

**Faculty Senate
Clarion University
January 26, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, January 26 at 3:30 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Donato, E. Foster, M. Franchino, S. Heeter, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, L. Occhipinti, T. Pfannestiel, S. Prezzano, M. J. Reef, M. Robinson, and S. Trejos. President J. Grunenwald was also present, as were B. Perkins (Student Senate) and S. Kurtz (from the *Clarion Call*).

I. Call to Order

S. Sentner called the meeting to order at 3:30 p.m.

II. Approval of the minutes

C. McAleer moved and E. Donato seconded to approve the minutes of December 1. The minutes were approved.

III. Announcements

- Dr. Elisabeth Donato will present as part of the Faculty Author Series at 12:15 on Level A of the library on Friday, January 30.
- The Clarion University Doodle exhibition will be held from January 20 to February 20, 2009. A closing reception will be held on February 19 from 5:00 to 7:00 p.m.
- Marshawn Evans will present “King-Dreaming: Living the Legacy of HIStory and HERstory” on Monday, January 26, at 7:30 p.m. in Hart Chapel.

IV. President’s Report – J. Grunenwald

- Recruitment for next year is looking positive. Applications are up 15 to 20 percent over last year at this time, and the number of deposits is up 5 percent. R. Leary asked if a greater number of applications might lead to greater selectivity. J. Grunenwald indicated that the financial implications of the current economic situation are still unknown, and that past practices in admission would be followed.
- The proposed new department of arts and sciences at the Venango campus was discussed at last week’s Meet and Discuss. APSCUF identified three contractual issues. The proposal is being rewritten to address these concerns. President Grunenwald will ask Faculty Senate to look at the revised version of the proposal, and to consider potential curricular issues. APSCUF will also send its observations.
- President Grunenwald outlined Clarion’s transition to a new SAP program. He will be one of four university presidents on the oversight committee. Other Clarion employees are also working on the transition. He emphasized that

university presidents and system officials will focus on the functionality of the new system.

- This week, President Grunenwald, the district attorney, and the director of public safety will take part in four sessions to educate students and student leaders about safety and risk-taking behavior.

V. Student Senate – B. Perkins

The Board of Student Government Presidents will meet from February 6 to February 8 at California University of Pennsylvania. The budgeting processes of Student Senate are being reviewed. Two seats are open on Student Senate, and applications are available outside the Student Senate office.

VI. Committee Reports

A. CCPS – B. Sweet

- Associate Provost Rashelle Karp has notified CCPS that the dual degrees of elementary/special education; elementary/library science; elementary/early childhood; and special education/rehabilitative sciences were put into moratorium as of December 19, 2008. This moratorium will last until August 31, 2013, when these programs will be deleted.
- The deadline for submitting Special Topics and Experimental Course proposals to CCPS is February 2, 2009. The deadline for full circulation is February 16. Objections must be made by March 9.

B. Student Affairs – J. McCullough

- Faculty Senate was asked to consider the academic calendar for 2010-2011. C. McAleer moved and D. Lott seconded to accept the calendar. The motion passed with one abstention.
- The registrar has provided Faculty Senate with a copy of the new final exam schedule. The exam schedule is different because the final day of classes is on a Monday, rather than on a Friday. The exam schedule remains the same for Tuesday, Wednesday, and Thursday. Classes that meet on Monday evening will have exams on Friday evening. Senators expressed a number of concerns.
 - J. Beal suggested that a Monday/Wednesday class should be able to have a Wednesday night final, rather than a Friday night final.
 - Questions were raised about when final exams might be scheduled for multiple sections of a single class. T. Pfannestiel observed that Tuesday and Thursday at 2 p.m. were available.
 - The schedule says that “[s]tudents with three or more tests on the same day may reschedule tests.” Senators would like clarification of this statement, as Friday (the traditional make-up day) will no longer be available.
 - T. Pfannestiel noted that although final exams will go until Friday, that semester grades will still be due the following Thursday, giving faculty less time to complete grading.

- Y. Ayad asked if the time allotted for final exams (1 hour, 50 minutes) was mandated. Might it be possible to make the exams shorter, thus making it possible to fit more exams into a day?
- J. Beal expressed concerns about student work schedules. Should it not be possible to schedule exams for an 8:00 class at 8:00 and a 10:00 class at 10:00?
- L. Occhipinti suggested that the final exam schedule is often posted quite late in the semester. Since the schedule is quite different this year, it would help if it was released to students as soon as possible.

C. CCR – L. Occhipinti -- no report

D. Academic Standards – T. Pfannestiel

T. Pfannestiel reported that the committee reviewed academic suspension appeals on January 8. Sixty-one students appealed their suspensions for the spring. The committee voted to readmit 42 and upheld the suspensions of 19. These percentages are about the same as in years past. He will provide more detail at a later meeting.

E. Budget – M. Franchino – no report

F. Faculty Affairs – P. Kolencik

The committee will meet January 30. It will work on planning for the Faculty Retirement Reception, scheduled for April 22.

G. Institutional Resources – S. Courson

- Facilities Planning met January 22. The projects at Venango are moving along. The Science and Technology Building is slated to be completed May 16, but is running a little behind. The Starbucks is scheduled to open February 2. The residence suites are open and nearly full.
- The new dining hall is serving 2300 meals a day. Chandler served only 1700 to 1800 meals a day. Because this dining hall is smaller than the old one (while handling more students) traffic problems have arisen. S. Courson indicated that her department had been asked to offer more noon classes, in an effort to spread students' lunch demand to earlier and later times. C. McAleer observed that scheduling courses over lunch might make it impossible for students to get a meal that they had already paid for, as a student with classes from 10:00 to 2:00, for example, might skip lunch. Y. Ayad asked if it might be possible to provide take-out lunches for students.
- At a previous meeting, C. McAleer had asked if a mechanical arm was being placed in the new lot by Gemmell to restrict entrances and exits. M. Beal said that no such arm would be installed, but that the kiosk was set up so that one could be added later if it should become necessary.
- Renovations on Tippin will be delayed until Peirce is demolished. The Harvey basement is also not on the fall list. V. Bennett observed that there is no place in the Science and Technology Building for Psychology's laboratory rats.

- The crosswalk in front of Founders is too close to the sidewalk at the corner. The curb cuts in front of Hart Chapel will remain.

H. Venango – D. Lott

Brand marketing is a current topic of conversation. Because the Venango campus has a distinct identity, it needs distinctive brand marketing. In response to a question from J. Beal, D. Lott indicated that there have as yet been no meetings at Venango about the proposed new department of Arts and Sciences.

VII. Old Business -- None

VIII. New Business

A letter from President Grunenwald to Dr. Andrea Lex of the Middle States Commission on Higher Education was read-in. It indicates the progress that Clarion has made in accelerating “implementation of learning outcomes assessment in the general education component of its curriculum.”

IX. Adjournment

C. McAleer moved and S. Courson seconded the move to adjourn. Faculty Senate adjourned at 4:35 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

Faculty Senate Clarion University March 30, 2009

3:30 p.m., Enid Dennis Room, B-8 Hart Chapel

Minutes

Faculty Senate met on Monday, March 30 at 3:30 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Donato, E. Foster, M. Franchino, S. Heeter, S. Hilton, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, L. Occhipinti, T. Pfannestiel, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, and S. Trejos. President J. Grunenwald was also present, as were J. Philips (reporting on General Education Assessment) and B. Perkins (representing Student Senate).

IV. Call to Order

S. Sentner called the meeting to order at 3:30 p.m.

V. Approval of the minutes

C. McAleer moved and S. Hilton seconded to approve the minutes of March 16. The minutes were approved.

VI. Announcements

- The Clarion novice debate team of Braden Picardi and Emily Salim won a national championship at the American Debate Association meeting in North Carolina.
- The next Clarion Community Breakfast will take place Thursday, April 16 at 7:30 a.m. at the Clarion American Legion. The topic will be the stimulus program.
- Ruth L. Schwartz, author of “Dear Good Naked Morning,” will present at a reading in the Clarion University Art Gallery, Level A, Carlson Library, on April 7 at 7:30 p.m.

IV. President’s Report – J. Grunenwald

- The chancellor faced a number of questions regarding the academic calendar during his recent visit to Clarion. President Grunenwald is looking into the question of whether there is an allowance for a 69 or 70 day academic calendar. C. McAleer asked if there was any possibility of this year’s calendar being changed. J. Grunenwald said no.
- The minority student recognition dinner will take place on April 4 at 6 p.m. in Eagle Commons.

V. Student Senate – B. Perkins

Student Senate elections will be held April 6-April 9. A roundtable will be held on Thursday to discuss Recognized University Organizations (RUOs). RUOs are student organizations that are performance oriented.

VI. Committee Reports

A. CCPS – B. Sweet

Open hearings are scheduled for March 31 at 4 p.m.

B. Student Affairs – J. McCullough

The Student Affairs committee is working on having policies and Who’s Who applications posted in multiple, easy-to-access locations.

C. CCR – L. Occhipinti

Faculty Senate nominations elections will be April 7. Absentee ballots are due April 6. The faculty list and the ballots have been sent out via email. Senate elections will be April 21. L. Occhipinti also passed around a sign-up sheet for poll watching.

D. Academic Standards – T. Pfannestiel

Academic Standards had an item in new business.

E. Budget – M. Franchino

The budget committee will meet with Paul Bylaska on March 31.

F. Faculty Affairs – P. Kolencik

The Faculty Retirement Reception is scheduled for April 22. Nine retiring faculty members will be honored.

G. Institutional Resources – S. Courson

The scheduled meeting was cancelled due to the chancellor's visit.

H. Venango – D. Lott – no report

VII. Old Business

VIII. New Business

A. CCPS read ins

The CCPS read-ins were read in.

B. Academic Standards Committee Recommendation

Over the past year, Academic Standards has implemented a new procedure for hearing academic suspension cases. Under the new procedure, the committee evaluated written appeals, rather than having face-to-face hearings. The committee found that under the new procedure the percentage of students who chose to appeal their suspension and the percentage of students who were readmitted remained virtually the same as they had been under the old system. The committee asked Faculty Senate to recommend to the President and President's Executive Council that the new procedure be made permanent. The motion passed.

C. General Education Assessment – Report to Faculty (no action required)

J. Philips, on behalf of the Council on General Education, presented a report on General Education Assessment. The report discussed the history of assessment at Clarion, the objectives of assessment, and broad student learning outcomes. The report also discussed assessment methods, the results of the 2007-2008 assessment, and a faculty survey of broad student learning outcomes. J. Phillips emphasized that faculty participation in this assessment program was voluntary. Discussion ensued. R. Leary expressed concern that at some point, chairs, deans, or the provost might say that faculty must include learning outcomes. J. Phillips suggested that the CBA would prevent such compulsion. C. MacAleer and S. Courson said that the emphasis on outcomes is accreditation-driven, and that the college of education must demonstrate its conformity with many identified outcomes. J. Beal indicated that departments that work with the college of education must already take into account its needs. S. Heeter indicated that NCATE wants to see that Clarion is constantly monitoring and improving its programs. J. Phillips suggested that Senate should continue to discuss the issues raised by this report.

IX. Adjournment

E. Donato moved and S. Prezzano seconded the move to adjourn. Faculty Senate adjourned at 4:40 p.m.

Respectfully submitted,
Martha Robinson

Secretary, Faculty Senate

**Faculty Senate
Clarion University
April 13, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, April 13 at 3:30 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Donato, E. Foster, M. Franchino, S. Heeter, P. Kolencik, R. Leary, D. Lott, C. McAleer, J. McCullough, L. Occhipinti, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, and S. Trejos. President J. Grunenwald was also present, as were A. Acton, R. Bloom, B. MacDaniel, J. Pesek, K. Roth, and H. Savage. B. Perkins (representing Student Senate) and S. Kurtz (representing the *Clarion Call*) were also present.

VII. Call to Order

S. Sentner called the meeting to order at 3:30 p.m.

VIII. Approval of the minutes

C. McAleer moved and S. Courson seconded to approve the minutes of March 30. The minutes were approved.

IX. Announcements

- The Academic Excellence Series will be held April 14-April 19.
- A vote will be held on April 14-April 15 on whether to raise APSCUF dues.
- The Clarion branch of the American Association of University Women will present a series of book reviews. The first book in the series is *Interred with Their Bones*, to be reviewed by Dr. Deborah Sarbin. Dr. Sarbin will review the book on April 15 at 2 p.m. at the First Presbyterian Church.

IV. President's Report – J. Grunenwald

- President Grunenwald encouraged faculty to take part in the Academic Excellence Series. He also noted the upcoming celebration to honor the 95th anniversary of the *Clarion Call*.
- Representatives from Clarion are attending a diversity summit in Harrisburg.
- President Grunenwald has received APSCUF's response to the revised Venango Arts and Sciences proposal. The administration is working on issues raised by the union. The topic will be discussed at Meet and Discuss.
- On May 20, the university presidents will discuss the question of a common calendar. Five universities have a 70-day semester (ending with classes on

Monday). Others opted for a 69-day calendar. The length of the winter holiday will also be discussed.

V. Student Senate – B. Perkins

Voting on executive positions has been scheduled. The Reinhard awards will be given next week. The CSA is reviewing applications for the position of bookstore manager. A recent roundtable discussion about RSOs and RUOs (Recognized University Organizations) generated useful feedback.

VI. Committee Reports

A. CCPS – B. Sweet

CCPS had an item in new business.

B. Student Affairs – J. McCullough – no report

C. CCR – L. Occhipinti

Senate nominating elections were held last week. Senate elections will be April 21. L. Occhipinti also passed around a sign-up sheet for poll watching.

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

- M. Franchino met with Paul Bylaska on March 31. For next year, a tuition increase of 2 percent is projected, with an increase of up to 4 percent possible. There is a 0 percent increase in appropriations. (This 0 percent increase is based on the budget before the 4.25 percent giveback was deducted.) The 4.25 percent giveback was taken from reserves. A 1 percent increase in enrollment is also projected. If the projections of a 0 percent increase and a 2 percent tuition increase are accurate, Clarion will be facing a deficit of up to 2 million dollars. This would leave Clarion in a better position than many other state schools.
- When asked about faculty positions, P. Bylaska indicated that the provost is the person in authority, but suggested that temporary and tenure-track positions should be able to be filled.
- The chancellor has indicated that he is considering changes to the system of performance indicators, to create more goal-oriented standards.
- A recommendation is being forwarded to the Board of Governors that would allow students from neighboring states with sufficiently high QPA and/or class rank to attend Pennsylvania schools while paying in-state tuition.

F. Faculty Affairs – P. Kolencik

The Faculty Retirement Reception is scheduled for April 22.

G. Institutional Resources – S. Courson

Plans are underway to move into the new science building.

H. Venango – D. Lott

Two nominations were made for chair and two for vice-chair. A nominee is still needed for secretary.

VII. Old Business

A. Venango Arts and Sciences Department

R. Leary expressed concern about the most recent revision of the proposal to create a new department of Arts and Sciences at Venango. He suggested that many departments regularly offer courses at Venango, under circumstances where they could not be replaced by full-time faculty (as in the case of a department that offers only one course per semester). If Clarion departments continue to supply these faculty members, the effectiveness of a Venango department would be lessened. If, on the other hand, they are replaced with temporary faculty, these temporary hires would take money away from the Clarion campus. He also suggested that the question of determining what courses Venango faculty members would be qualified and authorized to teach presents difficulties. If a Clarion department determines what courses a Venango faculty member can teach, would that preclude the faculty member from proposing new courses?

J. Grunenwald indicated that the intent of the proposal was to allow the disciplinary department to review a candidate's credentials. He indicated that conversations with APSCUF are continuing. He also suggested that the proposed method of evaluating the effectiveness of the pilot project may need to be reconsidered. Perhaps an annual review (involving faculty, APSCUF, administration, and students) would be better than a multi-year review. R. Leary asked if the two recent hires at Venango would be hired into Clarion departments or into the Venango department. J. Grunenwald indicated that both had indicated a willingness to be hired into the Venango department.

V. Bennett asked about the Clarion department's review of candidates. Could a home department deem a candidate unacceptable? J. Grunenwald said yes.

VIII. New Business

A. CCPS read ins and vote on CCPS recommendations

B. Sweet moved that CCPS read ins be read in. R. Leary asked that numbers 54-58 be set aside. A motion was made to approve the other proposals. The motion passed. R. Leary asked how HPE and the sports management program ended up in Student Affairs, and inquired if the move would affect certification or accreditation. J. Grunenwald indicated that Student Affairs is an academic department, and that certification was not in danger. A motion was made to approve numbers 54-58. The motion passed.

B. Learning Management System Recommendations – Dr. Art Acton

A. Acton is seeking input from faculty about Learning Management Systems (such as Blackboard) and Learning Content Management Systems (LCMS). The current license with Blackboard will expire in June 2010. All licenses statewide are expiring at the same time. Also, Blackboard is planning a major change and upgrade.

A. Acton is attempting to determine whether Clarion should continue with Blackboard or switch to a different system. A. Acton explained that a Learning Management System (LMS) is a system like Blackboard. Such a system includes both an LMS and a Learning Content Management System (LCMS). An LCMS is akin to a file cabinet. It allows faculty to store,

manage, and share content. The university may choose to go with a system (like Blackboard) that combines the functions of an LMS and an LCMS, or it may adopt separate systems.

A committee studying the issue has found that faculty members' top two concerns are ease of transition and security. Faculty members seem to be less concerned with the capacity to share information. Senators expressed a number of concerns. S. Trejos observed that knowing the costs associated with different systems would help in decision-making. V. Bennett inquired about security and passwords. D. Lott asked if a new system might be faster than Blackboard. S. Heeter suggested that any open-source software was likely to be less robust than Blackboard. P. Kolencik asked whose responsibility it would be to make course shells. L. Occhipinti suggested that Blackboard was already slow, and said that putting files elsewhere (in a different system) might make response times even slower. J. Beal suggested that using two systems made it twice as likely that one would not be accessible.

IX. Adjournment

C. McAleer moved and P. Kolencik seconded the move to adjourn. Faculty Senate adjourned at 4:43 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
April 27, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, April 27 at 4:20 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, E. Donato, E. Foster, M. Franchino, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, L. Occhipinti, T. Pfannestiel, B. Register, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, E. ter Horst and S. Trejos.

X. Call to Order

S. Sentner called the meeting to order at 4:20 p.m.

II. New Business

A. Officer elections

- President: L. Occhipinti
 - T. Pfannestiel nominated L. Occhipinti. P. Kolencik seconded the nomination. L. Occhipinti was elected.
- Chair of CCR and vice chair: J. Beal
 - M. Robinson nominated J. Beal. S. Sentner seconded the nomination. J. Beal was elected.
- Secretary: M. Robinson
 - S. Sentner nominated M. Robinson. M. Franchino seconded the nomination. M. Robinson was elected.
- Two members of CCR: C. McAleer and S. Prezzano
 - T. Pfannestiel nominated C. McAleer. Y. Ayad seconded the nomination. C. McAleer was elected. S. Sentner nominated S. Prezzano. T. Pfannestiel seconded the nomination. S. Prezzano was elected.

IX. Adjournment

C. McAleer moved and M. Franchino seconded the move to adjourn. Faculty Senate adjourned at 4:24 p.m.

Respectfully submitted,
 Martha Robinson
 Secretary, Faculty Senate

**Faculty Senate
 Clarion University
 September 14, 2009
 3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, September 14 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, B. Hallock, S. Heeter, S. Hilton, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, B. Register, S. Prezzano, M. J. Reef, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. President J. Grunenwald was also present.

XI. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XII. Approval of the minutes

There were two sets of minutes from April 27. C. McAleer moved and P. Kolencik seconded to approve both sets of minutes. It was noted that V. Bennett was present at these meetings. The minutes were approved with the addition of V. Bennett's name.

XIII. Announcements

- The Chancellor will be at Venango on September 17 for an open forum at 1 p.m.
- Faculty Senate has received an annual review of the honors program.
- An exhibition titled "Invisible Threads/Common Ground" is showing at the art gallery.

IV. President's Report – J. Grunenwald

- President Grunenwald reported that enrollment this year reached nearly 7400, up about 300 from last year. Graduate enrollment was almost flat, but undergraduate enrollment, enrollment at Venango, web-based enrollment, and off-campus enrollment were all up.
- There is still no agreement on a state budget, which makes all budget projections difficult.
- Saturday, September 19 is "Family Day." The football team will play against Lock Haven at home. Faculty members are encouraged to attend.

V. Student Senate – no report

VI. Committee Reports

A. CCPS – B. Sweet

The deadline to submit paperwork for special topics and experimental courses is September 18.

B. Student Affairs – S. Sentner

Two meetings regarding requirements for RSOs were held last week. RSO paperwork must be turned in by September 29. RSOs now need to get a special email account in order to request space. J. Beal expressed a concern that student I.D. numbers were being collected in such a way that students might have access to other students' numbers.

C. CCR – J. Beal

CCR has items in new business.

D. Academic Standards – T. Pfannestiel

The committee met to consider student appeals in July and August. The number of appeals was down this summer. The percentage of suspensions upheld was similar to the percentage in past years.

E. Budget – M. Franchino

The budget committee will meet soon. M. Franchino will meet with Paul Bylaska on Friday, September 18.

F. Faculty Affairs – P. Kolencik

- P. Kolencik is sitting in this semester for Senator E. Donato, who has a scheduled class during meetings.
- There was a “Meet Your Mentor” reception for new faculty on August 25. Seventeen new faculty members attended. A dinner for new faculty and their mentors is scheduled for September 29.
- The first Faculty Author Seminar of the year will take place on Friday, September 25. Catherine Josyln and Kaersten Colvin-Woodruff will present.

G. Institutional Resources – Y. Ayad – no report

H. Venango – D. Lott

The Venango committee met this morning. The committee will continue work on the honors program. It will also work on recruiting and on designing an orientation program for Venango.

VII. Old Business

A. Venango Arts and Sciences

The new Venango Arts and Sciences department was approved over the summer and is in place.

VIII. New Business

A. CCR – J. Beal

a. Subcommittee appointments

J. Beal presented the slate of new Senate committee members. He indicated that everyone who submitted the application form on time was seated on at least one committee. Some faculty members appear on several committees, because there were few applicants for some committees. K. Colvin Woodruff inquired why no representative from art was represented on the Lesser Scholarship committee. C. McAleer indicated that no one from art had applied. The motion to approve the slate passed.

b. Honors Council appointments

J. Beal, Robert Frakes, D. Lott, and Jim Lyle were nominated for honors council. The motion to approve this slate was approved.

B. Summer search committee appointments

- During the summer, Senate was asked to appoint members to search committees for the director of the school of nursing and for the interim associate provost. (J. Grunenwald observed that the permanent associate provost position has been eliminated, and therefore the interim associate search has been cancelled.) Senate complied with the request. Tony Johns, Christopher McCarrick, and Judy Jeng were nominated to serve on the search committee for the interim associate

provost. Renee Bloom, Angela West, Joyce Keenan, Debbie Ciesielka, Ginny Seybold, and Shelly Moore were nominated to serve on the search committee for the director of the school of nursing and allied health.

- Senators suggested that it was a bad precedent to expect faculty (with nine-month contracts) to do university work over the summer when they are not being paid. It was also observed that some senators were excluded from this process, as they were unavailable during the summer. It was also suggested that if a search is important enough to require the participation of Faculty Senate, Senate's help should be solicited earlier in the process; in March or April, not June or July. It was also suggested that late searches might not always result in the best candidates being chosen.

C. Presidential Search Process

The presidential search will be governed by policies set at the state level. Faculty will be represented by two faculty members and two alternates. These representatives will be chosen by a faculty-wide election conducted by APSCUF. Nominations are due by noon on Friday, September 18. Self-nominations are welcome. R. Leary indicated that faculty members who are considering nominating themselves (or accepting a nomination) would find it helpful if they know what kind of time commitment would be required in December and January.

IX. Executive Session

Senate met in executive session to discuss the presidential evaluation.

X. Adjournment

B. Sweet moved and V. Bennett seconded the move to adjourn. Faculty Senate adjourned at 4:30 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
September 28, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, September 28 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V.

Bennett, K. Colvin-Woodruff, M. Franchino, B. Hallock, S. Heeter, S. Hilton, P. Kolencik, R. Leary, D. Lott, C. McAleer, B. Register, S. Prezzano, M. J. Reef, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. Student Senate President H. Puhalla and President J. Grunenwald were also present.

XIV. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XV. Approval of the minutes

C. McAleer moved and M. Franchino seconded to approve the minutes from September 14.

XVI. Announcements

- Various Autumn Leaf Festival events are planned for this week.
- E. ter Horst will present at a brown bag meeting on October 9 in Founders 217 at 12:15.
- A Geographic Information Systems conference will be held at Clarion on October 15-October 16.

IV. President's Report – J. Grunenwald

- There is still no agreement on a state budget, which makes all budget projections difficult.
- Faculty members are encouraged to participate in alumni gatherings during ALF week.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- An audit meeting will be held on September 29.
- Student Senate is looking at policy changes related to funding religious organizations.
- H. Puhalla attended a conference in Harrisburg with other student senate presidents.
- Student Senate is looking at rewriting its constitution.

VI. Committee Reports

A. CCPS – B. Sweet

The deadline for full circulation is October 1.

B. Student Affairs – S. Sentner

The Student Affairs committee will meet on Wednesday.

C. CCR – J. Beal

J. Beal is sending out letters to faculty members on senate committees. These letters list current appointments and indicate when individuals' terms expire.

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

- M. Franchino distributed a proposed budget for Clarion University for the fiscal year 2009-2010. There is no state budget yet, so many questions remain.
- The proposed budget predicts a decrease of 10.3% in performance funding. It is possible that change will instead be zero or close to zero.
- The state appropriation is currently projected to drop by 3.4%, but it is possible that the cut will be closer to 10%.
- M. Franchino indicated that summer school brought in more money than had been projected.

F. Faculty Affairs – P. Kolencik

- The first mentor dinner of the year will take place September 29 at 5 p.m. in Eagle Commons.
- The first Faculty Author Seminar of the year took place on Friday, September 25. Catherine Josyln and Kaersten Colvin-Woodruff presented.

G. Institutional Resources – Y. Ayad

- The Facilities Planning committee will meet Thursday, October 8.
- There is as yet no report from the Technology subcommittee.
- The Library subcommittee met last Wednesday. Yun Shao (Modern Languages) was elected chair. The subcommittee set goals for the year.

H. Venango – D. Lott – no report

VII. Old Business

A. Presidential Evaluation

C. McAleer (representing APSCUF) and L. Occhipinti (representing Senate) met with the Board of Trustees last Friday. L. Occhipinti also reported that she had received an email from the Board of Governors. The Board is looking at the current procedures for evaluating university presidents. She will attend a meeting about possible revisions.

VIII. New Business

D. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

IX. Adjournment

S. Sentner moved and M. Franchino seconded the move to adjourn. Faculty Senate adjourned at 3:50 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
October 12, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, October 12 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, M. Franchino, B. Hallock, S. Heeter, S. Hilton, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, B. Register, T. Pfannestiel, S. Prezzano, M. J. Reef, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. Student Senate President H. Puhalla and President J. Grunenwald were also present, as were J. Phillips and J. Cosgrove, reporting on assessment.

XVII. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XVIII. Approval of the minutes

S. Heeter moved and C. McAleer seconded to approve the minutes from September 28.

XIX. Announcements

- L. Occhipinti is posting Faculty Senate minutes as they are approved on the Faculty Senate Website.
- The annual Clarion Ghost Tour will be held in Hart Chapel next Wednesday, Thursday, and Friday evening.
- A Geographic Information Systems conference will be held at Clarion on October 15-October 16.

IV. President's Report – J. Grunenwald

- A budget agreement has been announced, but the revenue side is not nailed down. As a result, budget numbers are still unknown.
- The statewide proposal regarding changing policies on transfer students would have limited effect at Clarion. Clarion receives about 110 transfers from community colleges per year. They transfer, on average, 25-30 credits. In the past three years, only 12-14 students per year have come with two-year degrees.
- The state schools have seen increased enrollment. Clarion's enrollment was up 4% last year, which is roughly the same as the state average. Edinboro's enrollment went up 8%. California saw an enrollment rise of 5.5%, and Slippery Rock and IUP both increased enrollment by about 2%.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- Senate is also looking at promoting student participation in the census.
- One more faculty member is needed for the CSA Board of Directors. L. Occhipinti will put out a call asking for volunteers.
- Student Senate plans to rewrite its constitution and its funding policies.

VI. Committee Reports

A. CCPS – B. Sweet

- The deadline for objections to CCPS proposals is October 20.
- CCPS met last Wednesday to consider changing deadlines on the implementation of new programs. Discussion is ongoing.
- CCPS is also discussing putting proposals on Blackboard or otherwise distributing them electronically.
- CCPS will meet again on October 21.

B. Student Affairs – S. Sentner

The subcommittee on Student Affairs met September 30. Ken Staub was elected chair. The co-chairs of the subcommittee on Student Activities will be Mary Beth Mason-Baughman and Mark Lepore.

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel

The Admissions subcommittee has elected Christina Sheets as chair.

E. Budget – M. Franchino – no report

F. Faculty Affairs – P. Kolencik

- Vickie Harry presented on Wednesday, October 7 as part of the Faculty Author Seminar Series.
- A mentor dinner will be held November 4.

G. Institutional Resources – Y. Ayad

The Facilities Planning committee met Thursday, October 8. The committee discussed accessibility issues related to the new science building, the demolition of Chandler, and the design of Becht.

H. Venango – D. Lott

The Venango campus committee will meet next Monday. Two presentations are scheduled for next week on the Venango campus.

VII. Old Business

VIII. New Business

E. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

F. CCR appointments

CCR moved that Julia Aaron and Greg Goodman be appointed to the Clarion University-Wide Faculty Development Committee. The motion was approved.

G. Assessment

J. Phillips, the chair of the university-wide assessment committee, distributed a proposed mission statement. The packet distributed included a calendar of goals and a proposed five-year strategic plan (for the years 2006-2011) listing five goals, fifteen sub-goals, and sixty-six objectives. Discussion followed. Senators raised concern about the number of goals and their breadth. They asked for more information about the powers and composition of the committee working on this project. J. Cosgrove distributed a packet on the National Survey of Student Engagement (2008). This survey was distributed at Clarion and at many other universities. Final results are available on the IR webpage. The survey suggested that Clarion students report an equivalent level of academic challenge when compared with other institutions. However, Clarion's numbers on "Active and Collaborative Learning," "Student-Faculty Interaction," "Enriching Educational Experiences" and "Supportive Campus Environment" are all somewhat lower than those of other institutions.

IX. Adjournment

C. McAleer moved and B. Hallock seconded the move to adjourn. Faculty Senate adjourned at 4:43 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
October 26, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, October 26 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, B. Hallock, S. Heeter, S. Hilton, F. Keen, P. Kolencik, R. Leary, D. Lott, C. McAleer, B. Register, T. Pfannestiel, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. Student Senate President H. Puhalla and President J. Grunenwald were also present.

XX. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XXI. Approval of the minutes

C. McAleer moved and V. Bennett seconded to approve the minutes from October 12.

XXII. Announcements

- L. Occhipinti will be attending a meeting in Harrisburg next Monday to discuss revising policies on presidential evaluations.
- Mr. John Thornburgh, a consultant for Clarion's presidential search, will meet with faculty leaders on Friday, October 30 from 1:30-2:15. He will also be at an open forum on Friday from 3:15-4:00.

