05**

**Monday, April 26, 2004**

**3:30 p.m. Enid Dennis Room, B-8 Hart Chapel**

The Faculty Senate met on Monday, April 26 at 4:22 p.m. in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, S. Hilton, F. Keen, J. Knepper, K. Lander, T. Lavin, R. Leary, M. McConnell, K. Nowlin, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, S. Sentner, A. Shannonhouse, B. Sweet, S. Traynor. Also present was President Joe Grunenwald.

**I. Call to Order**

H. Savage called the meeting to order at 4:22 p.m.

**II. Nominations and Election of Officers for 2004-05**

**A. Chairperson:** B. Sweet was nominated as the Senate Chairperson for 2004-05 by S. Traynor. Seconded by E. Donato. Nominations were closed. B. Sweet was elected unanimously.

B. Sweet assumed the seat of Chairperson for the remainder of this meeting.

**B. Vice-Chair:** J. Phillips was nominated as the Chair for CCR for 2004-05 by R. Leary. Seconded by J. Knepper. B. Register was nominated as the Chair for CCR for 2004-05 by J. Beal. Seconded by S. Prezzano. After a vote count by CCR members R. Leary and F. Keen, the Chair of CCR was awarded to J. Phillips.

**C. Secretary:** Todd Pfannestiel was nominated as Secretary for 2004-05 by S. Traynor. Seconded by S. Prezzano. Nominations were closed. T. Pfannestiel was elected unanimously.

**D. Two representatives for CCR:** F. Keen was nominated as a representative for CCR for 2004-05 by J. Phillips. Seconded by S. Traynor. R. Leary was nominated as a representative for CCR for 2004-05 by J. Beal. Seconded by H. Savage. Nominations were closed. F. Keen and R. Leary were elected unanimously as representatives for CCR.

**IX. Adjournment**

J Grunenwald extended his gratitude to all Senators, particularly H. Savage, for their work on Senate.

S. Hilton moved and K. Lander seconded the move to adjourn. The final meeting of the 2003-04 Faculty Senate adjourned at 4:31 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Monday, September 13, 2004**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, September 13, 2004, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, E. Donato, J. Heard, S. Hilton, F. Keen, J. Knepper, K. Lander, T. Lavin, R. Leary, B. Maguire, M. McConnell, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, H. Savage, S. Sentner, A. Shannonhouse, F. Shepard, V. Spina, S. Traynor, and J. Vilberg. Also present were Interim Provost James Pesek and a student reporter from *The Clarion Call*.

**I. Call to Order.**

B. Sweet called the meeting to order at 3:31 p.m.

**II. Approval of minutes.**

R. Leary moved and M. McConnell seconded approval of the Faculty Senate minutes of April 26, 2004. R. Leary moved and E. Donato seconded approval of the senate "election of officers" minutes of April 26, 2004. Both sets were approved without amendment.

**III. Announcements.**

B. Sweet welcomed everyone and distributed an updated Faculty Senate membership list for the Fall 2004 semester. He announced that M. McConnell will serve for the Fall 2004 semester in place of K. Yenerall. K. Bingham will complete the final two years of K. Nowlin's term (to expire in 2006). B. Maguire will fill the first two years (2004-2006) of P. McGreevy's term (to expire in 2007).

**IV. President's Report – delivered by J. Pesek.**

J. Pesek passed along President Grunenwald's regrets for being unable to attend the first Faculty Senate meeting of the fall semester, and repeated highlights from Grunenwald's fall Faculty Assembly address, which is now available online. He reiterated that Clarion University again faces a deficit for the current fiscal year, likely to exceed \$2 million.

Regarding a Faculty Senate recommendation presented in April 2004, Pesek announced that the new policy concerning the academic status of part-time students, as it relates to academic probation and academic suspension, will be implemented by the end of the current semester. His office is also working on the Faculty Senate recommendation to host an academic awards luncheon to recognize students who excel in the classroom.

Pesek announced that work is underway to add additional security in Carlson Library, at the request of staff who work on evenings and weekends. This security system will include video monitoring.

Pesek announced that telephone registration (Telereg) was discontinued at the conclusion of the drop/add



period of the current semester. 839 students used Telereg to sign up for classes in Fall 2003, while only 260 used the system to register for courses for Fall 2004. The significant drop in usage of Telereg, as students made greater use of web registration and continued to register at the appropriate dean's office, made this move possible. The cost-savings, he noted, were substantial. Students who do not have access to web registration can continue to call the Registrar's office to register over the telephone.

Finally, Pesek announced that net revenue sharing for extended programs is in place. Deans and chairs have been notified of this new procedure.

## **V. Committee Reports.**

### **I. CCPS – S. Traynor.**

Deadlines are approaching for CCPS proposals: September 17<sup>th</sup> for special topics and experimental course proposals; October 1<sup>st</sup> for curricular proposals. Memos re: the deadlines are being circulated; e-mail was sent to department and program chairs. CCPS will have their hearings in October, with recommendations to be brought to Faculty Senate soon thereafter.

### **J. CCR – J. Phillips.**

J. Phillips issued a call for faculty to serve on the search committee for the new Dean of Libraries. Nominations are due by September 22, 2004.

### **K. Academic Standards – T. Lavin.**

T. Lavin presented the chair's report (see attached). Of the 179 students on academic suspension at the end of the Spring 2004 semester, 56 appealed. Of these, 34 were readmitted by the committee, commitment through EOP/Act 101, or commitment through Student Support Services. Five were removed from academic suspension due to grade changes or summer school performance. The committee upheld the suspensions of the remaining 17 students.

### **L. Budget – J. Beal.**

J. Beal has contacted Paul Bylaska to request information concerning university budget procedures be sent the Budget Committee to further educate new committee members regarding the budget process as well as to develop a timeline.

### **M. Faculty Affairs – J. Knepper.**

The mentoring program is moving ahead, with nineteen new faculty (eight of whom are in tenure lines) involved this fall. They met their mentors at a reception on August 24<sup>th</sup>, and will have additional dinner meetings on September 22<sup>nd</sup>, October 20<sup>th</sup>, and February 16<sup>th</sup>. Thirty-two new faculty and managers (including 29 faculty, 14 of whom are in tenure lines) attended the orientation session prior to the start of the semester.

**N. Student Affairs – E. Donato – no report.**

**O. Institutional Resources – S. Sentner – no report.**

**P. Venango – K. Lander.**

Announced the open house to be held on Thursday, September 16, 2004, at the new campus apartments located adjacent to the Venango campus. The reception will be followed by a meeting of the Board of Trustees.

