

Clarion University of Pennsylvania

# Clarion University of Pennsylvania

**Clarion, Pennsylvania 16214-1232**  
**814-393-2000**

**[www.clarion.edu](http://www.clarion.edu)**

Catalog Issue 2000-2002



# Student Responsibility for Academic Requirements

Provisions in the Clarion undergraduate catalog cannot be considered an irrevocable contract between the university and the student.

The university makes every effort to keep information in the catalog current. It must reserve the right, however, to amend any academic, administrative, or disciplinary policies or regulations and to update fees or service charges described in this catalog without prior notice to persons affected.

Students are held responsible for reading and understanding the academic, administrative, and disciplinary policies or regulations and for understanding general education requirements. They are held responsible for the requirements of a major in effect at the time they officially declare a major. If students change majors, they are responsible for the requirements of the major in effect when they officially change majors.

Requirements for graduation as well as those for various curricula and degree programs may change after students matriculate at Clarion. In most instances, such changes will not be retroactive, although students will have the option to elect to meet the new program requirements, if desired. Exceptions may be necessary when changes in professional certification or licensure standards mandate such changes in requirements or programs.

Clarion University of Pennsylvania is authorized under federal law to enroll non-immigrant alien students.

Vol. LXXVVVI  
June 2000  
No. 1

Published biennially by the Council of Trustees

Cover Design: Mary Weyer  
Director of Publications: Paul M. Hambke  
Editor: Bobbi Heeter

**Accredited by:**

American Assembly of Collegiate Schools of Business  
American Bar Association  
    Legal Business Studies  
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Educational Associate Institute of International Education

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# Clarion University Academic Calendar 2000-01

(Subject to change without notice)

## Summer Sessions 2000

<b>Session I:</b> Pre-session .....	May 15-June 2
<b>Session I:</b> Regular session .....	June 5-July 7
<b>Session II:</b> Regular session .....	July 10-August 11

## Fall Semester 2000

Registration for day and evening classes .....	Monday, August 28
Classes begin 8 a.m. ....	Monday, August 28
Labor Day holiday .....	Monday, September 4
Midsemester break begins 10 p.m. ....	Thursday, October 12
Midsemester break ends 8 a.m. ....	Monday, October 16
Thanksgiving holiday begins 10 p.m. ....	Tuesday, November 21
Thanksgiving holiday ends 8 a.m. ....	Monday, November 27
Classes end 10 p.m. ....	Friday, December 8
Reading day .....	Saturday, December 9
Final examination period begins .....	Monday, December 11
Final examination period ends 10 p.m. ....	Friday, December 15
Semester ends 10 p.m. ....	Friday, December 15
Winter Commencement .....	Saturday, December 16
Semester grades due from faculty .....	Thursday, December 21

## Spring Semester 2001

Martin Luther King Jr. birthday observed .....	Monday, January 15
Registration for day and evening classes .....	Tuesday, January 16
Classes begin 8 a.m. ....	Tuesday, January 16
Winter holiday begins 10 p.m. ....	Friday, February 23
Winter holiday ends 8 a.m. ....	Monday, March 5
Spring vacation begins 10 p.m. ....	Wednesday, April 11
Spring vacation ends 8 a.m. ....	Wednesday, April 18
Classes end 10 p.m. ....	Friday, May 4
Reading day .....	Saturday, May 5
Final examination period begins .....	Monday, May 7
Final examination period ends 10 p.m. ....	Friday, May 11
Semester ends 10 p.m. ....	Friday, May 11
Spring Commencement .....	Saturday, May 12
Semester grades due from faculty .....	Thursday, May 17

# Clarion University Academic Calendar 2001-02

(Subject to change without notice)

## Summer Sessions 2001

<b>Session I:</b> Pre-session .....	May 14-June 1
<b>Session I:</b> Regular session .....	June 4-July 6
<b>Session II:</b> Regular session .....	July 9-August 10

## Fall Semester 2001

Registration for day and evening classes .....	Monday, August 27
Classes begin 8 a.m. ....	Monday, August 27
Labor Day holiday .....	Monday, September 3
Midsemester break begins 10 p.m. ....	Thursday, September 28
Midsemester break ends 8 a.m. ....	Monday, October 1
Thanksgiving holiday begins 10 p.m. ....	Tuesday, November 20
Thanksgiving holiday ends 8 a.m. ....	Monday, November 26
Classes end 10 p.m. ....	Friday, December 7
Reading day .....	Saturday, December 8
Final examination period begins .....	Monday, December 10
Final examination period ends 10 p.m. ....	Friday, December 14
Semester ends 10 p.m. ....	Friday, December 14
Winter Commencement .....	Saturday, December 15
Semester grades due from faculty .....	Thursday, December 20

## Spring Semester 2002

Registration for day and evening classes .....	Monday, January 14
Classes begin 8 a.m. ....	Monday, January 14
Martin Luther King Jr. birthday observed (no classes) .....	Monday, January 21
Winter holiday begins 10 p.m. ....	Friday, February 22
Winter holiday ends 8 a.m. ....	Wednesday, March 6
<i>Monday classes meet in place of Wednesday classes</i> .....	Wednesday, March 6
Spring vacation begins 10 p.m. ....	Thursday, March 28
Spring vacation ends 8 a.m. ....	Tuesday, April 2
Classes end 10 p.m. ....	Friday, May 3
Reading day .....	Saturday, May 4
Final examination period begins .....	Monday, May 6
Final examination period ends 10 p.m. ....	Friday, May 10
Semester ends 10 p.m. ....	Friday, May 10
Spring Commencement .....	Saturday, May 11
Semester grades due from faculty .....	Thursday, May 16

## Summer Sessions 2002

<b>Session I:</b> Pre-session .....	May 13-May 31
<b>Session I:</b> Regular session .....	June 3-July 5
<b>Session II:</b> Regular session .....	July 8-August 9

# GENERAL INFORMATION





# General Information

## The University Mission

The mission of Clarion University is to provide a broad range of instructional programs, including associate degree programs; upper-division courses for students who have obtained the first two years of post-secondary education elsewhere; baccalaureate degree programs in the arts and sciences and applied fields, including teacher education; graduate programs in selected fields; and continuing education to meet the needs and interests of citizens.

Clarion University is committed to seeking excellence in all areas of higher education within its mission and to provide an environment which challenges students to develop their talents, to extend their intellectual capacities and interests, to expand their creative abilities, and to develop a life-long respect and enthusiasm for learning. The university is dedicated to helping students see in themselves what they may become, assisting them with an opportunity to develop the knowledge, skills, and attitudes required for entrance into a variety of careers and

for participation in a free society as enlightened citizens capable of making wise and responsible choices.

In meeting its commitments, the university recognizes its responsibility to admit and retain qualified and enterprising students; to secure and maintain highly qualified and dedicated faculty and staff; to provide an intellectual and social climate conducive to the fullest development of students, to strive for inspired teaching and effective courses of study; to maintain high academic and professional standards for students, faculty, and staff; to provide classrooms, libraries, laboratories, and other facilities necessary to support high quality undergraduate and graduate programs; to encourage students and faculty to contribute to new knowledge through research activities; and to provide community and public service programs which are responsive to the needs of society and consistent with the responsibilities and mission of the university.

Approved by the Council of Trustees on 9/17/86

## Non-Discrimination Statement

It is the policy of Clarion University of Pennsylvania that there shall be equal opportunity in all of its educational programs, services, and benefits, and there shall be no discrimination with regard to a student's or prospective student's race, color, religion, sex, national origin, disability, age, sexual orientation/affection, veteran status, or other classifications that are protected under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and other pertinent state and federal laws and

regulations. Direct equal opportunity inquiries to: Assistant to the President for Social Equity, 207 Carrier Administration Building, 840 Wood Street, Clarion, PA 16214-1232, 814-393-2000; and direct inquiries regarding services or facilities accessibility to 504/ADA Coordinator (Assistant Director for Social Equity), 207 Carrier Administration Building, 840 Wood Street, Clarion, PA 16214-1232, 814-393-2000; (or to the Director of the Office for Civil Rights, Department of Education, 330 Independence Avenue, SW, Washington, DC 20201).

## Clarion Campus

Now well into its second century of service to the people of Pennsylvania, Clarion University has successively been Carrier Seminary, a state normal school, a state teachers' college, a state college, and beginning July 1, 1983, a university in the State System of Higher Education. Each phase of this development has marked a stage in the continuing effort of the institution to respond to the educational needs and aspirations of increasing numbers of students.

Today, Clarion University is a multi-purpose institution with an enrollment of approximately 6,000 students offering associate degrees in six areas; more than 70 baccalaureate programs leading to degrees in the arts, fine arts, nursing, and sciences; and 12 graduate programs leading to the master's degrees in the arts, business administration, education, library science, nursing, and sciences.

The main campus of the university contains 99 acres and 43 buildings. Beyond the main campus, situated at the west end of the town of Clarion, is a 27-acre athletic complex with football, baseball, and practice

fields and Memorial Stadium, seating 5,000 spectators. The university is within the Borough of Clarion some two miles north of Interstate 80 at Exits 9 and 10 and is approximately two and one-half hours' driving time from the urban centers of Pittsburgh, Erie, and Youngstown. High on the Allegheny Plateau overlooking the Clarion River, the rural setting is in the midst of one of Pennsylvania's most scenic resort areas.

Among facilities supporting programs at Clarion University are the Carlson and Suhr Libraries; the George R. Lewis Center for Computing Services operating Digital Equipment Corporation computers and associated equipment; more than two dozen computer laboratories; a planetarium; science laboratories having excellent instrumentation; well-equipped support areas for special education and speech pathology and audiology; a modern business administration building; technologically equipped classrooms for library science; radio and television studios and experimental audio-visual facilities in the Department of Communication; and a writing center, tutorial services, and a counseling center to serve students.

## Facilities

**ADMISSIONS BUILDING**, located on Wood Street, houses Admissions operations.

**ALUMNI HOUSE**, on Wood Street contains offices for the Alumni Association and Public Affairs.

**BALLENTINE RESIDENCE HALL**, located on Wood Street, houses 116 men.

**BECHT RESIDENCE HALL**, on Wood Street, houses 160 women plus faculty offices for International Programs and Academic Counseling.

**BECKER HALL**, at Greenville Avenue and Thorn Street, houses the Communication Department and the Computer Information Science Department, and temporarily during the 2000-2001 academic year, the Library Science Department.

**CAMPBELL RESIDENCE HALL** houses 450 students. It is located at the corner of Payne and Wilson Avenues. The basement houses offices and computer/tutorial areas for Academic Support Services.

**CARLSON LIBRARY** is on the central campus just off Wood Street. (See page 7.) Carlson is scheduled for a major renovation and expansion during 2000-2001, and the Library services will be based temporarily in the Gemmell Student Complex during this time.

**CARRIER ADMINISTRATION BUILDING**, at Main Street and Ninth Avenue, houses offices for the president and staff, the provost and academic vice president and staff, the vice president for finance and administration and staff; Office of the Registrar, Business Office, Human Resources, Social Equity, Student Accounts, and Office of Graduate Studies.

**CENTRAL SERVICES**, located on Wood Street, houses Publication Offices, duplicating center and print shop, and mailroom operations.

**CHANDLER DINING HALL** is north of Wood Street behind Ballentine Hall.

**DAVIS HALL** on Greenville Avenue has classrooms and offices for the English Department and the Modern Languages Department.

**EGBERT HALL** is on the central campus behind Carlson Library. It has administrative offices for the vice president for student affairs and staff, the Department of Counseling, the Office of Financial Aid, Career Services, and the Housing Office.

**FOUNDERS HALL** is situated at the corner of Wood and Ninth and houses classrooms and a computer laboratory for the History Department and the Political Science, Sociology, and Philosophy Department as well as laboratories for the anthropology program and studios for the Art Department. Offices for the Dean of Arts and Sciences are on the second floor.