IV. President's Report – J. Grunenwald

- There will be a reception on Tuesday afternoon in the library to recognize faculty members who have been tenured and/or promoted.
- The 4.5% cut from last year was not a one-time event. In addition to this 4.5% cut, the new state budget includes a further reduction of 6.9% in appropriations. This will result in a reduction for Clarion of about 3 million dollars. Summer school revenues and revenues from extended studies will help to make up this shortfall. In addition, money from the tech fee will be used to support the salaries of people working in areas that support university technology. Enrollment was up about 4% this year, and that additional tuition will also help.
- After these adjustments, a deficit of about 1.3 million remains. This will be offset by cuts in academic affairs, finance, and student affairs. Some positions in finance and student affairs that are currently filled by interim employees will be eliminated.
- Departments should be aware that the 20% cuts in budgets and the 20% cut in student wages are both real.
- Clarion will receive about 4 million dollars in one-time stimulus money. About 1 million of this money will be used to replenish reserves used in paying off the 4.5% cut last year. Some will be used to pick up deferred maintenance costs. One-

time money will also be used to finish up deferred projects. Money may also go to other initiatives.

- One-time money will be used only for one-time expenditures, not for ongoing operations. It is likely that the budget next year will also be bad.
- The new biotech center is expected to generate revenue. Continued growth is also expected in summer school and extended studies.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- Student Senate is also looking at promoting student participation in the census.
- One more faculty member is needed for the CSA Board of Directors. L. Occhipinti will put out a call asking for volunteers.
- Student Senate is considering implementing a “Historian Chair” to keep records and improve continuity with Student Senate.
- Student Senate plans to rewrite its constitution and its funding policies. It hopes to have these changes completed by the end of the semester.

VI. Committee Reports

A. CCPS – B. Sweet

- CCPS met last Wednesday. It went over proposals and read-ins. It did not discuss changes in deadlines or the possibility of submitting proposals electronically.
- Open hearings will be held November 11.
- There are read-ins in New Business.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel

T. Pfannestiel is awaiting full statistics on the summer academic suspension hearings. He hopes to have these in time to bring to Senate next week.

E. Budget – M. Franchino

The budget committee will meet with Paul Bylaska on November 9.

F. Faculty Affairs – P. Kolencik

- A mentor dinner will be held November 4.
- The next Faculty Author Seminar will take place on November 11. Dr. Sandra Trejos will present.
- The faculty retirement reception will be held on April 28, 2010.

G. Institutional Resources – Y. Ayad

The Library Subcommittee will be asking faculty to share strategies that have worked to promote students' information literacy. There will also be two conferences this week on issues related to copyrights and fair use.

H. Venango – D. Lott – no report

VII. Old Business

VIII. New Business

H. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and P. Kolencik seconded the move to adjourn. Faculty Senate adjourned at 4:35 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
November 9, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, November 9 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, S. Heeter, S. Hilton, P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, M. J. Reef, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor and S. Trejos. Student Senate President H. Puhalla and President J. Grunenwald were also present.

XXIII. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XXIV. Approval of the minutes

S. Traynor moved and C. McAleer seconded to approve the minutes from October 26.

XXV. Announcements

- The Clarion University Theatre will present two plays by David Mamet, “The Water Engine” and “Mr. Happiness.” Performances will be held November 18- November 22.
- The Clarion University Libraries are conducting a survey about library services. The poll has been sent out via email and is also available on the library’s website.
- The German Club will commemorate the fall of the Berlin Wall at 6:30 p.m. on November 9 in Level A of the Carlson Library.
- Dr. Brent Register will perform his original composition “Evening Peace” in Hart Chapel at 7 p.m. on November 13.
- The Social Equity Dinner will take place in the Gemmell Multi- Purpose Room on Wednesday, November 11, from 7-9 p.m.

IV. President’s Report – J. Grunenwald

- Congratulations are due to the men’s basketball and football teams on their recent achievements. Congratulations are also due to the Greek organizations. The men’s Greek organizations have a QPA average of over 3.0
- Changes are being made in performance indicators. In the future, Clarion’s performance will be evaluated primarily in comparison to past performance, rather than by comparison with other schools. Other changes are also being considered. It is believed that these changes will work in Clarion’s favor.
- Clarion did well in performance indicators in the past year. It improved in all but 6 of the 61 indicators. Performance indicators brought the university \$2.2 million this year, and \$1.9 million last year.
- One-time money will not be used to hire temporary faculty.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- Student Senate is also looking at promoting student participation in the census and has nearly finished rewriting its constitution.
- Student Senate is also considering advocating for a process to make transferring courses easier.
- The Board of Student Government Presidents is working on ways to show how funding cuts hurt students.
- Representatives from the state schools are also planning a community-service event to be called “The Big Event.”

VI. Committee Reports

A. CCPS – B. Sweet

- Open hearings will be held November 11.
- There are read-ins in New Business.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel

- The statistics from the spring hearings are available. The number of students on the dean's list is up. The number on probation and suspension is down. There has also been a decline in the number of appeals. The percentage of appeals upheld has remained quite consistent.
- Concerns were expressed at Policy about the involvement of EOP/Act 101 and Academic Enrichment in the suspension process. They can allow students to be readmitted before the committee evaluates files. Concerns were also expressed about the role of Academic Affairs, which can overrule committee decisions and readmit students for whom the committee upheld suspensions. T. Pfannestiel will talk to these groups.

E. Budget – M. Franchino

The budget committee will meet with Paul Bylaska today.

F. Faculty Affairs – P. Kolencik

- A mentor dinner was held November 4.
- The next Faculty Author Seminar will take place on November 11. Dr. Sandra Trejos will present.

G. Institutional Resources – Y. Ayad

The library subcommittee will meet November 18. Facilities Planning will meet November 19. There is no report from the technology subcommittee.

H. Venango – D. Lott

- Venango will host a Fall Open House this Saturday.
- The Venango Campus Committee has produced a proposal for a New Faculty Orientation at Venango. This orientation would be in addition to the one at Clarion.

VII. Old Business

VIII. New Business

I. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and B. Sweet seconded the move to adjourn. Faculty Senate adjourned at 3:56 p.m.

Respectfully submitted,

Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
November 23, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, November 23 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, W. Hallock, S. Heeter, S. Hilton, F. Keen, P. Kolencik, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, M. J. Reef, B. Register, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, and S. Traynor. President J. Grunenwald was also present, as were R. Balough, R. Bloom, D. Hartley, J. Knepper, J. Pesek, T. Rourke and others.

XXVI. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XXVII. Approval of the minutes

C. McAleer moved and P. Kolencik seconded to approve the minutes from November 9.

XXVIII. Announcements

- The Clarion University Planetarium will present “Season of Light” on Friday, December 4 and Friday, December 11 at 7 p.m.
- Don Bish will discuss his experiences as a musician and music businessman on November 30 at 7:30 p.m. in Hart Chapel.

IV. President’s Report – J. Grunenwald

- Congratulations are due to B. Register, whose original composition “Evening Peace” premiered at Clarion on November 13.
- A summary of results related to performance indicators has been provided to APSCUF and the president of Faculty Senate. It has also been provided to department chairs and directors.

V. Student Senate – H. Puhalla

- Student Senate is working on a “Good Neighbor” program intended to foster good relations between students and the Clarion community.
- Student Senate has nearly finished rewriting its constitution.
- Student Senate will host a conference on student government leadership in January.

VI. New Business -- CCPS

Two items on the CCPS list (numbers 072 and 073) faced objections. The others, coming from committee with positive recommendations, were discussed first.

- V. Bennett inquired how many faculty members would be needed to teach the respiratory courses. It was said that two faculty members would be sufficient. The motion to approve passed.
- The Masters of Education in Curriculum Instruction proposed adding additional courses to its program as electives. The motion was approved.
- The motion to allow Early Childhood Education 417 to be listed on the checksheet under Liberal Education Skills (1C) passed. Concerns were, however, expressed about a tendency to allow major courses to count as general education courses.
- A proposal to list Honors 131 in the General Education category 2C (Arts and Humanities) passed.
- A proposal to delete the W flag and add a Q flag to Rehab 475 passed.

Senate then moved to discuss the proposed minor in intelligence analysis. T. Rourke was asked to present his department's objections to the minor. This statement was followed by R. Balough's response. T. Rourke expressed a number of concerns:

- Intelligence analysis programs are most often found linked with Criminal Justice programs, not with Economics.
- The proposed curriculum for the minor has little to do with Intelligence Analysis. Only one IA course is needed for the minor. The other courses seem to have no internal logic tying them together. Also, it is not clear who would teach the course(s) on intelligence analysis.
- T. Rourke suggested that the minor aimed to capitalize on market trends, without sufficient regard for the content of the curriculum. He suggested that Political Science and Criminal Justice do not object to Intelligence Analysis on principle, but would hope to be in on the ground floor of planning any such minor.

R. Balough responded.

- R. Balough indicated that there are only three minors in Intelligence Analysis in the United States. One of these is housed in Economics, one in History, and one in Political Science. There is no reason, therefore, to say that any field has a better claim on the minor than Economics.
- People who work in Intelligence Analysis have degrees in many fields. Both Economics and Political Science are common degrees.
- The minor is not intended to produce experts in Intelligence, but to give students grounding in a variety of skills that are useful to analysts.
- The curriculum content of the minor could be stronger. If Political Science worked with Economics, the content could be improved.
- It would be good to get the program started. Once started, improvements could be made to the program.

Senators raised a number of questions.

- V. Bennett asked if current faculty members have expertise in the field. She also asked who would advise these students. R. Balough suggested that Economics would hope to hire someone (possibly part-time) to teach the Intelligence class. He suggested that he himself would probably advise the students.
- P. Kolencik inquired about the qualifications needed to teach such a class. R. Balough indicated that Economics would hope to find someone who had taught such a class recently.
- E. ter Horst suggested that the minor seemed lacking in structure, particularly compared to minors that feature an internal structure of introductory courses, mid-level courses, and a capstone course. R. Balough and S. Traynor suggested that such a structure is not universal, and may not be applicable for interdisciplinary courses.
- J. Beal observed that many of the courses listed for the minor were upper-division courses with required pre-requisites. If the pre-requisites are taken into account, the minor would require 27 credits. He also noted that a student with a minor in Economics would need to add only 2 or 3 courses to complete a minor in Intelligence Analysis.
- E. ter Horst suggested that collaboration between Economics and Political Science would be needed to make this minor viable. She also suggested that the proposal needed to be rethought to make it more internally coherent.

Senate President L. Occhipinti observed that Senate would need to vote twice, first on the minor and then on the proposed course in Intelligence Analysis.

- Senate voted against the proposed minor. The vote was 10-10. In the case of a tie, the motion failed.
- The IA course passed with a vote of 16 in favor and 3 opposed.

A. CCPS – B. Sweet

CCPS will meet Wednesday, December 2. It will discuss possible changes in the implementation schedule and the electronic circulation of proposals.

B. Student Affairs – S. Sentner

Student Affairs is looking at the applications for Who's Who. It will make decisions by the end of the semester.

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

The budget committee met with Paul Bylaska two weeks ago. No new information was available at that time. M. Franchino asked President J. Grunenwald if any additional information was available. J. Grunenwald said that Clarion was looking at guidelines on the use of federal funds.

F. Faculty Affairs – P. Kolencik

- Faculty Affairs will meet on December 8 to plan the Faculty Retirement Reception on April 28.

G. Institutional Resources – Y. Ayad

- The technology subcommittee met last week. It elected Robert Nulph as chair. It is discussing the possibility of electronic submissions of CCPS paperwork.
- Sam Puleio will discuss the new student email system at the next Faculty Senate meeting.
- The Facilities Planning Committee discussed the installation of card-swipe access to eleven rooms in Peirce. Becht renovations are also scheduled to begin next year.
- The Library Subcommittee is planning to ask faculty members to submit assignments and ideas about promoting student information literacy. It also encourages faculty members to participate in the current survey about library services and facilities.

H. Venango – D. Lott – no report

VII. Old Business

VIII. New Business

J. CCPS – B. Sweet

a. Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and S. Sentner seconded the move to adjourn. Faculty Senate adjourned at 4:40 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
December 7, 2009
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, December 7 at 3:30 p.m. in B-8 Hart Chapel. L. Occhipinti chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Colvin-Woodruff, M. Franchino, W. Hallock, S. Heeter, S. Hilton, F. Keen,

P. Kolencik, R. Leary, D. Lott, C. McAleer, T. Pfannestiel, S. Prezzano, M. J. Reef, B. Register, M. Robinson, S. Sentner, B. Sweet, E. ter Horst, S. Traynor, and S. Trejos. Provost V. James was present, as was S. Puleio, representing computing services.

XXIX. Call to Order

L. Occhipinti called the meeting to order at 3:30 p.m.

XXX. Approval of the minutes

C. McAleer moved and W. Hallock seconded to approve the minutes from November 23.

XXXI. Announcements

IV. President's Report – V. James

On Thursday, the president will ask vice-presidents for recommendations on the use of stimulus money. Stimulus money will be used in three categories: instructional, research, and major improvements to facilities.

V. Student Senate – H. Puhalla – no report

VI. Committee Reports

A. CCPS – B. Sweet

- The committee is still looking into the possibility of changing deadlines so that all program changes (whether submitted in the fall or the spring) would be implemented in the fall, rather than after a one-year period.
- CCPS discussed electronic distribution of proposals. It would like to discuss the matter with EC and Meet and Discuss, in hopes of trying to pilot electronic distribution in the spring. The proposal would require departments to email electronic copies of their proposals to ccps@clarion.edu. About ten hard copies (with signatures) would be sent to CCPS, and proposals would be posted on Blackboard.
- Discussion ensued. C. McAleer observed that if people wish to read proposals on paper, that this plan would simply shift printing costs away from the department making the proposal onto other departments. She observed that it would be hard for senate to discuss proposals if senate members did not have paper copies in front of them. S. Traynor said that she reads proposals at home, and would prefer to have paper copies. Other senators spoke in favor of a change toward electronic distribution. E. ter Horst observed that most people would not wish to print all of the proposals, and could print only those that were needed. T. Pfannestiel said that Senate rarely discussed more than one or two proposals per semester. J. Beal observed that limiting the number of paper copies would save money.
- B. Sweet asked if the proposal would be acceptable if all senators who wanted a paper copy could get one.
- L. Occhipinti called for a non-binding vote. Four senators expressed a wish to continue providing paper copies. Twelve voted in favor of a compromise position, where paper copies would be available to those who wished to receive them, but

the number of paper copies sent out would be smaller. Eight would like to see the process be entirely electronic.

B. Student Affairs – S. Sentner – no report

C. CCR – J. Beal – no report

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

L. Occhipinti has distributed the president's report on performance indicators.

F. Faculty Affairs – P. Kolencik

The committee will meet tomorrow, December 8.

G. Institutional Resources – Y. Ayad – no report

H. Venango – D. Lott – no report

VII. Old Business

VIII. New Business

K. Student email changes

S. Puleio discussed the upcoming changes to student email accounts. Student accounts will migrate to a service hosted by Microsoft. This shift will allow 10 GB of email storage. Students will also benefit from a new web interface, and will be able to keep their account forever. This system is in use by numerous schools nationally. The new email domain for students will be @eagle.clarion.edu. The students' email addresses will include first and middle initials and last names, as follows: A.C.Bates@eagle.clarion.edu. An alias function will allow mail addressed to s_username@eagle.clarion.edu to be delivered as well. The service will be activated in February. Senators asked a number of questions about the system. P. Kolencik asked if the new system would be integrated with Blackboard. S. Puleio indicated that it would. Y. Ayad asked if faculty would receive notification of these changes. S. Puleio said that they would. V. Bennett asked if faculty email accounts would be affected. S. Puleio said that faculty accounts do need to be upgraded, but that that change will be considered in a separate initiative. This service is not available for employee accounts. R. Leary asked about cost and security. S. Puleio indicated that there was no fee from Microsoft. Clarion will be an administrator of the service, and will be able to address security issues. The agreement also includes privacy provisions. S. Trejos asked if students' current emails will migrate to their new accounts automatically. S. Puleio said that they would not, but that students would receive instructions on how to move their emails to their new account. J. Beal inquired about technical support. S. Puleio said that technical support would be available both through Clarion and through Microsoft. T. Pfannestiel inquired about spam filters. S. Puleio indicated that the accounts would use Microsoft's filtering. Y. Ayad asked if this switch

would free up resources on campus. S. Puleio indicated that it would not, as the old email system was very dated.

L. CCPS – B. Sweet

a. General education proposals

Three general education proposals were presented:

- To add a second values flag to SPED 446
- To list SPED 245 as a writing intensive course
- To add a foundation skills 1C flag to CPSC 201

The motion from committee passed.

b. Read-ins

The read-ins were read in.

IX. Adjournment

C. McAleer moved and S. Prezzano seconded the move to adjourn. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,
Martha Robinson
Secretary, Faculty Senate

Faculty Senate

Clarion University

January 28, 2008

3:30 p.m., Enid Dennis Room, B-15 Hart Chapel

Minutes

Faculty Senate met on Monday, December 3, 2007, at 3:30 p.m. in B-15 Hart Chapel. E. Donato chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Foster, S. Heeter, S. Hilton, F. Keen, J. Knepper, P. Kolencik, T. Lavin, D. Lott, C. McAleer, J. McCullough, S. Montgomery, L. Occhipinti, J. Phillips, S. Sentner, B. Sweet, S. Traynor, and A. Turner. J. Grunenwald, J. Doane (Clarion Call), and J. Carey (Student Senate) were also present.

I. Call to Order

E. Donato called the meeting to order at 3:30 p.m.

II. Approval of the minutes

C. McAleer moved and J. Phillips seconded to approve the minutes of December 3, 2007. The minutes were approved with one correction to attendance.

III. President's Report – J. Grunenwald

(1) There is a new proposal on at the state meet-and-discuss on the High School in the College program. Some of the issues that were raised about the program appear to have been addressed. The timeline is not clear. (2) Visits by candidates for the provost position have started and will continue over the next few weeks. J. Grunenwald encouraged faculty to be involved in this important hire, and to give feedback to the search committee and to the president. (3) The Martin Luther King Jr. Speaker Series will host Darryl Van Leer tonight at 7:30 p.m. in Hart Chapel.

IV. Announcements

- On-campus interviews with provost candidates are underway. E. Donato reviewed the schedule for sessions with faculty senate: Dr. Lanny Janeksela, Monday, February 4th, 1:00-2:00 p.m. in B-8 Hart Chapel with Open Forums Monday, February 4 2:30 – 3:45 p.m. in Carlson Level A and Tuesday, February 5 10:45 – 11:45 a.m. in 116 Frame; Dr. Y.T. Shah, Thursday, February 7th, 1:00-2:00 p.m. in B-8 Hart Chapel with Open Forums Thursday, February 7 2:30 – 3:45 p.m. in Carlson Level A and Friday, February 8 from 10:45 – 11:45 a.m. in 116 Frame; Dr. Niranjana Pati on Tuesday, February 12th, 10:30-11:30 a.m., in B-8 Hart Chapel with Open Forums Monday, February 11 10:45 – 11:45 a.m. in 116 Frame

and Monday, February 11 2:30 – 3:45 p.m. in Carlson Level A. Senators are encouraged to attend sessions with as many of the candidates as they can.

- Singer/songwriter Javier Mendoza will perform in the Rhoades Center at Venango Campus on 1/29, at 7 p.m., as part of the three-part Coffee House Series offered through the campus' Spring Spectacular cultural arts series.

- The exhibition “Women of/on/not color” featuring the works for Nina Buxenbaum and Zoe Charlton, is being held at the University Gallery through 2/15/08. There is a reception 2/7 at 4 p.m. with a lecture by the artists on 2/7 at 7:30 p.m.
- An exhibit of photographs by nursing student Pat Stewart, entitled “From Bonaire to Bali and Back,” opened in the Rhoades Center Venango Campus.
- The Clarion University–Venango Campus Activities Board will sponsor a week-long celebration of diversity entitled “Dare 2 Care” February 4-8.
- Singer-songwriter Namoli Brennett will perform 2/6 at 12.

V. Student Senate – J. Carey - No report

VI. Committee Reports

A. CCPS – S. Traynor – No report

B. Student Affairs – J. McCullough – No report

C. CCR – S. Sentner

Faculty senate elections will be held in April. The committee is working on an orientation for new senators, as well as an announcement for faculty on procedures to have an item placed on the senate agenda.

D. Budget – S. Montgomery – No report

E. Faculty Affairs – P. Kolencik

The Faculty Author Series will host presentations by S. Prezzano on 2/4, M. Olivas-Lujan 2/20, and H. Alviani 4/9. The Faculty Mentor breakfast will be held 2/12. The retirement reception is scheduled for 5/7.

F. Institutional Resources – S. Courson

The Technology subcommittee will meet 1/29. They are working on a draft to present to CCPS of a possible way to make CCPS procedures electronic via Blackboard.

Facilities Planning met 1/14. Items included (1) the anticipated date for completion of the Science and Technology building is August of 2009, including taking down the old Peirce building. Offices and labs will move to the new building in May-June 2009. There was a brief discussion of this timeline. (2) Progress on the dining hall and residence suites in on schedule. Campbell will be coming down soon. C. McAleer noted that there has been very little communication about construction to faculty and staff, which is especially important when there are significant inconveniences. There was a brief discussion. (3) Candidates will be on campus soon for the Director of Facilities Planning position. Faculty are welcome to participate in the interview process.

S. Courson noted that the elevator in Davis hall is out of service, and is being repaired.

E. Donato asked if there are any plans to move towards a non-smoking campus. J. Grunenwald responded that there are many other demands and issues ahead of this one.

S. Courson asked if there are any plans to hire additional administrative assistants. J. Grunenwald replied that it is possible, but no plans will be made until after the governor's budget comes out in February. Next year's budget will depend on appropriations, tuition, and enrollment figures, which should become more possible to predict in February and March.

G. Venango – D. Lott

The Faculty Forum voted to change its name to the Venango Campus Forum. It will also include AFSCME members.

K. Bingham asked about the name of Faculty Senate. J. Phillips replied that the official name of the faculty senate is actually the University Senate, which is in the constitution. B. Sweet noted that there have not been non-faculty members for several years.

H. Academic Standards – E. Donato

Suspension hearings were held on January 10. Preliminary numbers were: out of 93 appeals, 18 suspensions were upheld.

J. Beal asked about the timing of notifying students who were readmitted, as several students who came to him had no scheduled classes. C. McAleer said that if students pre-register, their schedules are not cancelled. There was a brief discussion.

VII. Old Business – E. Donato

A. The role of faculty senate – E. Donato noted that this has been an on-going discussion. Some suggestions that faculty policy committee discussed are creating a brief orientation for new senators, which CCR is working on, and increasing advertisement of meetings to faculty and the campus community, including letting faculty know how to bring issues before faculty senate.

S. Heeter asked about possibly changing the venue to Hart Chapel for one meeting. There was a brief discussion of possible venues. No venue change was made.

VIII. New Business

A. CCPS – S. Traynor

There were read-ins.

IX. Adjournment

C. McAleer moved and B. Sweet seconded the move to adjourn. Faculty Senate adjourned at 4:10 p.m.

Respectfully submitted,

Laurie Occhipinti

Secretary, Faculty Senate

Faculty Senate

CCPS Activity

January 28, 2008

SPAN 302: Topics in Hispanic Literature and Culture 2008-1-001

Existing course to be offered distance education (web)

Instructor: K. O'Donnell

Date of offering: Fall 2008

ENG 365: Images of Women in Literature 2008-1-002

Existing course to be offered distance education (web)

Instructor: J. Knepper

Date of offering: Summer 2008

ENG 132: Mythology and Literature 2008-1-003

Existing course to be offered distance education (web)

Instructor: J. Knepper

Date of offering: Spring 2009

BIOL 389: Career Development in the Health Professions 2008-1-004

Experimental course

Date of initial offering: Pre-session 2008

**Faculty Senate
Clarion University
February 11, 2008
3:30 p.m., Enid Dennis Room, B-15 Hart Chapel**

Minutes

Faculty Senate met on Monday, February 11, 2008, at 3:30 p.m. in B-15 Hart Chapel. E. Donato chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Foster, S. Hilton, F. Keen, J. Knepper, P. Kolencik, T. Lavin, D. Lott, C. McAleer, J. McCullough, S. Montgomery, L. Occhipinti, T. Pfannestiel, J. Phillips, S. Sentner, B. Sweet, S. Traynor, and A. Turner. J. Grunenwald, J. Krueger, J. Doane (Clarion Call), and J. Carey (Student Senate) were also present.

I. Call to Order

E. Donato called the meeting to order at 3:30 p.m.

II. Approval of the minutes

C. McAleer moved and P. Kolencik seconded to approve the minutes of January 28, 2008. The minutes were approved.

III. Announcements

- The final candidate for the provost position, Dr. Niranjan Pati, is currently on campus, and a session with faculty senate is scheduled for Tuesday, 2/12 at 10:30 a.m., in B-8 Hart Chapel.
- "The Vagina Monologues" are being presented Feb. 13-15, at 8 p.m. in Hart Chapel. Author Eve Ensler will present "An Evening with Eve: V to the 10th," Feb. 26, at 8 p.m. in Hart Chapel.
- Robbi Paynther will present "Breaking the Silence: The Fallacy of Race and the Impact of Color," Feb. 19 at 7 p.m. in the Gemmell Multi-Purpose Room.
- Comedian Jen Kober, will perform Feb. 20 at 8 p.m. in the Gemmell Multi-Purpose Room.

IV. President's Report – J. Grunenwald

J. Grunenwald encouraged senators to attend the remaining sessions with provost candidates and provide feedback to the search committee. He noted that the governor's budget is out, and includes a 3% appropriations increase. Locally, the introduction of the Student Lifecycle Management (SAP) software is significantly over budget. There will be some negotiations about how this is paid. Clarion, like the other Phase I schools, has been making ongoing payments for this system for the last six years of about \$750,000, and the total system will cost more than was anticipated. This item may have to be paid for with one-time funds in next year's budget. With these factors, we would need about a 5% tuition increase to break even. Other factors are still up in the air. Some other line items in the governor's budget, such as diversity money, are about the same as last year, but there is no line item for internships in high-priority occupations.

V. Student Senate – J. Carey

Student Senate will meet with the final provost candidate tonight. There will be a Safety Walk on Friday 2/15, which will look at wheelchair access. The budget packet will be finalized this week.

VI. Committee Reports

A. CCPS – S. Traynor

The deadline for circulating proposals is this Friday, 2/15.

B. Student Affairs – J. McCullough – No report

C. CCR – S. Sentner – No report

D. Budget – S. Montgomery – No report

E. Faculty Affairs – P. Kolencik

The Faculty Author Series featured a presentation by S. Prezzano on 2/4, which had 18 people attending. The next speaker will be M. Olivas-Lujan on 2/20. The Faculty Mentor breakfast will be held 2/12.

F. Institutional Resources – S. Courson

The Technology subcommittee has given a draft to CCPS of a possible way to make CCPS procedures electronic via Blackboard.

G. Venango – D. Lott

The Venango committee met this morning. It is working on recruitment for the honors program, as well as articulating the Venango honors program with the Clarion campus honors program.

J. Grunenwald noted that there is a reaccreditation team at Venango tomorrow and Wednesday.

H. Academic Standards – T. Pfannestiel

The director of judicial and mediation services, Scott Horch, resigned recently to take a new position. Michelle Kealey is acting as interim director.

VII. Old Business – none

VIII. New Business

A. CCPS – S. Traynor

There were read-ins.

B. CCR – S. Sentner

Based on the Senate's discussion of its role, constitution, and by-laws, two texts were developed to post on the website. The texts were distributed for discussion.

1. New Senator Orientation. There was a discussion of the wording.
2. Procedure for faculty members to bring business to Senate. There was a discussion of the wording.

There was a lengthy discussion on the need for the texts, and how they relate to the bylaws and the constitution. The matter was referred back to CCR for further discussion.

IX. Adjournment

B. Sweet moved and C. McAleer seconded the move to adjourn. Faculty Senate adjourned at 4:20 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

**Faculty Senate
Clarion University
February 25, 2008
3:30 p.m., Enid Dennis Room, B-15 Hart Chapel**

Minutes

Faculty Senate met on Monday, February 25, 2008, at 3:30 p.m. in B-15 Hart Chapel. E. Donato chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Foster, S. Heeter, F. Keen, P. Kolencik, T. Lavin, D. Lott, C. McAleer, J. McCullough, S. Montgomery, L. Occhipinti, T. Pfannestiel, J. Phillips, S. Sentner, B. Sweet, and S. Traynor. J. Grunenwald, R. Karp, J. Doane (Clarion Call), and J. Carey (Student Senate) were also present.

I. Call to Order

E. Donato called the meeting to order at 3:30 p.m.

II. Approval of the minutes

V. Bennett moved and Y. Ayad seconded to approve the minutes of February 25, 2008. The minutes were approved.

III. Announcements

- Author Eve Ensler will present "An Evening with Eve: V to the 10th," Feb. 26, at 8 p.m. in Hart Chapel.
- "The Who's Tommy" will be performed Feb. 27-March 1 at 8 p.m. in Marwick-Boyd Auditorium. Tickets are \$12 for adults, \$9 for children under 12, and \$6 for Clarion University students.
- The Clarion University Wind Ensemble will present "Festival Celebrations" on 3/2, in Marwick-Boyd Auditorium at 3 p.m.
- Actor B.D. Wong will be presenting in Marwick-Boyd Auditorium on 3/4 at 8 p.m.

IV. President's Report – J. Grunenwald

J. Grunenwald noted that the search for a new provost is entering its final stages, and is moving forward. He attended a Council of Presidents meeting in Harrisburg last week, where the following issues were discussed. (1) The introduction of the Student Lifecycle Management (SAP) software is significantly over budget, and is expected to cost about \$600,000 more than anticipated in the fall, and \$800,000 through 2012. (2) The Board of Governors has received a draft of a policy on criminal background checks, which would, once approved, affect most hiring processes. (3) There is a proposal for high school graduation exams under consideration by the state legislature. This proposal would establish competency exams; high schools students would have to pass 6 out of ten exams in order to graduate. Some areas might be designated as “core” exams that have to be passed. At this point, the proposal requires high schools to provide remediation for students who do not pass the required exams. (4) There was a discussion of establishing an “urban center” in Philadelphia. (5) There is a PASSHE diversity summit being planned for later in the spring that will focus on recruiting and retaining minority students.

K. Bingham asked about the competency exams requirement that student pass 6 out of 10, and whether these were a specific set of exams of any 6 out of 10. J. Grunenwald replied that some exams might be designated as core subject areas. There was a brief discussion.

J. Beal asked about the urban center, and whether it will be meeting specific academic needs. J. Grunenwald replied that the discussion seems to be of a comprehensive SSHE-style campus.

V. Student Senate – J. Carey

RSOs have received the budget packets. The Senate has formed a Relay for Life team.

VI. Committee Reports

A. CCPS – S. Traynor – No report

B. Student Affairs – J. McCullough

There will not be a Majors Fair this year. The committee is coordinating with Student Affairs on other tasks for the committee.

K. Bingham noted that one of the reasons for cancelling the fair was poor attendance by faculty and scheduling difficulties.

C. CCR – S. Sentner – No report

D. Academic Standards – T. Pfannestiel

The process for hiring a new director of judicial and mediation services is underway. T. Pfannestiel will serve on the search committee.

