## 2014 ACADEMIC LIBRARIES SURVEY

Institution: Clarion University of Pennsylvania
Address: 840 Wood Street, Clarion, PA 16214

Identification No:
Name of Respondent: Terry S. Latour
Title: Dean of Libraries
Phone Number: 814-393-1931

## SURVEY ELIGIBILITY

Please answer the following questions:

| a. | Do your total library expenditures exceed $\$ 10,000$ ? |  |
| :--- | :--- | :--- |
| b. | Do you have an organized collection of printed or other <br> materials or a combination thereof? | YES/NO |
| c. | Do you have paid, trained library staff to provide and <br> interpret library materials to meet the informational, <br> cultural, recreational, or educational needs of clientele? <br> Do you have established hours of operation during which <br> paid, trained staff are available to meet the informational <br> service needs of clientele? | Yes |
| d.Does the library have the physical facilities necessary to <br> support such a collection, staff, and schedule? | Yes | Yes |
| e. | Yes |  |

PART A - NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 2014

| Line No. | Item | Number |
| :--- | :--- | :--- |
| 01 | Branch and independent libraries - Exclude main or central library | One |

PART B - LIBRARY STAFF, FALL 2014
(Exclude maintenance and custodial staff, volunteers and contributed services staff)
NOTE: Report FTE data to two decimals.

| Line No. | Staff | Number of full-time equivalents (FTEs) | saıaries ana wages (whole dollars only) |
| :---: | :---: | :---: | :---: |
| 02 | Librarians | 6.00 | \$449,576 |
| 03 | Other Professional Staff | 2.00 | \$217,613 |
| 04 | Total librarians and other professional staff (Sum of lines 2 and 3) | 8.00 | \$667,189 |
| 05 | All other paid staff (except student assistants) | 11.33 | \$551,163 |
| 06 | Student assistants from all funding sources | 6.95 | \$98,196 |
| 07 | Total full-time equivalent (FTE) staff (Sum of lines 4 to 6) | 26.28 | \$1,316,548 |
| 08a | Are employee fringe benefits paid from the library budget? <br> If no, skip to Part C, line 10. | Yes |  |
| 08b | Employee fringe benefits (if paid from library budget) | \$645,494 |  |

PART C - LIBRARY EXPENDITURES, FISCAL YEAR 2014
NOTE: See instructions for definitions


| 15 | Document delivery/interlibrary loan | \$14,556 |  |
| :---: | :---: | :---: | :---: |
| 16 | Preservation | \$1,417 |  |
| 17 | Other expenditures for information resources | \$3,252 |  |
|  | Operating expenditures: |  |  |
| 18 | Computer hardware and software (include maintenance) |  |  |
|  |  | \$19,140 |  |
| 19 | Bibliographic utilities, networks and consortia | \$78,079 |  |
| 20 | All other operating expenditures | \$48,205 |  |
| 21 | TOTAL EXPENDITURES (Sum lines 09, 10, 13, 15 through 20) | \$2,046,695 |  |
|  | PART D - LIBRARY COLLECT | 2014 |  |
| Line No. | Collections | Added during the Fiscal Year | Held at end ot Fiscal Year |
| 22 | Books, serial backfiles and other paper materials (include government documents) | 2114 | 446908 |
| 23 | E-Books | 4455 | 146295 |
| 24 | Microforms | 1 | 1504927 |
| 25 | Audiovisual materials | 91 | 7303 |
| 26 | Is the library collection entirely electronic? |  |  |

PART E - LIBRARY SERVICES, FISCAL YEAR 2014
Note: See instructions for definitions.

| Line No. | Services | Number |
| :---: | :---: | :---: |
|  | Interlibrary loans provided to other libraries: |  |
| 27 | Returnable | 2,448 |
| 28 | Non-returnable | 1,659 |
| 29 | Total provided (sum lines 27 and 28) | 4,107 |
|  | Interlibrary loans received from other libraries: |  |
| 30 | Returnable | 1025 |
| 31 | Non-returnable | 1187 |
| 32 | Documents delivered from commercial services | 2 |
| 33 | Total provided (sum lines 30,31, and 32) | 2,214 |
|  | Circulation: |  |
| 34 | General circulation transactions | 86976 |
| 35 | Reserve circulation transactions | 3869 |
|  | Information services to groups: |  |
| 36 | Number of presentations | 117 |
| 37 | Total attendance at all presentations | 2839 |

PART F - LIBRARY SERVICES, TYPICAL WEEK, FALL 2014
NOTE: See instructions for definitions

| Line No. | Services | Number in a <br> typical week |
| :--- | :--- | :--- |
| 38 | Number of weekly public service hours | -93 |
| 39 | Gate count in a typical week | -833 |

## PART G - ELECTRONIC SERVICES, FISCAL YEAR 2014

Please respond to each item by selecting " $Y$ " or " $N$ ". If answering for more than one library, select " $Y$ ", if at least one has the service.

| Line No. | Services | Yes/No |
| :--- | :--- | :--- |
| 40 | Does your library provide the following? | Documents digitized by the library staff |
| 41 | Library reference service by e-mail or the Web  <br> 42 Technology to assist patrons with disabilities (e.g., TDD, <br> specially equipped work stations) <br> 43 Electronic theses and dissertations produced by your | Yes |
| Yes |  |  |

## PART H - INFORMATION LITERACY, FISCAL YEAR 2014

NOTE: See instructions for definitions

| Line No. |  | Yes/No |
| :---: | :---: | :---: |
| 44 | Has your postsecondary institution articulated student learning/student success outcomes? If no, select " N " and skip 46 | Yes |
| 45 | Is information literacy incorporated in the institution's student learning/success outcomes? | Yes |
| PART I - VIRTUAL REFERENCE, FISCAL YEAR 2014 <br> NOTE: See instructions for definitions |  |  |
| Line No. |  | Yes/No |
| 46 | Does your library support virtual reference services? | Yes |
|  | If no, skip remaining questions |  |
|  | If yes, does your library utilize any of the following and does it collect usage statistics from any of the virtual reference utilities? |  |
| 47 | E-mail reference | Yes |
| 48 | Chat reference, commercial service | No |
| 49 | Chat reference, instant messaging applications | Yes |
| 50 | Short message service (SMS) or text messaging | Yes |