**GIVAN RESIDENCE HALL**, situated on the hill behind Chandler Dining Hall, houses 250 women.

**HART CHAPEL THEATRE** is located on Wood Street and Eighth Avenue.

**HARVEY HALL** is on center campus between Peirce Science Center and Chandler Dining Hall and houses offices and classrooms for the Psychology Department and Women's Studies program.

**HASKELL HOUSE**, on Wood Street, houses the offices of the vice president for university advancement and staff and the Clarion University Foundation.

**HAZEL SANDFORD GALLERY** is located on the balcony level of Marwick-Boyd Fine Arts Center. The permanent collection covers all media, with special emphasis in photography,

prints, artist's books, and ceramics. Exhibitions are scheduled throughout the academic year as well as summer sessions with regular gallery hours weekdays and Sundays.

**KEELING HEALTH SERVICES CENTER**, off Wilson Avenue behind Givan Hall, has modern clinical and infirmary facilities located on the first floor. The Speech Pathology and Audiology Diagnostic Center is located on the ground floor. The Communication Sciences and Disorders Department is also located on the first floor.

**MARWICK-BOYD FINE ARTS CENTER**, which stands at the south corner of Payne Street and Greenville Avenue, provides a 1,600-seat auditorium, Little Theatre, Sandford Art Gallery, classrooms, studios, multimedia studio, laboratories, and office and exhibit areas for Art, Music, and Speech and Theatre Departments.

**MCENTIRE MAINTENANCE BUILDING** on Wilson Avenue south of Payne Street, is the center for physical plant maintenance, the motor pool, and maintenance shops.

**MOORE HALL**, east of Carlson Library, serves as a reception and meeting facility.

**NAIR RESIDENCE HALL** provides housing for 450 students and is located on Main Street.

**PEIRCE SCIENCE CENTER AND PLANETARIUM** between Greenville Avenue and Chandler Dining Hall, provides modern classrooms, laboratories, and offices for the Departments of Biology, Chemistry, AGES, and Mathematics; a 250-seat lecture hall; and a planetarium.

**RALSTON RESIDENCE HALL** houses 200 students and is situated on the hill just behind Chandler Dining Hall. The Earl R. Siler Children's Learning Center, featuring a day care center for student and employee children, is located on the ground floor.

**RECREATION CENTER**, a facility opened in 1999, is located on Payne Street next to Campbell Hall. It contains basketball

courts, a running track, a fitness center, and a climbing wall.

**REIMER STUDENT CENTER/JAMES GEMMELL STUDENT COMPLEX**, located at the north corner of Wilson Avenue and Payne Street, provides offices for student government and student activities personnel. Also housed in this area are the bookstore, snack bar, meeting rooms, and other recreation areas for students. There is also a multi-purpose room which temporarily houses library services during the Carlson renovation and expansion project (2000-2001).

**SPECIAL EDUCATION CENTER**, at the corner of Eighth and Greenville, houses the reception area of the Educational Appraisal Clinic and therapy rooms, along with some faculty offices and classrooms.

**STEVENS HALL**, off Greenville Avenue, provides classrooms and faculty offices for education and human services programs and offices for the College of Education and Human Services.

**STILL HALL BUSINESS ADMINISTRATION AND THE LEWIS COMPUTER CENTER** are in a single building on the north campus at Main Street and Ninth Avenue housing the information center, computing services, the Departments of Accountancy, Administrative Science, Economics, Finance/Real Estate, and Marketing.

**THORN HOUSES 1 AND 2**, located on Thorn Street, house the Public Safety Department (1) and plant services, facilities planning, and purchasing operation (2).

**TIPPIN GYMNASIUM-NATATORIUM** stands at the north center of Payne Street and Greenville Avenue. It houses classrooms, offices, and gym areas for the Health and Physical Education Department, a 3,600-seat arena for varsity sports, and a natatorium.

**WILKINSON RESIDENCE HALL** houses 450 students on the Main Street area of the campus. The basement houses offices for the Clarion Alliance for Telecommunications Services.

## Venango Campus

Venango Campus of Clarion University, established in 1961, was the first branch campus in the Pennsylvania State System of Higher Education. Located in Oil City, Venango Campus is scenically situated on 62 acres surrounded by heavily wooded foothills overlooking the Allegheny River.

Venango Campus is appropriate for students who prefer the atmosphere of a small campus with its capacity for providing individual attention for each student and for permitting and encouraging varied student initiated activities.

### Facilities

**RICHARD C. FRAME CLASSROOM BUILDING** is a modern building containing classrooms, laboratories, and offices.

**ROBERT W. RHOADES CENTER** provides student lounge and recreation facilities, a gymnasium, an auditorium-theatre, bookstore, and snack bar.

**THE CHARLES L. SUHR LIBRARY BUILDING** provides library, study facilities, and faculty offices.

**MONTGOMERY HALL** is a modern classroom and office building which houses the School of Nursing, Student Development Services, the campus computer laboratory, the Learning Center, the interactive video classrooms, and faculty offices.

# STUDENT AFFAIRS



# Student Affairs

**Office: 222 Egbert Hall**

Clarion University is concerned not only with the academic development of young men and women, but also with their development as mature, self-confident, socially competent adults. To assist this development, various student personnel services are provided. These services enable those enrolled in the university to perform more adequately as students and to derive benefits from the academic, cultural, social, and recreational opportunities offered by the campus environment. In addition, every administrative and teaching member of the faculty is charged with the responsibility of assisting students to select and achieve goals consistent with the ideals of a university community.

## Student Services

### Career Services

The Office of Career Services is a centralized career development office serving all Clarion University students and alumni. Individual assistance, programs, and resources are provided to help students (1) make informed career and educational decisions, (2) prepare for the job search, and (3) begin the transition from campus to career.

Since career planning is a continuous process, students are encouraged to make Career Services an integral part of their entire university experience. The services are designed to educate and guide students through the career planning process: discovering abilities and interests, exploring educational and career options, making decisions, planning activities to progress toward desired goals, and implementing a job search or application to graduate school.

Career Services provides individual assistance to students with major selection and career planning concerns; career planning and job search workshops; programs in collaboration with academic departments, campus organizations, and residence halls; the *Careerline* newsletter; a library of occupational, employer, and graduate school resources; and summer job and internship information. In addition, it provides an on-campus recruiting program by employers, a resume referral service, a mock interview program, job fairs, a resume clinic, and a job opportunities website.

Information on the post-graduation activities of Clarion's graduates is available upon request from the Office of Career Services.

### Counseling Services

The Counseling Services staff provides professional services related to developmental, educational, and career goals as well as to problems of personal, social, and emotional adjustment. These services of the center are available without charge to all students.

Most students request counseling on their own initiative. Others are referred by faculty, staff, or fellow students. In keeping with accepted professional practice,



counseling contacts with students are strictly confidential. No information is released without the student's written authorization in advance, except as required by law. Exceptions to the above policy may occur when, in the counselor's professional opinion, there is a clear, immediate threat to the life or welfare of the student, other students, or the community at large.

The Department of Counseling Services is accredited by the International Association of Counseling Services Inc.

### Food Service

Wholesome, well-balanced meals are provided in Chandler Dining Hall and Reimer Snack Bar by a reputable food service company. Residence hall agreements include food service. Students not living in residence halls may contract for meals on a semester basis.

### Health Service

Keeling Health Center provides health services and wellness promotion to the student community of Clarion University. The health center is located at the northwest corner of the campus near Givan Hall. A highly credentialed staff, including contracted physicians, a certified registered nurse practitioner, and registered nurses certified in college health provide specialized student health services. Operating hours are announced at the beginning of each semester. After-hour and emergency services are available from a variety of community providers.

The services of the health center are similar to those provided in a physician's office. Specific services include: physical examinations, immunizations, allergy injections, medication and prescriptions, pregnancy testing, treatment of acute and chronic illnesses and injuries, and referral to appropriate community resources. Please note, proper immunization is highly recommended prior to university entrance. The American College Health Association recommends all students entering college consider immunization against meningitis.

A health services fee assessed at the beginning of each semester provides for an unlimited number of visits to the health center. There may be additional charges for any medications or procedures associated with the visit. Students are strongly encouraged to contact their primary insurance carrier to determine the conditions and limitations, if any, on medical treatment away from home.

### ***Alcohol and Drug Awareness Education/Training***

This office provides alcohol and other drug intervention, prevention, and educational services to students and employees of the university community. An Alcohol Education Program is conducted for self-referred students as well as those who have violated university alcohol policies or who are referred by other members of the university community. This office also performs alcohol and drug use assessments and makes referrals to treatment facilities when necessary. An employee assistance program is offered. Presentations are frequently made to academic classes as well as other groups on campus and the surrounding community. A supply of current alcohol and drug information and literature is maintained. Student support groups are also facilitated. The office also assures compliance with state and federal regulations concerning dissemination of drug and alcohol information.

### ***Health Insurance***

Students are individually responsible for fees and charges associated with the provision of medical diagnoses, treatment, and services. This includes charges made by the Keeling Health Center and other hospitals, clinics, physicians, providers, and pharmacies. Without insurance, the cost involved in obtaining necessary medical services could jeopardize a student's ability to continue his or her education. Therefore, we strongly urge such coverage be assured prior to enrollment. Parents who plan to continue their son or daughter on their insurance plans should contact their insurance company to determine how university entrance may affect dependent coverage. This is particularly important under managed care plans. Students who are not insured should contact Student Affairs or an insurance agent to obtain appropriate insurance coverage prior to university entrance. Note that university policy requires that students have medical insurance coverage to be eligible for participation in university sanctioned, sponsored, and/

or approved activities. The assumption is when students participate in such activities they are covered by medical insurance, and proof of coverage can be produced upon the university's request.

## **Housing**

### ***Off-Campus***

Students not residing in university supervised housing live in fraternity houses, rental facilities in the community, or commute from home. The Office of Residence Life maintains a limited listing of available housing in the community. Householders listing available facilities must comply with all local, state, and federal regulations pertaining to rental units. Other sources of information are local newspapers and realtors.

All arrangements for housing in the community are negotiated between the student and the householder. The university does not approve or make recommendations for off-campus housing accommodations.

### ***Residence Halls***

The residential experience is considered to be an important component of a student's educational program, and students are encouraged to live on campus. Clarion University houses approximately 2,000 students in seven residence halls, which provide both single sex and coed by floor living arrangements.

Residence halls are staffed with full-time professionals and undergraduate and graduate assistants. Student rooms in the residence halls are furnished with beds, desks, chairs, dressers, and closets or wardrobes. Students should plan to furnish linens, blankets, pillows, bedspreads, desk lamps, a telephone, and other personal items. Local telephone service is included in the room charge. Among the additional options available to students in their rooms are: cable television, refrigerators, Internet computer access, aquariums, and lofts. Residence halls also offer coin-operated laundry services, lounges, study areas, and computer rooms. Kitchen facilities and microwave ovens are available for warming snacks and light cooking.

Housing space is distributed in proportion to the demand by class. Within each residence hall, there is a cross-section of students representing most aspects of a highly divergent student body, and housing assignments are made without regard to race, religion, color, ancestry, or national origin. Hall and roommate preferences stated on housing applications are given consideration in making assignments and are honored whenever possible.

Housing and food services are provided only on a combined basis for students living in residence halls. A meal ticket may be used only by the student to whom it is issued, and a room may be occupied only by the student to whom it is assigned. These agreements may not be transferred.

The residence hall agreement is in effect for the entire academic year unless otherwise specified. The only grounds for release from the agreement are withdrawal from the university or a change in student teaching or internship assignment.