## **VI. Old Business.**

*Provost search:* R. Leary reported on the provost search. The committee has invited five candidates for on-campus visits beginning on September 24-25<sup>th</sup>. A list of all candidates and dates is being distributed via campus mail; curriculum vitas will be placed on file at Carlson Library. Faculty Senate will have an opportunity to meet the candidates. Leary strongly encouraged everyone and their colleagues to attend as many of the candidates' visits as possible.

## **VII. New Business.**

*Committee and Honors Council appointments:* J. Phillips presented CCR's recommendations for committee appointments and the Honors Council (see attached). H. Savage confirmed that Deon Knickerbocker's appointment to the Honors Council is permissible; managers have served on the council in the past. Faculty Senate approved the Honors Council nominations unanimously with one abstention. Faculty Senate approved the committee appointments unanimously. B. Sweet announced that all committees should meet prior to the October 4, 2004, Faculty Senate Policy Committee meeting. J. Phillips will notify those appointed to committees by e-mail.

*Technology Subcommittee bylaws change:* S. Sentner presented wording for a change in the bylaws of the Technology Subcommittee (see attached). Faculty Senate will discuss and vote on the proposed rewording at the next meeting, on September 27, 2004.

## **VIII. Adjournment.**

V. Spina moved and T. Lavin seconded the move to adjourn. Faculty Senate adjourned at 3:54 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Monday, September 27, 2004**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, September 27, 2004, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, K. Bingham, E. Donato, J. Heard, S. Hilton, F. Keen, J. Knepper, T. Lavin, R. Leary, B. Maguire, M. McConnell, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, S. Sentner, A. Shannonhouse, F. Shepard, S. Traynor, and J. Vilberg. Also present were President Joseph Grunenwald, Interim Provost James Pesek, chair of the Faculty Senate Subcommittee on Admissions (2003-2004) William Barnes, APSCUF chapter president Colleen McAleer,

and Student Senator Rachel Aul.

### **I. Call to Order.**

B. Sweet called the meeting to order at 3:30 p.m.

### **II. Approval of minutes.**

The minutes of the September 13, 2004, meeting of the Faculty Senate were approved without correction.

### **III. Announcements.**

R. Leary moved and J. Heard seconded a motion to hear committee reports prior to the President's report in order to accommodate those senators who may still be attending the open forum with the Provost candidate. The motion passed unanimously.

B. Sweet announced that the next Provost candidate will be on campus October 4-5<sup>th</sup> and urged all of the senators to meet the candidate.

### **IV. Student Senate Report – R. Aul.**

R. Aul reported that the "Throw for Dough" event taking place at the halftime of home football games is slowly becoming popular with the student body. Student Senate efforts to promote voter registration among the students are also meeting with great enthusiasm.

R. Leary noted that student attendance at the Provost candidates' open forums has been dwindling, and encouraged student senators to attend all future forums.

### **V. Committee Reports.**

#### **A. CCPS – S. Traynor.**

The General Education Committee met on August 30<sup>th</sup> and elected Barrie Brancato of Education as chair. The committee received instruction from Interim Provost J. Pesek regarding issues they should contemplate over the next three years.

The deadline for CCPS curricular proposals is October 1<sup>st</sup>; for distance education proposals, October 8<sup>th</sup>.

#### **B. CCR – J. Phillips – no report.**

#### **C. Academic Standards – T. Lavin.**

The Subcommittee on Athletics met on September 23<sup>rd</sup> and elected Jamie Bero of Student Activities as chair.

#### **D. Budget – J. Beal.**

J. Beal met with Paul Bylaska to discuss creating an information packet to educate new members of the Budget Committee.

### **E. Faculty Affairs – J. Knepper.**

The mentor dinner on September 22<sup>nd</sup> went well; future dinners will take place on October 20<sup>th</sup>, and February 16<sup>th</sup>.

The Faculty Affairs Committee met on September 24<sup>th</sup> and outlined their agenda for the 2004-2005 academic year. The committee plans to continue its regular tasks, including new faculty mentoring, the faculty retirement reception, and the regalia exchange. Projects continued from last year will include an effort to create a Faculty Center on campus, faculty roundtables, work on a faculty research center, and developing a process for recognition of faculty years of service. The committee is also exploring new projects, possibly to include faculty outings, noontime concerts, the integration of Clarion Faculty Affairs with Venango Faculty Forum, and exploring Venango-specific new faculty mentoring.

**F. Student Affairs – E. Donato – no report.**

**G. Institutional Resources – S. Sentner – no report.**

**H. Venango – K. Lander.**

K. Lander could not attend; she sent an e-mail report in her absence. The Venango Campus Committee will meet on September 29<sup>th</sup>.

### **VI. President's Report – J. Grunenwald.**

J. Grunenwald began his report by congratulating the Clarion University football team for its remarkable, last-second victory over California University the previous Saturday. He also briefly reported on the visiting player who was seriously injured in the course of the game. His surgery at Clarion Hospital went well; Grunenwald visited the player and his father earlier today. In addition, Clarion University players, coaching staff, and athletic staff have been to visit him.

The Council of Presidents met in Harrisburg to outline the next steps in developing a system-wide strategic plan. Clarion University must respond to identified action steps by November 15<sup>th</sup>. There will be a pre-PRAAC meeting on September 30<sup>th</sup> to discuss the university's schedule to meet that deadline. Grunenwald indicated that the number of performance indicators will increase under the system-wide strategic plan. In answer to several questions from the senators, he projected that such indicators will remain rather stable over the course of the strategic plan (not a "moving target"), and that there was nothing he would categorize as outrageous among the indicators. Furthermore, he sees the plan being a multi-year task—perhaps as long as five-to-eight years—as it may take time for some universities to accomplish the action steps.

The President's Office is working with P. Bylaska and J. Beal to prepare an information packet regarding the university budget process. The administration plans to ask for opinions in advance of decisions concerning cost savings and budget cuts to cover the projected \$2 million deficit the university faces this year.

Fundraising is proceeding on the new science & technology center. A total of \$2.4 million must be raised for bricks/mortar costs. Faculty are working on grants. Grunenwald will soon travel to Washington, D.C., where he will meet U.S. Senator Rick Santorum to discuss other funding avenues. In addition, the Clarion University Foundation is working to create a \$1 million endowment to cover the administrative costs typically associated with managing other endowed accounts.

Grunenwald closed his report by echoing R. Leary's call for all faculty and students to meet the candidates visiting campus in conjunction with the Provost search. Please attend the public forums or special group meetings and provide feedback to the search committee.

