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Clarion University of Pennsylvania

GRADUATE

Catalog 2005-2007



CLARION
UNIVERSITY
SINCE 1867

Clarion University of Pennsylvania

**Clarion, Pennsylvania 16214-1232
814-393-2000**

www.clarion.edu

**Graduate Catalog
2005-2007**

Accreditations

- AACSB International—The Association to Advance Collegiate Schools of Business
College of Business Administration/Baccalaureate and Master’s degree programs
600 Emerson Road, Suite 300, St. Louis, MO 63141-6762
- Accreditation Association for Ambulatory Health Care
Division of Student and University Affairs/Keeling Student Health Center
3201 Old Glenview Road, Suite 300, Wilmette, IL 60091
- American Bar Association (ABA)
College of Business Administration/Department of Finance/Legal Business Studies Program
750 N. Lakeshore Drive, Chicago, IL 60611
- American Library Association (ALA)
College of Education and Human Services/Dept. of Library Science/Master of Science in Library Science
50 East Huron Street, Chicago, IL 60611
- Association for Childhood Education International (ACEI)
College of Education and Human Services/Elementary Education
17904 Georgia Avenue, Suite 215, Olney, MD 20832
- Association of Small Business Development Centers (ASBDC)
Small Business Development Center
8990 Burke Lake Road, Burke, VA 22015
- College Reading and Learning Association (CRLA)
College of Arts and Sciences/Department of English/Writing Center Tutoring Program
Auburn, CA 95604
- Council for Exceptional Children (CEC)
College of Education and Human Services/Special Education
1110 North Glebe Road, Suite 300, Arlington, VA 22201-5704
- Council on Academic Accreditation of the American Speech Language Hearing Association (ASHA)
Department of Communication Sciences and Disorders/Master Degree in Speech Language Pathology
10801 Rockville Pike, Rockville, MD 20852
- International Association of Counseling Services Inc.
Division of Student and University Affairs/Department of Counseling Services
101 South Whiting Street, Suite 211, Alexandria, VA 22304
- International Reading Association (IRA)
College of Education and Human Services/Reading
PO Box 8139, 800 Barksdale Road, Newark, DE 19714-8139
- Middle States Association Commission on Higher Education (MSACHE)
3624 Market Street, Philadelphia, PA 19104-2680
Phone: 215-662-5606
- National Association for the Education of Young Children (NAEYC)
College of Education and Human Services/Department of Education/Early Childhood Program
Earl R. Siler Children’s Learning Complex
1509 16th Street, NW, Washington, DC 20036-1426
- National Association of Schools of Art and Design (NASAD)
College of Arts and Sciences/Art
11250 Roger Bacon Drive, Suite 21, Reston, VA 20190-5248
- National Association of Schools of Music (NASM)
College of Arts and Sciences/Department of Music
11250 Roger Bacon Drive, Suite 21, Reston, VA 20190-5248

- National Council for Accreditation of Coaching Education (NCACE)
College of Education and Human Services/Dept. of Health and Physical Education/Coaching Education
1900 Association Drive, Reston, VA 20191-1599
- National Council for Accreditation of Teacher Education (NCATE)
College of Education and Human Services/Teacher Education Programs
2010 Massachusetts Avenue, NW, Suite 500, Washington, DC 20036
- National Council for the Social Studies (NCSS)
College of Education and Human Services/Social Studies
8555 Sixteenth Street, Silver Spring, MD 20910
- National Council of Teachers of English (NCTE)
College of Education and Human Services/English Education
1111 Kenyon Road, Urbana, IL 61801-1096
- National Council of Teachers of Mathematics (NCTM)
College of Education and Human Services/Mathematics Education
1906 Association Drive, Reston, VA 20191-1502
- National Council on Economic Education (NCEE)
Center for Economic Education
1140 Avenue of the Americas, New York, NY 10036
- National League for Nursing Accrediting Commission (NLNAC)
School of Nursing/Associate Degree Program
School of Nursing/Baccalaureate Degree Program
School of Nursing/Master Degree Program
61 Broadway, New York, NY 10006
- National Science Teachers Association (NSTA)
College of Education and Human Services/Science Education and Secondary Science Education
1840 Wilson Boulevard, Arlington, VA 22201-3000

Approvals by:

American Chemical Society
U.S. Department of Education
U.S. Department of Veterans Affairs
Pennsylvania Department of Education

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Clarion University Academic Calendar 2005-2006

Fall Semester 2005

| | |
|------------------------------------------------------------------|-----------------------|
| Registration for day and evening classes | Monday, August 29 |
| Classes begin 8 a.m. | Monday, August 29 |
| Labor Day Holiday | Monday, September 5 |
| Midsemester Break begins 10 p.m. | Thursday, October 6 |
| Midsemester Break ends 8 a.m. | Monday, October 10 |
| Thanksgiving Holiday begins 10 p.m. | Tuesday, November 22 |
| <i>Friday classes meet in place of Tuesday classes</i> | Tuesday, November 22 |
| Thanksgiving Holiday ends 8 a.m. | Monday, November 28 |
| Classes end 10 p.m. | Friday, December 9 |
| Final Examination Period begins | Monday, December 12 |
| Final Examination Period ends 10 p.m. | Friday, December 16 |
| Semester ends 10 p.m. | Friday, December 16 |
| Winter Commencement | Saturday, December 17 |
| Semester grades due from faculty. | Thursday, December 22 |

Spring Semester 2006

| | |
|--------------------------------------------------------------------|---------------------|
| Martin Luther King, Jr. Birthday observed. | Monday, January 16 |
| Registration for day and evening classes | Tuesday, January 17 |
| Classes begin 8 a.m. | Tuesday, January 17 |
| Winter holiday begins 10 p.m. | Friday, March 10 |
| Winter holiday ends 8 a.m. | Monday, March 20 |
| Spring vacation begins 10 p.m. | Wednesday, April 12 |
| Spring vacation ends 8 a.m. | Wednesday, April 19 |
| <i>Monday classes meet in place of Wednesday classes</i> | Wednesday, April 19 |
| Classes end 10 p.m. | Friday, May 5 |
| Final Examination period begins | Monday, May 8 |
| Final Examination period ends 10 p.m. | Friday, May 12 |
| Semester ends 10 p.m. | Friday, May 12 |
| Spring Commencement. | Saturday, May 13 |
| Semester grades due from faculty. | Thursday, May 18 |

Summer Sessions 2006

| | |
|----------------------------------------------|---------------------|
| Session I: Pre-session. | May 15 – June 2 |
| Session I: Regular Session | June 5 – July 7 |
| Session II: Regular Session | July 10 – August 11 |

Fall Semester 2006

| | |
|----------------------------------------------------|-------------------|
| Registration for day and evening classes | Monday, August 28 |
|----------------------------------------------------|-------------------|

Clarion University Academic Calendar 2006-2007

Fall Semester 2006

| | |
|------------------------------------------------------------------|-----------------------|
| Registration for day and evening classes | Monday, August 28 |
| Classes begin at 8 a.m. | Monday, August 28 |
| Labor Day Holiday | Monday, September 4 |
| Midsemester break begins 10 p.m. | Thursday, October 5 |
| Midsemester break ends 8 a.m. | Monday, October 9 |
| <i>Friday classes meet in place of Tuesday Classes</i> | Tuesday, November 21 |
| Thanksgiving holiday begins 10 p.m. | Tuesday, November 21 |
| Thanksgiving holiday ends 8 a.m. | Monday, November 27 |
| Classes end 10 p.m. | Friday, December 8 |
| Final examination period begins. | Monday, December 11 |
| Final examination period ends 10 p.m. | Friday, December 15 |
| Semester ends 10 p.m. | Friday, December 15 |
| Winter Commencement | Saturday, December 16 |
| Semester grades due from faculty. | Thursday, December 21 |

Spring Semester 2007

| | |
|--------------------------------------------------------------------|---------------------|
| Martin Luther King Jr. birthday observed. | Monday, January 15 |
| Registration for day and evening classes | Tuesday, January 16 |
| Classes begin 8 a.m. | Tuesday, January 16 |
| Winter holiday begins 10 p.m. | Friday, March 9 |
| Winter holiday ends 8 a.m. | Monday, March 19 |
| <i>Monday classes meet in place of Wednesday classes</i> | Wednesday, April 4 |
| Spring vacation begins 10 p.m. | Wednesday, April 4 |
| Spring vacation ends 8 a.m. | Wednesday, April 11 |
| Classes end 10 p.m. | Friday, May 4 |
| Final examination period begins. | Monday, May 7 |
| Final examination period ends 10 p.m. | Friday, May 11 |
| Semester ends 10 p.m. | Friday, May 11 |
| Spring Commencement. | Saturday, May 12 |
| Semester grades due from faculty | Thursday, May 17 |

Summer Sessions 2007

| | |
|----------------------------------------|--------------------|
| Session I: Pre-Session. | May 14 – June 1 |
| Session II: Regular Session. | June 4 – July 6 |
| Session III: Regular Session | July 9 – August 10 |

Fall Semester 2007

| | |
|----------------------------------------------------|-------------------|
| Registration for day and evening classes | Monday, August 27 |
|----------------------------------------------------|-------------------|

General Information



General Information

Core Values of Clarion University of Pennsylvania

1. We believe in the learning potential of all of our students who are willing to invest hard work in the pursuit of their education.
2. We are committed as a faculty, staff, and administration to creating opportunities for all of our students to achieve success beyond their own expectations within an environment that cultivates tolerance, civility, and respect.
3. We value the individual relationship between student and faculty as central to the learning process and recognize the contributions of staff in providing the necessary support for that endeavor.
4. We believe that we exist to serve the needs of all people of the Commonwealth of Pennsylvania and to advance higher education as a public good.
5. We are committed to advancing our relationships with the larger communities of which we are a part.

*Approved by the Council of Trustees,
Clarion University, January 18, 2001*

Vision of Clarion University of Pennsylvania

Clarion University of Pennsylvania will serve the Commonwealth ever more effectively as a high quality, dynamic, technologically advanced, publicly owned university dedicated to advancing knowledge with a focus on learning and collaborating with educational and business partners. Clarion University will be accessible to students from diverse backgrounds, accountable to its many constituencies, and actively engaged in the continuous improvement of its programs, services, faculty, and

staff. Above all, Clarion University will prepare students to succeed in the global economy, to contribute to the economic and social well being of the Commonwealth and the nation, to play constructive roles in their communities, and to lead productive and meaningful lives, including a passion for continuous learning.

*Approved by the Council of Trustees,
Clarion University, January 18, 2001*

Mission of Clarion University of Pennsylvania

Clarion University seeks to excel in all that it does and challenges students to develop their talents, extend their intellectual capacities and interests, expand their creative abilities, and to develop a respect and enthusiasm for learning that will extend throughout their lives. The university acknowledges that learning requires a partnership demanding hard work by students, faculty, and staff, and that learning extends beyond the classroom. The university community is dedicated to helping students see in themselves what they may become by creating opportunities to develop the knowledge, skill, and attitudes necessary for both enlightened citizenship and successful participation in a technologically advanced, global society.

Clarion University is primarily an undergraduate institution with selected graduate programs. Instructional programs—delivered on campus, throughout the state, and beyond via appropriate distance education technologies—range from associate degrees and certificate programs to

baccalaureate degree programs in the arts and sciences and professional fields, graduate programs in selected fields, and continuing education. University programs are administered through campuses in Clarion and Oil City.

Clarion University seeks to admit, retain, and graduate students who are qualified and motivated, and to recruit, retain, and support highly qualified and dedicated faculty and staff. The university is a learning community that seeks diversity in its faculty, staff, and student body and values this diversity as providing richness in the learning process. This community strives to treat its members with civility and respect. Students, faculty, and staff value learning, contribute to the development of new knowledge through scholarly activities, and participate in community and public service responsive to the needs of society.

*Approved by the Council of Trustees,
Clarion University, January 18, 2001*



Graduate Studies Mission

Clarion University recognizes the role that a high quality graduate program plays in maintaining excellence in the institution. The opportunity to work with graduate students, the challenge to remain at the forefront in the discipline, and the stimulus resulting from research all contribute to the recruitment, development, and retention of a concerned, productive faculty. Clarion University shall maintain a graduate program that supports the goals of the university.

Non-Discrimination Statement

It is the policy of Clarion University of Pennsylvania that there shall be equal opportunity in all of its educational programs, services, and benefits, and there shall be no discrimination with regard to a student's or prospective student's race, color, religion, sex, national origin, disability, age, sexual orientation/affection, veteran status, or other classifications that are protected under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and other pertinent state and federal laws and regulations. Direct equal opportunity inquiries to: Assistant to the President for Social Equity, 207 Carrier Administration Building, 840 Wood Street, Clarion, PA 16214-1232, 814-393-2000; and direct inquiries regarding services or facilities accessibility to the compliance specialist, 207 Carrier Administration Building, 840 Wood Street, Clarion, PA 16214-1232, 814-393-2000; (or to the

Director of the Office for Civil Rights, Department of Education, 330 Independence Avenue, SW, Washington, DC 20201).

Clarion Campus

Now well into its second century of service to the people of Pennsylvania, Clarion University has successively been Carrier Seminary, a state normal school, a state teachers' college, a state college, and beginning July 1, 1983, a university in the State System of Higher Education. Each phase of this development has marked a stage in the continuing effort of the institution to respond to the educational needs and aspirations of increasing numbers of students.

Today, Clarion University is a multi-purpose institution with an enrollment of approximately 6,500 students offering associate's degrees in five areas; more than 70 baccalaureate programs leading to degrees in the arts, fine arts, nursing, and sciences; and 12 graduate programs leading to master's degrees in the arts, business administration, education, library science, nursing, and sciences.

The main campus of the university contains 99 acres and 43 buildings—the majority of which were constructed within the past 20 years. Beyond the main campus, situated at the west end of the town of Clarion, is a 27-acre athletic complex with football, baseball, and practice fields and Memorial Stadium, seating 5,000 spectators. The university is within the Borough of Clarion some two miles north of Interstate 80 at Exits 62 and 64 and is approximately 2.5 hours' driving time from the urban centers of Pittsburgh, Erie, and Youngstown. High on the Allegheny Plateau

overlooking the Clarion River, the rural setting is in the midst of one of Pennsylvania's most scenic resort areas. The rolling wooded countryside, interspersed with small farms, affords some of the most enjoyable outdoor activities to be found anywhere in northwestern Pennsylvania, and the Clarion River provides an excellent setting for summer boating, swimming, and other aquatic sports.

Among facilities supporting programs at Clarion University are the Carlson and Suhr libraries; the Center for Computing Services operating Digital Equipment Corporation computers and associated equipment; several microcomputer laboratories; a planetarium; modern science laboratories having excellent instrumentation; well-equipped support areas for special education and speech pathology and audiology; a modern business administration building; technologically equipped classrooms for library science; radio and television studios and experimental audio-visual facilities in the Department of Communication; and a writing center, tutorial services, and a counseling center to assist students who can benefit from these services.

Venango Campus

Venango Campus of Clarion University, established in 1961, was the first regional campus in the Pennsylvania State System of Higher Education. Located in Oil City, Venango Campus is scenically situated on 62 acres surrounded by heavily wooded foothills overlooking the Allegheny River. Student apartment housing has been added recently and includes modern, upscale amenities.

Venango Campus is appropriate for students who prefer the atmosphere of a small campus with its capacity for providing individual attention for each student and for permitting and encouraging varied student-initiated activities.

Venango Campus offers programs for both part-time and full-time students. Students may study for one of nine associate degrees in allied health, arts and sciences, business administration, criminal justice, early childhood education, industrial technology, legal business studies, nursing, and rehabilitative services.

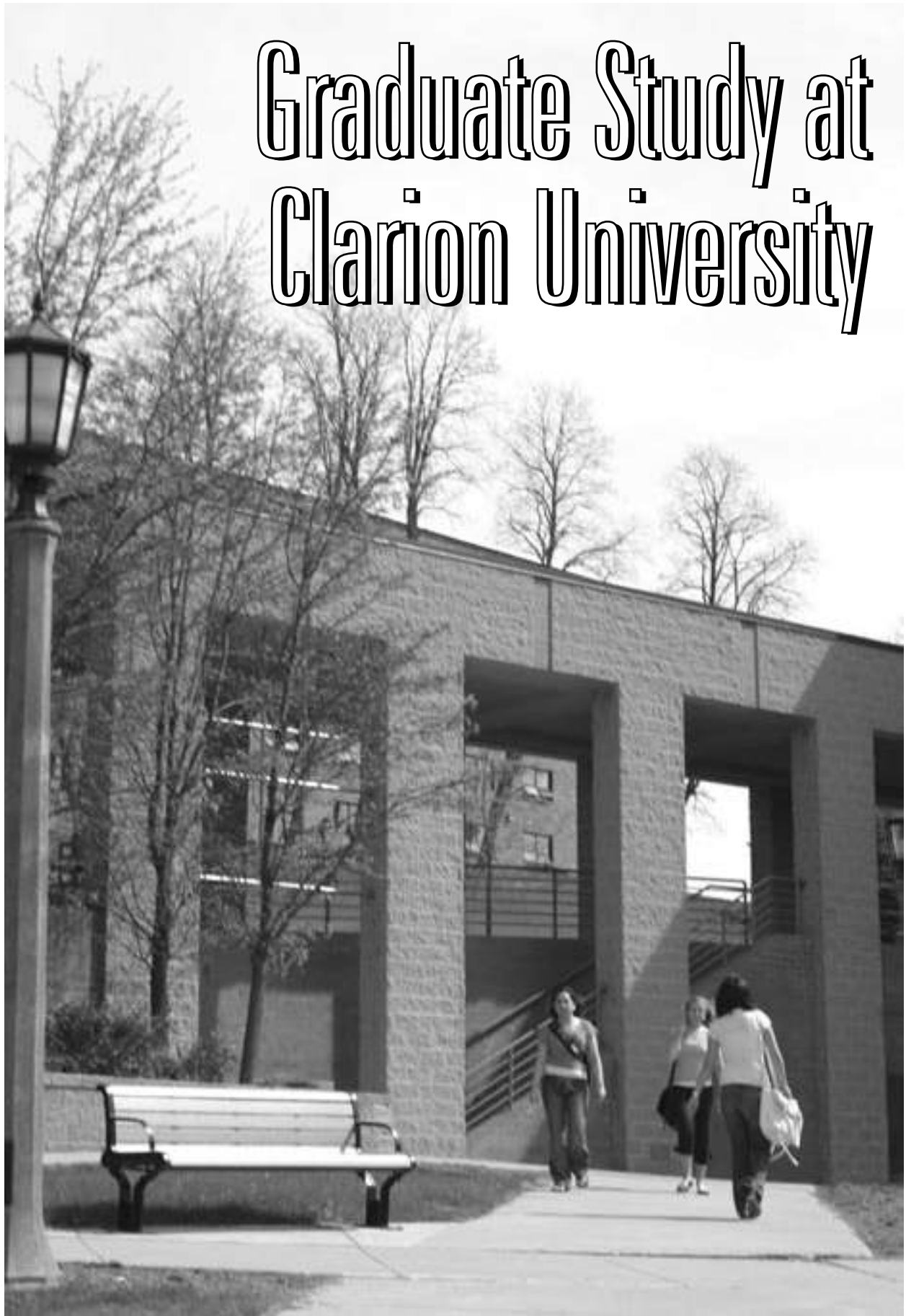
To complete an associate degree, a minimum of 30 credit hours must be completed at Clarion University–Venango Campus. Students also may begin any of the university's bachelor's degrees at the Venango Campus, and they may complete the first two years of study toward a bachelor's degree in business, education, psychology, and rehabilitative science. Complete baccalaureate degrees offered at Clarion University–Venango Campus include radiologic science and nursing.

Other programs offered at the Venango Campus include eleven one-year certificates and a variety of continuing education courses and seminars.

The School of Nursing and Allied Health, which is located at the Venango Campus, offers an on-line Bachelor of Science in Nursing degree. A Master of Science in Nursing degree is offered jointly by Clarion, Edinboro, and Slippery Rock Universities' Nursing Departments. Courses for this master's program are offered at sites in Clarion, Edinboro, Oil City, Pittsburgh, Slippery Rock, Wexford, and other locations.



Graduate Study at Clarion University



Graduate Study at Clarion University

Eligibility for Admission

Individuals seeking regular full admission to a graduate program must meet the minimum admission requirements for the Division of Graduate Studies and any additional requirements of the program. To meet the minimum requirements for admission to the Division of Graduate Studies an applicant must provide evidence of:

- A bachelor's degree or its equivalent from an acceptably accredited college or university. Individuals who have not yet completed the baccalaureate degree may submit transcripts for course work completed, along with application materials. Final transcripts noting the completion of the degree will be required.

- A minimum quality-point average of 2.75/4.00 at the undergraduate level. Some programs require a higher undergraduate QPA. Please review the program admission requirements listed elsewhere in this catalog.

Individuals not meeting the QPA requirement of a graduate program may be eligible for regular admission when the lower QPA is evaluated in terms of supplementary factors, including recommendations/references, examination scores on such instruments as the Graduate Record Examination, Graduate Management Admission Test, and/or the Miller Analogies Test, or achievement in graduate-level course work.

Information regarding the Miller Analogies Test (MAT), the Graduate Record Examination (GRE), and the Graduate Management Admission Test (GMAT) may be obtained from the Graduate Studies office.

Applicants should refer to the admission requirements of specific programs as listed in this bulletin.

Categories of Admission

Admitted applicants will be classified in one of the following categories of admission.

Regular Full Admission

Individuals meeting all of the admission requirements for a graduate program shall be granted regular full-admission status. Only individuals with regular full-admission status are eligible for graduate assistantships. Individuals must achieve regular full-admission status before they

graduate. A student may apply and be admitted to a graduate program during his/her last year of undergraduate study. This admission, however, is contingent upon the student providing the Graduate Studies office an official final undergraduate transcript that indicates the baccalaureate degree has been awarded.

Provisional Admission

Individuals not meeting all of the admission requirements for a graduate program may be admitted on a provisional basis. In such cases, admission will be based upon specific conditions that the student must meet in order to be reclassified as regular full admission. Individuals admitted on a provisional basis are not eligible for graduate assistantships. Individuals admitted on a provisional basis are not guaranteed regular full-admission status.

Courtesy/Transient Admission

A graduate student from another institution may enroll for graduate courses at Clarion University on a courtesy basis if he or she intends to transfer the credit for the course to another institution. Information about courtesy admission may be obtained from the Division of Graduate Studies.

Non-Degree Status Admission

Occasionally individuals will want to engage in graduate study without formally entering a graduate program. Such individuals should apply for a non-degree admission status at the time of application. All admission requirements must be met. Individuals remaining in this status may not receive a graduate degree. Courses taken while a person is in this status will be identified as non-degree on the student's transcript. The non-degree student who, after taking courses in non-degree status determines to seek a graduate degree, must be formally admitted to a graduate degree program under regular admission procedures. Graduate programs may or may not accept courses taken while a student is in non-degree status. No program may accept more than nine credits taken in non-degree status. Applicants admitted on a non-degree basis are not guaranteed regular full-admission status. Certain course restrictions may apply for non-degree students.

Admission Procedures

Application forms and information about graduate programs may be obtained by writing to:

Division of Graduate Studies
Clarion University of PA
108 Carrier Administration Building
840 Wood Street
Clarion, PA 16214-1232

Routine admission policy requires that all graduate applicants submit:

1. a completed application form;
2. an official transcript from each college or university attended as an undergraduate or graduate student (regardless of whether or not a degree was earned). Official transcripts are issued from colleges/universities in sealed envelopes with the seal of the university and the signature of the registrar on the outside of the envelopes. The transcripts must be sealed by the registrar and remain sealed until their arrival in the Graduate Studies Office. Partial transcripts are acceptable, but evidence of a degree must be submitted before a student may enroll in classes;
3. at least three current faculty and/or professional recommendations on the Clarion University recommendation forms;*
4. a \$30 non-refundable application fee; and
5. a resume.

Some graduate programs require additional information or procedures.

*May not be required of non-degree students.

All documents become the property of Clarion University and will not be returned or duplicated for any purpose

outside the university. Each application must be for one program only. An additional complete application packet including the \$30 fee must be submitted if you are applying to more than one program. Following one semester of enrollment, if you want to change to another graduate program you must resubmit all application materials (including \$30 fee) as previously outlined. Applications will be reviewed only after all materials have been received.

Admission Application Deadlines for Regular, Provisional, Transient, and Non-Degree Admissions

The following deadlines apply to graduate applicants.*

Speech Language Pathology applicants: Jan. 31—last date to complete an application file for upcoming academic year.

Other programs

Fall: Aug. 1—last date to complete an application file

Spring: Dec. 1—last date to complete an application file

Summer: May 1—last date to complete an application file for Summer I
June 1—last date to complete an application file for Summer II

*International students must complete an application file at least four months before the term applicant wishes to begin study. See section below on “Admission of International Students.”





Admission of International Students

Clarion University is authorized under federal law to enroll nonimmigrant students. The university welcomes international students to its campus and has an Office of International Programs to assist students from other countries in achieving a successful educational experience at Clarion. International students may write to:

Office of International Programs
Clarion University of Pennsylvania
840 Wood Street
Clarion, PA 16214-1232 U.S.A.

International students seeking admission to graduate study at Clarion University should follow directions specified for all students under “Admission and Degree Requirements.” In addition, the international student applicant must satisfy the following requirements:

1. Submit his or her application for admission **at least four months before** the term in which he or she wishes to begin study at Clarion.
2. Demonstrate English language proficiency. Acceptable evidence of proficiency is successful completion of Test of English as a Foreign Language (TOEFL) with a minimum score of 550 (paper-based test), 213 (computer-based test), or a minimum International English Language Testing System (IELTS) score of 7.0. For the programs in biology, speech language pathology, and communication, TOEFL score of 600 (paper-based test), 250 (computer-based test), or IELTS score of 7.5 is required. Satisfactory completion of a bachelor’s degree from an accredited U.S. university or college is also acceptable evidence of English language proficiency. Additionally, speech language pathology requires a score of 200 on the Test of Spoken English (TSE). Other evidence may be approved by the Graduate Studies office, such as affirmation of proficiency by a Clarion faculty member, other individual, or organization known to Clarion University.
3. Furnish evidence of adequate financial support on the Financial Support Statement form. The applicant must provide an official statement from an authorized bank certifying that sufficient funds are available to the student to cover costs of university fees and general living expenses for one academic year of study in the United States. Immigration form I-20 will not be issued until the international applicant has submitted the required evidence of financial support.
4. Carry a full program of studies (at least nine semester hours) upon admission and matriculation. The Bureau of Citizenship and Immigration Services regulations require students holding an “F” or “J” visa to carry a full program of study.
5. Be covered by adequate health insurance. Due to the high cost of health care in the United States, all international students are required to carry comprehensive medical insurance. For further information on insurance, see section entitled “Student Health Insurance” on page 16.

Academic Policies and Procedures

Academic Honesty Policy

Students at Clarion University shall maintain a high standard of honesty in scholastic work. As members of the university community, students have a responsibility to be familiar with the conduct regulations found in the university catalogs, Student Handbook and Calendar; Residence Hall Handbook; Student Rights, Regulations, and Procedures Handbook, and other university documents. Among the conduct regulations addressed are acts of academic dishonesty, including plagiarism or cheating on assignments, examinations, or other academic work, or without prior approval of the instructor, submitting work already done for another course.

Students shall avoid all forms of academic dishonesty, including but not limited to:

1. **Plagiarism**-the use of another's words without attribution and without enclosing the words in quotation marks. Plagiarism may also be defined as the act of taking the ideas or expression of ideas of another person and representing them as one's own-even if the original paper has been paraphrased or otherwise modified. A close or extended paraphrase may also be considered plagiarism even if the source is named.
2. **Collusion**-when specifically prohibited in advance by the instructor, collaborating with another person in the preparation of notes, themes, reports, or other written work offered for credit.
3. **Cheating on an examination or quiz**-giving or receiving information or using prepared material on an examination or quiz.
4. **Falsification of data**-manufacturing data, falsification of information, including providing false or misleading information, or selective use of data to support a particular conclusion or to avoid conducting actual research.

Any member of the academic community may bring complaints of academic dishonesty against a student. Sanctions for academic dishonesty can range from a failing grade on a particular assignment or examination to dismissal from the university based on the seriousness of the action and whether it is part of a pattern of academic dishonesty. Instructors imposing a lowered or failing grade on an assignment or course because of a charge of academic dishonesty must inform the student. Students have the right to appeal instructor decisions (*Student Rights, Regulations, and Procedures Handbook*) either through the grade-appeal process (see section on Student Rights in the Classroom) or directly to the Conduct Board (see section on Adjudication Appeals) depending on the nature of the dispute. Sanctions extending beyond a particular course, such as suspension or dismissal from an academic program or from the university, can only

be imposed as the result of complaints filed under the Disciplinary Procedures Code and after Formal Hearings under this code.

Good Academic Standing

All graduate students are expected to remain in good academic standing by maintaining a cumulative QPA of 3.00/4.00 and earning no more than six semester hours of "C" or lower grades in graduate courses.

Students who do not maintain a cumulative QPA of 3.00/4.00 and/or who earn more than six hours of credit with grades below a "B" are automatically placed on probation. A student placed on probation must return to "good academic standing" through grades earned in course work during the next semester or summer session in which he or she enrolls. A student may be removed from probation by:

- A. Taking additional courses in his or her program and earning grades sufficient to raise the cumulative QPA to 3.00/4.00 or above. This single measure may be sufficient unless the student has more than six semester hours of "C" grades.
- B. Repeating courses in which the original grade is less than "B." A repeat course grade will replace the original grade for quality-point calculations. A maximum of six semester hours of credit may be repeated. Library science students receiving a grade of less than "B" in two courses are disqualified as a candidate in that degree program.

Failure to meet this requirement will result in the student being dropped from the graduate program in which he or she is enrolled.

A student placed on probation automatically loses his or her graduate assistantship. A reapplication for an assistantship will be required once he or she has returned to "good academic standing."

Transfer of Credit

Some graduate programs allow students to transfer credit for graduate courses taken at other accredited institutions. It is university policy that no more than 30 percent of the total credits for a degree may be transfer credits. Courses transferred must be certified as graduate level on the transcript and must have a grade of "B" or better. Transfer credit course grades are not computed in the Clarion quality-point average. All transfer credits will be calculated in semester hours. Pass/fail grades will not be accepted for transfer.

Courses already credited toward an earned degree may not be used for a second degree. Correspondence course credits are not accepted for transfer. Course credit will not be transferred until the course has been evaluated and approved. A student enrolled in a degree program at Clarion who wishes to take a course at another institution for transfer to Clarion should obtain prior approval from his or her advisor and department chair. Transfer credit forms are available in the Graduate Studies office.

Residency

Seventy percent of all credits required for completion of a graduate degree must be earned in course work offered by Clarion University. All graduate-degree programs require a minimum of 30 semester hours of credit. Individual programs may require more than 30 semester hours.

Timeliness of Enrollment and Completion of Degree

It is expected that an applicant admitted to graduate study will enroll for course work at once. Students who do not enroll at Clarion for graduate courses in programs to which they are admitted within 12 months following admission may be required to reapply before they can enroll. Information about eligibility to enroll in classes may be obtained from the Graduate Studies office.

A degree must be completed within six years from the date of initial enrollment. Extensions may be allowed only by approval of the department chair, dean of the college in which the student's program resides, and the dean of Graduate Studies.

Full-Time Status

A graduate student enrolled in nine semester hours of course work in a term is considered a full-time student.

Graduate Credit Load

The policy regarding credit load for graduate students is to limit students to a maximum of 12 graduate credit hours per semester. Students who wish to enroll for more than 12 graduate credit hours must have the approval of the graduate program coordinator, the college dean, and dean of graduate studies.

400-Level Courses

Not all 400-level courses can be taken for graduate credit. Students should consult with graduate program coordinators or the Graduate Studies office to determine 400-level courses that have been approved for graduate credit. These approved 400-level courses are listed each semester in the Graduate section of the published Schedule of Classes. *Note: courses taken at the 400-level for undergraduate credit cannot be repeated for graduate credit.* The maximum number of 400-level courses accepted toward degree requirements varies among the graduate programs. See specific program descriptions and requirements.

Withdrawals

All class withdrawals must be made through the Office of the Registrar, 122 Carrier Administration Building. Classes from which a student withdraws during the period of drop/add will not appear on the student's record. Withdrawals between the end of the second and ninth weeks may be made without penalty. After the beginning of the



10th week of a semester or the second half of a summer session, a course from which a student withdraws shall be finally reported with a grade of "E." Exceptions may be made for withdrawals due to extenuating circumstances such as illness or some other unavoidable occurrence.

If a student is on probation at the time of withdrawal from all classes and the withdrawal is after the 12th week of the semester, the student will not be permitted to return for the following semester unless the withdrawal is based on extenuating circumstances.

If a withdrawal is not made through the Office of the Registrar, a failing grade will be recorded for the affected course(s).

Any student who withdraws from the university either during or at the end of a semester must notify the Office of the Registrar of his or her intention to withdraw and the reason for withdrawal. This is necessary for completion of the student's permanent record. Failure to comply with this regulation will constitute an unofficial withdrawal and may affect the student's chances of future readmission or his or her obtaining an honorable dismissal.

Please see section on "Refund Policies," page 13, for financial implications of withdrawal.

Grading System

| | |
|----|---------------------------------|
| A | excellent |
| B | good |
| C | satisfactory |
| D | poor |
| E | failure |
| IP | in progress |
| I | incomplete work |
| P | passing |
| W | withdrawal from a course |
| WX | withdrawal from the university |
| Z | grade not submitted (Temporary) |
| AU | audit |

Auditing Courses

With the permission of the instructor, interested students may audit courses if there is space available in the course from the first day of class and up until the end of the drop/add period. Students must declare their intentions in writing to the Office of the Registrar before the end of the drop/add period. Laboratory courses may not be taken as an audit. Students who enroll in a course for credit may change to an audit grade only during the drop/add period. Likewise, students who enroll in a course to audit may only change to credit during this same period.

Courses taken as an audit will be recorded on the official transcript with a grade of "AU"; no credit or letter grade will be received. Graduate-level courses taken as an "audit" cannot be counted as credits in a degree program and cannot be repeated later for credit or a letter grade.

Incomplete Grades

The "I" grade may be used when a student has completed the major portion of the requirements for a given course, but for reasons beyond expected control, such as illness or family emergency, cannot complete all requirements. Normally, incomplete grades must be removed by the end of the first semester subsequent to the awarding of the incomplete. Extensions may be granted if the instructor awarding the incomplete deems that more time is necessary to fulfill course requirements. Research and thesis incomplete grades normally continue beyond one semester.

An incomplete that is not converted to a final grade by the end of the semester following its issuance and is not approved for extension by the instructor becomes a failing grade.

No one may be cleared for graduation with "I" grades on record.



In Progress Grades

The grade "IP" is given for thesis work and/or courses at the graduate level that might take more than a semester for completion. The grade "IP" is given only when the work in a course extends beyond the semester or term originally scheduled. It implies satisfactory performance. The grade "IP" will not alter the QPA of the student since hours attempted, hours earned, and quality points earned will be entered in cumulative totals once the final grade is submitted. The "IP" grade shall remain on the student's transcript until the instructor submits a grade.

Advisement

Upon admission to a graduate program, a student is assigned an advisor. The advisor will assist the student in planning an individual program and in maintaining progress within the program.

Research, Theses, and Comprehensive Examinations

The individual graduate programs within the university establish research, theses, and/or comprehensive examination requirements. The student should refer to the section of this catalog presenting specific programs to determine exact requirements.

Student Responsibility for Academic Requirements

Provisions in the Clarion graduate catalog cannot be considered an irrevocable contract between the university and the student.

The university makes every effort to keep information in the catalog current. It must reserve the right, however, to amend any academic, administrative, or disciplinary policies or regulations and to update fees or service charges described in this catalog without prior notice to persons affected.

Students are held responsible for reading and understanding the academic, administrative, and disciplinary policies or regulations and for understanding the general education requirements as published in the catalog when they matriculate. They are held responsible for the requirements of a major in effect at the time they officially declare a major. If students change majors, they are responsible for the requirements of the major in effect when they officially change majors.

Requirements for graduation as well as those for various curricula and degree programs may change after students matriculate at Clarion. Such changes will not be retroactive, although students will have the option to elect to meet the new program requirements, if desired. Exceptions may be necessary when changes in professional certification or licensure standards mandate such changes in requirements or programs.



Nondiscrimination on the Basis of Disability

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 have provided the framework for those individuals with disabilities to not be discriminated against. Clarion University, which is a federally funded institution, must provide for nondiscrimination under its federal grants and programs. Thus, “no otherwise qualified individual with a disability in the United States... shall, solely by reason of her or his disability be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance...” (29 U.S.C. § 794(a), see also 29 U.S.C. § 706(8), see also 42 U.S.C. §§ 12132, 10102, 12114). An “individual with a disability” has been defined, with certain exceptions, as “any person who (i) has a physical or mental impairment which substantially limits one or more of such person’s major life activities, (ii) has a record of such an impairment, or (iii) is regarded as having such an impairment. (See 42 U.S.C. § 12101 et. seq. And 29 U.S.C. § 701 et. seq.)

The applications of these laws at Clarion University ensures that:

1. no qualified individual with a disability may be excluded solely by such disability from any course, or courses of study;*
2. classes will be rescheduled for those students with mobility impairments if they are scheduled for inaccessible classrooms;*
3. academic degree or course requirements may be modified in certain instances to ensure full participation by students with disabilities;*
4. alternate methods of testing and evaluation are available in all courses offered by the university for students with documented requirements for such methods;*
5. auxiliary aids are made available by the university for students with impaired sensory, manual, or speaking skills;*
6. certain campus rules and regulations may be waived if they limit the participation of students with disabilities;* and
7. housing opportunities, employment opportunities, and other opportunities for students with disabilities are equal to those of students without disabilities.*

**Note: The university is only legally obligated to provide academic adjustments to a qualified individual with a disability who has made his or her need known and when it has received the appropriate documentation of such disability to support the adjustment. Thus, students must provide the university with the necessary medical and diagnostic information to support their requests, including specifying what academic adjustments are needed.*

The Office of Disability Support Services (DSS) functions as the university’s primary vehicle for assisting students with physical and/or learning disabilities. Students must initiate the process of receiving accommodations by contacting the coordinator of Disability Support Services, located in 102 Ralston Hall. Also, as part of the university’s registration process, students are provided with a confidential questionnaire that enables them to notify the university of possible accommodations and services that are related to a disabling condition. Students should return these forms to the office of the Registrar. In addition, students must contact the DSS office to submit proper documentation and discuss requested accommodations. Students should contact the DSS office far enough in advance to allow sufficient time to coordinate accommodations.

Information on services for students with disabilities may be obtained by contacting the coordinator, Disability Support Services, 102 Ralston Hall, 814-393-2095.

Inquiries regarding services and facilities accessibility may also be obtained by contacting the assistant to the president for social equity, 207 Carrier Hall, 814-393-2000.

Student Support Services Program

The Student Support Services Program is available to students with disabilities who desire additional help in the form of academic advising, freshmen seminars, informational workshops, and assistance with study skills. Students interested in obtaining information about the program should contact the director, Student Services Program, 104 Ralston Hall, 814-393-2347.

Tuition and Fees for Graduate Study

Tuition and fees are subject to change without notice. Payments can be made by cash, check, money order, or credit card. Credit card payments can be made on the Clarion University iPortal at www.iclarion.clarion.edu. Tuition and fees not covered by financial aid are to be paid at the beginning of the semester or summer session.

Summary of Tuition and Fees (Per Semester) 2004-2005 Academic Year

| | | |
|-------|--------------------------------------------------------------------------|----------|
| I. | APPLICATION FEE (non-refundable)..... | \$30 |
| II. | BASIC GRADUATE TUITION (subject to change without notice) | |
| | Pennsylvania residents: | |
| | Full-time (9-15 credits) | \$2,886 |
| | Each additional credit over 15 | \$321 |
| | Part-time per credit (fewer than 9 credits) | \$321 |
| | Non-Pennsylvania residents and international students: | |
| | Full-time (9-15 credits) | \$4,618 |
| | Each additional credit over 15 | \$513 |
| | Part-time per credit (fewer than 9 credits) | \$513 |
| III. | RESIDENCE HALL AND DINING FEES | |
| | Residence (double room) | \$1,597 |
| | Dining (standard 19-meal plan) | \$811 |
| | All residence hall students must pay for both residence hall and dining. | |
| IV. | TECHNOLOGY FEE | |
| | Full-time Pennsylvania resident..... | \$50 |
| | Full-time non-Pennsylvania resident and International | \$75 |
| | Part-time Pennsylvania resident..... | \$25 |
| | Part-time non-Pennsylvania resident and International | \$38 |
| V. | INSTRUCTIONAL SUPPORT FEE | |
| | Full-time (9-15 credits)..... | \$288.60 |
| | Each additional credit over 15 | \$ 32.10 |
| | Part-time per credit (fewer than 9 credits) .. | \$32.10 |
| VI. | HEALTH CENTER FEE | |
| | Full-time (9-15 credits)..... | \$79.37 |
| | Each additional credit over 15 | \$ 8.82 |
| | Part-time per credit (fewer than 9 credits) | \$8.82 |
| VII. | STUDENT CENTER FEE | |
| | Full-time (9-15 credits) | \$158.73 |
| | Each additional credit over 15 | \$17.64 |
| | Part-time per credit (fewer than 9 credits) .. | \$17.64 |
| VIII. | STUDENT ACTIVITY FEE | |
| | 1-8 credits | \$34 |
| | 9 or more credits | \$68 |
| IX. | RECREATION CENTER FEE | |
| | 1-5 credits | \$10 |
| | 6-8 credits | \$20 |
| | 9-11 credits | \$40 |
| | 12 or more credits | \$80 |
| X. | TRANSCRIPT FEE (one time charge)..... | \$15 |
| | Transcript release is limited to a maximum of three per request per day. | |



| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| XI. LATE FEE | \$100 |
| A \$50 late fee will be posted 30 days after the start of the semester to accounts with unpaid balances in excess of \$250. Additional \$25 late payment fees to accounts with unpaid balances in excess of \$250 at 60 and 90 days after the start of the semester. | |
| XII. THESIS BINDING..... | \$51.99 |
| Minimum three copies at approximately \$17.33 per copy. Final cost subject to change. Payment to be made when thesis submitted to Graduate Studies for binding. | |
| XIII. GRADUATION FEE | \$15 |
| A graduation fee is charged to each graduating student. | |

Refund Policies

Basic Fees, University Residence Hall, Dining Charges, and Student Activity Fee

Refunds are not granted on an automatic basis. A student eligible for a partial refund of basic fees and residence hall charges must officially withdraw from the university through the Registrar’s Office, located in 122 Carrier Administration Building. Refunds of 100 percent are granted only if student withdraws by the end of the first day of the semester.

Partial refunds approved for payment are based upon percentage of tuition and fees charged. The following schedule applies to both full-time and part-time students.

SEMESTER WITHDRAWALS

| | |
|----------------|------------|
| 1st week | 90% refund |
| 2nd week | 80% refund |
| 3rd week | 70% refund |
| 4th week | 60% refund |
| 5th week | 50% refund |
| After 5th week | 0% refund |

For refund purposes, a “week” is defined as each five consecutive days university classes are in session.

Policy Related to Returned Checks

It is the student’s responsibility to ensure funds are available at his/her bank when a check is presented for payment. If a check is returned for insufficient funds, the student will be notified the check is uncollectible. He or she will then be required to pay the original amount plus a \$40 penalty for handling the uncollectible check. Payments made in redeeming an uncollectible check and paying the related late fee and penalty must be by certified check or money order within 10 days of notification or the student will not be permitted to attend classes.

Graduate Student Support Services

Graduate Assistantships

Each year a limited number of graduate assistantships are awarded to individuals with regular full-admission status to a graduate program. Graduate assistants work 10 or 20 hours a week in assignments related to academic programs or university-wide service. They are paid an hourly stipend and receive a tuition waiver for up to 15 credits a semester. There are no summer assistantships.

There are also a limited number of Frederick Douglass Assistantships, offered to graduates of Historically Black Colleges and Universities (HBCU). All candidates for these assistantships must meet full admission requirements to a Clarion University graduate program and be a graduate of an HBCU. All general assistantship policies apply to the HBCU positions.

Recipients of a graduate assistantship must take at least 6 credits a semester, perform assigned duties in a satisfactory manner, and remain in good academic standing. There is an approved evaluation process and instrument for each graduate assistantship position that is utilized annually. Graduate assistants are evaluated on their performance in a specific position.

Students wishing to apply for a graduate assistantship should do so at the time of application to graduate study at Clarion University. Graduate assistant application forms are included in the application for admission to graduate study packet and are available in the Graduate Studies office and academic departments.

Financial Aid

In addition to graduate assistantships, the following financial aid may be available to graduate students.

Loans

FEDERAL PERKINS LOAN PROGRAM-To be eligible for consideration for this 5 percent loan, a student must complete an application form, have a current FAFSA form on file in the Office of Financial Aid, be a citizen of the United States or have declared his or her intention to obtain citizenship, and be enrolled or accepted for enrollment as a student.

These loans, which are non-interest bearing while a student is enrolled, are available to a maximum of \$2,000 each year.

FEDERAL STAFFORD LOAN PROGRAM-Loans with a cap of 8.25 percent interest are generally available from local banks and savings and loans associations. Loans may reach a maximum of \$18,500 per academic year, with an overall limit of \$65,000 for graduate and undergraduate loans. Loans are based on need, which must be demonstrated through an approved need analysis system. Our approved form is the FAFSA application.

Veterans

Clarion University is approved to offer training under the various GI bills. Students who are entitled under one of these bills should contact the veterans counselor immediately after being accepted for admission to the university in order to secure additional instruction. This procedure is necessary so veterans may be included on the monthly payroll. The university veterans counselor is located in the Office of Financial Aid, 104 Egbert Hall, 814-393-2315.

Scholarships for Graduate Students

GENERAL

Clarion University Alumni Association Ross Rankin & Family Graduate Scholarships: Graduate students must be currently enrolled in one of Clarion University's graduate programs and must have completed nine graduate credit hours by the time of the application. Students must be in good academic standing, with at least a 3.0 QPA in their program. Part-time students must be enrolled for at least six credits during the semester the funds will be used. Applications are available in the Alumni Relations Office and the Graduate Studies office at the beginning of each fall semester.

COLLEGE OF BUSINESS ADMINISTRATION

S&T Bank Endowed Scholarship: Established by S&T Bank for graduate students enrolled in the MBA Program offered by the College of Business Administration. Candidates must have attained a minimum college or university QPA of 3.5 and/or attained a score of 550 on the Graduate Management Admission Test (GMAT). First preference is given to Pennsylvania residents. For information, contact the MBA Program office at 814-393-2605.

COLLEGE OF EDUCATION AND HUMAN SERVICES

Communication Sciences and Disorders (CSD) Department

Marian Renn Marshall Graduate Fellowship (Graduate Students): Established through the Clarion University Foundation in memory of Marian Renn Marshall. The award offers assistance to graduate students admitted to the speech language pathology graduate program. Selection is made by the CSD Department on the basis of academic record. For information, contact the CSD Department at 814-393-2581.

Education Department

Earl R. Siler Memorial Scholarship: Established in memory of Dr. Earl Siler to recognize graduate or undergraduate students in the areas of elementary education or early childhood in their professional development activities. Contact the chair of the Education Department at 814-393-2404.

Library Science Department

Information of Library Science scholarships can be obtained by contacting the department office at 814-393-2271.

Charles R. Flack Scholarship in Library Science: Established in memory of Charles R. Flack, former head of the Department of Library Science at Clarion. Offered to a sophomore or junior enrolled in the Bachelor of Science in Education degree at Clarion or in the Master of Science in Library Science degree program for full-time continuous study. Further criteria include evidence of professional potential in librarianship based upon earned grades and a written statement of personal and professional goals as well as significant contributions to the purposes



and activities of the Department of Library Science. Preference shall be given to a physically challenged student who meets the above criteria.