A separate residence hall and food service application must be submitted for each year. All students returning to residence halls must submit a housing application card at the announced time. Housing information and applications will be mailed to new students prior to registration. After a room assignment is made, the student will be issued agreements to be signed and returned with a non-refundable deposit.

Fees for housing and food services are due and payable at the same time as other university fees. Refunds cannot be made unless the student withdraws from the university or is granted an agreement release. Refund policies for housing and food service fees are listed in the refund section of this catalog.

Campus residence halls are closed during university vacations and between semesters.

## Libraries

### **Mission**

The mission of the Clarion University Libraries, comprised of the Carlson Library on the Clarion Campus and Suhr Library on the Venango Campus, is to:

- assist university undergraduate and graduate students, faculty, staff, and administration in conveniently locating and accessing the university's information resources and resources of other institutions;
- develop and provide timely and responsive services, programs, and tools that facilitate translation of information into knowledge and support research, scholarship, teaching, and learning;
- build, select, and preserve, in cooperation with university faculty, a collection of information resources commensurate with the current and anticipated discipline needs of the university's instructional programs and supportive of teaching and learning processes;
- contribute to progress of the university and the profession; and
- participate in addressing the information resource needs of local and rural communities in Pennsylvania.

The Carlson and Suhr Libraries have combined collections of more than 1.7 million volumes in various formats including books, microforms, periodicals, and electronic databases which are available through a state-of-the-art online catalog. Materials not held by the two libraries may be accessed through interlibrary loan services offered at both libraries. The libraries are committed to providing excellent service to users. Qualified staff

are available in each of the libraries' public service areas (reference and information services, periodicals, circulation, reserves, and the Instructional Technologies Center) to assist users in locating information, satisfying research needs, and effectively using instructional technologies. Library faculty also provide instruction on general library use and on research resources and strategies which are discipline specific. The libraries' home page ([www.clarion.edu/library/](http://www.clarion.edu/library/)) provides a gateway to Internet resources including services which provide full-text access to thousands of academic journals.

## Minority Student Services

The Office of Minority Student Services provides developmental services to both minority and majority students, faculty, and staff. The overriding goal of the office is to achieve understanding through education for the attainment of harmony in the midst of diversity. The focus toward minority students, faculty, and staff is one of motivation and support to assist them in their acclimation to a campus like Clarion's. The ultimate goal and purpose of the Office of Minority Student Services is to achieve integration. True integration is shared power, respect for distinct cultures, and infusion of various perspectives. The Office of Minority Student Services also focuses on the retention of minority faculty, staff, and students. Moreover, the office is a resource for the entire campus concerning issues of diversity.

## Parking and Automobile Regulations

All provisions of the Vehicle Code of the Commonwealth of Pennsylvania as supplemented by parking regulations issued by the chancellor, State System of Higher Education, and Clarion University, will be strictly enforced on the Clarion University Campus. Authority for such enforcement rests with the director of public safety. People who fail to pay fines will be reported to the district magistrate, and upon conviction will be subject to penalties provided by law.

All people who possess, maintain, or operate a motor vehicle on campus are required to register such vehicle with the Department of Public Safety. Registering a vehicle does not guarantee a parking space.

1. People qualifying for campus parking privileges will be issued a tag indicating the privilege has been granted and will be assigned to a specific parking area.
2. Any person who intends to operate a vehicle on campus after the date on which permits are required must register the vehicle within 24 hours with the Office of the Director of Public Safety. Motor vehicles must be registered even when their use is intermittent rather than regular.

## Student Activities

Student activities at Clarion are viewed as another means of self-development.

### Activities Program

Many of the major cultural and entertainment programs are sponsored by committees of the University Activities Board (UAB). UAB receives its funds through the allocation of student activity fees by the Student Senate. Examples of such programming are Homecoming events, novelty and variety entertainment, pops concerts, and performances by noted professionals in the fine arts area, drama groups, speakers, musicians, etc.

Some of these activities take place in the Hart Chapel Theatre, Marwick-Boyd Auditorium, and Tippin Gym, but the majority are held in Gemmell Student Complex. Gemmell provides a major auditorium and multi-purpose area, a recreation area, an aerobics area, three racquetball courts, and a games area. In addition, there are a TV lounge, two casual lounges, six meeting rooms, a conference room, and a separate lounge for returning adult and commuting students.

Gemmell also houses the University Book Center and the Clarion Students' Association offices on the first floor and has a major computer lab on the second floor. Eight major student organizations have offices in the area, and there are lockable file drawers and work stations available to organizations who do not have offices.

Administratively, there are offices here for the coordinator of student activities, director of special activity programs and community service-learning, director of alcohol and drug awareness education/training, director of the university center, and the Clarion University Federal Credit Union.

### Athletic Program

**INTERCOLLEGIATE ATHLETIC** competition plays an important role in the lives of Clarion students. Clarion University is affiliated with the National Collegiate Athletic Association, Pennsylvania State Athletic Conference, and the Eastern Wrestling League.

The present athletic program includes varsity competition for men in baseball, basketball, cross country, football, golf, swimming, track, and wrestling. Competition for women includes basketball, cross country, softball, swimming, tennis, track and field, and volleyball.

Facilities for intercollegiate athletics include the Memorial Stadium and the Waldo S. Tippin Gymnasium-Natatorium. The stadium will seat approximately 5,000 spectators for football and track, and has dressing rooms for varsity teams in football, baseball, and track, with separate visiting team dressing, shower, and locker rooms. The football field is surrounded by an all-weather track. The facility also includes a baseball dia-

mond and field, softball field, practice football fields, and parking areas for several hundred cars. The Gymnasium-Natatorium, seating approximately 4,000 spectators, provides year-round physical education and athletic activities and services.

**INTRAMURAL ATHLETICS** is provided for men and women students by funds from student activity fees allocated by the Student Senate. The program is planned and supervised by the Department of Health and Physical Education. Intramural competition includes touch football, soccer, volleyball, squash, handball, chess, bowling, table tennis, basketball, bridge, "500," wrestling, badminton, archery, billiards, swimming, softball, track and field, water basketball, golf, paddleball, and other areas where interest is sufficient.

### Government

Through participation in student government, students have an opportunity to gain experience in democratic living, leadership, and self-government. All students become members of the Clarion Students' Association (CSA) upon payment of the CSA activity fee, and thereby are eligible to participate in the election of the Student Senate, the governing body of the association. The Student Senate is responsible for expenditure of student activity fees through allocations to the various activities and organizations. The senate has an important relationship to other operations such as the University Book Center and the Clarion Students' Association. It also appoints student representatives to various standing committees of the university.

Other leadership opportunities are provided through the governing boards of the Panhellenic Council, Interfraternity Council, University Activities Board, InterHall Council, residence hall councils, and with over 130 other recognized student organizations.

### Honorary Organizations

Alpha Mu Gamma (foreign language)  
 Alpha Psi Omega (dramatics)  
 Beta Beta Beta (biology)  
 Chi Alpha Epsilon (EOP/101)  
 Kappa Delta Pi (education)  
 Kappa Kappa Psi (band)  
 Lambda Sigma (library science)  
 National Broadcasting Society (communication)  
 Omicron Delta Epsilon (economics)  
 Order of Omega  
 Phi Alpha Theta (history)  
 Phi Beta Alpha (finance)  
 Phi Eta Sigma (freshman)  
 Phi Sigma Pi  
 Pi Mu Epsilon (mathematics)  
 Psi Chi (psychology)  
 Society for Collegiate Journalists  
 Tau Beta Sigma (band)  
 Zeta Phi Eta (theatre)



## Media Organizations

Clarion Call (newspaper)

Sequelle (yearbook)

WCCB (AM radio)

## Media Program

The **CLARION CALL** is the weekly university newspaper. Funded by the Clarion Students' Association, it follows regular newspaper style and format. Staff participation is essential for communication majors; however, anyone interested in journalistic writing is welcome. Prior experience in journalism is helpful but certainly not necessary for success. Certain editorial and business positions receive financial remuneration.

**DARE**, which is published under the guidance of the English Department, presents a channel of creative communication for those students whose interests and talents are in this area. This publication is the culmination of the year's best in creative writing by Clarion University students.

**THE SEQUELLE** is the university yearbook. The staff is comprised of students from all major fields of study. Working on the book provides students with an opportunity to display their creativity in the area of journalism and photography. Prior experience is helpful but not absolutely necessary. Professional help is available to the staff as they plan and assemble the book.

**TV-5** serves the Clarion area via cable. Weekly programs, both live and taped, present a unique hands-on opportunity to participate in all aspects of the TV production. It is affiliated with the College of Arts and Sciences.

**WCCB RADIO** is a student-operated AM radio station providing music and relevant campus, state, and local news and coverage of the Golden Eagle sports. Disc jockeys, newscasters, and sportscasters are chosen at the completion of broadcast training held each semester. Behind-the-scenes work in public relations, sales, and electronic engineering is available.

**WCUC-FM** is a student-operated radio station serving Clarion County with a power of 1,000 watts. WCUC offers a variety of music, news, sports, and public affairs programming. It is affiliated with the College of Arts and Sciences.

## Music Program

**BRASS ENSEMBLE** is a highly specialized organization offering outstanding students an opportunity to study and perform chamber music for brass. The repertoire is varied, with a concentration on early music and music of the 20th century. The number of students in the Brass Choir/Brass Ensembles will vary somewhat from semes-

ter to semester depending upon the instrumentation of the compositions to be performed. Participation is by audition only.

**CONCERT CHOIR.** The University Concert Choir is open to all members of the university community who enjoy and appreciate choral music and singing in a large ensemble. The literature presented will be repertoire from the Renaissance to the 20th century. The Concert Choir has a long and distinguished history as a performing organization. Membership is by auditions which are held at the beginning of each semester.

**JAZZ BAND** features a comprehensive study of various schools and styles of jazz through performance, utilizing a jazz ensemble of approximately 25 instrumentalists selected on the basis of playing ability. Performance literature includes representative works for large jazz band, ranging from styles of the 1930s to the present, with emphasis on recent trends in composition and arranging. The Laboratory Jazz Band presents two formal concerts each year on the university campus and performs for high school and community audiences on tours throughout the Western Pennsylvania area.

**MADRIGAL SINGERS** are a highly select group of approximately 20 students who perform outstanding choral chamber literature from the major periods in the history of music. Members are accepted by audition only. They have earned an enviable reputation as one of the outstanding collegiate chamber groups in the commonwealth. Every December, the Madrigal Singers host and perform at the annual Madrigal Dinner, a highlight of the holiday season.

**MARCHING BAND.** Rich in tradition, the Golden Eagle Marching Band is an explosive group of 150 musicians and is ranked as one of the finest university bands in Pennsylvania. With participation from both music majors and non-majors, the group rehearses in the fall and has a five-day camp before the semester begins. The repertoire ranges from classics and contemporary to traditional fight songs. The band appears at all home football games, leads the Autumn Leaf Festival Parade, and has been featured at numerous professional football games and high school band competition.

**PERCUSSION ENSEMBLE** is a highly specialized organization offering outstanding students an opportunity to study and perform chamber music for percussion instruments. Contemporary works, transcriptions of early music, music of various ethnic groups, and jazz-rock works are studied and performed, with stress placed on the development of musical concepts and skills. The ensemble presents percussion concerts and clinics throughout the year on campus. Membership is open to all percussion majors and other students by audition.

**SHOW CHOIR.** In the Spring Semester, the Madrigal Singers change their style and repertoire, and perform

strictly Show Choir music with a group of 12 singers and a small back-up band. Their performances include singing, dancing, staging, and choreography which is complemented by appropriate and striking costumes.

**STRING ENSEMBLE** provides its participants the opportunity to perform chamber music works for (and with) strings, compositions for solo instruments with string accompaniments, and compositions for strings alone. The ensemble presents one scheduled concert each semester on the campus and also offers its services to the community for special programs which may be requested.