## **VII. Provost's Update – J. Pesek.**

The planetarium will be reopening in the last week of October. Dr. John Ernissee and Interim Dean Stephen Johnson are working on the program, including inviting several nationally-recognized speakers to attend. More information will be forthcoming.

The search for a new Assistant Vice-President for Computing Services & Chief Information Officer is proceeding. The committee is currently telephoning individuals.

ISF requests must be submitted by department chairs and program directors to their respective deans by October 1<sup>st</sup>, who will then submit the requests to Tom Gusler one week later.

The Academic Affairs Division saved nearly \$87,000 recently. Mike Phillips of computing services managed to increase the bandwidth of the university's server while reducing costs nearly \$71,000. Another \$15,000 was saved by eliminating the telephone registration system.

## **VIII. Report: Faculty Senate Sub-Committee on Admissions, 2003-2004.**

Grunenwald commented on the report prepared by the Sub-Committee on Admissions, thanking the chair, William Barnes, and other members for their hard work and several specific recommendations they presented.

Regarding "Excellence Indicators," Grunenwald pointed out that the report called for the university community to identify distinguishing features in specific programs, and then celebrate excellence at a level that the university currently does not. He encouraged Faculty Senate to offer recommendations on how the university can better acknowledge such noteworthy achievements.

Regarding data analysis, Grunenwald agreed with the report that the university needs to collect better information, including positioning, marketing analysis, student surveying, and internal/external consultations. He encouraged creating the position Director of Institutional Research, for which funding is still being sought.

Regarding program visibility, Grunenwald asked how best to identify "initial visibility" programs from the 90 that exist at the university in order to get the best possible yield in terms of applications. He further announced that \$150,000 has been set aside from contingency funds to assist with promotion and advertising; thus bringing the total budget for these tasks to approximately \$400,000.

Regarding a comprehensive enrollment management plan, Grunenwald has asked J. Pesek to distribute copies of the current plan to Faculty Senate. He indicated that there were several points in the sub-committee's report that could be included in the plan.

Regarding cultural life at the university, Grunenwald agreed that a greater emphasis should be placed on the arts—both performance and visual—as well as speakers and other activities that take place on campus. However, he stressed, equal emphasis should be placed on strategies to encourage more faculty to attend these events.

Regarding the academic qualifications of applicants and the subsequent quality of students enrolled at Clarion University, Grunenwald stressed that the university admits students whom they believe will survive and grow during their years at Clarion. Although SAT admission practices have not changed over the past four years, the university is succeeding in attracting and graduating quality students, as indicated by the high 2<sup>nd</sup> year persistence rate. Clearly, the transitions program and Academic Enrichment have much to do with this successful measure. Grunenwald agreed that the university must develop more strategies—in lieu of big scholarships—to attract highly-qualified students (SAT > 1100); the question is what strategies to develop.

Discussion over the report ensued following the President's comments. W. Barnes stressed that there is a fundamental question of visibility versus reputation; in other words, Clarion University still struggles at times in terms of what we want the public to think of us. Regarding the allocation of time and resources to highly qualified students versus high risk students, Grunenwald stated that the university must offer students a chance, if they are capable of succeeding, but also must commit resources to "high end" students.

## **IX. Old Business.**

*Technology Subcommittee bylaws change:* There being no discussion regarding the proposed bylaws change, B. Sweet announced that a vote would be taken at the next Faculty Senate meeting on October 11, 2004.

## **X. New Business.**

*CCPS Read-Ins:* S. Traynor presented 30 read-ins; see attached.

*Resolution regarding date for submission of grades:* J. Knepper moved and R. Leary seconded a resolution expressing the Faculty Senate's disapproval of the date change for submission of Fall 2004 semester grades; see attached. Discussion ensued over the time needed to properly assess written work, laboratory assignments, and other time-intensive assessments. J. Phillips raised concerns over the time needed for students placed on academic suspension to receive notification and prepare a case for their possible appearance before the Committee on Academic Standards. J. Pesek indicated that the move to a common calendar will result in this timing problem arising again in the future; but, even with the shortened time frame, Clarion University actually allows more time for grading than most of the other state system schools. C. McAleer announced that APSCUF agreed to the date change for only the Fall 2004 semester; no agreement was made for future terms. She also indicated that the problem should not arise in the 2005-2006 or 2006-2007 academic years. Following this discussion, Faculty Senate approved the resolution.

## **XI. Adjournment.**

T. Lavin moved and J. Heard seconded the move to adjourn. Faculty Senate adjourned at 5:26 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Clarion University**

**Faculty Senate**  
**Monday, October 11, 2004**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, October 11, 2004, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, E. Donato, J. Heard, S. Hilton, T. Lavin, K. Lander, R. Leary, B. Maguire, M. McConnell, T. Pfannestiel, S. Prezzano, B. Register, S. Sentner, A. Shannonhouse, F. Shepard, V. Spina, S. Traynor, and J. Vilberg. Also present were President Joseph Grunenwald, Interim Provost James Pesek, Student Senator Rachel Aul, Student Trustee Chad Horner, and a reporter from *The Clarion Call*.

**I. Call to Order.**

B. Sweet called the meeting to order at 3:30 p.m.

**II. Approval of minutes.**

The minutes of the September 27, 2004, meeting of the Faculty Senate were approved without correction.

**III. Announcements.**

R. Leary reminded senators that the final provost candidate was visiting the campus on Monday and Tuesday.

B. Sweet announced a talk by Nancy Neuman, former national president of the League of Women Voters, who will be speaking at 7 p.m. tonight in the Hart Chapel auditorium. J. Grunenwald also urged senators to attend this and other talks on campus.

S. Hilton reminded senators of the College Media Day taking place on Friday in the Gemmell Student Center.

**IV. President's Report – J. Grunenwald.**

J. Grunenwald reported to senators on his recent meeting with the chairs of the presidential commissions. Beginning last spring, presidential commissions presented their annual reports in person to the President's Executive Council and Dean's Council. Grunenwald and Jocelind Gant reviewed those reports and recommendations over the summer and composed a draft multi-year plan of action, which she presented to the commissions today. This systematic plan will be presented to the university community through President's Executive Council, and will include both one-time, as well as long-term, action steps.

J. Grunenwald and J. Pesek have begun discussions regarding administrative appointments to the Dean of Libraries Search Committee, and will soon inform the senate of their selections.