E. Budget – S. Montgomery

S. Montgomery met with P. Bylaska last week. At this point, the governor's budget has a 3% increase in appropriations. P. Bylaska says he is hoping for a 3% tuition increase and

a 1% enrollment increase, which would produce a balanced budget. The expenses associated with SAP are higher than anticipated.

F. Faculty Affairs – P. Kolencik

The Faculty Author Series featured M. Olivas-Lujan on 2/20 with about 20 people attending. The committee is working on the retirement reception.

G. Institutional Resources – S. Courson – No report

H. Venango – D. Lott

The Venango committee will meet Monday. It is working on the admission process for the honors program, as well as honors options at Venango

VII. Old Business

A. CCR – S. Sentner

Senate had sent wording of text on new Senate orientation and procedures for faculty members to bring business to Senate, to be posted on the website, back to the committee to compare to the bylaws. The CCR committee felt there was no need for a bylaw change. A motion came from the CCR committee to post these texts as a “friendly reminder” on the webpage. The motion passed.

VIII. New Business

A. CCPS – S. Traynor

There were read-ins.

B. Presidential evaluation – E. Donato

There is a formal presidential evaluation this year. Surveys will be emailed to faculty before the break.

IX. Adjournment

F. Keen moved and P. Kolencik seconded the move to adjourn. Faculty Senate adjourned at 3:55 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

**Faculty Senate
CCPS Activity
February 25, 2008**

Read-ins

ACTG 350: Intermediate Accounting Existing course to be offered distance education (web) Instructor: A. Greci Date of offering: Summer 2008	2008-1-020
ACTG 351: Accounting for Equities Existing course to be offered distance education (web) Instructor: A. Greci Date of offering: Summer 2008	2008-1-021
ACTG 352: Cost Accounting Existing course to be offered distance education (web) Instructor: A. Greci Date of offering: Summer 2008	2008-1-022
ACTG 354: Auditing Existing course to be offered distance education (web) Instructor: A. Greci Date of offering: Summer 2008	2008-1-023
ACTG 355: Advanced Accounting Existing course to be offered distance education (web) Instructor: A. Greci Date of offering: Summer 2008	2008-1-024
ACTG 350: Intermediate Accounting Existing course to be offered distance education (ITV) Instructor: A. Greci Date of offering: Summer 2008	2008-1-025
ACTG 351: Accounting for Equities Existing course to be offered distance education (ITV) Instructor: A. Greci Date of offering: Summer 2008	2008-1-026
ACTG 352: Cost Accounting Existing course to be offered distance education (ITV) Instructor: A. Greci Date of offering: Summer 2008	2008-1-027
ACTG 353: Federal Taxes Existing course to be offered distance education (ITV) Instructor: A. Greci Date of offering: Summer 2008	2008-1-028
ACTG 354: Auditing Existing course to be offered distance education (ITV) Instructor: A. Greci	2008-1-029

Date of offering: Summer 2008

ACTG 355: Advanced Accounting
Existing course to be offered distance education (ITV)
Instructor: A. Greci
Date of offering: Summer 2008

2008-1-030

**Faculty Senate
Clarion University
March 31, 2008
3:30 p.m., Enid Dennis Room, B-15 Hart Chapel**

Minutes

Faculty Senate met on Monday, March 31, 2008, at 3:30 p.m. in B-15 Hart Chapel. E. Donato chaired the meeting, with the following senators present: Y. Ayad, J. Beal, K. Bingham, S. Courson, E. Foster, S. Heeter, S. Hilton, F. Keen, P. Kolencik, J. Knepper, T. Lavin, D. Lott, C. McAleer, J. McCullough, S. Montgomery, L. Occhipinti, T. Pfannestiel, J. Phillips, S. Sentner, B. Sweet, and S. Traynor. J. Grunenwald, J. Carey (Student Senate), and a number of other faculty members and guests were also present.

I. Call to Order

E. Donato called the meeting to order at 3:30 p.m.

II. Approval of the minutes

C. McAleer moved and B. Sweet seconded to approve the minutes of March 17, 2008. The minutes were approved.

III. Announcements

- Johanna Kandel will present "Color Me Perfect," a program on eating disorders awareness, April 2, at 8 p.m. in the Gemmell Multi-Purpose Room.
- K. Millet, sculptor and professor at Penn State, will present slides on 4/3 at 7 p.m. in Level A of Carlson Library.
- Asha Persuad will present a lecture, "The Art of Autism," April 15 at 7 p.m. in Level A of Carlson Library. This work will be on display from 4/4 – 4/15.
- T. J. Wheeler and the Smokers, a blues/jazz ensemble, will perform April 7, at 7:30 p.m. in Hart Chapel as the closing program in Clarion University's 2007-08 Martin Luther King Jr. Speaker Series.
- Clarion University–Venango Campus will celebrate Earth Day on Thursday, April 10, with a series of events held in the Rhoades Center

IV. President's Report – J. Grunenwald

J. Grunenwald encouraged faculty to attend upcoming student performances and academic celebrations. He noted that there will be a PRAAC meeting on 4/3 at 3 p.m. in the Founders Conference room which senators are invited to attend. There will be a

VizArtz exhibit at 5 p.m. on 4/3 which will highlight many interesting examples of students' artwork. He noted that the PASSHE university presidents met with the Board of Governors to discuss the SAP implementation and the associated expenses. At this point, there may not be any providers who can offer a single-instance software package at a lower price. J. Grunenwald said he will continue to provide senate with updates on this. He noted that several personnel searches are moving forward: negotiations with provost candidates are underway; campus interviews with five candidates for the business dean are being scheduled; James Stockman has been hired as the new Director of Facilities Planning; an offer is being made for a new Director of Public Safety this week; and searches are being conducted for the director of judicial services position and a new position for the leadership development program in Student Affairs. Also, J. Grunenwald discussed "green" buildings and initiatives here and elsewhere.

V. Student Senate – J. Carey

Student Senate is working on elections, the Reinhard awards, and RSO budgets.

J. Knepper asked when the RSO budget information will be available. J. Carey replied that budget reports for this year are finished, and Student Senate is working on next year's budgets, which should be done by next week.

K. Bingham asked about elections. J. Carey noted that most student senators are not seniors; applications for students interested in serving on senate are available online and outside the office in Gemmell. Voting will be from 4/22-4/24.

VI. New Business

A. CCPS – S. Traynor

1) Read-ins.

2) S. Traynor noted that the General Education committee and CCPS both operate as committees to make recommendations on general education proposals. Issues are therefore being brought to Senate for discussion.

3) A motion was made by CCPS to allow ED 417/617 to count in section IC of the General Education curriculum. This motion came with a positive recommendation from both General Education and CCPS. There was extensive discussion of this motion.

C. McAleer asked about ED 617, noting that graduate courses do not qualify as gen. ed. courses. S. Traynor replied that graduate students who would enroll in ED 617 do not have gen. ed. requirements, but that the course is cross-listed and the registrar's office treats it as a single course. She noted that it was not a problem to remove 617 from the designation for General Education. The motion was amended to remove ED 617 and approve ED 417 for section IC. J. Grunenwald noted that the technical issue of separating the courses would have to be checked.

J. Beal asked about whether specific learning outcomes for this course for general education category IC have been identified. J. Phillips replied that although it is not mandated that departments identify learning outcomes, it was done in this case. The identification of learning outcomes is not yet part of the official process. There was further discussion on this point and on the nature of category IC.

E. Ter Horst asked more generally about the education courses that are being considered for general education. She noted that students will be taking courses in their majors that count as gen. ed. courses, and that this defeats the purpose of gen. ed.

requirements in encouraging breadth of learning. S. Traynor noted that the courses would be available to meet gen. ed. requirements for all students, regardless of major. R. Leary made extensive comments on the role of the gen. ed. curriculum in supporting student learning, by encouraging learning outside of narrow fields; by preparing students in career changes later in life; and in student exposure to different ways of thinking. He noted that the role of gen. ed. is to support student development as citizens. He read supporting statements from the university mission statement.

S. Traynor noted that the requests for flags were generally well supported, but that CCPS had a split vote on the gen. ed. issues. C. McAleer noted that courses do not have to be from the College of Arts and Sciences to count as gen. ed., but that these changes would move courses that students would take as part of their major to count as gen. ed. courses that students would then take in place of gen. ed. courses. She read statements from the mission statement of general education.

S. Montgomery noted that there may be more of an issue for elementary ed. majors rather than secondary ed majors who are essentially completing a double major.

T. Lavin noted that he shared these concerns, and invited comments from the education faculty to support their position.

B. Brancato stated that PDE mandates that students take 9 credits in special education and ELL. A committee looked at the options, and found that there were few ways to meet this requirement and still maintain a 120-credit program. The movement to a learning outcomes framework for gen. ed. makes it possible to fit courses into the gen. ed. side of the checklist. She noted that if these changes don't pass, other courses will have to be removed or the degree will have to be more than 120 credits. There was a discussion of these and other options. J. Grunenwald stated that degree programs of more than 120 credits have to be specifically approved by the Board of Governors as exceptions to the 120-credit rule, which is not a simple process.

B. Dunn noted that this issue, and even some of the specific courses, has gone back and forth for a long time. He suggested that it may be time to redefine the gen. ed. curriculum, rather than a piecemeal, course-by-course approach.

H. Savage noted that category IC is where students most often bring in AP credits.

C. McAleer replied to B. Dunn's comments, agreeing that there is a need to look at gen. ed. but also noted that there are time pressures, as some new requirements will be in place in January of 2011, and others in 2013.

J. Phillips noted that many changes are made to gen. ed. for pragmatic reasons, and that the outcomes-based approach is a mechanism to meet pragmatic needs but for good reasons. He suggested that courses should be approved or rejected for gen. ed. based on whether they meet specific outcomes.

J. Beal noted that PDE and NCATE requirements lock out some options, and that the 120-credit limit is an artificial standard, suggesting that a "four-year" standard would be preferable. He noted that the requirements are at odds with each other.

S. Heeter noted that as of 2013, there will be no elementary education certification, as the state is moving to a "middle level" certification for teachers of grades 4-8. The content standards have also changed, and look more like secondary education content concentrations.

S. Hilton noted that the general education council is working with the outcomes-based approach to determine what courses meet the outcomes.

B. Sweet asked whether secondary education students are most likely to use these courses to meet gen. ed. requirements. S. Heeter replied that they may also be used by students who change majors. S. Traynor noted that if the courses are approved, any student may use them to meet gen. ed. requirements. There was further discussion on this issue.

The motion was passed with a majority vote, with 16 in favor, 1 opposed, and 4 abstentions.

4) A motion was made by CCPS to allow ED 110 to count in section IIB of the General Education curriculum. This motion came with a positive recommendation from General Education and a negative recommendation from CCPS.

The motion failed, with 9 in favor, 9 opposed, and 3 abstentions.

5) A motion was made by CCPS to allow ED 122 to count in section IIB of the General Education curriculum. This motion came with a positive recommendation from both General Education and CCPS.

B. Sweet asked if the Psychology department had raised any objections. S. Traynor replied that there was no mechanism in this process for them to do so.

The motion passed with a majority vote, with 16 in favor, 2 opposed, and 3 abstentions.

6) A motion was made by CCPS to allow AE 101 and AE 102 to count in section IC of the General Education curriculum. This motion came with a positive recommendation from General Education and a negative recommendation from CCPS.

J. Beal asked what the reasons were for the negative CCPS recommendation. S. Traynor said that she would summarize concerns expressed by committee members as focused on a lack of academic rigor.

C. McAleer asked about how a 1-credit course would be useful for students in IC. S. Traynor replied that it can be used in combination with other courses, or that credits can be divided between categories. J. Knepper noted that there are other 1 credit courses, but the issue here is whether this is a rigorous course. She noted that it is taught by dorm staff, but could be revisited once it is re-configured under Transitions. There was a brief discussion.

The motion failed, with 0 votes in favor, 19 opposed, and 2 abstentions.

7) A motion was made by CCPS to allow HPE 323 and HPE 410 to count in sections IIIA and IIIB of the General Education curriculum. This motion came with a positive recommendation from General Education and CCPS.

The motion passed with one 1 abstention.

8) A motion was made by CCPS to allow MMAJ 324, 331, 339, 424, 425 and 426 to count as second values-flagged (S-flag) in the General Education curriculum. This motion came with a positive recommendation from General Education and CCPS.

The motion passed unanimously.

VII. Committee Reports

A. Student Affairs – J. McCullough

The committee met on 3/26. They were asked to consider a proposal to modify the Greek plan. The committee decided that it was not the appropriate body to approve the Greek plan.

J. Grunenwald said that he sees it as the role of the committee and the Senate to review and make recommendations on the plan, but that the responsibility for the plan is in his office. He noted that there have been issues with the academic performance of Greek organizations, and that the plan is trying to eliminate abuses.

J. Phillips said that the proposals should include rewards for organizations that perform well as part of the chapter assessment system. J. Grunenwald reiterated that it is appropriate for the committee and Senate to make recommendations.

B. CCR – S. Sentner

Nomination elections for Faculty Senate will be held on April 1. She sent an email reminder to people who volunteered as poll-watchers. She asked that people who are available to help count ballots see her.

C. Academic Standards – T. Pfannestiel

Final statistics for the fall hearings are available. The number of students on academic probation decreased, but the number of students on academic suspension is the largest in 15 years. The number of appeals was 1/3 higher, with 60% of students appealing. The committee is working on revamping the suspension hearings process and is hoping to have a new system by the end of the semester.

D. Budget – S. Montgomery – No report

E. Faculty Affairs – P. Kolencik

The last Faculty Author Seminar will be held on 4/8, at noon in Level A of the Carlson Library, with H. Alviani presenting. Planning is underway for the retirement reception. The committee will meet on Friday to review and make suggestions to revise the new faculty orientation program.

F. Institutional Resources – S. Courson

Facilities Planning met 3/27/08. Items included: (1) there is a new director of Facilities Planning, James Stockman; (2) They are nearly ready to start on the pond at Venango campus; (3) Construction on the dining hall is on schedule and on the residence building is close to schedule. Debris from the Campbell demolition is being removed for “managed recycling.” There is a bond fund and a \$10 increase in the student parking fee. (4) There were discussions on packing and moving to the new science building. J. Grunenwald noted that they are working through bargaining unit issues on moving. There was a brief discussion.

J. Knepper asked about bike racks. J. Beal noted that moving the bike racks is complicated, as they are heavy, but that each building has bike racks planned and they will probably be moved all at once.

change. Students are required to engage in field work, conduct a teacher interview, perform library research, demonstrate technology skills, work in groups, and maintain a learning log related to major sociological theories of the purposes and organization of schools.

Not recommended by CCPS

ED 122: Educational Psychology

2008-1-056

Allow course to count in Section II.B., Social & Behavioral Science, in General Education

The course addresses the varied psychological components associated with the teaching and learning from Grades pre-K through 12 including such diverse topics as constructivism, developmental psychology, social psychology, moral development, the selection administration, and evaluation of psychological tests, ubiquitous assessment, classroom management, and critical pedagogy.

AE 101: Exploration 1

2008-1-057

AE 102: Exploration 2

Allow course to count in Section I.C., Liberal Education Skills, in General Education

The courses are first-year co-curriculars designed to help students explore themselves acting in a first year higher education environment, including identifying campus and community resources, developing strategies to enhance learning, experiencing diversity, and exploring major and career choices.

Not recommended by CCPS

HPE 323: Teaching Health and Wellness in the Elementary School

2008-1-058

Allow course to count in Sections IIIA and IIIB in General Education

HPE 410: Motor Development and Learning

2008-1-059

Allow course to count in Sections IIIA and IIIB in General Education

MMAJ 324: New Mass Media Technologies and Professions

2008-1-060

Allow course to count as a second values-flagged (S-flag) course

MMAJ 331: Media Ethics and Responsibilities

2008-1-061

Allow course to count as a second values-flagged (S-flag) course

MMAJ 339: Global Mass Media Communication

2008-1-062

Allow course to count as a second values-flagged (S-flag) course

MMAJ 424: Mass Media Critical Analysis

2008-1-063

Allow course to count as a second values-flagged (S-flag) course

MMAJ 425: Mass Communication Theory

2008-1-064

Allow course to count as a second values-flagged (S-flag) course

MMAJ 426: Telecommunications Policy

2008-1-065

Allow course to count as a second values-flagged (S-flag) course

**Faculty Senate
Clarion University
April 28, 2008**

3:30 p.m., Enid Dennis Room, B-15 Hart Chapel

Minutes

Faculty Senate met on Monday, April 28, 2008, at 3:30 p.m. in B-15 Hart Chapel. E. Donato chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Foster, S. Heeter, S. Hilton, F. Keen, P. Kolencik, J. Knepper, D. Lott, C. McAleer, J. McCullough, L. Occhipinti, T. Pfannestiel, J. Phillips, S. Sentner, B. Sweet, S. Traynor, and A. Turner. R. Karp, J. Carey (Student Senate), J. Doane (Clarion Call), and several other faculty members were also present.

XXXII. Call to Order

E. Donato called the meeting to order at 3:30 p.m.

XXXIII. Approval of the minutes

C. McAleer moved and S. Traynor seconded to approve the minutes of April 14, 2008. The minutes were approved.

XXXIV. Announcements

- Commencement will be held on 5/10, with a 10 a.m. ceremony for the Colleges of Business and Education, a 2 p.m. ceremony for the Colleges of Arts and Sciences and Nursing, and a 7:30 p.m. ceremony at Venango Campus.

IV. President's Report – R. Karp

R. Karp conveyed thanks to all senators for their service this year.

The process has begun to submit requests for tenure-track positions for 09-10. Deans will forward a prioritized list to the provost's office by 6/14.

The events for Academic Excellence week went well, with a total of over 750 attendees. The starting date for the new provost, V. James, is anticipated to be in early July.

V. Student Senate – J. Carey

Elections for Student Senate were concluded successfully. The Relay for Life was also successful. Budget hearing for RSO have concluded.

VI. Committee Reports

E. Donato thanked all of the committee chairs for their work this year.

A. CCPS – S. Traynor – No report

B. Student Affairs – J. McCullough

The committee met last week to vote on awards for RSO and RSO advisor of the year.

C. CCR – S. Sentner

Senate election results: B. Sweet, L. Occhipinti, S. Trejos, R. Leary, M. Reef, M. Robinson, S. Prezzano and D. Lott were elected. Additionally, M. Franchino will serve a 1-year replacement term and G. Goodman will serve a 1-semester term to replace Senators on sabbatical.

D. Academic Standards – T. Pfannestiel – No report

E. Budget – No report

F. Faculty Affairs – P. Kolencik

The retirement reception will be held 5/7 from 4-6 p.m. in Moore Hall, with five retirees.

G. Institutional Resources – S. Courson

Facilities Planning Committee met 4/24. Important issues included: (1) Construction on the pond at Venango campus is ready to begin. (2) Construction on the main campus is going well. (3) Bike racks will be added with landscaping. Cement bike racks will be ordered. (4) Students and staff were able to see possible furniture for the new residence halls and vote on their preferences. (5) A new Director of Public Safety has started. (6) The Clinton campaign paid rent and maintenance fees for use of campus facilities.

H. Venango – D. Lott

The last meeting for the Venango committee will be 5/5. They will consider looking at faculty orientation next year.

VII. Old Business - None

VIII. New Business

A. CCPS – S. Traynor

1) Read ins.

2) A motion came from CCPS to approve PH 261 to count as a Quantitative Reasoning flagged (Q-flagged) course in General Education. This motion came with a positive recommendation from CCPS and General Education. The motion passed.

3) A motion came from CCPS to remove the restriction clause requiring courses in section III.B. to be one credit courses. This motion came with a positive recommendation from CCPS and General Education.

S. Traynor noted that this change would allow additional courses, some of which are three-credit courses, to count as performance courses. C. McAleer noted that only two credits for performance can be counted towards the degree. S. Traynor agreed that this will not change. J. Beal noted that course credits may be split between different categories. He asked if courses in the student's major would be excluded. S. Traynor replied that they will not. S. Courson asked how performance is defined. S. Traynor said that courses must have a physical learning aspect, and that right now this includes not just athletics but many music courses. T. Pfannestiel asked if departments will still have to apply to CCPS to have specific courses included in this category. J. Phillips replied that they would.

The motion passed.

B) Academic Standards – T. Pfannestiel

1) Residency requirements for the BS in Radiologic Sciences

A motion came from the Academic Standards Committee to approve to change the residency requirement for the BS in Radiologic Sciences from 60 to 30 credits. This change comes with a positive recommendation from Academic Standards. The motion passed.

2) Revisions to “Student Rights and Regulations”

A motion came from the Academic Standards Committee to change language in the “Student Rights and Regulations” policy on the grade appeal process and the Academic Honesty policy. The text of the changes was presented in a handout.

T. Pfannestiel noted that these changes were recommended by PEC based on changes already recommended by Academic Standards.

K. Bingham asked if there is a provision if faculty are not available. T. Pfannestiel replied that the appeal would go to the department chair. J. Beal asked if there is a time limit for faculty to report violations. T. Pfannestiel replied that there is not. He also noted that if a student goes before the conduct board, no record of past conduct is allowed unless the student is found guilty. J. Beal asked if the student has to be notified that a report is filed. T. Pfannestiel replied that students must be notified of the charge, but not of a report being filed. There was a discussion of concerns about students who repeatedly plagiarize.

The motion passed with two abstentions.

3) Recommendations to change the Academic Suspension Appeals Process

A motion came from the Academic Standards Committee to change the Academic Suspension appeals process.

The changes were presented in a handout. T. Pfannestiel noted that the process would change to be a fully written process.

J. Knepper asked if the vote was for a pilot or for a permanent change. T. Pfannestiel replied that it would be for a permanent change but subject to further revision. J. Phillips asked what outcome would be considered negative. T. Pfannestiel replied that there could be a spike in the number of appeals. A potential bad outcome would be a dramatic increase in the number of appeals that went to Academic Affairs. Also, he noted that there were concerns that it might be easier to uphold suspensions without a face-to-face meeting, but that there is no numerical evidence at this point to suggest that face-to-face appeals are more successful. J. Phillips expressed concerns that a written process seems impersonal. T. Pfannestiel replied that the written letters to the students would encourage them to meet with appropriate people, and that the current process is also unfair. J. Knepper questioned whether students choose face-to-face appeals because they have poor writing skills. T. Pfannestiel noted this is also sometimes true of students who currently file written appeals, but that statistics don’t show a consistent difference in outcomes of written and face-to-face appeals. K. Bingham asked if most upheld suspensions are second offenses. T. Pfannestiel said that many factors are considered. J. Beal asked if the committee will have a specific date to consider appeals or consider them on a rolling basis. T. Pfannestiel noted that this is not in writing, but would be possible, and that he would take this idea back to the committee. M. Robinson suggested that instructions for the written appeals would be more clear to students and might make them take it more seriously. There was a brief discussion. R. Karp suggested that Academic Affairs should

be added as a committee member or at least an ex officio member. T. Pfannestiel noted that this has to be a separate change to the Senate by-laws, which could be considered in the fall. There was a brief discussion. S. Heeter asked about privacy concerns. T. Pfannestiel replied that this had been discussed, and the registrar's office felt that privacy concerns were met.
The motion passed.

C. Faculty Affairs – P. Kolencik

P. Kolencik distributed two hand-outs with recommendations for changes to wording of policies given to new faculty during orientation.

1) A motion came from the Faculty Affairs committee to approve changes to recommended policy statements faculty should include on syllabi regarding students with disabilities.

C. McAleer said that some of the language was not clear. There was a discussion.

J. Knepper made a motion, seconded by S. Heeter, to send the changes back to the committee to clarify the language. The motion passed, with two opposed.

2) A motion came from the Faculty Affairs committee to approve changes to recommended policy statements faculty should include on syllabi regarding academic honesty. J. Knepper asked who this policy is directed at. P. Kolencik replied that it is for faculty. J. Knepper asked if the language on Turnitin was the exact language on the university website. P. Kolencik replied that it is.

R. Karp thanked the committee and Senate for updating these policies.

The motion passed.

3) A motion came from the Faculty Affairs committee to approve changes to recommended policy statements faculty should include on syllabi regarding academic honesty, adding a reference to the website.

The motion passed.

IX. Adjournment

B. Sweet moved and P. Kolencik seconded the move to adjourn. Faculty Senate adjourned at 4:50 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

Faculty Senate CCPS Activity April 28, 2008

Require a Senate vote

PH 261: Physics of Energy and the Environment 2008-1-112
Allow course to count as a Quantitative Reasoning flagged (Q-flagged) course in General Education

General Education program 2008-1-113
Remove restriction clause requiring courses in section III.B. to be one credit courses. Eliminate language that states, "Only 1-credit courses will be accepted in Category IIIB."
Passage of this change will allow departments with courses that are not one credit courses but do have a performance component equivalent to at least one credit to propose such courses count in checksheet category III.B.

Read-ins

ED 534: Workshop 2008-1-105
Assessment for Learning: Improving Student Performance and
Beating THE Test
Date of offering: Summer 2008
Note: 1 credit

WS 300: Special Topics in Women's Studies 2008-1-109
VDay: Until the Violence Stops
Date of offering: Fall 2008

WS 300: Special Topics in Women's Studies 2008-1-110
VDay: Until the Violence Stops
Existing course to be offered distance education (web)
Instructor: Burghardt
Date: Fall 2008

A.S. Degree in Occupational Therapy Assistant 2008-1-111
Deletion of degree program
Program has been in moratorium for a few years with no students currently enrolled

PSY 360: Current Topics 2008-1-114
Cross-Cultural Psychology
Date of offering: Fall 2008

NURS 351: Public School Nursing 2008-1-115
Deletion of course

B.S. in Liberal Studies (Athletic Training concentration) 2008-1-116
Change in department of record
Current department of record: History
New department of record: Sports and Recreation

ENG 310: Studies in Medieval Literature 2008-1-117
Existing course to be offered distance education (web)
Instructor: Knepper
Date of offering: Spring 2009

**Faculty Senate
Clarion University
September 8, 2008
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, September 8, 2008 at 3:30 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Donato, E. Foster, G. Goodman, S. Heeter, S. Hilton, R. Leary, D. Lott, C. McAleer, J. McCullough, L. Occhipinti, T. Pfannestiel, R. Potter, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, and S. Trejos. President Grunenwald was also present.

XXXV. Call to Order

S. Sentner called the meeting to order at 3:30 p.m.

XXXVI. Approval of the minutes

C. McAleer moved and E. Foster seconded to approve the minutes of April 28, 2008. The minutes were approved.

XXXVII. Announcements

- S. Sentner circulated the honors program annual review, and suggested that senators should recognize the high quality of the work.
- The Faculty Author series link is at <http://www.clarion.edu/library/facultyauthors>
- The week of September 22-26 is Meet Your Adviser Week.
- The third annual Northwest Pennsylvania GIS Conference will be held in the Gemmel Student Center on October 24, 2008. The website for the event is at <http://www.clarion.edu/ages/2008NWPAGIS>
- There will be a Study Abroad Summit on Friday, September 12 from 10 a.m. to 3 p.m. at the Dixon Center in Harrisburg. The purpose of this summit is to find ways for PASSHE faculty to collaborate towards faculty-led short-term study abroad programs. Anyone interested should talk to S. Trejos about attending, either in person or remotely.

IV. President's Report – J. Grunenwald

- President Grunenwald said that Clarion's enrollment is up this year to about 7100, and both undergraduate and graduate enrollments are up.
- The Council of Trustees is meeting this week to approve the budget. The university has a balanced budget with a small surplus. President Grunenwald said that it will be important to keep an eye on the outcome of performance indicators. The appropriation figure is up 3.6% as a result of increased enrollment.
- The chancellor and the presidents are discussing changes to the Shared Administration System. A report is due to the Board of Governors in October, which may result in savings to the university.

- Eight tenure-track searches that did not result in hires last year have been carried over to this year. An additional seven or eight were also approved.
- Good progress is being made on the new science building, which should be completed in May 2009. Progress is also being made on the new residence halls and dining facility. The biotech center is in final design, and concrete should be poured for it soon after the Autumn Leaf Festival.
- The university is searching for a Director of Academic Services, and will soon search for an Associate Provost.

V. Student Senate – B. Perkins – No report

VI. Committee Reports

A. CCPS – B. Sweet

The deadline for PDE-related items is today, September 8, 2008. The deadline for special topics is Friday, September 12. Two programs, the school nurse certification program and the principalship preparation program, are in moratorium.

B. Student Affairs – J. McCullough – no report

C. CCR – L. Occhipinti

A call is out for applications for membership in Faculty Senate subcommittees. The deadline is this Friday, September 12. The applications will go to Policy the following Monday, then will be considered at the next Senate meeting. The university-wide faculty development committee has opening in business, nursing and allied health, and Venango.

D. Academic Standards – T. Pfannestiel

The Academic Standards Committee implemented a new procedure (as previously approved by Faculty Senate) for two sets of appeals held over the summer. The new procedure, which replaced face-to-face hearings with written appeals, was very successful in expediting the process. There were no complaints from students or parents about the new process. The number of suspensions upheld appears to be the same as in previous years, with 31% of suspensions upheld and 69% of applicants readmitted. These percentages have held steady for the past three years. President Grunenwald had approved this change on a trial basis, and T. Pfannestiel plans to request that the change be made permanent if the January hearings go smoothly. K. Bingham asked committee members present if they saw any problems with the new process, and what criteria committee members used in making decisions. M. Robinson said that committee members look for students to take responsibility for themselves and to offer concrete suggestions for how they will improve their grades; as by cutting back on work hours or seeking out tutoring. T. Pfannestiel observed that the committee also gives students guidance about the readmission process and about where to ask for help.

E. Budget – Mark Franchino -- no report

F. Faculty Affairs – S. Heeter

- S. Heeter reported on behalf of P. Kolencik about this year’s faculty mentoring. New faculty members were welcomed on August 18. The “Meet your Mentor” session was held on August 19, with thirteen new faculty requesting mentors. The mentoring dinners will be held September 17, October 14, and February 12.
- Next year’s retirement reception will be held Wednesday, April 22 from 4-6 p.m. in Moore Hall.

G. Institutional Resources – S. Courson – no report

H. Venango – D. Lott

- An updated faculty resources guide is available.
- A recycling committee is working to comply with Oil City regulations.
- After concerns were expressed about the safety of students working on campus on weekends, a committee is working on procedures to ensure student safety.

VII. Old Business - None

VIII. New Business – None

IX. Adjournment

C. McAleer moved and E. Donato seconded the move to adjourn. Faculty Senate adjourned at 4:05 p.m.

Respectfully submitted,

Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
September 22, 2008
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, September 22, 2008 at 3:30 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, S. Courson, E. Donato, E. Foster, M. Franchino, G. Goodman, S. Heeter, S. Hilton, R. Leary, D. Lott, C. McAleer, J. McCullough, L. Occhipinti, T. Pfannestiel, R. Potter, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, and S. Trejos. President Grunenwald was also present, as was D. McElhattan (Student Senate) and S. Kurtz (from the *Clarion Call*).

XXXVIII. Call to Order

S. Sentner called the meeting to order at 3:34 p.m.

XXXIX. Approval of the minutes

C. McAleer moved and J. Beal seconded to approve the minutes of September 8. The minutes were approved.

XL. Announcements

- The first speaker in the Martin Luther King, Jr. Speaker Series, Arthur Romano, World Peace Scholar, will talk on September 22, 2008 in the Gemmell Multipurpose Room.
- The comedian Johnny Walker will perform in the Gemmell Multipurpose Room on Thursday, September 25 at 7:00 p.m.