Elizabeth A. Rupert Graduate Scholarship in Library Science: Established in honor of Dr. Elizabeth A. Rupert, an alumna of Clarion ('59) who also served as dean of the College of Library Science from 1971 until her retirement. The purpose of the scholarship is to give personal encouragement and financial support to a promising graduate student seeking a career in librarianship by completing the Master of Science in Library Science degree at Clarion.

H.W. Wilson Scholarship (Graduate Students): Awards totaling \$5,000 are made every five years to graduate students majoring in library science. Recipients are chosen on the basis of academic excellence and financial need. Selection is made by the departmental scholarship committee, and payment is made by the H.W. Wilson Foundation through the Clarion University Foundation.

School of Nursing

Elizabeth M. McCord Scholarship: Established by the McCord family in honor of Mrs. McCord and her service to the university's Health Center. First preference is given to full-time graduate students in the M.S.N. program. Second preference is to students with six or more graduate credits each semester. The basis for selection is the student's academic record; financial need is considered secondarily. For further information, contact the School of Nursing at 814-676-6591.



University Libraries

The university libraries, comprised of Carlson Library on the Clarion Campus and Suhr Library on the Venango Campus, offer graduate students a broad collection of resources and services to support class work and research. The university's new Carlson Library on the main campus is a beautiful \$15 million facility that houses a collection of 400,000 books and periodicals, four state-of-the-art computer labs with 137 work stations, the Department of Library Science, and the University Art Gallery. The entire building is served by a wireless data network as well as standard data ports. Students may check out lap top computers for use in the library. The library's extensive menu of electronic databases offers on-campus and off-campus access to over 18,000 professional journals and many subject-specific electronic information resources. Distance education students may access electronic information resources through the library's Website: www.clarion.edu/library. Interlibrary loan service further enables users to expand their research, and library instruction sessions are scheduled each term to help students become adept at finding and using information.

Computing Services

The Center for Computing Services is responsible for telephone, data network, central computing, and instructional technology support. The central computing services include the *iClarion* student portal; WebDrive; e-mail; Internet access; Web-based student services such as registration, billing, and grading; and Clarion's Website. Computing Services also supports 16 general student access labs and more than 60 smart classrooms. Other services for instruction and research include the

student-run radio and television stations and the Learning Technology Center. Upon admission, all graduate students automatically receive e-mail and WebDrive accounts, the ability to create their own Web pages, and access to the Internet.

Health Service

Keeling Health Center, accredited by the Accreditation Association for Ambulatory Health Centers (AAAHC), provides health services and wellness promotion to the student community of Clarion University. The health center is located at the northwest corner of the campus near Givan Hall. A highly credentialed staff, including contracted physicians, certified registered nurse practitioners, and registered nurses certified in college health provide specialized student health services. Operating hours are announced at the beginning of each semester. After-hour and emergency services are available from a variety of community providers.

The services of the health center are similar to those provided in a physician's office. Specific services include: physical examinations, immunizations, allergy injections, medication and prescriptions, pregnancy testing, treatment of acute and chronic illnesses and injuries, and referral to appropriate community resources. Proper immunization is highly recommended prior to university entrance. Pennsylvania Senate Bill 955, passed into law on June 28, 2002, mandates that all university students living in residence halls be immunized against meningitis or sign an informed declination statement. The American College Health Association also supports the meningitis vaccine.

A health services fee assessed at the beginning of each semester includes an unlimited number of visits to the



health center. There may be additional charges for any medications or procedures associated with the visit. Students are strongly encouraged to contact their primary insurance carrier to determine the conditions and limitations, if any, on medical treatment away from home.

Health Insurance

The health center fee includes basic provider services within the Keeling Health Center. Charges for laboratory, X-ray, outpatient or inpatient services at other facilities, and medications are not covered, and are the responsibility of the individual student. Health insurance coverage is strongly encouraged prior to enrollment at Clarion University.

In an attempt to offer students an affordable health insurance option, Clarion University has collaborated with nine other universities in the State System of Higher Education to offer an economical and comprehensive insurance policy to those students not covered by a parent policy. Consolidated Health Plans (www.consolidatedhealthplan.com) has been selected as the insurance provider, and students may choose from a variety of options.

Parents who plan to continue a son or daughter on family insurance plans should contact their insurance

provider to determine the effects of university entrance upon dependent coverage. This is particularly important under managed care plans.

University policy requires that students have medical insurance coverage to be eligible for participation in university-sanctioned, sponsored and/or approved activities, including intercollegiate sports. The assumption is that students participating in such activities are covered by medical insurance, and proof of coverage can be produced upon the university's request.

Students interested in obtaining insurance from Consolidated Health Plans should contact the Director of Health Services at 814-393-2121.

International Students—Medical Insurance Coverage

Medical insurance is required of all international students enrolled at Clarion University. Students who do not show proof of health insurance coverage comparable to Clarion University's group plan will be required to enroll in the university's plan, and be responsible for payment. Students will not be allowed to complete course registration until all medical insurance requirements are met. The current cost of the group insurance plan is \$850/year, full payment of which is required at the beginning of the academic year. Please understand that the medical insurance premium is not included in the statement of account issued by the university for tuition, fees, and room and board. A separate payment of cash or money order is required. Details of payment will be explained at the time of application for insurance.

If an international student has coverage through his or her sponsor or through another agency in his or her home country that provides adequate coverage during the student's stay in the United States as a student, the international student may request to be exempt from subscribing to the group plan offered through Clarion University. Coverage *must* include:

- *minimum medical expense benefit of \$50,000
- *minimum repatriation expense benefit of \$7,500
- *minimum medical evacuation benefit of \$10,000

Students requesting exemption from the group plan are required to submit details of insurance coverage to the Office of International Programs upon arrival at Clarion University. Details must be written in English and include the following information: company name and address, phone and fax numbers; complete name of policy holder and identification number, if assigned; effective date of coverage and expiration date of coverage; and policy benefits (as described above).

Housing

Limited housing for graduate students is available in the university-supervised residence halls. For information, students should contact the Office of Residence Life, 228 Egbert Hall, telephone 814-393-2352.



Any arrangement for housing in the community is a business relationship between a student and the householder. The Office of Residence Life maintains a limited listing of available housing in the community, but the university does not approve or make recommendations related to private off-campus housing accommodations.

Parking and Automobile Regulations

All provisions of the Vehicle Code of the Commonwealth of Pennsylvania as supplemented by parking regulations issued by the chancellor, State System of Higher Education, and Clarion University, will be strictly enforced on the Clarion University Campus. Authority for such enforcement rests with the director of public safety. Vehicles are immobilized for unpaid tickets.

Students who park a vehicle on university property in an area requiring a permit must register with the Department of Public Safety. A valid university parking permit must be hung down from the inside rear-view mirror and clearly be visible from the front and rear of the vehicle when the vehicle is parked in a lot requiring a permit. The enforcement of parking permit regulations for employee lots, commuter lots and metered parking shall be from 7:30 a.m. until 4:30 p.m., prevailing time, Monday through Friday, unless otherwise designated. For more information on parking, visit the parking Website at www.clarion.edu/parking/.

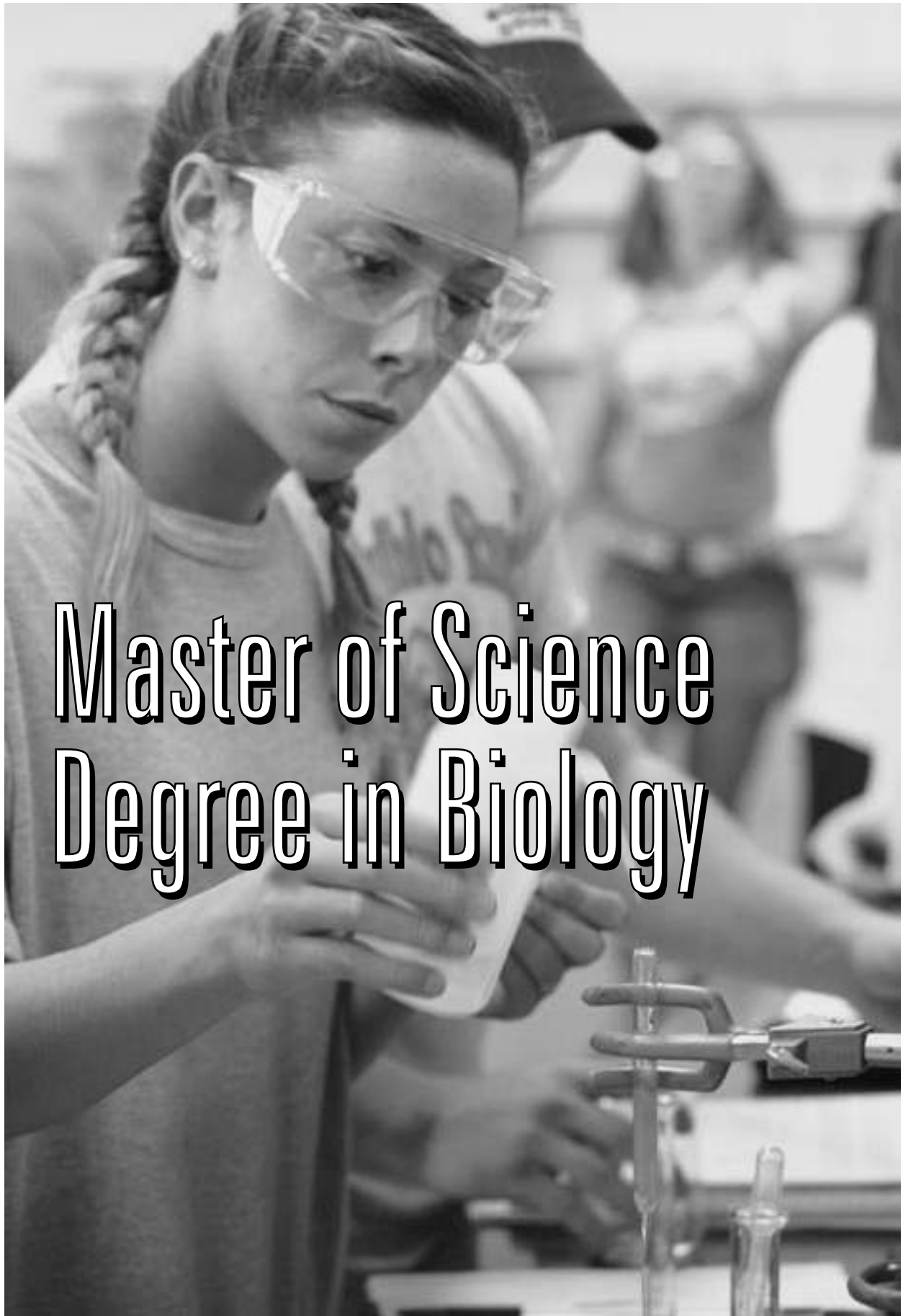
Career Services

The Office of Career Services is a centralized career development office serving all Clarion University students and alumni. Individual assistance, programs, and resources are provided to help students: (1) make informed career and educational decisions, (2) prepare for the job search, and (3) begin the transition from campus to career.

Since career planning is a continuous process, students are encouraged to make Career Services an integral part of their entire university experience.

Career Services provides individual assistance to students with career planning concerns; professional development seminars; programs in collaboration with academic departments, campus organizations, and residence halls; the *Careerline* newsletter; a library of occupational, employer, and graduate school resources; and summer job and internship information. In addition, it provides an on-campus recruiting program by employers, a resume referral service, a mock interview program, job fairs, a resume clinic, and a job opportunities Website.

Information on the post-graduation activities of Clarion's graduates is available upon request from the Office of Career Services.



Master of Science Degree in Biology

Biology

Master of Science Degree in Biology

College of Arts and Sciences

Department of Biology

Andrew Keth, Ph.D., graduate program coordinator

219 Peirce Science Center

Telephone: 814-393-1734

E-mail: aketh@clarion.edu

www.clarion.edu/art-sci/biology/masters/masters_index.htm

Graduate Faculty

Professors: W. Barnes, K. Eggleton, S. Harris,

R. McPherson, T. Morrow, D. Smith, C. Williams

Associate Professors: L. Bering, A. Turner

Assistant Professors: V. Bennett, W. Jetkiewicz, A. Keth, D. Lott

Program Objectives

The primary objectives of the Master of Science program in biology are to prepare individuals for leadership roles in environmental, educational, and laboratory-oriented science.

Candidates for the Master of Science degree can opt for a concentration in either biological sciences or environmental sciences. Each concentration includes a thesis and non-thesis option.

Definition of Terms

Departmental Graduate Committee

Committee which reviews all applications for admission to the M.S. in Biology program and makes recommendations to the department concerning admission of students and the existence of deficiencies.

Graduate Program Coordinator

A designated advisor in the Department of Biology who meets all new graduate students and assists them in planning their first semester program of courses and/or recommends them to major advisors when desirable.

Major Advisor

A member of the graduate faculty who accepts a student for counseling and advisement during his or her course work and research and in the presentation and defense of his or her thesis.

Graduate Research Committee

A committee of at least three members selected from the graduate faculty to aid the student in determining a course of study and to prepare, administer, and grade the student's comprehensive exam and thesis. The student's major advisor will chair this committee.

Admission Requirements

Division of Graduate Studies admission requirements apply. In addition, applicants must submit Graduate Record Exam (GRE) general test scores. Applicants who have a bachelor's degree in a field within the natural sciences and a 2.75 overall QPA on a 4.0 scale are eligible for full admission. The natural sciences are defined here as including anthropology, biology, chemistry, environmental biology, geology, geography, mathematics, molecular biology, physics, wildlife biology, and related fields. Provisional admission status may be granted to applicants who have an overall QPA less than 2.75 and/or a bachelor's degree in a major outside the natural sciences. An applicant admitted to provisional status may be admitted to full status after completing nine semester hours of graduate study with an A or B grade in each course.

Students will be assigned a biology faculty member who agrees to serve as his/her major advisor. It is strongly recommended students visit the campus and interview with potential advisors early in the application process. Any programmatic deficiencies of students admitted into the program will be identified by their graduate committee and remedied by the student through appropriate coursework.

Degree Requirements

I. M.S. in Biology: Biological Sciences Concentration

A. Thesis option:

1. Complete a total of 30 semester hours including at least 24 hours in upper-level/graduate courses and seminars and at least six hours of Research and Thesis (BIOL 700). Two Graduate Seminars (BIOL 500) must be completed, one of which must be outside of the student's research emphasis.
2. Conduct an original research project; submit and defend a thesis. Before beginning the research, the student must present and defend the proposed project in a seminar open to the university community.

B. Non-thesis option:

This option is designed for prospective medical students, elementary and high school teachers, and others who wish to further their knowledge of biology at an advanced level but do not desire careers in research.

1. Complete a total of 30 semester hours including at least 24 hours in upper-level/graduate courses. Complete at least two hours of Graduate Seminar (BIOL 500).

2. Complete an independent study project or complete and report on an internship for at least two hours credit.

II. M.S. in Biology: Environmental Science Concentration

A. Thesis option:

This option is designed for students whose career goals include research or graduate study in environmental science. This interdisciplinary option will be a cooperative effort between the Department of Biology and the Department of Anthropology, Geography and Earth Science.

1. Complete a total of 30 semester hours including at least 24 hours in courses and seminars in required areas and at least six hours of Research and Thesis (ENVR 700). Required course areas include:

- **Natural and Physical Sciences:** complete at least 12 hours of approved courses in anthropology, biology, earth science, geography, chemistry, or physics, three hours of which must be a field experience.
- **Quantitative Methods:** complete at least six hours of approved courses in statistics, mathematics, remote sensing, or geographic information systems.
- **Policy, Planning, Communication, and Social Sciences:** complete at least three hours of approved courses.
- **Graduate Seminar (ENVR 500):** complete one to two semesters for at least two hours.

2. Conduct an original research project; submit and defend a thesis. Before beginning the research, the student must present and defend the proposed project in a seminar open to the university community.

B. Non-thesis option:

This option is designed for returning environmental professionals who desire advanced training to enhance their career potential, elementary and high school teachers who wish to enhance their background in content areas, and others who wish to further their knowledge of environmental science but do not anticipate a career in research.

1. Complete a total of 30 semester hours of courses, seminars, and independent study or internship. Courses must cover the required content areas prescribed for the environmental science thesis option, including at least three hours of field experience.
2. Complete an independent study or complete and report on an internship for at least two hours.

When a preliminary draft of the thesis is judged by the major advisor to be suitable, the candidate will provide each member of his or her committee with a copy of the preliminary draft. The date of the oral thesis



defense must be announced to the general college faculty at least two weeks before the defense. The defense will be conducted by the graduate research committee, which will report its approval or disapproval along with recommended revisions. At least five copies of the final draft of the thesis shall be prepared by the student, who will deliver them to the major advisor who will obtain the appropriate signatures and deliver the copies to the Division of Graduate Studies. The Division of Graduate Studies will charge a binding fee to the student.

Only 400-, 500-, 600-, and 700-level courses can be taken for graduate credit. No more than six semester hours of approved 400-level courses taken for graduate credit may count toward the master's degree (see below).

Placement

A great need for good professional biologists exists at the present, and should continue into the near future. Projections by both industry and federal government sources indicate that the need for life scientists and health workers should increase. The need for individuals with additional or more specialized training than required for a B.A. or B.S. degree is increasing. Placement of past graduates of the program has been excellent in teaching and research; federal, state, and local government; private industry; medical technology; dentistry; optometry; and doctoral and specialist programs.

Graduate Assistantships

A limited number of graduate assistantships and/or research assistantships are available. Departmental graduate assistants are assigned to assist in laboratory supervision in the undergraduate program in biology. Research assistants generally work on a grant-funded project directed by a faculty member. Graduate assistants must have full-admission status.

All applicants for graduate assistantships must first complete the regular admission procedure and submit the application for a graduate assistantship to the Department of Biology. Applicants for graduate assistantships must request their referees include in their three letters of recommendation a statement concerning the student's potential as a laboratory assistant.

All new applicants for graduate assistantships will be required to complete an interview before appointment. Graduate assistantships are usually renewable for two years if the student has made reasonable progress toward the degree (see below).

New applicants for graduate assistantships must submit completed applications no later than April 15; appointments are usually made by May 1 of each year. Continuing students must submit an assistantship application packet by April 1.

Advisement

Before course work begins, the admitted student should meet with the graduate program coordinator or assigned major advisor for orientation and assistance in planning the first semester program. The student should initiate the selection of a major advisor and a graduate committee during the first semester at Clarion. The student and the graduate committee shall develop an academic research program leading to the M.S. degree. The student will be responsible for scheduling a Graduate Committee meeting once per semester to evaluate progress toward the completion of the program. Minutes of the graduate meetings will be recorded by the major advisor and will become a part of the student's permanent file.

A minimum of nine credits per semester is considered a full load for graduate students. Twelve semester hours (three credits per session) is a maximum load during summer sessions. Exceptions may be authorized by the dean of Graduate Studies upon recommendation by the Department of Biology acting upon a written petition by the student.

It is the candidate's responsibility to file, with the aid of his or her major advisor, an Application for Graduation before the published deadline during the semester in which he or she intends to graduate.



Courses

Courses may be taken from any curriculum in the Graduate Catalog. Students are encouraged to go outside the Department of Biology for courses if their program goals and career interests will benefit as determined by their graduate research committee.

While students can, and frequently do, take undergraduate courses at all levels of instruction, only 400-, 500-, 600-, and 700-level courses can be taken for graduate credit. No more than six semester hours of 400-level courses may count toward the master's degree. The 400-level courses that may count toward the master's degree are BIOL 410, 460, 461, 464, 470, 471, CHEM 453, and 463. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Reasonable Progress Toward Degree

It is the expectation of the Biology Department that the first priority of all full-time graduate students is the completion of the requirements of the master of science degree in a timely manner. The student's major advisor and graduate research committee will determine reasonable progress toward completion of the degree. At a minimum, reasonable progress will include:

Thesis options:

- (1) a public presentation of the student's proposed research project in a seminar open to the university community;
- (2) submission and tentative approval of the research prospectus by the student's major advisor and graduate research committee by the end of the second semester in residence; and
- (3) holding graduate research committee meetings once per semester;

Thesis and non-thesis options:

- (1) maintaining a minimum QPA of 3.0 in all course work attempted.

Students who are applying for a second year of support as a departmental graduate assistant must submit evidence of relevant degree progress to the departmental graduate committee that includes documentation of the criteria listed above in addition to evidence that professional duties associated with the current year's assistantship have been completed in a satisfactory manner.

Physical Facilities

The Department of Biology is located in the Peirce Science Center, a four-story teaching and research building. This facility is well supplied with sophisticated equipment and instrumentation necessary for studying the many facets of biology. In addition, the department also maintains continually expanding herbarium and vertebrate biology collections, animal and aquarium rooms, an environmental chamber room, a cell culture laboratory, and a greenhouse located adjacent to the building. Recently renovated molecular biology/biotechnology and ecology laboratories provide research support for students in these growth



areas. Field work is conducted on land owned by the university adjacent to the campus or on the huge expanse of state, federal, or privately owned land/waters in close proximity to the university. Ecologically interesting areas within a 100-mile radius of the campus include the Jennings Nature Preserve, Allegheny National Forest, Cook Forest State Park, Tionesta Scenic Area, Heart's Content Scenic Area, Presque Isle State Park, Power Mill Nature Reserve, and the Pymatuning region.

Pymatuning Laboratory of Ecology

Because of a unique cooperative program with the University of Pittsburgh, Clarion University is able to offer an outstanding program of studies in ecology. Courses are taken at Clarion Campus during the academic year. In the summer, courses in field biology are offered at the Pymatuning Laboratory of Ecology. Classes are taught and research is directed by faculty from several institutions. The laboratory is located approximately 1.5 hours northwest of Clarion on the shores of the Pymatuning Reservoir.

The teaching and research facilities of the field laboratory are on a site within a wildlife sanctuary and propagation area managed by the Pennsylvania Game Commission. A hatchery of the Pennsylvania Fish Commission is adjacent to these facilities. The housing and dining area for the laboratory is located three miles away, on the public portion of the Pymatuning Reservoir. A waterfront area is available for recreational use by students and staff.

Release of Data from M.S. Thesis-Publication Policy

Publications resulting from research done at Clarion University shall give credit to people involved in the research, to Clarion University, and to any granting agencies that supported the research.

A maximum of six credits from the 400-level courses listed below can be taken for graduate credit with permission from the graduate program coordinator or department chair. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Biology Courses

- BIOL 410:** *FIELD METHODS IN ENVIRONMENTAL BIOLOGY* **3 s.h.**
 A field-based course designed to give students hands-on experience in the various methods needed in environmental studies. The course will focus on the environmental assessment of terrestrial and aquatic habitats and the impacts of perturbations on flora, fauna, and natural landscapes. Prerequisites: BIOL 155/156: Principles of Biology II and laboratory, BIOL 202: Principles of Ecology, or permission of instructor. Summers, on demand.
- BIOL 460:** *COMPARATIVE VERTEBRATE ANATOMY* **3 s.h.**
 Traces the most important trends in the evolution of basic structures in vertebrate lines and conveys an appreciation of how the mammals came to possess the combination of characters that make this group unique. Two lecture and three laboratory hours weekly. Prerequisites: Completion of two semesters of introductory biology or permission of instructor. Alternate years.
- BIOL 461:** *VERTEBRATE EMBRYOLOGY* **3 s.h.**
 Descriptive study of the development of vertebrates, including early processes and the formation of organ systems. Two lecture and three laboratory hours weekly. Prerequisite: Completion of two semesters of introductory biology or permission of instructor. Alternate years.
- BIOL 464:** *DEVELOPMENTAL BIOLOGY* **3 s.h.**
 Study of the major processes in development and their underlying mechanisms. Includes descriptive study and mechanisms such as differentiation, induction, and morphogenesis. Deals primarily with animal development. Two lecture and three laboratory hours weekly. Prerequisites: Completion of two semesters of introductory biology, genetics, and two semesters of general chemistry or permission of instructor. Annually.
- BIOL 470:** *ANIMAL ECOLOGY* **3 s.h.**
 A course dealing with the interrelationships of animals and their environment, including physical and biological factors. Discussions and investigations will include animal distribution, predator-prey interactions, competition, species diversity, energetics, population, and community organization. Field and laboratory studies included. Prerequisite: BIOL 202. Spring, even-numbered years.
- BIOL 471:** *PLANT ECOLOGY* **3 s.h.**
 In-depth approach to the interaction of plants with the physical and biotic environments at population, community, ecosystem, and landscape scales. Lecture and discussion focus on current topics in plant ecology such as disturbance, succession, herbivory, dispersal, competition, and environmental stress. Laboratory includes field-based experimental and descriptive investigations of plant population and communities. Two hours lecture/discussion and three laboratory hours weekly. Prerequisite: A course in principles of ecology or permission of instructor. On demand. (Pymatuning)
- BIOL 500:** *GRADUATE SEMINAR* **1-2 s.h.**
 A survey of current literature, concepts, and theories from selected fields of biology. Two discussion hours weekly. By arrangement.
- BIOL 502:** *BIOMETRY* **3 s.h.**
 Collection, analysis, and presentation of biological data. Fundamental aspects of designing and executing descriptive and experimental studies with emphasis on biological research. Applications to undergraduate and graduate research in progress in the Department of Biology are stressed. Three lecture hours per week. Spring, alternate years.
- BIOL 503:** *SPECIAL TOPICS IN BIOLOGY* **1-4 s.h.**
 Semi-independent studies of topical material under the guidance of the instructor. Maximum credit allowable toward graduation: nine semester hours. Prerequisites: permission of instructor and the student's graduate committee.
- BIOL 504:** *COMPUTATIONAL MOLECULAR BIOLOGY AND BIOINFORMATICS* **3 s.h.**
 The new disciplines of genomics, proteomics, and bioinformatics attempt to analyze and make sense of the data generated by the Human Genome Project and other genome projects. This course is an introduction to the computational techniques and algorithms which are used. Topics will include data base searches, pair-wise and multiple alignments, similarity searching, protein structure, gene mapping and genomic maps and simulation. This interdisciplinary course will be of interest to students in biology, molecular biology, ecology, evolutionary biology, biochemistry, industrial mathematics, and computational science. Prerequisite: BIOL 201 Genetics and MATH 260 Applied Calculus or MATH 221 Elementary Applied Statistics, or permission of instructor. No programming experience is necessary, but a facility with computers is assumed. Pre-session, alternate years.
- BIOL 505:** *ECOLOGICAL APPLICATIONS* **3 s.h.**
 A case history approach to the analysis and possible resolution of both terrestrial and aquatic environmental problems. Students will analyze the problem from a number of perspectives, including the biological, in an assessment of the problem. Sample design, cost considerations, data collection, and analysis will be incorporated into the assessment. The overall assessment of the problem and possible resolution will be conveyed both orally and in a written format. This course is considered a capstone for students in the Applied Ecology Program, but is appropriate for other students who meet the prerequisites. Prerequisites: BIOL 202, or permission of the instructor. BIOL 493 and 494 are recommended. Spring, alternate years.
- BIOL 508:** *BIOLOGY INTERNSHIP* **1-3 s.h.**
 Internships provide practical experiences that are related to a student's academic program or research area. Credits earned can be utilized as partial fulfillment of the Master of Science degree in biology. Students considering internship credits to be applied toward the Master of Science degree must have the approval of their graduate advisory committee, the cooperating agency, and the appropriate university administrators. On demand.

- BIOL 520:** *TERRESTRIAL BOTANY* **3 s.h.**
 A field course emphasizing the identification, distribution, and ecology of upland vascular plants of Western Pennsylvania. Field and laboratory projects will focus on plant characteristics, taxonomic relations, floristics, habitat relationship, inventory methods, and plant community description and dynamics. (Pymatuning)
- BIOL 521:** *AQUATIC ENTOMOLOGY* **3 s.h.**
 Emphasis in this course is on identification of the major groups of invertebrates playing a role in natural communities and on the methods of quantifying their relative importance in the community. (Pymatuning)
- BIOL 522:** *AQUATIC BOTANY* **3 s.h.**
 Study of freshwater algae and aquatic vascular plants in field communities, methods of quantifying relative numbers and mass, and structural and physiological adaptations to the aquatic environment. (Pymatuning)
- BIOL 523:** *EXPERIMENTAL VERTEBRATE ECOLOGY* **3 s.h.**
 Designed to give knowledge of basic field identification, capture techniques, quantification, and natural history of some of the common vertebrates of Pennsylvania. (Pymatuning)
- BIOL 524:** *MICROBIAL PHYSIOLOGY* **4 s.h.**
 A study of the physiological reaction involved in the growth, reproduction, and death of microbes. Consideration is placed upon the metabolism of carbohydrates, proteins, vitamins, and fats. Enzymes, oxidation-reduction potentials, energy relationships, membrane potentials, and nutrients are considered. Prerequisites: General Microbiology and Biochemistry or permission of instructor. Two lecture and four lab hours per week.
- BIOL 525:** *FISHERIES BIOLOGY* **3 s.h.**
 Ecology of fish populations, including identification, age and growth, populations estimation and analysis, food habits, environmental requirements, and management considerations. Prerequisites: Environmental Biology or permission of instructor. Three lecture hours per week. Laboratory sessions held on Saturdays. Student must possess a valid Pennsylvania fishing license.
- BIOL 526:** *FIELD ICHTHYOLOGY* **3 s.h.**
 A field course dealing with the interrelationships of fish with their biotic and abiotic environment. Fish in their natural habitats, pollution, and improvements of aquatic habitats, and applied aspects of fish ecology and fishery management will be studied. (Pymatuning). Student must possess a valid Pennsylvania fishing license.
- BIOL 527:** *FIELD BOTANY* **3 s.h.**
 Field-based course emphasizing the identification and natural history of common vascular plants native to western Pennsylvania and methods used to study them. Course is taught at a time when the spring flora is conspicuous. Spring, alternate years.
- BIOL 528:** *ORNITHOLOGY* **3 s.h.**
 This course deals with the biology of birds. Lectures cover topics such as classification, internal and external adaptations for flight, migration, nesting and feeding habits, behavior, ecology, and physiology. There are two lectures and three laboratory or field trip hours per week. Prerequisite: Permission of the instructor. Spring, even-numbered years.
- BIOL 532:** *FIELD ORNITHOLOGY* **3 s.h.**
 This course deals primarily with the identification and natural history of birds of western Pennsylvania. It is taught at a time when migratory species are also commonly seen. Although lectures are an important component, indoor and outdoor laboratory activities play a predominant role in this course. Prerequisites: BIOL 155/165; BIOL 156/166; or permission of the instructor. Spring, even-numbered years.
- BIOL 543:** *VIROLOGY* **3 s.h.**
 A study of plant, animal, and bacterial viruses, including the biochemistry of viruses and viral life cycles, techniques in the study of viruses in relation to diseases, tumors, and cancer. Prerequisites: Microbiology or Biochemistry or permission of instructor. Three lecture hours per week.
- BIOL 544:** *IMMUNOLOGY* **4 s.h.**
 A study of cellular immunology, immunochemistry, and immunogenetics, with emphasis on the physiology of immune responses. Prerequisite: Permission of instructor. Three lecture and three lab hours per week.
- BIOL 546:** *PATHOGENIC MICROBIOLOGY* **4 s.h.**
 A study of the bacteria, fungi, and viruses which cause human disease. Laboratory emphasis is on isolation and identification of pathogens and on elementary immunology. Two lectures and four laboratory hours weekly. Prerequisites: BIOL 341. Spring, annually.
- BIOL 550:** *CELL PHYSIOLOGY* **4 s.h.**
 The study of the molecular dynamics of eukaryotic cells. The material deals specifically with eukaryotic cells. Major topics include functional and structural organization of the cell, molecular regulation of cell function, and the cell as a biochemical transducer. Graduate students taking the course must complete an assigned class project. Two lecture sessions and four laboratory hours per week. Prerequisites: Completion of BIOL 155/156, 201, 203, and CHEM 254 or permission of the instructor.
- BIOL 551:** *ADVANCED ANIMAL PHYSIOLOGY* **1-3 s.h.**
 A detailed treatment of fundamental concepts and techniques of animal physiology. Includes literature reviews and individual investigations. Two lecture and three lab hours per week.

- BIOL 552:** *ADVANCED PLANT PHYSIOLOGY* **3 s.h.**
Life processes and responses of plants to the environment. Topics include water relations, transpiration, translocation, photosynthesis, respiration, metabolism, plant hormones and morphogenesis, photoperiodism, temperature responses, environmental and stress physiology. Two lecture and three lab hours weekly. Prerequisites: BIOL 201, 203, and CHEM 254. Spring, odd-numbered years.
- BIOL 555:** *ENDOCRINOLOGY* **3 s.h.**
A survey of the chemical and physiological principles of hormonal integrations in animals. Three lecture hours per week.
- BIOL 556:** *ENTOMOLOGY* **3 s.h.**
A general study of insects, including structure, physiology, classification, economic importance, and relationships. Two lecture and three laboratory or field work hours weekly. Fall, odd-numbered years.
- BIOL 563:** *BEHAVIORAL ECOLOGY* **3 s.h.**
An examination of the behavior of animals in relation to their natural environment with emphasis on the functioning of patterns of behavior in nature, intraspecific communication and social organization, behavioral relationships between species, and the regulation of behavior by the environment. (Pymatuning)
- BIOL 571:** *HABITAT ECOLOGY–AQUATIC* **6 s.h.**
A detailed examination is made of the structure and functioning of selected aquatic ecosystems. Emphasis is placed on the interrelationships of functioning systems. (3 credits at Pymatuning)
- BIOL 572:** *TERRESTRIAL COMMUNITY ECOLOGY* **6 s.h.**
A study of the composition, distribution, and dynamics of plants and animals in selected terrestrial communities. Major biomes to be included will be grassland, deciduous forest, coniferous forest, and tundra. Summers only: six weeks. (3 credits at Pymatuning)
- BIOL 573:** *FRESHWATER ECOLOGY* **3 s.h.**
A field-oriented study of the physics, chemistry, and biology of standing and flowing inland waters.
- BIOL 574:** *ECOLOGY OF AQUATIC INSECTS* **3 s.h.**
Examination of the ecological adaptations of aquatic insects with special emphasis on morphology, habitat, and trophic relationships. (Pymatuning)
- BIOL 575:** *EXPERIMENTAL ECOLOGY* **3 s.h.**
Study of designs suitable for investigation of natural populations and communities stressing statistical analysis, and the logical control of experiments in natural situations. (Pymatuning)
- BIOL 576:** *FUNGAL ECOLOGY* **3 s.h.**
Emphasis will be on the role of fungi in the decomposition of organic materials in terrestrial and aquatic communities, and the recycling of mineral nutrients. (Pymatuning)
- BIOL 577:** *FOREST ECOLOGY* **3 s.h.**
Study of the composition, methods of analysis, development, and manipulation of forests in the United States. Emphasis is placed on methods of studying forest composition and development. (Pymatuning)
- BIOL 578:** *BIOME STUDIES* **3 s.h.**
A travel-study program which offers opportunities for study in the various biomes, e.g., grasslands, montane, seashore, etc. Summers only. Prerequisites: Environmental Biology or permission of instructor.
- BIOL 579:** *ALPINE ECOLOGY* **3 s.h.**
Students travel to the Beartooth Mountains in northern Wyoming where they may undertake field studies of aquatic and terrestrial communities along an altitudinal transect. Permission to register granted on an individual basis. (Students will share cost of travel and food. Tents and cooking facilities will be provided.) (Pymatuning)
- BIOL 581:** *MICROBIAL GENETICS* **3 s.h.**
A study of bacterial and viral genetics with emphasis upon mutation, mutant selection, gene action, recombination genetic mapping, gene regulation, and recombinant DNA technology. Laboratory sessions are on an arranged basis. Prerequisite: permission of instructor. Two lecture and three lab hours per week.
- BIOL 583:** *MOLECULAR BIOLOGY* **4 s.h.**
The study of the structural and functional relationships of the major biological macro-molecules, with emphasis on nucleic acid biology. Current systems, methods, and applications of biotechnology, including recombinant DNA techniques, will be emphasized in the laboratory. Two lectures and three laboratory hours weekly. Spring, annually.
- BIOL 585:** *BIOTECHNOLOGY* **4 s.h.**
Advanced topics in the current systems, methods, and applications of recombinant DNA and protein biotechnology. Three lecture/discussion and three lab hours each week. Prerequisite: BIOL 483/583 or consent of instructor. Spring, annually.
- BIOL 591:** *BIOGEOGRAPHY* **3 s.h.**
The subject matter covers aspects of the distribution of plants and animals. Main topics of concern include interpretive approaches to biogeography, paleobiogeographic evidence of past distributions, the centers of origin of various groups, mechanisms and routes of dispersal and colonization, and the dynamics of extinction. Prerequisites: BIOL 202 and 203.



- BIOL 592:** *ANIMAL BEHAVIOR* **3 s.h.**
 A study of the biological concepts of animal behavior. An investigation of topics such as sensory receptors, internal mechanisms, genetics, learning and habituation, social organization, and communication. Laboratory exercises involve techniques of observation and experiments in animal behavior. Two lecture and three lab or field work hours per week. Prerequisites: completion of courses in principles of ecology and genetics or permission of instructor. Fall, alternate years.
- BIOL 593:** *COMMUNITY AND ECOSYSTEMS DYNAMICS* **4 s.h.**
 An in-depth approach to the structure, function, and dynamics of ecological systems at community, ecosystem, and landscape scales. Lecture and discussion will focus on current topics such as niche theory, the regulation of community structure, food webs, ecological stability, diversity, succession, and energy and material cycles. Laboratory will emphasize field-based descriptive and investigative studies of local communities and ecosystems. Three lecture and three lab hours weekly. Prerequisites: BIOL 202 or equivalent is required. A basic statistics course is highly desirable. Fall, even-numbered years.
- BIOL 594:** *POPULATION BIOLOGY* **4 s.h.**
 This course deals with the empirical, experimental, and theoretical aspects of the structure, growth, and evolution of biological populations. The course will take a holistic approach to how population genetics and population ecology interact to produce observed population structure and dynamics. Three hours lecture/discussion and three lab hours weekly. Prerequisites: BIOL 202, MATH 260, or permission of the instructor. Spring, odd-numbered years.
- BIOL 597:** *EVOLUTIONARY ECOLOGY* **3 s.h.**
 This course explores contemporary topics as well as landmark contributions in ecology and evolutionary biology. These topics are explored by readings of research and review papers. Three hours lecture/discussion weekly. Prerequisites: completion of courses in each of the following: principles of ecology, evolution, and genetics; or permission of instructor.
- BIOL 600:** *SPECIAL PROBLEMS IN BIOLOGY* **1-3 s.h.**
 By permission.
- BIOL 700:** *RESEARCH AND THESIS* **minimum of 6 s.h.**

Environmental Science Courses

- ENVR 500:** *GRADUATE SEMINAR IN ENVIRONMENTAL SCIENCE* **1-2 s.h.**
A survey of current literature, concepts, theory, and applications from selected fields of environmental science. One to two discussion hours weekly. By arrangement. Fall and Spring, yearly.
- ENVR 501:** *ENVIRONMENTAL SCIENCE INTERNSHIP* **1-3 s.h.**
Internships provide practical experiences that are related to a student's academic program or research area. Credits earned can be utilized as partial fulfillment of the Master of Science degree in biology. Students considering internship credits to be applied toward the Master of Science degree must have the approval of their graduate advisory committee, the cooperating agency, and the appropriate university administrators. On demand.
- ENVR 600:** *SPECIAL PROBLEMS IN ENVIRONMENTAL SCIENCE* **1-3 s.h.**
Advanced topics in environmental science. The professor selects the format most suitable to the study. Course offered on request of students, subject to availability of staff. Prerequisite: Permission of instructor. On demand.
- ENVR 700:** *RESEARCH AND THESIS IN ENVIRONMENTAL SCIENCE* **1-6 s.h.**
Independent research project on an approved topic supervised by a faculty member. Required of all students working toward the thesis option Master of Science in Biology, Environmental Science concentration. Prerequisite: Permission of instructor. On demand.

Geography/Earth Science Courses

- GEOG/ES 500:** *INTRODUCTION TO REMOTE SENSING WITH LABORATORY* **3 s.h.**
Explores aerial photographs for geographic investigation of physical and cultural features of the landscape; the application of remote sensing to topographic and planimetric map construction, agricultural and land use identification, landform study, and forestry. Fall annually.
- GEOG/ES 525:** *ADVANCED REMOTE SENSING WITH LABORATORY* **4 s.h.**
Examines satellite-based earth imaging instruments, data sources, and products, and their applications to land use management, geologic assessments, agriculture, forestry, soil resources, archeology, meteorology, and oceanography. Utilizes visual and digital data. Prerequisite: GEOG 500 or permission of instructor. Spring, annually.
- GEOG/ES 550:** *FIELD GEOGRAPHY WITH LABORATORY* **3 s.h.**
Systematic study of techniques essential to geographic field investigation. Emphasizes practical, first-hand experiences in the field where students learn techniques and procedures of compass traversing, plane tabling, rural and urban land use surveying, and field research. Prerequisite: Cartography I and consent of instructor. Offered occasionally.
- ES 555:** *FIELD METHODS IN ENVIRONMENTAL GEOSCIENCE* **4 s.h.**
Field-based course designed to give upper-level students hands-on experience in various aspects of hydrogeology, surficial geology and meteorology. Emphasis on principles and practice of the most recent field and laboratory techniques of instrumentation, sampling, and monitoring as applied to relevant environmental problems. Prerequisite: ES 260, 280, and 330. Summer session, on demand.
- GEOG/ES 570:** *INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS* **4 s.h.**
Addresses basic concepts and principles of geographic information systems, data models, data structures, applications, and technical issues. Lab focuses on how these basic principles are implemented in a GIS. Lab includes an entire sequence of building spatial database: data capturing, editing, adding attributes, building topography, registering layers to real-world coordinates, making map compositions, data conversion, and basic analysis. Prerequisite: GEOG/ES 345 or permission of instructor. Fall, annually.
- GEOG/ES 590:** *ADVANCED GEOGRAPHIC INFORMATION SYSTEMS WITH LABORATORY* **3 s.h.**
Provides students with the ability to apply GIS for spatial problem-solving in applied setting. Lecture- and application/project-based course. Lecture covers spatial modeling and analysis based on a raster data structure. Laboratory sessions introduce students to three-dimensional surface modeling, cost-distance analysis, runoff modeling, and diffusion analysis. Prerequisite: GEOG/ES 570. Spring, annually.

Marine Science Courses

- MARS 525:** *SPECIAL TOPICS IN MARINE SCIENCE* **1-6 s.h.**
Topics of special interest in various areas of marine science. Format and topic selected and designed by the instructor. Course is taught at the Marine Science Center, Wallops Island, Virginia. Summer.

Master of Business Administration

DANA S. SYLL HALL
BUSINESS ADMINISTRATION
GEORGE R. LEWIS
COMPUTER CENTER



Master of Business Administration

College of Business Administration

Robert Balough, Ph.D., director

302 Still Hall

Telephone: 814-393-2605

E-mail: mba@clarion.edu

www.clarion.edu/mba/

Graduate Faculty

Professors: R. Balough, J. Eicher, S. Ewedemi, B. Garland, A. Greci, P. Kim, W. Lancaster, T. Oliver, J. Pesek, B. Ponsford, L. Quesenberry, R. Raehsler, K. Roth, W. Sanders, S. Sohng, W. Stine, T. Stuhldreher, C. Yang

Associate Professors: T. Johns, C. Tangpong

Assistant Professor: P. Woodburne

Program Objectives

The major objective is to provide a basic core of knowledge about various theories, techniques, and practices of administering business activities and problem solving. In addition, candidates for the degree have an opportunity for in-depth study in a particular area of interest. Specific objectives are to prepare candidates for:

- positions in middle management with private and public organizations;
- teaching positions in community colleges;
- enrollment in doctoral programs in business administration.

The program is designed for candidates with undergraduate degrees in fields other than business administration as well as graduates of business degree programs. Graduate courses are offered in the evening to facilitate attendance of employed or part-time students.

The College of Business Administration at Clarion University is accredited by AACSB International – The Association to Advance Collegiate Schools of Business.

Admission Requirements

Division of Graduate Studies admission requirements apply with the following additions:

- Students must submit official scores on the Graduate Management Admissions Test (GMAT).
- Applicants currently employed should include references from both professors and employers, if possible. Applicants should submit three recommendations on the Clarion University recommendation forms.
- Resume

Requirements for Graduates

Requirements for the MBA degree are in two components, course requirements and a portfolio completion requirement. Course requirements for the MBA degree are

composed of Foundation Courses, MBA Core Courses, and Elective Courses. A total of 33 graduate credits in the MBA Core and MBA Electives is required for completion of the degree. The portfolio requirement will not be specific to any course; however, the requirements for completion will be introduced in a first-level MBA core class and the portfolio submission is expected in the last semester of study. Specific requirements for each of these components are given below.

I. Course Requirements for the MBA Degree

A. Foundation Courses

MBA Foundation course requirements are designed to meet all of the “Undergraduate Knowledge and Skill Areas” required for the degree and a portion of the “Undergraduate and Master’s Level Knowledge and Skill Areas” requirements. MBA Foundation courses are not subject to residency requirements and are considered to be prerequisite or corequisite to the MBA Core. MBA Foundation coursework may be completed at Clarion or other approved institutions at either the undergraduate or the graduate level. Graduate courses taken at another institution to meet foundation course requirements may be used in transfer to meet MBA Foundation requirements but not MBA Core or MBA Elective course requirements. At Clarion, courses that meet the foundation requirements are offered at the undergraduate level. Some of these foundation courses may have prerequisite courses. The following are the foundation areas and courses at Clarion that meet foundation requirements for the MBA degree:

| Knowledge and Skill Area | Clarion Course |
|----------------------------------|-----------------------|
| Microeconomics | ECON 212, 310, or 215 |
| Macroeconomics | ECON 211, 311, or 215 |
| Financial Accounting | ACTG 251 |
| Managerial Accounting | ACTG 252 |
| Economic and Business Statistics | ECON 222 or 230 |
| Management Theory and Practice | MGMT 320 |
| Principles of Marketing | MKTG 360 |
| Financial Management | FIN 370 |
| Business Mathematics | MATH 232 |

B. MBA Core Courses

MBA Core Courses are designed to complete the “Undergraduate and Master’s Level Knowledge and Skill Areas” requirements for each student. Since some of these areas of knowledge and skill may have been covered in Foundation Course work for some students, not all students will have the same course requirements in the MBA Core. Each student’s transcript of prior coursework will be evaluated upon admission to determine exactly which skill areas will be required for that student. The MBA

Core courses are divided into three subcategories. Category A courses are taken at the beginning of the program and provide essential tools for other courses in the Core. Category B courses are the application fields of Business Administration. Students may be exempted from courses in Category B based upon undergraduate major and courses taken at the undergraduate level. The criterion for exemption is that students possess the knowledge to be gained in the course demonstrated by the completion of 15 or more credits in the field. Exemption from a course in the core does not change the total credits required for the MBA degree. Category C is the required capstone/integration class. Students are expected to take this course in the final semester of study.

| Knowledge and Skill Area | Course ID | SCH |
|-------------------------------------------------------|-----------|-----|
| A. Leadership, Organization & Assessment ¹ | MGMT 521 | 3.0 |
| Quantitative Methods and Statistics | BSAD 503 | 3.0 |
| B. Managerial Accounting | ACTG 552 | 3.0 |
| Legal / Ethical Environment of Business | BSAD 540 | 3.0 |
| Managerial Economic Analysis | ECON 510 | 3.0 |
| Financial Management | FIN 570 | 3.0 |
| Marketing Concepts and Strategy | MKTG 560 | 3.0 |
| Operations and Information Management | MGMT 626 | 3.0 |
| Global Environment of Business | BSAD 661 | 3.0 |
| C. Strategic Management/ Integration ² | BSAD 690 | 3.0 |

¹ The introduction to the required student portfolio at the beginning of the program is included in this course.

² To be taken during the final semester of study.