**SYMPHONIC BAND.** The Symphonic Band is an organization of approximately 85 players and performs representative works drawn from traditional and contemporary literature. Participation from both music majors and non-majors helps create a unique student community. The group rehearses Spring Semester and performs one concert. Although auditions are not required for this group, past playing experience is a requirement.

**SYMPHONY ORCHESTRA** consists of approximately 50 players dedicated to the performance of mainstream literature for the medium. Its membership is drawn from students, faculty, and the community at large. The orchestra offers two major concerts each year featuring faculty and student soloists; the ensemble also assists in choral and operatic presentations as well as special projects calling for orchestral instrumentation. Membership is open to all qualified players by consultation with the conductor.

**WIND ENSEMBLE.** Through audition, the finest wind and percussion players on campus play significant wind literature from the Renaissance to the 20th century. The ensemble rehearses during the academic year and performs two concerts per semester. The instrumentation of the ensemble is flexible, determined by the literature to be studied and performed. Works performed may be as small as a Mozart wind octet, or use the full resources of the ensemble. Because of the flexible instrumentation, and the necessity for all of the members to take on a role as a principal chair player, the Wind Ensemble provides a unique and challenging experience for all performers.

**WOODWIND ENSEMBLE** offers interested students the opportunity to explore and perform the literature for woodwind instruments. Ensembles include duos, trios, quartets, quintets, and larger woodwind groups. The repertoire is varied and dependent upon the instrumentation of the compositions to be performed, as well as the availability of members. Membership is open to all qualified students of the university by consultation with the ensemble director.

## Religious Programs

Clarion University welcomes students of all religious backgrounds. The following programs are available:

**KOINONIA CHRISTIAN FELLOWSHIP** is a student-led Christian group that is active on campus and in the community. Koinonia sponsors an energetic weekly meeting, small group Bible studies in the dorms, a lecture series, a drama team, weekend social activities, and a series of community service projects. Koinonia is interested in developing students with an excellent education, recognizing the spiritual dimension of every aspect of life. The advisor is Dawn Buckley, a full-time campus minister. She provides counseling, leadership development, and other pastoral services (226-5322).

**THE NEWMAN ASSOCIATION** is a dynamic student community meeting weekly in the Gemmell Student Complex. Opportunities for spiritual growth, presentations and discussions, community service projects, and monthly socials enable Catholic students and their friends to share faith and have fun. Newman also sponsors a weekly Sunday student mass. The Rev. Brian Vossler, a full-time campus minister, is the advisor and maintains an office at 720 Liberty Street (226-6869).

## Social Organizations—Greek Life

Membership in a fraternity or sorority provides an opportunity for students to enhance the value of a university education by fostering scholarship, self-discipline, and leadership development through participation in university activities and community philanthropic services. The membership of the nine national sororities and 10 national fraternities at Clarion University totals more than 700 men and women.

The Panhellenic Council (PANHEL) and the Interfraternity Council (IFC) are the governing bodies of the sororities and fraternities respectively. Each council is composed of delegates from each Greek organization. It is the councils' responsibility to promote cooperation and coordinate the membership drive (rush), new-member education (pledging), and provide educational and social programs related to Greek Life.

**SORORITIES** —Alpha Kappa Alpha, Alpha Sigma Tau, Delta Phi Epsilon, Delta Zeta, Phi Sigma Sigma, Sigma Sigma Sigma, Theta Phi Alpha, Zeta Phi Beta, and Zeta Tau Alpha.

The director of special activity programs serves as the advisor to the Panhellenic Council, and a resource person to individual sorority chapters and their members with regard to goals, directions, and development.

**FRATERNITIES**—Alpha Chi Rho, Kappa Alpha Psi, Kappa Delta Rho, Phi Mu Alpha, Phi Sigma Kappa, Sigma Chi, Sigma Phi, Sigma Tau Gamma, Theta Chi, and Theta Xi.

Questions concerning the fraternity system should be directed to Interfraternity Council Advisor John Postlewait. His office is located in Gemmell Student Complex.

## Special Interest Groups

Accounting Club	Concert Choir	Koinonia	Political Science Association
Alpha Phi Omega	Council for Exceptional Children	Leadership Institute	Pre-Law Club
American Chemical Society	Dance Team	Lift Every Voice Choir	Psychobiology Club
American Library Association	DARE Literary Magazine	Madrigal Singers	Psychology Club
American Marketing Association	Debate Team	Marching Band	Recreation Outdoors Club
American Production and Inventory Control Society	Eagle Ambassadors	Mathematics Club	Returning Adult and Commuting Students
Anthropology Association	English Club	Music Educators National Conference	Rho Epsilon
Arete	Fellowship of Christian Athletes	Music Marketing Association	Show Choir
Association for Childhood Education International	Financial Management Association	Muslim Students Association	Ski Club
Association for Computing Machinery	French Club	National Student Speech-Language-Hearing Association	Society for Human Resource Management
Association of Graduate Business Students	Geography and Environmental Science Club	Native American Student Tribal Council	Society for the Advancement of Management
Association of Information Technology Professionals	German Club	Newman Association	Society of Physics Students
BACCHUS	Greeks Advocating Mature Management of Alcohol	Pennsylvania Science Teachers' Association	Sociology Club
Bios Club	Habitat for Humanity	Pennsylvania State Education Association	Spanish Club
Biotech Club	Health Careers Club	People Reaching Out and Understanding Disabilities	Special Libraries Association
Black Student Union	Individual Events Team	Percussion Ensemble	Student Senate
Brass Choir	InterHall Council	Philosophy Association	Students Together Against Rape
Brass Ensemble	International Association of Business Communicators	Pittsburgh Association for the Education of Young Children	Symphonic Band
Campus Scouts	Intervarsity	Political Economy Club	Symphonic Orchestra
Cheerleaders	Into the Streets		Terra Club
Circle K	Iota Iota Iota		University Activities Board
Clarion International Association	Jazz Band		University Theatre
	Karate Club		Visual Art Association

## Speech and Dramatic Organizations

**ALPHA PSI OMEGA** is a national honorary dramatics fraternity. This organization attempts to further the student's knowledge of and involvement with theatre. The chapter sponsors the Alpha Psi Omega memorial scholarship fund which grants theatre awards to deserving students.

**DEBATE TEAM** is open to any student interested in intercollegiate debating. Clarion competes nationally and internationally in parliamentary and policy debate formats.

**INDIVIDUAL SPEAKING EVENTS TEAM** is open to all students interested in competitive speaking. Members compete in persuasive, informative, humorous, extemporaneous, and impromptu speaking as well as in oral interpretation. Tournaments are held at colleges across the country, and to date the team has traveled to 12 states.

**PI KAPPA DELTA** is a national honorary society in forensics. Active debate and individual events team members earn the right to membership in Pi Kappa Delta.

**UNIVERSITY THEATRE**, the campus dramatic organization, is open to all students interested in gaining experience in performance and technical aspects of theatre. Students are welcome to participate in the four major productions, student-directed plays, and the Summer Drama Workshop.

**ZETA PHI ETA**, national professional fraternity in communication arts and sciences, provides professional support by the American Alliance for Theatre and Education and the National Communication Association.

## Student Recreation Center

The Student Recreation Center is Clarion University's newest facility. The building, located across from Gemmell Student Center was opened to students on October 25, 1999. The student funded, two-level fitness center houses three multi-purpose open courts that may be used for basketball, volleyball, tennis, and badminton. It contains a four-lane running track, a 36-by-26 foot high climbing wall with four belay stations, and a stretching area with cardiovascular equipment including treadmills, steppers, elliptical machines, and stationary bicycles. The Student Recreation Center includes a fitness room, housing a variety of free weights and cybex weight machines as well as a sign-out area for outdoor recreation equipment (camping gear, cross-country skis, roller blades, etc.) In addition, this facility contains men's and women's locker rooms, a multi-purpose/aerobic room, and a meeting room. Moreover, the center is headquarters for intramural activities at Clarion University which range from chess to flag football.

The Student Recreation Center provides a healthy and enjoyable environment to all participants, and supplies several employment opportunities for Clarion students. The student-organized facility is headed by manager, Lori Sabatose, an alumni of Clarion University, and intramural director, Doug Knepp. No fee is required for students with a valid ID. Community use is available with the purchase of an appropriate pass.

# ACADEMIC INFORMATION



# Academic Information

## General Information

### Correspondence Directory

For further information on any of the materials contained in the catalog contact those officials listed below.

Academic Affairs—Provost or Associate Vice President for Academic Affairs

Admissions—Dean of Enrollment Management

Alumni Affairs—Alumni Secretary

Business Affairs, Fees, Refunds—Comptroller

Courses and Curricula—Appropriate College/School Dean

Educational Opportunities Program/Act 101—Director

Financial Aid—Director

Honors Program—Director

International Students—International Secretary

Placement Information—Career Services

Readmissions and Withdrawals—University Registrar

Special Services Program—Director

Student Affairs, Organizations, Activities—Vice President for Student Affairs

Summer Classes—Provost and Academic Affairs Vice President

Teacher Education Certification—Dean of Education and Human Services

Transcripts and Records—University Registrar

Address for all above named officials:

Clarion University of Pennsylvania  
840 Wood Street  
Clarion, PA 16214-1232  
Telephone: 814-393-2000



## Academic Advisement

### **Purpose**

It is the purpose of the academic advisement program at Clarion University to:

- assist students in their growth and development;
- promote advisor-advisee relationships characterized by trust, mutual respect, and openness;
- establish a climate of purposeful learning which maximizes student growth and minimizes student withdrawal.

### **Advisor Roles and Responsibilities**

In the advisor-advisee relationship, the student is primarily responsible for seeking academic advisement from the advisor. The central roles and responsibilities of the advisor are to:

1. Assist students in developing sound academic programs by:
  - a. exploring with students their individual interests, abilities, and goals;
  - b. assisting students in developing an academic plan that satisfies graduation requirements;
  - c. offering advice in the selection and sequencing of courses which meet requirements for general education, major, and electives;

- d. monitoring student progress and helping students make desired adaptations in their programs.
2. Make known to students the programs, resources, and services available in the university.
3. Be a responsive listener to students and to assist them by referral to specialized sources of help when needed.
4. Discuss matters of general university adjustment with students.
5. Keep informed about university policies, regulations, programs, and procedures in order to answer accurately student questions and concerns.

### **Student Roles and Responsibilities**

Each student must bear ultimate responsibility for the development of his or her academic program and for meeting all graduation requirements.

In the advisor-advisee relationship, the students' responsibilities are to:

1. Meet with their advisor as frequently as necessary to keep the advisor informed about changes in progress, course selection, career goals, and pre-registration;
2. Seek sources of information which will assist them in making life/career decisions;
3. Contact the advisor when confronted with major academic problems and to keep the advisor aware of other problems which may affect their academic performance;
4. Meet all graduation requirements, following the academic plan established in consultation with their advisor;
5. Maintain personal records of academic progress and to resolve any discrepancies on the official grade reports; and
6. Become knowledgeable about university regulations, program requirements, and procedures.

## Academic Policies and Opportunities

### **Academic Honesty**

Students at Clarion University shall maintain a high standard of honesty in scholastic work. As members of the university community, students have a responsibility to be familiar with the conduct regulations found in the university catalogs, *Student Handbook and Calendar*; *Residence Hall Handbook*; *Student Rights, Regulations, and Procedures Handbook*, and other university documents. Among the conduct regulations addressed are acts of academic dishonesty, including plagiarism or cheating on assignments, examinations, or other academic work, or without prior approval of the instructor, submitting work already done for another course.