IV. President's Report – J. Grunenwald

- President Grunenwald reported on Clarion's performance indicators. Clarion will likely receive close to the amount the university budgeted (\$2.1 million). Clarion's official headcount for this year is 7100. J. Beal inquired about some of the more volatile performance indicators. J. Grunenwald indicated some ways in which the university improved, as in second year persistence, where Clarion met its target. The percentage of Clarion faculty holding Ph.D.s also went up. On diversity questions, the record is mixed. Retention and graduation rates for African-American students are down, but rates are up for Latino students.
- The Chancellor will visit Clarion on November 7.
- The Biotech Center drawings are about 50 percent complete. A contractor has been chosen, and is working with the architect to complete the design. It is unlikely that the steel order will be able to be filled before March.
- The university has begun to offer sessions about influenza. The first session for students was held last week, and additional sessions will be scheduled for faculty, staff, and students. Clarion is currently acquiring inventory, including masks, gloves, and inoculations. It is also printing posters and encouraging flu shots.

R. Leary inquired about the smoking ban on state campuses. He indicated that the chancellor's actions are troubling, especially in that he interpreted state law very broadly and did not consult collective bargaining units.

V. Student Senate – Dustin McElhattan

- Student Senate has two new senators, and will hold a special election next week to fill open spots.
- Five members of Student Senate will be attending the ASGA conference in Chicago.
- The Political Economy Club, the Young Democrats, and the College Republicans will be teaming up to encourage voter registration.
- Student Senate's project this year is to build interest in wider participation in Student Senate. Senators will visit RSO meeting to inform students about what Senate does and increase student interest in membership. S. Trejos asked if

Student Senate was interested in reaching out to international students. D. McElhattan said yes, and added that Student Senate would like to see more participation from all groups.

VI. Committee Reports

A. CCPS – B. Sweet

The deadline for objections on proposals is today, September 22. Hearings will be held on Wednesday, October 1 at 3:30, in B-8 Hart Chapel, if the room is available. Faculty Senate will vote on the proposals October 6. The deadline for non-PDE proposals is October 1. R. Potter asked if it would be possible to get a list of which items fall under PDE. B. Sweet said that he would send out such a list to Senate members.

B. Student Affairs – J. McCullough

Student Affairs will schedule a meeting when its list of members is approved. It would welcome suggestions on what the committee might look at. The committee might look into increasing student interest and support for Student Senate.

C. CCR – L. Occhipinti

CCR is currently looking for faculty to serve on the search committee for an Associate Provost. It is also attempting to fill three seats on the University Wide Faculty Development Committee. The deadline for these is Thursday, September 25.

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

M. Franchino has contacted Paul Bylaska to set up a meeting. There will also be a meeting scheduled as soon as the list of committee members is approved.

F. Faculty Affairs – S. Heeter

The first mentor dinner was held Wednesday, September 17, with thirty mentors and mentees attending. The next dinner will be October 14. The next meeting of the Faculty Author series will feature M. Franchino on October 20.

G. Institutional Resources – S. Courson

Institutional Resources will meet as soon as the list of committee members is approved.

H. Venango – D. Lott

The emergency contact procedures discussed earlier this year have been put in place and seem to work.

VII. Old Business - None

VIII. New Business

A. CCPS read-ins

B. CCR appointments

- L. Occhipinti distributed a handout listing 2008-2009 committee assignments. There are still three slots available for volunteers (one in the Technology Subcommittee and two in Student Affairs). CCR will send out a second call to attempt to fill those slots. J. Beal asked if anyone was not appointed to any committee, and if so, if such candidates had been approached to see if they would be interested in taking the open slots. L. Occhipinti said that four applicants had applied for a committee in which only two slots were available. All four of these had applied to no other committee, and thus the two not chosen were not chosen for any committee. Both of these declined when asked to serve on a different committee. CCR's motion in favor of recommending the approval of the list of names to fill Senate committees was approved.
- CCR moved that J. Slattery be appointed to a position as an ad hoc member of BART (the Behavioral Assessment Response Team). The motion passed. Sue Bornak had intended to present a discussion of BART to Faculty Senate at this meeting, but was unable to. She will present at the next meeting.

IX. Adjournment

C. McAleer moved and S. Courson seconded the move to adjourn. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
October 6, 2008
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, October 6 at 3:30 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Donato, E. Foster, M. Franchino, G. Goodman, S. Heeter, S. Hilton, R. Leary, D. Lott, C. McAleer, J. McCullough, L. Occhipinti, T. Pfannestiel, R.

Potter, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, and S. Trejos. Provost V. James was also present, as were D. McElhattan and B. Perkins (Student Senate) and S. Kurtz (from the *Clarion Call*). Also present were Sue Bornak and Marla Harp (representing BART) and Rick Sabousky.

XLI. Call to Order

S. Sentner called the meeting to order at 3:30 p.m.

XLII. Approval of the minutes

C. McAleer moved and S. Heeter seconded to approve the minutes of September 22. The minutes were approved.

XLIII. Announcements

- Singer-songwriter Namoli Brennet will perform at the Robert W. Rhoades Center at the Venango campus on Friday, October 10, at 7 p.m.
- Dr. Brad Stith of the University of Colorado-Denver will present a guest lecture on October 10 at 2 p.m. in Level A of Carlson Library. He will speak on “Enhancing Undergraduate Education through Research and Independent Study.”
- The Clarion University Theater season will open with *43 Plays for 43 Presidents*. Performances will be held from Wednesday, October 1 through Sunday, October 5.
- Dr. Donna Burns Phillips will speak at a Women's Leadership Breakfast sponsored by the Clarion University College of Arts and Sciences on Oct. 16 at 7:45 a.m. in Reinhard Villages Community Center.
- A meeting regarding opportunities for Study Abroad will take place October 20, from 5:30-7:00 in Level A of Carlson Library.
- Guest artist John W. Ford will deliver a lecture on October 13 at 7 p.m. in 120 Marwick-Boyd.

IV. President's Report – V. James

President Grunenwald has accepted the nominees for the Associate Provost Search Committee. He is also adding three names to the list: Dr. Brenda Dede, Dr. Sandra Trejos, and Dr. Deborah Burghardt.

V. Student Senate – Dustin McElhattan

- Student Senate has completed its elections and has a full slate of senators.
- Senators are attempting to reach out to RSOs to increase interest in Student Senate.

VI. New Business (part I)

S. Sentner suggested changing the usual order of business, in order to address CCPS and PDE proposals. B. Sweet distributed a handout of CCPS activity. The motion to approve the courses and changes listed in the handout passed.

VII. Committee Reports

A. CCPS – B. Sweet – no report

B. Student Affairs – J. McCullough – no report

C. CCR – L. Occhipinti -- no report

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

- M. Franchino provided copies of the budget.
- In an email sent September 23, 2008, President Grunenwald indicated that the Governor had asked all PASSHE schools to set aside 4.25% in case a budget reduction is needed during the year. M. Franchino indicated that the schools have been asked to set aside 4.25% of their appropriations budget (not their entire budget). It is not yet known whether this cut will definitely take place. M. Franchino reported that Paul Bylaska indicated that his recommendation (if cuts prove necessary) would be to finance half of the 4.25% from Clarion's reserve account and half from the current budget.
- P. Bylaska is also concerned about the probable cost of utilities this winter.

F. Faculty Affairs – S. Heeter – no report

G. Institutional Resources – S. Courson

Young-Gyoung Kim has been named chair of the library subcommittee and Robert Nulph has been named chair of the tech subcommittee. S. Courson provided updates on current construction projects, including the Venango Pond, Rhodes Hall, and the Science/Technology Building. The next meeting of facilities planning will be October 23.

H. Venango – D. Lott

The Venango committee met on the Friday before the Autumn Leaf Festival.

VII. Old Business - None

VIII. New Business (part II)

A. CCPS read-ins.

B. Sweet added one item to the list of read-ins: French 302: W1 – Topics in French Literature and Cultures to be taught via Distance Ed. in spring 2009.

B. CCR appointments

L. Occhipinti distributed a handout listing 2008-2009 committee assignments for the Associate Provost Search Committee, the University-Wide Faculty Development Committee, Vacant Senate Committee positions, and the Honors Council. Separate motions to approve each list were approved.

C. BART

- Sue Bornak and Marla Harp described BART (the Behavioral Assessment Response Team) and provided a handout. S. Bornak suggested that the committee was being formed in response to acts of violence on college campuses. Its mission statement says that BART “will consist of various members of the different disciplines throughout the campus community. BART will represent a comprehensive assessment and response to address students who exhibit behaviors of concern.” The committee will also “identify, refer and/or assist any student who may be at risk for depression, suicide, or other psychological/behavioral problems” and “educate the campus community in the identification of these individuals and where to refer for appropriate services.”
- Faculty members would be asked to refer students to BART if they demonstrate certain problems, such as a serious grade problem, a marked change from good to poor performance, changes in mood, or disruptive behavior. In the case of serious problems or threats, faculty would be encouraged to contact Public Safety instead.
- Discussion ensued. K. Bingham asked if faculty or staff might refer a student to counseling without going through BART. M. Harp said yes, a faculty member could refer a student without going through BART.
- R. Leary expressed concern about “monitoring” students. M. Harp suggested that BART would not intrusively monitor most students, including those referred to the committee for a relatively minor matter or referred by only one person. Rather, BART would be most useful in allowing a fuller picture of a student who might be having problems in various areas. If faculty and staff from classes, health services, student affairs, and housing all expressed concern about an individual student, BART would be able to act. R. Leary expressed concern that the definition of problematic behavior might include the merely eccentric or annoying.
- R. Leary asked if there was an ethicist on the committee to protect student rights. M. Harp said that perhaps a member like that would be necessary.
- S. Heeter, S. Sentner, and L. Occhipinti inquired about privacy and confidentiality issues for both students and faculty. J. Beal observed that most faculty are not mental health experts, and suggested that it might be problematic for them to identify students with potential problems.
- S. Trejos thanked the BART committee for trying to do something about potential threats.
- D. Lott asked about training for committee members, and suggested that it should be extensive and ongoing. S. Bornak indicated that there would be extensive training.
- L. Occhipinti observed that J. Slattery, Faculty Senate’s BART representative, has background and training in psychological disorders and ethics.

IX. Adjournment

C. McAleer moved and Y. Ayad seconded the move to adjourn. Faculty Senate adjourned at 4:22 p.m.

Respectfully submitted,

Martha Robinson
Secretary, Faculty Senate

**CCPS ACTIVITY
FACULTY SENATE
OCTOBER 6, 2008**

Require a Senate vote

Communication Science and Disorders - Change in Degree requirements

Bachelor of Science in Speech Pathology and Audiology 2008-4-001

Add requirements for a course in English Language Learners for the Bachelor of Science degree in Speech Pathology and Audiology. Students can choose one of the following courses:

Ed 439 – Methods of Teaching and Evaluating Modern Languages: or

Ed 350 – English Language Learners: or

Eng 459 – Language Acquisition “Across Cultures; or

Eng 462 – Methodology in Teaching English to Non-Native Speakers; or

Eng 463 – Second language Acquisition

SPED 211: Intellectual Disabilities – New Course 2008-4-002

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 350: Seminar- Contemporary Issues in Special Education
2008-4-003

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 432: Specific Learning Disabilities (currently SPED 235)
2008-4-004

Course number and pre-requisite change. Due to changing certification requirements this course needs to appear later in the students’ program.

SPED 492: Special Mathematics Instruction II
2008-4-005

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 501: Foundations for Literacy Instruction of Exceptional Readers
2008-4-006

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 502: Curriculum Design and Materials for Teaching Exceptional Readers

2008-4-007

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 503: Educational Assessment for Exceptional Readers

2008-4-008

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 504: Teaching Emergent and Developing Exceptional Readers

2008-4-009

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 506: Teaching Exceptional Adolescents with Reading Problems

2008-4-010

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 507: Written and Visual Expression for Exceptional Readers

2008-4-011

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 508: Professional Seminar: Delivering Evidence-Based Instruction

2008-4-012

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 509: Intervention Specialist Student Teaching

2008-4-013

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 571: Community Adjustment – Futures Planning for Students with Disabilities

2008-4-014

Add a new course to the department of Special Education and Rehabilitation Sciences, and dual list with SPED 446.

SPED 620: Role Development with Families

2008-4-015

(currently SPED: 520 Role Development with Parents)

Course number and title change.

SPED 632: Policy and Practice in Special Education (currently SPED 532)

2008-4-016

Course number change.

SPED 635: Advanced Methods for Individuals with Low Incidence Disabilities

2008-4-017

(currently SPED 535: Advanced Methods for Individuals with Severe Handicaps)

Course number and title change.

SPED 636: Advanced Methods for Individuals with High Incidence Disabilities

2008-4-018

(currently SPED 536: Advanced Methods for Individuals with mild/moderate Handicaps)

Course number and title change.

SPED 637: Seminar in Single Subject Research Design

2008-4-019

Add a new course to the department of Special Education and Rehabilitation Sciences.

SPED 690: Special Projects (currently SPED 590)

2008-4-020

Course number change.

SPED 696: Contemporary Education Practices and Directions (currently SPED 596)

2008-4-021

Course number change.

SPED 700: Thesis (currently SPED 600)

2008-4-022

Course number change.

B.S. Special Education – Intervention Specialist Program and

2008-4-023

M.S. Special Education – Intervention Specialist Program

Add a new program to the department of Special Education and Rehabilitation Sciences.

B.S. Elementary Education/ Special Education

2008-4-024

Change in degree requirements. Degree must be completed by fall of 2012.

Special Education Certification and

2008-4-025

Master of Education with Special Education Concentration

Change in requirements for above programs. Addition of SPED 500.

Education Specialist

2008-

4-026

Add a new degree to the Department of Special Education and Rehabilitation Sciences. There are three Endorsement Areas that will be treated as Concentrations for internal purposes

- 1) Gifted Education
- 2) Reading for Exceptional students
- 3) Transition from School to Adult Life

Mid-level and Masters of Education with Special Education Concentration

2008-4-027

5 Year Program

The new standards require students who are NOT getting special education certification to take 9 credits of special education. These 9 credits have a separate set of standards from the certification standards. Students wishing to add special education at the graduate level would have taken 6 credits that do not meet the standards for certification, as well as an extra 6 credits of student teaching. For this SPECIAL CIRCUMSTANCE ONLY we are asking to substitute the following on the middle level check sheets (see attached): SPED 462 for SPED 441, SPED 482 for SPED 442, and SPED 450 for EDML 425. Students would complete both programs of study culminating with student teaching in both certification areas. The SPED 462 and SPED 482 would count on the undergraduate record as well as a competency completed for the Masters of Education with Special Education Concentration. This would result in the awarding of B.S.E.D. Middle Level, M.Ed. with Special Education Concentration, Middle Level certification and Special Education certification after completion of all requirements.

Secondary Education Chemistry Program

2008-

4-028

Program Change. The Secondary Education Chemistry major program check sheet has been revised to include three new courses as requested by recent decisions by the Pennsylvania Department of Education. All Pennsylvania teacher preparation programs must now include 9 credits of Special Education and 3 credits of English Language Learners (ELL).

Secondary Education Physics Program

2008-4-029

Program Change. The Secondary Education Physics major program check sheet has been revised to include three new courses as requested by recent decisions by the Pennsylvania Department of Education. All Pennsylvania teacher preparation programs must now include 9 credits of Special Education and 3 credits of English Language Learners (ELL).

Secondary Education Mathematics Program

2008-4-030

Program Change. The Secondary Education Mathematics major program check sheet has been revised to include three new courses as requested by recent decisions by the Pennsylvania Department of Education. All Pennsylvania teacher preparation programs must now include 9 credits of Special Education and 3 credits of English Language Learners (ELL).

Reading Specialist Certification (Certification Only)

2008-4-031

A change in requirements.

B.S.Ed. Early childhood/ Special Education Dual Majors

2008-4-032

A change in degree requirement.

SCED 205: Laboratory Experiences in Science

2008-4-033

Add a new course to the Department of Education.

Middle Level Education

2008-4-034

Add a new program and new certification to the Department of Education.

Secondary Education English Program

2008-4-035

A change in course requirements. The changes on this check sheet incorporate Pennsylvania Department of Education requirements for teacher candidates, specifically, Special Education courses. The particular program comes in at 120+ 3 credits, as per the ruling of the Board of Governors.

ED 505: Teaching Content to English Language Learners

2008-4-036

Add a new course to the Department of Education.

ED 518: Teaching Secondary Language Arts

2008-4-037

Add a new course to the Department of Education.

Graduate Level Secondary Certification Program

2008-4-038

This involves the addition of 3 courses to meet changes from PA Dept of Education, and the deletion of one course. Also, there are catalog data changes.

SPED 443: Prevention and Treatment of Academic and Learning Problems

2008-4-048

Make available for graduate credit.

First Effective Term: Fall 2009

SPED 442: Differentiated Instruction in Inclusive Settings

2008-4-049

Make available for graduate credit.

First Effective Term: Fall 2009

SPED 441: Teaching Students with Disabilities in the Secondary Classroom

2008-4-050

Make available for graduate credit.

First Effective Term: Fall 2009

Read-ins

THE 175: Integration of Abilities

2008-4-067

Experimental course.

First Effective Term: Fall 2009

ENG 244: American Working Class Literature

2008-4-081

Special Topics course.

First Effective Term: Fall 2009

ENG 366: Postcolonial Literature

4-082

2008-

Experimental Course.

First Effective Term: Fall 2010

ENG 307: Business Writing

4-083

2008-

Existing credit bearing course to be offered for distance education (web).

First Effective Term: Fall 2008 and Spring of 2009

BIOL 444: Immunology

2008-4-084

Credit change.

First Effective Term: Spring 2009

BIOL 544: Immunology

2008-4-085

Credit change.

First Effective Term: Spring 2009

BIOL/ GS 225: Human Genetics

2008-4-086

Existing credit bearing course to be offered for distance education (web).

First Effective Term: Pre-session 2009

ACTG 451-W1: Accounting Problems

2008-4-087

Existing credit bearing course to be offered for distance education (web).

First Effective Term: Spring of 2009

ACTG 451-01 (via ITV)
2008-4-088

Existing credit bearing course to be offered for distance education (web).
First Effective Term: Spring of 2009

CMST 320: Gender and Communication
2008-4-089

Existing credit bearing course to be offered for distance education (web).
First Effective Term: Winter Intersession 2008

LS 555 W1 & W2 2008-
4-090

Existing credit bearing course to be offered for distance education (web).
First Effective Term: Spring of 2009

LS 573: Library Automation 2008-
4-091

Name and description change to Integrated Technologies in Libraries
First Effective Term: Fall of 2009

LS 574: Database Searching 2008-
4-092

Revision of course description and name.
First Effective Term: Fall of 2009

MKTG 463: Gender Issues in Marketing
2008-4-093

Deletion of course from the Women's Studies Minor
First Effective Term: Earliest implementation date.

MMAJ 700-W1: Thesis
2008-4-094

Existing credit bearing course to be offered for distance education (web).
First Effective Term: Fall 2008/ Winter Intersession 2008

MMAJ 301-W1: Media Production Planning 2008-
4-095

Existing credit bearing course to be offered for distance education (web).
First Effective Term: Winter Intersession 2008 (085)

MMAJ 701-W1: Internship 2008-
4-096

Existing credit bearing course to be offered for distance education (web).
First Effective Term: Fall 2008/ Winter Intersession 2008

MMAJ 702-W1: Portfolio
4-097

2008-

Existing credit bearing course to be offered for distance education (web).
First Effective Term: Fall 2008/ Winter Intersession 2008

MMAJ 312 Public Relations Principles and Practices
2008-4-098

Prerequisite change to include grade of "C" or above in MMAJ 140.
First Effective Term: Spring 2009

**Faculty Senate
Clarion University
October 20, 2008
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, October 20 at 3:30 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, K. Bingham, S. Courson, E. Donato, E. Foster, M. Franchino, G. Goodman, S. Heeter, R. Leary, D. Lott, C. McAleer, J. McCullough, L. Occhipinti, T. Pfannestiel, R. Potter, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, and S. Trejos. President J. Grunenwald was also present, as were B. Perkins (Student Senate) and S. Kurtz (from the *Clarion Call*). Rick Sabousky was also present.

XLIV. Call to Order

S. Sentner called the meeting to order at 3:30 p.m.

XLV. Approval of the minutes

C. McAleer moved and E. Donato seconded to approve the minutes of October 6. The minutes were approved.

XLVI. Announcements

- A Study Abroad Fair will be held October 20 at 5:30 p.m. in Level A of the Carlson Library.
- Roadtrip Nation will be at Clarion University on October 22.
- Hip-hop artist Common and Bakari Kitwana are the keynote speakers for the Third Annual Clarion University Hip-Hop Symposium on Thursday, October 23.
- Clarion University and the Northwest Pennsylvania Regional Planning and Development Commission will host the third Annual Northwest PA Geographic Information Systems (GIS) Conference, Friday, Oct. 24, at the Gemmell Student Complex and the GIS Laboratory in Peirce Science Center.
- The Clarion University Ghost Tour will be held Thursday, October 30 and Friday, October 31 at 7:30 p.m. in Hart Chapel auditorium.

IV. President's Report – J. Grunenwald

President Grunenwald said that the Board of Governors will be meeting in Harrisburg this week to discuss a number of issues.

- The Board will discuss the potential 4.25% budget cut. If such a cut takes place, President Grunenwald expects it to be a one-time loss.
- President Grunenwald announced that at the urging of the state system presidents, the Chancellor may terminate the SAP Student Life Management System. If this is done, it may result in cost savings of up to \$350,000 per year.
- The preliminary appropriations request for next year calls for a six percent increase.
- The trustees have been disappointed in recent presidential searches that have been controversial or have failed. They hope to determine different ways to approach the problem.
- The presidents, encouraged by the Board of Education, have begun to work through all state policies in order to clean up out-of-date policies and make it possible to make more local decisions. This will be an ongoing process.
- The Department of Education will have representatives at Clarion on October 21 to discuss tech partnership programs and look at issues related to curricular change.
- There will be a November 3 hearing by the Board of Education in Gemmill, during which the Board will gather testimony on continued increases in cost and tuition, in order to address concerns about accessibility and affordability.

R. Leary inquired how much money 4.25% is. President Grunenwald said \$1.2 million. J. Beal asked how long SIS would be available. President Grunenwald said through March 2010.

V. Student Senate – B. Perkins

- The State Board of Education is looking for a student representative. At the college level, this position will rotate among a community college student, a state school student, and a private school student.
- The Young Democrats and College Republicans will debate on Thursday, October 30, at 7 p.m. in the Gemmill Multi-Purpose Room. This event is free and open to the public.

VI. Committee Reports

A. CCPS – B. Sweet

Today is the last day to object to proposals. B. Sweet will call a meeting and schedule open hearings within a few weeks. CCPS also moved that an amendment be added to the Special Education Concentration and Middle Level Certification, adding one 3 credit Special Education/Rehabilitative Science elective to the program. The motion passed.

B. Student Affairs – J. McCullough

The subcommittee on student activities met October 15 and chose S. Hilton as chair. The student affairs committee met October 16.

C. CCR – L. Occhipinti -- no report

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino – no report

F. Faculty Affairs – S. Heeter

Faculty Affairs met last Wednesday and will meet again November 5.

G. Institutional Resources – S. Courson – no report

H. Venango – D. Lott – no report

VII. Old Business - None

VIII. New Business

A. CCPS read-ins.

IX. Adjournment

C. McAleer moved and B. Sweet seconded the move to adjourn. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

Martha Robinson
Secretary, Faculty Senate

**CCPS ACTIVITY
FACULTY SENATE
OCTOBER 20, 2008**

Requires a Senate vote

Middle-level and Masters of Education with Special Education 2008-4-
025
Concentration 5 Year Program
3 credits in Special Ed/Rehab Science Elective added

Read-ins

NURS 620: Clinical Decision Making I 2008-4-
138
Existing credit bearing course to be offered for distance education (web).
First Effective Term: Spring of 2009

NURS 631: Clinical Decision Making II Role Seminar 139 Existing credit bearing course to be offered for distance education (web). First Effective Term: Fall of 2009	2008-4-
NURS 630: Clinical Decision Making II 140 Existing credit bearing course to be offered for distance education (web). First Effective Term: Fall of 2009	2008-4-
NURS 641: Clinical Decision Making III Role Seminar 141 Existing credit bearing course to be offered for distance education (web). First Effective Term: Spring of 2009	2008-4-
NURS 640: Clinical Decision Making III 142 Existing credit bearing course to be offered for distance education (web). First Effective Term: Spring of 2009	2008-4-
Soc 211: Principles of Sociology 143 Existing credit bearing course to be offered for distance education (web). First Effective Term: Summer 1 of 2008 (three weeks)	2008-4-
BSAD 237: Global Studies Travel Seminar 144 Experimental course. First Effective Term: Summer Pre Session 2009	2008-4-
HIS 315: The Holocaust 145 Special Topics Course. First Effective Term: Pre Summer 2009	2008-4-
MATH 215: Mathematical Concept Laboratory- An Activity- Oriented Approach 148 Change in the number of credits and prerequisite. First Effective Term: Fall 2009	2008-4-
Secondary Education Social Studies 149 Change MATH 112 requirement to a range of MATH 111-499. First Effective Term: Fall 2009	2008-4-

CRJT 110: Intro to Criminal Justice 150 Existing credit bearing course to be offered for distance education (web). First Effective Term: Pre Summer 2009	2008-4-
PS 302: Politics and Film 153 Existing credit bearing course to be offered for distance education (web). First Effective Term: Summer 1 of 2009	2008-4-
ED 406/506: Gender Issues 154 Cross list WS 406/506 with ED 406/506 First Effective Term: Spring 2009	2008-4-

**Faculty Senate
Clarion University
November 3, 2008
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, November 3 at 3:30 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Donato, E. Foster, G. Goodman, S. Heeter, S. Hilton, R. Leary, D. Lott, C. McAleer, L. Occhipinti, T. Pfannestiel, R. Potter, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, and S. Trejos. President J. Grunenwald was also present, as were B. Perkins (Student Senate) and S. Kurtz (from the *Clarion Call*).

XLVII. Call to Order

S. Sentner called the meeting to order at 3:30 p.m.

XLVIII. Approval of the minutes

C. McAleer moved and R. Leary seconded to approve the minutes of October 20. The minutes were approved.

XLIX. Announcements

- The Clarion University Show Choir will present "A Tribute To," November 6-7 at 8 p.m. in Marwick-Boyd Auditorium.
- Clarion University's annual International Cultural Night will be Friday, November 7, at 7 p.m. in the Gemmell Multipurpose Room. The theme is "From the Corners of the World."

- The Wacongo Dance Company, an African dance and drum ensemble, will perform in the Robert W. Rhoades Center on the Venango Campus on Friday, November 7, at 7:30 p.m.
- Cellofourte, a group of cellists who merge classical and rock music, will perform on Saturday, November 8 at the Latonia Theatre in Oil City at 7:30 p.m.
- Poet Horacio Castellanos Moya will read from his works as part of the Spoken Arts Reading Series on November 4, at 7:30 p.m. in Level A, Carlson Library.

IV. President's Report – J. Grunenwald

- Clarion University is working on the exchange program with Sanda University in China. Clarion is considering a wide range of participation, including Chinese students studying at Clarion, and the opportunity for faculty to take part in short-term workshops and seminars in China.
- There will be training on investigation-related issues in Harrisburg on November 3. There will also be a teleconference on Pennsylvania's right-to-know legislation. Although payroll and personnel records will not be affected by right-to-know, other issues (including bidding and email) will be.
- Equity week begins next week. The Equity dinner will be held Wednesday night.
- The Board of Governors has approved the termination of the SAP Student Life Management System. A procurement team is looking at options for new software providers.
- The Board of Governors has approved an appropriations request of 5.7%, which (combined with a 5% tuition increase) would cover projected costs. The Board of Governors also agreed to honor the governor's request for a 4.25% budget cut, if such a request is made.
- Clarion's enrollment grew faster last year than any other state-system school, which is good for appropriations.
- The hearings on affordability at Clarion have been cancelled. J. Grunenwald suggested that schedulers had hoped for greater interest from the western half of the state in these hearings.
- J. Grunenwald discussed growth issues and Clarion's future. At present, Clarion is holding steady on traditional undergraduate enrollment. Its growth is coming through distance education, graduate education, and other non-traditional sources. In the long-term, Clarion will need to decide how to balance a commitment to traditional and distance learning.
- S. Courson asked if the university had a hiring freeze. J. Grunenwald said no, although state government does have such a freeze. S. Trejos asked about retention. J. Grunenwald said that second year persistence had fallen slightly in recent years, from 74% to 72%, but it rose this year.
- K. Bingham inquired about scheduling, suggesting that it seemed that students were able to find classes, although it might be difficult to find open sections. V. Bennett observed that many students have not yet registered. K. Bingham suggested that Math 112 was particularly difficult to get into. J. Beal said his department is working on the issue.
- R. Leary congratulated the pep band on its fine recent performances.

V. Student Senate – B. Perkins

- Clarion representatives have just returned from a conference in Chicago.
- The Executive Committee is working on a Policy and Procedures Handbook for Student Organizations.
- B. Perkins will be in Harrisburg next week for a Board of Student Presidents meeting.

VI. Committee Reports

A. CCPS – B. Sweet

Open hearings will be held Wednesday, November 12 at 3:30 in Room B-8 Hart Chapel. There will be proposals to vote on and new read-ins at the next Senate meeting.

B. Student Affairs – J. McCullough

S. Sentner said that J. McCullough reported that the committee met on October 30, and is continuing to clarify and discuss the role of the committee.

C. CCR – L. Occhipinti -- no report

D. Academic Standards – T. Pfannestiel

Academic Standards has set Thursday, January 8 as a tentative date for January appeals.

E. Budget – M. Franchino – no report

F. Faculty Affairs – S. Heeter

S. Heeter reported that Dr. Robert Nulph will present his work as part of the Faculty Author Seminar Series on November 5 in Level A, Carlson Library.

G. Institutional Resources – S. Courson

- The Facilities Planning Committee met October 23. Projects are on schedule. V. Bennett inquired about the renovation of Becht Hall. J. Beal said that he would look into when students will move out and where they will be moving. S. Courson praised the new curb cuts in front of Hart Chapel. Discussion ensued. It was observed that curb cuts (without a crosswalk) could create a safety problem.
- K. Bingham asked if the university is making any efforts to be environmentally-conscious in buying decisions. R. Leary asked if soda machines could be made more environmentally friendly. J. Grunenwald said yes to both questions. Hand towels, for example, are made from recycled paper. As soda machines are replaced, they are replaced with ones with automatic thermostats. J. Grunenwald added that a report is being drawn up on sustainability issues.
- S. Courson said that the beds were filled in the two new residence halls. B. Sweet asked if it would be possible to tour the new buildings. J. Grunenwald said that sample rooms would be available for observation.

H. Venango – D. Lott

Recycling should start soon at Venango. Various construction projects (including the pond, sidewalks, and the gazebo and bridge) are finished or nearing completion. The completion of the locker rooms has been delayed, because structural glazed tile is not available. Foundations have been laid for new student apartments. A second security officer has been hired.