C. MBA Elective Courses

In addition to the MBA Foundation and MBA Core courses, all students will complete the balance of 33 credits of graduate course work from the following courses, subject to the offering of those courses. Graduate-level courses, other than those listed, may be used as elective credit toward the MBA degree only with prior approval of the MBA program director and the dean of the college.

ACTG 451, 452, 453, 454, 455, 461, 463, 490, 499, 554, 650, 652, 653

CIS 402, 403, 462

BSAD 637, 699

ECON 461, 470, 490, 570, 600, 611, 612, 699

FIN 463, 471, 476, 480, 671, 676

MGMT 420, 423, 427, 428, 483, 485, 486, 621, 622, 625, 650

MKTG 461, 462, 465, 468, 469, 491, 562, 604, 661

A maximum of three hours of approved 400-level courses, taken for graduate credit, may be used as elective credits. Please note that a 400-level course previously taken for undergraduate credit may not be repeated for graduate credit. A maximum of nine

graduate credit hours toward the 33 required for the MBA degree may be transferred from accredited graduate programs with the approval of the MBA program director and the department chairperson of the course for which transfer credit is sought.

II. Additional Requirements for the MBA Degree

A. Assessment Portfolio Requirement

In addition to the required coursework, each student must successfully complete the assessment portfolio requirement. Students must submit to the MBA Director, at the beginning of the final semester of study, a portfolio of work completed for the various courses taken as MBA Core and MBA Elective courses. Expectations regarding the contents of the portfolio to be submitted will be given to students in MGMT 521 early in the program. Once submitted, the portfolio will be evaluated, any specific deficiencies identified, and the student will be given the opportunity to correct these deficiencies. No student will be cleared for graduation without completing the portfolio requirement. The MBA program director will coordinate the evaluation of the portfolios.

B. Performance Requirements

Students who earn more than six hours of graduate credit at Clarion with a grade of "C" or earn any credits with grades below "C" and/or fall below a 3.00/4.00 graduate overall quality-point average (QPA) are automatically placed on probation. Students whose QPA in the foundation courses falls below a 3.00/4.00 are also placed on probation. Students placed on probation must achieve satisfactory academic standing within one semester of registration or be removed from the program. Any credits earned with grades below "C" cannot be used to meet MBA degree requirements or MBA concentration requirements.

All prerequisite courses for a given course must be met before taking that course. MGMT 521 and BSAD 503 must be taken before completing 12 hours of graduate course work, and BSAD 690 must be taken during the last semester of graduate course work. BSAD 503 is a prerequisite for MGMT 626. The maximum time for completion of the degree program is six calendar years from the date of the first graduate enrollment.

Specialized Options

CONCENTRATIONS

Concentrations are offered as specialized options to the MBA degree. Concentrations are offered in several fields as listed below subject to scheduling availability. Students wishing to have a concentration listed on their official transcript must meet all requirements for the completion of the MBA degree in addition to meeting the requirements for the concentration. All concentrations require a minimum of 36 total graduate credits with a minimum of twelve credits in the concentrated field. Only one MBA

Core class can be applied to the twelve credits required for the concentration. Students are allowed to apply additional 400-level courses taken for graduate credit to the concentration but must still meet the restriction of a maximum of three credits of 400-level courses applied to the 33 credits required for the MBA degree. Special Topics courses may also be applied to a specific concentration depending upon the topics covered with the approval of the student's advisor and the MBA program director.

| Concentration | Applicable Courses |
|------------------------|---------------------------------------------------------------------------|
| Accountancy | 400-, 500-, and 600- level ACTG prefix courses |
| Economics | 400-, 500-, and 600- level ECON prefix courses |
| Finance | 400-, 500-, and 600- level FIN prefix courses |
| International Business | ACTG 461, BSAD 637, BSAD 661, ECON 461, FIN 480, MGMT 622, MKTG 469 |
| Management | 400-, 500-, and 600- level MGMT prefix courses |
| Marketing | 400-, 500-, and 600- level MKTG prefix courses |

PROFESSIONAL ACCOUNTANCY COURSE OF STUDY

Students pursuing the MBA degree may enroll in the **Professional Accountancy Course of Study**. Clarion University undergraduate students may also apply for this course of study, and upon completion will have received both the Bachelor of Science in Business Administration and the Master of Business Administration degrees. Only those students whose career aspirations require the highest discipline in accounting expertise are advised to apply for this course of study. The sequence of 156 total semester hours of course work, including 36 sch of graduate course work, is designed to prepare students for entry into the practice of professional accountancy as prescribed by the American Institute of Certified Public Accountants. Entrance into the **Professional Accountancy Course of Study** will normally occur upon admission to the MBA Program or, for undergraduates, during the student's junior year upon formal approval of the Department of Accountancy chair. Entrance into this program for undergraduate students does not ensure admission into the MBA program upon completion of the bachelor's degree. Interested students should contact the Department of Accountancy chair for details and options.

A maximum of three credits from the 400-level courses listed in the sections below can be taken for graduate credit with permission from the graduate program coordinator. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Accounting Courses

ACTG 451:

ACCOUNTING PROBLEMS

3 s.h.

A problem-oriented study of topics most often tested on the CPA exam. Included are inventory methods, long-term contracts, partnerships, leases, consignments, installment sales, receiverships, fiduciary accounting, and government accounting. Emphasizes preparations for the practice portion of the CPA exam. Prerequisite: ACTG 355. Spring semester.

LIBERAL ARTS PRE-PROFESSIONAL MBA OPTION

The College of Business Administration, in conjunction with the College of Arts and Sciences, offers a **LIBERAL ARTS PRE-PROFESSIONAL MBA OPTION**. Undergraduate foundation course requirements in business administration may be taken concurrently with a liberal arts major, giving students many of the courses prerequisite to the MBA Program before graduation. Undergraduates interested in this program should contact their liberal arts advisor for details and requirements.

Students wishing to pursue the **PROFESSIONAL ACCOUNTANCY** or the **LIBERAL ARTS PRE-PROFESSIONAL** options must follow the normal MBA admission procedures. Admission to one of these options does not guarantee admission to, or completion of, the MBA degree.

Placement

Graduate students are encouraged to use the services of the University Career Services Office. Graduates often obtain positions with banks, manufacturing concerns, accounting firms, other business and industrial organizations, hospitals, and government agencies.

Graduate Assistantships

Graduate assistantships are available to qualified MBA students. Awarded competitively, they cover some or all basic tuition expenses and provide a stipend. They also may furnish additional opportunity for close work with graduate faculty on a variety of research projects. Applications for assistantships are available in the MBA Office.

Advisement

All graduate students are assigned an advisor upon admission. Students must obtain the signature of their advisor when registering for courses, changing schedules, on any special requests for course substitutions, independent study, individualized instruction, internship, or special problems courses.

Facilities

The College of Business Administration is located in Still Hall, the newest classroom building on campus. In addition to classrooms and a 225-seat auditorium, this modern facility includes an up-to-date microcomputer lab and reading/study center.

- ACTG 452:** *ADVANCED COST ACCOUNTING* **3 s.h.**
A study of advanced concepts of cost accounting to provide useful quantitative information for decision-making. Includes inventory valuation, cost allocations, joint-product costs, process costing, accounting systems, profit center costs, and segment performance measuring. Prerequisites: ACTG 352. Annually.
- ACTG 453:** *PROBLEMS IN FEDERAL TAXATION ACCOUNTING* **3 s.h.**
Examines federal income tax concepts and compliance problems of partnerships, corporations, estates, and trusts. Briefly considers social security, estate, and gift taxation. Prerequisites: ACTG 353. Spring semester.
- ACTG 454:** *COMPARATIVE ACCOUNTING SYSTEMS* **3 s.h.**
Helps students develop a holistic approach to the concepts and practices for the examination and exploration of accounting systems. Discusses specialized accounting systems in detail, depending upon the interest and desires of students. Prerequisites: ACTG 251, 252, 350, 351, 354, CIS 223 and 301. Annually.
- ACTG 455:** *NOT-FOR-PROFIT ENTITIES* **3 s.h.**
Studies the principles and practices of budgeting and accounting for activities of entities that are operated for purposes other than making profits. Prerequisite: ACTG 351. Annually.
- ACTG 461:** *INTERNATIONAL ACCOUNTING* **3 s.h.**
Studies the influence of cultural values on the practice and theory of accounting and developing sensitivity to the differences and similarities of different accounting systems. Includes consolidation, translation of foreign currency statements, inflation, replacement cost accounting of global-oriented corporations, and harmonization of accounting standards. Prerequisites: ACTG 252. Each semester.
- ACTG/FIN 463:** *TAX PLANNING* **3 s.h.**
Acquaints students with tax-planning techniques that can be used to accomplish an individual's financial goals. Enables students to suggest actions that fit the individual's financial priorities based on an understanding of financial position, cash flow and income, gift and estate tax matters. Prerequisite: ACTG 353. Annually.
- ACTG 490:** *CURRENT ACCOUNTING PRONOUNCEMENTS AND PRACTICE* **3 s.h.**
A research study of current Financial Accounting Standards Board statements of standards, interpretations, concepts, exposure drafts, and discussion memorandums. The internship experience and related research topics will be presented, discussed, and integrated with the pronouncements. Prerequisite: COOP 420: Accounting Internship. Spring Semester.
- ACTG 499:** *SPECIAL TOPICS IN ACCOUNTING* **3 s.h.**
Presents various current topics affecting accounting practice and theory. Covers different topics from year to year as subjects of importance are identified. Prerequisite: ACTG 351 or consent of instructor. On demand.
- ACTG 552:** *MANAGEMENT ACCOUNTING* **3 s.h.**
A graduate course for non-accounting majors which deals with the application of concepts and tools of accounting analysis necessary for planning, control, and decision-making functions of national and multinational organizations. Topics include financial statement analysis and interpretation, budgeting, standards, and forecasting. Prerequisites: ACTG 251 and ACTG 252.
- ACTG 554:** *ADVANCED AUDITING* **3 s.h.**
An advanced study of current topics in auditing. The course is intended to develop more complex issues than those encountered in an introductory auditing course. Topics include current audit influences, special problems with audit reports, SEC practice, computer auditing, and related topics. Prerequisite: ACTG 354 (or its equivalent).
- ACTG 560:** *THEORY OF ACCOUNTS* **3 s.h.**
A study of past and contemporary accounting theories. The course is concerned with the historical development of accounting and its evolution to present times. Present-day accounting concepts are critically examined from the standpoint of how well they serve the needs of those who use the products of accounting. Prerequisite: ACTG 351 (or its equivalent) or permission of the instructor.
- ACTG 652:** *ADVANCED COST AND MANAGERIAL ACCOUNTING* **3 s.h.**
A study of complex problems in cost accounting. Use of cost accounting as a tool for managerial control is emphasized. Prerequisite: ACTG 352 (or its equivalent) or permission of the instructor.
- ACTG 653:** *FEDERAL TAX RESEARCH AND PRACTICE* **3 s.h.**
A study of federal tax law emphasizing the underlying philosophy of the law. Research procedures and techniques in the handling of complicated problems in tax practice and tax planning will be set forth. Prerequisite: ACTG 453 (or its equivalent) or permission of the instructor.

Business Administration Courses

- BSAD 503:** *QUANTITATIVE ANALYSIS FOR BUSINESS DECISIONS* **3 s.h.**
Quantitative techniques and models which can be used for solving many of the problems that arise in business. Techniques include simple and multiple regression analysis, experimental design and analysis of variance, nonparametric tests, time series analysis, and decision theory. Opportunity is provided for students to become familiar with the use of computer statistical software packages. Applications include domestic and international situations. Prerequisites: MBA foundation courses in economic and business statistics and business mathematics. Basic computer competency is required. Once each academic year.
- BSAD 540:** *LEGAL ENVIRONMENT AND ETHICAL CONDUCT OF BUSINESS* **3 s.h.**
Provides the MBA student with an understanding of the concepts and issues related to the management of legal, ethical, and social responsibilities of business organizations. Students learn the basic tools needed to manage a business in the legal environment in which it operates, to recognize and respond to ethical problems and social responsibilities of business, and to understand their personal responsibilities as business managers. Once each academic year.

- BSAD 637:** *MULTINATIONAL BUSINESS SEMINAR* **3-6 s.h.**
 This course incorporates an established program involving a consortium of American universities called the "International Business Seminar." The program involves a variety of trips to different nations for meetings with top-level executives of various organizations. The program is supplemented with a series of meetings with the instructors both before and after returning from the trips. Individual assignments are made, and a text which includes topical materials is provided. The assignments are of a graduate-level caliber, and are expected to produce presentable and/or publishable papers. Participation in seminars is expected to be at the graduate level. Should the student take this course for six credits, additional research will be required such that the student would be able to demonstrate graduate-level competency in one select area of international business. The area chosen will be mutually acceptable to both the instructor and the student, and the instructor will guide the student's research efforts. Prerequisite: MGMT 320 and MGMT 521.
- BSAD 661:** *GLOBAL ENVIRONMENT OF BUSINESS* **3 s.h.**
 Provides the MBA student with an understanding of the concepts, tools, and issues related to the strategic management of a modern business organization in the global environment. Students are exposed to characteristics of the international business environment in relation to core theories of international business. The skills needed by managers to make informed ethical business decisions in a diverse and complex global environment are stressed. Prerequisites: MBA foundation course in macroeconomics. Once each academic year.
- BSAD 690:** *STRATEGIC MANAGEMENT AND BUSINESS POLICY* **3 s.h.**
 Examines the set of managerial decisions and actions that determine the long-run performance of an organization. Emphasizes the integrative concerns of business policy, environmental and strategic analyses, and creating competitive advantage. Taken last MBA semester and after all foundation courses.
- BSAD 699:** *SPECIAL PROBLEMS* **(1-6 s.h. per enrollment; 6 s.h. maximum) 1-6 s.h.**
 A thorough study of a business topic selected by the student from his or her area of major interest. It may take the form of research, readings, practical on-site applications, or a combination of these. Findings must be presented in a written paper which the student may be required to defend orally before a committee of graduate faculty and/or graduate students. Prerequisites: One or more graduate courses in the area from which the special project is selected, and consent of the student's advisor.

Economics Courses

- ECON 461:** *TECHNOLOGY TRANSFER AND MULTINATIONAL CORPORATIONS* **3 s.h.**
 An applied analysis of the behavior and rationale for multinational corporations, with a special emphasis on the economics of technology transfer. Topics include: theory of the firm; foreign direct investment; intellectual property rights; market imperfections; international trade; international finance; economic development; and technology. Prerequisite: ECON 361 or permission of the instructor. Biennially.
- ECON 470:** *BUSINESS CYCLES AND FORECASTING* **3 s.h.**
 Theories of business fluctuations; applications of modern income theory to business cycles; examination of business cycle indicators and forecasting techniques. Prerequisite: ECON 211 and ECON 222. Spring, annually. Note: Cannot be taken for credit after the completion of ECON 570.
- ECON 490:** *HISTORY OF ECONOMIC THOUGHT* **3 s.h.**
 Development of economic ideas from ancient times to the present. Emphasis upon the period from Adam Smith onward. Considers the economic and political environment in which ideas emerged as well as the leading economists advancing or defending the ideas. Prerequisite: ECON 211 and 212 and senior standing. Spring, annually.
- ECON 510:** *ADVANCED MANAGERIAL ECONOMICS* **3 s.h.**
 This course will focus on the development and practical application of theoretical and quantitative techniques to business decision-making, including international applications. Optimization techniques draw on the student's knowledge of economics, mathematics, and statistics through modeling and the use of computer statistical packages. Prerequisite: Microeconomics foundation course, ECON 222, MATH 232.
- ECON 570:** *ECONOMIC AND BUSINESS FORECASTING* **3 s.h.**
 An advanced study of forecasting techniques and business conditions analysis. Topics include: economic indicator analysis, classical time series components, econometric forecasting techniques, exponential smoothing models, and ARIMA models. Emphasis is placed on model development and evaluation using pre-written computer forecasting routines. Prerequisites: ECON 222 and macroeconomics foundation course.
- ECON 600:** *INDEPENDENT STUDY* **3 s.h.**
 An opportunity for the graduate student to investigate in depth a facet of economics not covered by course offerings. The topic of study and course requirements must be approved by the Department of Economics chair, and the work must be supervised by a faculty member. Prerequisites: ECON 603, ECON 510 or ECON 611, and other requirements as deemed appropriate by the faculty supervisor.
- ECON 611:** *ADVANCED MICROECONOMIC ANALYSIS FOR BUSINESS DECISIONS* **3 s.h.**
 An advanced study of the logical and mathematical development of microeconomic theories and the application of economic models to business problems. Major areas of study include demand theory, market models, welfare economics, and general equilibrium analysis. Prerequisite: Microeconomics foundation course.
- ECON 612:** *ADVANCED MACROECONOMIC ANALYSIS* **3 s.h.**
 An advanced study and analytical development of macroeconomic theory. Major areas include national income accounts, aggregate income determination models, monetary aggregates, and macro dynamics. Prerequisite: Macroeconomics foundation course.
- ECON 699:** *SPECIAL TOPICS* **3 s.h.**
 An opportunity for students to investigate specific topics or current issues on the graduate level. Prerequisites depend on the subject to be covered.

Finance Courses

- FIN/ACTG 463:** *TAX PLANNING* **3 s.h.**
Acquaints students with tax-planning techniques that can be used to accomplish an individual's financial goals. Enables students to suggest actions that fit the individual's financial priorities based on an understanding of financial position, cash flow and income, gift and estate tax matters. Prerequisite: ACTG 353. Annually.
- FIN 471:** *FINANCIAL PROBLEMS* **3 s.h.**
Capstone course challenges students to integrate and synthesize, through case methods, their knowledge in finance. Emphasizes corporate finance in application of theoretical underpinning, but some cases will deal with investments and financial institutions, and markets. Prerequisite: FIN 371. Spring, annually.
- FIN 476:** *PORTFOLIO THEORY AND MANAGEMENT* **3 s.h.**
Examines modern portfolio theory and its application to investment strategies; study of options and future markets; investigation of market efficiency. Prerequisite: FIN 376. Spring, annually.
- FIN 480:** *MULTINATIONAL FINANCIAL MANAGEMENT* **3 s.h.**
Examines the theory and practice of financial management in multinational firms. Focuses on important differences between domestic and international financial decision-making. Prerequisite: FIN 370. Once annually.
- FIN 570:** *MANAGERIAL FINANCE* **3 s.h.**
A study of financial management approaches to evaluating complex alternatives for using available resources in both a domestic and a multinational context. Prerequisites: ACTG 252, FIN 370.
- FIN 671:** *FINANCIAL THEORY AND PRACTICE* **3 s.h.**
A case-study approach to the theory and practice of corporate financial issues which must be addressed by a financial manager. Emphasis will be placed on capital budgeting decisions under varying circumstances and theoretical corporate financial concerns. Prerequisite: FIN 570.
- FIN 676:** *INVESTMENT AND MANAGEMENT* **3 s.h.**
A study of the structure and management of investment portfolios. Various types of investments are examined in terms of their risk elements and the purposes they serve.

Management Courses

- MGMT 420:** *OPERATIONS RESEARCH* **3 s.h.**
Examines scientific methods that provide managers with a quantitative basis for making decisions. Emphasizes deterministic and stochastic methods, including the transportation method, linear and dynamic programming, PERT, inventory control, queuing theory, and Markov analysis. Prerequisite: ECON 222. Fall, annually.
- MGMT 423:** *BUSINESS AND SOCIETY* **3 s.h.**
A study of concepts of, and theories about, interrelationships between business units and society in general. Employs the concepts and theories in the analysis of complex environmental problems encountered by business managers. Prerequisite: MGMT 320. Once every two years.
- MGMT 427:** *SMALL BUSINESS SEMINAR* **3 s.h.**
"Hands-on" approach to the study of small business as it applies to the various sectors of the economy. Students gain direct exposure to small business through the development of a formal business plan for a new small business. Emphasizes the entrepreneurial activities involved as they relate to this process. Prerequisite: MGMT 320. Once every three semesters.
- MGMT 428:** *ENTREPRENEURSHIP* **3 s.h.**
Explores entrepreneurship and the entrepreneurial process associated with new venture formation. Emphasizes creativity and innovation as they relate to the initiation of a new business. Highlights the preparation involved in the formation of a new venture, developing the entrepreneurial plan, and adapting to contemporary challenges facing the entrepreneur. Prerequisite: MGMT 320. Once every three semesters.
- MGMT 483:** *COMPENSATION MANAGEMENT* **3 s.h.**
A study of the processes in analyzing, developing, implementing, administering, and performing on-going evaluation of a total compensation and benefit system for all organizational groups. Prerequisite: MGMT 324. At least once every three semesters.
- MGMT 485:** *INDUSTRIAL RELATIONS AND PUBLIC POLICY* **3 s.h.**
Examines the industrial relations functions as they relate to federal, state, and local statutes and labor policies. Includes EEO, OSHA, FMLA, ADEA, ADA, NLRA, LMRA, LMRDA, workers' compensation, and unemployment compensation. Prerequisite: MGMT 324. At least once every three semesters.
- MGMT 486:** *OCCUPATIONAL SAFETY MANAGEMENT* **3 s.h.**
Provides students with information concerning management techniques, government regulation, and safety and health program development within organizational settings. Prerequisite: MGMT 320. At least once every three semesters.
- MGMT 521:** *LEADERSHIP AND ORGANIZATION* **3 s.h.**
Studies the ways in which leaders, groups, and individuals interact in organizations and how leadership plays important roles in organizations in today's business environments. Covers various leadership and organization issues including theoretical foundations of leadership and organizations, roles of top management, corporate governance, organizational culture and change, stakeholder analysis, leading and managing groups, motivation and influence, satisfaction, and leadership development. Introduces students' business competency portfolios. Prerequisites: MGMT 320. Spring, annually.

- MGMT 621:** *HUMAN RESOURCES MANAGEMENT* **3 s.h.**
A study of human resources management issues and practices in business organizations. Topics covered include the analysis and design of jobs, staffing the organization, training, and development of employees, and the design and administration of compensation systems. Prerequisite: MGMT 320.
- MGMT 622:** *BUSINESS OPERATIONS IN A MULTI-NATIONAL ENVIRONMENT* **3 s.h.**
A study of the nature, organization, and operation of multinational firms. Selected cases of foreign operations of multinational corporations are discussed and analyzed. Prerequisite: MGMT 320.
- MGMT 625:** *LABOR ARBITRATION/NEGOTIATION* **3 s.h.**
A synthesis of industrial relations theory and practice. The union/employer relationship will be explored from the union organization drive through the continued negotiation of collective bargaining agreements, and attendant grievance arbitration procedures. Prerequisite: MGMT 320.
- MGMT 626:** *OPERATIONS MANAGEMENT AND INFORMATION SYSTEMS* **3 s.h.**
Addresses the understanding of how business information systems and business operations, with special emphasis on supply chain management, are integrated and managed in the modern enterprise. Utilizes both live-case and classroom instruction to facilitate student understanding of the material. Prerequisite: BSAD 503. Fall, annually.
- MGMT 650:** *TOTAL QUALITY MANAGEMENT* **3 s.h.**
Examines Total Quality Management (TQM), including the philosophies and principles of Deming, Juran, and Crosby. Focuses on the management and continuous improvement of quality and productivity in manufacturing and service organizations. Includes quality measurement, quality assurance, giving employees responsibility for quality, the team approach to quality, employee recognition, and various TQM tools and techniques. Prerequisite: MGMT 320. Annually.

Marketing Courses

- MKTG 461:** *MARKETING RESEARCH* **3 s.h.**
Examines the application of scientific and statistical methods and tools to the solution of marketing and e-marketing problems. Prerequisites: ECON 221, 222 and MKTG 360. Each semester.
- MKTG 462:** *PERSONAL SELLING AND SALES MANAGEMENT* **3 s.h.**
Covers the process of personal selling and all aspects of the management of a sales force, including the selection and testing of sales representatives, training, devising compensation plans and expense accounts, territories, quotas, and evaluations. E-marketing topics are discussed. Prerequisite: MKTG 360. On demand.
- MKTG 465:** *MARKETING PROBLEMS* **3 s.h.**
Utilizes the case and/or simulation gaming methods to consider the problems faced by the producer and reseller, including traditional marketing and e-marketing issues. Prerequisites: MKTG 360, and senior standing. Each semester.
- MKTG 468:** *BUYER BEHAVIOR* **3 s.h.**
Examines theories, models, recent research, and research techniques in buyer motivation, decision making, and buyer-seller interaction, including consumer buyers, business and organizational buyers. Includes traditional consumer marketing, business-to-business marketing, and e-marketing issues. Prerequisites: MKTG 360 and PSY 211 or permission of the instructor. On demand.
- MKTG 469:** *INTERNATIONAL MARKETING* **3 s.h.**
Analytical approach to study marketing and e-marketing management decisions involving multinational operations. Focuses on the management of the marketing functions within the multinational corporation. Prerequisite: MKTG 360. On demand.
- MKTG 491:** *E-MARKETING* **3 s.h.**
Examines concepts, vocabulary, and contemporary practices in e-marketing management, including e-marketing planning, e-marketing mix decision making, ethical and legal issues affecting the environment of e-marketing. Prerequisites: MKTG 360. In rotation with other marketing electives.
- MKTG 560:** *MARKETING DECISION MAKING* **3 s.h.**
The analysis of marketing concepts and problems from a managerial point of view. Emphasis is placed upon planning, organizing, and controlling of marketing and e-marketing activities and their integration with the objectives and policies of the firm. Both domestic and multinational marketing concepts are addressed in this course. Prerequisite: MKTG 360 and ECON 222.
- MKTG 562:** *CHANNELS OF DISTRIBUTION* **3 s.h.**
A study of components of a vertical marketing system and of the methods for making them effective. Also included are means of evaluating alternative marketing systems and the development of international marketing channels as well as e-marketing systems. Prerequisite: MKTG 360.
- MKTG 604:** *MARKETING RESEARCH* **3 s.h.**
Methods of solving marketing research problems, including library, survey, and experimental research methods; project design; data collection, analysis, and interpretation; presentation of marketing research reports for managerial user. Problems in international marketing research, e-marketing research, and research ethics are also included. Selection, design, and completion of a marketing-oriented research project and computer work are required. Prerequisite: ECON 603.
- MKTG 661:** *MARKETING STRATEGY* **3 s.h.**
A study of strategies for attaining a suitable "marketing mix" for various types of entities including e-marketers. Marketing knowledge from previous courses and experiences will be applied to the formation of overall programs for dealing with both international and domestic marketing problems. Prerequisite: MKTG 360.

Master of Science Degree in Communication



Master of Science Degree in Communication

College of Arts and Sciences Department of Communication

Susan Hilton, Ed.D., chair

130 Becker Hall

Telephone: 814-393-2540

E-mail: hilton@clarion.edu

www.clarion.edu/gradstudies/programs.htm

Graduate Faculty

Professors: A. Barlow, S. Kuehn

Associate Professors: S. Agyei-Mensah, S. Hilton,
J. O'Donnell, J. Washington

Assistant Professors: A. Lingwall, M. Torres

Program Objectives

The Master of Science in Communication provides an integrated program for individuals pursuing careers involving media communication and technology. Our goal is to provide a thorough theoretical base, coupled with application and production, to enable students to design, produce and manage media products and media organizations for a wide variety of functions. Required courses in writing, theory, research and production provide students with a broad base yet allow for applications in their specific chosen area.

Our state-of-the art facilities include a digital video lab, multimedia studio, publication design studio, audio production suite, and television and radio stations. A wide range of digital equipment is available for student use.

Graduates of the program work in public relations, media management, integrated communication, corporate communication, design, broadcasting, and video production. The program also provides a sound foundation for doctoral studies and specialist programs in communication, education, higher education, and instructional technology.



Admission Requirements

Graduate Studies admission requirements apply with the following additions:

- All applicants must submit a statement of purpose for pursuing the Master of Science in Communication.
- Applicants for full admission must have an overall QPA for the baccalaureate degree of at least 3.0 on a 4.0 scale.
- Admission on a provisional basis may be granted if the applicant's QPA is at least 2.75 on a 4.00 scale and a raw score of 45 or above is achieved on the Miller Analogies Test or a combined score of 1,000 from two sections is obtained on the Graduate Record Examination. Degree status may be obtained upon completion of 12 semester hours with a minimum of 3.0 average.
- Individuals with disabilities are encouraged to meet with the department chair before admission to the program.
- Non-native applicants must submit TOEFL scores. TOEFL scores of 600 or above are required for admission to the degree program.

Degree Requirements

To fulfill the degree requirements for graduation, the student must complete 36 semester hours, including required courses with a QPA of 3.00 or better on a 4.00 scale. Passing grade is "C" or above. There is also a media writing competency for which COMM 140: Writing for Media may be required if sufficient background is not obtained through previous course work or experience as demonstrated through portfolio or testing. This decision will be made in consultation with your advisor.

Transfer Credits

A maximum of nine semester hours of graduate course work may be transferred toward the degree. These hours must come from an accredited institution and must have a grade of "B" or better.

Requirements for Graduation

The following courses are required of all students graduating with a Master of Science degree in Communication.

| | |
|--------------------------------------------------------------------|--------|
| COMM 525: MASS COMMUNICATION THEORY | 3 s.h. |
| COMM 548: MEDIA STRATEGIES FOR DISTANCE COMMUNICATION | 3 s.h. |
| COMM 551: PUBLIC RELATIONS MESSAGE DESIGN | 3 s.h. |
| COMM 558: SOCIETY, LAW, AND MEDIA TECHNOLOGY | 3 s.h. |
| COMM 559: MANAGEMENT OF THE COMMUNICATION PROCESS | 3 s.h. |
| COMM 621: MASS COMMUNICATION RESEARCH | 3 s.h. |
| COMM 641: PROFESSIONAL COMMUNICATION WRITING | 3 s.h. |

Choose *one* production course:

| | |
|---------------------------------------------------------|--------|
| COMM 560: AUDIO AND TELEVISION PRODUCTION | 3 s.h. |
| COMM 565: PHOTOGRAPHY AND GRAPHICS PRODUCTION | 3 s.h. |
| COMM 572: DESIGNING WORLD WIDE WEB MEDIA | 3 s.h. |
| COMM 580: APPLIED DESIGN AND PRODUCTION | 3 s.h. |

Choose *one*:

| | |
|----------------------------------------------------------------|---------|
| COMM 700: THESIS (by permission of graduate faculty) | 6 s.h. |
| No comprehensive exam required. | |
| COMM 701: COMMUNICATION INTERNSHIP | 6 s.h. |
| No comprehensive exam required. | |
| COMM 702: COMMUNICATION PORTFOLIO | 6 s.h. |
| Comprehensive exam is required. | |
| ELECTIVES | 6 s.h. |
| TOTAL | 36 s.h. |

Students must file for candidacy at the end of their second semester, specifying a three-member committee and an elective course schedule. At least two of the three members of the committee should be faculty from the Department of Communication. Committee members must have graduate faculty status.

Electives

Electives may be taken from any curriculum in the graduate catalog, if approved by the student's committee, with a limit of three credits at the 400-level. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Placement

Placement of past graduates has been excellent in business, industry, public relations, broadcasting, corporate communication, education, training and development, and doctoral and specialist programs.





Advisement

Based on career goals of the student, an advisor is selected by the student from the graduate faculty of the department.

Advisement is at the convenience of the student and may occur at any time. Frequently the advisor will recommend the student talk with another member of the faculty who may be more closely associated with a specific problem or interest of the student.

In all cases, the responsibility of meeting the stated requirements of the master's degree lies with the student.

Graduate Assistantships

Graduate assistants are employed in the Department of Communication in such areas as television management, radio management, multimedia production, and journalism. These assistantships usually require 10 or 20 hours of work per week, for which partial or full tuition is waived and a small bi-weekly stipend is paid. Assistantships run from September to May; no student may be employed in more than one assistantship. *Awards are made as vacancies exist, and are based on the applicant's professional*

qualifications as shown in transcripts, resume, and portfolio of work samples. A personal interview is desirable.

Applicants for graduate assistantships must complete the regular admission procedure, then file a letter of application with the chair of the Department of Communication. Applications for graduate assistant positions should be received no later than March 15; appointments are usually made by May 15 of each year.

Internships

The Department of Communication has maintained a cooperative arrangement with public schools, businesses, and governmental agencies for over a decade. Students may intern with such organizations in communication, education, or instructional technology. The internship is designed to provide on-the-job experience for the student to make the transition between classroom assignments and actual application of professional training. Consequently, the course should be reserved until the latter part of an individual's program.

Physical Facilities

The Department of Communication is housed in Becker Hall and offers outstanding physical facilities. In addition to modern classrooms, students have access to:

- Large digital video studio
- Publication design studio
- Multimedia studio
- Music production studio
- Non-linear video editing suite
- Modern television studio
- 1000-watt FM radio broadcasting station
- Digital audio production suite

Course Sequence

Due to the highly integrated nature of the program, it is imperative students discuss course sequencing with their advisors. The program can be completed in three semesters. However, students are encouraged to complete their requirements in four semesters and take advantage of strengthening their skills through involvement in co-curricular activities.

Communication Courses

- | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|---------------|
| COMM 525: | MASS COMMUNICATION THEORY | 3 s.h. |
| Provides introduction and examination of the major theories relevant in the study of mass communication. Students understand the application and relevance of these theories in the industries, practices, and effects of the mass media. | | |
| COMMED 540: | PRINCIPLES OF INSTRUCTIONAL DESIGN IN EDUCATIONAL TECHNOLOGY | 3 s.h. |
| Focuses on systematic procedures for designing, developing, evaluating and revising instruction to meet identified goals and objectives for promoting educational technology. Instructional design theories and applications are examined. The appropriateness and production of both projected and non-projected multimedia are explored in the production of instructional solutions for the targeted audience including the K-12 community and other training and development learning environments. Fall, annually. | | |

- COMM 548:** *MEDIA STRATEGIES FOR DISTANCE COMMUNICATION* **3 s.h.**
 Explores the various media strategies used to deliver distance learning and other distance communications. Learners will examine the various modes of delivering information from printed correspondence to the newer media technologies. Media will be analyzed to determine the best delivery system for specific audiences and various communication goals. Every other year.
- COMM 551:** *PUBLIC RELATIONS MESSAGE DESIGN* **3 s.h.**
 Provides advanced instruction in persuasion techniques in the design of public relations. Successful case studies are analyzed in terms of persuasion techniques used.
- COMM 556:** *TRAINING AND DEVELOPMENT PLANNING AND DESIGN* **3 s.h.**
 Investigates various theories of learning and instructional strategies used in training in corporate organizations and educational environments. The participant will identify a method appropriate to his or her content area, and plan and design an instructional system suited to adult learners in an in-service training environment.
- COMM 558:** *SOCIETY, LAW, AND MEDIA TECHNOLOGY* **3 s.h.**
 Examines the social impact and regulation of media technology in society. The course explores the relationships between societal uses of media technology, the law that addresses media technology issues, and the role of media in larger communication and mass media systems. Every other year.
- COMM 559:** *MANAGEMENT OF THE COMMUNICATION PROCESS* **3 s.h.**
 Defines and applies the general principles of management—planning, organizing, staffing, directing, and controlling—to the design and administration of communication organizations and communication functions. The course relates behavioral variables to the understanding and motivation of employees.
- COMM 560:** *AUDIO AND TELEVISION PRODUCTION* **3 s.h.**
 Develops basic skills in audio, ENG, and television production. A variety of projects in both media concentrates on proper equipment operation and recording and editing techniques.
- COMM 565:** *PHOTOGRAPHY AND GRAPHICS PRODUCTION* **3 s.h.**
 Provides an integrated introduction into graphic and photographic production techniques. Layout, design, and composition techniques will be developed.
- COMM 572:** *DESIGNING WORLD WIDE WEB MEDIA* **3 s.h.**
 Prepares students to design World Wide Web-based media. Students will learn to structure Websites, layout copy, use color and text effectively, position images, and deploy sound and video on pages as necessary.
- COMM 580:** *APPLIED DESIGN AND PRODUCTION* **3 s.h.**
 Prepares students to design and produce multimedia programs for communication functions. Explores research concerning interactive multimedia as a delivery medium, and examines key elements of program design, pre-production, and evaluation.
- COMM 591:** *INDEPENDENT STUDY* **1-2 s.h.**
 Allows the imaginative student to structure an independent research project in the area of communication with a minimum of faculty supervision. A proposal specifying objectives, methods, and evaluation techniques must be submitted and approved by the student's advisor prior to enrolling in the course. 1 or 2 credit hours.
- COMM 621:** *MASS COMMUNICATION RESEARCH* **3 s.h.**
 Examines research in mass communication and develops competencies in research methods. Topics include statistical analysis, experimental and survey research methods in communication, content analysis, and evaluation of mass media technology in communication.
- COMM 641:** *PROFESSIONAL COMMUNICATION WRITING* **3 s.h.**
 Provides advanced instruction in communication writing for use in a range of media-related careers. Focuses on the methodology and execution of specific projects professionals are likely to encounter in the workplace including speeches, grants, visual presentations, and research reports. Prerequisites: COMM 525 and 551.
- COMM/CIS 650:** *ADVANCED TECHNOLOGY APPLICATIONS* **3 s.h.**
 This course develops advanced skills to support instructional technology programs. Coursework will cover areas such as advanced microcomputer applications, Internet concepts as they apply to instructional technology, and PC operating system issues related to instructional technology. The focus will be on computers and related technologies used in educational and training environments. Summers/spring annually.
- COMM/CIS 651:** *NETWORKING MEDIA TECHNOLOGY CENTERS* **3 s.h.**
 This course will enable the student to install and configure computers and computer networks in educational/training settings. Emphasis will be placed on systems commonly found in K-12 schools. Software/hardware selection, installation and maintenance will be covered as related to technology integration. The student will identify ethical and legal procedures as well as issues related to adaptive assistive hardware/software. Summers/spring annually.
- COMM 657:** *ADVANCED APPLIED DESIGN AND PRODUCTION* **3 s.h.**
 Incorporates advanced design and production skills. Students produce more complex communication materials for multimedia projects. Prerequisites: COMM 580 or permission of instructor. On demand.
- COMM 692:** *SEMINAR IN COMMUNICATION EDUCATION AND MASS MEDIA TECHNOLOGY* **3 s.h.**
 Focuses on critical examination of issues, research, and innovations in the field of communication education and mass media technology.



COMM 700: *THESIS* **6 s.h.**

Requires the student to conduct a research study in communication, using acceptable research methods and under the supervision of a faculty member and committee. Permission to enroll in the course is by invitation of the graduate faculty in the Department of Communication. The course is one of three options to complete the degree requirements in the graduate program. Prerequisite: COMM 621. Three or six credits a semester for an overall total of six credits.

COMM 701: *COMMUNICATION INTERNSHIP* **6 s.h.**

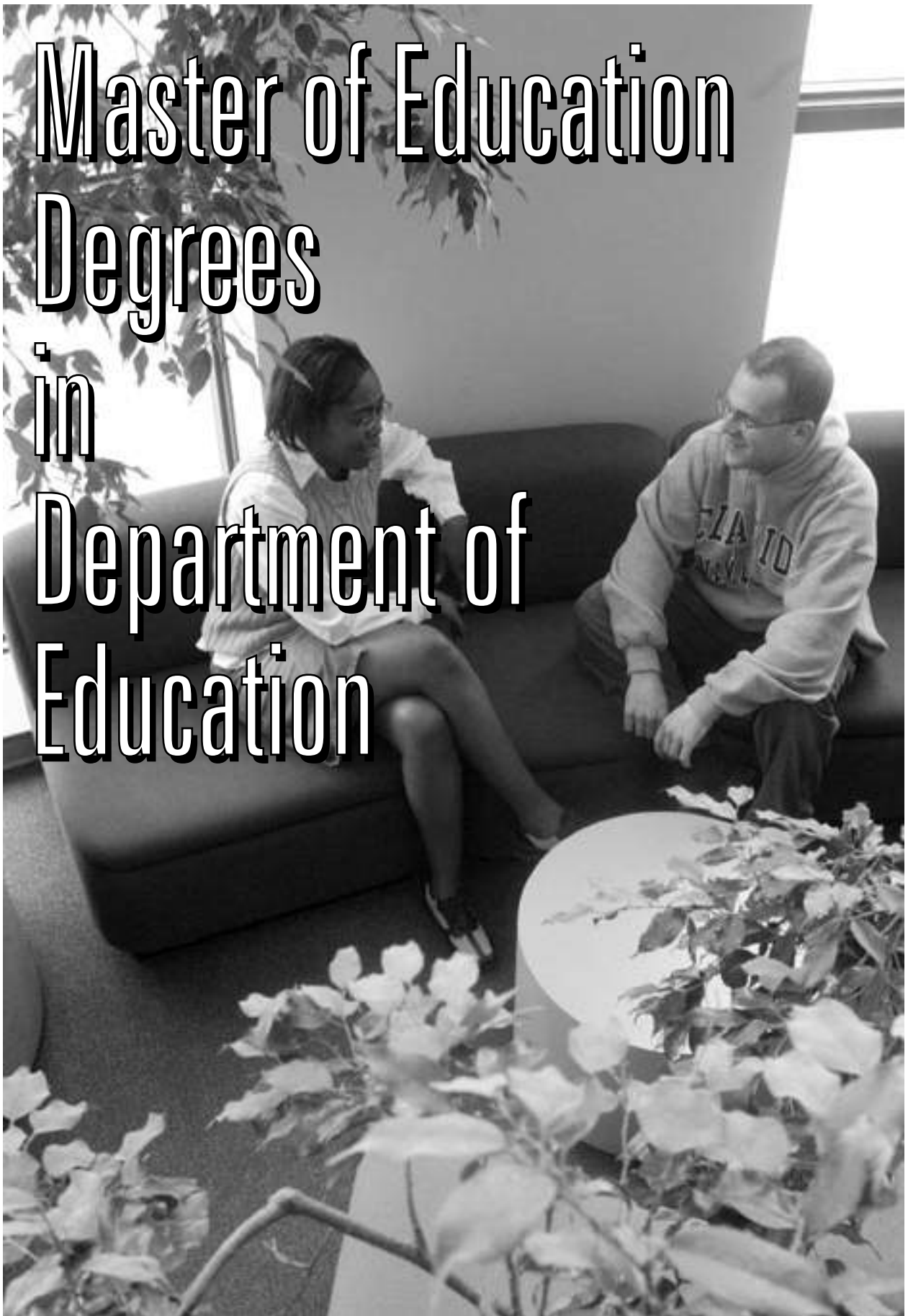
Provides practical experience in the supervision in, and operations of, some aspects of a communication/instructional system program. A proposal specifying objectives, methods, and evaluation techniques must be submitted and approved by the student's advisor and the cooperating agency prior to enrolling in the course. The course is one of three options to complete requirements in the graduate program. Prerequisite: COMM 621. Three or six credits a semester for an overall total of six credits.

COMM 702: *COMMUNICATION PORTFOLIO* **6 s.h.**

Requires the student to prepare a portfolio of professional materials, including written documentation outlining the purpose and application of the materials. Students will produce professional-quality media products, such as video programs, multimedia programs, printed materials, audio programs, or Web-based products. Students complete a comprehensive examination. The course is one of three options to complete the degree requirements in the graduate program. Prerequisite: COMM 621. Six credits (required/maximum); can enroll for three or six credits a semester.

Master of Education Degrees in Department of Education

Education/Reading/
Science Education



Master of Education Degrees

College of Education and Human Services Department of Education

Graduate Faculty

Professors: L. Brown, V. Harry, S. McKee, D. Poljanec, N. Sayre, B. Smith, S. Stalker
Associate Professors: B. Brancato, J. Brown, J. Colantonio, J. McCullough, J. Smrekar
Assistant Professors: S. Courson, P. Dingle, S. Heeter, M. Howe, B. Maguire, K. Murphy,

M.Ed. in Education

Brian E. Maguire, Ph.D.,
 graduate program coordinator
 205 Stevens Hall
 Telephone: 814-393-2058
 E-mail: bmaguire@clarion.edu
 www.clarion.edu/edu~humn/edu

Program Objectives

The master’s degree program in education is accredited by the National Council for Accreditation of Teacher Education. This program encourages students to view themselves as researchers of teaching and learning and as professionals whose continued growth can best be met through inquiry, reflection, and sustained dialogues with peers. It affords practitioners the opportunity to share effective classroom practices while reading, interpreting, and analyzing current research and professional literature. *Students must choose and complete course requirements within a specified concentration area.*

Admission Requirements

Clarion University’s general admission requirements apply, with the following additions:

- A baccalaureate degree from an acceptably accredited college or university.
- Undergraduate minimum QPA is 3.0 or above (on a 4.0 scale).
- Three faculty and/or professional recommendations; recommendation forms should document applicant’s potential and/or effectiveness in the areas of teaching ability and/or professional performance.
- The applicant must have teacher certification. If the applicant does not meet this requirement, the graduate faculty of the department shall determine existing deficiencies and how they must be met. Certification requirements must be met before any graduate work begins. Submit two copies of evidence of certification.

- Admission to provisional status may be granted at the discretion of the graduate faculty if the applicant’s QPA is less than 3.0/4.0 scale. Regular status may be granted upon completion of 12 semester hours of graduate study with a minimum of 3.0/4.0 average.

Degree Requirements

| | |
|----------------------------------------------------------------------------|------------------|
| | TOTAL 30-33 s.h. |
| Core Competencies | 12 s.h. |
| Research—ED 520: INTRODUCTION TO RESEARCH | 3 s.h. |
| Pedagogy—ED 522: ANALYSIS OF TEACHING OR ED 563: READING PEDAGOGY | 3 s.h. |
| Curriculum—ED 523: CURRICULUM DEVELOPMENT AND EVALUATION | 3 s.h. |
| Professional Seminar—ED 578: PROFESSIONAL SEMINAR | 3 s.h. |

Concentration Areas

Course selection is to be made from the following:

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| CURRICULUM AND INSTRUCTION CONCENTRATION | 12 s.h. |
| ED 403: FIELD EXPERIENCE AND METHODS IN ENVIRONMENTAL EDUCATION | 3 s.h. |
| ED 501: SEMINAR IN CRITICAL EDUCATIONAL ISSUES | 3 s.h. |
| ED 506: GENDER ISSUES IN EDUCATION | 3 s.h. |
| ED 509: OBSERVATIONS AND ANALYSIS OF THE URBAN CLASSROOM | 3 s.h. |
| ED 521: INSTRUCTIONAL LEADERSHIP SKILLS | 3 s.h. |
| ED 526: SOCIOLOGY OF EDUCATION | 3 s.h. |
| ED 530: CONNECTING STANDARDS, INSTRUCTION, AND ASSESSMENT: DESIGNING AND IMPLEMENTING AUTHENTIC ASSESSMENT IN THE WORLD OF STANDARDS | 3 s.h. |
| ED 533: RECENT DEVELOPMENTS IN ELEMENTARY SOCIAL STUDIES | 3 s.h. |
| ED 534: WORKSHOP IN EDUCATION - with permission of academic advisor | 3 s.h. |
| ED 537: STRATEGIES AND PROBLEMS OF TEACHING ELEMENTARY SCHOOL MATHEMATICS | 3 s.h. |
| ED 568: LANGUAGE AND LITERACY | 3 s.h. |
| ED 599: SPECIAL TOPICS IN EDUCATION - with permission of academic advisor | |
| ECH 501: EARLY CHILDHOOD CURRICULUM AND INSTRUCTION | 3 s.h. |
| ECH 502: EARLY CHILDHOOD CURRICULUM AND ASSESSMENT | 3 s.h. |
| ECH 510: LEADERSHIP IN EARLY CHILDHOOD EDUCATION AND CARE | 3 s.h. |
| SCED 502: INVESTIGATIVE TECHNIQUES AND PROCESS APPROACH TO MODERN SCIENCE CURRICULA | 3 s.h. |
| SPED 536: ADVANCED METHODS FOR INDIVIDUALS WITH MILD/MODERATE HANDICAPS | 3 s.h. |
| SPED 596: CONTEMPORARY EDUCATION PRACTICES AND DIRECTIONS | 3 s.h. |
| SPED 597: COLLABORATION AND COOPERATION: IMPROVED TEACHING AND LEARNING OUTCOMES | 3 s.h. |
| Additional courses as approved by advisor | |

EARLY CHILDHOOD CONCENTRATION..... 12 s.h.