Preparations are underway for developing a university action plan to meet the State System Strategic Plan standards. Feedback is being solicited from program directors and department chairs through the Deans Council, who will then submit their proposed goals and outcomes to the Interim Provost by October 21<sup>st</sup>. Following discussions with the President, divisional goals will be forwarded to PRAAC, Student Senate, Faculty Senate, and APSCUF for their review and comment on October 29<sup>th</sup>. Finally PRAAC, and

subsequently President's Executive Council, will meet to refine the goals and prepare the university's action plan, to be submitted ultimately to the State System on November 15th.

A preliminary budget is being prepared for the Council of Trustees. J. Grunenwald seeks input and recommendations from faculty, staff, and management concerning possible savings measures in order to address the deficit. He has no desire to pursue any further "across-the-board" cuts; rather, it is now important to identify specific processes and/or programs that can be modified or eliminated.

The final enrollment figures for the Fall 2004 semester are now available. Total headcount is down 76; total FTEs, approximately 68. However, the strong levels of out-of-state enrollment, combined with the small increase in out-of-state and graduate tuition, may help to offset the potential decline in tuition revenue. Greater attention will continued to be paid to department and college enrollment levels, which in turn will play a part in determining faculty lines.

The Board of Governors meets Thursday; J. Grunenwald will report to Faculty Senate upon his return. At this meeting, the performance indicator funding formula will be discussed. Grunenwald noted that Clarion University was performing at levels above several State System goals; therefore, the formula should work in the university's favor. He also noted that the Chancellor had developed an aggressive appropriation request on behalf of the State System.

#### **V. Provost's Update – J. Pesek.**

J. Pesek has issued a call to department chairs for their temporary faculty requests for the 2005-2006 academic year. He stressed that rationales should be included in order to assist in prioritizing the requests. Deans are to submit the requests to Pesek by November 2; decisions should be announced in mid-December.

In another cost-saving measure, the Registrar's Office will begin issuing paper transcripts rather than printed grade reports to all freshmen. This move should save approximately \$2,300.

#### **VI. Student Senate Report – R. Aul & C. Horner.**

R. Aul reported that Student Senate recently completed their freshmen elections. The two new freshmen senators are Nathan Matt and Sarah Beck.

C. Horner reported that Paul Bylaska will present on the university budget before the Student Senate later this evening. Horner also reported on the Student Senate's successful voter registration efforts (120 new voters and 150 absentee ballot requests). The CSA Board of Directors met last week and issued a favorable report on the 2003 CSA audit. With appropriate approvals, the Student Senate intends to purchase flat screen plasma television to be placed in the Gemmell Student Center, Carlson Library, and other locations. The televisions will solely broadcast videonet in an effort to increase student awareness of activities on campus. Finally, Horner raised student concerns about the new five-cent per page printing charge in campus computer laboratories, and asked if faculty would consider accepting assignments via e-mail or other non-print alternatives.

#### **VII. Committee Reports.**

**A. CCPS – S. Traynor** – no report.



**B. CCR – J. Phillips** – no report.

**C. Academic Standards – T. Lavin.**

The Subcommittee on Admissions elected Lisa Turner of Special Education as chair for the 2004-2005 academic year.

**D. Budget – J. Beal.**

The Budget Committee met on October 6<sup>th</sup> and began formulating questions for Paul Bylaska re: the performance indicators formula. An open budget meeting with Bylaska is scheduled for Wednesday at 2:30 p.m. in 217 Founders Hall.

**E. Faculty Affairs – J. Knepper** – no report.

**F. Student Affairs – E. Donato.**

Student Senate selected two undergraduates to serve on the Student Affairs Committee: Devina Boring and Brandon Hall. Student Senate also selected two undergraduates to serve on the Subcommittee on Student Activities: Erin Smith and Kiley Baldauf.

**G. Institutional Resources – S. Sentner**

The Facilities Planning Committee met recently. Paul Bylaska announced he will present on the master plan to various groups throughout the university. The Facilities Feasibility Study on the Venango campus is complete. Decisions regarding food service and the recreation center on that campus will be rendered by the end of the fall semester. Architects have been identified for the construction of the new Clarion University Science & Technology Center. The auditorium and planetarium will be the only elements to remain from the present structure. Efforts are underway to locate bicycle racks for the Clarion campus.

The Library Subcommittee has met and elected Kathleen Murphy of Education as its chair.

The Technology Subcommittee has met and elected Stephen Agyei-Mensah as its chair. At that meeting, Karen Demauro of Computing Services expressed understanding over faculty concerns regarding the new “deep freeze” system installed on university computers. The Computing Center is exploring the possibility of granting limited administrative rights to faculty members.

**H. Venango – K. Lander.**

The Venango Campus Committee met on September 29<sup>th</sup> and outlined their goals for the current academic year: (1) revise the bylaws for Faculty Forum; (2) provide in-service training on using ITV effectively; (3) assess the need for orientation sessions for students making the transition from the Venango campus to the Clarion campus; (4) identify a Venango campus faculty person interested in serving on Faculty Senate, as well as officers for Faculty Forum; (5) begin discussing the possibility of an advising center on the Venango campus. The next meeting will take place on October 22<sup>nd</sup>.

**VIII. Old Business.**

*Technology Subcommittee bylaws change:* There being no further discussion, Faculty Senate voted unanimously to approve the Technology Subcommittee bylaws change (see attached). The

recommendation will now be submitted to the Council of Trustees for final approval.

## **IX. New Business.**

*CCPS Read-Ins:* S. Traynor presented 31 read-ins; see attached.

*Faculty letter on admissions standards:* Discussion continued on how to address the concerns raised by an individual faculty member regarding the apparent decline in student quality at Clarion University. R. Leary suggested that admissions standards were the key issue, and that perhaps the Committee on Academic Standards and the Subcommittee on Admissions should further explore the questions raised in the letter. J. Grunenwald urged Faculty Senate to continue discussions on enrollment management and admissions standards, as he views such issues as foundational to the larger strategic plan.

*CCR recommendations for the Dean of Libraries Search Committee:* B. Sweet announced that CCR has recommended the following appointments to the Dean of Libraries Search Committee: Nancy Clemente, Herb Luthin, Marilyn Stempeck, Patricia Kolencik, Joe Thomas, and Stephen Gendler. The motion passed unanimously.

*Provost Search:* R. Leary thanked everyone on behalf of the search committee for their active participation during the on-campus visits. He particularly thanked students for attending several sessions in such great numbers.