VII. Old Business - None

VIII. New Business -- None

IX. Adjournment

C. McAleer moved and S. Prezzano seconded the move to adjourn. Faculty Senate adjourned at 4:25 p.m.

Respectfully submitted,

Martha Robinson
Secretary, Faculty Senate

**Faculty Senate
Clarion University
November 17, 2008
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, November 17 at 3:30 p.m. in B-8 Hart Chapel. S. Sentner chaired the meeting, with the following senators present: Y. Ayad, J. Beal, V. Bennett, K. Bingham, S. Courson, E. Donato, E. Foster, M. Franchino, G. Goodman, S. Heeter, S. Hilton, R. Leary, D. Lott, C. McAleer, J. McCullough, L. Occhipinti, T. Pfannestiel, R. Potter, S. Prezzano, M. J. Reef, M. Robinson, B. Sweet, and S. Trejos. President J. Grunenwald was also present, as were B. Perkins (Student Senate) and S. Kurtz (from the *Clarion Call*).

L. Call to Order

S. Sentner called the meeting to order at 3:30 p.m.

LI. Approval of the minutes

C. McAleer moved and S. Courson seconded to approve the minutes of November 3. The minutes were approved.

LII. Announcements

- Harriet L. Hanna will speak on “Native American History and Entertainment” on Monday, November 17, at 7 p.m. in Still Hall.

- The Clarion University Health Science Education Center is hosting an employee Wellness Fair on Thursday, Nov. 20 in the Gemmell Multi-Purpose room from 10:30 a.m.-2:30 p.m.
- Performances of “A Midsummer Night’s Dream” are scheduled to take place at 8 p.m., Nov. 19-22 in Marwick-Boyd Little Theater. There will also be a matinee performance at 2 p.m. on Sunday, Nov. 23.

IV. President’s Report – J. Grunenwald

- The Council of Presidents met last week. It is beginning to review performance indicators to consider their effectiveness. J. Beal asked if performance indicators might become more locally based, taking the state’s regional diversity into account. President Grunenwald said this might be possible. K. Bingham asked if diversity standards included gender, observing that Clarion enrolls more women than men. President Grunenwald indicated that Clarion would not place a cap on female enrollment or specifically target males, but might introduce programs that traditionally have appealed more to men.
- President Grunenwald has taken part in a Right-to-Know training session. Right-to-Know will take effect in January, and deans and chairs will need training to implement this law. Much university information will be available to the public. There are thirty exceptions to this law. Discussion ensued about the extent of the new law. Research data is covered under two of the thirty exceptions to this law. More information about the law and the exceptions will be forthcoming.
- Work is continuing on the student information system. The procurement process will begin after Thanksgiving. The Chancellor has indicated that the process will be driven by a committee made up of four presidents and the chancellor’s staff, not by tech people.
- The Chancellor is introducing a task force on doctoral education. Potential areas of interest include professional doctorates in fields such as speech pathology or for nurse practitioners.
- A thorough review of all Board of Governors’ policies has started. Many policies have not been reviewed since the mid-1990s. There are about seventy policies of interest, including contracting and bidding policies.

V. Student Senate – B. Perkins

- The Board of Student Government Presidents met in Harrisburg last Saturday to discuss financial policies and procedures.
- A committee is looking into how other schools do budgeting.
- Student Senate is looking at policies and procedures related to student organizations.
- There will be a leadership conference February 6-February 7 at California University of Pennsylvania.
- April 1 will be the 25th anniversary of the state system. Representatives from the various schools are considering busing students to go to Harrisburg to meet with legislators. There would be logistical problems for Clarion students who wanted to take part in these meetings.

VI. Committee Reports

A. CCPS – B. Sweet

B. Sweet said that CCPS had new business. (see below)

B. Student Affairs – J. McCullough

The Student Affairs Subcommittee intends to continue looking at four things: (1) what policies the committee should be concerned with (2) making policymakers aware that this committee should be “in the loop” (3) trying to find ways to make policies more accessible to students (4) policies that might be missing.

C. CCR – L. Occhipinti -- no report

D. Academic Standards – T. Pfannestiel – no report

E. Budget – M. Franchino

The budget committee will meet with Paul Bylaska next week.

F. Faculty Affairs – S. Heeter

The committee approved four unofficial goals: (1) creating guidelines for visiting scholars (2) preparing for the retirement dinner in the spring (3) writing a grant to put on the Faculty Author Series again (4) remaining open to other ideas.

G. Institutional Resources – S. Courson

The next Facilities Planning meeting will take place Thursday, November 20.

H. Venango – D. Lott

VII. Old Business - None

VIII. New Business -- None

- B. Sweet distributed copies of the proposal for a Master of Education with a concentration in Reading Specialist Certification. This proposal had not previously been fully circulated. B. Sweet emphasized that students would be able to work towards a certificate only, a master’s degree with certificate, or both. The proposal was approved.
- The other proposals put forward by CCPS were also approved.
- CCPS recommended that a W Flag be added to Psychology 325 (Community Psychology) and an S Flag to Philosophy 302 (Environmental Philosophy). It also recommended that MMAJCS 208 (Introduction to Film) be listed under Liberal Knowledge 2c. These proposals were approved.
- The read-ins were read in.

IX. Adjournment

C. McAleer moved and G. Goodman seconded the move to adjourn. Faculty Senate adjourned at 4:20 p.m.

Respectfully submitted,

Martha Robinson
Secretary, Faculty Senate

**CCPS ACTIVITY
FACULTY SENATE
OCTOBER 20, 2008**

Requires a Senate vote

Middle-level and Masters of Education with Special Education 2008-4-
025
Concentration 5 Year Program
3 credits in Special Ed/Rehab Science Elective added

Read-ins

NURS 620: Clinical Decision Making I 2008-4-
138
Existing credit bearing course to be offered for distance education (web).
First Effective Term: Spring of 2009

NURS 631: Clinical Decision Making II Role Seminar 2008-4-
139
Existing credit bearing course to be offered for distance education (web).
First Effective Term: Fall of 2009

NURS 630: Clinical Decision Making II 2008-4-
140
Existing credit bearing course to be offered for distance education (web).
First Effective Term: Fall of 2009

NURS 641: Clinical Decision Making III Role Seminar 2008-4-
141
Existing credit bearing course to be offered for distance education (web).
First Effective Term: Spring of 2009

NURS 640: Clinical Decision Making III 2008-4-
142
Existing credit bearing course to be offered for distance education (web).
First Effective Term: Spring of 2009

Soc 211: Principles of Sociology 2008-4-
143

Existing credit bearing course to be offered for distance education (web).
First Effective Term: Summer 1 of 2008 (three weeks)

BSAD 237: Global Studies Travel Seminar 2008-4-
144
Experimental course.
First Effective Term: Summer Pre Session 2009

HIS 315: The Holocaust 2008-4-
145
Special Topics Course.
First Effective Term: Pre Summer 2009

MATH 215: Mathematical Concept Laboratory- An Activity- Oriented Approach 2008-4-
148
Change in the number of credits and prerequisite.
First Effective Term: Fall 2009

Secondary Education Social Studies 2008-4-
149
Change MATH 112 requirement to a range of MATH 111-499.
First Effective Term: Fall 2009

CRJT 110: Intro to Criminal Justice 2008-4-
150
Existing credit bearing course to be offered for distance education (web).
First Effective Term: Pre Summer 2009

PS 302: Politics and Film 2008-4-
153
Existing credit bearing course to be offered for distance education (web).
First Effective Term: Summer 1 of 2009

ED 406/506: Gender Issues 2008-4-
154
Cross list WS 406/506 with ED 406/506
First Effective Term: Spring 2009

**Faculty Senate
Clarion University
January 22, 2007
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, January 22, 2007, at 3: 30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: J. Beal, S. Courson, E. Donato, E. Foster, S. Hilton, P. Kolencik, T. Lavin, D. Lott, J. McCullough, M. Michel, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, S. Sentner, B. Sweet, S. Traynor, and A. Turner. Also present were L. Nolan and J. Grunenwald.

LIII. Call to Order.

T. Pfannestiel called the meeting to order at 3:30 p.m.

LIV. Approval of the minutes.

S. Traynor moved and B. Register seconded to approve the minutes of December 4, 2006. Minutes were approved.

LV. Announcements.

- T. Pfannestiel welcomed J. Beal and E. Foster back to Senate, as well as M. Michel who will be replacing K. Yenerall this semester due to a class conflict. An updated membership list will be sent by email.
- Tuesday 1/23 “Black.White.” will be presented in Hart Chapel at 7:30 as part of the MLK series.
- Interviews with candidates for the Director of Nursing are in progress. Candidates for the Dean of Education are scheduled to be on campus 2/12, 2/14, and 2/21, and Faculty Senate forums are tentatively scheduled for 3:30 on each of those dates. T. Pfannestiel will confirm by email. S. Montgomery noted that Arts and Sciences Dean candidates may be on campus the same dates.

LVI. President’s Report - J. Grunenwald.

J. Grunenwald welcomed Senators back. He noted that the contracts have been signed for the Science and Technology Center with Fiori Construction from Johnstown/Altoona. Once the project starts, the university turns the space over. If there are any issues let J. Grunenwald know.

J. Grunenwald noted that there is good news on enrollment, with full-time undergraduates up slightly, and significant increases in graduate and part-time enrollment. FTE

enrollment has increased 3.7%, a higher rate than the average for the SSHE. The exact figure may change slightly over the next few weeks.

J. Grunenwald noted that pandemic planning is ongoing. Groups on campus are coordinating with SSHE and county officials.

L. Nolan noted that Distance Education shows a growth of 78% from previous years. She also said that the Academic Council is being revived, and will be meeting Thursday 1/25 from 3:30 – 5:00 p.m. in 250/252 Gemmell. All are welcome to attend this meeting. She noted that the online human resources process is being tested, with full implementation in May.

J. Grunenwald noted that the Academic Council is part of trying to improve communication. He also mentioned that Fiberrific, a textile show, will be opening on Tuesday 1/23 from 6-8 in the Marwick-Boyd Empty Set Gallery, and the Faculty Art Show will be opening Thursday 1/25 at 5 in the Library Gallery. He said that Saturdays have been a recruitment day for athletic teams, and noted an improvement in academic performance by the football team, with new potential recruits having an average SAT of 990.

J. Beal asked if the walkway behind Peirce will be open during construction. J. Grunenwald replied that he would check. S. Courson asked if construction would impact access to the Peirce Auditorium. J. Grunenwald replied that the auditorium will remain in use. There was a discussion of access to that side of Peirce, which may change if the walkway is closed. J. Grunenwald noted that the bid included renovations to the planetarium. He said that fundraising is going well, and funds above the match figure will go for equipment.

LVII. Student Senate – J. Pierce – no report.

LVIII. Committee Reports.

A. CCPS – S. Traynor.

The deadline for circulated proposals is 2/15. Deadline for Distance Ed is 3/8 for courses for the summer and fall of 2007.

B. Student Affairs – J. Phillips.

The Student Affairs Committee is focusing on the Majors Fair scheduled for 4/17. They are working with the Transitions team and academic departments.

C. CCR – E. Donato – no report.

D. Academic Standards – S. Sentner.

Hearings were held on January 10 and 11, 2007. Of 148 suspensions, 70 were appealed. Of the appeals, 43 students appeared for hearings and 27 appealed by letter. There were 54 readmits by Academic Standards, and 5 by EOP. Academic Standards upheld 16 suspensions. 6 of these were first time suspensions and 10 were second time. Of these 16, EOP readmitted 2, Academic Enrichment readmitted 1, and Academic Affairs readmitted 1, for a total of 12 upheld suspensions.

E. Budget – J. Beal.

The committee is following up on the performance indicator presentation held last fall. T. Pfannestiel thanked B. Sweet for chairing the committee last semester.

F. Faculty Affairs – P. Kolencik.

Planning for the Faculty Retirement Reception is underway. The committee submitted a proposal for a Presidential Advancement Award for a Faculty Author Seminar Series.

G. Institutional Resources – S. Courson.

The Library Subcommittee is discussing extending the loan period for faculty. Also, they have been addressing problems receiving interlibrary loan journal articles. The library is looking at buying a server for pdf files. S. Courson sent an email to thank S. Puleio and Computer Services for the improvement to the spam filters on the email system. S. Prezzano asked what the issues were with extending the faculty loan period. S. Courson replied that there were concerns about the availability of materials to students.

H. Venango – D. Lott.

Campus visits for the Director of Nursing candidates are underway. The open forum for the third candidate will be on Monday 1/29 at 2 p.m. in Montgomery Hall. The Venango campus honors program is actively recruiting students for the fall.

LIX. Old Business – none.

LX. New Business.

A. CCPS – S. Traynor.

There were a number of read-ins.

VII. Adjournment.

S. Courson moved and P. Kolencik seconded the motion to adjourn. Faculty Senate adjourned at 3:55 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

**Faculty Senate
Clarion University
February 5, 2007
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, February 5, 2007, at 3: 30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: J. Beal, K. Bingham, J. Brown, S. Courson, E. Donato, E. Foster, S. Heeter, S. Hilton, J. Knepper, P. Kolencik, D. Lott, J. McCullough, M. Michel, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, S. Sentner, B. Sweet, S. Traynor, and A. Turner. J. Also present were J. Pierce (Student Senate), D. Garlitz (Clarion Call) and J. Grunenwald.

LXI. Call to Order.

T. Pfannestiel called the meeting to order at 3:30 p.m.

LXII. Approval of the minutes.

S. Traynor moved and S. Prezzano seconded to approve the minutes of January 22, 2007. Minutes were approved.

LXIII. Announcements.

- T. Pfannestiel welcomed Diana Garlitz, who will be covering Senate for the Clarion Call this semester.
- T. Pfannestiel distributed copies of the scheduled Senate forums with the Dean of Education and Human Services. Senators were encouraged to email T. Pfannestiel if they would like copies of the candidates' cvs. He will email all senators the schedule for the Dean of Arts and Sciences forums once those are scheduled.

LXIV. President's Report - J. Grunenwald.

J. Grunenwald noted that he will be meeting this week with the Council of Presidents in Harrisburg. Issues will include the dual enrollment program at California Univ. J. Grunenwald mentioned that the governor will be speaking tomorrow night (2/6) on the state budget, and by Wednesday there should be some materials on line items suggested by the governor's office. J. Grunenwald will also be attending meetings of the Workforce Investment Board this week. The University collaborates with the WIB on a number of levels. Topics at this meeting will include a preliminary report on developing a community college in the region.

LXV. Student Senate – J. Pierce.

At tonight's Student Senate meeting, three candidates for a vacant seat will appear. Student Senate will appoint one of them to that seat.

LXVI. Committee Reports.

A. CCPS – S. Traynor– no report.

B. Student Affairs – J. Phillips – no report.

C. CCR – E. Donato – no report.

D. Academic Standards – S. Sentner – no report.

E. Budget – J. Beal.

J. Beal noted that a snapshot of the budget as of 1/2/07 was issued. Based on that snapshot, projections for FY 07 suggest that the budget will be in the black. This does not include spring enrollment data.

J. Grunenwald mentioned that enrollment is up 316 students from January 2006. On an FTE basis, tuition and enrollment is up an estimated 2%. He emphasized that it is still early for projections. He said that end of the year priorities would include replenishing the reserves, support the strategic plan, and then address other needs. There was a brief discussion of energy prices.

F. Faculty Affairs – P. Kolencik – no report.

G. Institutional Resources – S. Courson.

There was a Facility Planning meeting on 1/25. The contract was awarded for the Science and Technology Center. The Peirce lot will probably close in 2-3 weeks for construction, with the exact closing date decided by the contractor. The design process for the new dining facility is underway. S. Courson noted that P. Bylaska has asked for feedback on the master plan as part of an annual review. S. Courson also mentioned that the Fullington Bus company has discontinued service to Clarion. Alternatives are being

explored. There was a discussion of the bus service and possible alternatives. J. Grunenwald noted that the availability of public transportation is important in attracting students, even though they may not use the service often.

T. Pfannestiel noted that P. Bylaska has asked to attend a Senate meeting, which will be scheduled soon. Also, L. Hepler will be attending an upcoming meeting.

H. Venango – D. Lott.

The nomination committee will be putting out names soon for next year. The search for the Director of Nursing is progressing.

LXVII. Old Business – none.

LXVIII. New Business.

A. CCPS – S. Traynor.

Read-ins.

VII. Adjournment.

J. Brown moved and P. Kolencik seconded movement to adjourn. Faculty Senate adjourned at 4:05 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

**Faculty Senate
Clarion University
February 19, 2007
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, February 19, 2007, at 3: 30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: J. Beal, K. Bingham, J. Brown, S. Courson, E. Donato, E. Foster, S. Heeter, S. Hilton, J. Knepper, P. Kolencik, T. Lavin, D. Lott, J. McCullough, M. Michel, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, S. Sentner, B. Sweet, S.

Traynor, and A. Turner. Also present were D. Garlitz (Clarion Call), L. Nolan and J. Grunenwald.

LXIX. Call to Order.

T. Pfannestiel called the meeting to order at 3:30 p.m.

LXX. Approval of the minutes.

S. Traynor moved and S. Hilton seconded to approve the minutes of February 5, 2007. Minutes were approved.

LXXI. Announcements.

- Meetings with Dean candidates for Education and Human Services and Arts and Sciences are continuing. On Wednesday 2/21 there is a forum for Senators to meet with the Arts and Sciences candidate at 2:30 and with the Education candidate at 3:30, both in B-8 Hart Chapel.
- There will be performances of *Cinderella* 2/28 – 3/3.
- On 2/20 there will be a program titled “Injustice for All or Not” sponsored by the MLK Series in the Gemmell multipurpose room at 7 p.m.

LXXII. President’s Report - J. Grunenwald.

J. Grunenwald noted that there are two important current issues. First, the governor’s proposed budget included a 3.5% increase for the PASSHE system. He remarked that this is the first stage of the budget process, which will now be moving through the legislature. In order to have a balanced budget with a 3.5% appropriations increase, a 6% tuition increase would be needed. He noted that lobbying efforts with legislators will now begin. The second issue is that a legislative proposal for a technical college is now in a legislative conference. This proposal would establish a program to create technical colleges through partnerships. The governor’s budget included \$2 million for this initiative. This partnership model might look like the Applied Science programs at Venango. J. Grunenwald will be investigating this proposal and what it might mean for Clarion as the process goes forward.

K. Bingham asked if this proposal is the same as the northwestern community college that had previously been discussed. J. Grunenwald clarified that it is different. This new proposal is for a consortial technical college, not a community college.

T. Pfannestiel asked how the PASSHE system compares in the governor’s budget to other higher education institutions. J. Grunenwald replied that the PASSHE system has a higher proposed increase than community colleges (3% increase proposed) or the state-supported schools (a 2% increase).

J. Beal asked if the 3.5% proposed increase included line items or special initiatives. J. Grunenwald replied that the 3.5% represents a general appropriations increase, and line items would be additional.

J. Beal asked if the review of the California program had been completed. J. Grunenwald replied that it has, and Cal is no longer recruiting students into the program. There is a proposal, advanced by Cal, to have all 14 SSHE schools participate, with higher standards. He noted that there are a lot of details that would still have to be worked through, and that the proposal is still at a draft stage at the presidential level. There was a very brief discussion of the status of the program at Cal.

T. Pfannestiel asked if there is any announcement on the searches for the Director of Nursing or the Transitions position. L. Nolan replied that there is no announcement yet.

P. Kolencik asked if there is any update on resident students enrolled in distance education courses. L. Nolan replied that she is still looking at this issue. She expects to have a report soon, which will include looking at revenue.

LXXIII. Student Senate – J. Pierce – no report.

T. Pfannestiel noted that the Student Senate is soliciting applications for the position of Student Trustee, with a deadline of 3/1.

LXXIV. Committee Reports.

A. **CCPS – S. Traynor** – no report.

B. Student Affairs – J. Phillips .

Student Affairs will meet on 2/23 at 2 p.m. They will be discussing the Focus Fair.

C. **CCR – E. Donato** – no report.

D. Academic Standards – S. Sentner – no report.

E. Budget – J. Beal.

PRAC met on Thursday 2/15. They discussed the most recent budget snapshot.

F. Faculty Affairs – P. Kolencik.

J. Knepper will be attending the next Facilities Planning meeting to address space for a Faculty/Staff dining facility in the revised Master Plan. Faculty Affairs received a Presidential Advancement Award of \$15,000 over three years to support a Faculty Author Seminar Series.

G. Institutional Resources – S. Courson.

There will be a Facilities Planning meeting on 2/22 at 3:00 p.m.

H. Venango – D. Lott.

An offer has been made to a candidate in the Nursing search. The Advising Handbook is nearly finished. Recruiting for the Honors Program is underway. K. Bingham asked if the honors program is separate from the main campus honors program. D. Lott replied that at the Associates level it is completely at Venango, but student pursuing a 4-year degree can transition to the main honors program.

LXXV. Old Business.

T. Pfannestiel noted that L. Hepler and P. Bylaska will be scheduled to attend upcoming Senate meetings.

LXXVI. New Business.

A. CCPS – S. Traynor.

There were a number of read-ins (see attached).

IX. Adjournment

J. Brown moved and M. Michel seconded movement to adjourn. Faculty Senate adjourned at 4:00 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

**Faculty Senate
Clarion University
March 5, 2007
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, March 5, 2007, at 3: 30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: J. Beal, K. Bingham, S. Courson, E. Donato, S. Heeter, J. Knepper, P. Kolencik, T.

Lavin, D. Lott, J. McCullough, M. Michel, L. Occhipinti, J. Phillips, B. Register, S. Sentner, B. Sweet, S. Traynor, and A. Turner. Also present were D. Garlitz (Clarion Call), J. Pierce, P. Bylaska and J. Grunenwald.

LXXVII. Call to Order.

T. Pfannestiel called the meeting to order at 3:30 p.m.

LXXVIII. Approval of the minutes.

J. Knepper moved and S. Traynor seconded to approve the minutes of February 19, 2007. Minutes were approved.

LXXIX. Announcements.

- On Tuesday 3/6 there is a forum for Senators to meet with the Arts and Sciences candidate at 2:30 in B-8 Hart Chapel.
- T. Pfannestiel offered congratulations to M. Michel and B. Register on the successful performances of *Cinderella*.

LXXX. President's Report - J. Grunenwald.

J. Grunenwald also congratulated the Theatre and Music Departments for fine performances over the weekend. J. Grunenwald attended the Pennsylvania Black Caucus on Higher Education last week in Philadelphia. B. Dede is currently the president of this organization, and Clarion had a strong presence at the meetings. J. Grunenwald will be traveling to California this week on a fundraising trip.

Talks are in progress with Capstone Development Corp. regarding on-campus suite-style housing. The timeframe has been moved up, and occupancy is now planned for fall 08 or spring 09. This will parallel the opening of the new dining facility in fall 09. Becht Hall renovations will begin after that.

J. Grunenwald said that he has received the recommendations of the search committee for the dean of education, and he will be moving on that as soon as possible, as well as on the Arts and Sciences search.

M. Michel asked if the suites will be in completely new buildings. J. Grunenwald replied that they will be new buildings, located where Alumni House and Haskell Hall are currently located; those buildings will be razed for the first phase of this new development. In the second phase, Ballentine and Ralston will be razed, and two additional suite-style buildings will be built there. The suite-style housing will occupy four buildings, which will each be four stories tall, with 150-160 students per building. The literature suggests that lower student density is less stressful for students and also creates less wear and maintenance for the buildings. He noted that the existing buildings are not very efficient, and it is better to build new structures than to renovate, with the exception of Becht, Moore, Founders, and Hart, which have more historical significance. J. Grunenwald said that once the housing project is complete, Clarion will offer students a range of options and prices, including traditional dorms, the suites, and Reinhart

apartments. This will serve a varied market. This project will be completed over the next four years. It will replace current housing, without an increase to the total number of beds on campus. J. Grunenwald noted that the university wants to be sensitive to the local housing market as well.

LXXXI. Student Senate – J. Pierce.

J. Pierce noted that April is a busy month for Student Senate, with elections on the 23rd and 24th, a casino night on the 27th, Reinhart awards early in the month, and Campusfest, with the concert by Hinder on the 28th. The Senate elections will be computerized this year, hopefully encouraging greater participation. T. Pfannestiel noted that the deadline for applications for student trustee was extended to 3/8.

LXXXII. Facilities Planning Presentation - P. Bylaska.

P. Bylaska distributed copies of an update to the Facilities Master Plan. He said that the situation for Facilities Planning has changed in the last three weeks, with the solidification of funding to demolish Campbell Hall, and rapid movement on new suite-style residence halls. He noted that the whole face of the campus will change over the next several years. He said he has seen concerns over parking and infrastructure, and reported that he is doing his best to move those issues along, but budget priorities are the academic mission of the campus first, then buildings, then the infrastructure issues. He noted that funding has to be found to build parking on the site of Campbell, possibly as a multi-level parking deck. Alumni and Haskell will be demolished for new housing. University Relations will move to Ralston Hall temporarily, then to Becht after its renovation. Tippin has emerged as a high priority after Becht. The previous intention had been to renovate Marwick-Boyd, but operational costs for Tippin have been very high, and there are some expensive structural issues. Tippin has been placed as higher priority than Marwick-Boyd, which is in better shape structurally. The updated plan is being circulated for comments, and it will then go to the President and the Trustees.

T. Pfannestiel asked if Becht will still be used as a residence hall after the renovation, and also about the status of “one-stop shopping” for student services. P. Bylaska replied that it will not be used as a residence hall, in part because the structure is wooden which is a bit of a safety concern for a residence. With one-stop services, there was hope that this would be done in interim steps, which currently include increased web presence. Some of the one-stop process will be technology-driven, as offices need to share information. One-stop will be enabled through shared facilities but also through combining resources.

S. Courson asked about what will be in the space currently occupied by Chandler. P. Bylaska replied that it will be the residence hall and open space.

S. Sentner noted that the stairwell in Egbert is in terrible shape, and asked if there are plans to repair it, as well as problems in Stevens. P. Bylaska replied that the problem in Egbert is actually an issue with the exterior, and it is scheduled to be repaired this summer, and then the inside can be repainted. They will preserve architectural details of Egbert’s exterior in the process of sealing leaks.

P. Bylaska noted that much money for repair and renovation comes from Key 93 money (a real estate transfer tax), which cannot be used for construction. This year, the

university received less Key 93 money than expected, but the budget was conservative. The on-campus residence suites and dining facility will be funded through the foundation.

B. Register asked if anything will be done with Moore Hall. P. Bylaska replied that there are no plans for Moore in the short or mid-term plans. They are looking to use operational money to address some structural issues. The second floor can't bear much weight, and the electrical system is old.

P. Bylaska raised the issue of the faculty lounge. He noted that an area in Chandler formerly reserved for faculty had not been used much. Facilities Planning asked for a better idea of what was needed. He said there had been a discussion of placing a faculty lounge in the new dining hall, but that was precluded by a lack of space. There may be meeting rooms in the new facility that may be available to faculty on an occasional basis. Chartwells has suggested space in Gemmell. He emphasized that all decisions go through a committee process, and that Facilities Planning meeting minutes are on the web.

J. Knepper asked about space in Gemmell for the faculty/staff lounge, since that is a student building. P. Bylaska replied that we have an agreement with the Student Senate that we can occasionally use their space and they can use spaces elsewhere on campus. He said that he expects a similar agreement for the new dining facility.

S. Traynor asked about the size of the new dining facility. P. Bylaska replied that his understanding is that it will be slightly more than half the size of Chandler, which is currently only using about half its tables. There was a brief discussion. P. Bylaska noted that Chandler is very energy inefficient, and with new buildings there will be savings with energy efficiency.

T. Pfannestiel encouraged senators to contact P. Bylaska with comments or concerns. P. Bylaska added that concerns are addressed through the committee process first. He noted that the handout and some additional tables will be on the website. He said that he would appreciate a reaction from Faculty Senate to the proposed updates to the Master Plan.

LXXXIII. Committee Reports.

A. CCPS – S. Traynor.

Hearing dates have been tentatively set for 3/20 (all Arts and Sciences proposals) and 3/22 (all other proposals), both at 3:30 in 250/252 Gemmell.

B. Student Affairs – J. Phillips.

Student Affairs met on 2/23. Twenty four students were nominated for Who's who. The committee is working on the Focus Fair, especially the handout for students, and trying to get departments and RSOs involved.

C. CCR – E. Donato.

Senate elections are coming up, with the nomination election 4/3 and election 4/17. Materials will be circulated immediately after the Winter Break.

D. Academic Standards – S. Sentner.

Academic Standards is working on clarifying the Academic Renewal Policy.

E. Budget – J. Beal – no report.

F. Faculty Affairs – P. Kolencik.

Faculty Affairs will meet 3/21 at 3:30 to work on planning the Presidential Award.

G. Institutional Resources – S. Courson.

In addition to P. Bylaska's presentation, senators should be aware of changes to the parking policy for special events. Due to fewer parking spaces, any event on campus expecting more than 15 visitors should contact D. Tedjeske for a lot assignment. Events with fewer than 15 visitors may contact public safety for parking passes as previously.

H. Venango – D. Lott.

New officers for the Faculty Forum have been elected: E. Foster as chair, K. Ensle as vice chair, and J. London as secretary. A new director of nursing has been hired.

LXXXIV. Old Business – none.

LXXXV. New Business.

A. CCPS – S. Traynor.

There were a number of read-ins.

A motion came from CCPS to allow the experimental courses NSCI 150 and NSCI 151 to meet requirement IIA of the General Education Requirements. This change has a positive recommendation from the Council on General Education and from CCPS. There was a brief discussion. The motion was approved.

B. Presidential Evaluation – T. Pfannestiel.

There is an informal Presidential Evaluation this year. A form for senators' comments will be distributed via email.

X. Adjournment.

S. Sentner moved and T. Lavin seconded movement to adjourn. Faculty Senate adjourned at 4:45 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

**Faculty Senate
Clarion University
March 26, 2007
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, March 26, 2007, at 3: 30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: J. Beal, K. Bingham, S. Courson, E. Donato, E. Foster, S. Heeter, S. Hilton, J. Knepper, P. Kolencik, T. Lavin, D. Lott, M. Michel, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, S. Sentner, B. Sweet, S. Traynor, and A. Turner. Also present were D. Garlitz (Clarion Call), J. Pierce (Student Senate), L. Hepler, S. Puleio, and J. Grunenwald.

I. Call to Order.

T. Pfannestiel called the meeting to order at 3:30 p.m.

II. Approval of the minutes.

S. Traynor moved and S. Heeter seconded to approve the minutes of March 12, 2007. Minutes were approved.

III. Announcements.

1) The Academic Excellence series of events will start on 4/19 with the Faculty Scholarship Recognition program. T. Pfannestiel has information for faculty who would like to participate. Also on 4/19 will be Honors presentations. On Friday through Sunday of that week there will be presentations on undergraduate research, the Academic Convocation, and a graduate research seminar and reception. T. Pfannestiel will email the agenda to senators.

2) Due to the spring break, the next meeting of Faculty Senate will be on 4/16. The final Senate meeting this year will be on 5/3.

3) On Thursday 3/29 there will be an open hearing for the Council on General Education's proposed outcomes for General Education, in room 250/252 Gemmell at 3:30.

- 4) On 4/13 – 4/14, Clarion will be hosting the PASSHE Philosophy Conference, which will include faculty and undergraduate research presentations. Contact Todd Lavin for details.
- 5) Congratulations to A. Roberts, a math faculty member, and his wife on their new baby.
- 6) The regional Science Olympiad hosted by Clarion on Thursday 3/22 was very successful. J. Pierce complimented the organizers for their hard work.