- ECH 501: EARLY CHILDHOOD CURRICULUM AND INSTRUCTION3 s.h.
- ECH 502: EARLY CHILDHOOD CURRICULUM AND ASSESSMENT.....3 s.h.
- ECH 505: THE HEALTHY INFANT, TODDLER, AND YOUNG CHILD.....3 s.h.
- ECH 510: LEADERSHIP IN EARLY CHILDHOOD EDUCATION AND CARE3 s.h.
- ED 534: WORKSHOP IN EDUCATION - with permission of academic advisor3 s.h.
- ED 599: SPECIAL TOPICS IN EDUCATION - with permission of academic advisor

Additional courses as approved by advisor

ENGLISH CONCENTRATION 12 s.h.

- ENG 510: SEMINAR IN ENGLISH LITERATURE3 s.h.
- ENG 511: SEMINAR IN AMERICAN LITERATURE3 s.h.
- ENG 520: SEMINAR IN WRITING: THEORY & PRACTICE3 s.h.

AND one of the following or additional courses

as approved by advisor:3 s.h.

- ENG 512: SEMINAR IN LITERARY STUDIES
- ENG 515: SEMINAR IN FILM
- ENG 521: SEMINAR IN COMPOSITION STUDIES
- ENG 522: PRACTICUM IN COLLEGE TEACHING
- ENG 530: SEMINAR IN LINGUISTICS
- ENG 531: SEMINAR IN THE HISTORY OF THE ENGLISH LANGUAGE

Additional courses as approved by advisor

HISTORY CONCENTRATION 12 s.h.

- HIST 511: SEMINAR IN ANCIENT AND MEDIEVAL EUROPE 3 or 6 s.h.
- HIST 512: SEMINAR IN EARLY MODERN EUROPE 3 or 6 s.h.
- HIST 513: SEMINAR IN MODERN EUROPE 3 or 6 s.h.
- HIST 520: SEMINAR IN U.S. HISTORY TO 1877... 3 or 6 s.h.
- HIST 521: SEMINAR IN U.S. HISTORY SINCE 1877 3 or 6 s.h.
- HIST 530: SEMINAR IN NON-WESTERN HISTORY .. 3 or 6 s.h.

Additional courses as approved by advisor

LITERACY CONCENTRATION 12 s.h.

- ED 534: WORKSHOP IN EDUCATION - with permission of academic advisor3 s.h.
- ED 560: DEFINING THE LITERARY PROCESS3 s.h.
- ED 563: READING PEDAGOGY.....3 s.h.
- ED 565: READING AND LANGUAGE ARTS IN EARLY CHILDHOOD3 s.h.
- ED 568: LANGUAGE AND LITERACY3 s.h.
- ED 575: SEMINAR IN CHILDREN'S LITERATURE3 s.h.
- ED 599: SPECIAL TOPICS IN EDUCATION - with permission of academic advisor
- LS 540: MULTICULTURAL SOURCES AND SERVICES FOR EDUCATORS & LIBRARIANS3 s.h.
- LS 551: STORYTELLING.....3 s.h.
- LS 555: HISTORY OF CHILDREN'S LITERATURE3 s.h.
- LS 577: LIBRARIES, LITERATURE, AND THE CHILD 3 s.h.
- LS 583: LIBRARIES, LITERATURE, AND YOUNG ADULTS3 s.h.
- SPED 580: SPECIAL READING INSTRUCTION.....3 s.h.

Additional courses as approved by advisor

MATHEMATICS CONCENTRATION 15 s.h.

- * MAED 501: TEACHING SECONDARY MATHEMATICS.....3 s.h.
- + MAED 537: GEOMETRY/TRIGONOMETRY FOR SECONDARY TEACHERS3 s.h.



- + MAED 550: PRE-ALGEBRA FOR TEACHERS3 s.h.
- * MAED 551: ALGEBRA/NUMBER THEORY FOR TEACHERS.....3 s.h.
- * MAED 556: RESEARCH IN MATHEMATICS TEACHING & LEARNING3 s.h.
- + MAED 571: ANALYSIS FOR TEACHERS3 s.h.
- *Required math core +Choose two of these
- # MAED 532: TEACHING STATISTICAL REASONING3 s.h.
- # MAED 581: PROBLEM SOLVING.....3 s.h.
- # MAED 585: APPLICATIONS AND MATHEMATICAL MODELING FOR TEACHERS.....3 s.h.
- # MAED 590: HISTORICAL DEVELOPMENT OF MATHEMATICS3 s.h.
- # electives = 6 s.h. Choose two as approved by advisor

PRINCIPALSHIP PREPARATION CONCENTRATION 16 s.h.

- EDAD 710: LEADERSHIP & THE ADMINISTRATIVE PROCESS2 s.h.
- EDAD 711: FOUNDATIONS, SCHOOL REFORM, & ALIGNMENT OF SCHOOL CURRICULUM.....1 s.h.
- EDAD 712: INSTRUCTIONAL SUPERVISION FOR THE SCHOOL ADMINISTRATOR.....1 s.h.
- EDAD 713: SCHOOL FACILITIES AND PLANT OPERATIONS1 s.h.
- EDAD 714: SCHOOL FINANCE1 s.h.
- EDAD 715: ADMINISTRATIVE ETHIC AND SCHOOL LAW ..1 s.h.
- EDAD 717: PRACTICUM IN SCHOOL ADMINISTRATION I...1 s.h.
- EDAD 720: THE LAW AND SPECIAL EDUCATION1 s.h.
- EDAD 721: SPECIAL EDUCATION PROGRAM ADMINISTRATION AND EVALUATION1 s.h.
- EDAD 722: PERSONNEL SELECTION AND SUPERVISION 1 s.h.
- EDAD 723: STAFF DEVELOPMENT.....1 s.h.
- EDAD 724: MEDIATING CONFLICT IN ORGANIZATIONS 1 s.h.
- EDAD 725: ORAL AND WRITTEN COMMUNICATION FOR THE SCHOOL ADMINISTRATOR1 s.h.
- EDAD 726: DEVELOPING POSITIVE RELATIONSHIPS WITH STAKEHOLDERS1 s.h.
- EDAD 727: PRACTICUM IN SCHOOL ADMINISTRATION II.. 1 s.h.

SCIENCE CONCENTRATION..... 12 s.h.

- ED 403: FIELD EXPERIENCE AND METHODS IN ENVIRONMENTAL EDUCATION.....3 s.h.
- ED 534: WORKSHOP IN EDUCATION—with permission of academic advisor3 s.h.
- ED 599: SPECIAL TOPICS IN EDUCATION—with permission of academic advisor
- SCED 502: INVESTIGATIVE TECHNIQUES AND PROCESS APPROACH TO MODERN SCIENCE CURRICULA3 s.h.
- SCED 503: SPECIAL TOPICS IN SCIENCE EDUCATION - with permission of academic advisor
- SCED 505: INVESTIGATION IN THE SCIENCES3 s.h.
- SCED 538: SCIENCE CURRICULUM3 s.h.
- SCED 570: LOCAL SCHOOL CURRICULUM DEVELOPMENT IN SCIENCE3 s.h.
- SCED 574: SCIENCE AND SOFTWARE FOR ELEMENTARY TEACHERS3 s.h.
- SCED 576: SCIENCE, TECHNOLOGY, AND SOCIETY: TOPICS FOR TEACHERS3 s.h.

Additional courses as approved by advisor

TECHNOLOGY CONCENTRATION 12 s.h.

- ED 517: EDUCATIONAL COMPUTER APPLICATIONS .3 s.h.
- ED 534: WORKSHOP IN EDUCATION - with permission of academic advisor3 s.h.
- ED 599: SPECIAL TOPICS IN EDUCATION - with permission of academic advisor
- ED 617: ADVANCED EDUCATIONAL TECHNOLOGY3 s.h.
- ED 620: INTERNET APPLICATIONS FOR K–12 EDUCATORS3 s.h.
- COMM 558: SOCIETY, LAW, AND MEDIA TECHNOLOGY3 s.h.
- ED/CIS 649: EDUCATIONAL TECHNOLOGY LEADERSHIP3 s.h.
- COMM/CIS 650: ADVANCED TECHNOLOGY APPLICATIONS.....3 s.h.
- COMM/CIS 651: NETWORKING MEDIA TECHNOLOGY CENTERS3 s.h.
- LS 540: MULTICULTURAL SOURCES AND SERVICES FOR EDUCATORS AND LIBRARIANS3 s.h.

Additional courses as approved by advisor

Electives6 s.h.

Electives can be from any of the concentration areas. To be selected from appropriate 400- or 500-level courses as approved by the advisor. A maximum of three credits of 400-level courses approved for graduate credit may be counted toward the degree. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit. A maximum of 3–6 thesis credits may be substituted as electives.

Mathematics concentration elective courses (6 s.h.) – see mathematics concentration listing for electives.

Principalship Preparation concentration electives – 2 s.h. of education or concentration area approved for the education degree requirements. A maximum of three thesis credits may be substituted as an elective in this concentration.

Written comprehensive exam required, except for the mathematics concentration which requires a Mathematical Portfolio.

Graduation Requirements

Students must complete 30 credit hours (33 credits for mathematics concentration) of required and advisor approved elective courses with a cumulative grade-point average of 3.00/4.00. Additionally, students are required to complete a written comprehensive exam representing the following core competencies: research, pedagogy, and curriculum. In addition, in relation to the core competencies, content from the student’s area of specialization will be incorporated within these areas. Mathematics concentration requires a Mathematical Portfolio.

M.Ed. in Reading

Brian E. Maguire, Ph.D., graduate program coordinator
 205 Stevens Hall
 Telephone: 814-393-2058
 E-mail: bmaguire@clarion.edu
 www.clarion.edu/edu~humn/edu

Program Objectives

The master’s degree program in reading is accredited by the National Council for Accreditation of Teacher Education. This program encourages students to view themselves as researchers of teaching and learning and as professionals whose continued growth can best be met through inquiry, reflection, and sustained dialogues with peers. It affords practitioners the opportunity to share effective classroom practices while reading, interpreting, and analyzing current research and professional literature.

Admission Requirements for M.Ed. in Reading or Reading Specialist Certification

Clarion University’s general admission requirements apply, with the following additions:

- A baccalaureate degree from an acceptably accredited college or university.
- Undergraduate minimum QPA is 3.0 or above (on a 4.0 scale).
- Three faculty and/or professional recommendations; recommendation forms should document applicant’s potential and/or effectiveness in the areas of teaching ability and/or professional performance.
- The applicant must have teacher certification and have successfully completed a course in reading/language arts and children’s literature.
- Admission to provisional status may be granted at the discretion of the graduate faculty if the applicant’s QPA is less than 3.0/4.0 scale. Regular status may be granted upon completion of 12 semester hours of graduate study with a minimum of 3.00/4.00 average.

Degree Requirements

| | |
|--------------------------------------------------------------------------------|----------------|
| | TOTAL 36 s.h. |
| Core Competencies | 12 s.h. |
| Research—ED 520: INTRODUCTION TO RESEARCH | 3 s.h. |
| Pedagogy—ED 522: ANALYSIS OF TEACHING OR ED 563: READING PEDAGOGY | 3 s.h. |
| Curriculum—ED 523: CURRICULUM DEVELOPMENT AND EVALUATION | 3 s.h. |
| Professional Seminar—ED 578: PROFESSIONAL SEMINAR | 3 s.h. |
| Specialization Courses | 21 s.h. |
| ED 560: DEFINING THE LITERACY PROCESS | 3 s.h. |
| ED 567: SECONDARY, COLLEGE, AND CONTENT AREA READING INSTRUCTION | 3 s.h. |
| ED 568: LANGUAGE AND LITERACY | 3 s.h. |
| ED 569: ASSESSMENT OF LITERACY | 3 s.h. |
| ED 570: PRACTICUM I: ANALYSIS | 3 s.h. |
| ED 571: PRACTICUM II: INSTRUCTION | 3 s.h. |
| ED 574: READING PROGRAM ORGANIZATION, ADMINISTRATION, AND SUPERVISION | 3 s.h. |
| Electives | 3 s.h. |

To be selected from education or content area courses as approved by the advisor. Thesis credits may be substituted as electives.

Written comprehensive exam required.

Graduation Requirements

Students must complete 36 credit hours of required and advisor approved elective courses with a cumulative QPA of 3.00/4.00. Additionally, students are required to pass a written comprehensive examination representing the following core competencies: research, pedagogy, and curriculum. Also, in relation to the core competencies, content from the student's area of specialization will be incorporated within these areas.

Reading Specialist Certification

Satisfactory completion of the M.Ed. in reading meets the requirements for reading specialist certification. Students desiring reading specialist certification without the degree must complete the following sequence of courses:

| | |
|--------------------------------------------------------------------------------|----------------|
| Reading Specialist Certification | 27 s.h. |
| ED 520: INTRODUCTION TO RESEARCH | 3 s.h. |
| ED 560: DEFINING THE LITERACY PROCESS | 3 s.h. |
| ED 563: READING PEDAGOGY | 3 s.h. |
| ED 567: SECONDARY, COLLEGE, AND CONTENT AREA READING INSTRUCTION | 3 s.h. |
| ED 568: LANGUAGE AND LITERACY | 3 s.h. |
| ED 569: ASSESSMENT OF LITERACY | 3 s.h. |
| ED 570: PRACTICUM I: ANALYSIS | 3 s.h. |
| ED 571: PRACTICUM II: INSTRUCTION | 3 s.h. |
| ED 574: READING PROGRAM ORGANIZATION, ADMINISTRATION, AND SUPERVISION | 3 s.h. |

Reading Specialist Test (PRAXIS) required.

Placement

Typically, graduate program enrollees are already involved in professional careers that are being enhanced by the graduate studies. For those people who are without career placement, the faculty and the university Career Services can provide assistance in seeking appropriate employment. Students should register with Career Services before graduation.

Graduate Assistantships

A limited number of graduate assistantships are granted for 10 and/or 20 hours of departmental service per week in exchange for a waiver of tuition and a stipend. Applications are available in the Graduate Studies office and should be submitted with the application for admission to graduate study.

Advisement

Upon acceptance into the graduate program, students will be assigned a department advisor who is qualified to assist the student in his or her specific career goals. The responsibility for meeting all stated requirements for the master's degree, however, is with the student.

Instructional Technology Specialist Certificate Program

Certified Instructional Technology Specialists (ITS) help educational institutions apply technology to improve teaching and learning. The ITS program emphasizes the use of instructional technology as it relates to specific learning outcomes. Clarion University's program also addresses the dynamics of rural communities and the changing diversity of our urban areas through a multi-media approach.

Graduates of the ITS certificate program will be able to:

- develop instructional materials;
- determine appropriate uses of instructional technology in learning;
- evaluate materials and technologies;
- develop effective multimedia instructional materials;
- develop regulation-compliant media utilization plans;
- identify strategies to increase the use of instructional technology in underserved communities including specific plans to reach culturally diverse and special needs; and
- utilize human resource management skills.

Program of Study

The ITS Certificate may be pursued alone or as part of any Clarion University master's degree program. The ITS Certificate program requires 24 semester hours. Students enrolled in both the ITS Certificate and the Master of Science in Communication programs complete their course of study in 36 semester hours.

ITS candidates must satisfy preparation standards set forth by the Pennsylvania Department of Education (PDE). Students may satisfy the PDE preparation standards for Instructional Technology Specialist by completing Clarion University's ITS certificate program.

Admission Requirements

Clarion University's general admission requirements apply, with the following additions:

- A baccalaureate degree from an acceptably accredited college or university.
- Undergraduate minimum QPA is 3.0 or above (on a 4.0 scale).
- Three faculty and/or professional recommendations; recommendation forms should document applicant's potential and/or effectiveness in the areas of teaching ability and/or professional performance.
- Admission to provisional status may be granted at the discretion of the graduate faculty if the applicant's QPA is less than 3.0/4.0 scale. Regular status may be granted upon completion of 12 semester hours of graduate study with a minimum of 3.0/4.0 average.

Program Requirements

Required Courses..... 18 s.h.

| | |
|---------------------------------------------------------------------------------|--------|
| COMM 558: SOCIETY, LAW, AND MEDIA TECHNOLOGY | 3 s.h. |
| ED 520: INTRODUCTION TO RESEARCH | 3 s.h. |
| ED/COMM 540: PRINCIPLES OF INSTRUCTIONAL DESIGN IN EDUCATIONAL TECHNOLOGY | 3 s.h. |
| ED 617: ADVANCED EDUCATIONAL TECHNOLOGY | 3 s.h. |
| ED 620: INTERNET APPLICATIONS FOR K-12 EDUCATORS | 3 s.h. |
| ED/CIS 649: EDUCATIONAL TECHNOLOGY LEADERSHIP | 3 s.h. |

Electives 6 s.h.

| | |
|----------------------------------------------------------|--------|
| COMM 580: APPLIED DESIGN AND PRODUCTION | 3 s.h. |
| COMM/CIS 650: ADVANCED TECHNOLOGY APPLICATIONS | 3 s.h. |
| COMM/CIS 651: NETWORKING MEDIA TECHNOLOGY CENTERS | 3 s.h. |
| LS 459: MEDIA, METHODS, AND CURRICULUM | 3 s.h. |
| LS 540: MULTICULTURAL LIBRARY SERVICES AND SOURCES | 3 s.h. |

Students without teaching certification must take:

| | |
|-----------------------------------------------------|--------|
| ED 522: ANALYSIS OF TEACHING | 3 s.h. |
| ED 523: CURRICULUM DEVELOPMENT AND EVALUATION | 3 s.h. |

Students without technology expertise must take:

| | |
|-------------------------------------------------|--------|
| ED 517: EDUCATIONAL COMPUTER APPLICATIONS | 3 s.h. |
|-------------------------------------------------|--------|

A student must maintain a QPA of 3.0 on a 4.0 scale.

M.Ed. in Science Education

Bruce Smith, Ph.D., graduate program coordinator

234 Peirce Science Center

Telephone: 814-393-2646

E-mail: bsmith@clarion.edu

www.clarion.edu/departments/edu/

Graduate Faculty

Professors: W. Barnes, L. Bering, S. Harris, V. Harry, T. Morrow, B. Smith, D. Smith, S. Stalker, A. Vega

Associate Professors: J. Beal, R. Carbone, M. McConnell, J. McCullough, M. Parker

Assistant Professors: S. Courson, D. Lott

Program Objectives

Clarion University has a strong commitment to help teachers and schools improve science experiences for their students. Our courses in science education are exciting, useful, and relevant to elementary, middle, junior high, and senior high school teachers. They are taught in the same style of inquiry and investigation that we encourage teachers to use in their own classrooms. By enrolling in the science education program, teachers can learn to teach investigatively in their own classrooms, to make and use science materials and equipment, to design science curricula, to incorporate the broad principles of science into their own classrooms, and provide leadership in science education.

The graduate program in science education requires a minimum of 30 semester hours of approved course work for completion. Required courses have been kept to a minimum to allow maximum flexibility in tailoring course plans to individual needs and career aspirations. The program is designed to serve in-service teachers of science, as well as prepare graduates to assume positions of science leadership or to pursue doctoral programs in science education.

One track of the program serves self-contained elementary classroom teachers who wish to improve their skills as science teachers. Several courses are available which combine science content and processes, and teachers learn how to apply them to their own classrooms.

Another track serves middle, junior high, and senior high school science teachers. They may use the program to learn about and develop new curricula and teaching methods for their own classrooms and schools. In addition, a large number of graduate science courses are available for those who wish to increase their strength in various content areas.

Other tracks exist for students seeking positions as environmental educators, students seeking science leadership positions upon completion of the master's degree, or students wishing to enter higher education after completing the graduate program here at Clarion University. Graduates of Clarion's Master of Education in science education program have entered Ph.D. programs in science education at such schools as the University of Georgia,

Ohio State University, Pennsylvania State University, the University of Colorado, and others. Graduates of the Clarion program who have continued their education have been most successful and are filling teaching and research positions at colleges and universities across the country.

Admission Requirements

Division of Graduate Studies admission requirements apply with the following additions:

- A baccalaureate degree from an acceptably accredited college or university
- Undergraduate minimum QPA is 3.0 or above (on a 4.0 scale)
- Three faculty and/or professional recommendations; recommendation forms should document applicant's potential and/or effectiveness in the areas of teaching ability and/or professional performance.
- The applicant should have an undergraduate major in elementary education or secondary education with certification in either of those areas. If the applicant does not meet this requirement, the graduate faculty of the department shall determine existing deficiencies and how they may be met.
- Admission to provisional status may be granted at the discretion of the faculty if the applicant's QPA is less than 3.0/4.0. Regular status may be granted upon completion of 12 semester hours of graduate study with a minimum of 3.0/4.0 average.

Degree Requirements

To fulfill the degree requirements for graduation the student must:

- Complete a planned program of 30 semester hours or more with a cumulative QPA of 3.0/4.0 or better.
- Pass a written comprehensive examination after completing a minimum of 21 credits.
- Students must complete a planned program, including a minimum of 30 credits selected from the following two general areas:

SCIENCE EDUCATION

With approval of the candidate's advisor, students must elect a minimum of 18 hours of graduate science education courses that should include SCED 502, SCED 538, SCED 555, and SCED 556.

GENERAL ELECTIVES

With approval of the candidate's committee, students may elect 12 hours of graduate courses from the following areas:

- Science Education
- Biology
- Education
- Mathematics
- Reading
- Special Education
- Communication
- Research (0-6 s.h.)



Placement

The M.Ed. in science education is designed primarily to serve teachers such as elementary teachers in self-contained classrooms, elementary, junior high and senior high science teachers, and science supervisors who already have positions. Some use the program to advance to new positions, such as science leaders or computer specialists. Others use the program as a stepping-stone to a higher degree. Among those who utilized the degree to seek a position, placement has been excellent.

Graduate Assistantships

Graduate assistants in science education serve in a variety of roles. They may prepare for and assist in teaching undergraduate classes, direct undergraduate assistants in the Center for Science Education, carry out library research for center projects, and assist in-service programs. Assistantships offer an excellent opportunity to obtain practical experience while completing most requirements for a master's degree in one calendar year. Some in-service teachers utilize a sabbatical leave for this purpose.

All applicants for graduate assistantships must complete the regular admission procedure in order to be considered for an appointment and, following admission, file an application for the graduate assistant position with the Graduate Program Coordinator for Science Education. Applicants for graduate assistantships should submit completed applications by late April for consideration the following fall.

Environmental Education Certification

Clarion University offers a program leading to certification in environmental education. Students in the program learn through courses that are taught using discovery, investigation, and hands-on experiences carried out primarily in the outdoors. The program focuses on the major concepts of ecology and those concepts of the social sciences that apply to the environment. Students also become well versed in the major environmental curricula that are available.

The program is designed to certify elementary and secondary teachers in environmental education. Individuals completing the program are certified to teach environmental education to students from K-12.

Advisement

Before beginning course work all applicants are interviewed by a member of the science education graduate faculty. The chair of the Science Education Graduate Committee will advise those students who have not yet been admitted and who do not have an advisor.

Cooperative Doctoral Program

Clarion University and Penn State University are cooperating to offer a Ph.D. or D.Ed. in curriculum and instruction at Penn State with an emphasis in science education. The program has two major components. First, it allows up to 45 credit hours of approved graduate work completed at Clarion University in the science education master's degree program, or beyond that degree, to be applied toward a 90 credit-hour minimum program leading to the doctorate in science education at Penn State. Secondly, research may be conducted at Clarion University.

Individuals who want more information about the Cooperative Doctoral Program in Science Education should consult with the Graduate Program Coordinator for Science Education, Department of Education, Clarion

University, Clarion, PA 16214-1232, or Graduate Advisor, 165 Chambers Building, Penn State University, University Park, PA 16802.

Physical Facilities

The science education component of the Department of Education is housed within the Peirce Science Center. The William D. Chamberlain Center for Science Education is in Room 220P and functions as a science-education leadership and curriculum center. It contains samples of most modern science curricula, including complete sets of texts and materials for the elementary, middle, junior high school, and senior high school levels and other curriculum materials. The Clarion University Center for Science Education is a resource center for modern K-12 science curricula. The center also functions as a leadership center and a site for conferences and meetings of educators interested in science education.

Peirce Science Center contains laboratories in biology, chemistry, physics, and earth science. A complete planetarium with a 100-seat capacity is attached. The building also contains an animal-aquarium room and a freestanding greenhouse.

The science education program also makes extensive use of McKeever Environmental Learning Center at Sandy Lake, Pennsylvania, and University of Pittsburgh's Pymatuning Laboratory at Lineville, Pa..

A maximum of three credits from the 400-level courses listed in the sections below can be taken for graduate credit with permission from the graduate program coordinator. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Education Courses

Early Childhood Courses

- ECH 501:** *EARLY CHILDHOOD CURRICULUM AND INSTRUCTION* **3 s.h.**
 Early Childhood Curriculum and Instruction focuses on developmentally appropriate curriculum design and implementation for infants, toddlers, and young children. Emphasis will be given to teaching to enhance development and learning, constructing appropriate curriculum, creating a caring community of learners, and establishing reciprocal relationships with families. Summer, on demand.
- ECH 502:** *EARLY CHILDHOOD CURRICULUM AND ASSESSMENT* **3 s.h.**
 Early Childhood Curriculum and Assessment will focus on the assessment of individual infants, toddlers, and young children's development and learning as an essential component of planning and implementing appropriate curriculum. The importance of the learning community and family relationships to appropriate assessment will be emphasized. Action research will be conducted utilizing developmentally appropriate assessment practices. Prerequisite: ECH 501. Summer, on demand.
- ECH 505:** *THE HEALTHY INFANT, TODDLER, AND YOUNG CHILD* **3 s.h.**
 Exploration of the factors that effect and support the development of a healthy lifestyle in infants, toddlers, and young children. Knowledge and skills will be developed in understanding and appreciating foundations and development of movement, health and safety issues, programmatic development, and building partnerships. Summer, on demand.
- ECH 510:** *LEADERSHIP IN EARLY CHILDHOOD EDUCATION AND CARE* **3 s.h.**
 Leadership in Early Childhood Education and Care will explore and develop the key components in the design of a quality early childhood program and in the development of visionary leadership skills. Participants will be guided through the areas of need assessment, licensing and accreditation procedures, financial matters, curriculum, environment, policies, management skills, community support, and staff development and mentoring. Summer, on demand.

Education Courses

- ED 403:** *FIELD EXPERIENCE AND METHODS IN ENVIRONMENTAL EDUCATION* **3 s.h.**
 Focuses on methods used to teach environmental knowledge, concepts, and concerns, including the history and research in environmental education. Examines the relationship of all curriculum areas to environmental education. May be taken for graduate credit with the approval of the Education Department chair and the instructor.
- ED 414:** *VOLUNTEERS FOR LITERACY* **3 s.h.**
 Enables student volunteers to teach in literacy programs aimed at adult and secondary school learners in different settings. Integrates basic methods for instruction in vocabulary, comprehensive study skills, and writing with the aim of fostering an appreciation for reading. Open to all university students regardless of major. Prerequisites: 2.5 QPA minimum, sophomore or above standing, and consent of instructor.
- ED 501:** *SEMINAR IN CRITICAL EDUCATIONAL ISSUES* **3 s.h.**
 Examines the current critical educational issues with special emphasis on school funding, legal issues, gender equity, curriculum and cultural issues, and school reform.
- ED 502:** *CREATIVE RESPONSE TO CONFLICT* **3 s.h.**
 A study of the current research in the development of a classroom environment which fosters cooperation, communication, affirmation, and problem-solving for children as well as for teachers, staff, instructional teams, parents, support personnel, and other adults. Emphasizes human capabilities for resolving conflicts at various life stages and situations. Examines a range of discipline models as their implementation relates to the classroom environment. (Designed to be taken in conjunction with student teaching in the undergraduate program, or as an elective in the master's program.) Elective course in either the undergraduate or graduate program. Prerequisite: ED 121 or 122 for undergraduate credit. Summer session only, on demand.
- ED 506:** *GENDER ISSUES IN EDUCATION* **3 s.h.**
 Examines the ways in which schools perpetuate gender bias and how educational institutions, as a reflection of the patriarchal society in which they exist, provide different experiences and outcomes for female and male students and teachers. Prerequisite: ED 110 or WS 100 or consent of instructor.
- ED 509:** *OBSERVATIONS AND ANALYSIS OF THE URBAN CLASSROOM* **3 s.h.**
 Provides opportunities for pre-service teachers, both elementary and secondary education majors, and both undergraduate and graduate students, to observe and participate in urban classrooms. Students travel in university vehicles to visit schools in major urban areas and spend a minimum of five consecutive days participating in urban classrooms. Prerequisite: junior-level standing or consent of instructor. Offered each year during Summer Pre-session, on demand.
- ED 517:** *EDUCATIONAL COMPUTER APPLICATIONS* **3 s.h.**
 Provides in-service educators (K-12) who have had little or no computer experience with the knowledge, skills, and attitudes necessary to use microcomputers as instructional tools in their classrooms. While acquiring computer skills, students will explore, use, and demonstrate competence in each of the following areas: word processing, databases, spreadsheets, graphics, multimedia, instructional design, telecommunications, and major issues associated with the use of technology in education. This course will provide in-service teachers with the knowledge base to make appropriate decisions regarding the use of technology in their respective classrooms. Not available to students who have taken ED 217 since summer 1994.
- ED 520:** *INTRODUCTION TO RESEARCH* **3 s.h.**
 This seminar course covers the selection, investigation, and writing of a research topic. Students are introduced to the planning of research projects, major methods of obtaining data, descriptive statistics, statistical inferences, methods of analysis and critical evaluation of published research, and the preparation of written reports. Proposed research problems and procedures are prepared for discussion and critical analysis. Offered each semester and summer.
- ED 521:** *INSTRUCTIONAL LEADERSHIP SKILLS* **3 s.h.**
 Involves a survey of various theories, models, and styles of leadership, followed by the application of leadership skills in teacher-pupil and teacher-colleague relationships.
- ED 522:** *ANALYSIS OF TEACHING* **3 s.h.**
 Presents an analysis of various teaching models and instructional designs. Lessons and clinical field experiences applying course competencies are critiqued by peers and faculty so as to expand the teaching repertoire of classroom teachers. Offered fall semester only.
- ED 523:** *CURRICULUM DEVELOPMENT AND EVALUATION* **3 s.h.**
 Presents philosophic, psychological, and social foundations of the school curriculum as well as principles of curriculum development, curriculum design, curriculum implementation, and curriculum evaluation with an emphasis on K-12 models. A range of views both historical and current is presented along with curriculum issues, trends, and future directions. Ideologic biases from traditional to pragmatic and postmodern are considered across major time frames for the 20th century and early 21st century. Offered spring semester only.
- ED 526:** *SOCIOLOGY OF EDUCATION* **3 s.h.**
 This course is an analysis of the public school as an institution in modern societies and its operation in complex social structures. The course draws upon the science of sociology and other social fields to explain the operation of the school as one of the social systems which operate to influence the development of people in becoming efficient and cooperative members of society.
- ED 530:** *CONNECTING STANDARDS, INSTRUCTION, AND ASSESSMENT: DESIGNING AND IMPLEMENTING AUTHENTIC ASSESSMENT IN THE WORLD OF STANDARDS* **3 s.h.**
 Provides educators with a brief review of the purpose and process of assessment and to introduce them to design options available in designing and implementing authentic assessment. Students acquire, synthesize, interpret and discuss a range of topics dealing with assessment in the educational process. Emphasizes a backward design process for curriculum development that links standards, curriculum, instruction, and embedded assessment. Students construct and evaluate a variety of assessment tools with a particular emphasis on authentic assessment. Every other year and/or as needed.

- ED 533:** *RECENT DEVELOPMENTS IN ELEMENTARY SOCIAL STUDIES* 3 s.h.
Students explore recent trends in promoting learning in the social studies as well as study current problems involved. Social forces at work today and their effect on curriculum development are considered.
- ED 534:** *WORKSHOP IN EDUCATION* 3 s.h.
Provides opportunities for in-service teachers to encounter new ideas, knowledge, and methods in meeting problems in today's schools. Prerequisite: Teaching experience in the elementary or secondary schools.
- ED 537:** *STRATEGIES AND PROBLEMS OF TEACHING ELEMENTARY SCHOOL MATHEMATICS* 3 s.h.
Deals with recent trends and methods of teaching mathematical concepts and skills appropriate to the elementary grade level. Particular attention is given to diagnostic procedures and to a "hands-on" laboratory approach. Classes are conducted in a well-equipped elementary mathematics laboratory. Recent research which applies to the teaching and learning of mathematical skills and concepts is considered.
- ED/COMM 540:** *PRINCIPLES OF INSTRUCTIONAL DESIGN IN EDUCATIONAL TECHNOLOGY* 3 s.h.
Focuses on systematic procedures for designing, developing, evaluating, and revising instruction to meet identified goals and objectives for promoting educational technology. Instructional design theories and applications are examined. The appropriateness and production of both projected and non-projected multimedia are explored in the production of instructional solutions for the targeted audience including the K-12 community and other training and development learning environments. Fall, annually.
- ED 560:** *DEFINING THE LITERACY PROCESS* 3 s.h.
Students define and investigate various literacy models for the purpose of creating their own philosophy of best practice based on inquiry and reflection. Investigating current research, students will study how the reader transacts developmentally with the language of the text in a particular context and how the reader is influenced by various social factors. Prerequisite: teaching certification. Fall, annually.
- ED 563:** *READING PEDAGOGY* 3 s.h.
Students define and investigate reading as related to the individual learner. Study is made of the current research into sequential and systematic reading development and the application of multi-dimensional techniques, strategies, and materials in the teaching of reading K-12 for both narrative and expository structures. Prerequisite: teaching certification. Annually.
- ED 565:** *READING AND LANGUAGE ARTS IN EARLY CHILDHOOD* 3 s.h.
Study and observation of the child's early reading behavior during early childhood and observation of other aspects of language arts; exercises for listening experiences and developing writing skills; assessment of some of the causes of difficulties in learning to read and to use language effectively
- ED 567:** *SECONDARY, COLLEGE, AND CONTENT AREA READING INSTRUCTION* 3 s.h.
Survey of reading programs and principles at secondary and post-secondary levels; examination of materials and strategies for various instructional settings and populations with an emphasis on secondary content area reading. Fall, annually.
- ED 568:** *LANGUAGE AND LITERACY* 3 s.h.
A study of literacy acquisition which includes consideration of developmental and sociocultural factors. The course examines instructional practices which utilize children's literature in teaching the language arts. Writing is emphasized. Prerequisite: graduate or undergraduate course in children's literature. Fall, annually.
- ED 569:** *ASSESSMENT OF LITERACY* 3 s.h.
Provides an in-depth analysis of assessment strategies and techniques in the field of literacy. Features of this course include evaluating, implementing, and analyzing data gathered from formal and informal assessment approaches for the purpose of planning instruction. Introduction to literacy profile. Prerequisite: Two graduate-level literacy courses. Spring, annually.
- ED 570:** *PRACTICUM I: ANALYSIS* 3 s.h.
The investigation of an individual's background to determine possible casual factors for underachievement in reading through (1) the selection and administration of appropriate diagnostic instruments, and (2) a sensitive interpretation of the cumulative results. Prerequisite: ED 569 and permission of the instructor. Course must be taken concurrently with ED 571. Summer, annually.
- ED 571:** *PRACTICUM II: INSTRUCTION* 3 s.h.
Emphasizes the development of competency in the instructional process of addressing reading problems. Includes (1) learning the techniques used for corrective instruction, (2) learning how to teach individuals strategies which will enable them to be readers, (3) developing expertise in using materials related to the immediate needs of individuals, and (4) preparing a literacy profile which suggests to schools and other agencies procedures to use for a student's academic progress. Prerequisites: ED 568, ED 569, and permission of the instructor. Course must be taken concurrently with ED 570. Summer, annually.
- ED 574:** *READING PROGRAM ORGANIZATION, ADMINISTRATION, AND SUPERVISION* 3 s.h.
The organization, administration, and supervision of reading programs from kindergarten through high school. Particular emphasis is given to the functions of a reading specialist and development of a curriculum guide for reading, organizational patterns in reading programs, and procedures for instituting and operating in-service reading education programs. Prerequisites: Two graduate-level literacy courses. Spring, annually.
- ED 575:** *SEMINAR IN CHILDREN'S LITERATURE* 3 s.h.
This seminar is an intensive study of various genres of children's literature, with emphasis upon correlating into study units books that appeal to the interests of boys and girls. A study of storytelling techniques and other literature sharing methods are included. Prerequisite: ELED 331 or LS 358.
- ED 576:** *ADVANCED SEMINAR IN READING AND LITERACY* 3 s.h.
The study and evaluation of research and current reports on reading education issues. Prerequisite: ED 560.
- ED 578:** *PROFESSIONAL SEMINAR* 3 s.h.
Intended as a capstone course for graduate students in the M.Ed. program. Provides students with an opportunity to focus on an educationally relevant action research project as an integrating element for knowledge and experiences acquired during their graduate programs. Recognizes the validity of classroom-based inquiry and research as the basis for enhancing teach-

ing and learning. Develops proficiency in using inquiry and reflection strategies to assist students in making instructional decisions and process changes. Affords students the opportunity to share effective classroom practices and requires study and practice in interpreting and analyzing pertinent research to promote professional growth. Encourages students to view themselves as researchers of teaching and learning and as professionals whose continued growth can best be met through inquiry, reflection, and sustained dialogue with peers. Prerequisite: ED 520 or permission of Graduate Committee. Offered Spring semester only.

- ED 599:** *SPECIAL TOPICS IN EDUCATION* **1-3 s.h.**
Examines current topics and issues in education. Topics, announced in advance, focus on the needs and interests of educators.
- ED 600:** *RESEARCH* **3-6 s.h.**
- ED 617:** *ADVANCED EDUCATIONAL TECHNOLOGY* **3 s.h.**
Advanced course for graduate students who have a background in computers or who have taken ED 217 or ED 517 at Clarion University. Focuses on the development of knowledge and skills in: hardware/software maintenance; instructional design; educational electronic networking; sophisticated applications of integrated software; assistive technology; and educational applications of multimedia, including interactive video CD-ROM, sound, text, and graphics. Prepares teachers to make appropriate decisions regarding the use of technology in their classrooms/schools. Admission by permission of instructor. On demand.
- ED 620:** *INTERNET APPLICATIONS IN THE K-12 CLASSROOM* **3 s.h.**
Introduces K-12 educators and/or Technology Specialist Certificate candidates to the potentials of the Internet and assists them in using the multi-faceted resource as an effective teaching tool within the classroom. Participants are introduced to the history, structure, and overall capabilities of the Internet, including Electronic Mail, Telnet, File Transfer Protocol (FTP), World Wide Web, and Web-based distance education. Within the framework, students create their own Webpages, design online instructional lessons appropriate to their discipline, and demonstrate the integration of Internet/technology information throughout the K-12 curriculum. Annually.
- ED/CIS 649:** *EDUCATIONAL TECHNOLOGY LEADERSHIP* **3 s.h.**
Involves a survey or various theories, models, and styles of leadership, followed by the application of leadership skills in teacher-pupil, teacher-colleague, teacher-administrator relationships and how those relationships are affected by the use of technology in schools and how technology, in turn, impacts these roles. Summer, annually.
- ED 700:** *THESIS* **3-6 s.h.**

Education Administration Courses

- EDAD 710:** *LEADERSHIP & THE ADMINISTRATIVE PROCESS* **2 s.h.**
This course is designed to provide an introduction to the theory and practice of educational administration. The course is concerned with the competencies for managing and leading effective schools and increasing individual and group productivity. Theories and research findings that guide sound leadership practice will be uncovered. This course has been designed as the first course in the Principal Certification Program taken by the prospective school administrator. (Theme I)
- EDAD 711:** *FOUNDATIONS, SCHOOL REFORM, & ALIGNMENT OF SCHOOL CURRICULUM* **1 s.h.**
This course is designed to provide the principal candidate with an examination of the curricular issues facing school administrators. Topics covered include but are not limited to: curriculum theory and practice, school reform/standards movement, curriculum mapping and assessment, and the curriculum adoption process. Prerequisite: Successful completion of Theme I.
- EDAD 712:** *INSTRUCTIONAL SUPERVISION FOR THE SCHOOL ADMINISTRATOR* **1 s.h.**
This is the second course in Theme II (Curriculum Issues) of the principal certification program. This course is designed to provide the candidate with an examination of the instructional supervision issues facing school administrators. Topics covered may include, but are not limited to: principal as instructional leader, brain theory, multiple intelligences, mastery teaching, teacher expectation theory, and models of supervision. Prerequisite: Successful completion of Theme I.
- EDAD 713:** *SCHOOL FACILITIES AND PLANT OPERATIONS* **1 s.h.**
This is the first course in Theme III (School Management) of the principal certification program. It is designed to provide the principal candidate with an examination of the physical building issues facing school administrators. Topics covered include: transportation, managing renovation and construction, food service operation, and custodial operations. Prerequisite: Successful completion of Theme II.
- EDAD 714:** *SCHOOL FINANCE* **1 s.h.**
This is the second course in Theme III (School Management) of the principal certification program. Candidates will obtain theoretical and practical information about the basic principles of school finance, accounting procedures, and school business management. Prerequisite: Successful completion of Theme II.
- EDAD 715:** *ADMINISTRATIVE ETHIC AND SCHOOL LAW* **1 s.h.**
This course represents the fourth theme (Administrative Ethics and School Law) in the principal certification program. This course is designed to provide the candidate with an examination of the legal and ethical issues facing school administrators. Prerequisite: Successful completion of Theme III.
- EDAD 717:** *PRACTICUM IN SCHOOL ADMINISTRATION I* **1 s.h.**
This course provides the candidate an authentic experience during the first semester of the principal certification program. It will begin on the first day of the semester and continue until the last day of the semester unless extended by the candidate, the university mentor, or the field mentor. Candidate will focus on areas of educational administration via their experience in the administrative assessment center. Prerequisite: Enrollment in Themes I through IV.

- EDAD 720:** *THE LAW AND SPECIAL EDUCATION* **1 s.h.**
This is the first course within the fifth theme of the principal certification program. (The first theme in semester 2.) This course is designed to provide the candidate with an examination of the legal issues and challenges of the special education program facing school administrators today. Prerequisite: All first semester requirements. (Themes I thru IV)
- EDAD 721:** *SPECIAL EDUCATION PROGRAM ADMINISTRATION AND EVALUATION* **1 s.h.**
This is the second course in Theme V (Special Education) of the principal certification program. It is designed to provide the candidate with an examination of the administration and evaluation of the special education program including an overview of the special education audit process. Prerequisite: All semester one courses and requirements.
- EDAD 722:** *PERSONNEL SELECTION AND SUPERVISION* **1 s.h.**
This is the first course in Theme VI (Human Resource Management) in the principal certification program. It is designed to provide the candidates with an introduction to personnel selection, supervision, and evaluation. Prerequisite: Successful completion of Theme V.
- EDAD 723:** *STAFF DEVELOPMENT* **1 s.h.**
This is the second course in Theme VI (Human Resource Management) in the principal certification program. It is designed to provide the candidate with concepts and strategies designed to plan and implement programs that will meet the needs of professional educators having a broad range of experience and maturity with regard to their teaching pedagogy. Prerequisite: Successful completion of Theme V.
- EDAD 724:** *MEDIATING CONFLICT IN ORGANIZATIONS* **1 s.h.**
This is the third course in Theme VI (Human Resource Management) in the principal certification program. This course will help candidates to develop an understanding of the management of power and conflict in organizations. Attention will be given to group process, consensus building, and group dynamics. Case studies and simulations will be used to foster skills in conflict resolution. Prerequisite: Successful completion of Theme V.
- EDAD 725:** *ORAL AND WRITTEN COMMUNICATION FOR THE SCHOOL ADMINISTRATOR* **1 s.h.**
This is the first course in Theme VII (Community Relations) of the principal certification program. It is designed to provide the candidate with an examination of the issues related to working with the general public and various stakeholders within the school community. Prerequisite: Successful completion of Theme VI.
- EDAD 726:** *DEVELOPING POSITIVE RELATIONSHIPS WITH STAKEHOLDERS* **1 s.h.**
This is the second course in Theme VII (Community Relations) in the principal certification program. It is designed to provide the candidate with an examination of issues related to working with the public facing school administrators. Prerequisite: Successful completion of Theme VI.
- EDAD 727:** *PRACTICUM IN SCHOOL ADMINISTRATION II* **1 s.h.**
This course provides the candidate an authentic experience during the second semester of the principal certification program. It will begin on the first day of the semester and will continue until the last day of the semester unless extended by the candidate, university mentor, or field mentor. Candidates will focus on areas of educational administration via their experience in the administrative assessment center. Prerequisite: Enrollment in Themes V through VII.

English Courses (for concentration areas): see page 64 and 65

History Courses

- HIST 511:** *SEMINAR IN ANCIENT AND MEDIEVAL EUROPE* **3 s.h.**
Survey of major historical problems in the history of ancient and medieval Europe (c. 3000 B.C.E.–1300 C.E.). Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 512:** *SEMINAR IN EARLY MODERN EUROPE* **3 s.h.**
Survey of major historical problems in the history of early modern Europe (1300–1789). Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 513:** *SEMINAR IN MODERN EUROPE* **3 s.h.**
Survey of major historical problems in the history of modern Europe (1789–present). Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 520:** *SEMINAR IN U.S. HISTORY TO 1877* **3 s.h.**
Survey of major historical problems in the history of the United States from colonial times to 1877. Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).
- HIST 521:** *SEMINAR IN U.S. HISTORY SINCE 1877* **3 s.h.**
Survey of major historical problems in the history of the United States from 1877 to the present. Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).

- HIST 530:** *NON-WESTERN HISTORY* **3 s.h.**
 Survey of major historical problems in the area of African, Asian, or Latin American history (depending on the instructor). Much attention devoted to historiographic problems in secondary scholarship as well as to primary sources. Students will write an in-depth paper or lesson plan. Course may be taken twice (with consent of instructor).