## **X. Adjournment.**

M. McConnell moved and J. Heard seconded the move to adjourn. Faculty Senate adjourned at 4:32 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Monday, October 25, 2004**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, October 25, 2004, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, K. Bingham, E. Donato, J. Heard, S. Hilton, F. Keen, J. Knepper, T. Lavin, K. Lander, R. Leary, M. McConnell, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, H. Savage, S. Sentner, A. Shannonhouse, and S. Traynor. Also present were President Joseph Grunenwald, Student Senator Rachel Aul, and reporter John Santa from *The Clarion Call*.

## **I. Call to Order.**

B. Sweet called the meeting to order at 3:30 p.m.

## **II. Approval of minutes.**

The minutes of the October 11, 2004, meeting of the Faculty Senate were approved with one correction.

## **III. Announcements.**

B. Sweet reminded senators that the Lieutenant Governor would speak at 1 p.m. Friday in Carlson Library.

J. Heard reminded senators of the upcoming series of events surrounding the reopening of the planetarium.

J. Grunenwald reminded senators of several upcoming events on campus, including Karen Dannessa's clarinet recital, Sharon Montgomery's presentation in conjunction with the planetarium reopening, and the student led ghost tours.

## **IV. President's Report – J. Grunenwald.**

J. Grunenwald announced the appointment of a new director of capital campaigns at Clarion University, who will begin collecting information in advance of drafting a capital campaign plan next semester.

He has received the recommendations from the provost search committee and thanked them for all of their hard work over the preceding months. He has asked President's Executive Council and the Deans Council for their input, and hopes to make an offer of employment to one of the candidates within the next 7-to-10 days.

He then distributed handouts outlining the distribution of state system performance funds (see attached). Clarion University earned more performance-based funding than anticipated—approximately \$1.4 million compared to a budgeted estimate of \$1 million. Clarion also performed better than our equity share in comparison to the other state system universities. Discussion regarding the particular measures then ensued among the senators. H. Savage pointed out that the four-year graduation rate is a traditional measure, but may not be the most appropriate. J. Grunenwald agreed, and suggested that the second-year persistence rate is perhaps more important. R. Leary noted the apparent “east/west” split among universities receiving larger shares of performance funding. Several questions also arose regarding program size. J. Grunenwald admitted that program size was a concern at both the state system and university levels, but that he viewed the concern from many angles (number of graduates, number of majors, concentrations vs. degree programs, program costs, and several other factors).

## **V. Student Senate Report – R. Aul.**

R. Aul reported that Student Senate had distributed an e-mail announcement regarding the employment of a work-study student as secretary for the senate. Also, dates are being set for the student trustee candidates' presentations. Finally, the Student Senate executive board was presently attending a national conference in Las Vegas.

## **VI. Committee Reports.**

### **A. CCPS – S. Traynor.**

S. Traynor reported that open hearings will take place on Wednesday, November 3<sup>rd</sup>, at 3:30 p.m. in 250/252 Gemmell.

**B. CCR – J. Phillips – no report.**

**C. Academic Standards – T. Lavin – no report.**

**D. Budget – J. Beal.**

J. Beal reported that the budget committee met in an open meeting with Paul Bylaska on October 13<sup>th</sup> to discuss the budget process.

**E. Faculty Affairs – J. Knepper.**

J. Knepper informed senators that she attended the Facilities Planning Committee meeting on October 21<sup>st</sup> to discuss a potential faculty lounge. She was told to submit a statement explaining the function, purpose, and types of activity for which the lounge would be used. FPC also wanted some input from Faculty Senate regarding a short term and long term location. Knepper is presently researching what purposes and functions faculty want a lounge to serve. She is in contact with Jeanne Slattery, who as a member of Faculty Affairs began pursuing a faculty lounge a few years ago. Faculty Affairs will discuss via e-mail what purposes the committee envisions a lounge as serving and also how we should proceed in collecting input from the faculty at large. Input from Faculty Senate would be greatly appreciated. There may be a room available in Becht Hall in the near future. Also, a colleague reports that the Double Treat Bakery and Deli in Chandler is not being used much by students; it could be an option for faculty to meet for lunch or coffee.

**F. Student Affairs – E. Donato.**

E. Donato reported that Student Affairs met on October 14<sup>th</sup> to discuss the majors fair, for which the committee is preparing a list of potential careers associated with each major, and to propose a 2006-2007 academic calendar. The Subcommittee on Student Activities met on October 13<sup>th</sup>. They elected Robert Levy (Theater) as their chair for the 2004-2005 academic year. Among the subcommittee's goals for the year are: selecting students for Who's Who; assisting the Office of Campus Life in selecting students for the Reinhard Awards; and exploring the impact of Student Senate's budget policies on co-curricular activities.

**G. Institutional Resources – S. Sentner.**

S. Sentner reported that the Library Subcommittee met on October 18<sup>th</sup> and set forth two goals: developing a brochure to inform faculty of the variety of library services available to them (draft to be completed by the end of the spring semester); and forming a book donations model for students, faculty, and the community. In addition, they forwarded Marilyn Stempeck as their representative on the search committee for the Dean of Libraries.

**H. Venango – K. Lander.**

K. Lander reported that the committee met on October 22<sup>nd</sup>, prior to faculty forum. Among the items discussed were: (1). The advising committee will be reinstated for the 2004-2005 academic year, with an eye towards possibly creating an advising center on the Venango campus; (2). Drafting by-law changes for faculty forum; (3). Working with Student Affairs and Student Senate to coordinate a transition program for students moving from Venango campus to Clarion campus for their course of study; (4). Work with Chris Reber and Jim Pesek to locate funding for ¼ release time in 2005-2006 to permit someone to work on recruiting students for a Venango campus honors program for the 2006-2007 academic year.

## **VII. Old Business.**

There was no old business.

## **VIII. New Business.**

*CCPS Read-Ins:* S. Traynor presented 23 read-ins; see attached.

*2006-2007 Academic Calendar:* E. Donato presented the proposed academic calendar for senate discussion. Some concern was raised regarding Friday classes meeting in place of Tuesday classes during the week preceding Thanksgiving break; however, Donato pointed out that it was necessary in order to balance the number of class sessions across the various days of the week. She also indicated there was precedence for such a move. Faculty Senate approved the 2006-2007 academic calendar with two dissenting votes.

## **IX. Adjournment.**

J. Phillips moved and J. Heard seconded the motion to adjourn. Faculty Senate adjourned at 4:40 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Monday, November 8, 2004**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, November 8, 2004, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, K. Bingham, E. Donato, J. Heard, S. Hilton, F. Keen, J. Knepper, T. Lavin, K. Lander, R. Leary, B. Maguire, T. Pfannestiel, J. Phillips, S. Prezzano, H. Savage, S. Sentner, A. Shannonhouse, F. Shepard, V. Spina, S. Traynor, and J. Vilberg. Also present were President Joseph Grunenwald, Interim Provost James Pesek, and reporter John Santa from *The Clarion Call*.