Students shall avoid all forms of academic dishonesty, including but not limited to:

1. **Plagiarism**—the use of another’s words without attribution and without enclosing the words in quotation marks. Plagiarism may also be defined as the act of taking the ideas or expression of ideas of another person and representing them as one’s own—even if the original paper has been paraphrased or otherwise modified. A close or extended paraphrase may also be considered plagiarism even if the source is named.
2. **Collusion**—when specifically prohibited in advance by the instructor, collaborating with another person in the preparation of notes, themes, reports, or other written work offered for credit.
3. **Cheating on an examination or quiz**—giving or receiving information or using prepared material on an examination or quiz.
4. **Falsification of data**—manufacturing data, falsification of information, including providing false or misleading information, or selective use of data to support a particular conclusion or to avoid conducting actual research.

Complaints of academic dishonesty may be brought against a student by any member of the academic community. Sanctions for academic dishonesty can range from a failing grade on a particular assignment or examination to dismissal from the university based on the seriousness of the action and whether it is part of a pattern of academic dishonesty. Instructors imposing a lowered or failing grade on an assignment or course as a result of a charge of academic dishonesty must inform the student. Students have the right to appeal instructor decisions (*Student Rights, Regulations, and Procedures Handbook*) either through the grade appeal process (see section on Student Rights in the Classroom) or directly to the Conduct Board (see section on Adjudication Appeals), depending on the nature of the dispute. Sanctions extending beyond a particular course, such as suspension or dismissal from an academic program or from the university, can only be imposed as the result of complaints filed under the Disciplinary Procedures Code and after formal hearings under this code.

### **Academic Renewal**

The academic renewal policy permits undergraduate students who return to Clarion University after a minimum four-year absence the one-time option of having up to 18 semester hours of work excluded from their QPA calculation. These semester hours must have been completed at Clarion University prior to readmission. The courses, grades, and probationary actions will remain on

the transcript with an appropriate notation of academic renewal approved.

Students who have been suspended more than one time and absent from the university for a period of at least four years do not need to file a written appeal to the Academic Standards Committee. These students may be readmitted through the Office of the Registrar by requesting readmission.

Students may complete a Request for Academic Renewal form which is available at the Office of the Registrar, 122 Carrier Administration, upon completion of 12 semester hours after readmission with a minimum semester Quality Point Average (QPA) of 2.00.

Students who were in academic progress difficulty for financial aid purposes will remain in an academic probation status unless deficient credits are made up prior to the first semester that the student returns to Clarion University. Once 64 semester hours are earned, the student must have a 2.00 QPA. Removal of up to 18 credits of “D” and “E” grades may achieve the required 2.00 QPA. All other current financial aid requirements are in effect each semester that the student enrolls at Clarion University.

### **Accelerated Program**

Students who take three summer terms of 10 weeks each may finish the four-year course in three years.

### **Advanced Placement—Credit by Examination**

1. The College-Level Examination Program

A maximum of 60 credits may be earned through the College-Level Examination Program (CLEP). No more than 30 of the 60 credits may be earned after admission. These examinations, administered by the College Entrance Examination Board, may be taken at the Venango Campus of Clarion University on third Fridays. They are designed for adult learners and non-traditional students who have gained college-level knowledge through prior education or training. The College-Level Examination Program includes five general examinations and approximately 31 subject examinations, which if successfully passed, will earn the student three credits per examination. Listed below are the general and subject examinations, minimum acceptable scores, and credits available to earn:

<b>General Exams</b>	<b>Course Equivalent</b>	<b>Min. Scores</b>	<b>Cr</b>
English Composition	ENG 111	500	3
Humanities	HUM 120	500	3
Mathematics	MATH 112	500	3
Natural Sciences	PHSC 111	500	3
Social Science and History	Social Science Elective	500	3

Subject Exams	Course Equivalent	Min. Scores	Cr
American Government	PS 211	50	3
American History I: Early Colonization of 1877	HIST 120	50	3
American History II: 1865 to Present	HIST 121	50	3
Educational Psychology	ED 122	50	3
General Psychology	PSY 211	50	3
Human Growth and Development	PSY 331	50	3
Introductory Macroeconomics	ECON 211	50	3
Introductory Microeconomics	ECON 212	50	3
Introductory Sociology	SOC 211	50	3
Western Civilization I: Ancient and Near East to 1648	HIST 111	50	3
Western Civilization II: 1648 to Present	HIST 113	50	3
College French Level 1	FR 151	50	3
College French Level 2	FR 152	50	3
College German Level 1	GER 151	50	3
College German Level 2	GER 152	50	3
College Spanish Level 1	SPAN 151	50	3
College Spanish Level 2	SPAN 152	50	3
American Literature	ENG 225	50	3
Analysis and Interpretation of Literature	ENG 130	50	3
College Composition	ENG 111	50	3
English Literature	ENG 221	50	3
	ENG 222	50	3
Calculus with Elementary Functions	MATH 232	50	4
College Algebra	MATH 110	50	3
College Algebra—Trigonometry	MATH 171	50	4
General Biology	BIOL 111	50	4
General Chemistry	CHEM 153	50	3
	CHEM 154	50	3
Information Systems and Computer Applications	CIS 110	50	3
Introductory Accounting	ACTG 251	50	3
Introductory Business Law	BSAD 240	50	3
Introduction to Management	MGMT 120	50	3
Principles of Marketing	MKTG 160	50	3

For additional information and a CLEP registration form, contact: CLEP Test Administrator, Clarion University of PA, Venango Campus, 1801 West First Street, Oil City, PA 16301. To have CLEP scores evaluated for credit, submit an official transcript of scores to: Dean of Enrollment Management, Clarion University of PA, 840 Wood Street, Clarion, PA 16214-1232.

#### 2. Advanced Placement Program and Credit by Examination

Students also may earn credit and advanced standing through the Advanced Placement Program of the College Entrance Examination Board. This program is designed for high school students who expect to enter college and who have participated in one or more of the advanced classes while in high school. There are 14 subject areas in this program, and any high school student who earns a score of three or better in a subject area will be granted at least three credits. The National Advanced Placement Examinations are given in May of each year.

#### 3. Transfer of Credits Earned by Examination

For transfer students, credits granted by way of CLEP or Advanced Placement Examinations at other

accredited institutions will be accepted if the minimum scores on such examinations meet the minimum standards of Clarion University.

Advanced Placement Examination	Advanced Placement Grade Req.	Number Credits Awarded	Course Typically Waived
American History	4 or 5	6	HIST 120 and 121
American History	3	3	HIST 120 or 121
Art History	4 or 5	6	ART 211 and 212
Art Studio—Drawing	4 or 5	3	ART 121
Biology	5	8	BIOL 155, 156, 165, 166
Biology	4	4	BIOL 155, 156 or 165, 166
Biology	3	3	A free elective
Calculus AB	3 or 4	3	MATH 232
Calculus AB	5	4	MATH 260
Calculus BC	3	4	MATH 260
Calculus BC	4	4	MATH 270
Calculus BC	5	8	MATH 270 and 271
Chemistry	3, 4, or 5	6	CHEM 153 and 154
Chemistry	Completed AP Lab Reports	2	CHEM 163 and 164
English	3, 4 or 5	3	ENG 130
European History	4 or 5	6	HIST 112 and 113
European History	3	3	HIST 112 or 113
French—Language	5	12	FR 151, 152, 251, 252
French—Language	4	9	FR 151, 152, 251
French—Language	3	6	FR 151 and 152
German—Language	5	12	GER 151, 152, 251, 252
German—Language	4	9	GER 151, 152, 251
German—Language	3	6	GER 151 and 152
Macroeconomics	3, 4, or 5	3	ECON 211
Microeconomics	3, 4, or 5	3	ECON 212
Music—Theory	3, 4, or 5	2	MUS 126
Physics B	4 or 5	8	PH 251 and 252
Physics C—Mechanics	4 or 5	4	PH 258
Physics C—Electricity/ Magnetism	4 or 5	4	PH 259
Political Science	3, 4, or 5	3	PS 210, and 211
Psychology	3, 4, or 5	3	PSY 211
Spanish—Language	5	12	SPAN 151, 152, 251, 252
Spanish—Language	4	9	SPAN 151, 152, 251
Spanish—Language	3	6	SPAN 151 and 152

#### 4. Proficiency Examinations

Course credits, not to exceed 38 semester hours, also may be earned by proficiency examination for advanced college work administered by the departments in which the particular proficiency is taught. Enrolled, degree-seeking students who appear to possess a proficiency equal to or greater than that required in a particular course may make application for such an examination in the Office of the Registrar; the chair of the subject area concerned will determine the validity of the application. Minimum qualifications for proficiency examination applications are as follows: first semester freshmen must have scored 550 or above in the verbal on the SAT; students other than first semester freshmen must have a quality-point average of 2.50 or above; and in no case may a student earn credit for a course more than once for any given subject. Proficiency exams are not available to students who are otherwise not enrolled at the university during the semester in which the exam is to be taken. Proficiency exams may not be used to repeat courses in which letter grades have previously been awarded.



## 5. Credit for Life Experience

Clarion University may grant credit for life experience based upon careful evaluation of such experience. For information, students may contact the Office of the Registrar, the dean of the college in which they are enrolled, or the chair of their major department.

## **Class Attendance Policy**

Clarion University of Pennsylvania regards student participation in class as essential to the learning process. Therefore, regular classroom attendance is required of all students. Faculty members determine the absence policies for their own classes, except that participation in university sanctioned activities will be excused and the student will be given reasonable assistance when class work is missed. It is understood that absence does not excuse the student from course work and the responsibility to complete assignments on time. If a student knows a class must be missed, the instructor should be notified in advance and arrangements made to complete the work. The instructor is not required to give make-up examinations or accept class work missed as a result of an unexcused absence.

In the event of an unexpected absence such as a serious illness, the Office of the Registrar should be notified as soon as possible so instructors can be informed of the reason for a student's absence. This information is provided to faculty as a courtesy and does not constitute a valid excuse for the student's absence from class. Upon returning to class, a medical excuse must be presented from the student's physician.

## **Continuing Education**

**Joseph P. Grunenwald, D.B.A., director**  
Office: 330 Still Hall  
Telephone: 814-393-2227

The major thrust of continuing education is to organize and make available to the community the vast resource of instructional talent that resides in the area. Educational programs of all types, presented in almost any format and developed to meet the needs of a variety of audiences, is possible through continuing education.

Generally, continuing education activities will fall into one of three program types: non-credit courses, open to the general public without regard to educational background; corporate/organizational training that is customized to meet client needs; and workshops, conferences, and seminars which provide a concentrated experience developed for a specific group.

Non-credit courses, as the name implies, do not carry academic credit, do not require admission to the university, and generally do not have examinations or grades. Reasons for pursuing non-credit courses could be for

gaining job skills, personal or professional development, intellectual enrichment, or just plain fun.

## **Course Numbering**

Courses numbered 100 to 299 inclusive are primarily for freshmen and sophomores; 300 to 499 are primarily for juniors and seniors. Some courses numbered between 400 and 499 are acceptable for graduate credit. Courses numbered above 500 carry graduate credit.

The university reserves the right to change the sequence and number of courses.

## **Distance Education and Extended Studies**

**Arthur J. Acton, Ph.D., director**

Office: Frame Administrative Office

Telephone: 814-676-6591, Extension 1207

### **Distance Education**

A number of credit courses are provided each semester using distance education technologies. Some classes are delivered through the World Wide Web and some by interactive video conferencing (ITV). These courses link a class at an origination site with a distant site. Currently ITV classes are offered between the campuses, including Venango, Clarion, Pittsburgh, Clearfield (Lock Haven University), the Dixon Center, and Slippery Rock University. ITV classes supplement existing course offerings. A fuller description and list of all current course offerings are available at [www.clarion.edu/academic/distance/distance.htm](http://www.clarion.edu/academic/distance/distance.htm)

### **Extended Studies**

The Office of Extended Studies coordinates programming for university credit not on one of the university campuses or sites. This includes programs in area high schools or other facilities to provide courses or degree programs to special populations or groups. Course programming at the Pittsburgh site in the summer is also part of the Extended Studies Program.