Mathematics Education Courses

- MAED 501:** *TEACHING SECONDARY MATHEMATICS* **3 s.h.**
 Teachers learn how to integrate a variety of strategies in teaching secondary mathematics. They improve their understanding of mathematical concepts and apply the instructional strategies to improving student understanding. Prerequisite: Certification in Teaching–Mathematics.
- MAED 532:** *TEACHING STATISTICAL REASONING* **3 s.h.**
 Quantitative Literacy (QL) is an exciting, standards-based approach for teaching statistical techniques in K-12 classrooms. Through stimulating practical activities, the TI-83 graphing calculator, and the statistical software FATHOM, teachers in the course explore real data focusing on classification, graphing, sampling, probability, simulation, and inference. The direct involvement and in-depth training enables teachers to experience first-hand the value of QL and gain confidence in their ability to incorporate it into their classrooms. The course includes a fall follow-up session where teachers report the use of a quantitative reasoning activity in their own classroom. Prerequisite: Certification in Teaching–Secondary Mathematics.
- MAED 537:** *GEOMETRY/TRIGONOMETRY FOR SECONDARY TEACHERS* **3 s.h.**
 The course visits axiom systems, reviews the core theorems of high school geometry, considers advanced topics in Euclidean geometry, explores non-Euclidean geometries, examines area and transformations, looks at trigonometry, and includes student presentations of a relatively new geometric topic. Computer software (Geometer’s Sketchpad, Kaledomania, Maple,...) are at the center of the students’ work.
- MAED 550:** *PRE-ALGEBRA FOR TEACHERS* **3 s.h.**
 Teachers learn how to integrate a variety of strategies in teaching concepts found in pre-algebra (grades 6-8). Improves understanding of mathematical concepts from an advanced perspective and applies the instructional strategies to improving student understanding. Prerequisite: Certification in Teaching–Mathematics teachers who are presently teachers of grades 5-9.
- MAED 551:** *ALGEBRA/NUMBER THEORY FOR SECONDARY TEACHERS* **3 s.h.**
 Examines pedagogy and uses recent technology to reinforce understanding of algebra and number theory topics covered in high school algebra and how to present them to students. Develops a deeper understanding of the principles underlying these topics, allowing greater ability to adapt teaching to meet the changing needs of students. Look at the effects technology has on subject matter and methods of teaching it. Prerequisite: MATH 451 or equivalent.
- MAED 556:** *RESEARCH IN MATHEMATICS TEACHING AND LEARNING* **3 s.h.**
 Investigates research in mathematics teaching and learning that has been conducted in the last century, particularly in the last three decades, to become more aware of critical issues within the field of mathematics education. Various areas are considered, including teachers’ knowledge and beliefs, students’ learning in number theory, rational numbers, algebra, and geometry, technology in mathematics education, and issues of affect and gender. Prerequisite: Certification in Secondary Mathematics or permission of instructor.
- MAED 571:** *ANALYSIS FOR TEACHERS* **3 s.h.**
 Gives secondary mathematics teachers an in-depth look at the analysis covered in the secondary mathematics curriculum. The function concept is covered in great detail. Examines the historical development of calculus to provide insight into the fundamental theories of calculus (secondary level). Prerequisite: Certification in Teaching Secondary Mathematics or permission of instructor.
- MAED 581:** *PROBLEM SOLVING* **3 s.h.**
 Provides experience solving novel and often open-ended problems in multiple ways. Posing and solving problems drawn from rational numbers, number theory, algebra, measurement, and geometry helps students to reinforce and integrate various strands of their high school mathematics curriculum and to reason and communicate more effectively. Prerequisite: Certification in Secondary Mathematics Education or ED 339 and permission of instructor.
- MAED 585:** *APPLICATIONS AND MATHEMATICAL MODELING FOR TEACHERS* **3 s.h.**
 Use mathematics in representing and solving real world problems. Mathematical concepts from middle school and high school mathematics are applied to problems in social, physical, and biological sciences. Pedagogical and assessment issues are studied. Prerequisite: Certification in teaching, mathematics, or mathematical science teachers in grades 7 through 12.
- MAED 590:** *HISTORICAL DEVELOPMENT OF MATHEMATICS* **3 s.h.**
 Explores the development of mathematics, from the early development of numeration systems to modern mathematics. Learn how the technology and culture of different places and times affected the topics developed as well as the methods used. Discusses and develops ways to incorporate the information into classroom teaching and encourage cross-disciplinary connections.

Science Education Courses

- SCED 456:** *ELECTRONICS FOR THE HIGH SCHOOL SCIENCE TEACHER* **4 s.h.**
 Intended for the science teacher who has had little or no previous course work in physics or mathematics. Covers the fundamental laws of electricity and magnetism, alternating current theory, and the theory and practical application of such devices as ammeters, voltmeters, oscilloscopes, vacuum tubes, transistors, power supplies, amplifiers, and oscillators. Examples of some of these devices will be built in the laboratory, and general procedures for troubleshooting faculty equipment will be illustrated. Summer only, on demand.

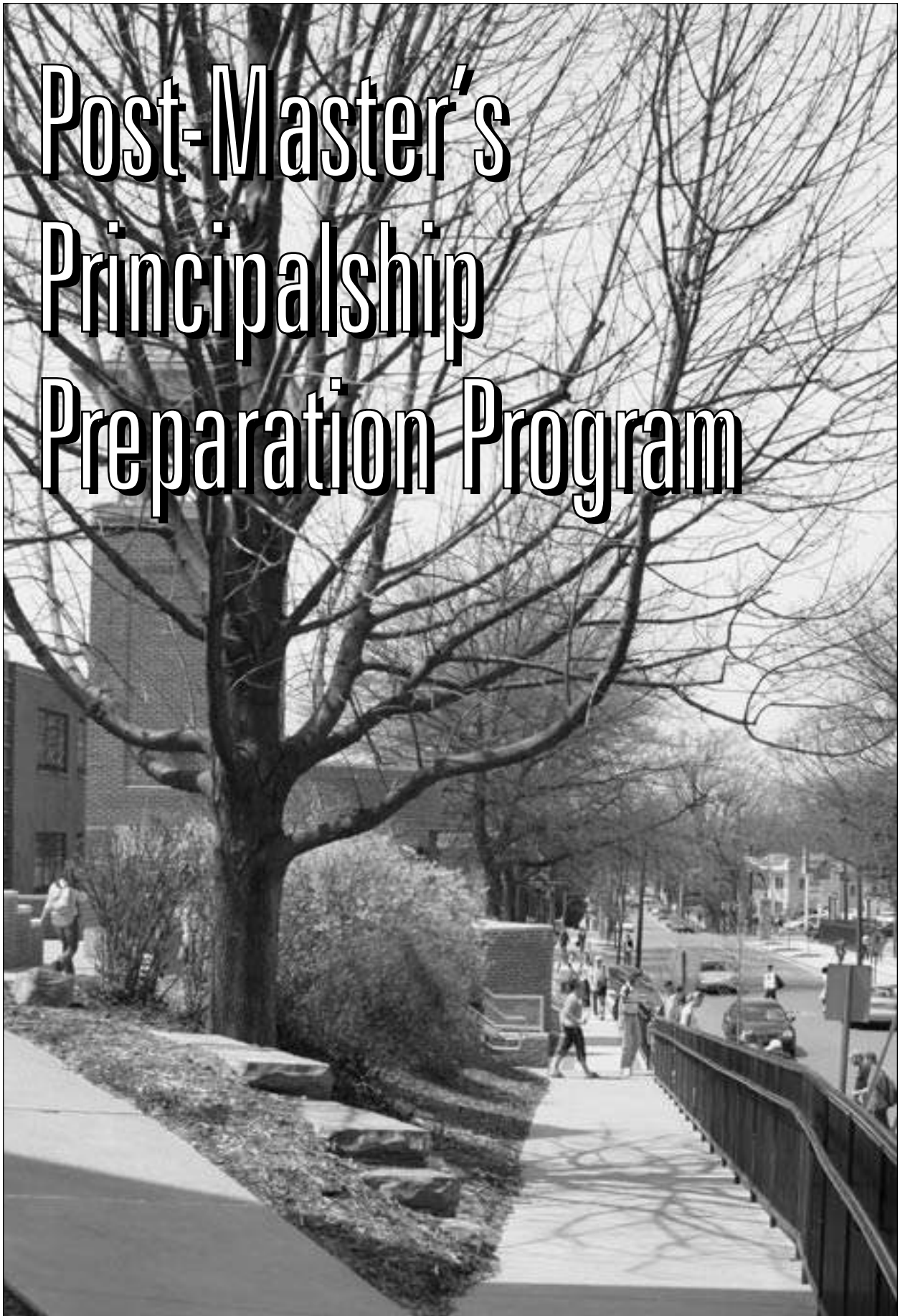
- SCED 463:** *ASTRONOMY: OBSERVATION AND FIELD STUDIES* **3 s.h.**
Examines experimental tools and methods useful in astronomy. Concentrates on mastery of important techniques and concepts by a “do-it-yourself” process, not an encyclopedic survey of astronomy. Complements courses in descriptive astronomy (ES 200 and 201 and SCED 550) rather than duplicating them, serving much the same purpose as a laboratory in astronomy. Students will build simple telescopes, spectroscopes, and other astronomical instruments. Summer only, on demand.
- SCED 466:** *FIELD PHOTOGRAPHY* **3 s.h.**
Teaches students how to use a modern camera and accessories to photograph subjects in the field. Includes techniques of close-up, telephoto, and wide-angle photography as well as film development, lighting, use of filters and composition will be included. Provides students with opportunities to learn and practice techniques for photographing such subjects as small animals, birds, flowers, large animals, and other field subjects. Students provide camera and film. Summers only, on demand.
- SCED 500:** *SEMINAR 1-3 s.h.*
Current topics in science education. May be repeated (as topics vary) up to nine credits. On demand.
- SCED 501:** *SEMINAR IN SCIENCE MISCONCEPTIONS* **3 s.h.**
A survey of current literature in the area of science misconceptions. Each student will research a topic and develop interviews and surveys to determine the misconceptions in the area. Fall, odd-numbered years.
- SCED 502:** *INVESTIGATIVE TECHNIQUES AND PROCESS APPROACH TO MODERN SCIENCE CURRICULA* **3 s.h.**
Enables elementary, middle, and junior high school teachers to use investigative techniques and the process approach in their own classrooms. Investigative techniques focus on developing skills in science processes such as observing, classifying, formulating hypotheses, collecting and analyzing data, and designing experiments. Includes experiences with modern elementary and junior high school science curricula. Two lecture and two lab hours. Fall, annually.
- SCED 503:** *SPECIAL TOPICS OF SCIENCE EDUCATION* **1-4 s.h.**
Studies of topical material under the guidance of the instructor. Maximum credit allowable toward graduation: 9 credits. Prerequisites: Permission of the instructor and the student’s graduate committee. On demand.
- SCED 505:** *INVESTIGATION IN THE SCIENCES* **3 s.h.**
Presents a survey of types of investigations. Emphasizes typical investigations which may be used as models for classroom use. Students will experiment with published experiments within their discipline and at the appropriate grade level as well as design their own. Two hours lecture, two hours laboratory. Fall, even-numbered years.
- SCED 530:** *FIELD BIOLOGY* **3 s.h.**
Field course designed to acquaint elementary, middle, and secondary teachers with the biological environment outside of the classroom as it pertains to plants and animals, their collection, identification, preservation, and ecology. Activities that are applicable to the public school will be provided. Summers, on demand.
- SCED 531:** *FIELD BOTANY* **3 s.h.**
Gives elementary, middle, and secondary teachers an understanding of the basic aspects of plant science. Emphasizes taxonomy, morphology, and life processes of the flowering and nonflowering plants as they relate to work done in elementary and secondary schools. Two lecture and two lab hours. Summer, on demand.
- SCED 532:** *FIELD ORNITHOLOGY* **3 s.h.**
This is primarily a course on the identification and natural history of birds of this area. The primary teaching methods will be illustrated lectures, identification practice via color slides, and field trips. Prerequisite: Basic Biology. Summers, on demand.
- SCED 534:** *FIELD ZOOLOGY* **3 s.h.**
Field course designed to acquaint the elementary, middle, and secondary teachers with the biological environment outside the classroom as it pertains to animals, their collection, preservation, identification, and ecology. Activities that are applicable to K-12 schools will be provided. Summer, on demand.
- SCED 535:** *FIELD ECOLOGY* **3 s.h.**
Familiarizes elementary, middle, and secondary teachers with the relationships between plants and animals and their environment. Emphasizes field work. Frequent field trips to areas of particular ecological interest in Northwestern Pennsylvania. Five field, laboratory and lecture hours. On demand.
- SCED 536:** *CHEMISTRY* **3 s.h.**
Lecture-laboratory course designed to give elementary, middle, and secondary teachers an understanding of basic chemistry. The chemistry of common experience in the public school is explored and the manipulation of chemical apparatus is given special attention. Two laboratory hours. On demand.
- SCED 537:** *PHYSICS* **3 s.h.**
Lecture-laboratory course designed to give elementary, middle, and secondary teachers an understanding of basic physics. Areas of concentration are the metric system, properties of matter, mechanics, atomic energy, heat, sound, light, magnetism, and electricity. Particular attention will be provided for the application of these areas to public school sciences. Two lecture and two laboratory hours. On demand.
- SCED 538:** *SCIENCE CURRICULUM* **3 s.h.**
This course is designed to come late in the program when the student will have an adequate background for discussions centered around the various approaches to the teaching of science in the elementary, middle, and secondary schools. A study of the principles of curriculum construction, including curriculum origins, goals, objectives, scope and sequence, and evaluation. Spring, annually.
- SCED 539:** *RESOURCES AND MATERIALS* **3 s.h.**
Gives teachers experience with literature, equipment, and materials used in teaching science in the school. Explores physical and human resources from national, state, and local communities. Students will be given ample opportunity to develop and try out teacher-made resources. On demand.

- SCED 540:** *SUPERVISION OF SCIENCE TEACHING* **3 s.h.**
Prepares science educators (elementary, middle, junior high, and senior high school teachers) for leadership and supervisory roles in the improvement of science curricula and instruction. Spring, even-numbered years.
- SCED 541:** *SCIENCE SPECIALIST INTERNSHIP IN TEACHING AND SUPERVISION* **1-4 s.h.**
Gives practical experiences in working with teachers and children as a specialist in science teaching, supervising, and assisting in curriculum work. On demand.
- SCED 550:** *ASTRONOMY* **3 s.h.**
Deals with the planets and their satellites, including the earth and moon, with comets and meteors, with the sun, the stars and clusters of stars, with the interstellar gas and dust, with the Milky Way, and other galaxies that lie beyond the Milky Way. Includes the fundamental concepts of cosmology and the basic principles of light. Three lecture and/or laboratory hours. On demand.
- SCED 551:** *GEOLOGY* **3 s.h.**
A study of rocks, minerals, and geologic formation as they are related to elementary and secondary school science. Past history of the earth as well as present geologic phenomena are discussed. Fields trips to areas of geologic interest are taken. Two lecture and two field or laboratory work hours. On demand.
- SCED 552:** *GEOMORPHOLOGY* **3 s.h.**
A study of the interaction between humans and the physical environment as it is related to elementary and secondary school science. On demand.
- SCED 553:** *METEOROLOGY* **3 s.h.**
Stresses fundamentals of weather and weather instruments, maps, records, as well as other activities applicable to elementary and secondary school science. Three lecture and/or laboratory hours. On demand.
- SCED 554:** *RECENT ADVANCES IN SCIENCES* **3 s.h.**
Acquaints students with significant developments in the field of science that have taken place in the last two decades. Assumes a background of information in the fundamentals of the biological and physical sciences. Three lecture hours. On demand.
- SCED 555:** *HISTORY OF SCIENCE* **3 s.h.**
A study of the history of science with accent on the way in which broad scientific principles have developed and those who played a part. On demand.
- SCED 556:** *RESEARCH GRANT WRITING FOR SCIENCE EDUCATION* **3 s.h.**
Covers topics to analyze, critique, and develop a research proposal. Students will study the methodology of research as well as the mechanisms of obtaining external funding for their proposed projects. The students will develop problems, search literature, write rationales, critically evaluate each other's work, and turn in a complete research or funding proposal. Spring, annually. May be repeated (as topics vary) up to six credits.
- SCED 560:** *SCIENCE CURRICULUM IN THE MIDDLE AND JUNIOR HIGH SCHOOL* **3 s.h.**
A course designed to acquaint students with modern science instructional strategies and curricula for the junior high/middle school levels. Recent developments in curricular objectives, the unique physiological and psychological qualities of middle level students, science content, teaching strategies, and laboratories are stressed. Fall, annually.
- SCED 561:** *MODERN ASTRONOMY* **1 s.h.**
Covers recent developments in astronomy which are not normally covered in a traditional astronomy course. Topics include stellar, evolution, pulsars, neutron stars, black holes, quasars, and supernovae. Summer, on demand.
- SCED 562:** *TOPICS IN COSMOLOGY* **1 s.h.**
This short course deals in a non-mathematical manner with questions related to the universe as a whole-its beginning, geometry, present state and future development. Topics include the origin of the elements, expansion of the universe, geometry of the universe and observational evidence. Summer, on demand.
- SCED 563:** *DEMONSTRATIONS AND PROJECTS IN ASTRONOMY* **3 s.h.**
Emphasizes the selection and preparation of demonstrations and projects in astronomy for teachers of elementary and secondary schools. Summer, on demand.
- SCED 566:** *ADVANCED FIELD PHOTOGRAPHY* **3 s.h.**
Teaches in-service teachers how to use the advanced aspects of modern SLR 35mm camera and accessories to photograph science subjects in the field. Includes advanced techniques of close-up, telephoto, and photomacrography, as well as use of advanced depth of field, lighting, and composition. Students learn advanced techniques of photographing flora and fauna, geological, astronomical, meteorological, and ecological subjects. Students provide camera and film. Prerequisites: SCED 466 or permission of instructor. Summer, on demand.
- SCED 567:** *SLIDE PROGRAM DEVELOPMENT* **3 s.h.**
This course is normally taken concurrently with SCED 466: Field Photography or SCED 566: Advanced Field Photography. It is designed to be taken by in-service teachers and will teach them how to put together short, single-concept slide programs to be used in their elementary or secondary science classrooms. The Karplus and Generative Models of teaching concepts will be stressed for use with the program. Prerequisites: SCED 466 or SCED 566 or must be taken concurrently, or permission of instructor. Summer, on demand.
- SCED 570:** *LOCAL SCHOOL CURRICULUM DEVELOPMENT IN SCIENCE* **3 s.h.**
Assists individual or groups of teachers with sufficient science background to develop, improve, or implement science curricula for the elementary and secondary schools. Focuses on the production of curricular materials for actual use and evaluation. Permission of instructor. Each semester. May be repeated (as topics vary) for nine credits.

- SCED 571:** **PROGRAM FOR IMPROVING ELEMENTARY SCIENCE (PIES)** **3 s.h.**
 PIES promotes effective science teaching and instructional leadership in science in the elementary school. In-service teachers, through hands-on investigations in the life, physical, and earth sciences, acquire knowledge of science, increase their skills in using science process skills, and develop positive attitudes toward science. A similar course, SCED 471: Program for Improving Elementary Science, is offered for undergraduate, senior, elementary majors. On demand. Permission of instructor required.
- SCED 572:** **PROGRAM FOR ENHANCING EDUCATIONAL LEADERSHIP IN SCIENCE (PEELS)** **1 s.h.**
 PEELS involves elementary administrator/teacher teams in exemplary science experiences. Teams are instructed in science process skills, effective science teaching strategies, development of science program goals, and the application of science education research to elementary school science programs. Each team designs and implements an action plan which focuses on specific actions for the improvement of science in their own schools. On demand. Permission of instructor required.
- SCED 573:** **CREATIVE INTEGRATION OF SCIENCE IN ELEMENTARY EDUCATION (CISEE)** **3 s.h.**
 CISEE helps in-service elementary teachers learn how to integrate science content and science-process skills with other subject areas, including reading and language arts, math, social studies, physical education, art, music, and microcomputer education. Emphasis on the use of hands-on investigations; teachers are required to design and implement lessons for their own students which demonstrate the integration of science and other elementary curriculum areas. On demand. Permission of instructor required.
- SCED 574:** **SCIENCE AND SOFTWARE FOR ELEMENTARY TEACHERS** **2 s.h.**
 Helps elementary teachers identify, select, and integrate science courseware appropriate for implementation into existing elementary school science curricula. Participants use exemplary science courseware to introduce, enhance, and reinforce related hands-on science activities. The culminating project for this course is the presentation of action research findings related to the relationships between microcomputers and hands-on elementary school science. On demand. Permission of instructor required.
- SCED 575:** **CAREER ORIENTATION IN SCIENCE AND TECHNOLOGY (COST)** **3 s.h.**
 COST involves middle/junior high teachers in utilizing the skills of community resource people to demonstrate the need for science in many careers-including those not traditionally associated with science. The format of the course follows the COMETS (Career Orientated Modules to Explore Topics in Science) model. Teachers learn where to find science-resource people and how to work with the resource person to present lessons in the classroom. Teachers implement lessons with a resource person during the course. On demand. Permission of instructor required.
- SCED 576:** **SCIENCE, TECHNOLOGY, AND SOCIETY: TOPICS FOR TEACHERS** **3 s.h.**
 Interdisciplinary course covering topics in biology, earth science, chemistry, and physics designed to acquaint students with information, curricula, and teaching methodologies appropriate for teaching STS topics in traditional science courses. Students will be involved in studies and hands-on activities concerning science computer software, testing water for chemical and biological agents, and remote sensing techniques in geology, geography, physics, and medicine. Investigates and discusses ethical issues and scientific principles concerning computers, energy, nuclear waste, biotechnology, and others, will be investigated and discussed. Participants develop curriculum activities for implementation in their science discipline. Required for environmental biology, general science, and earth science certification.
- SCED 577:** **MICROCOMPUTERS SCIENCE LABORATORY INTERFACE** **1 s.h.**
 This course is designed to instruct elementary and/or secondary science teachers in basic interfacing and interfacing applications for their own classrooms. Course participants construct interfacing materials, set up related science investigations, and analyze data collected from the constructed probes. Course participants also explore possible uses for interfacing equipment in the science curriculum. On demand. Permission of instructor required.
- SCED 578:** **INFORMATION TECHNOLOGY EDUCATION FOR THE COMMONWEALTH (ITEC I)** **3 s.h.**
 ITEC I is designed to provide teachers with computer literacy, programming skills, and experiences with exemplary courseware and software. The course is designed specifically for computer novices. Teachers will learn to operate and program microcomputers while developing skills needed for teaching their students to use microcomputers for classroom applications. The course also prepares teachers to evaluate courseware and software appropriate for use in their school curriculum. On demand. Permission of instructor required.
- SCED 579:** **INFORMATION TECHNOLOGY EDUCATION FOR THE COMMONWEALTH (ITEC II)** **3 s.h.**
 Provides K-12 educators with intermediate-level competencies to effectively integrate microcomputer courseware, hardware, and related microprocessor technology into the teaching and learning process. Instructional theory for the design and evaluation of solutions to problems of learning, and using computer technology as a tool, will also be emphasized in the course. Students will complete a computer-generated portfolio of related lesson plans, handouts, transparencies, etc. On demand. Permission of instructor required.
- SCED 585:** **PLANETARIUM OPERATION AND MANAGEMENT** **3 s.h.**
 An introduction to the techniques of operation and maintenance of planetarium projectors. Opportunities are provided for writing and presenting programs at various levels of instruction. The use of auxiliary projectors, the production of audiovisual materials, multimedia displays and live versus programmed presentations are emphasized. Prerequisite: ES 200 and 201 or consent of instructor. On demand.
- SCED 600:** **RESEARCH PROJECT IN SCIENCE EDUCATION** **1-3 s.h.**
 With the approval of his or her advisor a student may research a selected topics related to the teaching of elementary and/or secondary science. Permission of instructor. Each semester. Maximum credits allowable toward graduation: 9 credits.

Post-Master's Principalship Preparation Program

Principalship
Preparation



Slippery Rock University/Clarion University

Post-Master's Principalship Preparation Program

College of Education, Slippery Rock University (administrative site)

C. Jay Hertzog, D.Ed., dean
 105 McKay Education Building
 724-738-2007
 Website: www.sru.edu/dept/educatio/principalship.htm

College of Education and Human Services, Clarion University

Nancy Sayre, Ph.D., interim dean
 102 Stevens Hall
 814-393-2146
 Website: www.sru.edu/dept/educatio/principalship.htm

The Post-Master's Principalship Preparation Program, a collaborative offering through Slippery Rock and Clarion universities, is designed around the standards of principalship certification of the Pennsylvania Department of Education (PDE) and the Interstate School Leaders Licensure Consortium (ISLLC). The PDE and ISLLC standards provide the framework for the themes of the program.

These themes include: Leadership and the Administrative Process; Curriculum Issues; School Management; Administrative Ethics and School Law, Special Education; Human Resource Management; and Community Relations. The program is designed to provide a strong clinic-theory link and to prepare candidates to become collaborative, instructional leaders for the new millennium.

Admission Requirements

For admission to the program, each candidate must:

1. Provide evidence of completing a master's degree from an accredited institution with official transcripts showing a cumulative QPA of 3.0/4.0 scale.
2. Submit two personal writings: 1) Leadership Philosophy; and 2) a personal Teaching/Learning Philosophy. Each philosophy must contain citations from the literature relevant to the philosophy discussed.
3. Three years of satisfactory teaching experience (although other certificates are acceptable for principal certification in the state of Pennsylvania, admission to this program is limited only to those candidates who have a valid Pennsylvania teaching certificate).



4. Names and phone numbers of two individuals to serve as references who are qualified to speak about the candidate's professional qualifications.

Throughout the Program:

1. Successfully complete a minimum of 30 clock hours in field experience per theme. The field experience must reflect the practical application of the module being discussed.
2. Successfully complete a minimum of 90 clock hours practicum per semester to include information obtained from his/her developmental assessment center activity.
3. Work on his/her school improvement project. The project, based on an identified need of the school and with the approval of the university mentor and mentor administrator, is developed and implemented during the first semester of the program. The project is completed and evaluated during the second semester of the program.

4. Begin to develop an administrative portfolio of the experiences in which he or she participates complete with a weekly summary of the field experiences and internship activities. The portfolio must be linked to the PDE standards and must include links the candidate finds between the theory of the classroom and the application in practice.

Completion of the program

The candidate will complete the program when he or she has:

1. Completed the school improvement project evaluation and presented the findings to his/her university mentor, mentor administrator, and peers.
2. Completed his/her administrative portfolio and shared this document with his/her university mentor, mentor administrator, and peers.
3. Taken and passed the School Leadership Series Test
4. Completed a minimum of five years of full-time teaching service in Pennsylvania public schools to receive certification (although other certificates are acceptable for principal certification in the state of Pennsylvania, admission to this program is limited only to those candidates who have a valid Pennsylvania teaching certificate).

Summer Modules

Theme I:

Leadership and the Administrative Process

Theme II:

Module 1: School Facilities and Plant Operations

Module 2: School Finance

Fall Modules

Theme III:

Module 1: Foundations and School Reform and Alignment of School Curriculum

Module 2: Instructional Supervision

Theme IV:

Administrative Ethics and School Law

Theme V:

Module 1: Oral and Written Communications

Module 2: Developing Positive Relations With the Stakeholders

Practicum

Spring Modules

Theme VI:

Module 1: Personnel Selection and Supervision

Module 2: Staff Development from Induction to Continuous Staff Development

Module 3: Mediating Conflict in Organizations

Theme VII:

Module 1: The Law and Special Education

Module 2: Special Education Program Administration

Practicum





Education Administration Courses

See page 52

Master of Arts Degree in English



Master of Arts Degree in English

College of Arts and Sciences

Department of English

Richard Lane, Ph.D.,

graduate program coordinator

111 Davis Hall

Telephone: 814-393-2740

E-mail: gradenglish@clarion.edu

www.artsci.clarion.edu/english/gradmain.htm

Graduate Faculty

Professors: D. Fink, K. Graham, R. Leary, D. Sheraw, P. Terman, G. Xu

Associate Professors: J. Bodziock, J. Huber, T. Johnson, H. Luthin, E. MacDaniel, C. McCarrick, K. Smith, K. Stemmler, K. Welsch

Assistant Professors: M. Downes, J. Knepper, R. Lane, U. Pack, A. Rosati, D. Sarbin, J. Smart

Program Objectives

The Department of English offers the M.A. in English to a diverse selection of students and teachers from Pennsylvania and beyond. The degree, which is structured yet flexible enough to accommodate a wide range of needs and interests, is particularly well suited for applicants seeking to:

- prepare for doctoral programs elsewhere
- enhance or develop secondary English teaching credentials
- develop professional writing and consulting skills
- take courses to accumulate Act 48 credits
- satisfy a personal love or interest in the field of English

At the heart of the program lies a broad, well-rounded English studies curriculum with required courses in the four core fields of literature, linguistics, composition, and theory. Students are free to build upon this common base, adapting their elective coursework to suit their own goals. Our graduate faculty members contribute a wide range of interests and specializations to the curriculum. The small, congenial size of our program encourages close working relationships between students and faculty.

Admission Requirements

Preferred candidates for admission to the M.A. program have a minimum undergraduate QPA of 2.75 and positive recommendations from three referees, at least two of whom will have known the applicant in an academic context. GRE scores for the general test must be reported, along with an official transcript of academic work. A brief (1-2 page) "Statement of Interests and Goals" should accompany the application as well. (Please refer to the program Website for further information regarding the admissions process. Students with difficulties satisfying these requirements may still be eligible for provisional admission, depending on the circumstances.)

Degree Requirements

The degree of Master of Arts in English is conferred upon candidates who satisfy the following requirements:

- maintenance of a minimum cumulative QPA of 3.0
- completion of the designated 36 semester hours of graduate study
- completion of the requirements for one of three qualifying options

These requirements are described in more detail below:

GRADE-POINT AVERAGE

Students must maintain a minimum QPA of 3.0 in the program. Students falling below this average, or who accumulate more than six semester hours below the grade of B, are placed on academic probation and given one semester in which to remedy the average. (Please refer to the Graduate Division's section on "Good Academic Standing" for further details.)

COURSEWORK

Students are required to complete a total of 36 semester hours of approved graduate classes—18 from required courses, and 18 from electives. (Courses marked with an asterisk may be repeated as elective courses, provided their content is substantially and demonstrably different.)

Required Courses

| | |
|----------|---------------------------------------|
| ENG 501 | INTRODUCTION TO ENGLISH STUDIES |
| ENG 509 | SEMINAR IN LITERARY THEORY |
| ENG 510* | SEMINAR IN ENGLISH LITERATURE |
| ENG 511* | SEMINAR IN AMERICAN LITERATURE |
| ENG 520 | SEMINAR IN WRITING: THEORY & RESEARCH |
| ENG 530 | SEMINAR IN LINGUISTICS |

Elective Courses

| | |
|----------|--------------------------------------------------------|
| ENG 512* | SEMINAR IN LITERARY STUDIES |
| ENG 515 | SEMINAR IN FILM |
| ENG 521 | SEMINAR IN COMPOSITION STUDIES |
| ENG 522 | PRACTICUM IN COLLEGE TEACHING |
| ENG 523 | INTERNSHIP IN WRITING |
| ENG 531 | SEMINAR IN THE HISTORY OF THE ENGLISH LANGUAGE |
| ENG 534* | WORKSHOPS IN ENGLISH |
| ENG 540 | INDEPENDENT STUDY |
| ENG 562 | METHODOLOGY IN TEACHING ENGLISH TO NON-NATIVE SPEAKERS |
| ENG 563 | SECOND LANGUAGE ACQUISITION |
| ENG 601 | THESIS AND RESEARCH |

In addition to the courses listed above, the following 400-level courses all have graduate sections and may be taken as graduate electives: ENG 401, ENG 412, ENG 413, ENG 457, ENG 458, ENG 459, and ENG 482. No more than six semester hours of 400-level courses may be taken for graduate credit.

QUALIFYING OPTIONS

To complete the M.A., students must choose one of three qualifying options, or "degree tracks": the thesis option,

the examination option, and the coursework option. The thesis and examination options are designed primarily (though not exclusively) for students who plan to go on to doctoral programs or other professional work in the field of English, while the coursework option is designed (though again not exclusively) for students who wish to further their study of English at the graduate level, but are not anticipating a career in research.

Thesis Option

Students who choose the thesis track must complete 30 hours of regular graduate coursework, plus six hours of ENG 601; propose, research, and compose an acceptable master's thesis; and defend the thesis in an oral qualifying examination, conducted by members of the student's Master's Committee.

Examination Option

Students who choose the examination track must complete 33 hours of regular graduate coursework, plus 3 hours of ENG 601; and take and pass a written qualifying examination, administered by the student's Master's Committee.

Coursework Option

Students who choose the coursework track must complete 36 hours of regular graduate coursework and submit a portfolio of three representative seminar papers drawn from those courses.

Students choosing the thesis and examination options must have advanced to candidacy before registering for ENG 601 credits. Candidacy is granted upon formation of a Master's Committee. For further details concerning the steps and procedures of the qualifying process, please contact the program coordinator or consult the program's Website.

A maximum of six credits from the 400-level courses listed below can be taken for graduate credit with permission from the graduate program coordinator or department chair. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

English Courses

- ENG 401:** *CHAUCER* **3 s.h.**
 Studies in Middle English of Chaucer's early poems, Troilus and Criseyde, and the Canterbury Tales. Fall, even-numbered years.
- ENG 412:** *SHAKESPEARE: COMEDIES AND HISTORIES* **3 s.h.**
 Provides study and discussion of problems of style, characterization, and motivation in Shakespeare's maturing and experimental comedies and his history of plays. Also examines how the plays reflect and challenge the cultural attitudes of Shakespeare's time. Fall, annually.
- ENG 413:** *SHAKESPEARE: TRAGEDIES AND ROMANCES* **3 s.h.**
 Provides study and discussion of problems of style, characterization, and motivation in Shakespeare's tragedies and romances. Also examines the production practices of Shakespeare's time and contemporary production approaches. Spring, annually.
- ENG 457:** *INTRODUCTION TO LINGUISTICS* **3 s.h.**
 Presents key concepts and basic analytical procedures common to many contemporary linguistic theories. Covers phonetics and phonology, morphology, and syntax. Analyzes the integration of these sub-systems in the overall design of a generative grammar. Prerequisite: ENG/ANTH 262. Fall, annually.
- ENG 458:** *HISTORY OF THE ENGLISH LANGUAGE* **3 s.h.**
 Studies the history of the language, including its origins and changes in structure, usage, pronunciation, spelling, vocabulary, and meaning. Intensive readings in Old and Middle English. Spring, even-numbered years.
- ENG 459:** *LANGUAGE ACQUISITION ACROSS CULTURES: MATERIALS AND ASSESSMENT* **3 s.h.**
 Introduces current research in first and second language acquisition with an emphasis on the preparation of classroom teachers and other professionals to work with children/adults coming from a background where languages other than English are spoken. Prerequisite: ENG 262 recommended but not required. Spring, odd-numbered years.

Graduate Assistantships

The department offers a small number of graduate assistantship positions in the Writing Center which provide stipends and tuition waivers to recipients. Working closely with faculty, undergraduates, and fellow graduate students, graduate assistants gain invaluable hands-on experience in the business of teaching and thinking about writing, including opportunities to:

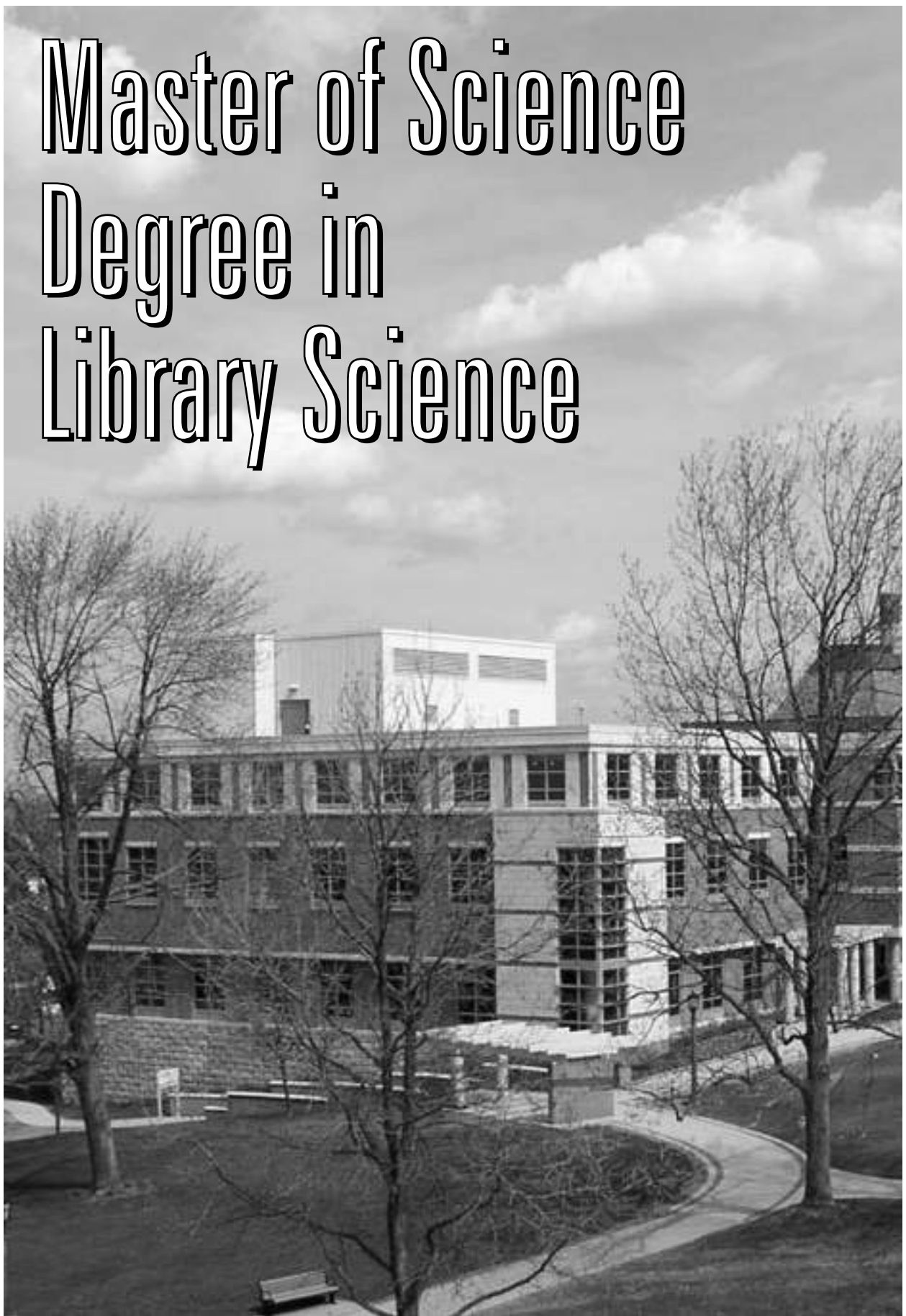
- tutor and consult one-on-one with student writers
- assist in first-year writing classes
- develop professional expertise in writing and consulting
- acquire technical skills with writing software and computers in a lab setting

The Writing Center is also authorized to award COLLEGE READING & LEARNING ASSOCIATION TUTOR CERTIFICATION to writing consultants who meet the training and tutoring hour qualifications.

Assistantships in the Writing Center are limited in number; as a result, awards are highly competitive. (Additional assistantships outside the Writing Center are available from the university.) Students applying for positions in the Writing Center should make sure that at least one reference letter addresses the applicant's potential to tutor writing in a college setting. Applicants should submit an additional statement explaining their interest in the graduate assistantship position and outlining their qualifications for the job. Interviews are required of new applicants for positions in the Writing Center (arrangements can be made with the Writing Center director). Decisions are made at the beginning of May for the following academic year; applicants should therefore complete their applications by the middle of April, at the latest, in order to be considered.

- ENG 482:** *COMPOSITION THEORY AND PRACTICE* **3 s.h.**
Provides a systematic study of theory and practice in the teaching of composition, conducted through workshop methods. Requires extensive writing and a major written project. Prerequisites: secondary education majors in English must have completed ENG 111, 200, or 301 and have taken or be taking their methods course; others by permission of the instructor. Fall, annually.
- ENG 501:** *INTRODUCTION TO ENGLISH STUDIES* **3 s.h.**
An introduction to the strategies of graduate and professional discourse in English studies. The course also includes an introduction to bibliographic and library resources in the field. Should be taken at, or near the beginning of, graduate study. Fall annually.
- ENG 509:** *SEMINAR IN LITERARY THEORY* **3 s.h.**
A seminar on general and/or selected theoretical issues implicit in the reading of literary texts. Depending upon the instructor, the course may cover broad matters of interpretation (authorial intention, the reader's share, intertextuality), focus on more specific theories of reading (reader-response, phenomenology, post-structuralism), or consider the conceptual foundations of certain literary structures (narrative, genre, tropes).
- ENG 510:** *SEMINAR IN ENGLISH LITERATURE* **3 s.h.**
This course provides students with critical strategies to apply to specific periods, figures, or problems in English literature. This course may be taken more than once if the course content is different.
- ENG 511:** *SEMINAR IN AMERICAN LITERATURE* **3 s.h.**
This course provides students with critical strategies to apply to specific periods, figures, or problems in American literature. This course may be taken more than once if the course content is different.
- ENG 512:** *SEMINAR IN LITERARY STUDIES* **3 s.h.**
This seminar encompasses topics that combine English, American, and other literatures in a critical discourse. Topics may include ethnic, non-canonical, and comparative literature. Studies in the novel, drama, and the satire may be subjects of this seminar. This course may be taken more than once if the course content is different.
- ENG 515:** *SEMINAR IN FILM* **3 s.h.**
Film language views movies as a discourse medium, using a variety of formal structures: montage, mise-en-scene, and narrative and non-narrative patterns. These grammatical and rhetorical elements will be studied as they structure representative movie texts. Specific theories of film will also be reviewed.
- ENG 520:** *SEMINAR IN WRITING: THEORY AND RESEARCH* **3 s.h.**
Seminar in Writing explores important movements in rhetorical theory and recent trends in research as conceptually applied to writing, education, and related fields. Students study major theories about the nature of writing and scientific inquiry into it.
- ENG 521:** *SEMINAR IN COMPOSITION STUDIES* **3 s.h.**
Seminar in Composition Studies, which builds on the classroom practices presented in ENG 520, examines recent issues and innovations in writing with emphasis on the subspecialties of writing. Topics may include: the composing process, computers in composition, evaluation, writing across the curriculum, or critical thinking and writing.
- ENG 522:** *PRACTICUM IN COLLEGE TEACHING* **3 s.h.**
Introduces prospective composition instructors to the principles and practices of teaching at the college or university levels and provides a forum for discussing those ideas. Students observe composition classes, draft syllabi, and develop, sequence, and test writing assignments. Emphasis is placed on diagnosing writing weaknesses, responding to writing, and evaluating it.
- ENG 523:** *INTERNSHIP IN WRITING* **3 s.h.**
Interns receive tutorial, promotional, educational, organizational, or technical writing experience in university or other professional settings. This course provides for writing and editing tasks appropriate to the unit or organization. Some administrative and research work may be involved. (No more than 6 credits may be taken from ENG 523 and ENG 522 combined.)
- ENG 530:** *SEMINAR IN LINGUISTICS* **3 s.h.**
A study of the philosophical basis of present day generative-transformational theory and its relationship to language acquisition and semantics.
- ENG 531:** *SEMINAR IN HISTORY OF THE ENGLISH LANGUAGE* **3 s.h.**
Advanced study in historical linguistics. The development of the English language is reviewed toward supporting study and analysis of original historical texts in the English language. Students may elect a general approach or focus on a specific historical period.
- ENG 534:** *WORKSHOPS IN ENGLISH* **1-3 s.h.**
- ENG 540:** *INDEPENDENT STUDY* **1-3 s.h.**
- ENG 562:** *METHODOLOGY IN TEACHING ENGLISH TO NON-NATIVE SPEAKERS* **3 s.h.**
Overview of the current trends in Teaching English as a Second Language Methodology. Explores techniques that may be used to teach students who are part of the regular classroom but who need to develop skills in language to be able to succeed. Techniques involving speaking, reading, writing, and listening activities are discussed, along with interactive exercises utilizing the culturally diverse language styles found in a regular classroom. Students utilize the comprehensible input of native-speaking members of the class and improve upon their own interaction style. Major approaches and methods in language teaching such as grammar translation, audiolingualism, communicative language teaching, and the natural approach are discussed, along with syllabus design, teaching activities, teacher and learner roles, and materials. Every three semesters.
- ENG 563:** *SECOND LANGUAGE ACQUISITION* **3 s.h.**
Provides an overview of the current state-of-the-art in Second Language Acquisition studies and explores the linguistic, psycholinguistic, and sociolinguistic factors in learning a second language. Every three semesters.
- ENG 601:** *THESIS AND RESEARCH* **3-6 s.h.**
The course provides master's candidates in English with the opportunity to conduct research or literature review for the purposes of writing the master's thesis and/or preparing for the qualifying examination. Thesis and examination track students only. Prerequisite: Advancement to candidacy, pursuant to the approval of an acceptable research proposal.

Master of Science Degree in Library Science



Master of Science Degree in Library Science

College of Education and Human Services

Department of Library Science

Bernard F. Vavrek, Ph.D., chair

209 Carlson Library

Telephone: 814-393-2383

E-mail: bvavrek@clarion.edu

www.clarion.edu/libsci

Graduate Faculty

Professors: W. Buchanan, B. Vavrek

Associate Professors: M. Harhai, J. Maccaferri, A. Miller

Assistant Professor: I. Doku

Mission

The Department of Library Science of Clarion University of Pennsylvania is dedicated to educating individuals in the competencies needed for traditional and emerging careers in librarianship. The department views librarianship as the management and dissemination of information and knowledge to meet the needs of a global society. Within this context, the department is committed to assisting professional librarians, their staffs, and their organizations, particularly those who serve rural populations. The department contributes to the profession through research, publications, and the professional leadership of its faculty.

Goals

To achieve its mission, the department:

- offers programs at the undergraduate level and professional degree programs at the graduate level;
- develops and presents continuing education programs;
- provides programs on campus and through distance education;
- promotes faculty development; and
- fosters a collegial environment.

Graduate Program Objectives

The graduate program in library science provides professional study encompassing principles and techniques common to all types of libraries and information centers with the opportunity for advanced work in areas of special interest. The curriculum reflects today's applications of information technology in libraries and information centers.

The master's program at Clarion University was initiated in 1967 and has the distinction of being the

first graduate library science program offered within the State System of Higher Education. The program has been accredited by the American Library Association since 1976.

M.S.L.S. Admission Requirements

ELIGIBILITY

Applicants for admission to the Master of Science in Library Science degree program must meet Division of Graduate Studies admission requirements with the following additions:

M.S.L.S.

1. an overall QPA for the baccalaureate degree of at least 3.00 on a 4.00 scale; or
2. a 3.00 QPA for the last 60 credits of the baccalaureate degree with an overall quality-point average of at least 2.75; or
3. a 2.75 to 2.99 overall QPA for the baccalaureate degree with a score of at least 50 on the Miller Analogies Test or a combined score of at least 1,000 on the quantitative and verbal sections of the Graduate Record Examination; or
4. a graduate degree in another discipline with an overall QPA of at least 3.00 and an overall undergraduate QPA of at least 2.75.

International students are required to achieve a minimum score of 550 on the TOEFL.

M.S.L.S. with Pennsylvania School Library Media Certification

In addition to the above, students who begin their M.S.L.S. with Pennsylvania School Library Media Certification program in Spring 2002 or later *must* meet the following additional requirements:

1. completion of at least six credits of college-level mathematics; and
2. completion of at least six credits of college-level English composition and literature.

Applicants without valid teacher certification must also pass the Praxis I pre-professional skills tests. State law limits the number of applicants with an overall quality-point average for the baccalaureate degree of less than 3.00 on a 4.00 scale who can be admitted to the School Library Media Certification program.

PROCEDURE

While students may begin their studies during the fall or spring semesters or during any summer session, the department recommends that they begin during the summer or fall to ensure the ideal sequence of courses. All students must enroll in LS 504, Introduction to the Information Professions, as close as possible to the start

of their program as the department's course schedule permits. For most students this will be in their first term of study.

Transfer of Credits/Waiver of Courses

A maximum of six graduate semester hours may be transferred and/or waived in any of the following ways:

- Acceptable graduate credits in library science completed at Clarion University as a non-degree student or at another institution with an ALA-accredited program may be transferred and applied toward the master's degree. The student is responsible for filing an official graduate transcript of any work presented for transfer credit with the chair of the Department of Library Science.
- Graduate credit in related disciplines may be transferred upon prior approval by advisor and chair.
- Students who have had library experience duplicating the subject matter covered in required courses may be permitted to take a qualifying examination to determine whether he or she might waive the course(s) and substitute elective courses. Qualifying examinations may be waived at the chair's discretion.

Degree Requirements

The degree of Master of Science in Library Science is conferred upon the candidate who has met the following requirements:

- The completion of 36 hours of approved graduate study, including five required core courses (LS 500, 501, 502, 504, and 550), one management course (LS 530, 531, 532, 533, or 569), and six elective courses.
- The maintenance of a cumulative average of 3.00 or higher. A student who receives a grade of "C" or lower in two or more courses is disqualified as a candidate in the degree program unless special permission to continue is obtained from the dean of the College of Education and Human Services and the coordinator of Graduate Studies.
- The completion of all degree requirements within a six-year period. Course work over six years old may not be applied toward the degree.

Master of Science in Library Science Degree with Pennsylvania School Library Media Certification

A student wishing to obtain Pennsylvania School Library Media Certification, K-12, must hold a valid teaching certificate (or meet the requirements for preliminary certification by taking required undergraduate courses); complete 36 semester hours of an approved curriculum in



library science; and complete three semester hours of internship in a school library media center. Students without prior certification will substitute twelve semester hours of student teaching for the internship requirement; students with emergency Pennsylvania School Library Media Certification may petition the department to substitute a portfolio for the internship requirement.