### **I. Call to Order.**

B. Sweet called the meeting to order at 3:31 p.m.

### **II. Approval of minutes.**

R. Leary moved and J. Knepper seconded the motion to approve the minutes of the October 25, 2004, meeting of the Faculty Senate. The minutes were approved unanimously.

### **III. Announcements.**

H. Savage announced the Honors Program student presentations taking place at 6 p.m. that evening, with opening comments in the Hart Chapel Auditorium to be followed by the presentations and reception in Founders Hall.

B. Sweet reminded senators of the Social Equity Week events taking place throughout the week, beginning with the guest speakers in Hart Chapel later that evening. He also reminded senators that the candidates for the position of Assistant Vice-President of Computing Services will be visiting campus through November 18<sup>th</sup>.

T. Lavin announced a student debate on plus/minus grading will take place at 7 p.m. on Thursday, November 18<sup>th</sup>, in Carter Auditorium in Still Hall.

#### **IV. President's Report – J. Grunenwald.**

J. Grunenwald thanked the senators for their comments regarding the proposed goals and outcomes for the strategic plan. He also thanked the academic units for forwarding many excellent ideas. He announced that President's Executive Council will meet on Thursday, November 11<sup>th</sup>, to decide which goals and outcome measures will be forwarded to the State System by the November 15<sup>th</sup> deadline. The State System will then review the draft plan and respond at a future date.

He also thanked senators for submitting many budget-saving ideas over the past two weeks, and requested that further savings ideas be brought to his attention.

Finally, he announced the dates of several upcoming events including the Social Equity Week events (speakers in Hart Chapel this evening; roundtable in Gemmell on Tuesday; and the equity dinner in Chandler Dining Hall on Wednesday). He also reminded senators of the poetry presentation hosted by the Spoken Arts Reading Series on Tuesday and the Veterans' Day luncheon taking place on Thursday in Chandler.

#### **V. Provost's Report – J. Pesek.**

J. Pesek announced that student "Eagle Dollars" accounts may now be opened with a minimum deposit of \$25 (instead of the original \$50 minimum).

He also informed senators that the advertisement for the Dean of Libraries job search will be released this week, and that the committee hopes to arrange on-campus visits for candidates in February.

Finally, he informed senators that all of the requests for temporary faculty hires have been received and are currently under review. Final decisions regarding the requests should be announced in mid-December.

J. Knepper asked Pesek about the status of the proposed license for the university to use "Turn It In.com," a website devoted to identifying plagiarism in essays and other student assignments. Pesek informed Knepper that the university was awaiting final word from the State System before proceeding.

#### **VI. Student Senate Report – no report.**

#### **VII. Committee Reports.**

##### **A. CCPS – S. Traynor.**

S. Traynor reported that open hearings took place on Wednesday, November 3<sup>rd</sup>, and CCPS recommendations will be presented to Faculty Senate at the November 22<sup>nd</sup> meeting.

**B. CCR – J. Phillips** – no report.

**C. Academic Standards – T. Lavin** – no report.

**D. Budget – J. Beal** – no report.

**E. Faculty Affairs – J. Knepper.**

J. Knepper announced two upcoming events. The “Music at Rena’s” concert will take place on Wednesday, November 3<sup>rd</sup>, at noon in Carlson Library. The next faculty roundtable, co-sponsored by Partners in Teaching, will occur on Friday, November 5<sup>th</sup>, at 2:30 p.m. in Davis 103. Patty Kolencik (Education) will present “Click and Cheat: Educating the Cut and Paste Generation.”

**F. Student Affairs – E. Donato** – no report.

**G. Institutional Resources – S. Sentner.**

S. Sentner informed senators that Joe Bodzioc and Andrew Turner, representing the Technology Subcommittee, are arranging to meet with Computing Services to discuss the current “Deep Freeze” policy and the possibility of limited faculty privileges to download programs and information to their office computers.

She further announced that the Technology Subcommittee will be meeting separately with the candidates for the Assistant Vice-President for Computing Services as they visit campus, with the first meeting occurring at 1:15 p.m. on November 12<sup>th</sup> in 246 Gemmell.

J. Grunenwald added that the proposed by-laws change for the Technology Subcommittee will be brought to the attention of the Council of Trustees at their next regularly scheduled.

**H. Venango – K. Lander** – no report.

## **VIII. Old Business.**

There was no old business.

## **IX. New Business.**

*CCPS Read-Ins:* S. Traynor presented 7 read-ins; see attached.

*Revision of collusion statement in student handbook:* T. Lavin, representing the Committee on Academic Standards, moved for approval of the revised statement defining collusion (see attached). The motion passed unanimously. Discussion then ensued regarding the process faculty must follow if a student is caught cheating. J. Grunenwald informed senators that the procedure is set forth in the Student Rights, Regulations, and Procedures Handbook. J. Pesek added that faculty do have some discretion in such matters; however, once an issue is brought before the Conduct Board, the board must act upon all notifications. J. Grunenwald encouraged senators to inform all faculty members that penalties for academic

dishonesty should be specifically stated in each syllabus in order to avoid any confusion.

## **X. Adjournment.**

J. Heard moved and T. Lavin seconded the motion to adjourn. Faculty Senate adjourned at 4:45 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Monday, November 22 2004**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, November 22, 2004, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, K. Bingham, E. Donato, J. Heard, F. Keen, J. Knepper, T. Lavin, K. Lander, R. Leary, B. Maguire, M. McConnell, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, H. Savage, S. Sentner, F. Shepard, V. Spina, S. Traynor, and J. Vilberg. Also present were Interim Provost James Pesek, J. Aaron, R. Balough, J. Belloit, V. Bowser, S. Johnson, R. Karp, H. Mazik, C. McAleer, B. McCauliff, M. Michel, S. Montgomery, M. Stanton, R. Steinman, L. Tripodi, student senator R. Aul, and reporter John Santa from *The Clarion Call*.

## **I. Call to Order.**

B. Sweet called the meeting to order at 3:30 p.m.

## **II. Approval of minutes.**

R. Leary moved and S. Traynor seconded the motion to approve the minutes of the November 8, 2004, meeting of the Faculty Senate. The minutes were approved without correction.