## **Grade Release Policy**

Public Law 93-380 (The Family Educational Rights and Privacy Act of 1974) prohibits the release of educational records, other than to certain defined exceptions, without the student's consent. One such exception is Section 438(b)(1)(H) which allows release of educational records to "Parents of a dependent student of such parents, as defined in Section 152 of the Internal Revenue Code of 1954."

The Office of the Registrar will send grades to parents under the provisions of Section 438 or if the student has completed an Authorization for Parental Access to Student Records Form. Grade reports of students who are not dependents, meaning they are not so claimed by parents for income tax purposes, will be sent to the students at their home address.

### **Individualized Instruction/Independent Study**

A student seeking individualized instruction/independent study must initiate the request by completing the Petition for Individual Instruction and Independent Study form obtained from the dean of the college in which the course is offered, after preliminary discussions with both the advisor and possible instructor. Justification is required.

#### **Independent Study**

Independent study provides the opportunity to a student for a unique academic experience otherwise not available through regular curricular offerings. Independent study should not be confused with cooperative or internship courses which provide job experiences. A project description must be composed by the student and submitted along with the petition form.

#### **Individualized Instruction**

Individualized instruction allows a student to take an unscheduled course required for completion of a program of study. The course must not be offered currently, and it should be shown as not scheduled for offering prior to the student's intended graduation.

### **Nondiscrimination on the Basis of Disability**

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 have provided the framework for those individuals with disabilities to not be discriminated against. Clarion University, which is a federally funded institution, must provide for nondiscrimination under its Federal grants and programs. Thus, "no otherwise qualified individual with a disability in the United States... shall, solely by reason of her or his disability be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance..." (29 U.S.C. §794(a), see also 29 U.S.C. 706(8), see also 42 U.S.C. §§ 12132, 10102, 12114). An "individual with a disability" has been defined, with certain exceptions, as "any person who (i) has a physical or mental impairment which substantially limits one or more of such person's major life activities, (ii) has a record of such an impairment, or (iii) is regarded as having such an impairment." (See 42 U.S.C. § 12101 et. seq. And 29 U.S.C. § 701 et. seq.)

The applications of these laws at Clarion University ensure:

1. No qualified individual with a disability may be excluded solely by such disability from any course, or courses of study.\*
2. Classes will be rescheduled for those students with mobility impairments if they are scheduled for inaccessible classrooms.\*

3. Academic degree or course requirements may be modified in certain instances to ensure full participation by students with disabilities.\*
4. Alternate methods of testing and evaluation are available in all courses offered by the university for students with documented requirements for such methods.\*
5. Auxiliary aids are made available by the university for students with impaired sensory, manual, or speaking skills.\*
6. Certain campus rules and regulations may be waived if they limit the participation of students with disabilities.\*
7. Housing opportunities, employment opportunities, and other opportunities for students with disabilities are equal to those of students without disabilities.\*

*\*Note: The university is only legally obligated to provide academic adjustments to a qualified individual with a disability who has made his or her need known and when it has received the appropriate documentation of such disability to support the adjustment. Thus, the students must provide the university with the necessary medical and diagnostic information to support their requests, including specifying what academic adjustments are needed.*

The Disabilities Services Office serves as the university's primary vehicle for providing assistance to students with physical and/or learning disabilities. Students are encouraged to contact the coordinator in B27 Campbell Hall to discuss their need for disability related services. Also, as part of the university's registration process, students are provided with a form which enables them to notify the university of request for accommodations and services that are related to a disabling condition. After receipt of this form, the coordinator of the Disabilities Services Office will contact each student to discuss the specific request(s) and gather additional information if necessary.

Information on services for students with disabilities may be obtained by contacting the coordinator, Disabilities Services Office, B27 Campbell Hall, 814-393-2249.

Inquiries regarding services and facilities accessibility may also be obtained by contacting the assistant to the president for social equity, 207 Carrier Hall, 814-393-2000.

#### **Student Support Services Program**

The Student Support Services Program is available to students with disabilities who desire additional help in the form of academic advising, freshmen seminars, informational workshops, and assistance with study skills. Students interested in obtaining information about the program should contact the director, Student Services Program, B20 Campbell Hall, 814-393-2347.

### **Senior Citizens**

People on Social Security or equivalent retirement benefits are given remission of fees for classes where space is available. Courses are recorded as audits with no grades or credits earned.

### **Student Records**

Student academic and personal records are confidential in nature and shall be released only to appropriate faculty and administrative officers and to parents and guardians if the student is a dependent. Release of these records to other persons, institutions, or governmental and legal agencies shall occur only upon approval by the student or graduate, or upon subpoena.

Transcripts of academic work are available to the student or graduate at the Office of the Registrar when requested by him or her in writing. There is a limit of three transcripts per request per day. All enrolled, degree-seeking students are charged a one-time \$15 transcript fee which is added to their statement of charges from the Accounts Receivable Office.

Clarion University uses students' Social Security numbers solely for identification and record-keeping purposes. Disclosure of the SSN is not mandatory, and alternative identification numbers will be issued if requested.

### **Study Abroad—International Education**

Clarion University, as part of its mission to serve the educational needs of the citizens of the Commonwealth of Pennsylvania, is dedicated to strengthening the international and intercultural dimensions of its programs and activities. The leadership of the university recognizes the interdependence of nations and peoples throughout the world.

Clarion University welcomes international students representing a range of nations. International students are important members of the Clarion University community. Their presence reflects a deep appreciation for their intellectual and cultural contributions to this community. The international students on the Clarion campus also present the university with the opportunity to significantly influence future leaders and scholars around the world.

Clarion University is committed to providing a variety of study abroad and exchange programs for American students. Exchange agreements offer Clarion students the opportunity to pay tuition to Clarion while attending an international university of their choice. There are summer options for students who wish to either learn a foreign language or improve on existing foreign language

skills.

The Office of International Programs (OIP) coordinates and administers all international-related activities on campus, including the International Student Office, Study Abroad Programs, and Exchange Programs for faculty and students.

### **Summer Session**

The Summer Session is maintained for the benefit of regular Clarion University students, incoming freshmen, students in good academic standing at other institutions, graduates of approved colleges and universities, teachers who wish to meet certification requirements, certain high school students, and any adults who wish to attend classes. In addition to the regular undergraduate and graduate course offerings, there are also workshops and special programs.

Clarion University and the surrounding area offer numerous opportunities for summer activities. There are normally a pre-session and two consecutive five-week sessions. Interested people should contact the Office of Academic Affairs for details.

### **Veterans' Affairs**

Clarion offers the regular degree curricula to veterans and children of deceased veterans.

Credit for educational experience in the armed services is allowed on the basis of the recommendations of the American Council on Education.

The university grants a maximum of four credits in health and physical education for active military service of six months or more with honorable discharge or continued reserve status. Credit is normally given for HPE 111, (two credits), and two HPE activity courses of one credit each. To ensure credit is granted, veterans should bring an honorable discharge document (Form DD214) to the Office of the Registrar, 122 Carrier.

### **Visiting Student Program**

The Visiting Student Program provides students in good academic standing who have completed a minimum of 27 credits in residence the opportunity to take advantage of courses, programs, or experiences offered at the other 13 institutions of the State System of Higher Education.

These experiences require advance approval of the student's department chairperson and college dean and must not also be offered at Clarion University.

Applications and additional information are available at the Office of the Registrar, 122 Carrier Administration.

## Academic Support Services

**Louis F. Tripodi, Ph.D., chair**

Office: B11 Campbell Hall

The university is committed to the academic growth and development of all students. In order to ensure these goals, the university has established the Department of Academic Support Services which incorporates students and faculty development, academic advisement, and academic support for students. There are five programs within the Department of Academic Support Services.

### Academic Support Center

**Dr. Lou Tripodi, director**

Office: B11 Campbell Hall

The Academic Support Center provides services to students who may encounter some form of difficulty with their courses and/or need instruction in basic skills development. The Academic Support Center has two components, the Tutoring Center and the Learning Skills Lab. The two components offer students a comprehensive approach to the development of skills necessary at the collegiate level to ensure academic success. All services are free of charge. Services are available by either appointment and/or by walk-in.

Content tutoring is offered for most lower level subject areas providing students with the understanding of basic concepts, ideas, and mechanical processes. Tutoring sessions give students the opportunity to secure in-depth clarification and to identify and apply specific reading and study skills required in their academic programs. Most tutoring sessions are one-to-one or small group instruction.

Learning skills instruction provides students with instruction in basic skill development to become independent learners. The Learning Skills Lab staff instructs students in practical study techniques. Students' reading and study skills are diagnosed to identify individual strengths and weaknesses. Once skill areas are diagnosed, a planned program of instruction is implemented using a variety of instructional aids as well as one-to-one instruction. Students can receive academic assistance in the following areas: time management, note taking, reading comprehension, test taking, vocabulary development, and critical thinking skills.

### Educational Opportunities Program—Act 101

**Director to be determined**

Office: B10A Campbell Hall

The Educational Opportunities Program/Act 101 increases students' academic skills, abilities, and motivation. Most students enroll through a five-week summer

experience. They may earn up to six academic credits in English and mathematics, enhance reading/study skills, explore career options, and develop leadership potential. Students participate in an extensive orientation to university life. During the academic year, a limited number of regularly admitted students are selected for the program. Faculty may recommend students for participation, if space is available. Support services offered include academic advising, financial aid counseling, individual analysis of study habits, content tutoring, and assistance in career planning and decision making. The program also sponsors extracurricular activities intended to enrich the student's total experience. All students accepted into this program must meet eligibility requirements as established by the institution and the Pennsylvania Department of Education.

### Educational Talent Search Program

**Rhonda J. McMillen-Toth, director**

Special Projects Center

As part of Clarion University's mission to serve community residents, Educational Talent Search (ETS) serves 950 participants annually in Clarion and Venango Counties. Talent Search assists people age 11-27 to complete secondary education programs and enroll in post-secondary education.

ETS provides such services as learning skill instruction, campus visits, SAT/ACT preparation, post-secondary and career planning, financial aid information, and leadership training. Participants are selected based upon eligibility criteria established by the U.S. Department of Education, the program's funding agent.

### Student Support Services Program

**Shelly Silvis, director**

Office: B20 Campbell Hall

Students admitted to the Student Support Services Program are provided with developmental services which may include learning skills assistance, academic advising, and career and financial aid counseling. During the academic year, workshops and on-going services which focus on academic survival and learning-to-learn activities are offered. A reserved section of ENG 110, as well as reserved slots in AS 100—Reading/Study Skills, also is offered to program students.

Students accepted into the program must meet eligibility requirements established by the institution and the U.S. Department of Education.

## Upward Bound Program

**John Kula, director**

Office: B20 Campbell Hall

As part of the university's commitment to serve the community, Clarion's Upward Bound Program is designed to generate in selected area high school students the academic skills and motivation necessary for success in college. The program operates in two segments—the academic year component and the summer residential component. Support services such as tutoring, visits to

post-secondary educational institutions, and career and personal counseling are provided year-round. The six-week summer residential program offers program participants an opportunity to experience college life while residing on campus. Students receive intensive basic skills instruction and exposure to a variety of cultural and social activities on- and off-campus, in addition to numerous opportunities to visit other college campuses. Students are chosen for the program based on eligibility criteria as established by the program and the U.S. Department of Education.

