

**Faculty Senate
Minutes
Clarion University
10/21/19**

Faculty Senate met on October 21, 2019 in 250 Gemmell. J. Lyle chaired the meeting, with the following senators present: S. Boyden, C. Childers, J. Croskey, J. Haight, J. Knaust, D. Knepp, M. Lepore, C. Li, A. Lockwood, J. Lyle, J. May, M. McConnell, J. McCullough, N. O'Neil, K. Overmoyer, J. Phillips, S. Prezzano, A. Roberts, A. Rosati, B. Sweet, P. Woodburne. D. Pehrsson, D. Hartley, S. Fenske, S. Machokas, S. Hoke, M. Schaffer, and R. Skunda were also present.

I. Call to Order – J. Lyle called the meeting to order at 3:30.

II. Approval of the Minutes (10/7, 2019) – M. Lepore, (S. Boyden seconded) approval of the minutes. Minutes approved.

III. Announcements

1. Scholarship Workshop, October 22, 7:00 PM, 14-A SOMS
2. Tea Time with the President, October 30, 1:00 PM, Moore Hall
3. Dr. Alison Agnes, Super Mad About Everything, October 30, 7:00, Hart Chapel
4. Common Hour Open Forum – November 15, 2:00 PM, SOMN Theatre
5. Opioid Seminar/Discussion, Thursday 6:30-8:00, speaker for the Opioid grant (M. Lepore).
6. Sustainability Seminar/Open Forum, 207, STC at 5pm, Tuesday Oct. 29 (S. Boyden).
7. J. Phillips was chosen to be first PASSHE faculty representative to the BOG.

IV. President's Report-- D. Pehrsson

D. Pehrsson noted that J. Phillips had been chosen on the BOG, as the first faculty representative. Currently J. Phillips is our liaison to the BOG. D. Pehrsson offered her congratulations.

[J. Phillips noted that it was a good meeting, and the goal is to change the statutes to allow faculty to have a voting member on the BOG. The goal is for each school to have one rep to a PASSHE faculty senate, and one from that group is to be a voting member on the BOG].

Pizza with the President was well attended at both main campus and Venango. Issues that came up included parking and the food in the cafeteria, and the FYE.

Diversity Advisory Council, chaired by J. Walsh and B. Dede launched last week. Timely council and agenda, and need.

Sustainability Advisory Council has started, as per S. Boyden's announcement above.

Will move into Tippin soon. No fixed date yet. Open house coming up. No timeline on pool being opened. Should have final meeting with inspectors etc later this week, and more information will be available.

Chancellor's initiatives are moving ahead, into more concrete stages: redesign, shared programming, etc.

President thanked everyone involved for the re-instatement and revamping of the Black Studies Minor. In its anniversary year, the program on the 400 years of resilience at ALF was an excellent event.

D. Dollins was promoted to VP status, head of enrollment management, from AVP status.

V. Provost Report—D. Hartley

In his comments, D. Hartley concluded his introduction from last meeting, by noting that his most recent book read was about brewing IPAs.

He also noted that everyone should have gotten a draft of the 5-year plan update. He wants this to be useful and non-duplicative, and especially aimed at programs without outside accreditations. Please read and offer him any suggestions. The goal is to be forward looking

In questions, D. Hartley said that chemistry, for example, could use their certification, and may want to pick out specific things to check on—as for example alumni surveys, peer/aspirant institutions, etc, for the departmental/program 5 year review.

In terms of Middle States, A. Roberts and S. Boyden are the co-chairs of the Middle States Steering Committee. They are going to Philadelphia to get training on the new process. D. Hartley and the co-chairs met, and are working on a process. D. Hartley feels good about the quality of CUP faculty. The issue is putting it in a framework that Middle States

VI. Student Senate – R. Skunda

R. Skunda had no particular report this session, as things are pretty quiet at this point in the semester. He opened his time for questions. Asked a question, he noted that, in terms of parking, faculty getting free parking permits is a union issue. However, inter-hall may be coming to Senate, to discuss related issues. J. Lyle noted that CUP police chief Hendershott may come to the next Senate meeting.