Required courses for the Master of Science in Library Science degree with Pennsylvania School Library Media Certification, K-12, include: LS 459g, 490g, 500, 501, 502, 504, 532, 550, 555/577, 570, 583, 589, and one elective course.

Master of Science in Library Science/ Juris Doctor Program

The department offers a joint M.S.L.S./J.D. program in cooperation with Widener University School of Law's Harrisburg, Pennsylvania, campus. Students must be admitted to both programs separately. Any six credits of coursework taken as part of a student's J.D. program may be applied to that student's M.S.L.S. program, and vice versa. These courses will be chosen in consultation with the student's faculty advisors.

Continuing Education

Certificate of Advanced Studies

The Certificate of Advanced Studies program is designed to provide the post-master's student an opportunity to expand and update professional skills and competencies through a structured pattern of continuing education. Study may be either full- or part-time. On a full-time basis, the certificate may be completed in two semesters. Requirements include a written statement of personal/professional goals, completion of a program of 24 graduate credits within a four-year period, and maintenance of a 3.00 QPA.

Documentation required for admission includes a goals statement, an official transcript from the school that granted the master's degree in library science, completed university application for admission form and recommendation forms, and the \$30 application fee. Further information is available from the Graduate Studies office.

Non-Degree Status

Individuals not interested in a formal degree or certificate program may enroll in courses as a non-degree student; however, no more than six credits of work completed as a non-degree student may later be transferred to a degree or certificate program. Students must have a baccalaureate degree from a regionally accredited institution, submit a completed application form and official transcripts, and pay the \$30 application fee. Further information is available from the Graduate Studies office.

Distance Education

As part of its commitment to meeting the needs of all residents of the Commonwealth of Pennsylvania, the Department of Library Science offers a variety of distance education programs. These programs utilize various delivery techniques, including on-site instruction, interactive television (ITV), and Web-based delivery. The department offers two online cohort programs for those interested in Rural and Small Libraries and School Library Media Certification. In these latter instances, the complete master's program is taken through Web-delivery.

Once admitted to graduate study at Clarion University, students may enroll in any of the distance education courses offered by the department. These courses may be taken as part of a master's or Certificate of Advanced Studies program, or individually for continuing education purposes.

The following distance education programs are currently available:

- Dixon University Center, Harrisburg, Pennsylvania
- Philadelphia area
- Web-based courses

Graduate Assistantships and Scholarships

The Department of Library Science has available a number of assistantships for both entering and continuing students. Continuing students may compete for several department scholarships. For more information concerning assistantships, refer to the general information section of this catalog. Graduate students are eligible for the following department scholarships:

- The Charles R. Flack Scholarship in Library Science
- The Elizabeth A. Rupert Graduate Scholarship in Library Science
- The H. W. Wilson Scholarship

Scholarship application deadlines are announced on the department's calendar. Applications for graduate assistantships are included in the packet of information sent to all prospective students.

Additional information on financial aid may be obtained from the booklet, *Financial Assistance for Library and Information Studies*, published by the American Library Association Committee on Education.

Advisement

Students are assigned a faculty advisor upon admission to the program. Students must discuss course scheduling with their advisor in order to register for classes each semester. At any time, a student may select a different advisor having greater expertise and experience in the student's area of interest. In addition to assisting students in developing a program of study, faculty advisors work with students to develop career objectives, prepare resumes, and plan a job search.

Internship

LS 570, Internship in Librarianship, enables a student to anticipate the librarian's professional role and to gain related experience. The major purpose of this course is to familiarize the student with practical problems in the field by providing laboratory experience in the professional atmosphere of a cooperating library or information center. For more information, see <http://www.clarion.edu/libsci/>.

Resources and Facilities

The Department of Library Science is located on the second floor of Carlson Library. The department offices, classrooms, and laboratories accommodate a variety of activities for students and faculty within a compact area. The library science classroom features ITV equipment and networked computer display units. Students have ready access to a variety of information services, both on-line and on CD-ROM, and to standard microcomputer applications in the department's Computer Laboratory. Also housed here are cataloguing tools and other print resources. A separate Media Production Laboratory supports the creation and editing of multimedia presentations. All students receive e-mail accounts and access to the Internet.

Center for the Study of Rural Librarianship

The Department of Library Science is dedicated to addressing the information needs of the constituencies of all types of libraries, large and small. The Center for the Study of Rural Librarianship was organized in recognition of this need. "Rural" is defined by the center as a population of 25,000 or fewer people. The center has



developed out of a particular concern for library services apart from areas influenced by metropolitan library systems, i.e., the small library in the rural context. Public, school, academic, and special or corporate libraries are all within the interests of the center. Further, library systems or networks that include the small library are included in the center's work.

The activities of the center are varied. They include the annual hosting of a national bookmobile conference along with statewide and regional conferences relating to community economic development and information technology. In addition to continuing education activities, the center conducts ongoing research on a variety of rural-related topics. Additionally, a major project of the center involves an annual investigation of the impact of public libraries in the United States. The H.W. Wilson Foundation supports the latter activity.

The center supports a publication program that includes a biannual journal, *Rural Libraries*, the only one that is being published in the area of rural librarianship.

Current Studies in Librarianship

Current Studies in Librarianship is a forum for research by library science students on subjects of general interest to librarians. It is published jointly by the Department of Library Science and the Division of Graduate Studies under the co-editorship of Dr. James T. Maccaferri and Dr. William Buchanan. *Current Studies in Librarianship* is indexed by *Library and Information Science Abstracts* (LISA) and *Library Literature & Information Science*.

Institute for the Study and Development of School Library Information Centers

The institute was established in fall 1999 as a unit of the Center for the Study of Rural Librarianship. It conducts and disseminates research in the areas related to school library development and the professional education of school librarians; provides professional development opportunities for school library information professionals, classroom teachers, and school administrators within Pennsylvania and across the nation; and provides consulting services to schools and agencies interested in the development of urban or rural school library media centers.

Beta Phi Mu International Library Science Honor Society

Beta Phi Mu was founded in August 1948 at the University of Illinois by a group of leading librarians and library educators. The motto of the society is "Aliis Inserviendo Consumor," which reflects the dedication librarians must possess toward service to others if books are to become instruments of liberal education.

Beta Phi Mu approved a chapter at Clarion in August 1978. The chapter, Beta Sigma, was installed and the first members were initiated in spring 1980. Membership in

this international society is granted to a graduate of a library school program accredited by the American Library Association who has earned a 3.75 scholastic average on a 4.00 scale and has been recommended by the library school faculty. The faculty recommendation attests to the candidate's professional competence and promise. At present, the local chapter is permitted to grant membership to only 25 percent of the graduating class each year.

Opportunities for Service

AMERICAN LIBRARY ASSOCIATION STUDENT CHAPTER

The American Library Association Student Chapter was established in 1992 and formally recognized by the Student Senate in 1993. It provides both undergraduate and graduate students with opportunities for professional education and service beyond those provided by course work. Chapter activities include round table discussions, field trips, participation in community projects, and sponsorship of colloquium speakers.

SPECIAL LIBRARIES ASSOCIATION STUDENT CHAPTER

The Special Libraries Association Student Chapter was established in 1996 and officially recognized by the association in the same year. Special libraries and information centers are found in businesses, government agencies, museums, hospitals, and professional associations. The student chapter offers students opportunities to learn more about special librarianship by visiting special libraries, by sponsoring speakers, and by participating in service projects in local libraries.

DEPARTMENT GOVERNANCE

Students are encouraged to participate in developing and evaluating department policies and procedures through membership on department and university committees.

Career Outlook

Prospects for the future are extremely positive for well-prepared new graduates guided by creative faculty advisors. Employment opportunities vary according to the type of library, educational qualifications, and the areas of specialization of the individual preparing to enter the profession. The librarian who is flexible with respect to geographic area and willing to meet the challenge of serv-





ing special groups will have especially good opportunities for employment.

Placement Service

Clarion University of Pennsylvania and the Department of Library Science assist both students and alumni in obtaining positions in libraries and related agencies by acting as a clearinghouse for current job information and by posting vacancy announcements. The student must request official academic transcripts from the university registrar. The Department of Library Science publishes a comprehensive position listing on the World Wide Web.

The Office of Career Services provides assistance to all graduates by maintaining a file of vacancy notices received from public schools, government agencies, business, and industry. It also provides assistance in preparing resumes and in developing interview and communication skills.

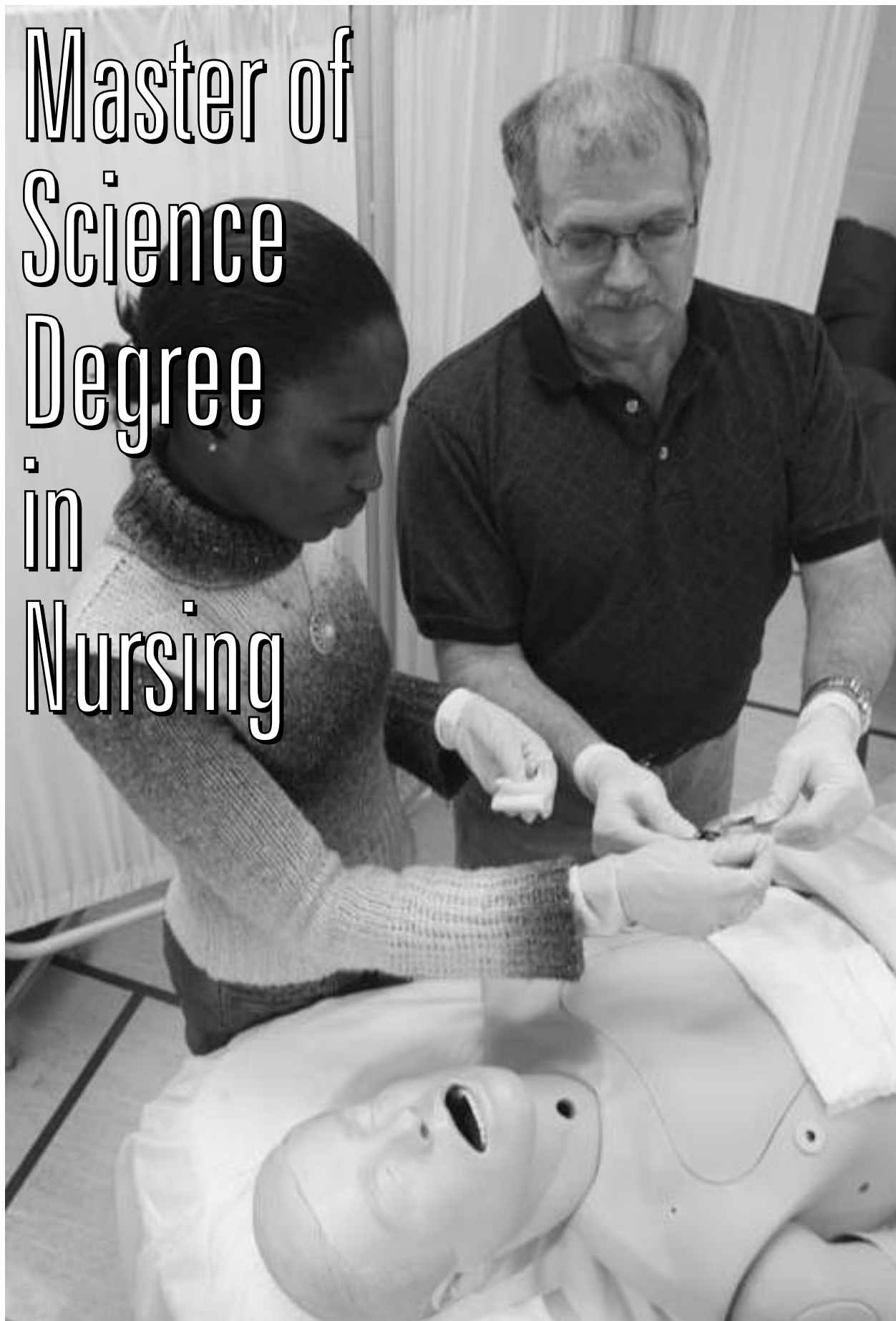
Library Science Courses

- LS 459g:** *MEDIA, METHODS, AND THE CURRICULUM* **3 s.h.**
 Introduces planning for the effective use of school library media services in cooperation with the instructional staff. Examines school library media philosophies and educational objectives, the process of developing a library media program, and the librarian's role in designing curriculum, developing teaching-learning strategies, and working with teachers, students, and administrators. Includes a three-week practical experience in a school library media center. Prerequisites: Valid teaching certificate or the following courses: LS 555 or 577, 583, and 589.
- LS 490g:** *LIBRARY MATERIALS AND SERVICES FOR SPECIAL AUDIENCES* **3 s.h.**
 Students explore the nature and needs of special groups of library users in order to develop collections of materials and to design programs of services to accommodate those needs. Examines special needs in all types of library settings—academic, public, school, and special—particularly the unique characteristics and instructional needs of exceptional learners who use the school library. Investigates bibliotherapy and other techniques to determine their validity for the exceptional learner. Includes a required field experience.
- LS 500:** *INFORMATION SOURCES AND SERVICES* **3 s.h.**
 Philosophy and techniques of information services in libraries, with the sources, tools, and technology essential to the reference process. Specific reference problems and research studies, the reference interview, bibliographic instruction, and search strategies are considered. Recommended as an elective for nonlibrary science students in other graduate programs.
- LS 501:** *DEVELOPING LIBRARY COLLECTIONS* **3 s.h.**
 Acquiring familiarity with basic bibliographical tools, current reviewing media, and acquisitions procedures. Establishment of policies and criteria for the selection and evaluation of book and nonbook materials.
- LS 502:** *CATALOGING AND CLASSIFICATION* **3 s.h.**
 Introduction to the principles and techniques of organizing information with special reference to contemporary library practice. Students are introduced to descriptive cataloging using *Anglo-American Cataloguing Rules*, alphabetical indexing using *Library of Congress Subject Headings* and *Sears List of Subject Headings*, and systematic indexing using the Dewey Decimal Classification and the Library of Congress Classification. The structure and use of manual and automated catalogs and indexes are considered.
- LS 504:** *INTRODUCTION TO THE INFORMATION PROFESSIONS* **3 s.h.**
 This course introduces students to the nature of information and its role in society, the philosophical, ethical, and historical foundations of the information professions, major professional organizations, and the legal, political, and social issues confronting today's information professionals. The identification and use of print and electronic information resources pertinent to library and information science are also covered.
- LS 530:** *MANAGEMENT OF ACADEMIC LIBRARIES* **3 s.h.**
 Introduction to managerial and administrative principles as applied in academic libraries; the role of the academic library in higher education and scholarly communication; current issues in academic librarianship. Pre- or corequisite: LS 504.
- LS 531:** *MANAGEMENT OF PUBLIC LIBRARIES* **3 s.h.**
 Introduction to managerial and administrative principles as applied in public libraries; the role of the public library current issues in public librarianship. Pre- or corequisite: LS 504.
- LS 532:** *MANAGEMENT OF SCHOOL LIBRARY MEDIA CENTERS* **3 s.h.**
 Introduction to managerial and administrative principles as applied in school library media centers; the role of the library media center in the school's educational mission; current issues in school media librarianship. Pre- or corequisite: LS 504.
- LS 533:** *MANAGEMENT OF SPECIAL LIBRARIES AND INFORMATION CENTERS* **3 s.h.**
 Introduction to managerial and administrative principles as applied in special libraries and information centers; theory, history, functions, operations, organizational patterns, and services provided by special libraries and information centers. Pre- or corequisite: LS 504.

- LS 540:** *MULTICULTURAL SOURCES AND SERVICES FOR EDUCATORS AND LIBRARIANS* **3 s.h.**
 This course provides an opportunity for students to explore, understand, and develop library and educational resources and services for multicultural, diverse, and other special populations. Resources and services are examined particularly as they relate to ethnicity, race, gender preference, and disability. Students will develop a sensitivity to the learning and informational needs of various cultural and ethnic groups and will develop techniques for selecting and using materials relevant to a multicultural society.
- LS 550:** *INTRODUCTION TO RESEARCH IN LIBRARY SCIENCE* **3 s.h.**
 Study of the scientific methods of planning, conducting, and reporting investigation and research in library science, including specific problems in library service. Critical analysis of research in professional literature. Designed to develop skill in interpreting research results.
- LS 551:** *STORYTELLING* **3 s.h.**
 Study of the heritage and art of traditional storytelling, the literary sources for contemporary storytelling, and the techniques for preparing and presenting story programs. Consideration will be given to multi-media storytelling, including puppetry. Students will present stories in class and in the community. Prerequisite: LS 577 (or equivalent). Open to M.Ed. candidates by permission from the instructor.
- LS 552:** *ADVANCED CATALOGING AND CLASSIFICATION* **3 s.h.**
 In-depth exploration of the issues involved in organizing collections with special reference to authority control, the cataloging and classification of nonbook materials (including electronic resources), and the use of *Library of Congress Subject Headings* and the Library of Congress Classification. Prerequisite: LS 502.
- LS 555:** *HISTORY OF CHILDREN'S LITERATURE* **3 s.h.**
 Survey of the history and development of children's literature from the Anglo-Saxon period in England through the nineteenth century. Biennially.
- LS 557:** *BIBLIOGRAPHY OF THE SOCIAL SCIENCES* **3 s.h.**
 Survey of the literature and practice of librarianship in major areas of the social sciences, including anthropology, business, economics, education, geography, history, political science, and psychology. Prerequisite: LS 500.
- LS 558:** *BIBLIOGRAPHY OF THE HUMANITIES* **3 s.h.**
 Survey of the literature and practice of librarianship in the humanities, including art, literature, music, philosophy, religion. Prerequisite: LS 500.
- LS 560:** *LIBRARIES AND PUBLIC ACCESS COMPUTING* **3 s.h.**
 Analysis of the present and future roles of academic, school, and public libraries in the emerging environment of public access computing. Enabling librarians to take a leadership role in public access computing is a major goal of this course.
- LS 562:** *GOVERNMENT DOCUMENTS* **3 s.h.**
 Study and evaluation of selected federal, state, and municipal documents, foreign government publications, and the United Nations. The nature of documents, their reference and research value; the techniques of acquisition, organization, and bibliographic control; on-line commercial and government data bases. Prerequisite: LS 500.
- LS 568:** *HISTORY OF BOOKS AND PRINTING* **3 s.h.**
 Study of the evolution of the printed book through a survey of the origin of recorded communication; history of writing materials; study of manuscript production, typography, type design, illustration, bookbinding, book production, and copyright from the earliest times to the present.
- LS 569:** *MANAGEMENT OF TECHNICAL ACCESS SERVICES* **3 s.h.**
 Introduction to managerial and administrative principles as applied in library technical and access services. Areas covered include acquisitions, cataloging, serials control, circulation, document delivery, interlibrary loan, and preservation. Special attention is paid to automation issues. Pre- or corequisites: LS 502, 504.
- LS 570:** *INTERNSHIP IN LIBRARIANSHIP* **3 or 6 s.h.**
 Provides an advanced preprofessional experience in the atmosphere of a cooperating library or information center in which the student is able to apply and evaluate the theory and practice learned in the classroom. Students participate in seminar meetings, prepare an evaluative paper, and are observed and evaluated by both the site supervisor and the internship coordinator. Prerequisites: four core and four elective courses pertinent to the internship, permission of the student's advisor, the internship coordinator, and the department chair.
- LS 573:** *LIBRARY AUTOMATION* **3 s.h.**
 Survey of library automation; the application of computers to library technical and administrative processes. The state of the art; case studies of automation projects; systems analysis; design of library automation projects.
- LS 574:** *DATABASE SEARCHING* **3 s.h.**
 General introduction to interactive database searching, including database producers, search system vendors, management of search services, search strategy, Boolean searching, structure and indexing of computer stored files. The course includes historical and background information. Greatest emphasis is on becoming a proficient searcher. Prerequisite: LS 504.
- LS 575:** *INFORMATION SYSTEMS* **3 s.h.**
 Seminar approach is used to allow students to examine topics of interest in the information systems field, culminating in the preparation of a term project such as a literature survey, the design of a computer program, or other topics appropriate to the course of studies.

- LS 576:** *SPECIAL TOPIC IN LIBRARIANSHIP* **3 s.h.**
 In-depth discussion, study, and research of a topic related to the role of the library in responding to social issues, service to special groups, or problem areas. The following represent typical offerings: (1) Bibliotherapy; (2) Microcomputers in Libraries; (3) Library Services for the Gifted; (4) Media and Minorities; (5) Oral History; (6) Connectivity: Understanding the Information Infrastructure. Prerequisites: LS 500, 501, 502, equivalent or permission of the instructor. A maximum of six credit hours may be applied toward graduation.
- LS 577:** *LIBRARIES, LITERATURE, AND THE CHILD* **3 s.h.**
 Opportunity for graduate students to investigate (1) the nature of children's literature; (2) the utilization of children's literature in school, public and special library settings; (3) trends in children's literature as a part of the total body of literature and as an educational force; and (4) current research in the field. Biennially.
- LS 578:** *THE RURAL PUBLIC LIBRARY IN AN URBAN ENVIRONMENT* **3 s.h.**
 Introduction to the public library in the United States, with special concern for the small rural library. Particular emphasis on the problems and limitations of such libraries and approaches for overcoming them.
- LS 579:** *ISSUES IN URBAN LIBRARIANSHIP* **3 s.h.**
 A survey of issues facing all types of libraries located in urban settings. School, public, and academic libraries will be discussed in the context of how the urban environment presents special challenges in designing, implementing, and managing library services. Prerequisite: LS 504.
- LS 580:** *LIBRARY MARKETING AND THE COMMUNITY* **3 s.h.**
 Addresses the following aspects of successful community analysis and marketing of library services: the current and potential library users; their specific informational needs; and how the library can provide adequate service.
- LS 581:** *SEMINAR IN PROBLEMS OF RURAL LIBRARY SERVICES* **3 s.h.**
 Problem-analysis approach to providing services to rural populations by school, public, academic, and other libraries. Examines networking, technology, funding, governmental regulations, etc., as they relate to rural library services. Prerequisite: LS 550.
- LS 582:** *SERIALS* **3 s.h.**
 Organization and management of serial publications: includes the format, selection, bibliographic control (manual and mechanized), and preservation techniques; the selection of jobbers and the services they offer. Prerequisites: LS 501, 502.
- LS 583:** *LIBRARIES, LITERATURE, AND YOUNG ADULTS* **3 s.h.**
 Examination of the role of the librarian in the selection, evaluation, and use of materials for junior and senior high school age persons. Includes a study of young adult literature and trends affecting its development; techniques for providing reader advisory services; methods of reaching and serving multicultural and special needs audiences; characteristics of the young adult in contemporary society; and development of programs and other means of introducing young adults to books and nonbook media, with special attention to emerging electronic products and services.
- LS 587:** *INDEXING AND ABSTRACTING* **3 s.h.**
 In-depth survey and hands-on development of documents surrogates, including annotations, abstracts, precis, and other forms of indexing.
- LS 588:** *PRESERVATION AND CONSERVATION OF LIBRARY MATERIALS* **3 s.h.**
 Survey of preservation and conservation activities in libraries and information centers, including disaster planning, environmental factors, treatment of brittle books, library binding, special problems of nonbook materials, and basic conservation treatments. Pre- or corequisites: LS 501 or permission of instructor.
- LS 589:** *NEW TECHNOLOGY FOR EDUCATORS* **3 s.h.**
 Studies the use of new and emerging technology in educational settings, including developing technology planning documents, developing requests for proposals, selecting and evaluating educational computing hard and software, and utilizing this technology for instructional purposes.
- LS 591:** *BUSINESS REFERENCES SOURCES AND SERVICES* **3 s.h.**
 Surveys the information sources and services typically found in corporate libraries, public library business information centers, and other specialized libraries with a business clientele. Includes in-depth examination of major business reference tools, as well as in-depth examination of the special operations, organization, and management of business libraries and departments of business information. Prerequisite: LS 500.
- LS 600:** *INDEPENDENT STUDY/SEMINAR* **3 s.h.**
 An opportunity for the advanced graduate student to investigate in depth a facet of librarianship and to prepare a scholarly paper or project to report his or her findings. The topic for study must be approved by a faculty committee, and the work must be supervised by a faculty member. Prerequisites: Four core and four elective courses pertinent to the independent study, permission of the student's advisor and the department chair. On demand.

Master of Science Degree in Nursing



Master of Science Degree in Nursing

Clarion University/ Edinboro University/ Slippery Rock University

Alice Conway, Ph.D.

graduate program coordinator

140 Centennial Hall

Edinboro University

Telephone: 814-732-2285

E-mail: aconway@edinboro.edu

www.clarion.edu/academic/venango/ven_nursing.shtml

Graduate Faculty

Professors: R. Nelson (SRU), J. Penrose (SRU),
A. Conway (EU)

Associate Professors: K. Kellinger (SRU)

Assistant Professors: D. Ciesielka (CU), R. Miller (SRU),
P. Nosel (EU), K. Risco (SRU), A. West (CU)

The Master of Science in Nursing program is sponsored jointly by Clarion, Edinboro, and Slippery Rock Universities. There are two concentration areas in this program: one leads to preparation as a family nurse practitioner (FNP) and the other to preparation as a nurse educator (NE). The FNP concentration (45 semester hours) educates family nurse practitioners to provide primary care in medically under-served areas in western Pennsylvania and prepares graduates to apply for Certified Registered Nurse Practitioner (CRNP) status to the Pennsylvania State Board of Nursing. The NE concentration (36 semester hours) prepares nurse educators to teach in undergraduate nursing programs such as ASN and diploma programs. NE students learn to design, implement, and evaluate instruction.

This program is accredited by the National League for Nursing Accrediting Commission (NLNAC). Graduates of the program will receive a joint degree granted by all universities and are eligible to apply for legal certification in the Commonwealth of Pennsylvania.

Courses are offered at Clarion, Edinboro, and Slippery Rock Universities, including sites in Edinboro, Clarion, Oil City, Pittsburgh, and Slippery Rock. Students may select one university site for advisement and may utilize facilities and services of all three universities. Information about program requirements and administrative matters is available at all universities. Students should check the *MSN Student Handbook* (online) and the program Website for the most up-to-date program information.

Program Objectives

The Master of Science in Nursing program affords advanced practice nurses the opportunity to develop as expert clinicians or nurse educators, participate in shaping health policy, and contribute to research that improves patient care or nursing education. The nursing program provides the foundation for a life-long process of personal and professional growth as well as for doctoral education. Specifically designed for the working professional, all courses are taught via interactive television and the World Wide Web. Most students study on a part-time basis.

Program Outcomes

Graduates will:

1. Synthesize knowledge from nursing, the sciences, and humanities into advanced nursing practice.
2. Demonstrate critical thinking and diagnostic reasoning in decision-making activities.
3. Use theoretical knowledge and research findings as a foundation for advanced nursing practice.
4. Incorporate professional/legal standards and moral/ethical values into a culturally sensitive practice.
5. Apply nursing knowledge and related theories to nursing and health through nursing education and advanced clinical practice.
6. Build a professional system that includes interdisciplinary communication, collaboration, and teamwork.
7. Participate in legislative and policy-making endeavors that influence health care services and practices.
8. Contribute to nursing knowledge through advanced clinical practice and/or education and research.

Admission Requirements

Admission requirements include:

- Payment of the \$30 application fee
- Evidence of an earned baccalaureate degree in nursing from an NLNAC-accredited program
- Hold licensure as a registered nurse in the state where the student's clinical experience will be precepted
- An undergraduate QPA of 2.75 on a 4.00 scale or a graduate QPA of 3.0 on a 4.0 scale
- One year of recent full-time clinical practice or two years of part-time clinical practice; submit a resume describing professional experience

- Demonstrated ability in typing, using computer keyboard, and using a word processing package
- Interview with a member of the CU, EU, or SRU nursing faculty
- Verification of professional liability insurance
- Two recommendation forms to be completed by physicians, registered nurses, supervisors, and/or teachers who have first-hand knowledge of applicant's professional performance
- Ability to analyze statistical data; applicants may demonstrate competency in statistics by providing evidence of course work successfully completed in the past or current enrollment in a basic statistics course.



Second Master's Policy

Second Master's Degree Curriculum

Individuals holding a graduate degree in nursing may earn a second masters in nursing degree in the FNP program. In order to qualify for a second master's degree, regardless of where the first degree was earned, graduate students must successfully complete a minimum of 30 hours of credit in this program beyond the first master's degree and meet program requirements with respect to the required semester hours of credit and courses for the major. Second master's degree students would typically have transfer credits in nursing theory and research that could apply to the requirements of NURS 605: Evolution of Nursing Theory, NURS 610: Advanced Concepts in Nursing Research, and NURS 800: Thesis/Project. Students may petition for life experience credits for NURS 614: Health Promotion: Family and Community Perspectives and NURS 645: Nursing and Public Policy. Clinical courses and the internship are required of all degree students regardless of prior advanced education.

Post-Master's Certificate

A post-master's certificate is available to individuals who hold a graduate degree in nursing as nurse practitioners in specialty areas such as pediatrics, adult, women's health, and other nursing fields. Nurse practitioners who wish to broaden their education as family nurse practitioners or nurse educators would have their previous educational preparation evaluated on an individual basis according to credentials, education, and professional experience. This review would be used to determine a program of study in the masters program that would be applicable for broadening their education to encompass family practice or nursing education.

Program Policies

- Nursing License Requirement: All students are required to possess a current Pennsylvania Nursing License or a license in the state where the clinical experience will be precepted.

- Students may transfer up to 12 credits of approved non-clinical course work if courses were taken within five years. Students may transfer up to nine credits from another master's degree.
- Students may challenge up to three credits of course work with permission.
- Students are admitted into this program after they have met the graduate admission requirements and have been recommended for acceptance by the Admission, Progression, and Graduation committee. Notification of acceptance is by the Graduate Studies office of Clarion University (Administrative Site).
- Students are encouraged to have identified potential preceptors by the time they register for clinical courses in which a preceptor is required.

Degree Requirements

To fulfill degree requirements for graduation, the student must complete 45 semester hours or required course work for the family nurse practitioner concentration and 36 semester hours of required course work for the nurse educator concentration. The student must maintain a QPA of 3.0 or better on a 4.0 scale. Successful completion of a written comprehensive examination is required. A research project or thesis is also required for graduation. All degree requirements must be completed within six years of the first date of enrollment.

Performance Requirements

Retention Policy

Students who fail to maintain an overall QPA of 3.0 are automatically placed on probation. Students placed on probation must achieve satisfactory academic standing within one semester of registration or be removed from the program.

NON-CLINICAL COURSES

Students may earn a grade of "C" in only one non-clinical course without jeopardizing their status in

the program. If an additional grade of “C” is earned, the student will be automatically placed on probation. Students placed on probation must repeat a “C” course and earn a grade of “B” or better the next semester the course is offered or be removed from the program. Only two “C” grades can be repeated. Additional grades of “C” will be cause for removal from the program.

CLINICAL COURSES

Students must maintain a “B” average in all clinical courses. If a grade of “C” or below is earned, the student will be automatically placed on probation. Students placed on probation must repeat that clinical course and earn a grade of “B” or better the next semester that course is offered or be removed from the program. Students can repeat one clinical course. An additional “C” in any clinical course will be cause for removal from the program.

Progression Policy

Students must maintain a “B” average or better in order to remain in good standing and a grade of “B” or higher in each clinical course in order to progress in the clinical sequence.

Readmission Policy

Students who withdraw from the program without securing a leave of absence, leave because of unsatisfactory performance, or fail to complete the program requirements in six years (or by the approved extension date) may apply for readmission to the nursing program if they have a cumulative QPA of 3.0.

The Admission, Progression, and Graduation committee will evaluate student requests for readmission and make a recommendation to the graduate faculty based on the following criteria: general academic history; grade-point average; clinical performance as evaluated by graduate nursing faculty and preceptors; time absent from the academic program; and potential for success. Readmission to the nursing program is based on the professional judgment of the graduate nursing faculty and is contingent upon class size (space available).

Graduation Policy

Students must have an overall QPA of 3.0 in order to graduate from the program. The maximum time for completion of the degree program is six calendar years. Students must finish the program no later than two semesters after completing the clinical practice and research requirements.

It is the student’s responsibility to file, with the aid of his or her advisor, an Application for Graduation prior to the published deadline during the semester in which he or she intends to graduate. Information on applying for graduation can be obtained from the Division of Graduate Studies at Clarion University.

Advisement

As part of the application process, the candidate must meet with a faculty advisor for an admission interview. Upon admission to the graduate nursing program, the student will be assigned a faculty advisor. The student may select an advisor from Clarion, Edinboro, or Slippery Rock graduate faculty. Before beginning coursework, the successful applicant should meet with the graduate advisor for orientation and assistance in planning the first-semester program.

A minimum of nine credits per semester is considered a full load for graduate students, although students may register for up to twelve credits per semester without special permission. Students may not register for more than twelve semester hours during the summer. Exceptions may be authorized by the Coordinator of Graduate Studies at Clarion University upon recommendation by the graduate faculty acting upon a written petition by the student.

Required Courses

The following courses are required of all students graduating with a Master of Science in Nursing–Family Nurse Practitioner concentration:

- * NURS 601: ADVANCED CONCEPTS IN PATHOPHYSIOLOGY 3 s.h.
- NURS 602: PHARMACOLOGIC APPLICATIONS 3 s.h.
- ** NURS 605: EVOLUTION OF NURSING THEORY 3 s.h.
- NURS 610: ADVANCED CONCEPTS IN NURSING RESEARCH 3 s.h.
- *** NURS 614: HEALTH PROMOTION: FAMILY AND COMMUNITY PERSPECTIVES 3 s.h.
- NURS 615: ADVANCED HEALTH ASSESSMENT 2 s.h.
- NURS 616: ADVANCED HEALTH ASSESSMENT PRACTICUM 1 s.h.
- NURS 620: CLINICAL DECISION MAKING I 2 s.h.
- NURS 621: CLINICAL DECISION MAKING I PRACTICUM 1 s.h.
- NURS 630: CLINICAL DECISION MAKING II 3 s.h.
- NURS 631: CLINICAL DECISION MAKING II: ROLE SEMINAR 1 s.h.
- NURS 632: CLINICAL DECISION MAKING II PRACTICUM 2 s.h.
- NURS 640: CLINICAL DECISION MAKING III 3 s.h.
- NURS 641: CLINICAL DECISION MAKING III: ROLE SEMINAR 1 s.h.
- NURS 642: CLINICAL DECISION MAKING III: PRACTICUM 2 s.h.
- NURS 645: NURSING AND PUBLIC POLICY 3 s.h.
- NURS 750: INTERNSHIP 6 s.h.
- NURS 800: THESIS/PROJECT 3–6 s.h.
- * *NURS 601 is a prerequisite to NURS 602 and is a prerequisite or co-requisite to NURS 615 and NURS 616.*
- ** *NURS 605 is a prerequisite to NURS 610.*
- *** *NURS 614 is a prerequisite to the clinical courses and is a prerequisite or co-requisite to NURS 620 and NURS 621.*

The following courses are required of all students graduating with a Master of Science in Nursing– Nurse Educator concentration:

- * NURS 601: ADVANCED CONCEPTS IN PATHOPHYSIOLOGY 3 s.h.
 - NURS 602: PHARMACOLOGIC APPLICATIONS 3 s.h.
 - ** NURS 605: EVOLUTION OF NURSING THEORY..... 3 s.h.
 - NURS 610: ADVANCED CONCEPTS IN NURSING RESEARCH 3 s.h.
 - *** NURS 614: HEALTH PROMOTION: FAMILY AND COMMUNITY PERSPECTIVES..... 3 s.h.
 - NURS 615: ADVANCED HEALTH ASSESSMENT 2 s.h.
 - NURS 616: ADVANCED HEALTH ASSESSMENT PRACTICUM 1 s.h.
 - NURS 645: NURSING AND PUBLIC POLICY 3 s.h.
 - NURS 675: NURSING CURRICULUM DEVELOPMENT 3 s.h.
 - NURS 676: EDUCATIONAL STRATEGIES IN NURSING 3 s.h.
 - NURS 677: EVALUATION AND ASSESSMENT IN NURSING 3 s.h.
 - NURS 750: INTERNSHIP 3 s.h.
 - NURS 800: THESIS/PROJECT 3–6 s.h.
- * NURS 601 is a prerequisite to NURS 602 and is a prerequisite or co-requisite to NURS 615 and NURS 616.
- ** NURS 605 is a prerequisite to NURS 610.

Comprehensive Examination

In order to successfully complete the program, students must pass a written comprehensive examination after completing all courses, except NURS 750, with a minimum cumulative quality-point average of 3.0. The nurse comprehensive exam tests the ability of the student to synthesize information from biological and pharmacologic sciences, with principles of diagnosis and management in primary care and education. A student who fails the comprehensive examination will be contacted by the program coordinator and plans will be made for remediation and re-examination. A second failure of the comprehensive examination will result in additional coursework followed by a third administration of an exam or dismissal from the program. Nurse educator students must pass a comprehensive assessment in the form of a professional portfolio.

Curriculum

COURSE SEQUENCE: FAMILY NURSE PRACTITIONER CONCENTRATION

FULL-TIME

Fall-Year 1

- 615/616 Adv. Health Assessment
- 601 Adv. Con. Pathophysiology
- 614 Health Promotion: Family and Community Perspectives
- 605 Evol. of Nursing Theory

Fall-Year 2

- 630/631/632 Clinical Decision II

Spring-Year 1

- 610 Adv. Con. in Research
- 602 Pharmacologic App
- 645 Nursing & Public Policy
- 620/621 Clinical Decision I

Spring-Year 2

- 640/641/642 Clin. Decision III

Summer-Year 1

- 800 Thesis/Project

Summer-Year 2

- 750 Internship

PART-TIME

Fall-Year 1

- 614 Health Promotion: Family and Community Perspectives
- 601 Adv. Con. Pathophysiology

Fall-Year 2

- 615/616 Adv. Health Assessment
- 605 Evol. of Nursing Theory

Fall-Year 3

- 630/631/632 Clinical Decision II

Spring-Year 1

- 645 Nursing & Public Policy
- 602 Pharmacologic App

Spring-Year 2

- 610 Adv. Con. in Research
- 620/621 Clinical Decision I

Spring-Year 3

- 640/641/642 Clin. Decision III

Summer-Year 1

Summer-Year 2

- 800 Thesis/Project

Summer-Year 3

- 750 Internship

Curriculum**COURSE SEQUENCE: NURSE EDUCATOR CONCENTRATION****FULL-TIME****Fall-Year 1**

615/616 Adv. Health Assessment
 601 Adv. Con. Pathophysiology
 605 Evol. of Nursing Theory

Spring-Year 1

610 Adv. Con. in Research
 602 Pharmacologic App

Summer-Year 1

800 Thesis/Project

Fall-Year 2

675 Nurs. Curriculum Development
 676 Educational Strategies in Nursing
 614 Health Promotion: Family
 and Community Perspectives

Spring-Year 2

645 Nursing & Public Policy
 677 Eval. and Assessment in
 Nursing

Summer-Year 2

750 Internship

PART-TIME**Fall-Year 1**

614 Health Promotion: Family
 and Community Perspectives
 601 Adv. Con. Pathophysiology

Spring-Year 1

602 Pharmacologic App

Summer-Year 1**Fall-Year 2**

615/616 Adv. Health Assessment
 605 Evol. of Nursing Theory

Spring-Year 2

610 Adv. Con. in Research
 645 Nursing & Public Policy

Summer-Year 2

800 Thesis/Project

Fall-Year 3

675 Nurs. Curriculum Development
 676 Educational Strategies in Nursing

Spring-Year 3

677 Eval. and Assessment in
 Nursing

Summer-Year 3

750 Internship

Nursing Courses

NURS 601: *ADVANCED CONCEPTS IN PATHOPHYSIOLOGY* **3 s.h.**

This course is devoted to the study of the physiological process of disease and the body's response to this process. It is the goal of the course to present broad physiological principles that nurse practitioners can apply to their clinical experiences. Specific diseases are used to exemplify pathophysiological concepts, and treatment is examined at the molecular level as response to the pathophysiology. The course investigates exogenous causes of diseases emphasizing infection, inflammation, and the immune response as well as endogenous diseases of the nervous, endocrine, cardiovascular, hepatic, pulmonary, and renal systems. Fall, annually.

NURS 602: *PHARMACOLOGIC APPLICATIONS* **3 s.h.**

This course will cover principles of pharmacology as applied to advanced nursing practice. This includes drug effectiveness, mechanism, and interaction. Emphasis will be on the pharmacological action of drugs on specific organ systems and the clinical use of drugs in treatment of disease conditions. Emphasis will be on critical decision making skills in the selection of drug therapy, doses of drugs, routes of administration and preferred therapy. This course focuses on pharmacological implications for the family nurse practitioner in working with individuals across the life span. Prerequisite: NURS 601. Spring, annually and as needed.

NURS 605: *EVOLUTION OF NURSING THEORY* **3 s.h.**

This course focuses on selected aspects of theory development in nursing science. Emphasis is given to the study of epistemological issues related to the evolution of theory in nursing. Varying levels and components of theories are explored. Major strategies for theory development, including concept analysis, synthesis, and theory derivation are analyzed. Students gain experience in critically examining major existing theoretical models. Fall, annually.

NURS 610: *ADVANCED CONCEPTS IN NURSING RESEARCH* **3 s.h.**

This course examines the relationship and contribution of nursing research to the development of nursing science. The growth of research will be traced over the course of the last century, with particular emphasis on the evolution that has occurred since mid-century. Students will be assisted to increase their ability to critically evaluate published research and to make decisions concerning its applicability to practice. Additionally, students will develop a proposal for an individual or group research project which may become the foundational work for the scholarly project/thesis. Prerequisite: NURS 605 or by permission of instructor. Spring, annually and as needed.

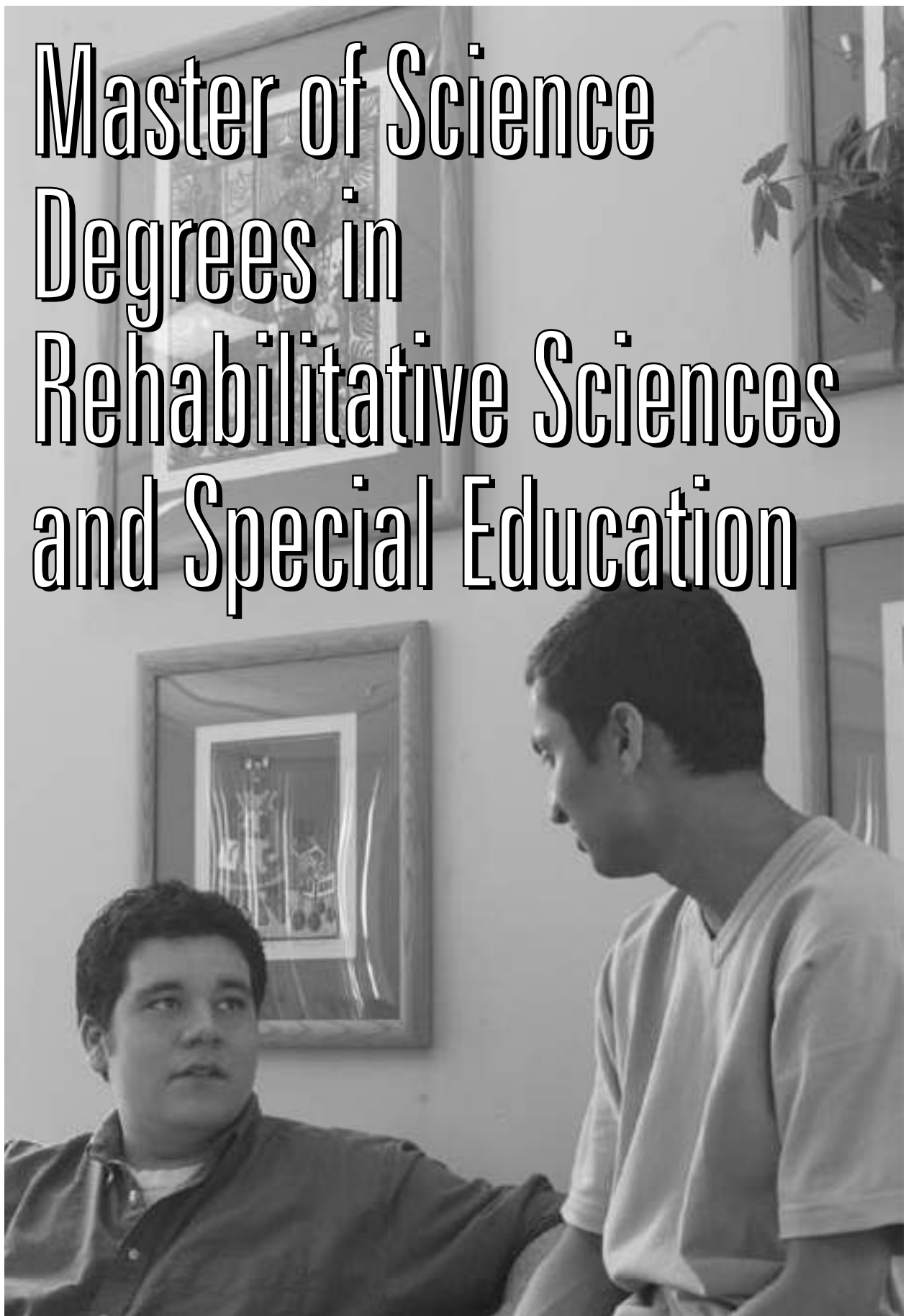
- NURS 614:** *HEALTH PROMOTION: FAMILY AND COMMUNITY PERSPECTIVES* **3 s.h.**
 This course introduces the advanced practice nurse student to health promotion and disease prevention strategies for families and communities. Students will explore principles of family theory, established models of family development, epidemiology, and demography. An opportunity will be given to develop intervention plans to improve wellness based on risk assessment and knowledge of national standards of clinical preventive services. The course is a prerequisite to all clinical nursing courses, but must be taken concurrently with NURS 620. Fall, annually.
- NURS 615:** *ADVANCED HEALTH ASSESSMENT* **2 s.h.**
 This course builds upon the basic assessment skills of the nurse. It is designed to augment, refine, and enhance the practitioner's ability to assess the health status of individuals, to recognize deviant and abnormal findings, to evaluate responses to illness, and to identify health risks. The course enables the practitioner to collect a comprehensive health history and perform a complete physical assessment in a systematic and organized manner. Course content emphasizes a holistic approach toward assessment, incorporating the client's response to wellness and illness, sociocultural influences, and health seeking behaviors. Specialized assessment tests and procedures and laboratory test data are used by the practitioner to uncover client health cues in addition to those identified by questioning and examining. The practitioner's skill in assessing a client's resources, strengths, limitations, and coping behaviors are intensified. Two lecture hours weekly. Prerequisite or co-requisite: NURS 601. Fall, annually and as needed.
- NURS 616:** *ADVANCED HEALTH ASSESSMENT PRACTICUM* **1 s.h.**
 Provides opportunity for the student to implement the objectives identified in NURS 615. Students may select experiences from a variety of clinical settings appropriate to the course focus. Three clinical hours weekly. The course must be taken as a co-requisite to NURS 615. Prerequisite or co-requisite: NURS 601. Fall, annually and as needed.
- NURS 620:** *CLINICAL DECISION MAKING I* **2 s.h.**
 This course emphasizes clinical data-gathering skills, diagnostic reasoning, and clinical problem-solving for application in NURS 630 and NURS 640 directed toward the management of health problems of clients throughout the lifespan. Critical thinking skills are emphasized and honed and are used to amplify common sense, intuition, and simple reasoning. Emphasis is placed upon the analysis and synthesis of client data for diagnosis and for identification of appropriate nursing and other therapeutic interventions to be used by the advanced practice nurse. Two lecture hours weekly. The course must be taken concurrently with NURS 621. The course is required as a prerequisite to all other clinical nursing courses. Prerequisite: NURS 615 and NURS 616. Spring, annually and as needed.
- NURS 621:** *CLINICAL DECISION MAKING I PRACTICUM* **1 s.h.**
 Provides opportunity for the student to implement the objectives identified in NURS 620. Students may select experiences from a variety of clinical settings appropriate to the course focus. Three clinical hours weekly. This course must be taken concurrently with NURS 620. Prerequisite: NURS 615. Spring, annually and as needed.
- NURS 630:** *CLINICAL DECISION MAKING II* **3 s.h.**
 This course focuses upon birth through adolescence in regard to health promotion, wellness maintenance, disease prevention, early detection of problems, prompt treatment of acute illness, and support for management and self care during chronic conditions. All dimensions of development and the total health of the child and family are considered. Course theory seeks to expand the practitioner's base of knowledge and understanding while clinical practicum provides an opportunity for the application of learning and the enhancement of decision-making skills. Opportunity is provided for the development of skill in selected therapeutic interventions related to health care of the client from birth through adolescence. The course provides for expansion of knowledge for application in working with clients, families, and colleagues in clinical practice. Collaboration with other health care providers is fostered. Three lecture hours weekly. The course must be taken concurrently with NURS 631 and NURS 632. Prerequisites: Minimum grade of "B" in NURS 614, 615, and 620. Fall, annually.
- NURS 631:** *CLINICAL DECISION MAKING II: ROLE SEMINAR* **1 s.h.**
 The seminar, a controlled environment for deliberation on clinical situations encountered, explores the role of the practitioner in advanced nursing practice. It provides opportunities for discussion of alternative approaches to diagnosis, advanced nursing, medical, or collaborative management. The seminar will include the discussion of clinical based research questions, client presentations, and effective treatment interventions. Two laboratory hours weekly. The course must be taken concurrently with NURS 630 and 632. Prerequisites: Minimum grade of "B" in NURS 614, 615, and 620. Fall, annually.
- NURS 632:** *CLINICAL DECISION MAKING II PRACTICUM* **2 s.h.**
 Provides opportunity for the student to implement the objectives identified in NURS 630. Students may select experiences from a variety of clinical settings appropriate to the course focus. Six clinical hours weekly. The course must be taken concurrently with NURS 630 and 631. Prerequisite: Minimum grade of "B" in NURS 614, 615 and 620. Fall, annually.
- NURS 640:** *CLINICAL DECISION MAKING III* **3 s.h.**
 This course focuses upon adults (young, middle-aged, and older) in regard to health promotion, wellness maintenance, disease prevention, early detection of problems, prompt treatment of acute illness, and support for management and self care during chronic conditions. All dimensions of development and the total health of the adult and family are considered. Course theory seeks to expand the practitioner's base of knowledge and understanding while clinical practicum provides an opportunity for the application of learning and the enhancement of decision-making skills. Opportunity is provided for the development of skill in selected therapeutic interventions related to health care of the adult. The course provides for expansion of knowledge for application in working with clients, families, and colleagues in clinical practice. Collaboration with other health care providers is fostered with emphasis upon the coordination and continuity of client care. Three lecture hours weekly. The course must be taken concurrently with NURS 641 and 642. Prerequisites: Minimum grade of "B" in NURS 614, 615, and 620. Spring, annually.