## Admissions

### Admission of Freshmen

In accordance with the principles governing admission adopted by the university, six general requirements have been established for admission to Clarion University:

1. Strength of curriculum
2. High school class rank
3. Grade-point average
4. High school profile
5. SAT or ACT test score
6. Recommendations

Applicants to the university will be evaluated on these six areas. Applicants must show a minimal amount of education as evidenced by graduation from an approved secondary school or equivalent preparation as determined by the Division of Professional Certification.

### ***Admission of Freshmen in August 2000 and 2001***

Applicants for admission to the freshman classes in 2000 and 2001 should read and observe carefully the following procedure:

1. Come in or send to the Admissions Office of the university for the forms necessary in making application for admission. There are two of these: (1) application and personnel record blank and (2) the report from secondary school officials.
2. Send the personnel record to the university along with an application fee of \$30 payable to Clarion University of Pennsylvania. This fee is not refundable. The secondary school record must be sent directly to the university by the principal or other school official. A medical form is to be completed after the applicant has been accepted.
3. A registration deposit of \$50 must be paid when the applicant receives notice of approval of his or her

application for admission. This fee is not refundable but is credited toward the student's basic fee upon registration.

4. Clarion University applicants may ask for a decision as early as July 1 following their junior year in high school. This would require the applicant to have taken the Scholastic Assessment Test or the American College Test in the junior year.
5. All liberal arts applicants and education applicants who intend to major in a foreign language must schedule an achievement test in the language, if that language has been studied in high school. The achievement tests are administered by the College Entrance Examination Board. Arrangements to take the tests may be made through the high school counselor.
6. All applicants who intend to major in music education, music with elective studies in business, or music performance must complete a musical audition and personal interview through the Department of Music.

### ***High School Juniors—Early Admission***

The objectives of the Clarion early admittance program for high school students who have completed their junior year are as follows:

1. To afford excellent high school students an opportunity for course work of greater scope and depth than that offered by their high schools.
2. To provide selected high school students an opportunity to experience a full baccalaureate program.

The following criteria determine admission of high school students to full-time status:

1. Completion of the junior year.
2. Recommendation to the dean of enrollment management by the student's guidance counselor and high school principal. These letters should address motivation, interest, academic ability, and social maturity of the applicant.
3. Superior achievement as evidenced by high school record.
4. Superior achievements as evidenced by college entrance examination score. Students may take either the Scholastic Assessment Test (SAT) or the American College Test (ACT). Scores should be considerably higher than the national average.
5. Written parental consent.
6. The dean of enrollment management will arrange for an interview with the parents, department chair, and the dean, if necessary. Final decision rests with the dean of enrollment management.

All students accepted and enrolled are full-time college students and are subject to the same rules, regulations, and benefits as any other student.

### **High School Students—Summer and Part-Time College Study Program**

The objectives of the Clarion University program for admitting carefully selected high school students on a part-time basis are as follows:

1. To afford able high school students an opportunity for course work of greater scope and depth than that offered by their high school.
2. To present selected high school students an opportunity to experience limited college work before undertaking a full baccalaureate program.

The following criteria determine admission of high school students to limited study:

1. Completion of the sophomore year in high school.
2. Recommendation to the dean of enrollment management by the student's guidance counselor and high school principal. These letters should address motivation, interest, academic ability, and social maturity of the applicant.
3. Superior achievement as evidenced by high school record. Students who are in the top one-tenth of their class may be admitted regardless of college board scores. Students who score over 1,000 may be admitted if they are in the top one-fifth of their class.
4. Superior achievements as evidenced by college entrance examination score. Students may take either the Scholastic Assessment Test (SAT) or the American College Test (ACT). Scores should be considerably higher than the national average.
5. Written parental consent.
6. The dean of enrollment management will arrange for an interview with the applicant and parents.

Final decision rests with the dean of enrollment management.

All students accepted and enrolled will receive full course credits and are subject to the same rules, regulations, and benefits as any other student.

When a student achieves 9-11 credits he or she must come to the Admissions Office for academic review. If the student has a 2.0 QPA (2.5 QPA for some majors) they must make a full application to the university to continue. If they do not have a 2.0 grade-point average, they must graduate from high school and reapply based on their high school record.

### **New Student Orientation**

All new students are expected to attend one orientation session prior to their matriculation. Usually nine two-day sessions are conducted the second week in June through mid-July. Parents are welcome and encouraged to attend with their sons or daughters.

The primary objectives of the program are to help entering students make the transition from their previous environment to Clarion University and to enhance their success in college. In order to facilitate this adjustment and allow the students to pursue their education in the best possible manner, the curricular and co-curricular aspects of university life are experienced and explored in large and small groups. Students will have an opportunity to meet with faculty members and receive some academic advisement prior to selection of courses for Fall Semester.

Registration forms and instructions for the New Student Orientation Program will be mailed during the Spring Semester prior to enrollment. Students entering in January also may attend orientation during the summer or the preceding December.

## **Credit Transfer Policy**

### **Academic Passport Principles**

Clarion University affirms its commitment to maximize access to higher education for all Pennsylvanians through the Academic Passport to the State System of Higher Education. Community college students who have earned the Associate of Arts (A.A.) or the Associate of Science (A.S.) degree in a transfer program containing a minimum of 30 credits of liberal arts courses for the A.S. and 45 credits of liberal arts courses for the A.A. shall be considered to have an academic passport which will allow them to transfer to any State System of Higher Education university and receive credit toward graduation for all course work completed for credit for the associate degree. In addition, State System university students with a QPA of 2.0 or higher shall have an academic passport to transfer credit to or among system universities. It is

understood that the academic passport does not guarantee admission to particular majors in that some academic programs may have additional requirements, including a higher QPA. In offering or accepting the academic passport, Clarion University shall be guided by the following principles:

1. Students seeking to transfer to a State System university and who are admissible shall receive an evaluation of credits prior to enrollment and payment of tuition and fees. (Application fees may still be required.)
2. Current or future mutually agreed upon institutional articulation agreements may provide for the transfer of credits in excess of the numbers contained in this policy. Transfer students who meet the conditions of published articulation agreements (i.e. 2+2) between the sending and receiving institutions shall not be required to take a higher number of credits for the baccalaureate degree than indigenous students of the receiving institution.
3. For students holding an Academic Passport, admission to a specific curriculum and acceptance of transfer credits in that curriculum at a participating university shall be determined by the university based upon the same established criteria required for indigenous students.
4. Students transferring from a Pennsylvania community college with an Academic Passport shall be entitled to the same rights and privileges accorded System students with junior status.
5. In the acceptance and application of credits for students holding an Academic Passport, the receiving university shall look first to apply as many credits as possible toward the satisfaction of lower division general education requirements. Next the receiving university shall look toward applying the credits remaining to satisfy requirements in the major. Lastly, credits may be applied to satisfy elective requirements. It is the intent of this policy that credits earned by a community college student as part of a qualifying degree program should be accepted and applied toward completion of the baccalaureate degree. It is recognized that in certain circumstances, such as a change in major or intended program of study, it may not be possible to apply all credits earned at the community college to the four-year degree; however, absent legitimate academic reasons, the intent of this policy is to make full and complete use of credits earned in a qualified A.A. or A.S. degree program.
6. When a student transfers from one State System university to another, the record of all successfully completed undergraduate credits taken by the student at a System university shall be placed on the transcript of the receiving institution. The credits shall be evaluated by the receiving institution to determine which

shall apply to general education requirements, the major requirements of the program in which the student is enrolled, or electives. State System universities shall honor and accept credits earned at other State System institutions. It is recognized that given the specific requirements of some majors for certification or licensure and the fact that students often do change majors, it may not always be possible to apply all credits earned to the receiving institution's degree program. The intent of this policy, however, is to maximize the acceptance and application of credits earned by a student at another System university.

7. Consistent with 3 above, transfer students shall not be required to repeat or retake courses which they have already successfully completed at another accredited institution, as defined in this policy.

### ***Transfer Policy and Admission with Advanced Standing***

Clarion University welcomes applications from students who wish to transfer from another college or university to Clarion. Certain guidelines have been established to provide uniformity of transfer standards.

1. Students may transfer credits from regionally and/or nationally recognized, accredited institutions.
2. Students seeking to transfer must be in good academic and social standing at the transferring institution. It is the applicant's responsibility to submit official transcripts and other necessary materials for evaluation.
3. The initial evaluation of the transcripts takes place in the Admissions Office. Students will be informed, on request, which transferred courses will be accepted by the university. The final evaluation is done by the college dean of the student's major. The college dean will determine whether the course will be considered as part of the major or as an elective.
4. Credits are transferable, but grades and quality points are not.
5. Credits will transfer only if a student has earned a "C" grade or better in a course.



6. All courses transferred must be recognized in content and quality. Correspondence and distance-delivered courses are evaluated by the dean of the appropriate college/school.
7. Transfer students must fill out the regular application for admission to the university, have high school and college transcripts sent to the Admissions Office, and pay the \$30 non-refundable application fee.
8. Applicants who hold the Associate of Science or Arts degree from a Pennsylvania community college will be accepted by the university and granted two full years of academic credit. (See above Academic Passport principles.)
9. Clarion University generally does not accept more than 64 credits from two-year institutions. Applicants from Pennsylvania community colleges without the Associate Degree of Science or Arts will be processed as any other transfer applicant. (See above academic passport principles.)
10. Students enrolled at Clarion University may request written permission from their college dean to take courses at another institution. Grades and quality points for courses taken elsewhere do not transfer and cannot be used as repeats for grades previously earned at Clarion.

## International Students

Students who have been graduated from high school (or equivalent) where the language of instruction is not English will be exempted from any general foreign language requirement at Clarion University. Neither academic credit nor life experience credit will be granted for knowledge of one's native language, except when specific courses offered at Clarion University are taken or challenged by examination.

### **General Certificate of Education: Advanced Level**

Clarion University grants course credits, whenever possible, in subjects in which an A-level pass has been earned. Course equivalencies will be determined by the appropriate college dean based upon information provided by the student.

## Part-Time Admissions

Students who wish to participate in the part-time admissions program must obtain a Quick Admit form from the Admissions Office.

A part-time student MAY apply for degree candidacy after the completion of 12 credit hours. A part-time student MUST apply and be approved for degree candidacy by the time he or she has earned 12 credit hours. This process includes the non-refundable application fee, high school transcripts, and college transcripts, if applicable.

STUDENTS WHO HAVE NOT BEEN APPROVED FOR DEGREE CANDIDACY AFTER THE COMPLETION OF 12 CREDIT HOURS OF PART-TIME STUDY WILL NOT BE PERMITTED TO CONTINUE AT THE UNIVERSITY.

## Withdrawals

### **Individual Course Withdrawal Policy**

An undergraduate student is permitted five individual course withdrawals at Clarion University. Effective Fall Semester 1999, each continuing student will have five additional course withdrawal options, without regard to the number of previous course withdrawals. Exceptions may be made for withdrawals due to documented extenuating circumstances with approval of the instructor, advisor, and college dean.

All class withdrawals must be initiated by completing a class withdrawal form, which is signed by the student's advisor. These forms are available through the Office of the Registrar. If a withdrawal is not made through the Office of the Registrar, a failing grade will be recorded for the affected course(s). Classes a student drops during the period of drop/add will not appear on the student's record. Course withdrawals between the end of the second and ninth weeks may be made without penalty. After the beginning of the 10<sup>th</sup> week of a semester or the second half of a Summer Session, a course from which a student withdraws shall be finally reported with a grade of "E." Exceptions may be made for withdrawals due to documented extenuating circumstances such as illness or some other unavoidable occurrence with approval of the instructor, advisor, and college dean.

### **Withdrawal From The University**

Students may withdraw from the university (all courses) through the last day of classes. Students on probation at the time of withdrawal from all classes who withdraw after the 12<sup>th</sup> week of the semester will not be permitted to return for the following semester unless the withdrawal is based on documented extenuating circumstances.