VII. Committee Reports.

A. CCPS – B. Sweet

CCPS met and reviewed proposals. B. Sweet is contacting chairs to avoid objections. Open Hearings will occur November 11. Upon a question re: a name change of a couple of the 'read-in' proposals. B. Sweet said he'd send out the name changes to the faculty community so departments can alter their checksheets if necessary.

B. Student Affairs – M. Lepore

An Opioid prevention/awareness grant of \$100,000 will be used to fund a speaker to increase awareness about the epidemic, and work towards eradication. A CUP alum will speak on addiction and reclaiming life goals. He credits his CUP degree with giving him the hope and inspiration to continue when trying to kick his addiction to various substances. The program will occur by October 24 at 6:00 in Hart Chapel.

The Safe Schools event is upcoming in November 22, with 50 or more signed up.

C. CCR – J. Knaust

No report

D. Academic Standards – A. Roberts

No report

E. Budget – C. Childers

Re: the \$2 million in the budget that was supposed to be put back into the budget. It will be put in, but can't be put in the budget until we get it in hand. CUP spent \$1 million of our money last year on Tippin

and will spend \$200K this year.

L. Cullo is on the state-wide appropriations committee from the legislature.

L. Cullo is waiting for student reps to the budget advisory committee.

F Faculty Affairs – D. Knepp

Faculty Mentor program will remain essentially the same, Nov. 5 at 5 pm in 107 Eagle Commons. All 4 new tenure track members are due to come, as is one faculty who is changing positions. The committee does invite new temporary faculty, who sometimes come. The program has 4 speakers.

G. Institutional Resources – L. Taylor

L. Taylor was unable to come to Senate, but attended the Institutional Resources meeting, and sent J, Lyle notes.

Report from 10/10/19 Facilities Planning Committee Meeting:

- Tippin should be ready to occupy around 11/1 with a few rooms that will not be quite ready yet. There is some painting and cleaning that need to be done and furniture will be moved in soon. Still waiting on the gym to be done, scoreboards are going up and waiting on hoops. Pool is done and was inspected. Hopeful that it will be 100% done by Thanksgiving.
- Still hall needs roof replacement and halon Extinguishing System replaced with a water mist system –this is on hold in hopes to get one more year out of them.
- The campus steam tunnel and Harvey steam tunnel work was completed.
- Stevens work on bringing bathrooms up to code in terms of accessibility and adding an elevator is being bid on as well as Moore Hall bathrooms. Work will most likely begin in January.
- Handicapped openers will be added to Main Street Suites retail locations. Quotes are being gathered.
- Suhr Library and Montgomery Roof were completed in early August. In the respiratory care classroom there has been a new air compressor in a temporary building with a permanent addition to be installed when approved.
- Ralston will need steam piping replaced or a new boiler. Options are being analyzed, is in the engineering phase.
- A design firm has been hired to look at ideas for Carlson, Becht, Bell Tower Plaza and walkways. Going forward with the project is on hold for now and will be reevaluated in January 2020.
- In Becker Hall there is work to replace the TV studio overhead lighting (work in progress)
- In Marwick Boyd humidity equipment and controls are being replaced (work in progress)
- It was noted that fall graduation will be held in MB with plans to move it back to Tippin in the spring
- The baseball and softball fields need reconditioned with new draining and slope. It will be out for bid after the season.
- The Venango pond needs repairs due to storm in August. Will need to be dredged, quotes are being obtained. The interior renovation to add training space on the south end of Suhr Library is in the final stage of design. It will include new walls, HVAC and electrical renovations and new painting and carpet. Work is expected to be completed by mid-January.