IV. President's Report - J. Grunenwald.

J. Grunenwald attended to Council of Presidents meeting last week, and commented on four important issues discussed there. (1) The governor's budget included a \$2 million line item for establishing two technical colleges in Pennsylvania. The school code was amended in the fall to enable this proposal. At this point, J. Grunenwald said there is little information on this, but the proposal is based on a collaborative model. Exploratory conversations are happening at the state level. This Applied Science programs at Venango partnership model might be a model that would work. Proposals will be accepted as on 7/1. J. Grunenwald will be watching this proposal and what it might mean for Clarion as the process goes forward. (2) The Board of Governors is opening a conversation on tuition policy. The Board has been asked for changes in various areas. Changes to tuition models have been happening in other states. (3) The spring advocacy effort will be starting over the next month. (4) SAP and commonalities were discussed. Of concern was that there are very uneven definitions of academic good standing. The Council of Presidents had a conversation on standardizing this definition. There was some desire to have a common definition, but possibly with some autonomy at the local level.

J. Grunenwald also noted that he will send out an email later this week about the interim provost position and a search for a permanent provost. He welcomes suggestions. He said that his intention is to meet with Senate, APSCUF, and Faculty Forum leadership for advice.

S. Traynor asked if Clarion is interested in the technical college, if there will be one eastern and one western technical college, and if other institutions in western PA have expressed interest. J. Grunenwald replied that Clarion's interest depends on the model. He said that the structure for the technical college is important – Clarion would probably be interested in a model where we provided gen ed support for a college that issues its own technical degree, but not interested in having "Clarion Technical College." It may also depend on the financing structure. He noted that the amended school code calls for the partnership to be with a Middle States Accredited institution. He also said it is not clear regionally who may be interested, but it does make sense that there may be an eastern and a western technical college. He noted that the details still need to be worked out at this point, and may represent either a threat or an opportunity. J. Beal asked if there is data on the demand for a technical college. J. Grunenwald replied that the need has been based on per capita projections, not specific research, but also noted that there seems to be strong demand for technical training in some fields.

K. Bingham asked about step-up academic standards, noting that we have been successful with a step-up model. J. Grunenwald replied that different PASSHE schools have had different experiences, depending on their own situation. He said that if a 2.0 standard is implemented without local flexibility, there could be problems. Although 2/3 of universities nationally use a 2.0 standard, public institutions are more likely (50%) to have a step-up model.

J. Beal asked about the appropriations process, and whether the chancellor testified. J. Grunenwald replied that she did testify, but many of the questions were not related to the budget. He noted that the atmosphere on appropriations has been quieter than usual at this point.

V. Student Senate – J. Pierce.

J. Pierce noted that the Safety Walk will be on 4/19. The Student Senate elections on 4/24-4/25, for which electronic voting is being tried. Other upcoming events are the Casino Night on 4/27 and the Reinhardt Awards on 5/2. He also encouraged Senators to direct students with safety or other concerns to Student Senate, which has process to help address student concerns.

VI. Q and A with L. Hepler and S. Puleio.

T. Pfannestiel opened discussion on the final exam schedule for the spring 09 semester, which requires that classes end on a Monday. L. Hepler noted that scheduling constraints are coming out of the PASSHE common calendar. K. Bingham asked when make-up exams would be. L. Hepler replied that there will not be a make-up day. Faculty and students would have to schedule make-ups individually. She noted that the spring calendar may always have this kind of final schedule, but that she has not seen the calendar past the spring of 09. There was a short discussion of how make-ups could be handled, for graduating seniors in particular. T. Pfannestiel noted that faculty have expressed concern that this schedule shortens the time available to finish and submit grades.

T. Pfannestiel also asked L. Hepler to comment on the grade change policy. L. Hepler replied that grade changes do not show on official transcripts. Incompletes show on unofficial transcripts but not on official transcripts.

S. Traynor asked about graduate classes that meet on Monday nights, suggesting that time be added to each class meeting so that the final could be scheduled for the final Monday class. L. Hepler replied that this could be possible.

P. Kolencik expressed concern about whether students can register for a course if they do not have the prerequisites. L. Hepler replied that the department builds that in to the schedule. Department secretaries can contact Deb in the Registrar's Office and a control can be put on the course. This should be done by the end of this week for fall semester.

T. Pfannestiel noted that incoming students will preregister for 7 ½ rather than 10 ½ credits. K. Bingham expressed thanks to the registrar's office for responding to faculty concerns about the withdrawal process. She also asked about large classes for first-year students. L. Hepler replied that classes with an expected enrollment over 100 are noted as

such. Arts and Sciences is steering freshmen to small classes, and upperclass students to large gen ed classes, partly by controlling the release of seats. She said that SIS has a field that notes maximum expected enrollment.

T. Pfannestiel asked S. Puleio about the switch to student id numbers. S. Puleio replied that the primary conversion of SIS to student id numbers happened on 3/11. SIS has to communicate with forty other computer systems, and some of those changes are still being worked through. Eagle cards are targeted to be completely converted by the end of the semester, and all of those will use the new Clarion id number by the fall. S. Montgomery asked about faculty id numbers. S. Puleio said that at the moment, faculty are being asked to use the iClarion portal rather than web for faculty. Faculty ids will need to be recoded eventually. Employee id number planning is still underway, and announcements will come at a later date. S. Traynor asked if faculty advisor numbers will change. L. Hepler replied that the faculty id will be the advisor id – the new 8-digit number will replace the old faculty advisor numbers.

VII. Committee Reports.

A. CCPS – S. Traynor.

CCPS recommendations for circulated proposals will be forwarded to Senate on 4/16.

B. Student Affairs – J. Phillips.

The Focus Fair will be held on 4/17.

C. CCR – E. Donato.

Senate elections are coming up, with the nomination election 4/3 (faculty should nominate 16 candidates) and election 4/17. A sign-up list for poll-watching was circulated.

D. Academic Standards – S. Sentner – no report.

E. Budget – J. Beal – no report.

E. Faculty Affairs – P. Kolencik.

The committee will meet Wednesday 3/21. They are working on the Retirement Reception and the presidential award grant.

F. Institutional Resources – S. Courson.

The Technology Subcommittee has been addressing issues related to updating faculty computers. Computing Services estimates that more than 70 faculty computers are seriously outdated and need to be replaced, and has suggested that some of these systems be replaced with computers that are being removed from computer labs. T. Pfannestiel

noted that this issue was discussed by Policy, which supported the idea of updating faculty computers but also that this is not an issue that requires a Senate vote. S. Heeter asked why faculty would want an older computer. S. Courson noted that it is unclear whether there will be funds for new faculty computers. There was a discussion of whether students need their own computers. S. Traynor noted that it is unclear at this point whether labs will continue to have regular computer updates. J. Beal noted that the short term issue is what to do with computers from labs that are being closed. T. Pfannestiel noted that the issue will continue to be discussed with S. Puleio

H. Venango – D. Lott – no report.

VIII. Old Business.

T. Pfannestiel noted that there is an informal review of the president this year. Faculty comments should be forwarded to T. Pfannestiel by 3/30.

IX. New Business.

A. CCPS – S. Traynor.

There were a number of read-ins.

X. Adjournment.

E. Donato moved and P. Kolencik seconded movement to adjourn. Faculty Senate adjourned at 4:40 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

**Faculty Senate
Clarion University
April 16, 2007
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, April 16, 2007, at 3: 45 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: J. Beal, S. Courson, E. Donato, E. Foster, S. Hilton, J. Knepper, P. Kolencik, T. Lavin, D.

Lott, J. McCullough, M. Michel, S. Montgomery, L. Occhipinti, S. Prezzano, B. Register, S. Sentner, B. Sweet, S. Traynor, and A. Turner. Also present were D. Garlitz (Clarion Call), E. MacDaniel, J. Washington, J. Pierce (Student Senate), and J. Grunenwald.

I. Call to Order.

T. Pfannestiel called the meeting to order at 3:45 p.m.

II. Approval of the minutes.

S. Traynor moved and P. Kolencik seconded to approve the minutes of March 26, 2007. Minutes were approved.

III. Announcements.

1) J. Washington announced that grants of up to \$500 are available to support individual or collaborative projects that focus on hip-hop, including infusion of hip-hop into the classroom. Grant applications are due 4/30, and copies of the application were distributed. Faculty are encouraged to contact J. Washington for more information.

2) The Academic Excellence series of events will start on 4/19 with the Faculty Scholarship Recognition program at 3:30 in Carlson Level A. Also on 4/19 will be Honors presentations. On Friday through Sunday of that week there will be presentations on undergraduate research, the Academic Convocation, and a graduate research seminar and reception.

3) The Theatre Department's production of "How I Learned to Drive" will be staged 4/24 – 4/28.

4) Tonight (4/16) the UAB is hosting "Klingon Klezmer" at 8 p.m. in Hart Chapel.

5) J. Pierce announced that students are organizing a vigil in recognition of the tragic shootings at Virginia Tech. The vigil will be held on Wednesday 4/25 from 6-8 p.m. outside of Gemmell. Also, Student Senate is putting together an educational program on Thursday 4/19 in Gemmell 250/252 from 6-10 p.m. to look at issues of local safety and crisis management. Please contact J. Pierce for more information or if faculty would like to participate in the program.

IV. New Business.

A. CCPS – S. Traynor.

1. There was a motion from CCPS to approve all circulated proposals except those coming from MMAJ (and related prefixes). The motion passed.

2. There was a motion from CCPS to approve all MMAJ (and related prefixes) circulated proposals. This came with a positive recommendation from CCPS.

E. MacDaniel noted that there is an informal agreement between English and MMAJ on two courses to which the English Department had initially objected. The first course was Screenwriting (MMAJ 372). The departments have agreed that this course can be cross-listed in the future, and teaching will be rotated yearly between MMAJ and English. For

the second course, Introduction to Film (MMAJ 208) the two instructors have been in contact, and will work to eliminate any overlap.

The motion passed.

3. There were read-ins.

4. There was a motion from CCPS to approve two changes to the General Education curriculum. The first is to add a W-flag to ENG 410, which is a new course. The second is to remove the W-flag from BIO 382, at the request of the Biology department. Both changes received a positive recommendation from the Council on General Education and from CCPS. The motion passed.

V. President's Report - J. Grunenwald.

J. Grunenwald noted that the tragedy at Virginia Tech is being treated as an isolated incident, and that there is no elevated threat level. He commented on Clarion's preparedness. While such a tragedy can never be foreseen, there are plans in place for local responses to a wide range of different threats that could occur, and personnel have participated in different kinds of drills. Campus officials are prepared to work with local and regional officials to respond to different threats. Emergency response plans are in place, and are regularly updated. At this time, there is no elevated risk or particular warnings. J. Grunenwald encouraged the campus community to report potential issues to Public Safety, so that they can respond and possibly take preventative steps.

J. Grunenwald also noted that there was an induction ceremony last weekend for Phi Kappa Phi. Also, the Klezmer band will be giving a lecture Tuesday 4/17 in Marwick-Boyd at 11 a.m. in addition to their performance on 4/16. The Reading of the Names will be held in Carlson Level A beginning at 8 a.m. on Thursday 4/19.

S. Montgomery asked about campus policies on carrying weapons. J. Grunenwald replied that weapons are not permitted on campus. Students who may own weapons for hunting or other recreational purposes are required to register them at Public Safety and store them at Public Safety; they must be signed out and back in. Employees are prohibited from carrying weapons on campus, and this would result in immediate disciplinary action. He added that this ban extends to weapons of all types, in addition to firearms. All weapons must be registered and stored at Public Safety.

There was a brief discussion of S. Johnson's run of the Boston Marathon.

VI. Student Senate – J. Pierce.

J Pierce noted that the Reinhardt Awards will be held on 5/2. Another upcoming event is the Casino Night on 4/27. The Student Senate elections are next week Interviews for a new Student Trustee will be conducted on 4/20.

VII. Committee Reports.

A. CCPS – S. Traynor – no report.

B. Student Affairs – T. Pfannestiel (on behalf of J. Phillips).

The Focus Fair will be held on 4/17 in the Multipurpose Room in Gemmell from 3-5. Faculty should encourage students to attend, especially first and second year students.

C. CCR – E. Donato.

Faculty Senate elections will be held tomorrow (4/17) from 8:30 – 4 in Carlson Library. A sign-up list for poll-watching was circulated.

D. Academic Standards – S. Sentner – no report.

E. Budget – J. Beal.

The Committee is working on getting an updated snapshot of the budget to date. There is a PRAAC meeting tomorrow (4/17).

F. Faculty Affairs – P. Kolencik.

The Retirement Reception will be held on 5/10. Fourteen retirees are being honored, which includes four from last year. J. Beal asked about late faculty retirements. P. Kolencik replied that past practice has been that faculty announcing their retirement after 4/1 will be recognized the following year.

G. Institutional Resources – S. Courson – no report.

J. Knepper asked about bicycle racks. S. Courson replied that she will bring it up again to Facilities Planning. There was a brief discussion on the need for additional bike racks.

G. Venango – D. Lott.

Campus interviews will be held soon for the chair of Applied Technology. The Venango Honors program is interviewing students. The Advisor's Handbook is being prepared for distribution.

VIII. Old Business – none.

IX. Additional New Business.

A. Academic Standards – S. Sentner.

In response to a request from the Registrar and Provost offices, the Academic Standards committee has been working on a revision to the language of the Academic Renewal Policy. These changes accommodate students in Associate Degree programs. A copy of

the policy, with the proposed changes, was distributed. There was a motion from the Academic Standards Committee, with a positive recommendation, to accept the proposed revisions to the policy.

There was a brief discussion of the changes. D. Lott asked about the third paragraph that notes students can apply for academic renewal after completing 12 hours. S. Sentner replied that this will remain the same for both associates and baccalaureate students. She noted that the changes were requested by L. Hepler, since there was no policy in place for associate degree students. The new language parallels the requirements for the policy as it applied to bachelor's degree students. B. Sweet noted that 18 credits are still deleted for BA/BS students, making the policy slightly more generous under the 120 credit degree. J. Beal noted that it is intended to cover one semester's worth of credits. J. Knepper noted that the policy limits the exclusion to D and E grades only. S. Courson asked whether these grades are removed from the transcript or only the QPA. S. Sentner replied that the policy states that the grades remain on the transcript but are excluded from QPA calculations.

The motion passed.

B. Senate Schedule – T. Pfannestiel.

The final Senate meeting this year will be on 4/30. There will be a regular meeting, then the current Senate will adjourn, and there will be a brief meeting of the 07-08 Senate to elect new officers.

VII. Adjournment.

B. Sweet moved and S. Sentner seconded the movement to adjourn. Faculty Senate adjourned at 4:30 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

**Faculty Senate
Clarion University
April 30, 2007
3:30 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Monday, April 30, 2007, at 3: 30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. T. Pfannestiel chaired the meeting, with the following senators present: J. Beal, K. Bingham, J. Brown, S. Courson, E. Donato, E. Foster, S. Heeter, S. Hilton, P.

Kolencik, T. Lavin, D. Lott, J. McCullough, S. Montgomery, L. Occhipinti, J. Phillips, S. Prezzano, B. Register, S. Sentner, B. Sweet, and S. Traynor. Also present were D. Garlitz (Clarion Call), J. Pierce (Student Senate), R. Karp, C. McAleer, V. Bennett, L. Nolan and J. Grunenwald.

I. Call to Order

T. Pfannestiel called the meeting to order at 3:30 p.m.

II. Approval of the minutes

E. Donato moved and S. Traynor seconded to approve the minutes of April 16, 2007. Minutes were approved.

III. New Business

A. CCPS – S. Traynor

- 1) A motion came from CCPS to approve the proposed General Education outcomes. This came with a positive recommendation from both CCPS and the Council on General Education. The motion passed.
- 2) A motion came from CCPS to add a Q flag to PHSC 111. This came with a positive recommendation from both CCPS and the Council on General Education. The motion passed.
- 3) Read-ins.
- 4) As an informational item, S. Traynor said that the administration has placed several programs in moratoria: BS in Speech Communication, M.Ed. in Reading, M.Ed. in Science Education.

IV. Announcements

- 1) The groundbreaking ceremony for the new Science and Technology Center will be held on 5/5 at 2:30 p.m.
- 2) The Reinhard Awards will be held on 5/2 in the Gemmell Multipurpose Room at 7 p.m.
- 3) WCUC is celebrating its 30th anniversary today with live broadcasts from Spring Fling and various events all week.
- 4) The Ali Zaidi Awards ceremony will take place tonight (4/30) at 7:30 p.m. in Carlson Library.

V. President's Report - J. Grunenwald

J. Grunenwald announced a number of upcoming events: there is an employee recognition breakfast tomorrow (5/1) in Chandler. Also, there will be a retirement reception for Glen McIlhatten tonight at 7. The Reinhard Awards will be presented

Wednesday 5/2 at 7 p.m. There is a Hall of Fame induction and banquet Friday night (5/4) at 6:30. On Saturday there are a number of alumni activities.

On Monday 5/7, J. Grunenwald will participate in a one-day summit for pandemic flu planning with a county-wide group of officials.

As a follow-up to the shootings at Virginia Tech, the PASSHE Board of Governors is looking at emergency plans. These will be reviewed over the next six months, and this review may result in recommendations or new policies.

An interim provost will be appointed for 6/1. J. Grunenwald is still considering candidates and an appropriate model for interim leadership. Based on discussions with campus leadership and the campus community, J. Grunenwald said he has found there is a strong consensus to move quickly with a search for a permanent provost. Ideally, he would like to have a search committee in place so that ads can run over the summer and into the fall, with on-campus interviews in the late fall. J. Grunenwald requested that Senate appoint a search committee before the end of the semester so that the search can move forward.

J. Pierce asked if the Board of Governors would be considering an emergency plan on the Penn State model. J. Grunenwald replied by explaining that the Penn State model is based on a system to electronically reach students via email and cell phones in the event of an emergency. He explained that the specifics of the plan depend on local software and other factors, and that the Penn State model may or may not work elsewhere, although it has gotten media coverage. He said it is not clear yet what recommendations the Board of Governors will make. He also said that there will be a focus on communicating the emergency plan more clearly, including an executive summary of emergency guidelines. In the fall, there will be an assembly focused on emergency planning. J. Grunenwald will consider various models for electronic notification systems over the summer.

P. Kolencik asked about a news story on a proposed “free tuition” plan. J. Grunenwald replied that there has been no specific information on this from the governor’s office, the chancellor, or the Board of Governors. C. McAleer said that the media may be referring to a plan to increase grants to low income students. There was a brief discussion.

K. Bingham thanked the president and provost for attending senate meetings.

VI. Student Senate – J. Pierce

J. Pierce announced that the Reinhard Awards will be presented Wednesday 5/2 at 7 p.m. Student Senate held elections last week; there will be six returning senators and the rest will be new. The number of voters was lower, but this may be due to using the electronic system for the first time. The Casino Night last week was successful. J. Pierce also thanked faculty for supporting the event commemorating the shootings at Virginia Tech. Over 200 students attended, and over \$170 was raised. He also thanked the president and provost for their help.

T. Pfannestiel thanked J. Pierce for his service this year.

VII. Committee Reports

A. CCPS – S. Traynor – no report

T. Pfannestiel thanked S. Traynor and the CCPS committee for their service this year.

B. Student Affairs – J. Phillips – no report

T. Pfannestiel thanked J. Phillips for his service this year.

C. CCR – E. Donato

E. Donato announced that the following faculty were elected to Senate and accepted the positions: Y. Ayad, J. Beal, V. Bennett, F. Keen, C. McAleer, T. Pfannestiel, S. Traynor, and S. Sentner.

T. Pfannestiel thanked E. Donato for her service this year.

D. Academic Standards – S. Sentner

Hearing dates have been set for July 26 and August 22.

K. Bingham said that she would send S. Sentner lists of students who were referred to, and who completed, AE 100.

T. Pfannestiel thanked S. Sentner for her service this year.

E. Budget – J. Beal

PRAAC met recently. J. Beal said it looks as though the budget will be in the black this year. PRAAC noted that some cuts still need to be made. J. Grunenwald said that there are not final numbers because of weather variables. He said that last year some remaining funds were put into the reserve, some was used for special projects, and some went to support strategic planning, and expects the same kind of distribution this year. J. Beal added that the current year's budget still depends on revenues from Pre-session and Summer I enrollment.

T. Pfannestiel thanked J. Beal for his service this year, as well as B. Sweet for stepping in during the fall semester.

F. Faculty Affairs – P. Kolencik

The Faculty Retirement Reception will be held 5/10 from 4-6 in Moore Hall.

T. Pfannestiel thanked P. Kolencik for her service this year.

G. Institutional Resources – S. Courson

The last Facilities Planning meeting is scheduled for next Thursday.

T. Pfannestiel thanked S. Courson for her service this year.

H. Venango – D. Lott

The interviews for the chair in applied technology concluded, and the committee has made a recommendation. Recruitment for Honors students is still underway.

T. Pfannestiel thanked D. Lott for his service this year.

VIII. Old Business – none

IX. New Business.

A. Student Affairs – J. Phillips

J. Phillips distributed copies of a draft of a proposed policy for the process to approve the academic calendar. He noted that there is not much for the committee to do with the movement to the common calendar, which has very little flexibility. This new process will start with the registrar, then Student Affairs and Senate will check the calendar. He noted that the proposal under consideration is a draft of the process, and was approved by Student Affairs and Policy. A motion was made by Student Affairs to approved the suggested process.

D. Lott suggested that the specific dates in the policy be changed to reflect “the first Monday” or similar language. J. Phillips said that the policy could be changed if that wording was preferred. S. Traynor noted that the policy says “by” a date not “on” a date, which gives flexibility. The motion was passed.

B. University Attendance Policy – T. Pfannestiel

A copy of revision to the university attendance policy was distributed. T. Pfannestiel explained that previous catalogs had varying versions of the policy, and the Provost’s office has requested clarification. There was a motion from the Policy committee to approve the proposed revision.

T. Pfannestiel explained that the suggested wording is intended to give faculty latitude in excusing student absences on a case-by-case basis.

K. Bingham asked about the rationale for always permitting an excused absence for military service, if illness is not always excused. S. Traynor replied that the university does not want to penalize students for military service, and that the Policy committee saw a distinction between military service and extended illness. T. Pfannestiel added that he policy provides protection to a student who may be advised to withdraw if his/her absences are too extensive to make it possible for him/her to pass a course. J. Phillips noted that the university may provide benefits to those who serve in the military, which is a minor accommodation for people who may be called up for active duty. S. Courson noted that the policy opens the door for incompletes. T. Pfannestiel said that the university also may refund tuition to students who are deployed, which is a unique circumstance. K. Bingham noted that she is supportive of the need to support students in the military, but questioned how an extended absence can be treated differently depending on its cause. J. Grunenwald said that the policy revision closes a loophole for students whose absences are too long,. The proposed policy allows students to make up work, but eliminates a carte-blanche for student absences. He noted that the policy relies on the good judgment of faculty on a case-by-case basis, which is not a real change from past practice. J. Beal noted that for some classes, such as student teaching, there is no real way to make up missed work. J. Grunenwald added that tuition refunds for student withdrawals for either military service or extended illness are decided on a case-by-case basis.

The motion passed.

B. Provost search – T. Pfannestiel

As an informational item, T. Pfannestiel noted that forming a search committee for the provost search will be passed on to the new senate. He noted the need to move forward

quickly with the search, and said that a call will go out as soon as possible for six faculty members of the search committee. There is no designated breakdown, except that one seat should be for a Venango campus faculty unless no one from Venango is nominated. Four additional committee members are appointed by the president. Guidelines for the committee composition were established by the Haynes agreement. The committee will need to meet once or twice over the summer.

C. Final remarks – T. Pfannestiel

T. Pfannestiel thanked J. Grunenwald and L. Nolan as well as all members of senate, for their work during the last year. He especially thanked those senators whose terms have finished. He also thanked J. Brown and M. Michel for stepping in to fill vacancies.

VII. Adjournment

K. Bingham moved and S. Prezzano seconded movement to adjourn. Faculty Senate adjourned at 4:20 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

Faculty Senate
CCPS Activity
April 30, 2007

Requires a Faculty Senate recommendation—both come with positive recommendations from the Council on General Education. Separate open hearings were held on the broad outcomes, and the outcomes were revised after the hearings as a result of faculty input.

General Education Program 2007-1-147
Creation of broad student learning outcomes

PHSC 111: Physical Science: Chemistry 2007-1-148
Addition of a quantitative reasoning (Q) flag
Students will address quantitative reasoning issues by doing measurement conversions, using ratios and proportions, interpreting and using numbers in exponential notation, interpreting graphical data, analyzing data about chemical processes, and using algebra to solve word problems.

Read-ins

BIOL 400: Special Topics 2007-1-149
Applications Using Monoclonal Antibodies
Date of offering: Pre-session 2007

LS 576: Special Topics 2007-1-150
Special Topics in Intelligence Community and Information Management
Date of offering: Winter intersession 2007
Note: web course
Instructor: Reid

LS 576: Special Topics 2007-1-151
Scholarly and Professional Communication and Publishing
Date of offering: Winter intersession 2007
Note: web course
Instructor: Staff

LS 576: Special Topics 2007-1-152
Intellectual Freedom
Date of offering: Winter intersession 2007
Note: web course
Instructor: Harhai

PSY 122: Drugs, Society, and Behavior 2007-1-153
Existing course to be offered distance education (web)
Instructor: Schlueter
Date of offering: Summer 2008

CHEM 154: General Chemistry II 2007-1-154
Change in description
Current catalog data: Continuation of CHEM 153. Includes a discussion of solutions, thermodynamics, equilibria, kinetics, acids and bases, oxidation-reduction, and radioactivity. Must be taken concurrently with CHEM 164. Prerequisite: CHEM 153. Three hours lecture. Spring, annually.
New catalog data: Continuation of CHEM 153. Includes a discussion of solutions, thermodynamics, equilibria, kinetics, acids and bases, and oxidation-reduction. Must be taken concurrently with CHEM 164. Prerequisite: CHEM 153. Three hours lecture. Spring, annually.

CHEM 271: Introductory Inorganic Chemistry 2007-1-155

Change in description

Current catalog data: Introduces coordination, solid state, and descriptive main group inorganic chemistry. Laboratory focuses on the properties and reaction chemistry of the elements and inorganic compounds.

Prerequisite: CHEM 152/162. Fall, annually.

New catalog data: Introduces coordination and descriptive inorganic chemistry. Laboratory focuses on the properties and reaction chemistry of the elements and inorganic compounds. Prerequisite: CHEM 152/162. Fall, annually.

CHEM 354: Physical Chemistry I

2007-1-156

Change in contact hours

Current contact hours: Four hours lecture

New contact hours: Three hours lecture

Current catalog data: Concerned primarily with the principles of thermodynamics. Discusses kinetics in the latter portion of the term. Applies the laws of thermodynamics to many problem-solving situations. Uses calculus heavily, and requires a basic familiarity with the handling of simple differentials and integrals.

Kinetics is treated from experimental and mechanistic points of view. Prerequisites: CHEM 152, 152; PH 252 or 259; MATH 271. Four hours lecture. Fall, annually.

New catalog data: Concerned primarily with the principles of thermodynamics. Discusses kinetics in the latter portion of the term. Applies the laws of thermodynamics to many problem-solving situations. Uses calculus heavily, and requires a basic familiarity with the handling of simple differentials and integrals.

Kinetics is treated from experimental and mechanistic points of view. Prerequisites: CHEM 152, 152; PH 252 or 259; MATH 271. Three hours lecture. Fall, annually.

CHEM 355: Physical Chemistry II

2007-1-157

Change in contact hours

Current contact hours: Four hour lecture

New contact hours: Three hour lecture

Current catalog data: Develops both the classical wave formulation and the concept of operators as approaches to the study of quantum mechanics. Students solve simple one-electron problems. Extends groundwork to molecular problems. Examines spectroscopy in detail, particularly as a tool in the determination of molecular structures. Discusses powder and single-crystal X-ray diffraction techniques and investigates their use as research tools. Prerequisite: CHEM 354. Four hour lecture. Spring, annually.

New catalog data: Develops both the classical wave formulation and the concept of operators as approaches to the study of quantum mechanics. Students solve simple one-electron problems. Extends groundwork to molecular problems. Examines spectroscopy in detail, particularly as a tool in the determination of molecular structures. Discusses powder and single-crystal X-ray diffraction techniques and investigates their use as research tools. Prerequisite: CHEM 354. Three hour lecture. Spring, annually.

CHEM 359: Advanced Organic Chemistry

2007-1-158

Change in description

Current catalog data: A study of reaction mechanism, synthetic methods, and structure elucidations.

Emphasizes correlation of structure and reactivity and on stereochemistry. Prerequisites: CHEM 252 and 354 (may be taken concurrently). Spring of Fall, alternate years.

New catalog data: A study of reaction mechanism, synthetic methods, and structure elucidations.

Emphasizes stereochemistry and the correlation of structure and reactivity. Prerequisites: CHEM 252 and 354 (may be taken concurrently). Spring of Fall, alternate years.

PHIL 215: Religions of the World

2007-1-159

Existing course to be offered distance education (web)

Instructor: Lavin

Date of offering: Winter intersession 2007

MMAJ 355: Cinematography

2007-1-160

Change in description

Current catalog data: This course further develops skills in digital/film production by examining the use of lenses, light meters, advanced lighting techniques, and low-tech special effects. Students produce a number of projects that employ these techniques. The student will be able to provide shooting and lighting support to any kind of production and create a DVD resume reel.

New catalog data: This course further develops skills in digital/film production by examining the use of lenses, light meters, advanced lighting techniques, and low-tech special effects. Students produce a number of projects that employ these techniques. The student will be able to provide shooting and lighting support to any kind of production and create a DVD resume reel.

MMAJ 445: Digital/Film Producing 2007-1-161
Change in prerequisite
Current prerequisite: MMAJ 310
New prerequisite: MMAJ 302

B.S.B.A. in Finance 2007-1-162
Change in track name
Current track name: General Finance Track
New track name: Corporate Finance Track

**Faculty Senate
Clarion University
May 11, 2007
2:00 p.m., Enid Dennis Room, B-8 Hart Chapel**

Minutes

Faculty Senate met on Friday, May 11, 2007, at 2:00 p.m. in the Enid Dennis Room, B-8 Hart Chapel. E. Donato chaired the meeting, with the following senators present: Y. Ayad, V. Bennett, S. Courson, S. Heeter, F. Keen, J. Knepper, P. Kolencik, C. McAleer, L. Occhipinti, T. Pfannestiel, J. Phillips, S. Sentner, B. Sweet, and S. Traynor.

I. Call to Order

E. Donato called the meeting to order at 2:00 p.m.

II. New Business

CCR - Provost Search Committee – S. Sentner

S. Sentner presented the slate of nominees for the Provost Search committee. She noted that the committee took into consideration representation from across the university, including Venango, gender balance, and diversity. A motion was made by CCR to recommend the following slate of candidates to the Provost Search Committee for approval by J. Grunenwald: T. Pfannestiel, J. Washington, R. Potter, D. Ellermeyer, R. Balough, and C. Forden. The motion passed.