- NURS 641:** *CLINICAL DECISION MAKING III: ROLE SEMINAR* **1 s.h.**
 This seminar, a controlled environment for deliberation on clinical situations encountered, explores the role of the practitioner in advanced nursing practice. It provides opportunities for discussion of alternative approaches to diagnosis, advanced nursing, medical, or collaborative management. The seminar will include the discussion of clinical based research questions, client presentations, and effective treatment interventions. Two laboratory hours weekly. The course must be taken concurrently with NURS 640 and 642. Prerequisites: Minimum grade of "B" in NURS 614, 615, and 620. Spring, annually.
- NURS 642:** *CLINICAL DECISION MAKING III PRACTICUM* **2 s.h.**
 Provides opportunity for the student to implement the objectives identified in NURS 640. Students may select experiences from a variety of clinical settings appropriate to the course focus. Six clinical hours weekly. The course must be taken concurrently with NURS 640 and 641. Prerequisite: Minimum grade of "B" in NURS 614, 615 and 620. Spring, annually.
- NURS 645:** *NURSING AND PUBLIC POLICY* **3 s.h.**
 This course examines the implications of health care financing, structuring, labor market trends, and current health care reform proposals for nursing in general and for advanced practice nursing specifically. Additionally, the student will be stimulated to appreciate the critical need for nurses to engage in activities, individually and as members of professional organizations, that will enhance the position of nursing in influencing health care policy and legislation at all levels-local, state, and federal. A pervasive theme throughout the course is the ultimate goal of improving the health care of our citizens. Spring, annually.
- NURS 675:** *NURSING CURRICULUM DEVELOPMENT* **3 s.h.**
 Examines curriculum development in post secondary nursing programs. Focuses on philosophical issues, learning theories, learner needs assessment, and curriculum design for target populations in various nursing education programs. Enables advanced practice nursing students to develop and evaluate curriculum for selected nursing education programs. Fall, every other year and/or as needed.
- NURS 676:** *EDUCATIONAL STRATEGIES IN NURSING* **3 s.h.**
 Provides a comprehensive overview of educational strategies for students who desire to function as advanced practice nurses in the educational arena. Provides the necessary theory to implement the instructional process with various populations. Examines issues relevant to educational strategies and their evaluation. Students design and implement a lesson plan. Self-evaluation and critique of others are used as a method to improve teaching. Fall, every other year and as needed.
- NURS 677:** *EVALUATION & ASSESSMENT IN NURSING* **3 s.h.**
 Provides a comprehensive overview of evaluation and assessment in learning for students who desire to function as advanced practice nurses in the educational arena. Emphasizes current issues in assessment, establishment and measurement of learning outcomes, and the development and utilization of assessment tools. Students design and use evaluation tools for clinical and classroom application in nursing and health education. Spring, every other year and/or as needed.
- NURS 750:** *INTERNSHIP* **3-6 s.h.**
 Provides the opportunity to gain competency in the multifaceted role of nurse practitioner or nurse educator through a supervised clinical experience. Students enact their chosen role in selected settings with target populations while functioning under the guidance of certified nurse practitioners, licensed physicians, or nurse educators who have been approved by the department as preceptors. Nine to 18 hours of clinical experience weekly, depending on program concentration. Prerequisites: All program course work, excluding scholarly paper/thesis. Spring, annually and as needed.
- NURS 800:** *THESIS/PROJECT* **1-6 s.h.**
 Scholarly research paper based on an innovative and/or creative study pertinent to nursing or a related area. Students register for a minimum of three credits and complete the thesis/project in one calendar year. Students who do not complete the thesis/project in one calendar year must register for one additional credit each consecutive term until completion up to a maximum of six credits. Prerequisite: NURS 605 and 610.

Master of Science Degrees in Rehabilitative Sciences and Special Education

Rehabilitative Sciences/
Special Education



Master of Science Degrees in Rehabilitative Sciences and Special Education

College of Education and Human Services Department of Special Education and Rehabilitative Sciences

Master of Science in Rehabilitative Sciences

Mark Kilwein, Ph.D., graduate program coordinator
110A Special Education Center
Telephone: 814-393-2486
E-mail: mkilwein@clarion.edu
www.clarion.edu/departments/spec

Master of Science in Special Education

Lisa Turner, Ph.D., graduate program coordinator
4B Special Education Center
Telephone: 814-393-2589
E-mail: lturner@clarion.edu
www.clarion.edu/departments/spec

Richard Sabousky, Ph.D., graduate program coordinator
G6 Special Education Center
Telephone: 814-393-2294
E-mail: rsabousky@clarion.edu
www.clarion.edu/departments/spec

Graduate Faculty

Professors: G. Clary, R. Feroz, P. Gent, B. Huwar

Associate Professors: M. Kilwein, J. Krouse, R. Sabousky, L. Turner

Assistant Professors: S. Sentner, A. Stearns, L. Taylor

Program Objectives

The mission of the Master of Science programs within the Department of Special Education and Rehabilitative Sciences is to provide opportunities:

- to update, broaden, and refine the skills and knowledge base of the veteran professional in designing, implementing, and evaluating instruction and services for individuals with disabilities;
- to extend knowledge and skills in research, administration, leadership, and the organization of service delivery;
- to analyze technically complex and current issues within the field; and
- to prepare for more advanced studies and careers in special education and rehabilitative sciences.

The graduate program in special education is accredited by the National Council for the Accreditation of Teacher Education, the Council for Exceptional Children and the Pennsylvania Department of Education.



Master of Science in Rehabilitative Sciences

The master's degree program in Rehabilitative Sciences is designed for students who presently hold a bachelor's degree and aspire to leadership and management positions in community-based social, clinical, vocational, recreational, case management, residential, and forensic treatment programs. Students who are admitted to this 33-credit program typically have experience working with people who have one or more of the following issues: mental retardation, chemical dependency, aging, mental health, delinquency, criminal adjudication, health issues, poverty, and other at-risk environmental or behavioral problems. Graduates will acquire greater knowledge and skills to position them for increased levels of professional responsibility. Within this degree, students will take a core of 15 required graduate credits, and in addition, pursue an additional 18 credits individually selected by students in consultation with their advisors. Unless the applicant submits documentation of prior experience in the field through employment or practicum experience, six credits of REHB 495 must be taken in addition to the 33 required credits for the master's degree to fulfill the field experience component.



Admission Requirements

Clarion University's general admission requirements apply, with the following additions:

- A baccalaureate degree from an acceptably accredited college or university
- Undergraduate minimum QPA is 3.0 or above (on a 4.0 scale)
- Satisfactory scores for the Graduate Record Exam General Test **or** the Miller Analogies Test
- Three faculty and/or professional recommendations; recommendation forms should document applicant's potential and/or effectiveness in the areas of teaching ability and/or professional performance.

Degree Requirements

In addition to the general requirements of the Division of Graduate Studies at Clarion University, students shall meet the following requirements:

- Students must complete a planned program of study approved by their advisors including a minimum of 33 credits.
- Students contemplating more advanced studies after completing the master's degree or contemplating careers that involve research may elect, with the approval of their advisor, a thesis project (REHB 600).

The purpose of electives is to provide flexibility within the program so students can further develop their knowledge, skills, and expertise in individual areas of career interest and to enhance their career options. The choice of electives is, therefore, not limited to SPED or REHB courses. With the prior approval of the student's advisor, the student may choose elective courses from other departments or institutions of higher education. Note: In accordance with Clarion University residency requirements, no more than a maximum of 30 percent of the total graduate credits may be transferred from other institutions.

M.S. IN REHABILITATIVE SCIENCES

Required Core 15 credits

| | |
|--------------------------------------------------------------------|--------|
| REHB 520: RESEARCH IN REHABILITATIVE SCIENCES... | 3 s.h. |
| REHB 545: REHABILITATION: PHILOSOPHY AND PRINCIPLES | 3 s.h. |
| REHB 565: SEMINAR ON REHABILITATIVE SERVICE DELIVERY SYSTEMS..... | 3 s.h. |
| REHB 575: ADMINISTERING REHABILITATION DELIVERY SYSTEMS..... | 3 s.h. |
| REHB 580: INTERVENTION STRATEGIES IN REHABILITATIVE SCIENCES | 3 s.h. |

Electives 18 credits

| | |
|------------------------------------------------------------------------------|-----------|
| REHB 405: SUBSTANCE ABUSE | 3 s.h. |
| REHB 410: PREVENTION AND TREATMENT OF SUBSTANCE ABUSE..... | 3 s.h. |
| REHB 510: GROUP PROCESS IN REHABILITATION | 3 s.h. |
| REHB 537: LIFESTYLE AND CAREER DEVELOPMENT.... | 3 s.h. |
| REHB 550: ISSUES IN RURAL HUMAN SERVICES..... | 3 s.h. |
| REHB 581: REHABILITATION OF PERSONS LIVING WITH HIV/AIDS..... | 3 s.h. |
| REHB 585: SPECIAL TOPICS IN REHABILITATIVE SCIENCES..... | 1-3 s.h. |
| REHB 586: DUAL DIAGNOSIS | 3 s.h. |
| REHB 590: SPECIAL PROJECTS..... | 3 s.h. |
| REHB 600: THESIS..... | 3, 6 s.h. |
| SPED 500: CONTEMPORARY ISSUES IN SPECIAL EDUCATION..... | 3 s.h. |
| SPED 505: CONCEPTS OF INTELLIGENCE | 3 s.h. |
| SPED 520: ROLE DEVELOPMENT WITH PARENTS | 3 s.h. |
| SPED 530: LEARNING DISABILITIES..... | 3 s.h. |
| SPED 535: ADVANCED METHODS FOR INDIVIDUALS WITH SEVERE HANDICAPS | 3 s.h. |
| SPED 536: ADVANCED METHODS FOR INDIVIDUALS WITH MILD/MODERATE HANDICAPS..... | 3 s.h. |
| SPED 540: BEHAVIOR DISORDERS | 3 s.h. |
| SPED 567: SEMINAR IN ADVANCED APPLIED BEHAVIOR ANALYSIS | 3 s.h. |

A maximum of six credits from the 400-level courses listed above can be taken for graduate credit with special permission. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Master of Science in Special Education

The special education master’s degree program is designed primarily for students whose career interests are in special education services and programs within educational agencies and institutions of higher education. Students who presently hold a Pennsylvania special education teaching certificate take a core of 21 required graduate credits and in addition pursue 12 credits individually selected by the student in consultation with their advisor.

Students who presently hold a bachelor’s degree from an accredited program may pursue the master’s degree while completing additional course work leading to Pennsylvania certification in the area of special education. The student’s advisor will individually determine the specific course work for certification after a review of the student’s past course work and experience.

Admission Requirements

Clarion University’s general admission requirements apply, with the following additions:

- A baccalaureate degree from an acceptably accredited college or university
- Undergraduate minimum quality-point average is 3.0 or above (on a 4.0 scale)
- Satisfactory scores for the Graduate Record Exam General Test **or** the Miller Analogies Test
- Three faculty and/or professional recommendations; recommendation forms should document applicant’s potential and/or effectiveness in the areas of teaching ability and/or professional performance.

Degree Requirements

In addition to the general requirements of the Division of Graduate Studies at Clarion University, students shall meet the following requirements:

- Students must complete a planned program of study approved by their advisors including a minimum of 33 credits.
- Students contemplating more advanced studies after completing the master’s degree or contemplating careers that involve research may elect, with the approval of their advisor, a thesis project (SPED 600).

The purpose of electives is to provide flexibility within the program so students can further develop their knowledge, skills, and expertise in individual areas of career interest and to enhance their career options. The choice of electives is, therefore, not limited to SPED or

REHB courses. With the prior approval of the student’s advisor, the student may choose elective courses from other departments or institutions of higher education. **Note:** In accordance with Clarion University residency requirements, no more than a maximum of 30 percent of the total graduate credits may be transferred from other institutions.

M.S. IN SPECIAL EDUCATION

Required Core 21 credits

| | |
|------------------------------------------------------------------------------|--------|
| ED 520: INTRODUCTION TO RESEARCH | 3 S.H. |
| SPED 500: CONTEMPORARY ISSUES IN SPECIAL EDUCATION..... | 3 S.H. |
| SPED 520: ROLE DEVELOPMENT WITH PARENTS..... | 3 S.H. |
| SPED 532: POLICY AND PRACTICE IN SPECIAL EDUCATION | 3 S.H. |
| SPED 535: ADVANCED METHODS FOR INDIVIDUALS WITH SEVERE HANDICAPS | 3 S.H. |
| OR | |
| SPED 536: ADVANCED METHODS FOR INDIVIDUALS WITH MILD/MODERATE HANDICAPS..... | 3 S.H. |
| SPED 567: SEMINAR IN ADVANCED APPLIED BEHAVIOR ANALYSIS | 3 S.H. |
| SPED 580: SPECIAL READING INSTRUCTION | 3 S.H. |

Electives 12 credits

| | |
|---------------------------------------------------------------------------------------------------|-----------|
| SPED 505: CONCEPTS OF INTELLIGENCE | 3 S.H. |
| SPED 530: LEARNING DISABILITIES..... | 3 S.H. |
| SPED 540: BEHAVIOR DISORDERS | 3 S.H. |
| SPED 562: SERVICE LEARNING | 3 S.H. |
| SPED 585: SPECIAL TOPICS IN SPECIAL EDUCATION... 1-3 | 3 S.H. |
| SPED 590: SPECIAL PROJECTS..... | 3 S.H. |
| SPED 596: CONTEMPORARY EDUCATION PRACTICES AND DIRECTIONS | 3 S.H. |
| SPED 597: COLLABORATION AND COOPERATION: IMPROVED TEACHING AND LEARNING OUTCOMES | 3 S.H. |
| SPED 600: THESIS | 3, 6 S.H. |
| SPED 415: INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR MILDLY/MODERATELY HANDICAPPED..... | 3 S.H. |
| SPED 420: INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR SEVERELY/PROFOUNDLY MULTI-HANDICAPPED..... | 3 S.H. |
| REHB 405: SUBSTANCE ABUSE | 3 S.H. |
| REHB 410: PREVENTION AND TREATMENT OF SUBSTANCE ABUSE..... | 3 S.H. |
| REHB 545: REHABILITATION: PHILOSOPHY AND PRINCIPLES | 3 S.H. |
| REHB 565: SEMINAR ON REHABILITATIVE SERVICE DELIVERY SYSTEMS..... | 3 S.H. |
| REHB 580: INTERVENTION STRATEGIES IN REHABILITATIVE SCIENCES | 3 S.H. |
| REHB 586: DUAL DIAGNOSIS | 3 S.H. |

A maximum of six credits from the 400-level courses listed above can be taken for graduate credit with special permission. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Certification Requirements

For students already holding Pennsylvania Instructional Level I certification in special education or its equivalent and the requisite years of creditable teaching experience, successful completion of the master's program can lead to Pennsylvania Instructional Level II certification. Note: It is the responsibility of the student holding a special education certificate from another state to ensure the certificate is equivalent to the Pennsylvania Instructional Level I certificate.

For students not already certified in special education but holding a bachelor's degree from an accredited program and wishing to become certified in special education while continuing their graduate studies, an individual course of study leading to both certification and the graduate degree is developed by the student's advisor with consideration for the student's background of education and experience in conjunction with state and program requirements.

All courses in the graduate program are approved for Act 48 continuing education credits.

Graduate Assistantships

The Department of Special Education and Rehabilitative Sciences regularly awards a number of graduate assistantships. Assistantships in special education and rehabilitative sciences serve a variety of purposes. Graduate assistants (GAs) assist the professors in developing course materials and resources; evaluating the skills of undergraduates; carrying out literature searches; and supervising and assisting undergraduates in the computer lab. Graduate assistantships not only provide unique experiences within the field, but also are an opportunity for the student to pursue advanced training with financial support.

Applicants for a graduate assistantship must have completed all program application requirements and have been admitted in full standing to the program. A separate GA application must then be submitted to the Department of Special Education and Rehabilitative Sciences. All applications for GAs should be submitted by the beginning of February to ensure consideration for the following academic year.

Note: Graduate students who are completing a student teaching requirement as a part of state certification requirements or other internship or apprenticeship may not hold a graduate assistantship during the semester of their student teaching.



Physical Facilities

The Department of Special Education and Rehabilitative Sciences is housed in a two-story wing of Stevens Hall on the Clarion Campus. In addition to the modern classrooms, an array of instructional support technology is available.

In addition to the numerous computer labs across the campus, there is a computer lab in Stevens Hall and another in the Department of Special Education and Rehabilitative Sciences. In the lab, students have access to a variety of instructional and management software along with IBM and MAC hardware and adaptive communication devices for computer and stand-alone devices. Students have access to mainframe computer support through the campus systems.

The department maintains ongoing cooperative relations with numerous school districts, Intermediate Units, and rehabilitation programs in the region, all of which are available to assist in providing a wide array of field opportunities.

Release of Data from M.S. Thesis-Publication Policy

In accordance with professional ethics, any information from master's research should be published or otherwise released only in conjunction with the student's advisor. Publications resulting from research done at Clarion University shall give appropriate credit to persons involved in the research, to Clarion University, and to any granting agencies which supported the research.

Rehabilitative Sciences Courses

A maximum of six credits from the 400-level courses listed below can be taken for graduate credit with special permission from the graduate program coordinator or department chair. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

- REHB 405:** *SUBSTANCE ABUSE* **3 s.h.**
Participants study the physiological and psychological implication of drug or alcohol abuse, over-medication, and drug dependence emphasizing intervention, advocacy, treatment, and prevention. Fall semester.
- REHB 410:** *PREVENTION AND TREATMENT STRATEGIES IN SUBSTANCE ABUSE* **3 s.h.**
Participants engage in the study of societal pressures, attempts to prevent substance abuse, and treatment strategies along with comparative analysis of efficacy. Prerequisite: REHB 405. Spring semester.
- REHB 510:** *GROUP PROCESS IN REHABILITATION* **3 s.h.**
Participants engage in the study of group development, dynamics, theory, leadership styles, participant roles, techniques, and evaluation of effectiveness as applied to rehabilitative services contexts.
- REHB 520:** *RESEARCH IN REHABILITATIVE SCIENCES* **3 s.h.**
Provides the essential knowledge and skills required to be both critical consumers and producers or researchers in rehabilitative sciences. Students are introduced to all phases of quantitative and qualitative research design, analysis, and evaluation. Applicable ethical standards of practice as specified by the Council on Rehabilitation Education are emphasized throughout.
- REHB 537:** *LIFESTYLE AND CAREER DEVELOPMENT* **3 s.h.**
Participants engage in the analysis of economic, social, and psychological factors which define the context of educational, vocational, and personal decision-making; decision-making related to vocational development; the role of information in facilitating decision-making; and the varieties of information, resources, and types of access available.
- REHB 545:** *REHABILITATION: PHILOSOPHY AND PRINCIPLES* **3 s.h.**
Participants engage in the analysis of the values, assumptions, and the principles underlying theories of rehabilitation and their relation to the goals and objectives of rehabilitation programs.
- REHB 550:** *ISSUES IN RURAL HUMAN SERVICES* **3 s.h.**
Explores the field of human services delivery and behavioral health care issues in rural environments including mental health care, gerontology, substance abuse, education, vocational rehabilitation, disability, poverty, and the criminal justice system. The course encompasses the various definitions of rural, diversity of rural communities, the common challenges faced and the professional skills needed by rural practitioners.
- REHB 565:** *SEMINAR ON REHABILITATIVE SERVICE DELIVERY SYSTEMS* **3 s.h.**
Participants explore the continuum of human service delivery systems, with special focus on aging, mental retardation, and substance abuse. History and student professional experiences are considered in addition to current information and trends to identify problems and opportunities for making systems more responsive to consumer needs.
- REHB 567:** *SEMINAR IN ADVANCED APPLIED BEHAVIOR ANALYSIS* **3 s.h.**
This seminar examines contemporary theory, research, and practice in applied behavior analysis with particular emphasis given to applications in the fields of special education and rehabilitative sciences. Prerequisite: SPED 425 or equivalent.

- REHB 575:** *ADMINISTERING REHABILITATION DELIVERY SYSTEMS* **3 s.h.**
 Participants engage in the study of the business and personnel aspects of functioning in and managing human service delivery systems, including organization, operations, and management relative to legal, economic, and personnel standards and practice.
- REHB 580:** *INTERVENTION STRATEGIES IN REHABILITATIVE SCIENCES* **3 s.h.**
 Participants review and practice a variety of common clinical intervention techniques used by professionals in mental retardation, gerontological, and substance abuse treatment. These include creative and expressive techniques (e.g., art, music, drama, recreation, horticulture), behavioral interventions (e.g., relaxation, systematic desensitization, contracts), and didactic group and individual work.
- REHB 581:** *REHABILITATION OF PERSONS LIVING WITH HIV/AIDS* **3 s.h.**
 Provides an overview of rehabilitation issues involved in working with people living with HIV/AIDS. Topics include an overview of the medical aspects of the virus. Special emphasis is placed on issues of rehabilitation, including mental health, substance abuse, support networks, social relationships, and employment.
- REHB 585:** *SPECIAL TOPICS IN REHABILITATIVE SCIENCES* **1-3 s.h.**
 Study of topical material reflecting new ideas, knowledge, or methods relevant to Rehabilitative Sciences. Course content will vary from semester to semester. Topics will be announced in advance.
- REHB 586:** *DUAL DIAGNOSIS* **3 s.h.**
 The course provides an overview of clinical issues involved in working with clients who suffer from co-morbid substance use and major psychiatric disorders. Topics include assessment, counseling, prevalence, health care policy, and social stigma.
- REHB 590:** *SPECIAL PROJECTS* **3 s.h.**
 Participants engage in either scholarly or applied research related to rehabilitative sciences under the supervision of a faculty member. By permission only. On demand.
- REHB 600:** *THESIS* **3,6 s.h.**
 This elective course requires each student to develop a thesis related to rehabilitative sciences. Must be taken for two semesters of three credits each. Prerequisite: ED 520.

Special Education Courses

A maximum of six credits from the 400-level courses listed below can be taken for graduate credit with special permission from the graduate program or department chair. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

- SPED 415:** *INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR MILDLY/MODERATELY HANDICAPPED* **3 s.h.**
 Participants engage in the process of individualizing instruction for individuals with mild to moderate disabilities, including: designing basic instructional sequences using behavioral objectives, matching technology and learner and goal characteristics, identifying appropriate instructional strategies, and evaluating the effectiveness of instruction. Multicultural education is addressed. Prerequisites: SPED 320, 345; ELED 323, 324 (rehabilitative science majors exempted). Each semester.
- SPED 418:** *EXCEPTIONALITIES IN THE REGULAR CLASSROOM* **3 s.h.**
 Prepares students to deal with the nature and needs of the exceptional person in a regular classroom. Examines contemporary methods of identification, services for the exceptional individual, and legal aspects of the least restrictive environment. Each semester.
- SPED 420:** *INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR SEVERELY/PROFOUNDLY MULTI-HANDICAPPED* **3 s.h.**
 Study the processes of individualizing instruction for people with moderate, severe, and multiple disabilities. Design basic instructional sequences utilizing behavioral strategies, match instruction with learner and goal characteristics, identify appropriate instructional strategies, and evaluate the effectiveness of instruction. Students apply oral and written communication skills, quantitative reasoning skills, and other fundamental academic skills to the field of special education. Prerequisites: SPED 320, 360, 380, 381. Must be taken concurrently with SPED 421 (rehabilitative science majors exempt). Each semester.
- SPED 500:** *CONTEMPORARY ISSUES IN SPECIAL EDUCATION* **3 s.h.**
 Participants engage in problem-centered analyses and investigations, and in determination of responses relative to the contemporary issues confronting special education.
- SPED 505:** *CONCEPTS OF INTELLIGENCE* **3 s.h.**
 Participants engage in an extensive study of the nature of cognition, traditional and contemporary, with emphasis on the development of a paradigm having relevance to the educational process.
- SPED 520:** *ROLE DEVELOPMENT WITH PARENTS* **3 s.h.**
 Participants acquire knowledge and skills in working with and involving parents to maximize developmental and learning opportunities for their children with disabilities, and in responding to the unique challenges confronting families of children with disabilities.



- SPED 530:** *LEARNING DISABILITIES* **3 s.h.**
 Participants acquire knowledge and skills for designing diagnostic/prescriptive programs in perceptual-motor, cognitive, linguistic, academic, social, and career domains for individuals with specific learning disabilities.
- SPED 532:** *POLICY AND PRACTICE IN SPECIAL EDUCATION* **3 s.h.**
 The delivery of special education is influenced by many factors other than good teaching. Compliance with federal guidelines, ever-changing budgets, and political climates continue to act on the delivery of special education. In order for our graduate students to be able to grow as professionals, they will need to be aware of these forces and how they interact with special education policy and service delivery.
- SPED 535:** *ADVANCED METHODS FOR INDIVIDUALS WITH SEVERE HANDICAPS* **3 s.h.**
 Participants acquire knowledge and skills related to the design, implementation, and evaluation of instructional interventions for individuals with severe/profound disabilities.
- SPED 536:** *ADVANCED METHODS FOR INDIVIDUALS WITH MILD/MODERATE HANDICAPS* **3 s.h.**
 Participants acquire knowledge and skills related to the design, implementation, and evaluation of instructional interventions for individuals with mild/moderate disabilities.
- SPED 540:** *BEHAVIOR DISORDERS* **3 s.h.**
 Participants engage in the study of maladaptive behavior in individuals with emphasis on current definitions, classification systems, major etiological perspectives, and contemporary interventions.
- SPED 562:** *SERVICE LEARNING* **3 s.h.**
 The course provides an overview of service-learning as a teaching methodology. History, legislation, and theory relevant to service learning is presented. Students learn the components and standards of service-learning. Students plan and implement service-learning projects relative to these. Students also learn how to assess service-learning projects, meet curricular and learner needs through service-learning, and develop community partners. Literature addressing the effectiveness of service-learning as a teaching tool and the relationship of service-learning to the educational reform movement will be examined.
- SPED 567:** *SEMINAR IN ADVANCED APPLIED BEHAVIOR ANALYSIS* **3 s.h.**
 This seminar examines contemporary theory research, and practice in applied behavior analysis with particular emphasis given to applications in the fields of special education and rehabilitative sciences. Prerequisite: SPED 425 or equivalent.
- SPED/CSD 575:** *AUGMENTATIVE AND ALTERNATE COMMUNICATION* **3 s.h.**
 This course is designed to introduce the student to various augmentative/alternative communication systems prevalent in the field. Current and comprehensive information relative to type of disorder, diagnosis, and treatment will be discussed. An emphasis will be placed on the application of unique criteria in diagnostics and the administration of competent and flexible management strategies in rehabilitation. Fall, annually.
- SPED 580:** *SPECIAL READING INSTRUCTION* **3 s.h.**
 This course is designed to provide in-service and pre-service professionals with the knowledge and skills to serve students with mild/moderate reading disabilities. Individuals taking the course will assimilate characteristics of identified students, assessment processes and alternative interventions.

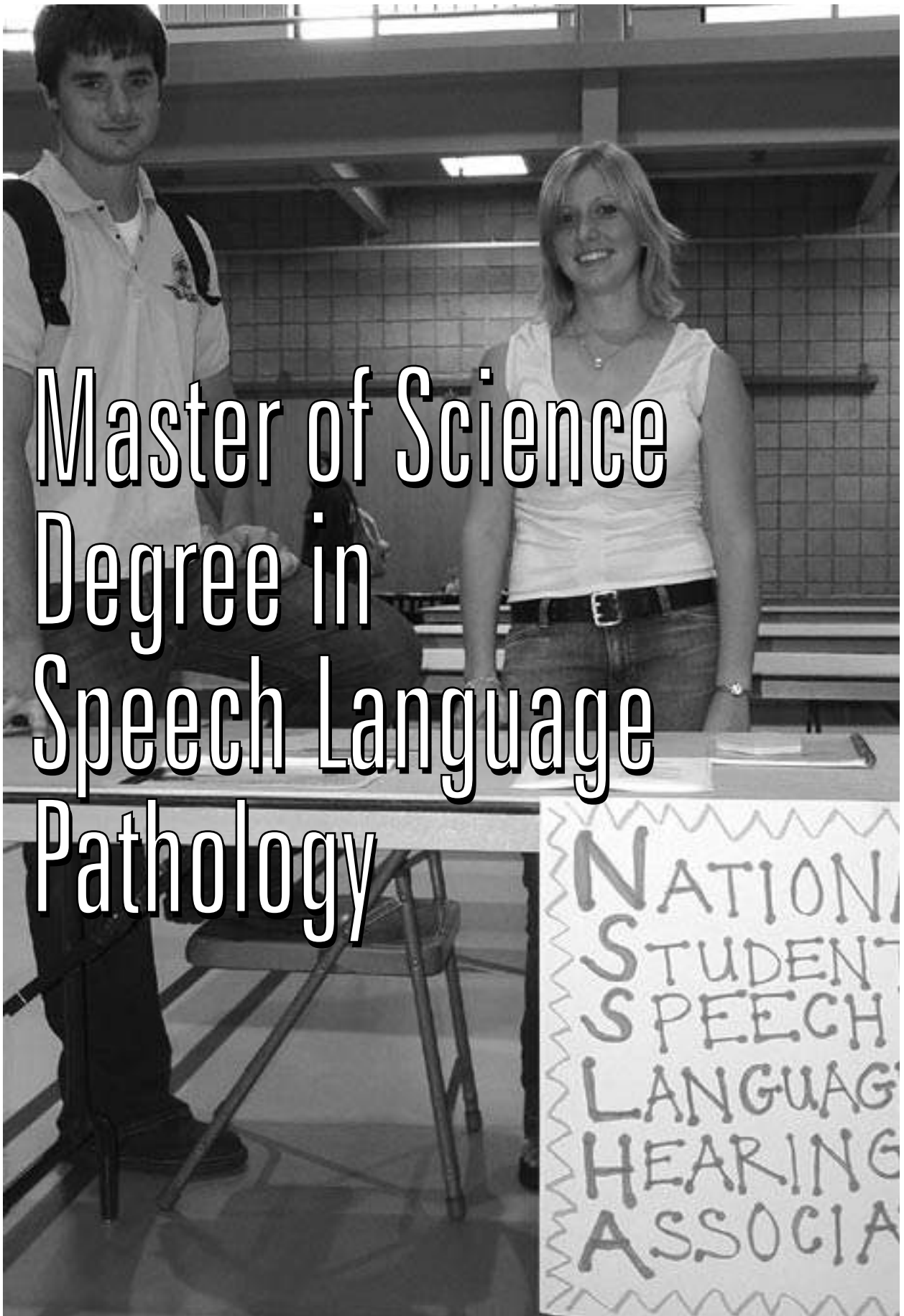


- SPED 585:** *SPECIAL TOPICS IN SPECIAL EDUCATION* **1-3 s.h.**
 Study of topical material reflecting new ideas, knowledge, or methods relevant to Special Education. Course content will vary from semester to semester. Topics will be announced in advance. As needed.
- SPED 590:** *SPECIAL PROJECTS* **3 s.h.**
 Participants engage in either scholarly or applied research related to the education of children and youth with disabilities under the supervision of a faculty member. By permission only.
- SPED 596:** *CONTEMPORARY EDUCATION PRACTICES AND DIRECTIONS* **3 s.h.**
 This course saliently provides the philosophical and pragmatic basis for the rationale for change in contemporary education. Legislation, litigation, and research within the profession provide the foundation for understanding why the profession must explore innovative strategies for improving the educational outcomes of all children. Terminologies which dominate professional dialogue are explored and studied to separate dogma from substance. Learner characteristics, which are indicative of the diversity naturally present in society, are addressed relative to implications in teaching and learning.
- SPED 597:** *COLLABORATION AND COOPERATION: IMPROVED TEACHING AND LEARNING OUTCOMES* **3 s.h.**
 This course is intended to improve the teaching and learning outcomes in basic education by focusing on collaboration and cooperative-education processes and teaching methodologies. The development of strategies for promoting professional and community collaborations established in SPED 596: Contemporary Education Practices and Directions, is continued in this offering. Teaching models and methods facilitative to encouraging and maintaining collaborative and cooperative-educational practices extend the skills of professional educators in appropriately serving the educational needs of an increasingly diverse learning audience. Prerequisite: SPED 596 or approval of instructor.
- SPED 600:** *THESIS* **3, 6 s.h.**
 This course requires each student to develop a thesis related to special education. Must be taken for two semesters of three credits each. Prerequisite: ED 520.



Master of Science Degree in Speech Language Pathology

NATIONAL
STUDENT
SPEECH
LANGUAGE
HEARING
ASSOCIATION



Master of Science Degree in Speech Language Pathology

College of Education and Human Services

Department of Communication Sciences and Disorders

Janis Jarecki-Liu, Ph.D., graduate program coordinator

114 Keeling Health Center

Telephone: 814-393-2581

E-mail: jjareckiliu@clarion.edu

www.clarion.edu/departments/csd/

Graduate Faculty

Professors: J. Bauman-Waengler, C. McAleer, H. Savage

Associate Professor: J. Jarecki-Liu

Assistant Professor: K. Staub

The Communication Sciences and Disorders (CSD) Department offers a graduate program leading to a Master of Science degree in speech language pathology. The graduate program is accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association.

Admission Requirements

Division of Graduate Studies admission requirements apply with the following additions:

- A baccalaureate degree from an acceptably accredited college or university.
- An applicant should have achieved a 3.0 QPA (on a four-point scale) for the baccalaureate degree.
- Writing proficiency as demonstrated by a one-page letter of intent.
- Three faculty and/or professional recommendations; recommendation forms should document applicant's potential and/or effectiveness in specialization area and/or professional performance.
- Twelve semester hours of credit in courses related to normal development and the sciences related to the use of speech, hearing, and language; three credits in speech pathology; three credits in language disorders; six credits in audiology, including three credits in aural rehabilitation; three credits in augmentative and alternative communication; 25 clinical observation hours; three credits in statistics; three credits in behavioral/social sciences; three credits in biological

sciences; three credits in physical sciences; and three credits in mathematics. Students may make up undergraduate deficiencies.

- Applicants who fail to satisfy the foregoing requirements may be admitted conditionally. In such cases, the terms of the conditional admission will be specified for the individual applicant.
- International applicants: in addition to all of the above, international applicants must submit a minimum TOEFL score of 600 and a minimum TSE score of 200.

Degree Requirements

GENERAL REGULATIONS AND PROCEDURES

Advisement. Upon acceptance into the program, students will be assigned to a departmental advisor. The student and his or her advisor will plan a program of study. This plan will be filed and maintained in the student's academic file. Students must meet with their academic advisor every semester to pre-register for courses.

Grades. An average grade of "B" (3.0/4.0) is required.

Graduate Courses. Graduate courses are numbered in the 500s. Some courses open to undergraduates (400 numbers) may be taken for graduate credit by permission of the student's advisor. A maximum of six credits at the 400-level may be taken for graduate credit and applied toward a graduate degree. Please note that 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

SPECIFIC REQUIREMENTS

- The student must fulfill all general requirements for the degree and complete a minimum of 49 semester hours of credit for the degree.
- The graduate student majoring in speech language pathology will complete a minimum of 37 credits in communication sciences and disorders courses, including CSD 500, 505, 510, 512, 520, 525, 530, 535, 540, 550, 589, and 592. Students also must complete 12 credits of CSD 422/522 externship.
- Students may elect to take one course outside the major providing their major and minor area requirements will have been met. A complete listing of graduate courses in communication sciences and disorders is carried in the course description section that follows.

Options. Thesis, research, and academic programs are available. The decision as to whether a given student shall follow one program or the other rests with the department, as it considers the recommendations of the advisor and the request of the student. The student will complete an approved program under one of the following options:

Thesis Option: Fifty-two semester hours, including six credits in CSD 590. After the completion of a satisfactory thesis, the candidate will be asked to make an oral defense of this thesis before a faculty committee.

Research Option: Forty-nine semester hours, including three credits in CSD 590. This option does not require a thesis, but does require a research paper or project.

Academic: Forty-nine semester hours.

- Clinical proficiency must be demonstrated.
- Two externships in a clinic and/or public school are necessary to satisfactorily complete the clinic clock hours required for the degree. Students must have a cumulative QPA of 3.00 and must be making satisfactory progress toward the degree to be permitted to enroll in the externship program.
- Academic and clinical practicum requirements for the Certificate of Clinical Competency in Speech-Language Pathology of the American Speech-Language-Hearing Association must be fulfilled.
- Students who wish to obtain a Pennsylvania Teaching Certificate for Speech Language Im-

paired must obtain a master's degree in speech language pathology, must complete an externship in the public schools, and must complete CSD 554: Professional Practicum or have had a commensurate course. In addition, the student must pass all Praxis Series Tests required by the Pennsylvania Department of Education. Applications for these tests can be obtained at the Office of Field Services.

Placement

The faculty and the university's Career Services assist graduates of the program in finding professional positions in public and private schools, colleges and universities, hospitals, research centers, health departments, clinical service centers, industry, or private practice. Graduates of the program have historically enjoyed excellent professional placement.

Graduate Assistantships

A number of graduate assistantships and other forms of financial aid are available. Individuals who want to be considered for financial assistance should so indicate at the time of application.

Externship

Six-credit externships are available in a wide variety of environments to augment the classroom experiences and broaden clinical experiences. Students must complete two six-credit externships.



Physical Facilities

The academic component of the department is housed in the first floor of the Keeling Health Center. Facilities include classrooms, a speech science/anatomy and physiology lab, a microcomputer lab, a library which includes a large variety of videotape resources, a student study area, and departmental and faculty offices.

An independent Speech and Hearing Clinic is located on the ground floor of the Keeling Health Center and includes individual and group clinic rooms, a conference and seminar room, an audiological suite, a clinical instrumentation laboratory, a student study area, a reception area, videotaping facilities, and a 10-station closed circuit television system.

A maximum of six credits from the 400-level courses listed below can be taken for graduate credit with permission from the graduate program coordinator or department chair. 400-level courses taken for undergraduate credit cannot be repeated for graduate credit.

Communication Sciences and Disorders Courses

- CSD 422/522:** *CLINICAL EXTERNSHIP* **6 or 12 s.h.**
Supervised observation of and participation in school and/or clinic environments. Prerequisite: CSD 540.
- CSD 472:** *SEMINAR IN SPEECH SCIENCE* **3 s.h.**
Begins with a review of the speech mechanism as a servosystem and transducer and basic knowledge of the physics of sound. Focuses on the concept that the speech mechanism is a chain of events physiologically, acoustically, and perceptually. Examines each link in this chain of events in terms of basic knowledge, pertinent research, and each link's contribution to the speech chain as a whole. Prerequisite: CSD 156 or a basic course in phonetics and/or speech science. Each semester.
- CSD 500:** *APHASIA* **3 s.h.**
A comprehensive study of the neuroanatomical implications related to acquired aphasia (dysphasia) in adulthood, although study of the symptoms and treatment of both sensory states and motor disturbances in aphasia is made. The current literature is reviewed and facilities are investigated. Opportunities are provided for the student to participate in individual and group therapy, and for visits to centers where these types of problems are diagnosed and treated. Guidance and counseling are provided to design an independent study in this area.
- CSD 505:** *ARTICULATORY AND PHONOLOGICAL DISORDERS IN CHILDREN* **3 s.h.**
Articulatory and phonological features of the American English sound system are examined in relation to other developing linguistic functions. The assessment of disordered articulatory and phonological behavior is stressed, and differential diagnosis is emphasized. Based upon several traditional and current theoretical models, possibilities for therapeutic interventions are presented.
- CSD 510:** *SEMINAR IN NEUROPATHOLOGY* **3 s.h.**
A comprehensive study of pathologies of the central nervous system. Methods for identifying and treating speech, language, and communication problems associated with progressive and non-progressive neurological disorders are explored. Neuropathologies studied include dementia, syndromes associated with right-hemisphere lesions, and deficits subsequent to closed-head injury. A unit on normal swallow and dysphagia is included in the course. Opportunity will be provided for independent investigation and clinical participation.
- CSD 512:** *CLINICAL PRACTICE I* **1 s.h.**
Course entails practice, under supervision, in assessment and management of individuals with disorders of speech language or hearing. Course can be repeated for up to four credits; additional credits would count as elective credit.
- CSD 515:** *MAXILLOFACIAL ANOMALIES* **3 s.h.**
A comprehensive study of clinical diagnosis and treatment of patients with communicative disorders related to clefting and/or associated syndromes. Current research regarding anatomy and physiology of the palate and velopharyngeal structures for speech production is detailed. The genetics of clefting and associated syndromes is discussed. Special attention is directed to early growth and development of infants with clefts. Opportunities for observation of a craniofacial team multidisciplinary evaluations and team planning are provided in medical settings.
- CSD 520:** *LANGUAGE DISORDERS IN CHILDREN* **3 s.h.**
Models of the language function with their justifications are identified and critically analyzed. A review of normal language development is included to provide comparison with deviations. Diagnostic procedures utilized with language disorders in children are investigated; therapeutic means to influence them will be presented. Differential diagnostic specifics of certain language disorders such as those associated with deafness, autism, mental retardation, and language learning disabilities are included.
- CSD 525:** *STUTTERING* **3 s.h.**
Emphasizes investigation of the major theories and therapies of stuttering. Theories of etiology and of development of stuttering are included. The development of an understanding of stuttering behavior and similar speech behavior is included. Management strategies and therapies are also investigated.

- CSD 530:** *VOICE* **3 s.h.**
Includes the study of human voice and its manifestations across the life span. Students will be acquainted with new developments, issues, and trends that cover the entire spectrum of voice perception and production, including vocal development and life span changes, and the continuum of voice production from disorders through superior performance. Focus will include pathophysiology of disorders, instrumental and noninstrumental assessment, interdisciplinary team management, and treatment.
- CSD 533:** *INSTRUMENTATION AND HEARING SCIENCE* **3 s.h.**
Deals with instruments used in a speech and hearing program and also covers basic principles of hearing science. Provides some information on psychoacoustics. Spring, annually.
- CSD 534:** *OTOLARYNGOLOGY* **1 s.h.**
An introduction to the profession of otolaryngology. The course is taught by a board-certified physician and offered once a year.
- CSD 535:** *AUDIOLOGY SEMINAR* **3 or 6 s.h.**
This course is divided into two three-credit seminars. The first seminar reviews anatomy and physiology of the ear and ear pathologies. Basic audiometric test procedures for clinical audiology will be studied. The second seminar deals with special audiometric testing, including site of lesion testing, an introduction to evoked potential testing and electronystagmography, and industrial audiology.
- CSD 540:** *CLINICAL PRACTICE* **3 or 6 s.h.**
This course entails practice, under supervision, in applying theory to the assessment and management of individuals from preschool through adulthood having significant disorders of speech, hearing, or language. The clinical experience is relatively independent in the assessment, organizing, and carrying out of effective plans of therapy. The student should demonstrate an interdisciplinary approach and be able to generalize on the area of the disorder treated, as well as deal appropriately with the specific clients treated.
- CSD 550:** *MOTOR SPEECH DISORDERS* **3 s.h.**
Explores the causes, nature, and dynamics of both developmental and acquired forms of the motor speech disorders of apraxia and dysarthria. The specific nature of speech disturbances associated with lesions of the motor system and current diagnostic protocols and management strategies associated with each identified.
- CSD 554:** *PROFESSIONAL PRACTICUM* **3 s.h.**
Explores current professional issues and trends in the practice of speech-language pathology and audiology. Topics include licensure and certification, and an emphasis is placed on the ethical/legal restrictions and obligations that influence the professional practitioner.
- CSD 560:** *COUNSELING IN COMMUNICATION DISORDERS* **3 s.h.**
Emphasizes the application of counseling strategies in the administration of diagnostic and therapeutic services as they relate to the field of communication disorders. Addresses counseling strategies relative to the nature of the communicative disorder and cultural background of the client. Annually.
- CSD/SPED 575:** *AUGMENTATIVE AND ALTERNATIVE COMMUNICATION* **3 s.h.**
Introduces students to various augmentative/alternative communication systems prevalent in the field. Discusses current and comprehensive information relative to type of disorder, diagnosis, and treatment. Emphasizes the application of unique criteria in diagnostics and the administration of competent and flexible management strategies in rehabilitation.
- CSD 589:** *INTRODUCTION TO GRADUATE STUDY* **3 s.h.**
This course reviews the history and structure of the professions of speech-language pathology and audiology and their relationship to related disciplines. The design of research and professional writing style employed in the Journal of Speech and Hearing Research is emphasized.
- CSD 590:** *RESEARCH* **3 or 6 s.h.**
Students may complete a study in speech or language pathology and audiology or related areas under the supervision of a staff member. Students may select the thesis option in which six credits are required. Students may select the research option in which three or six credits culminate in a written report presented to the faculty advisor. Types of investigations which might be completed are original studies, comprehensive literature reviews, replication of studies, or completion of a portion of a larger study. Students must fill out independent study forms with their research advisor before registering for CSD 590.
- CSD 592:** *DYSPHAGIA* **3 s.h.**
Presents an introduction to swallowing disorders including basic terminology, anatomical and physiological etiologies, and current assessment and management procedures, with special attention to laryngectomized and tracheotomized patients. Discusses the competencies, responsibilities, and roles of the speech pathologist in various clinical settings, as well as risk factors involved in patient care. Provides observations and experiential learning situations.
- CSD 598:** *SPECIAL TOPICS* **1-6 s.h.**
Topics in various areas of speech pathology and audiology. The format used will be selected by the professor as most suitable to the study. The course may be offered on request of students, subject to the availability of staff. Enrollment by consent of the instructor. On demand.
- CSD 599:** *INDEPENDENT STUDIES IN COMMUNICATION SCIENCES AND DISORDERS* **1-3 s.h.**
Designed to provide students with an opportunity to explore an area of special need or interest in speech pathology and audiology in depth under the supervision of a member of the department. Students must develop a proposed study plan and secure the approval of the proposed director and department chair prior to registration. Repeatable for a maximum of 6 semester hours.