## **III. Announcements.**

H. Savage distributed a handout announcing the creation of a new virtual office for nationally competitive awards, fellowships, scholarships, grants, and internships. The website is located at <http://www.clarion.edu/academic/awards>. She asked for feedback from faculty.

## **IV. President's Report – J. Pesek.**

J. Pesek informed senators that President Joseph Grunenwald could not attend Faculty Senate this week due to his presence at a meeting of the American Association of State Colleges and Universities (AASCU) in Charleston, SC. On behalf of the president, J. Pesek thanked the senators for their contributions to goals and outcomes contained in the university's action plan that has been forwarded to the State System offices. The university is now awaiting feedback.

\$60,000 has been allocated for the replacement of faculty computers; deans will be informed of the



allocations. In addition, \$22,500 has been allocated to purchase new computers for the tenure-track positions for which searches are now underway (\$1,500 for each of the new fifteen tenure-track hires).

\$300,000 of ISF funds have been allocated for the purchase of supplies related directly to classroom instruction.

Faculty development funds available for the current academic year include \$30,000 in summer stipends (the RFP to be released soon); \$45,000 through individual colleges; and \$38,642 for university-wide faculty development.

Each student will receive a \$5 print credit to their uni-print account effective at the start of the spring semester. Furthermore, they will receive a \$2 credit for each summer session in which they are enrolled. These credits cannot be rolled over to subsequent terms.

The search for a new Assistant Vice-President of Computing Services is moving ahead quickly. Three candidates have visited campus. A fourth had to postpone due to personal business, and will be rescheduled after Thanksgiving break.

#### **V. Student Senate Report – R. Aul.**

R. Aul informed senators that Student Senate is again providing bus transportation for students seeking rides towards the Harrisburg area during Thanksgiving break; however, more students must make use of this service in order for it to be continued in the future.

Student Senate is currently locating ushers for the December commencement ceremony.

The Social Equity Banquet was a tremendous success. Student Senate was very grateful to all who attended and especially to those who helped plan the event.

Student Senate is now sponsoring a graphic design contest to develop a logo for the new Golden Grill located in the Gemmell Student Center.

#### **VI. New Business.**

Due to the presence of several visitors awaiting Faculty Senate action on CCPS curricular proposals, B. Sweet moved new business before committee reports.

Based on the positive recommendation of CCPS, S. Traynor moved for approval of all curricular proposals with the exception of three to which there is a standing objection—proposal #156 (Criminal Procedure), #157 (Substantive Criminal Justice Law), and #160 (A.A. degree program in Criminal Justice). J. Beal noted that proposal #148 (CIS 402 – Seminar in Military Management and Analysis) should read MS 402. S. Traynor accepted the friendly amendment. Being moved by committee, there was no need for a second. The motion to approve all curricular proposals with the exception of #156, 157, and 160 passed unanimously.

Senators then heard the formal objections to proposals #156, 157, and 160. Among the key points raised by F. Shepard were: (1). Criminal law is already taught as an integral part of the paralegal program at Clarion University; criminal law is criminal law—to add additional courses in that field is redundant. (2). To divide a substantive area into two courses—criminal law and criminal procedure—is unusual in an A.A. program; criminal justice guidelines call for a single course in a substantive area. (3). Those opposed to the

proposals do not approve of the elimination of legal environment, family law, and legal research courses from the A.A.-Criminal Justice program; these are necessary courses, and are required in similar programs at other State System universities.

R. Steinman spoke on behalf of those who drafted the criminal justice curricular proposals. Among the points he raised were: (1). Citing a recent article from the *Journal of Criminal Justice Education*, he noted that several programs are moving toward the separation of criminal law and criminal procedure into two courses in order to better serve student needs. (2). Not all criminal law is the same; there are differences. Job advertisements indicate how employers view criminal law and criminal procedure separately. (3). The examples raised by those who oppose the proposals are four-year programs; however, in two-year programs, criminal procedure and criminal law are often taught separately.

Also speaking in support of the proposals, J. Aaron stressed that the criminal justice program is not a co-operative program; rather, it is housed entirely in the PSSP program. The understanding was that once R. Steinman was hired to teach courses in the program, he would use his knowledge and experience to rework the curriculum. J. Belloit disagreed with this assessment. He stated that the program was a co-operative venture between PSSP and the Finance Department, and that both departments were allocated resources to develop the program.

R. Leary, M. McConnell, J. Beal, and J. Heard then asked questions on a variety of issues including the extent to which the program was to be revised once Steinman was hired; the rotation of course offerings, specifically BSAD 250; and the job opportunities that the criminal justice program opens to its students. B. Sweet and V. Spina then raised further questions regarding ABA accreditation should BSAD students take a criminal justice course in lieu of current business law offerings, as well as the extent to which the proposed courses duplicate readings and topics. Finally, H. Savage noted that Faculty Senate empowers CCPS to review curricular proposals and offer recommendations; she asked for their final assessment. In reply, S. Traynor acknowledged that the CCPS recommendation was unanimous in support of the criminal justice proposals.

S. Traynor then moved for approval of the criminal justice curricular proposals #156, 157, and 160. Being moved by committee, there was no need for a second. The motion passed without objection.

## **VII. Committee Reports.**

### **A. CCPS – S. Traynor.**

S. Traynor reported that proposals regarding General Education will be forthcoming, and CCPS will bring new business to Faculty Senate at the December 6<sup>th</sup> meeting.

### **B. CCR – J. Phillips – no report.**

### **C. Academic Standards – T. Lavin – no report.**

### **D. Budget – J. Beal.**

J. Beal reported that the Budget Committee will meet on December 3<sup>rd</sup> at 3 p.m. in 45 Peirce.

### **E. Faculty Affairs – J. Knepper.**

J. Knepper informed senators that Carrie Forden has developed an ad hoc committee on the Venango

campus to work on a new faculty orientation manual, to collect information on interest in a faculty/staff lounge, and to work on a transitions program at that campus.

**F. Student Affairs – E. Donato** – no report.

**G. Institutional Resources – S. Sentner** – no report.

**H. Venango – K. Lander.**

K. Lander informed senators that the Venango committee met on November 19<sup>th</sup> and revised Faculty Forum by-laws. They will be distributed via e-mail to all Venango campus faculty in advance of a vote to be taken at the January meeting.

### **VIII. Old Business.**

There was no old business.