H. Venango – J. May

No report

VIII. New Business

1) RSO/RUO

CUP owns vehicles, so that students can more easily drive them, while renting a car from a rental agency requires students be 25 years old. Administration consulted with PASSHE Legal, who gave them a form—Vehicle Passenger Waiver form—and ordered the administration to use the

form. CSA solicitor approved the form.

Students must use a CSA van first, ahead of a private car. Other questions related to the 'indemnify from all liability' clause in the waiver form. It seems to mean that the driver/student will be wholly liable if anything happens on the trip. This seems extreme, and will likely cause faculty or students to not choose to go on trips. Waiver seems to imply that even if CUP was negligent in vehicle maintenance, the student will be held liable. S. Machokas and S. Hoke said that the language is from the PASSHE legal dept, and, while it may not hold up in court, CUP is advised to use the form.

The advisor or students must sign the waiver—whomever is the driver. A question came up as to whether a coach or someone whose job requires travel and use of vehicles. The CUP travel approval request covers most other travel, so there seem to be two different forms and processes at a bit of cross purposes.

The impact of encouraging student to travel to some event for extra credit came up. The worry is that the faculty may be exposing students to liability, and the students may feel impelled/incentivized to expose themselves to that liability if the travel is seen as an important part of the class. There may be a power dynamic that works in the students' dis-interest.

Students and all students must sign the waiver each time they take a trip.

S. Hoke mentioned that language in the travel approval request agreement faculty use, now has a clause suggesting faculty contact their own insurance company to adjust the policy for when the faculty is using their own car for university business.

A question was raised on the scope of 'third parties' in the agreement. Does this cover indemnifying another driver who may ram a university car?

S. Boyden suggested, as CUP did not write the waiver language, senators and interested parties may want to write to PASSHE. S. Fenske said that senators could summarize concerns, and she would send them on to PASSHE.

J. Phillips summarized the broad issues involved. This seems to be a broader problem of allowing legal counsel to write policies. Legal counsel has a fiduciary responsibility to the institution, but this may conflict with other educational goals of the university. This policy seems to be overly concerned with the university's liability. It may be bad in terms of a specific policy for the university as it seeks to reasonably protect people from being sued. The legal policy may have a stultifying effect on educational opportunities and activities that we and the university want them engaged in. It seems more reasonable to create a policy that works better with the goals and interests of the university.

2) Campus Labs/Organization management software.

The issue here was also the language in the contract, and if student data are protected, as regards to outside people knowing which events they attend, and if the software has access to student information, and if it can be sold.

S. Hoke summarized the history of what was called CU Connect, and became the the 'Quark App' and the 'Check-in App'. The goal is, in part, to keep track of popularity of events, and student group funding. Student Senate wanted two things from the software; online voting for Student Senate elections, and digital organization platform that allowed for re-registration.

The Quark App created an event access pass to check-in students at events for attendance. Specific to the questions raised by Senate, S. Puleio suggested that the language in the contract was general and usual. Campus Labs says they do not share student information. The App Development side of things does collect information 'to enhance the user experience'. Some senators expressed skepticism about this, as the business model of most of these types of firms is to collect and sell information. S. Hoke said that Campus Labs considers individual student data to be the property of CUP. J. Lyle commented about the 'third party' language again.

In the days prior to the Quark App we used swipe cards, which were not very reliable in terms of recording attendance. Student Senate wants this kind of information when deciding on funding of student groups.

It is possible to use the check-in App off campus. Not dependent on being on campus.

CU Connect is open to departments and colleges to publicize events. The Theater dept is looking into the app, so to eliminate printing of tickets.

It is possible to use CU Connect in the classroom, but the class has to be created as an 'event'. It must be repeated in the App, but can be used to take attendance in the classroom.

CUP uses Campus Labs for assessment as well, but the modules are separate. The bundling of the two bits lowers the cost.

IX. Old Business

No old business

X. Adjournment – J. Croskey moved (B. Sweet seconded). Unanimous passage.