III. Adjournment

S. Traynor moved and L. Occhipinti seconded the movement to adjourn. Policy adjourned at 2:05 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

Faculty Senate

Clarion University

September 24, 2007

3:30 p.m., Enid Dennis Room, B-8 Hart Chapel

Minutes

Faculty Senate met on Monday, September 24, 2007, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. E. Donato chaired the meeting, with the following senators present: J. Beal, K. Bingham, S. Courson, E. Foster, S. Heeter, S. Hilton, F. Keen, P. Kolencik, T. Lavin, D. Lott, J. McCullough, S. Montgomery, L. Occhipinti, T. Pfannestiel, J. Phillips, H. Savage, S. Sentner, B. Sweet, and S. Traynor. J. Grunenwald and M. Loveless were also present.

I. Call to Order

E. Donato called the meeting to order at 3:30 p.m.

II. Approval of the minutes

J. Phillips moved and B. Sweet seconded to approve the minutes of September 10, 2007. Minutes were approved with two corrections.

III. Announcements

- Photos will be taken at the October 8 Senate meeting.
- There is a general meeting for APSCUF on 9/25 at 3:30 p.m. in the Multi-Purpose Room in Gemmell.
- Faculty Senators have been invited to attend a presentation on the refined information architecture for the new web site on Thursday, September 27 from 3:30 to 5:00 pm in rooms 250-252 Gemmell, by the Educational Marketing Group.
- On Wed., Sept. 26, there will be a presentation on “Developing university faculty skills in providing accommodations to students with disabilities” in Carlson Library, Level A from 1:30pm-2:30pm.
- As part of the MLK Speaker Series, Andre “The Cuban Guy” Lara will speak on Monday, Sept. 24 at 7:30 p.m. in the Gemmell Multi-Purpose Room.
- ALF is coming up soon. For a complete schedule, see the link on the CUP web page.

IV. President’s Report - J. Grunenwald (presented by E. Donato)

Requests for tenure track positions for the 08-09 academic year have been received from all colleges . The president will be reviewing these over the next few weeks.

New personnel search software has been installed and is being tested. Training on the software will be offered soon.

The deadline for full consideration in the provost search was 9/21. The committee will be reviewing applications.

S. Montgomery asked how many applications have been received. T. Pfannestiel replied that the pool is a good size, and more applications are still coming in.

V. Student Senate – M. Loveless

Student Senate is getting into the swing of the semester, with subcommittees meeting.

VI. Committee Reports

A. CCPS – S. Traynor

S. Traynor met with new committee members on 9/12 for orientation. The deadline for circulating proposals is 10/1.

B. Student Affairs – J. McCullough

Two students members have joined the committee, which is now complete. The subcommittee for student activities also has student members, one of whom has been nominated as chair. J. McCullough asked if it was possible for a student to serve as chair. There was a brief discussion, in which senators concurred that a student could serve as chair.

C. CCR – S. Sentner

New members to Faculty Senate subcommittee were notified by email, with a hard copy going out this week.

A call went out last week for members for a search committee for the dean of the College of Business. Nominations must be received by 10/3.

A call for faculty representatives to the UTAC committee went out today. The committee needs a representative from each college and one from Nursing.

J. Phillips asked if anyone from the Senate Technology Subcommittee is also on UTAC. S. Courson replied that last year there was a cross-member, but if that were not the case this year UTAC requested that someone from the Senate committee attend UTAC meetings.

D. Academic Standards – T. Pfannestiel – No report

E. Budget – S. Montgomery

The committee will meet with P. Bylaska in mid-October. If anyone has questions they would like the committee to raise please send them to S. Montgomery. All are welcome to attend.

F. Faculty Affairs – P. Kolencik

The Faculty Affairs committee met 9/17. The first session of the Faculty Author Seminar Series, with P. Terman, was held on 9/14 and went well, with 25 people attending.

A breakfast meeting for the mentoring program was held on 9/18 with 27 people in attendance. The workshop on disabilities will be held on Wednesday this week (see announcements).

K. Bingham noted that there has been an increase in the number of students with disabilities, and that the fastest growing category is students with emotional disabilities, making this an important workshop for faculty.

G. Institutional Resources – S. Courson

Subcommittees are meeting this week to elect chairs. The Facilities Planning Committee will meet 9/27 at 3:00 pm in the Carrier Board Room.

H. Venango – D. Lott

The Venango campus committee will meet 9/25. The Cultural Arts Series is offering a number of events and activities, some of which involve Honors students. The full schedule is available from a link on the Venango web page.

VII. Old Business – none

VIII. New Business

A. CCPS – S. Traynor

Read-ins.

VII. Adjournment

B. Sweet moved and J. McCullough seconded the movement to adjourn. Faculty Senate adjourned at 3:50 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

Faculty Senate

CCPS Activity

September 24, 2007

Informational item

Moratorium on BM with Elective Studies in Business, effective 5/24/2007

Read-ins

ED 539: Second Language Acquisition and Methods 2007-4-001

Existing course to be offered distance education (web)

Instructor: K. O'Donnell

Date of offering: Spring 2008

CMST 110: Introduction to Human Communication 2007-4-002

Existing course to be offered distance education (web)

Instructor: M. Kuehn

Date of offering: Winter intersession 2007

MGMT 120: Introduction to Business 2007-4-003

Existing course to be offered distance education (web)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 121: Fundamentals of Management 2007-4-004

Existing course to be offered distance education (web)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 210: Essentials of Entrepreneurship and Small Business Management 2007-4-005

Existing course to be offered distance education (web)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 227: Applied Supervision

2007-4-006

Existing course to be offered distance education (web)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 323: Problems in Small Business

2007-4-007

Existing course to be offered distance education (web)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 427: Small Business Seminar

2007-4-008

Existing course to be offered distance education (web)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 428: Entrepreneurship

2007-4-009

Existing course to be offered distance education (web)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 120: Introduction to Business 2007-4-010

Existing course to be offered distance education (ITV)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 121: Fundamentals of Management 2007-4-011

Existing course to be offered distance education (ITV)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 210: Essentials of Entrepreneurship and Small Business Management 2007-4-012

Existing course to be offered distance education (ITV)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 227: Applied Supervision 2007-4-013

Existing course to be offered distance education (ITV)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 323: Problems in Small Business 2007-4-014

Existing course to be offered distance education (ITV)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 427: Small Business Seminar 2007-4-015

Existing course to be offered distance education (ITV)

Instructor: K. Roth

Date of offering: Spring 2008

MGMT 428: Entrepreneurship 2007-4-016

Existing course to be offered distance education (ITV)

Instructor: K. Roth

Date of offering: Spring 2008

HON 130: Special Topics: Humanities 2007-4-017

Integration of Abilities

Date of offering: Spring 2008

PHIL 357: Philosophy and Feminism 2007-4-018

Existing course to be offered distance education (web)

Instructor: Phillips

Date of offering: Winter intersession 2007

GER 302: Special Topics in German Literature and Culture 2007-4-019

Experimental course

Date of initial offering: Spring 2008

Special topic: Why Migrate? Immigrant Cultures in Germany and the USA

GER 302: Special Topics in German Literature and Culture

2007-4-020

Existing course to be offered distance education (web)

Instructor: S. Katzer

Date of offering: Spring 2008

HON 230: Special Topics: Science/Mathematics

2007-4-021

Special Topic: Biology of Cancer

Date of offering: Spring 2008

CHEM 311/NSCI 311: Drugs: From Discovery to Market

2007-4-022

Experimental course

Date of initial offering: Spring 2008

CHEM 311/NSCI 311: Drugs: From Discovery to Market

2007-4-023

Existing course to be offered distance education (web)

Instructor: Bering

Date of offering: Spring 2008

HON 240: Special Topics: Social Sciences

2007-4-024

Special Topic: The Third Reich: Social Policy

Date of offering: Spring 2008

Faculty Senate

Clarion University

October 8, 2007

3:30 p.m., Enid Dennis Room, B-8 Hart Chapel

Minutes

Faculty Senate met on Monday, October 8, 2007, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. E. Donato chaired the meeting, with the following senators present: J. Beal, K. Bingham, S. Courson, E. Foster, S. Heeter, S. Hilton, J. Knepper, P. Kolencik, T. Lavin, D. Lott, C. McAleer, J. McCullough, S. Montgomery, L. Occhipinti, J. Phillips, B. Register, H. Savage, S. Sentner, B. Sweet, A. Taylor, and S. Traynor. R. Karp and M. Loveless were also present.

I. Call to Order

E. Donato called the meeting to order at 3:30 p.m.

II. Approval of the minutes

C. McAleer moved and B. Sweet seconded to approve the minutes of September 24, 2007. Minutes were approved.

III. Announcements

- “The Guys” opens tomorrow. The 10/9 performance is a benefit for local fire companies with an hors d’oeuvres reception at 7 p.m. Performances will run through 10/13.
- Fall Campusfest with Gym Class Heroes will be on Wednesday 10/10 at 7 p.m. in the Gemmell MPR.
- The University Gallery will host an exhibit of works from the Manchester Craftsmen’s Guild, Oct. 15-Nov.16. An opening reception is scheduled for 11/1 from 5-7 p.m..
- The Hip Hop Symposium is being held 10/18, with keynote speaker Yolanda Whitaker at 7:30 p.m. in Marwick-Boyd Auditorium.

- There will be a lecture on 10/18 at 7 p.m. by Elaine Surma on internet predators drugs, and alcohol in the Gemmell MPR.
- There will be a lecture on Venango campus by CL Lindsay on Campus Computing: From Free Speech to Facebook in the Rhoades Center on Tuesday, October 16, 2007 at 7:30 p.m.

IV. President's Report – R. Karp

- The Board of Governors will meet next Thursday and should approve an appropriations request.
- J. Grunenwald has reviewed tenure track requests and developed an initial approval package.
- J. Grunenwald has seen the CCR recommendation for the Dean of Business search committee nominations, and he will approve them if forwarded.
- The provost search is moving along.

V. Student Senate – M. Loveless

Student Senate is working on appropriations policies, and some issues are arising. S. Courson asked what the issues were. M. Loveless responded that they are mostly about the timing of requests for events (Senate is changing advance notice from 2 to 4 weeks).

VI. Committee Reports

A. CCPS – S. Traynor

The Council on General Education met on 9/24 and elected J. Phillips as chair this year.

B. Student Affairs – J. McCullough – no report

C. CCR – S. Sentner – no report

D. Academic Standards – T. Pfannestiel – o report

Tentative dates have been set for suspension hearings on 1/10/08, 7/24/08, and 8/20/08.

E. Budget – S. Montgomery

S. Montgomery is working with the committee to set up a meeting. The committee will set up a slate of questions for P. Bylaska.

F. Faculty Affairs – P. Kolencik

The mentoring dinner is scheduled for 10/17.

The next Faculty Author seminar will be held on 10/22 at 12:30 in Carlson Library Level A , with T. Rourke presenting.

The seminar on “Developing university faculty skills in providing accommodations to students with disabilities” was held 9/19, with 27 people attending. The presentation was very informative.

G. Institutional Resources – S. Courson

Both subcommittees met last week, and elected chairs. R. Nulph will chair the technology subcommittee and D. Ellermeyer will chair the library subcommittee. Facilities Planning met on 9/27. Meeting highlights focused on new construction starting on campus for the new dining facility. Fences will go up in front of Carrier which will change traffic patterns, as one driveway will close. Some parking will be lost. Parking is better this semester, with few complaints. All construction should be starting soon. Because all three new buildings will be green, bike racks will be installed. They are looking at racks that are set into the ground and can be plowed over. There should be more information on this by December

K. Bingham commented on the need to allow faculty to pull into service area to unload. S. Courson replied that several buildings need loading zones, which Facilities Planning is trying to address.

H. Venango – D. Lott

The committee met 9/25. The committee met last week. They are working on Honors program, the advising program, and summer academies. Last year Venango hosted a

health careers academy, which went well, and there are ideas about some other ones for next summer.

VII. Old Business – none

VIII. New Business

A. CCPS – S. Traynor

Read-ins.

B. CCR – UTAC Appointments - S. Sentner

A motion came from CCR, with a positive recommendation from the Policy committee, to approve the following appointees to the UTAC committee: J. Belloit (Business), S. Johnson (Arts and Sciences), E. Reid (Education), J. London (Nursing). Motion passed.

C. CCR – Dean of Business Search Committee Appointments - S. Sentner

A motion came from CCR, with a positive recommendation from the Policy committee, to approve the following nominees to the search committee for the Dean of Business: F. Shepard, B. Garland, P. Woodburne, S. Trejos, J. Eicher, and K. Danvers. Motion passed.

IX. Adjournment

P. Kolencik moved and E. Foster seconded the movement to adjourn. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

Laurie Occhipinti

Secretary, Faculty Senate

**Faculty Senate
Clarion University
October 22, 2007**

3:30 p.m., Enid Dennis Room, B-8 Hart Chapel

Minutes

Faculty Senate met on Monday, October 22, 2007, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. E. Donato chaired the meeting, with the following senators present: J. Beal, K. Bingham, S. Courson, E. Foster, S. Heeter, F. Keen, J. Knepper, P. Kolencik, T. Lavin, D. Lott, C. McAleer, J. McCullough, S. Montgomery, L. Occhipinti, T. Pfannestiel, J. Phillips, S. Sentner, B. Sweet, A. Turner, and S. Traynor. J. Grunenwald and M. Loveless were also present.

I. Call to Order

E. Donato called the meeting to order at 3:30 p.m.

II. Approval of the minutes

C. McAleer moved and B. Sweet seconded to approve the minutes of , 2007. Minutes were approved.

III. Announcements

- There will be an informational program on MRSA tonight (10/22) at 7 p.m. in Marwick-Boyd Auditorium.
- The University Gallery will host an exhibit of works from the Manchester Craftsmen's Guild, Oct. 15-Nov.16. An opening reception is scheduled for 11/1 from 5-7 p.m. with a lecture at 7 p.m.
- A Study Abroad Fair will be held on 10/23 from 5:30 – 7 p.m. in Level A of the Carlson Library.
- On 10/23 at 3 p.m. there will be a reception honoring those faculty recently tenured or promoted in Level A of the Carlson Library.
- Poet S. Flick will be reading on 10/24 at 5 p.m. in Level A of the Carlson Library and at 7 p.m. in Moore Hall as part of the Spoken Art Reading Series.
- Lisa Gensheimer, documentary producer and writer, will be the guest speaker at the third annual lecture of the Barbara Morgan Harvey Center for the Study of Oil Heritage at Clarion University–Venango Campus on Thursday, 11/1, in the Rhoades Center auditorium at 7 p.m.
- Singer-songwriter Trina Hamlin will perform at the Robert W. Rhoades Center Auditorium at Clarion University–Venango Campus on Friday October 26, 2007 at 7:00 p.m.
- S. Brumbaugh, Special Assistant to the Secretary of Education, will talk about teacher certification in Pennsylvania and how the new certificate changes will affect future teachers. This will be held in Hart Chapel from 4-5 P.M. on Tuesday, October 23.
- Congratulations to J. Pearce on the birth of his baby girl.

IV. President's Report – J. Grunenwald

J. Grunenwald provided an update on the MRSA situation. In response to a student's self-reported case of MRSA, 500-600 people, including all athletes, were screened within hours. About 100 cases were cultured, and two cases of MRSA were confirmed, as well as about 3 dozen other cases of staph infection, which is what would be expected in a population of that size. These were treated appropriately. The administration consulted

with the department of health in order to decide on the appropriate response, which included sanitizing a number of buildings. The emergency response system was used, which included a phone messaging system, which worked well but also indicated that many people do not have voice message capabilities. An alert was posted on the web page, and email was sent out, which used a new high-priority email system. Although MRSA is a serious condition, it does seem to be contained. J. Grunenwald noted that he wants people to be assured that the situation was taken seriously and to understand how decisions were made. He also offered thanks to the custodial staff, the health center staff, and university relations for their excellent response.

K. Bingham asked about the student who self-reported the infection. J. Grunenwald noted that the student may not compete until he has been medically cleared, and other students with staph infections are also under medical supervision and may compete after 48 hours once they have been treated and reviewed medically.

S. Montgomery asked about how performance indicator funding has changed the budget picture for this year. J. Grunenwald replied that although the performance indicator funding was disappointing, at about \$400-500,000 less than expected, the budget plan has not changed substantially. Performance funding was down because of lower retention rates and the retirement of a number of faculty with PhDs. However, there are a larger number of international students and increased FTE, which have counterbalanced the funding loss. Twenty tenure lines have been approved, in rough proportions to each college and division. Temporary faculty requests will be considered to enhance schedules for the spring and for next year. There is no change in funding available for faculty computers, at about \$100,000, which will be distributed via the deans. There is some one-time money through ISF and year-end money. The general reserves have been augmented by about \$300,000 and facilities reserves by about \$500,000.

There was a brief discussion about dual-enrollment programs in the state system.

E. Donato noted that there have been some questions about the memo distributed last week on faculty leave attendance, especially about needing to notify the dean of room changes and about the tone of the memo itself. J. Grunenwald replied that first, many classroom changes can be anticipated. Classes that frequently change location could have semester-long approval. He said that the memo was needed because there were faculty who were not where they were assigned to be. The memo was issued as a reminder, and for new faculty and new chairs. He noted that the vast majority of faculty do fulfill their responsibilities and the memo is an attempt at a common understanding. He noted that there have been disputes about some issues, and the memo tried to take a very neutral tone that reflected contract language rather than any criticism.

K. Bingham asked about the memo that is usually issued about final exam policies. J. Grunenwald replied that there will be some changes to the wording of this memo when it is sent out this semester.

V. Student Senate – M. Loveless

Student Senate cancelled tonight's (10/22) meeting for the MRSA forum. There is a casino night scheduled for 11/1 and the Social Equity Banquet for 11/14.

VI. Committee Reports

A. CCPS – S. Traynor – no report

Hearing dates will be set soon.

B. Student Affairs – J. McCullough

The subcommittee on Student Affairs elected R. Levy as chair. The committee is working on the Who's Who for students, which has an application deadline for students of 11/1, and the selection will be completed by Thanksgiving.

C. CCR – S. Sentner – no report

J. Grunenwald noted as an informational item that the appointments to the search committee for the dean of the college of business will be announced by the end of the week.

D. Academic Standards – T. Pfannestiel – no report

J. Grunenwald said that a memo regarding student rights was passed to the committee for clarification. Questions have arisen on some policies, especially academic dishonesty, and how evidence is to be presented. There was a brief discussion of the use of electronic plagiarism-detection software.

E. Budget – S. Montgomery

The budget committee met last week and created a slate of questions for P. Bylaska. That meeting will be on 11/6 at 3:30 in the Carrier board room, and all members of Faculty

Senate are invited. Many of the questions deal with performance indicator funding. Also, S. Montgomery noted that the PASSHE Board of Governors agree to request a 5% increase.

F. Faculty Affairs – P. Kolencik

The new faculty mentoring dinner was held on 10/17, with 23 attendees.

The Faculty Author seminar on 10/22 had 11 attendees. The next seminar will be on 11/14 with K. Welsh.

G. Institutional Resources – S. Courson

The Library subcommittee met and formulated goals for this year, including letting faculty know how to request acquisitions. They welcome faculty input.

H. Venango – D. Lott

There were three co-curricular events last week, which went well with a good turnout. D. Lott thanked B. Sweet for facilitating one of the events.

VII. Old Business – none

VIII. New Business

A. CCPS – S. Traynor

1) Read-ins.

2) A motion came from CCPS to approve MS 110 and MS 112 to count in Section IIIA of the general education requirements. The motion came with a positive recommendation from CCPS and the Council on General Education.

S. Montgomery asked which HPE courses are in that section. S. Traynor replied that it is HPE 111 on health and wellness.

The motion passed.

B. Academic Calendar

E. Donato noted that the draft calendar for the 2009-2010 academic year, which was approved by Academic Affairs and the Registrar's Office, was approved by the policy committee. Because of the common calendar, there are really no changes possible. E. Donato will email the draft calendar to all senators for a vote at the next senate meeting. There was a brief discussion.

C. Deans Prioleau and Groves were invited to address Senate. R. Prioleau will speak to Senate on 11/19 and J. Groves on 12/3.

D. E. Donato is working with student senate to arrange an informal meeting between Student Senate and Faculty Senate. Student Senate is looking at a couple of possible dates.

IX. Adjournment

B. Sweet moved and S. Sentner seconded the movement to adjourn. Faculty Senate adjourned at 4:35 p.m.

Respectfully submitted,

Laurie Occhipinti

Secretary, Faculty Senate

Faculty Senate

CCPS Activity

October 22, 2007

Requires a Senate vote

MS 110: Introduction to Military Science

2007-4-078

Allow course to count as in Section III.A., Health and Personal Performance, in General Education

The course objectives and activities address the need for the student to become proficient in developing and performing various anaerobic and aerobic fitness techniques, nutrition and diet plans, time and stress management, first aid, values and ethics, drugs and supplements, and a basic knowledge of injuries and disease.

MS 112: Fundamentals of Military Science

2007-4-079

Allow course to count as in Section III.A., Health and Personal Performance, in General Education

The course objectives and activities address the need for the student to become proficient in developing and performing various anaerobic and aerobic fitness techniques, nutrition and diet plans, time and stress management, first aid, values and ethics, drugs and supplements, and a basic knowledge of injuries and disease.

Read-ins

HPE 350: Theories and Techniques of Coaching

2007-4-069

Experimental course

Date of initial offering: Spring 2008

ART 145/246/347/448/449: Illustration I-V

2007-4-070

Existing course to be offered distance education (web)

Instructor: Rose

Date of offering: Winter Intersession 2007

SPED 320: Educational Assessment 2007-4-071

Change in number and prerequisites and allow section 31 to be offered to graduate students

New course number: SPED 462

Current prerequisites: SPED 220, 230, 235, and 270

New prerequisites: SPED 128, SPED 129, SPED 245

SPED 360: Assistive Technology 2007-4-072

Change in number and allow section 31 to be offered to graduate students

New course number SPED 472

SPED 472: Assistive Technology 2007-4-073

Change in prerequisites

Current prerequisites: None stated

New prerequisites: SPED 128, 129, 245, 381, 462, 482

SPED 380: Special Mathematics Instruction 2007-4-074

Change in number, prerequisites and allow section 31 to be offered to graduate students

New course number: 482

Current prerequisites: SPED 126, 220, 227, 230, 235, 245, and MATH 111

New prerequisites: SPED 128, 129, 245, MATH 111

LS 357: Organization of Information 2007-4-075

Existing course to be offered distance education (web)

Instructor: Not stated

Date of offering: Spring 2008

LS 385: Automation in the Library Media Center

2007-4-076

Existing course to be offered distance education (web)

Instructor: Not stated

Date of offering: Spring 2008

ED 578: Professional Seminar

2007-4-077

Existing course to be offered distance education (web)

Instructor: J. Brown

Date of offering: Spring 2008

HPE 370: Gender in Sports

2007-4-080

Existing course to be offered distance education (web)

Instructor: Truitt-Bean

Date of offering: Spring 2008

ES 385: Climatology

2007-4-081

Change in prerequisite

Current prerequisite: ES 280

New prerequisite: Sophomore standing or higher

Faculty Senate
Clarion University
November 5, 2007

3:30 p.m., Enid Dennis Room, B-15 Hart Chapel

Minutes

Faculty Senate met on Monday, November 5, 2007, at 3:30 p.m. in B-15 Hart Chapel. E. Donato chaired the meeting, with the following senators present: S. Courson, E. Foster, S. Heeter, S. Hilton, F. Keen, P. Kolencik, T. Lavin, D. Lott, C. McAleer, J. McCullough, S. Montgomery, L. Occhipinti, T. Pfannestiel, J. Phillips, B. Register, H. Savage, S. Sentner, B. Sweet, S. Traynor and A. Turner. J. Grunenwald and M. Loveless were also present.

I. Call to Order

E. Donato called the meeting to order at 3:34 p.m.

II. Approval of the minutes

C. McAleer moved and B. Sweet seconded to approve the minutes of October 22, 2007. The minutes were approved with several changes.

III. Announcements

- The annual International Cultural Night is scheduled for Friday, Nov. 9, at 7 p.m. in the Gemmell Student Complex Multi-Purpose Room. The event is sponsored by International Association, and is free and open to the public, but donations will be accepted to defray expenses.

- Equity Week kicks off next Monday 11/12 with a talk by F. Guhari in the Gemmell MPR at 7 p.m. On Tuesday 11/13 there will be a luncheon organized by the Presidential Commission on Human Relations in 250/252 Gemmell at 11:30 a.m. on the theme "What

does it mean to be a global citizen?" The Social Equity Awards Dinner will be on Wednesday 11/14 at 7 p.m. in Chandler.

- The play "La Ronde" will be performed in the Marwick-Boyd Little Theater, 11/13 – 11/17.

- On 11/13 the Honors Program will present the Fall Senior Honors Presentations at 6 p.m. in Center for Academic Excellence.

IV. President's Report – J. Grunenwald

J. Grunenwald informed senate that he signed the form this morning to conduct phone interviews for the provost position. He said that there are some very strong candidates in the pool. On Friday afternoon, he met with the search committee for the COBA dean, and they reviewed the dean's job description. This week, there will be a Council of Presidents' meeting in Harrisburg. He expects that there may be an update on the count in the high school program. The deans have advanced requests for full time temp faculty for next fall. New software is being used for all full time positions next spring, but there will still be paper forms used for spring quarter and half time positions. He noted that the computer system for hiring is very robust, with fully integrated forms. On Thursday evening Clarion will be hosting a delegation from Howard University of administrators and ABDs to discuss the Douglass scholars program. Also, J. Grunenwald informed senate that Clarion trustee Richard Hilinski had a stroke last week, and is in recovery.

V. Student Senate – M. Loveless

Student Senate will vote today for a senator to fill a vacancy. Last week the senate dressed down to raise money for Darfur, and recognized the Paintball Club and the Muslim Students Association. Student Senate officers will be travelling to a leadership conference.

VI. Committee Reports

A. CCPS – S. Traynor

There will be a hearing this Wednesday for all proposals in Arts and Sciences, and on 11/14 for all proposals in Education and Human Services and Nursing. A list of all proposals was sent around last week. S. Traynor is anticipating that all of the circulating proposals will come to Senate on 11/19. All proposals that receive a positive recommendation will be set on the table at once, and senators can remove any that they

want to discuss further, and the rest will go through in a block. There are some standing objections. There was a brief discussion of which proposals have objections.

B. Student Affairs – J. McCullough

R. Levy agreed to serve as the faculty advisor for UAB.

C. CCR – S. Sentner – No report

D. Academic Standards – T. Pfannestiel – No report

E. Budget – S. Montgomery

There is a meeting tomorrow with P. Bylaska, at 3:30 p.m. in the Carrier Board Room, to which all senators are invited.

F. Faculty Affairs – P. Kolencik

The next Faculty Author Seminar will be held on 11/14 from 12:15 – 1:15 in Level A of Carlson Library. K. Welsh will be presenting.

G. Institutional Resources – S. Courson

The Facilities Planning Committee met on 10/25. Major issues included the deconstruction of Campbell Hall, which is beginning with asbestos abatement. There continue to be parking issues, which the committee is looking at. Parking – lots have been lost. There will be a safety walk this week, on 11/8 at dusk (about 5 p.m.) with students. S. Courson asked to have a disabled student participate in the safety walk. There was a discussion of crosswalks and curb cuts. S. Courson noted that the Science and Technology building is currently behind schedule. There was a brief discussion.

A. Turner noted that there is no crosswalk between Founders and Carrier. J Grunenwald noted that this is being addressed.

B. Sweet asked about the construction delays and penalties. J. Grunenwald replied that this is open to negotiation. There was a brief discussion.

H. Venango – D. Lott

The Venango Committee meets tomorrow, and will look at the recent honors conference. Lott congratulated H. Savage on her election to the presidency of the National Collegiate Honors Council, and thanked her, B. Register, L Hepfl, and the rest of committee, who put together a wonderful conference.

V. Old Business - None

VI. New Business

A. CCPS –

Read ins

B. 2009-2010 Calendar

E. Donato noted that there have been questions about the final exam schedule, which were sent to L Hepler, who replied that the final exam schedule has not been set yet. There was a discussion of possible solutions. L. Hepler also informed E. Donato that make up exams will be at the discretion of faculty – no time will be set aside in the exam schedule for them.

C. McAleer asked about the ending dates of the pre-session and summer session 2. There was a brief discussion. C McAleer suggested that the number of minutes have to be counted.

C. McAleer moved and T. Pfannestiel seconded the motion, to approve the calendar with the provision that pre-session and summer 2 ending dates have to be verified. The motion passed.

C. Other business

S. Courson asked J. Grunenwald if there is news on the chancellor search. J. Grunenwald replied that he expects it will be addressed at the presidents' council this week.

E. Donato reminded senators that R. Prioleau will be addressing senate on 11/19 and J. Groves on 12/3. Also, the faculty-student senate get-together will be 12/3 in Moore Hall at 5:30 p.m.

VII. Adjournment

B. Sweet moved and C. McAleer seconded the movement to adjourn. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

Laurie Occhipinti

Secretary, Faculty Senate

**Faculty Senate
Clarion University
November 19, 2007
3:30 p.m., Enid Dennis Room, B-15 Hart Chapel**

Minutes

Faculty Senate met on Monday, November 19, 2007, at 3:30 p.m. in B-15 Hart Chapel. E. Donato chaired the meeting, with the following senators present: K. Bingham, S. Courson, E. Foster, S. Heeter, S. Hilton, F. Keen, P. Kolencik, T. Lavin, D. Lott, C. McAleer, J. McCullough, S. Montgomery, L. Occhipinti, T. Pfannestiel, J. Phillips, B. Register, H. Savage, S. Sentner, B. Sweet, S. Traynor and A. Turner. J. Grunenwald, R. Karp, I. Erickson, K. Welsch, D. Fine, R. Leary, A. Rosati, J. Smart, J. Krueger, R. Soubisky, B. Brancato, E. MacDaniel, K. O'Donnell, V. Spina, S. Harris, K. Bolinger, L. Bering, J. Beal, R. Prioleau, and M. Loveless were also present.

I. Call to Order

E. Donato called the meeting to order at 3:35 p.m.

II. Approval of the minutes

C. McAleer moved and B. Sweet seconded to approve the minutes of November 5, 2007, with one correction.

III. Announcements – None

IV. President's Report – J. Grunenwald

- At the PASSHE level, there have been changes to the legal counsel. PASSHE will consolidate legal services in Harrisburg. This means that Clarion has a new lawyer, Mike Ferguson. J. Grunenwald will meet with him Wednesday morning.
- There is draft proposal regarding the Cal in the High School program that presidents will see in December. At this point, it seems as though many quality issues have been addressed, and the idea is that all 14 schools can participate if they choose. A lot of details still need to be worked out.
- The search committee for the COBA dean has been formed. The committee reviewed the job description and ad, and a timeline for the search has been sketched out. The search is moving ahead, with a mid-February cutoff date for applications.
- T. Pfannestiel provided an update on the provost search. The telephone interviews have concluded, and the committee will invite up to five candidates for campus visits early in the spring semester.
- J. Grunenwald reminded senators of upcoming events: there is an employee holiday luncheon next Wednesday, and all are invited. There is also the Third Annual Holiday Spectacular concert Thursday, Nov. 29, 7:30, in Marwick-Boyd Auditorium.
- J. Grunenwald thanked all faculty for their service to Clarion students and to the University.

V. Student Senate – M. Loveless

Members of Student Senate went to Dallas last week for an American Association of Student Governments conference. Student Senate also completed a successful Safety Walk. They are looking forward to the get-together with Faculty Senate.