### **IX. Adjournment.**

F. Keen moved and M. McConnell seconded the motion to adjourn. Faculty Senate adjourned at 4:20 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate

**Clarion University**  
**Faculty Senate**  
**Monday, December 6, 2004**  
**3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Faculty Senate met on Monday, December 6, 2004, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. B. Sweet chaired with the following senators present: J. Beal, K. Bingham, E. Donato, J. Heard, S. Hilton, F. Keen, J. Knepper, T. Lavin, R. Leary, B. Maguire, M. McConnell, T. Pfannestiel, J. Phillips, S. Prezzano, B. Register, H. Savage, S. Sentner, A. Shannonhouse, F. Shepard, S. Traynor, and J. Vilberg. Also present were President Joseph Grunenwald, Interim Provost James Pesek, B. Brancato, P. Bylaska, R. Karp, C. McAleer, student senator R. Aul, and reporter John Santa from *The Clarion Call*.

### **I. Call to Order.**

B. Sweet called the meeting to order at 3:30 p.m.

### **II. Approval of minutes.**

S. Traynor moved and M. McConnell seconded the motion to approve the minutes of the November 22, 2004, meeting of the Faculty Senate. The minutes were approved without correction.

### **III. Announcements.**

B. Sweet distributed the spring semester schedule of policy and senate meetings.

### **IV. President's Report – J. Grunenwald.**

J. Grunenwald informed senators that he had begun reviewing the CCPS proposals submitted during the fall semester and is in ongoing conversations with the provost. Action on these proposals will likely be announced in seven-to-ten days.

There has been no response yet from the State System regarding the draft strategic plan previously submitted by the university. There will likely be further discussion during the presidents' teleconference on Wednesday, December 8<sup>th</sup>. An update will be presented at the PRAAC meeting on Friday, December 10<sup>th</sup>.

The provost has submitted to the president his recommendations regarding temporary faculty hiring requests for the 2005-2006 academic year. The president will review the recommendations over the next two weeks and then announce the decisions. J. Grunenwald added that, with \$1.5 million in base deficit to be accounted for, the decisions will be difficult.

The president closed by thanking the senators for their hard work over the course of the semester, and reminded them of the several upcoming holiday activities, including the reception at his residence on December 16<sup>th</sup> and the staff luncheon on December 17<sup>th</sup>.

### **V. Student Senate Report – R. Aul.**

R. Aul informed senators that Student Senate will conduct its final meeting of the fall semester this evening. She also announced that Student Senate is co-sponsoring the "Mr. CU" contest at 7:00 p.m. on Tuesday, December 7<sup>th</sup>, in the Gemmell Multipurpose Room.

### **VI. New Business.**

Due to the presence of several visitors awaiting Faculty Senate action on CCPS curricular proposals, B. Sweet moved new business before committee reports.

Based on the positive recommendation of CCPS, S. Traynor moved for approval of eight proposals (see attached); one proposal (#179 – General Education document) was pulled for further discussion. Being moved by committee, there was no need for a second. The motion to approve all proposals with the exception of #179 passed unanimously.

Senators then discussed proposal #179 regarding outcomes and rationale for writing intensive courses. J. Knepper questioned to what use the proposed outcomes and rationale will be put, and whether the proposal is designed to replace current writing intensive requirements. B. Brancato, speaking on behalf of the General Education committee, noted that the president and provost had called for an assessment of the General Education program; and the committee plans to develop methods of assessing Q, V, and W flags over the next year. S. Traynor added that the outcomes are not intended to change what currently exists, but rather to flesh-out what is already understood regarding writing intensive courses. R. Karp added that the proposal does not replace the philosophy statement or the inputs; rather, it simply states the intent of the original document. J. Beal questioned the timing of conducting assessment after only one year; R. Karp agreed that assessment teams may require additional time in some cases.

Being moved by committee, there was no need for a second. The motion to approve proposal #179 passed unanimously.

## **VII. Committee Reports.**

### **A. CCPS – S. Traynor.**

S. Traynor presented five read-ins to the senate.

### **B. CCR – J. Phillips – no report.**

### **C. Academic Standards – T. Lavin – no report.**

### **D. Budget – J. Beal.**

J. Beal reported that the Budget Committee met last week to formulate questions for Vice-President of Finance and Administration, Paul Bylaska. He further informed senators that PRAAC will meet Friday, December 10<sup>th</sup>, at 2:30 p.m.

### **E. Faculty Affairs – J. Knepper.**

J. Knepper informed senators that Faculty Affairs continues their work on a proposed faculty lounge, as well as their discussion of issues concerning academic honesty. She asked J. Pesek if the State System had made a decision on whether to contract with the plagiarism detection service “Turn-it-in.com” J. Pesek informed senators that five State System universities already have separate contracts, and that the plagiarism service now wants to negotiate a system-wide contract with PaSSHE. Nine universities must be on board with the service in order to accomplish this. Clarion University’s commitment brings the total to six; therefore, three more universities must join in order to sign a system-wide contract.

### **F. Student Affairs – E. Donato – no report.**

### **G. Institutional Resources – S. Sentner.**

S. Sentner informed senators that the Library Subcommittee met recently with Interim Dean of Libraries Deon Knickerbocker to discuss the student petition regarding noise levels in Carlson Library. They developed a short-term policy to address the problem during the upcoming final exam week. Knickerbocker announced there would be no more pizza deliveries allowed, and that while Level A would remain a public area, all other levels would be designated quiet areas. Staff members are to warn unruly students after their first offense, ask them to leave the library if they continue their disruption, and then call Public Safety should a student need to be escorted from the library. In the spring, D. Knickerbocker will meet with Student Senate President Marcus Surin to obtain more input from students on how to address the noise problems in the library.

### **H. Venango – K. Lander – no report.**

## **VIII. Old Business.**

There was no old business.

## **IX. New Business (continued from above).**

*Facilities Master Plan Update:* Paul Bylaska, Vice-President of Finance and Administration, appeared before Faculty Senate to provide an update on the Facilities Master Plan (see attachments). He announced that he continues to receive feedback from various constituencies, and will subsequently report to FPC and PEC early next year. Senators asked several questions about proposed renovations to Becht Hall; routine maintenance schedules; continued discussions about a proposed faculty lounge; and the future use of Moore Hall. P. Bylaska informed senators that renovations to buildings such as Becht and Moore will take both time and money due to their listing on the historic register. With regard to regular maintenance schedules, he noted that a lack of funds renders such cycles difficult; rather than preventive maintenance, urgent maintenance requests take priority.

## **X. Adjournment.**

J. Heard moved and B. Register seconded the motion to adjourn. Faculty Senate adjourned at 4:44 p.m.

Respectfully submitted,

Todd Pfannestiel, Secretary, Faculty Senate