College of Education and Human Services

Additional Graduate Courses

Health and Physical Education Courses

- HPE 556:** *ATHLETIC INJURIES: PREVENTION, RECOGNITION, AND EVALUATION* **3 s.h.**
Presents the latest principles and techniques for preventing common athletic injuries. New theories on the care of injuries are discussed and implemented. Students will be provided with the knowledge and skills necessary to help provide a safe environment for athletes while they are participating in sports. Also, in an emergency, students will learn how to help sustain life and minimize the consequences of injury or sudden illness until medical help arrives. Students in this class will earn a Sport Safety Training Certificate from the Red Cross. Summer course for Act 48 requirements.
- HPE 557:** *PHYSIOLOGICAL FOUNDATIONS OF ATHLETIC COACHING* **3 s.h.**
Study of the scientific principles of physiology and how they can be applied to athletic conditioning. Both muscular and energy fitness development are covered in detail. Sport nutrition and a wide variety of training methods are covered. Summer course for Act 48 requirements.
- HPE 558:** *PRINCIPLES AND PROBLEMS OF ATHLETIC COACHING* **3 s.h.**
Study of modern theory and practices of athletic coaching, including: philosophy, sport psychology, risk management, team management, self management, teaching sport skills, and problems and issues of concern in athletics. Summer course for Act 48 requirements.
- HPE 559:** *KINESIOLOGICAL FOUNDATIONS OF ATHLETIC COACHING* **3 s.h.**
Helps coaches understand basic scientific information concerning athletic movement. Biomechanics emphasize the analysis of motion and application of force. Applies scientific principles to effective teaching of athletic skills. Summer course for Act 48 requirements.



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Clarion University of Pennsylvania, B.S., M.S.

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LINDA L. NOLAN, Ph.D., (2005), Provost and Academic Vice President
The Pennsylvania State University, B.S.; University of Massachusetts-Amherst, M.S., Ph.D.

ARTHUR J. ACTON, Ph.D., (1995), Assistant Vice President for Academic Affairs
The College of Wooster, A.B.; University of Michigan, M.A., Ph.D.

WILLIAM D. BAILEY, M.A., (2001), Dean, Enrollment Management
University of Pittsburgh, B.A.; West Virginia University, M.A.

SARAH BRYANT BOWER, Ph.D., (2002), Dean, College of Business Administration
University of South Carolina, B.S., Ph.D.

BRENDA SANDERS DÉDÉ, Ed.D., (1995), Assistant Vice President for Academic Affairs
Texas Southern University, B.A., M.Ed., Ed.D.

STEPHEN R. JOHNSON, Ph.D., (1993), Interim Dean, College of Arts and Sciences
Mansfield University, B.S.; Arizona State University, M.A.; University of Maryland, Ph.D.

RASHELLE S. KARP, Ph.D., (1983), Associate Vice President for Academic Affairs
University of Illinois, B.A., M.L.S.; Florida State University, Ph.D.

- BERNADETTE KRENZER**, M.P.A., (2003), Registrar
Indiana University-Bloomington, B.S., M.P.A.
- ROSE LOGUE**, M.B.A., (1981), Executive Staff Assistant
Clarion University of Pennsylvania, B.S.B.A., M.B.A.
- SAMUEL T. PULEIO JR.**, M.B.A., (2005), Assistant Vice President for Computing Services
Indiana University of Pennsylvania, B.S.; Duquesne University, M.B.A.
- NANCY E. SAYRE**, Ph.D., (1986), Interim Dean, College of Education and Human Services
Eastern Michigan University, B.S.; Slippery Rock University, M.Ed.; University of Pittsburgh, Ph.D.

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- W. PAUL BYLASKA**, M.B.A., (2001), Vice President for Finance and Administration
University of Kansas, B.S., M.B.A.
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Auburn University, B.S., AFIT, M.S.
- TIMOTHY P. FOGARTY**, M.S., (1991), Assistant Vice President for Human Resources
Gannon University, B.A., M.S.
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Clarion University of Pennsylvania, B.S.B.A., M.B.A.
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Indiana University of Pennsylvania, B.A., M.A.

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Kent State University, B.S., M.Ed.
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Director of Intercollegiate Athletics, Executive Director, Sports and Recreation Center
Utah State University, B.S., M.Ed.
- CAROL ROTH**, B.S., (1980), Assistant Vice President for Advancement & Planned Giving
Executive Director, Alumni and Development Center
Slippery Rock University, B.S.
- DAVID TOMEO**, M.A., (1975), Executive Director, Student Programming and Operations Center
Indiana University of Pennsylvania, B.S.Ed., M.A.
- RONALD WILSHIRE**, M.S., (1978), Assistant Vice President of University Relations
Executive Director, Student and University Relations Center
Clarion University of Pennsylvania, B.S., M.S.
- DIANA ANDERSON-BRUSH**, M.A., (1987), Director, Community Service Learning/Commuter and
Non-Traditional Student Services
Indiana University of Pennsylvania, B.A., M.A.
- WANDA BARLETT**, B.S., (2002), Alumni Giving & Programs Officer
Clarion University of Pennsylvania, B.S.
- RIKA BECKLEY**, M.P.A., (2004), Associate Vice President of Development
Valparaiso University, B.A., Indiana University, M.P.A.
- JAMIE BERO**, M.A., (1988), Assistant Director of Campus Life, Student Activities
The Ohio State University, A.A., B.S., M.A.
- BRETT BERQUIST**, M.S. (2001), Area Coordinator
Bowling Green State University B.S.; Western Michigan University, M.S.
- SUSAN BORNAK**, M.S.N.-C.R.N.P., (1998), Administrative Director, Keeling Health Center
Mercy Hospital School of Nursing, Diploma; Clarion University of Pennsylvania, B.S.;
Slippery Rock University, B.S. Nursing; University of Pittsburgh, M.S.N.-C.R.N.P.
- DIANE BOZAK**, M.A., (2002), Events Coordinator
Kent State University, B.S.

- JASON BRAUN**, Psy.D., (2003), Counselor/Instructor Counseling
The Pennsylvania State University, B.S.; Wright State University, School of Professional Psychology, Psy.D.
- RALPH CRITTEN**, M.S., (1995), Area Coordinator
Wilberforce University, B.S.; Clarion University of Pennsylvania, M.S.
- CHARLES DESCH**, B.S., (2002), Major Gifts Officer, Clarion University of Pennsylvania Foundation
Clarion University of Pennsylvania, B.S.
- ADAM CHRISTOPHER EARNHARDT**, M.S., (1996), Webmaster and e-marketing director
Clarion University of Pennsylvania, B.S., M.S.
- MARYANN FRICKO**, Psy.D., (1985), Professor, Chair, Counseling Services
University of Michigan, B.A.; Central Michigan University, Psy.D.
- CAROL GARBARINO-BAUER**, R.N.-C., (1988), Certified Registered Nurse, Keeling Health Center
Clarion University of Pennsylvania, A.R.N.
- CONNIE HAGAN**, M.S.N., C.R.N.P., (1999), Certified Nurse Practitioner, Keeling Health Center
Clarion State College, A.S.N.; Slippery Rock University, B.S.N.; Clarion University of Pennsylvania, M.S.N.-F.N.P.
- DARLENE HARTLE**, B.S.N., (1986), Certified Registered Nurse, Keeling Health Center
St. Vincent Hospital School of Nursing, Diploma; Clarion University of Pennsylvania, B.S.N.
- PAUL M. HAMBKE**, B.S., (1999), Publications Manager
Indiana University of Pennsylvania, B.A.
- RICHARD P. HERMAN**, B.A., (1980), Sports Information Director
Point Park College, B.A.
- SHAWN HOKE**, M.Ed., (2001), Assistant Director of Campus Life, Greek Life and Student Organizations
Clarion University of Pennsylvania, B.S.; Kent State University, M.Ed.
- BRIAN HOOVER**, M.A. (2000), Area Coordinator
Clarion University of Pennsylvania, B.A., B.S.; The Ohio State University, M.A., M.L.
- SCOTT P. HORCH**, M.A., (1990), Director, Judicial and Mediation Services
St. Ambrose University, B.A.; University of North Alabama, M.A.
- DAVID KATIS**, M.Ed., (1989), Acting Associate Athletic Director & Fund Raiser
Clarion University of Pennsylvania, B.S., M.Ed.
- MICHELLE KEALEY**, M.Ed., (1999), Director of Residence Life Services
Gannon University, B.A.; Kent State University, M.Ed.
- MICHAEL KEEFER**, M.S., (2001), Administrative Director, Clarion University of Pennsylvania Foundation, Inc.
Slippery Rock University, B.S.; The Pennsylvania State University, M.S.
- KAY KING**, M.S.W., (1997), Assistant Professor/Counselor, Counseling
Grove City College, B.A., University of Pittsburgh, M.S.W.
- DOUGLAS S. KNEPP**, M.S.Ed., (1994), Instructor, Health and Physical Education; Director, Intramurals, Recreation and Fitness
University of Akron, B.S.Ed.; University of Toledo, M.S.Ed.
- ANNA KRIEBEL**, B.S., (2002), Annual Funds Officer, Clarion University of Pennsylvania Foundation, Inc.
Kent State University, B.S.
- ROGERS J. LAUGAND III**, M.A., (1989), Director, Minority Student Services
University of Dubuque, B.A.; Slippery Rock University, M.A.
- CONNIE J. LAUGHLIN**, M.Ed., (1983), Director, Career Services
Indiana University of Pennsylvania, B.S., M.Ed.
- DEANN MARTZ**, M.A., (1999), Assistant Director of Campus Life, Transition Services,
The Pennsylvania State University, B.S.; Slippery Rock University, M.A.
- GRETCHEN McCORD-WOLBERT**, R.N.C., (1990), Nurse, Keeling Health Center
Clarion University of Pennsylvania, A.R.N.
- BRENDA POLATTY**, B.S.N., R.N.C., (1987), Registered Nurse, Keeling Health Center
Butler Hospital School of Nursing, Diploma; Slippery Rock University of Pennsylvania, B.S.N.
- LORI SABATOSE**, M.A., (1998), Recreation Center Manager
Clarion University of Pennsylvania, B.S.; Kent State University, M.A.; P.T.R.
- G. CHAD THOMAS**, B.S., (2002), Facilities Coordinator
Clarion University of Pennsylvania, B.S.
- JEFFREY N. WAPLE**, Ph.D. (2002), Director of Campus Life
Heidelberg College, B.S.; Eastern Michigan University, M.A.; Illinois State University, Ph.D.;
- JEAN WOLF**, B.S., Director, Alumni & Development
Clarion University of Pennsylvania, B.S.

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Clarion University of Pennsylvania, B.S.
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- VICTOR W. BOWSER**, Assistant Professor and Chair, Applied Technology
Park College, B.A.; Loyola University, M.B.A.
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- NANCY E. CLEMENTE**, Assistant Professor, Library
Youngstown State University, B.S.Ed.; Kent State University, M.L.S.
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Clarion University of Pennsylvania, B.S.
- DARLENE J. HARTMAN**, Coordinator of Learning Support Services
Clarion University of Pennsylvania, B.S.Ed., M.Ed.
- JOYCE K. KEENAN**, Chair, Department of Nursing
Philadelphia General Hospital School of Nursing, Slippery Rock University of Pennsylvania, B.S.N.;
Edinboro University of Pennsylvania, M.S.N., C.R.N.P.
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Slippery Rock University of Pennsylvania, B.S.
- PHILIP B. SHUFFSTALL**, Building Maintenance Supervisor
- RENEE SMITH-SCHAFFER**, Chair, Allied Health
ACMH School of Radiologic Technology; LaRoche College, B.S.; Slippery Rock University of Pennsylvania, M.S.
- DEBRA D. SOBINA**, Director of Finance and Administration
Clarion University of Pennsylvania, B.A., M.B.A.
- TONYA J. THOMPSON**, Coordinator of Career Services
Clarion University of Pennsylvania, B.S.; Indiana University of Pennsylvania, M.A.

Graduate Faculty

Year in parentheses indicates year of appointment to faculty

- STEPHEN AGYEI-MENSAH**, (2001), Ed.D., Associate Professor, Computer Information Science
University of Ghana, B.Sc.; University of Ife-Nigeria, M.B.A.; University of Maryland Eastern Shore, M.S.;
Oklahoma State University, Ed.D.
- ROBERT BALOUGH**, (1981), Ph.D., Director, MBA Program, Professor, Economics
Northern Illinois University, B.A., M.A., Ph.D.
- ARTHUR H. BARLOW**, (1980), Ph.D., Professor, Communication
University of Puget Sound, B.A.; University of Washington, M.A.; University of Florida, M.A.J.C.;
Pennsylvania State University, Ph.D.
- WILLIAM S. BARNES**, (1984), Ph.D., Professor, Biology
Marietta College, B.A.; University of Massachusetts, Amherst, Ph.D.
- JACQUELINE BAUMAN-WAENGLER**, (1991), Ph.D., Professor, Communication Sciences and Disorders
Colorado State University, B.S.; University of Colorado, M.A., Ph.D.
- JON A. BEAL**, (1998), Ph.D., Associate Professor, Mathematics
Pittsburg State University, B.S., M.A.; Oklahoma State University, Ph.D.
- VALERIE A. BENNETT**, (2004), Ph.D., Assistant Professor, Biology
Colgate University, B.A.; Miami University, M.S., Ph.D.
- C. LARRY BERING**, (1988), Ph.D., Professor, Chemistry
University of Houston, B.S.; Purdue University, Ph.D.
- DIPENDRA N. BHATTACHARYA**, (1986), Ed.D., Professor, Mathematics
Banaras Hindu University, B.S., M.S.; Queens University, Canada, B.Ed.; State University of New York
at Stony Brook, M.S.; State University of New York at Buffalo, Ed.D.

- JOSEPH BODZIOCK**, (1991), Ph.D., Associate Professor, English
St. Joseph's College, B.A.; University of New Hampshire, M.A.; University of Minnesota, Ph.D.
- KAREN D. BOLINGER**, (1994), Ph.D., Associate Professor, Mathematics
Ohio State University, B.S.Ed., Ph.D.
- BARRIE BRANCATO**, (1995), D. Ed., Associate Professor, Education
St. Francis College, B.S.; Clarion University, M.Ed.; Indiana University of Pennsylvania, D. Ed.
- JONATHAN J. BROWN**, (2002), Ph.D., Associate Professor, Education
Edinboro University, B.S.; Kent State University, M.A.; The Pennsylvania State University, Ph.D.
- LISBETH J. BROWN**, (1973), D.Ed., Professor, Education
Mercyhurst College, B.A.; Edinboro State College, M.Ed.; Indiana University of Pennsylvania, D.Ed.
- WILLIAM E. BUCHANAN**, (1993), Ed.D., Professor, Library Science
Middle Georgia College, A.A.; Georgia State University, B.A.; The University of Southern Mississippi, M.L.S., M.S.;
University of North Carolina at Greensboro, Ed.D.
- ROSE ELAINE CARBONE**, (1998), Ed.D., Associate Professor, Mathematics
Indiana University of Pennsylvania, B.S., M.Ed.; University of Pittsburgh, Ed.D.
- DEBBIE J. CIESIELKA**, (1998), M.S.N., Assistant Professor, Nursing
Indiana University of Pennsylvania, B.S., B.S.N.; University of Pittsburgh, M.S.N.
- GREGORY K. CLARY**, (1981), Ph.D., Professor, Special Education and Rehabilitative Sciences
Marshall University, B.A., M.A.; Kent State University, Ph.D.
- JOHN N. COLANTONIO**, (2000), Ph.D., Associate Professor, Education
Clarion State College, B.S.; Indiana University of Pennsylvania, M.Ed.; Kent State University, Ph.D.
- SUSAN K. COURSON**, (2001), Ph.D., Assistant Professor, Science Education
Indiana University, B.A.; Clarion University, M.Ed.; The Pennsylvania State University, Ph.D.
- PATRICIA A. DINGLE**, (2002), Ph.D., Assistant Professor, Education
Connecticut College, B.A.; Rhode Island School of Design, M.A.; University of Maryland, College Park, Ph.D.
- ISHMAEL A. M. DOKU**, (2002), Ed.D., Assistant Professor, Library Science
University of Ghana, Grad. Dip. Lib.; University of Western Ontario, M.L.S.; University of Toronto, M.Ed., Ed.D.
- MELISSA K. DOWNES**, (2002), Ph.D., Assistant Professor, English
Brown University, B.A., M.A.; The University of Iowa, Ph.D.
- BRIAN DUNN**, (1978), Ph.D., Professor, History
Clarion University, B.A.; Bryn Mawr, Ph.D.
- KATE H. EGGLETON**, (1986), Ph.D., Professor, Biology
Iowa State University, B.S., M.S.; University of Massachusetts, Amherst, Ph.D.
- JEFFREY EICHER**, (1983), J.D., Professor, Finance
Clarion University, B.S.; University of Pittsburgh, J.D.; State of Pennsylvania, C.P.A.
- JOHN J. ERNISSEE**, (1983), Ph.D., Associate Professor, Anthropology, Geography, and Earth Science
SUNY Oneonta, B.A.; University of South Carolina, M.S., Ph.D.
- SOGA EWEDEMI**, (1988), Ph.D., Professor, Finance
Georgia State University, B.B.A., M.B.A.; University of Pennsylvania, M.A., Ph.D.
- NANCYANN FALVO**, (1988), Ph.D., Assistant Professor, Nursing
Duquesne University, B.S.N.; LaRoche College, M.S.N., University of Pittsburgh, Ph.D.
- RAYMOND F. FERROZ**, (1990), Ph.D., Professor, Special Education and Rehabilitative Sciences
Kent State University, B.A.; Boston University, M.Ed.; University of Pittsburgh, Ph.D.
- DARLYNN R. FINK**, (1986), Ph.D., Professor, English
Clarion University, B.S., M.A.; Indiana University of Pennsylvania, Ph.D.
- ROBERT M. FRAKES**, (1991), Ph.D., Professor, History
Stanford University, A.B., A.M.; University of California, Santa Barbara, M.A., Ph.D.
- BENJAMIN M. FREED**, (1975), Ph.D., Professor, Mathematics
Marietta College, B.S.; Kent State University, M.A., Ph.D.
- BARBARA C. GARLAND**, (1989), Ph.D., Professor, Marketing
SUNY at Binghamton, B.A.; University of Arizona, M.B.A., Ph.D.; Indiana University, Ph.D.
- STEPHEN I. GENDLER**, (1969), Ph.D., Professor, Mathematics
University of Pennsylvania, B.A.; Pennsylvania State University, M.A., Ph.D.
- PAMELA J. GENT**, (1988), Ph.D., Professor, Special Education and Rehabilitative Sciences
Youngstown State University, B.S. in Ed.; Kent State, M.Ed., Ph.D.
- KATHRYN K. GRAHAM**, (1977), Ph.D., Professor, English
Salisbury State College, B.A.; Virginia Polytechnic Institute and State University, M.A.;
Indiana University of Pennsylvania, Ph.D.
- ANTHONY F. GRENCI**, (2003), Ph.D., Professor, Accountancy
Indiana University of Pennsylvania, B.S.; Carnegie Mellon University, M.B.A.; University of Pittsburgh, Ph.D.
- MARILYN K. HARHAI**, (2001), J.D., Associate Professor, Library Science
University of Colorado, B.A., J.D.; University of Pittsburgh, M.L.S.; Barry University, Ph.D.
- STEVEN C. HARRIS**, (1992), Ph.D., Professor, Biology
Lock Haven University, B.A.; West Virginia University, M.S.; North Dakota State, Ph.D.
- VICKIE D. HARRY**, (1995), M.Ed., Professor, Education
Clarion University, B.S., M.Ed.; Pennsylvania State University, Ph.D.

- SONJA HEETER**, (2001), Ph.D., Assistant Professor, Education
Clarion University, B.S., M.Ed., Pennsylvania State University, Ph.D.
- SUSAN M. HILTON**, (1992), Ed.D., Associate Professor, Communication
Clarion University, B.S., M.S.; NOVA Southeastern University, Ed.D.
- DAVID M. HIPFEL**, (1992), Ph.D., Assistant Professor, Mathematics
Northwestern University, B.S.; Rensselaer Polytechnic Institute, M.S., Ph.D.
- MARILYN HOWE**, (2000), Ph.D., Assistant Professor, Education
Duquesne University, B.S., University of Pittsburgh, M.A.T., Ph.D.
- DAVID W. HOWES**, (1986), Ph.D., Professor, Anthropology, Geography, and Earth Science
Michigan State University, B.A., M.A.; University of Wisconsin-Milwaukee, Ph.D.
- JOAN R. HUBER**, (1991), Ph.D., Associate Professor, English
Duquesne University, B.A.; University of Pittsburgh, M.A., Ph.D.
- BRYAN W. HUWAR**, (1977), Ph.D., Professor, Special Education and Rehabilitative Sciences
Slippery Rock University, B.S.; Temple University, M.Ed.; Kent State University, Ph.D.
- JANIS M. JARECKI-LIU**, (1988), Ph.D., Associate Professor, Speech Language Pathology
Allegheny College, B.S.; Clarion University, M.S.; Kent State University, Ph.D.
- WANDA JETKIEWICZ**, (1973), Ph.D., Assistant Professor, Biology
University of Pittsburgh, B.S., Ph.D.
- TONY R. JOHNS**, (1992), Ph.D., Associate Professor, Administrative Science
Auburn University, B.M.E., M.B.A.; Florida State University, Ph.D.
- TRACEY J. JOHNSON**, (1998), Ed.D., Associate Professor, English
West Virginia University, B.A., M.A., Ed.D.
- CYNTHIA KENNEDY**, (2000), Ph.D., Assistant Professor, History
Eastern College, B.A.; University of Richmond, M.A.; University of Maryland at College Park, Ph.D.
- ANDREW C. KETH**, (2001), Ph.D., Assistant Professor, Biology
Clarion University, B.S., M.S.; The Pennsylvania State University, Ph.D.
- MARK L. KILWEIN**, (1997), Ph.D., Associate Professor, Special Education and Rehabilitative Sciences
University of Pittsburgh, B.S.; Ohio State University, M.A., Ph.D.
- PAUL Y. KIM**, (1978), Ph.D., Professor, Marketing
University of Minnesota, B.A., M.S., Ph.D.
- JANET K. KNEPPER**, (1998), Ph.D., Assistant Professor, English
Portland State University, B.A.; University of Pennsylvania, M.A., Ph.D.
- JAMES P. KROUSE**, (1986), Ph.D., Associate Professor, Special Education and Rehabilitative Sciences
Pennsylvania State University, B.S., M.S.; University of Virginia, Ph.D.
- SCOTT A. KUEHN**, (1987), Ph.D., Professor, Communication
Purdue University, B.A.; Northern Illinois University, M.A.; The Pennsylvania State University, Ph.D.
- WADE LANCASTER**, (2003), Ph.D., Professor, Marketing
Kent State University, B.B.A.; Texas Christian University, M.B.A.; University of Oklahoma, Ph.D.
- RICHARD LANE**, Ph.D., (2001), Assistant Professor, English
The American University, B.A., Miami University-Ohio, Ph.D.
- GEORGE M. LARUE**, (1992), Ph.D., Professor, History
University of Michigan, A.B.; Boston University, M.A., Ph.D.
- RALPH M. LEARY**, (1989), Ph.D., Professor, English
Rocky Mountain College, B.A.; Rutgers University, M.A., Ph.D.
- JAMES ANDREW LINGWALL**, (2004), Ed.D., Assistant Professor, Communication
University of Florida, B.S.; University of Washington, M.Ed., Ed.D.
- DAVID B. LOTT**, (1998), Ph.D., Assistant Professor, Biology
Iowa State University, B.S., Ph.D.
- HERBERT W. LUTHIN**, (1990), Ph.D., Associate Professor, English
University of Montana, B.A.; University of California at Berkeley, M.A., Ph.D.
- JAMES T. MACCAFERRI**, (1991), Ph.D., Associate Professor, Library Science
The George Washington University, B.A.; University of California, Los Angeles, M.L.S., M.A., Ph.D.
- ELIZABETH J. MACDANIEL**, (1990), Ph.D., Associate Professor, English
The Ohio State University, B.A.; Rice University, M.A.; The Ohio State University, Ph.D.
- BRIAN E. MAGUIRE**, (2000), Ph.D., Assistant Professor, Education
Westminster College, B.A., M.Ed.; Pennsylvania State University, Ph.D.
- COLLEEN A. MCALEER**, (1982), Ph.D., Professor, Speech Language Pathology
The Pennsylvania State University, B.S.; Clarion University, M.Ed.; Kent State University, Ph.D.
- CHRISTOPHER MCCARRICK**, D.A., (1991), Associate Professor, English
LaSalle College, B.A., Virginia Tech, M.A.; SUNY at Albany, D.A.
- MICHAEL J. MCCONNELL**, (1996), Ph.D., Associate Professor, Mathematics
Allegheny College, B.A.; Kent State University, M.A., Ph.D.
- JOHN R. MCCULLOUGH**, (1993), Ed.D., Associate Professor, Education
Clarion University, B.S., M.Ed.; Indiana University of Pennsylvania, Ed.D.

- SAUNDRA J. MCKEE**, (1987), Ph.D., Professor, Education
Indiana University of Pennsylvania, B.S., M.Ed.; University of Pittsburgh, Ph.D.
- ROGER J. MCPHERSON**, (1981), Ph.D., Professor, Biology
Limestone College, B.S.; University of North Carolina at Charlotte, M.S.; University of Alabama in Birmingham, Ph.D.
- ANDREA L. MILLER**, (1991), Ph.D., Associate Professor, Library Science
Clarion University, B.S., M.A., M.S.L.S.; University of Pittsburgh, Ph.D.
- TERRY O. MORROW**, (1975), Ph.D., Professor, Biology
Grove City College, B.S.; Bowling Green State University, M.A., Ph.D.
- KATHLEEN R. MURPHY**, (2002), D.Ed., Assistant Professor, Education
Clarion University, B.S., M.Ed.; Indiana University of Pennsylvania, D.Ed.
- JON O'DONNELL**, (1999), Ed.D., Associate Professor, Computer Information Science
San Diego State University, B.S.; Cleveland State University, M.S.; University of Akron, Ed.D.
- THOMAS W. OLIVER**, (1992), Ph.D., Professor, Accountancy
Gettysburg College, A.B.; Shippensburg University, M.B.A.; University of Massachusetts, Ph.D.
- URAINA N. PACK**, (2002), Ph.D., Assistant Professor, English
Brooklyn College, B.A.; Clark Atlanta University, M.A., University of Kentucky, Ph.D.
- MELANIE S. PARKER**, (1994), Ed.D., Professor, Mathematics
Clarion State College, B.S.Ed., M.A.; University of Pittsburgh, Ed.D.
- JAMES G. PESEK**, (1980), Ph.D., Professor, Administrative Science
Bowling Green State University, B.S., M.A.; University of Pittsburgh, Ph.D.
- TODD J. PFANNESTIEL**, (2003), Ph.D., Assistant Professor, History
University of Arkansas at Fayetteville, B.A.; The College of William and Mary, Ph.D.
- DONNA M. POLJANEC**, (1980), Ph.D., Professor, Education
Clarion State College, B.S.; Towson State University, M.Ed.; University of Pittsburgh, Ph.D.
- BRENDA J. PONSFORD**, (2002), Ph.D., Professor, Marketing
Virginia Polytechnic Institute and State University, B.S., M.B.A., Ph.D.
- LEGENE QUESENBERRY**, (1992), J.D., Professor, Finance
Washington State University, B.A.; Gonzaga University School of Law, J.D.
- ROD D. RAESHLER**, (1992), Ph.D., Professor, Economics
University of Wisconsin-River Falls, B.S.; University of Nebraska, M.A.; University of Iowa, Ph.D.
- JAMES J. REYNOLDS**, (1991), D.Ed., Professor, Mathematics
Colgate University, A.B.; The Pennsylvania State University, M.A., D.Ed.
- ANNETTE C. ROSATI**, Ph.D., (1999), Assistant Professor, English
Slippery Rock University, B.S., M.A.; Indiana University of Pennsylvania, Ph.D.
- KEVIN J. ROTH**, (1990), Ph.D., Professor, Administrative Science
Slippery Rock University, B.S.; Clarion University, M.B.A.; University of Pittsburgh, Ph.D.
- RICHARD A. SABOUSKY**, (1992), Ph.D., Associate Professor, Special Education and Rehabilitative Sciences
Clarion University, B.S., M.S.; Kent State University, Ph.D.
- WILLIAM V. SANDERS**, (1981), Ph.D., Professor, Economics
Indiana University of Pennsylvania, B.A.; Long Island University, M.C., M.A.; Pennsylvania State University, Ph.D.
- DEBORAH A. SARBIN**, (1994), Ph.D., Assistant Professor, English
University of Pittsburgh, B.A.; University of Wisconsin-Madison, M.A., Ph.D.
- HALLIE E. SAVAGE**, (1992), Ph.D., Professor, Communication Sciences and Disorders
Baldwin-Wallace College, B.S.; Cleveland State University, M.A.; Kent State University, Ph.D.
- NANCY E. SAYRE**, (1986), Ph.D., Professor, Education
Eastern Michigan University, B.S.; Slippery Rock University, M.Ed.; University of Pittsburgh, Ph.D.
- SALLY M. SENTNER**, (2000), D. Ed., Assistant Professor, Special Education and Rehabilitative Sciences
Pennsylvania State University, B.S., M.S., D.Ed.
- C. DARREL SHERAW**, (1978), Ph.D., Professor, English
Clarion University, B.S.; Ohio University, M.A., Ph.D.
- JUANITA SMART**, (2001), Ph.D., Assistant Professor, English
Houghton College, B.A.; SUNY College at Buffalo, M.S.; Oregon State University, M.A.; Washington State University, Ph.D.
- BRUCE G. SMITH**, (2000), Ph.D., Professor, Science Education
Pennsylvania State University, B.S.; Edinboro University of Pennsylvania, B.S.; Clarion University of Pennsylvania, M.Ed.; Pennsylvania State University, Ph.D.
- DOUGLAS M. SMITH**, (1992), Ph.D., Professor, Biology
Saint Vincent College, B.S.; Shippensburg University, M.S.; The Pennsylvania State University, Ph.D.
- KAREN R. SMITH**, (1992), Ph.D., Associate Professor, English
Smith College, B.A.; University of Michigan, M.A., Ph.D.
- JOCELYNN SMREKAR**, (1998), Ph.D., Associate Professor, Education
Clarion University, B.S.; The Pennsylvania State University, M.Ed., Ph.D.
- SOONG NARK SOHNG**, (1981), Ph.D., Professor, Economics
Seoul National University, B.A.; Wayne State University, M.A., Ph.D.

- SYLVIA W. STALKER**, (1985), Ph.D., Professor, Education
Keuka College, B.A.; Stephen F. Austin State University, M.Ed.; Indiana University, Ph.D.
- KENNETH J. STAUB**, (2003), M.S., Assistant Professor, Communication Sciences and Disorders
Clarion University of Pennsylvania, B.S., M.S.
- ANN N. STEARNS**, (1997), Ph.D., Assistant Professor, Special Education and Rehabilitative Sciences
Hood College, B.A.; University of Virginia, M.Ed., Ed.S., Ph.D.
- KEVIN M. STEMMLER**, (1990), Ph.D., Associate Professor, English
Indiana University of Pennsylvania, B.A., M.A.; University of Pittsburgh, Ph.D.
- WILLIAM F. STINE**, (1981), Ph.D., Professor, Economics
University of New Haven, B.B.A.; Baruch College, M.B.A.; Fordham University, Ph.D.
- THOMAS J. STUHLREHER**, (1985), D.B.A., Professor, Finance
Borromeo College, B.A.; University of Notre Dame, M.A.; Kent State University, M.B.A., D.B.A.
- CHARNCHAI TANGPONG**, Ph.D., (2002), Associate Professor, Administrative Science
Prince of Songkhla University, B.E.; Southern Illinois University at Carbondale, M.B.A., Ph.D.
- LORIE K. TAYLOR**, (2003), Ed.D., Assistant Professor, Special Education and Rehabilitative Sciences
James Madison University, B.S.; University of Southern Mississippi, M.S., M.Ed., Ed.D.
- RICHARD W. TAYLOR**, D.P.E., (1982), Professor, Health and Physical Education
Syracuse University, B.A., M.S.; Springfield College, D.P.E.
- PHILIP S. TERMAN**, (1991), Ph.D., Professor, English
Ohio University, B.A., M.A.; Ohio State University, Ph.D.
- MICHAEL A. TORRES**, (2004), Ph.D., Assistant Professor, Communication
Hunter College, B.A.; Regent University, M.A., Ph.D.
- ANDREW M. TURNER**, (1997), Ph.D., Associate Professor, Biology
Wittenberg University, B.A.; Ohio State University, M.S.; Michigan State University, Ph.D.
- LISA P. TURNER**, (1995), Ph.D., Associate Professor, Special Education and Rehabilitative Sciences
University of Tennessee, B.S., M.S.; Kent State University, Ph.D.
- BERNARD F. VAVREK**, (1971), Ph.D., Professor, Library Science; Director, Center for the Study of Rural Librarianship
California University, B.S.; University of Pittsburgh, M.L.S., Ph.D.
- ANTHONY J. VEGA**, (1994), Ph.D., Professor, Anthropology, Geography, and Earth Science
University of New Orleans, B.A.; Mississippi State University, M.S.; Louisiana State University, Ph.D.
- FRANK J. VENTO**, (1986), Ph.D., Professor, Anthropology, Geography, and Earth Science
Community College of Allegheny County, A.S.; University of Pittsburgh, M.S., M.S., Ph.D.
- JOANNE A. WASHINGTON**, (1987), Ph.D., Associate Professor, Communication
Indiana University-Bloomington, B.A.; Trenton State College, M.Ed.; Indiana University-Bloomington, Ph.D.
- KATHLEEN A. WELSCH**, (1997), Ph.D., Associate Professor and Director, Writing Center, English
Seton Hill College, B.A.; Virginia Commonwealth University, M.A.; University of Pittsburgh, Ph.D.
- ANGELA WEST**, (2002), M.S.N., Assistant Professor, Nursing
Slippery Rock University, B.S.N.; LaRoche College, M.S.N.
- CHARLES E. WILLIAMS**, (1992), Ph.D., Professor, Biology
Drew University, B.A.; Rutgers University, M.S.; Virginia Tech, Ph.D.
- PAUL WOODBURN**, (1999), Ph.D., Assistant Professor, Economics
University of California at Riverside, B.S., Ph.D., University of New Hampshire, M.A.
- GEORGE Q. XU**, (1988), Ph.D., Professor, English
East China Teachers University, B.A.; Shanghai International Studies University, M.A.;
Indiana University of Pennsylvania, Ph.D.
- CHIN-WEI YANG**, (1981), Ph.D., Professor, Economics
College of Chinese Culture, B.A.; Northwest Missouri State University, M.B.A.; West Virginia University, M.A., Ph.D.

Courtesy Clinical Faculty in the Master of Science in Nursing/Family Nurse Practitioner Program

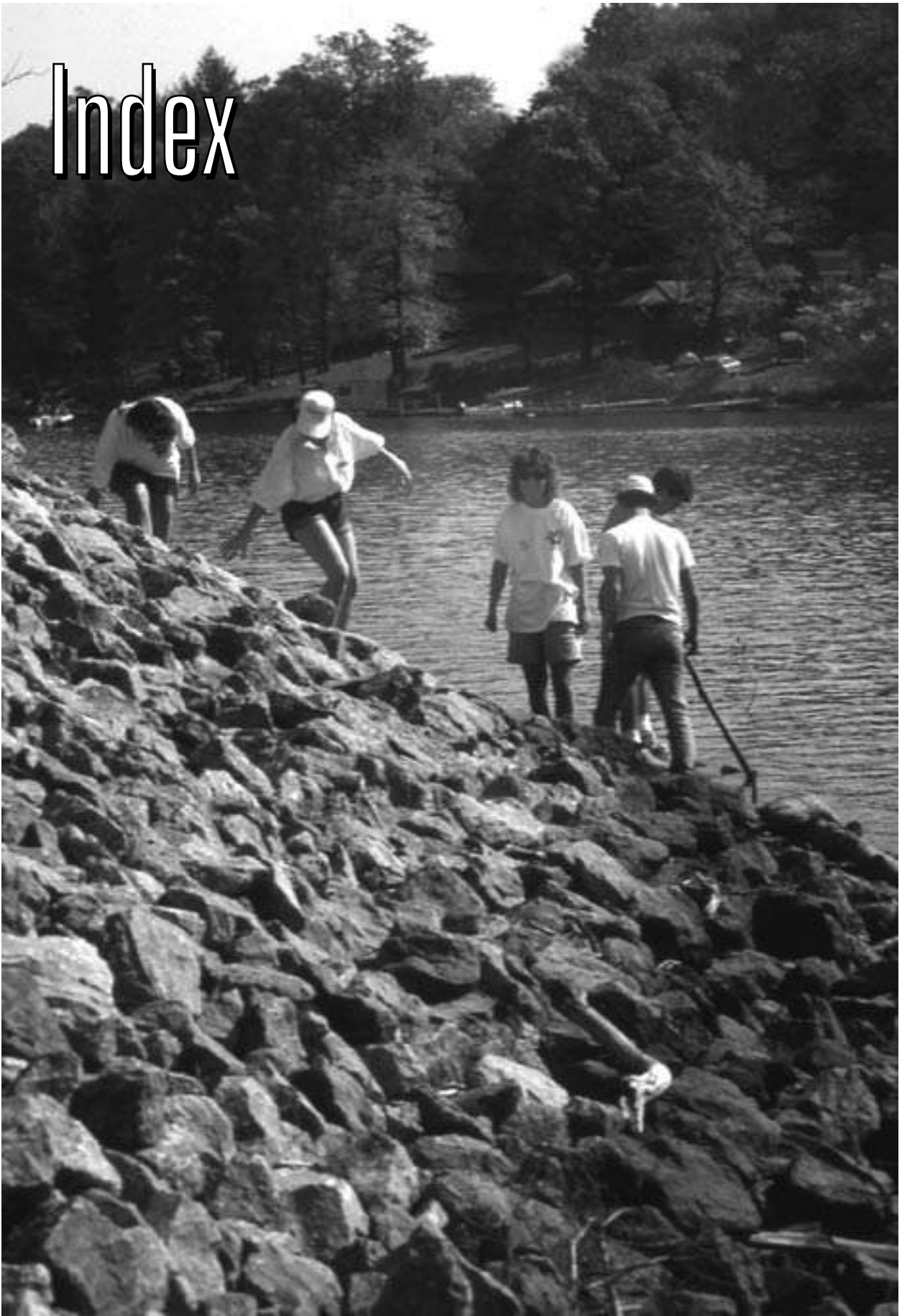
- MICHAEL ABDUL-MALEK**, M.D., Hermitage, Pennsylvania
SUSAN BAKER, R.N., F.N.P., C.N.M., Butler, Pennsylvania
ANDY BARRETT, C.R.N.P., Farmville, North Carolina
PETER BARSZCZOWSKI, M.D., New Wilmington, Pennsylvania
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CLARE CORNELL, M.S.N., C.R.N.P., Monroeville, Pennsylvania
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LAWRENCE FAZIOLI, M.D., New Castle, Pennsylvania
WILLIAM FEE, M.D., R.A.C.P., Franklin, Pennsylvania
ERIN FINK, M.D., Oil City, Pennsylvania
JOHN GARROT, M.D., F.A.C.O.G., Kittanning, Pennsylvania
CATHY GRANT, R.N., C.R.N.P., Slickville, Pennsylvania
JANE GUDAKUNST, M.D., Clarion, Pennsylvania
TONG H. HAM, M.D., Sharon, Pennsylvania
PAULETTE HAMILTON, M.S.N. C.R.N.P., Monessen, Pennsylvania
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DIXIE HARRIS, Franklin, Pennsylvania
JANET KESSLER-ROBB, M.S.N., C.R.N.P., Hermitage, Pennsylvania
ROBERT KISNER, M.D., OB-GYN, Pittsburgh, Pennsylvania
RANDY KREIDER, M.D., Slippery Rock, Pennsylvania
PATRICIA LAMB, M.S.N., C.R.N.P., Venus, Pennsylvania
RICHARD LATUSKA, M.D., Butler, Pennsylvania
PHILIP LENKO, M.D., Butler, Pennsylvania
CHERYL LINDSEY, M.S.N., C.R.N.P., Pittsburgh, Pennsylvania
ROBERT LOVE, M.D., Wexford, Pennsylvania
LESLIE LUBIANO, C.R.N.P., McKeesport, Pennsylvania
MICHAEL MALAK, Hermitage, Pennsylvania
DOLORES MALLORY, M.S.N., C.N.M., Titusville, Pennsylvania
NANCY MANTINI, C.R.N.P., Ford City, Pennsylvania
MARILYNN MARTIN, C.R.N.P., Franklin, Pennsylvania
DAVID McCANDLESS, M.D., F.A.C.P., Franklin, Pennsylvania
BETTY McKISSON, C.R.N.P., N.P., C., R.M., Strattanville, Pennsylvania
JAMES McLAUGHLIN, D.O., Franklin, Pennsylvania
D. WESLEY MINTER, JR., M.D., Worthington, Pennsylvania
SCOTT MORGAN, M.D., Mercer, Pennsylvania
SUE MUELLER, Erie, Pennsylvania
MARIA MUNOZ, M.D., Titusville, Pennsylvania
S. A. NALLATHAMBI, M.D., Butler, Pennsylvania
DIANE O'HARE, M.S.N., C.R.N.P., Pittsburgh, Pennsylvania
MARK PIASIO, M.D., DuBois, Pennsylvania
CYNTHIA PORTER, C.R.N.P., Oil City, Pennsylvania
LAURIE POWELL, M.S.N., C.N.M., Hermitage, Pennsylvania
KAREN POWERS, M.D., Pittsburgh, Pennsylvania
KEITH RADBIL, D.O., Pittsburgh, Pennsylvania
ELIZABETH RICHARDS, M.S.N., C.R.N.P., New Castle, Pennsylvania
STEPHEN RITZ, D.O., New Castle, Pennsylvania
GEORGE ROSENBERG, M.D., Natrona Heights, Pennsylvania
MURRAY SACHS, M.D., Pittsburgh, Pennsylvania
MARK SALERNO, M.D., Franklin, Pennsylvania
MARK SBARRO, D.O., New Castle, Pennsylvania
JAMES SCERBO, M.D., DuBois, Pennsylvania
ROSY SHAH, M.D., Sharon, Pennsylvania
DAVID SHOBER, D.O., New Castle, Pennsylvania
LANA SMITH, C.R.N.P., New Bethlehem, Pennsylvania
MATT STARR, C.R.N.P., Kittanning, Pennsylvania
LISA THOMPSON, C.R.N.P., Mars, Pennsylvania
AMY VEZZA, B.S.N., R.N., C.S., C.R.N.P., Clearfield, Pennsylvania
ANGELA WEST, M.S.N., R.N., C.R.N.P., Grove City, Pennsylvania
THOMAS YOST, M.D., Butler, Pennsylvania
LISA ZOFFEL, M.S.N. C.R.N.P., Pittsburgh, Pennsylvania

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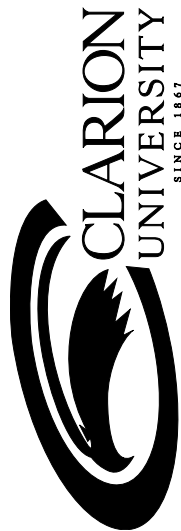
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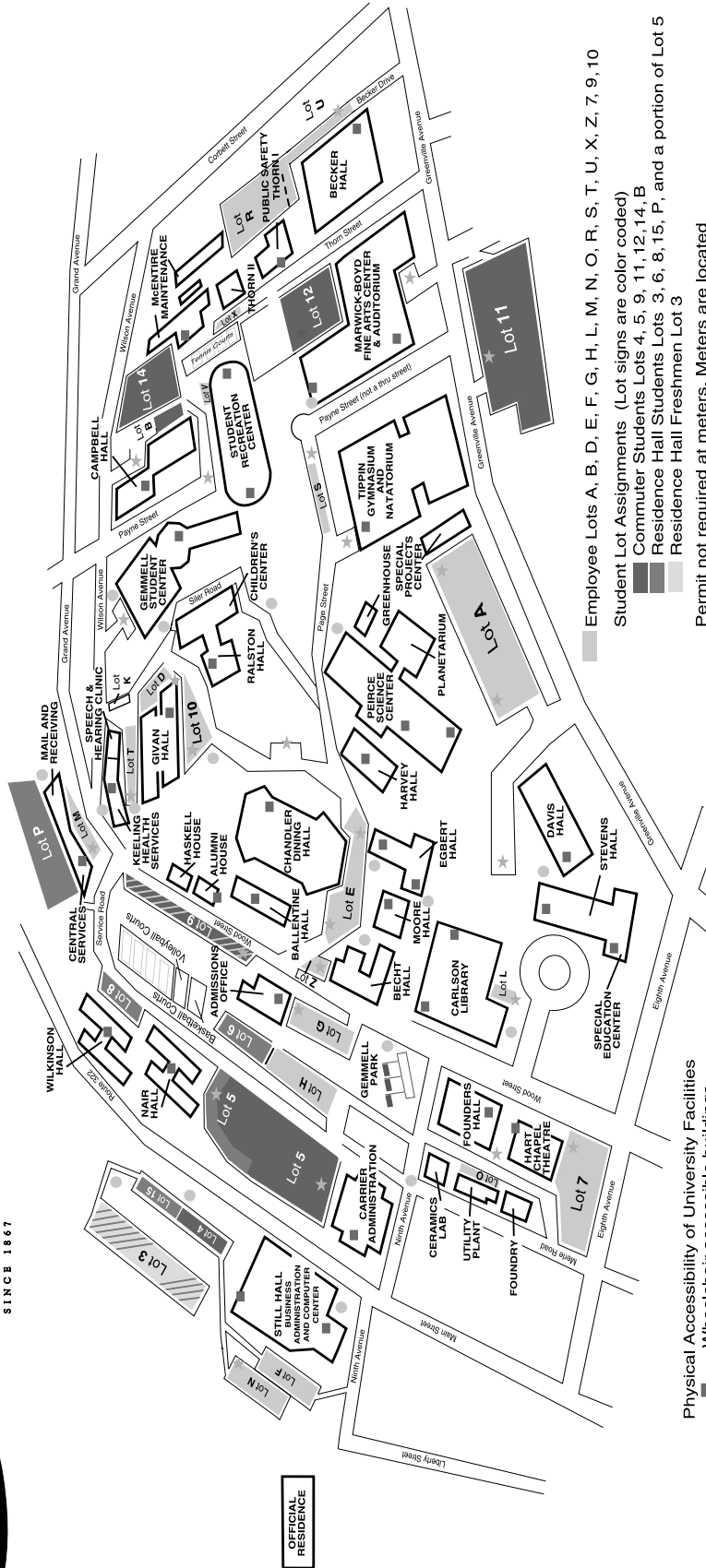
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Clarion University of Pennsylvania
 840 Wood Street
 Clarion, PA 16214-1232





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- ★ Handicap Parking
- Wheelchair Accessible Buildings
- Emergency Phones