VI. New Business – CCPS – S. Traynor

- 1) Read ins.
 - 2) As an informational item, the MA in English has been placed in moratorium effective immediately. The intent of the department is to revamp the program.
 - 3) All circulating proposals that have not been withdrawn have received a positive recommendation from CCPS. A motion was made by CCPS to approve all of the circulating proposals.
- There was a brief discussion. S. Traynor indicated that there were several changes circulated by Education that involved changes in degree requirements, which involved moving courses to the left side of the checksheet to count as General Education requirements. These proposals have been withdrawn temporarily until the gen ed work

has been completed. They will not have to recirculate next semester if they are left as-is. There were also a few courses that had some discussion and objections.

- S. Montgomery asked if the new integrated science courses will replace physical science on the checksheets for education majors. S Harris replied that he doesn't think so. There was a brief discussion, during which B Brancato indicated that elementary education majors still have to have nine credits of science.

- The motion passed.

VII. Dean Prioleau

R. Prioleau thanked Senate for inviting her, and noted that she has been welcomed by the campus community. She said that her model as dean is one of service-leadership, with commitments to students as the first priority, and to faculty as another important priority. Academic programming is a third priority, as it allows the university to recruit and retain students and faculty. She noted that there will be a new assistant dean, Kim Verdone.

- E. Donato asked about the faculty development grant money in Arts and Sciences. R. Prioleau replied that an announcement will be coming soon about these grants, and that the dean's office has already have transferred \$30,000 to departments for professional travel. The dean's office will have two additional funds – one will be for professional development to which faculty can apply for conference participation and for research. The second will be summer stipends for research, curriculum redesign, course redesign, and innovative research. In total there will be about \$20,000 available. She noted that there is a relationship between teaching and research, and that she is committed to increasing resources for faculty.

- K. Bingham noted that as an advisor, she is sometimes confronted by students who don't feel they are being served well in various respects. She asked if the dean had suggestions. R. Prioleau replied that teaching and advising go together. She suggested that students who have issues with advisement first try to make contact with the department chair. She said the dean's office has to send a message that advising is important. K. Bingham followed up by asking what about if a student is not happy with a teacher. R. Prioleau replied that there are policies and procedures in place and that she would work with the department chair to address any specific problem.

- K. Bingham asked about spring scheduling. R. Prioleau replied that the priority is to make sure that students who need to graduate have the classes they need. The college has been adding some classes to meet those needs at the 300-400 level. She noted that department chairs and faculty have been flexible in making this happen. The college has also added some sections in math, for students already on a waiting list. There is still some capacity in some humanities and social science courses, but the natural sciences are at capacity. She is asking dept chairs to look at upper level courses with low enrollments and think about "redeploying" faculty.

VIII. Committee Reports

A. CCPS – S. Traynor – No report

B. Student Affairs – J. McCullough - No report

C. CCR – S. Sentner – No report

D. Academic Standards – T. Pfannestiel

The Academic Standards Committee is continuing to work on the revision to the wording of the grade appeal policy. They will try to bring this to the final senate meeting of the semester.

E. Budget – S. Montgomery

The Budget Committee met on 11/6 with P. Bylaska with a slate of questions that focused on the performance indicators. The highlights of the discussion were: in terms of the performance indicators, many are based on very small numbers, so there are statistical fluctuations that we can't always do much about. They will probably go up next year since there are year to year comparisons. P. Bylaska said that J. Grunenwald believes good principles are more important than indicators. The reserves can be used to ward off short term shortfalls. The committee asked if reserves would help the university through demographic shifts. The answer was no – those won't get us through long term change. To get through demographic changes, P. Bylaska suggested a number of ideas – first, make cuts. We should build the “right size” with smaller footprints. Also, the university can diversify its revenue stream and ward off demographic shifts by expanding extended programs.

There was also a PRAAC meeting, which provided a financial picture as of the beginning of the semester. Some highlights: budget synopsis shows that we were balanced at the beginning of the year, but because of performance indicators we are now about \$100k in the red. B. Barnes talked about admissions and enrollment, and not much has changed since last year. There was a demographic peak in Western PA about five years ago, and the rest of state will peak this year. He noted that some programs are frequently requested, including criminal justice and art education. S. Montgomery asked about start up funds for science faculty at the PRAAC meeting and J. Grunenwald replied that there was money in equipment budgets that science departments could choose to use as start-up funding.

J. Grunenwald clarified that about \$50,000 has been added for science equipment to advance the agenda of science and technology departments. He noted that departments could use to this to recruit faculty, but there is no additional money beyond that. R. Prioleau noted that there are searches pending in fields where there is customarily start-up money, and she will be meeting tomorrow with science departments to discuss where funding is needed to recruit faculty, on a case-by-case basis.

F. Faculty Affairs – P. Kolencik

The third session of the Faculty Author Seminar Series, was held on Wednesday and went well. There will be three more sessions next semester.

G. Institutional Resources – S. Courson

There was a Facilities Planning meeting on 11/15. Highlights included: construction teams are making great progress on the dining hall and residence suites, and construction on the science and technology building is coming along. The committee developed a plan to reassign parking lots for orientation (mostly affecting lot H). On the director of

facilities planning search, the position has been readvertised with a broader description, and some applications have been received. Also, the committee received a list of the Key 93 funded projects for this year, which provides \$690,000 for renovation and repairs. There are gas crews on campus, which are not tied to the construction projects. There was a discussion of construction, and some of the difficulties in keeping sidewalks and roadways passable.

S. Montgomery asked about the minimum qualifications for the facilities planning director. S. Courson replied that it was initially advertised as an engineering degree, and was expanded to a degree in engineering, architecture or related fields. J. Grunenwald added that it could be filled by a certified construction manager.

P. Kolencik asked about the student safety walk. S. Courson replied that there was a lengthy discussion of this at the meeting. Because of several constraints, they can't put a crosswalk on Wood St. at Hart Chapel. There was a discussion of crosswalk issues. J. Beal noted that there are technical problems in relocating the crosswalks, and the safest way is not always the most convenient.

H. Venango – D. Lott

The 2nd satellite seminar lecture had a good turnout. The trip for Venango honors students to the Body exhibit at the Carnegie Science Center went well, and D. Lott noted that it was an excellent presentation.

IX. Old Business

A. Calendar for 2009-10.

Questions posed by Senate on the calendar have been answered: the number of minutes for the summer sessions are all fine. The pre-session in 2010 ends on Thursday because there are 14 days in the session (Memorial Day in 2010 is after the end of the session). Session 2 ends on Thursday because there are twenty four class days; previous sessions included 25 days, so this has been fixed. Session 1 ends on a Friday because of the July 4 holiday.

M. Loveless noted that the student senate considered the calendar last week.

B. Get- Together with Student Senate will be held on 12/3 from 5:30-6:30 in Moore Hall.

X. New Business – No additional new business

XI. Adjournment

B. Sweet moved and P. Kolencik seconded the move to adjourn. Faculty Senate adjourned at 4:35 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

Faculty Senate
CCPS Activity
November 19, 2007

Circulated Proposals (require a Faculty Senate recommendation)

All listed have received a positive recommendation from CCPS

- ES 140: Natural Disasters 2007-4-092
New course
- ES 160: Explorations in Earth Science 2007-4-093
New course
- ART 218: Introduction to the History of Photography 2007-4-094
New course
B.A. in Art
B.F.A. in Art
Minor in Art: Art History
Minor in Art: 2-D Studio
Minor in Art: 3-D Studio
Change in program requirements
Add ART 218 to major and minor electives for listed programs
- Minor in Art: Intermedia Studio 2007-4-095
New minor concentration
- BIOL 444: Immunology 2007-4-096
Change in description, prerequisites, credits, activity code and cycle of offering
Current prerequisites: General microbiology or permission of instructor
New prerequisites: BIOL 201, 203, 341; CHEM 251, 261, 252, and 262, all with a C or better
Current credits: 4
New credits: 3
Current activity code: LEC and LAB
New activity code: LEC
Current cycle of offering: Annually
New cycle of offering: Spring annually
Current catalog data: Examines cellular immunology, immunochemistry, and immunogenetics, emphasizing the physiology of immune responses. Three hours lecture and three hours lab per week. Prerequisite: General microbiology or permission of instructor. Annually.
New catalog data: Study of the mammalian immune system. The course will focus on the parts of the system and how they function together to produce the varied and complex regulated responses that provide innate and adaptive immunity. The course will also incorporate case studies involving dysfunction and pathophysiology of the immune system. Three lecture hours weekly. Prerequisites: BIOL 201, 203, 341; CHEM 251, 261, 252, and 262, all with a C or better. Spring annually.
Change in degree requirements for B.S in Medical Technology
Change Requirements in Major section from 62-70 credits to 61-69 credits, change credits for BIOL 444 from 4 to 3 credits.
- BIOL 495: Undergraduate Seminar I 2007-4-097
Change in description, prerequisites, credits, and cycle of offering
Current prerequisites: Junior standing as an undergraduate major in the Biology department or permission of the instructor
New prerequisites: BIOL 201 and BIOL 203
Current credits: 1
New credits: 3

Current cycle of offering: Spring, annually

New cycle of offering: Fall, annually

Current catalog data: Acquaints students with latest development in their field, to enable them to practice the critical thinking skills and communication skills required of professional scientists. Juniors critique each seminar for content, analysis, and presentation, and demonstrate comprehension of the material presented each week. Prerequisite: Junior standing as an undergraduate major in the Biology department or permission of the instructor. Required for Molecular Biology/Biotechnology majors. Spring, annually.

New catalog data: Extensive exposure to primary scientific research articles in their field of studies allows the students to critically assess modern experimental techniques and theories. Furthermore the students will practice critical thinking and communication skills required for professional scientists. Students will critique each seminar via written reviews as well as verbal discussions; focusing conclusion, and analysis of student presentations. Prerequisite: BIOL 201 and BIOL 203. Required for Molecular Biology/Biotechnology majors. Fall, annually.

BIOL 544: Immunology

2007-4-098

Change in description, prerequisites, credits, activity code and cycle of offering

Current prerequisites: General microbiology or permission of instructor

New prerequisites: BIOL 210, 203, 341; CHEM 251, 261, 252, and 262, all with a C or better

Current credits: 4

New credits: 3

Current activity code: LEC and LAB

New activity code: LEC

Current cycle of offering: Annually

New cycle of offering: Spring annually

Current catalog data: Examine cellular immunology, immunochemistry, and immunogenetics, emphasizing the physiology of immune responses. Three hours lecture and three hours lab per week. Prerequisite: general microbiology or permission of instructor. Annually

New catalog data: Study of the mammalian immune system. The course will focus on the parts of the system and how they function together to produce the varied and complex regulated responses that provide innate and adaptive immunity. The course will also incorporate case studies involving dysfunction and pathophysiology of the immune system. Three lecture hours weekly. Prerequisites: BIOL 210, 203, 341; CHEM 251, 261, 252, and 262, all with a C or better. Spring annually.

B.S. in Chemistry

2007-4-099

Delete MATH 272 from ** requirements section on bottom right of checksheet

B.A. in Economics

2007-4-100

Delete ECON 490 as a major requirement

ENG 297: Writing and Visual Rhetoric

2007-4-101

New course

ENG 381: Documentary Writing

2007-4-102

New course

B.A. in English

Change in degree requirements

Add ENG 297 and ENG 381 to Note 2. Writing on back

B.S.Ed. in Secondary Education (English)

Change in degree requirements.

Add ENG 297 and ENG 381 to Advanced Writing Competency in English Specialization

Minor in English: Writing

Minor in English: Professional Writing and Rhetoric

Change in minor requirements

Add ENG 297 and ENG 381 to Additional Required Credits menu

Minor in English: Creative Writing

Add ENG 381 to Additional Required Writing Credits menu

MATH 113: Quantitative Reasoning New course	2007-4-103
MMAJ 427: Ethnicity, Gender, and the Media New course	2007-4-104
MMAJ 524: Critical Analysis of Mass Media New course M.S. in Mass Media, Arts and Journalism Change in degree requirements Add MMAJ 524 as elective	2007-4-105
CMST 602: Seminar in Conflict Management New course M.S. in Mass Media, Arts and Journalism Change in degree requirements Add CMST 602 as elective	2007-4-106
CMST 603: Organizational Communication New course M.S. in Mass Media, Arts and Journalism Change in degree requirements Add CMST 603 as elective	2007-4-107
CMST 604: Communication in Instructional Environments New course M.S. in Mass Media, Arts and Journalism Change in degree requirements Add CMST 604 as elective	2007-4-108
B.S. in Mass Media Arts, Journalism and Communication Studies: Communication Studies and Corporate Communications concentrations Change in degree requirements In Section B, change CMST 200-499 Elective to MMAJ/CMST 200-499 Elective; revise Section D; change Section E from "Liberal Arts electives may include MMAJ and CS courses (12 credits)" to "Choose Arts and Sciences Electives (12 credits)"	2007-4-109
B.S. in Mass Media Arts, Journalism and Communication Studies: Film concentration Change in degree requirements Change Section C to D and Section E to F, add new Section C; revise new Section D; change Section E from "Liberal Arts electives may include MMAJ and CS courses (12 credits)" to "Choose Arts and Sciences Electives (12 credits)"	2007-4-110
B.S. in Mass Media Arts, Journalism and Communication Studies: Public Relations, Advertising, Journalism, and Broadcasting concentrations In section B, change MMAJ 200-499 Elective to MMAJ/CMST 200-499 Elective; in Section C, add MMAJ 427 as an analysis elective; revise Section D; change Section E from "Liberal Arts electives may include MMAJ and CS courses (12 credits)" to "Choose Arts and Sciences Electives, excluding MMAJ (12 credits)"	2007-4-111
FR 257: French Linguistic and Cultural Immersion New course	2007-4-112
FR 302: Topics in French Literature and Culture	2007-4-113

New course

FR 501: Special Topics in French Literature and Culture 2007-4-114
New course

FR 551: Advanced Supervised Readings in French Literature 2007-4-115
New course

FR 557: Advanced French Linguistic and Cultural Immersion 2007-4-116
New course

GER 501: Special Topics in German Literature and Culture 2007-4-117
New course

GER 551: Advanced Supervised Readings in German Literature 2007-4-118
New course

GER 557: Advanced German Linguistic and Cultural Immersion 2007-4-119
New course

SPAN 302: Topics in Hispanic Literature and Culture 2007-4-120
New course

SPAN 540: Hispanic Film 2007-4-121
New course
Dual-list with SPAN 340

SPAN 561: Supervised Readings in Hispanic Literature 2007-4-122
New course

NSCI 150 Integrated Science I 2007-4-123
New course

NSCI 151: Integrated Science II 2007-4-124
New course

PHIL 317: Logic III—Scientific Reasoning 2007-4-125
New course

PS 210: Introduction to Political Science 2007-4-126
Change in description

Current catalog data: Introduces students to the study of politics by examining the ideas of selected major political thinkers. Each semester.

New catalog data: A comprehensive introduction to the political world, examining the multidimensional force shaping the contemporary scene. In addition to coverage of the classical topics such as political theory, ideologies, political regimes, bureaucracy, comparative and international politics, the course examines the impacts of the contemporary factors such as globalization and political economy, the demand for universal human rights, terrorism, and environmental politics. Every semester.

Minor in Women's Studies 2007-4-127
Change in program requirements
Add MMAJ 427, PSY 390, SOC 311, SOC 352, and SOC 362 to section C electives list

NURS 751: Nurse Educator Internship 2007-4-128
New course

M.S. in Speech Language Pathology 2007-4-129
Change in degree requirements
Add CSD 554 to major requirements for students who have not completed CSD 454 as undergraduates

LS 529: Instructional Strategies for Librarians and Information Professionals 2007-4-130
New course
M.S. in Library Science with PA Library Science K-12 Certification
Change in degree requirements
Remove LS 459g; add LS 529 to Graduate School Library Media Certification Courses section

LS 575: Information Systems 2007-4-131
Change in title, description and prerequisites
New title: Digital Libraries
Current prerequisites: None stated
New prerequisite: LS 504
Current catalog data: Seminar approach is used to allow students to examine topics of interest in the information systems field, culminating in the preparation of a term project such as a literature survey, the design of a computer program, or other topics appropriate to the course of studies.
New catalog data: Provides an overview of topics concerning digital libraries, including, but not limited to, organization and structure, programming interoperability and metadata standards, project management, intellectual property rights, and various interface applications. Students are expected to examine topics of interest concerning digital libraries, culminating in the preparation of a term project. Prerequisite: LS 504.

LS 459g: Media, Methods, and the Curriculum 2007-4-132
Deletion of course

MUS 225: Integrating the Arts into the Elementary Classroom 2007-4-133
New course

Minor in Music 2007-4-134
Delete MUS 112, 162, 163, 240, 241, 242, 246, 274, 374, 411, MUSA 127, 128, 132/SCT 134; add MUS 182, 226, 228, 229, 247, 253, 362, 363, 366; Change Section E from "0-2 credits" to "2 courses; 1-2 credits"

Graduate Level Secondary Teacher Certification 2007-4-135
Changes in program requirements
Increase total credits required for the certification from 27 to 33 credits; add SPED 442 and SPED 441 to Required courses section

SPED 128: High Incidence Exceptionalities 2007-4-136
New course

SPED 129: Low Incidence Exceptionalities 2007-4-137
New course

SPED 444: Methods and Practicum for Individuals with High Incidence Disabilities 2007-4-138
New course

SPED 446: Methods and Practicum for Individuals with Low Incidence Disabilities 2007-4-139
New course

SPED 522: Special Education Administration 2007-4-140
New course

SPED 544: Methods and Practicum for Individuals with High Incidence Disabilities New course Dual-list with SPED 444	2007-4-141
SPED 546: Methods and Practicum for Individuals with Low Incidence Disabilities New course Dual-list with SPED 446	2007-4-142
A.S. in Rehabilitative Science Change in degree requirements In section I. Rehabilitative Sciences Core, delete SPED 220, SPED 230, SPED 235, and add REHB 211, SPED 128, and SPED 129	2007-4-143
B.S. in Rehabilitative Sciences (Developmentally Disabled concentration) Change in degree requirements Increase concentration section from 26 to 29 credits, delete SPED 220 and SPED 420, and add SPED 128, SPED 129, and SPED 446; reduce Related Electives from 13 to 10 credits	2007-4-144
B.S. in Rehabilitative Sciences (Substance Abuse concentration) Change in degree requirements Decrease concentration section from 32 to 29 credits, delete PSY 321; increase Related Electives section from 7 to 10 credits	2007-4-145
B.S. in Rehabilitative Sciences (Developmental Disabilities, Gerontology, Substance Abuse, and Open Concentrations) M.S. in Rehabilitative Sciences Change in degree requirements Add REHB 530 as an elective in M.S. degree Add REHB 430 as a requirement in B.S. degree (Gerontology); delete BIOL 257 Add REHB 430 as an elective in B.S. degrees (Developmental Disabilities, Substance Abuse, Open)	2007-4-146
M.S.Ed. with a concentration in Special Education New concentration	2007-4-147
Special Education Certification Change in program requirements	2007-4-148
ECH 245: Language and Literacy in Early Childhood New course	2007-4-149
ECH 260: Early Childhood Environments New course	2007-4-150
ECH 301: Child Development and Guidance New course	2007-4-151
ECH 310: Family-Community Collaboration New course	2007-4-152
ECH 414: Teaching and Learning Language and Literacy—Grades 1-4 New course	2007-4-153
ECH 415: Learning and Teaching Mathematics: Grades 1-4 New course	2007-4-154

ECH 416: Learning and Teaching Social Studies: Grades 1-4 New course	2007-4-155
ECH 418: Learning and Teaching Science: Grades 1-4 New course	2007-4-156
ELED 324: Teaching Elementary School Mathematics Change in title, description New title: Teaching Elementary and Middle School Math 4-8	2007-4-157
ELED 325: Teaching Elementary School Social Studies Change in title, description and prerequisites New title: Methods of Teaching Elementary and Middle School Social Studies Current prerequisite: ED 327 New prerequisites: ELED 327 and ELED 327 Current catalog data: Coordinates theory and practice in the teaching of elementary school social studies. Provides a historical perspective, and examines current research, curriculum programs and trends, and methods and materials applicable to unit type social studies teaching in a pluralistic society. Emphasizes the development, selection, management, and evaluation of material and experiences that foster concept development, inquiry, and critical thinking in social studies. Considers addressing the needs of diverse student populations, integration of content areas, addressing state and national standards, and applications of technology. Prerequisite: ED 327. Each semester.	2007-4-158
ELED 332: Connecting Literature and Literacy in the Middle Grades New course	2007-4-159
ELED 333: Content Literacy in the Middle Grades New course	2007-4-160
ELED 334: Integrated Language Arts in the Middle Grades New course	2007-4-161
B.S.Ed. in Elementary Education Change in program name and requirements Significant changes to comply with certification requirements New title: Elementary Education Grades 4-8	2007-4-162

Faculty Senate
CCPS Activity
November 19, 2007

Read-ins

LS 557: Bibliography of the Social Sciences Existing course to be offered distance education (web) Instructor: Not stated Date of offering: Summer 2008	2007-4-163
ES 140: Natural Disasters Existing course to be offered distance education (web) Instructor: Vega Date of offering: Summer 2008	2007-4-164
ES 160: Explorations in Earth Science Existing course to be offered distance education (web) Instructor: Vega Date of offering: Summer 2008	2007-4-165
AE 261: Student Service & Civic Engagement Experimental course Date of first offering: Spring 2008	2007-4-166
ED 261: Student Service & Civic Engagement Experimental course Date of first offering: Spring 2008	2007-4-167
ED 521: Instructional Leadership Skills Existing course to be offered distance education (web) Instructor: Staff Date of offering: Summer 2008	2007-4-168
ED 599: Special Topics in Education Standards and Content Specific Requirements Date of offering: Spring 2008	2007-4-169
ED 599: Special Topics in Education: Standards and Content Specific Requirements Existing course to be offered distance education (web) Instructor: Courson Date of offering: Spring 2008	2007-4-170
ENG 266: Literature and Sexualities Experimental course Date of first offering: Spring 2009	2007-4-171

**Faculty Senate
Clarion University
December 3, 2007
3:30 p.m., Enid Dennis Room, B-15 Hart Chapel**

Minutes

Faculty Senate met on Monday, December 3, 2007, at 3:30 p.m. in B-15 Hart Chapel. E. Donato chaired the meeting, with the following senators present: K. Bingham, S. Courson, S. Heeter, S. Hilton, F. Keen, J. Knepper, P. Kolencik, T. Lavin, D. Lott, C. McAleer, J. McCullough, S. Montgomery, L. Occhipinti, T. Pfannestiel, J. Phillips, B. Register, S. Sentner, B. Sweet, and S. Traynor. R. Karp, R. Sabousky, B. Brancato, J. Beal, and J. Groves were also present.

I. Call to Order

E. Donato called the meeting to order at 3:30 p.m.

II. Approval of the minutes

C. McAleer moved and S. Traynor seconded to approve the minutes of November 19, 2007. The minutes were approved.

III. Announcements

- Dance '07, Clarion University Theatre Department's annual dance event, will be performed Dec. 6 and 7 at 8 p.m. in Marwick-Boyd Auditorium.
- The Madrigal Singers will perform in Chandler Dining Hall on Dec. 6 & 7 at 6 p.m. Check with the Music Dept. for tickets.
- The 7th annual Clarion TUBACHRISTMAS will be held Saturday, Dec. 8, from 2-3 p.m. in the Clarion Mall.
- Winter Commencement is 12/15 at 2 p.m. for all colleges.

IV. President's Report – R. Karp

(1) The Campus Management software system has changed its name to Lifecycle Management. (2) PASSHE is working on a website that will list all programs for all universities, and will include information on accreditations and program review information. They are getting the site ready for internal access, with public access to follow. (3) Building construction is on schedule. The new dining hall is scheduled to open in the spring of 2009. The building will have the name of a donor, with the main dining room called Chandler. New residence halls are slated to begin construction in the next four to five years. Becht will be used for services rather than a residence by 2010. The Biotech business center is in the design phase. (4) The searches for the dean of the College of Business and for the provost are on track, with campus interviews in the spring semester for both.

L. Occhipinti asked if the Presidential Advancement Awards will be available this year. R. Karp said she would check.

V. Student Senate – No report

VI. New Business – CCPS – S. Traynor

A. Read ins.

B. Four items required Senate vote. All four received positive recommendations from CCPS, and motions came from the CCPS committee.

- 1) A motion that English 310 receive a W flag. Motion passed.
- 2) A motion that SPED 383 receive a Q flag. Motion passed.
- 3) A motion that ECH 301 count in Section II.B., Social and Behavioral Science, in General Education. This motion had a positive recommendation from the Council on General Education.

L. Occhipinti asked about the General Education outcomes and how they are intended to apply to courses. J. Phillips replied that the outcomes are intended to be broad in scope, and that general education courses should have specific outcomes that fit into those broad outcomes.

The motion passed.

- 4) A motion that ED 350 count in Section II.C., Arts and Humanities, in General Education. This motion had a positive recommendation from the Council on General Education. The motion passed.

VII. Dean Groves

J. Groves discussed his perspective on the role of faculty Senate. He noted that Senate serves two important roles: first, in the governance of the university; second, its review of large questions such as the nature of the university and trends in higher education. He said that balancing the two can be difficult. He discussed some rapid changes in higher education, including more demands for accountability, increased market pressure on programs, and more competition. These changes strain the cooperative environment in higher education, making it more competitive. He said that some changes happen without purposeful guidance and discussion, and that there is a need to dedicate time to explore what is happening in the culture of higher education so that we can purposefully shape it, both at Clarion and at the larger level of the academy. There is a strong tradition of seeking and promoting truth, and this is important to maintain. He said that there is a need for discussion of what is happening and the collision between a more cooperative and more competitive culture. There are aspects of competition that we have to address. He said that it is important not to lose sight of these issues in the day-to-day pressures of doing business, and a need to set time aside, which is a worthy role for Senate.

K. Bingham asked if he is challenging Senate to look at higher education and the role of Clarion rather than focusing on day-to-day business. J. Groves replied that he is suggesting it is a worthy topic for discussion.

E. Donato asked how he would reconcile the need to compete for students versus the need to maintain high standards of quality. J. Groves replied that he sees this as an opportunity, and that standards are the only way to balance competition with excellence.

J. Beal asked what he sees coming next out of Harrisburg. J. Groves replied that there may be a little downtime, but that some key questions now seem to be around defining elementary education (grades 4-8), and also about balancing the 120 credit limit. He said

that Clarion is ahead of the rest of the state system in terms of moving to a standards based framework for general education. K. Bingham noted that there have been compromises in order to provide substantive general education course to students who also have to meet state requirements in a field. J. Groves said that the shift to standards allows us to talk about the kinds of knowledge and skills that graduates should have in a clearer way.

VIII. Committee Reports

A. CCPS – S. Traynor – No report

B. Student Affairs – J. McCullough

The subcommittee on Student Activities reviewed Who's Who applications, and students should be notified this week. There were not many applications, only about 17 for 150 slots.

C. CCR – S. Sentner – No report

D. Academic Standards – T. Pfannestiel

Suspension hearings are scheduled for Thursday 1/10. K. Bingham noted that she will send the committee a report on students on probation taking AE 100.

E. Budget – S. Montgomery – No report

F. Faculty Affairs – P. Kolencik

There will be three more sessions of the Faculty Author Seminar Series next semester. The committee will be planning the retirement reception.

G. Institutional Resources – S. Courson

The technology subcommittee will meet Wednesday. They are working on ways to put the CCPS paperwork online. Please contact R. Nulph with any suggestions on this. S. Sentner asked for an update on replacing faculty computers. S. Courson noted that there is no new information, but that it is now up to the deans. There was a discussion of administrative privileges on computers. J. Beal said that there are now two levels of admin privileges. There was also a brief discussion of the switch to Office 2007. S. Courson said faculty should contact the help desk for support. J. Knepper said that it is possible to add Office 2007 and also to keep the old version.

H. Venango – D. Lott

The committee will meet tomorrow (12/4).

IX. Old Business

A. Get- Together with Student Senate will be held on today from 5:30-6:30 in Moore Hall.

X. New Business

A. The role of faculty Senate

Concerns have been expressed to E. Donato about the role of Faculty Senate, and whether Senate has been taking on as much as its mission suggests. E. Donato read a memo from H. Savage that outlined specific concerns. A lengthy discussion followed. K. Bingham noted that this coincides with some of the issues raised by J. Groves. The possibility of changing the venue of full Senate meetings to larger and more public space was discussed as a way to encourage people to attend. There were concerns that there is not another appropriate space. E. Donato said that meetings are open, and reviewed the process of bringing issues before Senate: any faculty can bring an issue to the chair, who presents it to the policy committee, which decides whether to bring it before Senate. C. McAleer noted that meetings in the past were extremely long, which made it difficult to get faculty to serve on Senate or committees. There was a discussion of past practice at meetings. S. Montgomery said that here may have been issues in the last few years that should probably have been addressed by Senate.

C. McAleer made a motion, seconded by T. Pfannestiel, to have senators read through the Faculty Senate Constitution and by-laws, so that all senators are familiar with the role of Senate and its procedures. The motion passed.

S. Courson said that another issue is the training of new senators. E. Donato suggested that new Senate members, and also new members of the policy committee, receive a better orientation. The policy committee will consider this issue.

There was a discussion of making minutes available via email or hard copy. J. Beal said that it would need to be minutes which had already been approved by Senate. E. Donato indicated that approved minutes are posted on the web, but an additional email sent to all faculty with the minutes would be easy to implement.

J. Phillips said that short meetings do not indicate that Senate isn't working, pointing out that some work is done by committees, and other work is seasonal. There was a lengthy discussion of the role of Senate in advising the administration on university policy.

B. Next meetings

E. Donato reminded senators that the next policy committee meeting will be on 1/23, and Senate meeting on 1/28. She also thanked B. Register and H. Savage for serving one-semester terms on Senate this fall.

XI. Adjournment

C. McAleer moved and B. Sweet seconded the move to adjourn. Faculty Senate adjourned at 4:35 p.m.

Respectfully submitted,

Laurie Occhipinti
Secretary, Faculty Senate

Faculty Senate CCPS Activity December 3, 2007

Read-in

SPED 380: Special Mathematics Instruction 2007-4-172

Change in number and pre-requisites, and requesting a section 31 for graduate students

New course number: SPED 482

Current prerequisites: SPED 126, 220, 227, 230, 235, 245, and MATH 111

New prerequisites: SPED 128, 129, 245, MATH 111

Requires a Faculty Senate recommendation

ENG 310: Studies in Medieval Literature 2007-4-173

Addition of a writing intensive (W) flag

Writing includes approximately 15 pages of discussion papers, a 6 page analytic paper, a 10-12 page research paper, 4 pages of journal postings and peer critiques, and a 2-3 page presentation report. Many forms of writing are expected, and students have the opportunity to revise some work.

SPED 482: Special Mathematics Instruction 2007-4-174

Addition of a quantitative (Q) flag

ECH 301: Child Development and Guidance 2007-4-175

Allow course to count as in Section II.B., Social and Behavioral Science, in General Education

Documented using the Council on General Education's outcomes grid.

ED 350: Teaching English Language Learners 2007-4-176

Allow course to count as in Section II.C. Arts and Humanities, in General Education

Documented using the Council on General Education's outcomes grid