If a withdrawal is not made through the Office of the Registrar, a failing grade will be recorded for the affected course(s).

Any student who withdraws from the university either during or at the end of a semester must notify the Office of the Registrar in writing of his or her intention to withdraw and the reason for withdrawal. This is necessary for completion of the student's permanent record. Failure to comply with this regulation will constitute an unofficial withdrawal and may affect the student's chances of future readmission.

University withdrawals, which are recorded with grades of "WX," are not included in the limit of five individual course withdrawals.

Please see section on refunds under financial information. (See page 35 for financial implications of withdrawal.)



# Scholarship Requirements

## Academic Probation

To be in good academic standing, undergraduate students must maintain a minimum QPA of 2.00 for both semester and cumulative averages.

Students falling below the 2.00 standard in either the semester or cumulative average will be placed on academic probation effective the next semester of attendance.

**Sophomore, junior, and senior** students with a QPA lower than 2.00 who fail to achieve at least a 2.00 QPA semester average while on probation will be suspended.

**Second semester freshmen** on probation who fail to achieve at least a 1.75 **cumulative** or a 2.00 **semester** average will be suspended.

## Academic Suspension

Students on probation must achieve a 2.00 semester or 2.00 cumulative QPA to avoid being suspended. Second semester freshmen on probation must achieve a 2.00 semester or 1.75 cumulative QPA to avoid being suspended. Students who are placed on probation or suspension will be notified by mail at the end of a Fall or Spring Semester. A copy will be sent to the student's parent or guardian if the student is a dependent as defined elsewhere in this catalog.

Students notified of academic suspension may attempt readmission in the following ways:

1. The student may attend summer sessions at Clarion. If the student earns the required **cumulative** average by the end of the summer, the suspension will be rescinded. These students will be continued on probationary status for the first regular semester following readmission, regardless of their academic performance during interim summer periods.
2. The student may appeal the suspension, **in writing**, to the Academic Standards Committee and has the opportunity to meet with the committee in person. Suspensions may be overturned if the poor academic performance was caused by unusual circumstances beyond the student's control or if for other reasons it is not indicative of future performance. Petitions must be filed with the committee through the Office of Academic Affairs by the date specified in the notification of academic suspension. Use the following guidelines when appealing a suspension to the Academic Standards Committee. If possible, include independent documentation and/or references in the petition. Statements should address:
  - a. why academic performance was poor;
  - b. how the student expects to improve his or her

- a. academic performance and how he or she intends to correct the problem identified in item 2a;
- c. the projected course of study if a change of majors is planned;
- d. what the student has done since last attending Clarion, including course work completed at other institutions; and/or
- e. other evidence believed to be helpful to the committee.

Clarion accepts credits from accredited institutions, but grades and quality points do not transfer. Suspended students who wish to take credits at another accredited institution should first consult with their dean to ensure transferability. Clarion permits transfer of these credits provided the credits are applicable to the student's program and a grade of "C" or better is earned. Courses failed at Clarion may not be repeated at another university.

3. The student may apply in writing to the Office of the Registrar after an absence of one or more semesters, provided the suspension was the student's first.
4. Suspended students who have been absent from the university for a period of at least four years do not need to file a written appeal to the Academic Standards Committee. These students may be readmitted through the Office of the Registrar by requesting academic renewal.

## Class Standings

Class standings (freshman, sophomore, etc.) are determined by credits earned rather than by semesters of residence: freshmen, 1-31 credits; sophomores, 32-63 credits; juniors, 64-95 credits; seniors, 96-128 or more credits.

## General Policies

Scholarship policy at Clarion University is formulated by the Subcommittee on Academic Standards, which is a subcommittee of the Faculty Senate.

Scholastic standing of students is determined on the basis of a quality-point system in which a grade of "A" equals four quality points per semester hour; "B" equals three; "C" equals two; "D" equals one; and "E" equals zero. The number of quality points earned in a single course for one semester is determined by multiplying the quality-point value of the course grade by the number of semester hours in the course; thus, a grade of "A" in a three-semester-hour course has a quality-point value of 12. A student's QPA at any specific time is de-

terminated by dividing the total number of quality points earned in all courses by the total number of quality hours. For example, if a student earned 30 quality points for 15 quality hours of course work in a single semester, his or her QPA for the semester would be 2.00.

At the end of each semester, a student's QPA is calculated for that semester and also for all the course work he or she has taken up to and including the semester just completed. The latter is known as the cumulative QPA.

Scholarship policy for two-year programs requires students earn a minimum QPA of 1.75 their first semester and a 2.00 their second semester and thereafter in order to be in satisfactory academic standing. The cumulative QPA should be 2.00 by the end of the second semester.

To remain in the Medical Technology Program, students must maintain the following QPA: first-semester freshmen, 2.0; second-semester freshmen and first-semester sophomores, 2.5; thereafter 2.5 with a 2.5 in the natural sciences. Exceptions to these requirements must be approved by the coordinator of medical technology.

Admission to the Medical Technology Program at the university does not guarantee admission to the year in the hospital laboratory. Hospital spaces are limited, and admissions standards, which are under the control of the individual hospitals, are quite high.

Business students pursuing the B.S.B.A. must meet the requirements for admission to the college's upper division. In addition, business administration students must meet graduation standards beyond general university requirements. These academic standards are fully described under the College of Business Administration entry later in this catalog.

Students readmitted to the College of Business Administration after an absence of two years or more must meet all requirements of the college as of the date of readmission.

Students transferring into the College of Business Administration from other accredited colleges and universities must have earned a cumulative QPA of 2.50 on a 4.00 scale. This applies to all course work taken at all universities prior to attending Clarion University. Clarion University students transferring from majors outside the College of Business Administration must have earned either an overall QPA of 2.50 or a 2.50 QPA in their most recent full-time (12 or more credits) semester at Clarion University. Students transferring to Clarion University must take a minimum of 50% of their business credits at Clarion.

Credits for courses completed at other universities or colleges are transferable to Clarion University, but the grades and quality points are not. Therefore, grades earned in courses accepted by the College of Business Administration to satisfy requirements of the lower or

upper division core will not be used in the computation of the QPAs required by the academic standards of the College of Business Administration.

Clarion University students whose major is outside of the College of Business Administration may take no more than 25% of their total credits in courses offered by the College of Business Administration. This would amount to a maximum of 32 credits in a 128-credit program. Students who are enrolled in the business minor may be permitted to exceed this limit, dependent upon individual situations, with the approval of the dean of the College of Business Administration. Economics courses taken by majors in the economics Bachelor of Arts degree are excluded from this restriction.

## ***College of Education and Human Services Selection, Retention, and Graduation Standards***

### **I. Student responsibilities in any program of the college**

- A. Complete all application forms in a timely fashion:
  1. Admission to program
  2. Student teaching/internship/externship experience
  3. Graduation from the university
  4. Certification, where appropriate, from the Commonwealth of Pennsylvania
- B. Meet with advisors on a regular basis for career and program counseling as well as at the appropriate checkpoints in the program to obtain the appropriate forms.
- C. Arrange for any tests needed to comply with the Public School Code of 1949, as amended, Article XII, Section 1209, which in part provides that teaching certification may not be issued if the "applicant is either mentally or physically disqualified, by reason of tuberculosis or any other communicable disease or by reason of mental disorder from successful performance of the duties of a teacher."

### **II. Admission to a program**

- A. For early childhood (ECH), elementary education (ELED), secondary social studies (SS), library science (LS), and communication science disorders (CSD), completion of 48 semester hours and a cumulative 2.75 QPA, including six semester hours of introductory courses to be determined by the appropriate department in the College of Education Human Services. All courses are to be completed with a grade of "C" or higher.
- B. Completion of 30 semester hours for all other programs and a cumulative 2.50 QPA, including six

semester hours of introductory courses to be determined by the appropriate department in the College of Education and Human Services. All courses are to be completed with a grade of “C” or higher.

Communication Sciences and Disorders	CSD 125, CSD 150, CSD 156 (CSD 150 is a required prerequisite for CSD 156)
Elementary Education	ED 110, ED 121
Early Childhood Education	ED 110, ED 121
Library Science	LS 255 and ED 110 or ED 122
Modern Languages	ED 110, ED 122
Music Education	ED 110, ED 122
Secondary Education (all majors)	ED 110, ED 122
Special Education (K-12)	SPED 110, 220 (courses are sequential)
Rehabilitative Sciences	REHB 110, 227
<b>DUAL CERTIFICATIONS:</b>	
Elementary/Special Education	ED 110 or ED 121 and SPED 110
Elementary/Library Science	ED 110 or ED 121 and LS 255
Elementary/Early Childhood	ED 110 and ED 121
Early Childhood/Special Education	ED 110 or ED 121 and SPED 110

- C. Completion of a speech and hearing screening.
- D. Removal of any academic, physical, or mental deficiencies noted at any point in the student’s program that would prevent the candidate from fulfilling the responsibilities of the professional area.
- E. Completion of ENG 110 and ENG 111 plus three hours in *either* SCT 113 or specific MATH requirement (all with at least a grade of “C”) as follows:

Elementary and Early Child.	MATH	111
Secondary Mathematics	CIS	163
Secondary biology, earth and MATH space, and general science	MATH	171 or higher
Secondary chemistry	MATH	171 or 270
Secondary physics	MATH	270 or higher
All others	MATH	112 or higher

**NOTE:** All students must complete both SCT 113 and the appropriate mathematics requirement with at least a grade of “C” prior to student teaching or intern/externship. Elementary and early childhood majors must meet the mathematics requirement (MATH 111) before taking ELED 324. Proficiency examinations may be substituted for courses as specified in this catalog.

- F. Possession of an appropriate cumulative QPA or higher at the time of application.

**NOTE:** Transfers and readmits must meet these requirements as well but will be treated on a case by case basis.

### III. Retention in a program

- A. Maintenance of an appropriate cumulative QPA.
- B. Attainment of a grade of “C” or higher in all required professional courses and all required major courses in an area. Elementary and early childhood majors must also attain a grade of “C” or higher in required content competency courses.
- C. Removal of any academic, physical, or mental deficiencies identified after admission to a program before being permitted to continue in the program.
- D. Completion of all program requirements.

### IV. Qualification for student teaching/internship/externship

- A. Completion of 90 semester hours of university credit in professional program, including all teaching methods or clinical courses.
- B. A grade of “C” or higher in all required professional courses and all required major courses in an area. Elementary and early childhood majors must also attain a grade of “C” or higher in required content competency courses.
- C. An overall appropriate cumulative QPA.
- D. Satisfactory completion of all tests and clearances necessary for field placement, including verification of a negative tuberculin skin test.

### V. Graduation requirements

- A. Fulfill all university standards for graduation.
- B. An overall appropriate cumulative QPA.
- C. A grade of “C” or higher in all required professional courses and all required courses in major area; and content competency courses for ELEM/ECH majors.

### VI. Pennsylvania certification requirements at Clarion University

- A. Complete all program requirements and meet the standards of the Teacher Certification Program at Clarion University.
- B. Pass the appropriate examinations required by the Pennsylvania Department of Education in the following:
1. Communication skills (reading, writing, computation)
  2. General knowledge
  3. Principles of learning and teaching K-6 or 7-12
  4. Content area of each certification
- C. Complete application for certification.
- D. Certify U.S. citizenship or hold an immigrant visa which permits employment within the United States and declares intent to become a United States citizen.

E. Certify no habitual use of narcotic drugs in any form or excessive amounts of intoxicating beverages (School Code 1209) and not under indictment nor conviction for a criminal offense.

## Good Academic Standing

To be in good academic standing at Clarion, undergraduate students must maintain a minimum QPA of 2.00 for both semester and cumulative averages. Individual programs may have higher requirements.

## Grading System

A	excellent	Au	audit
B	good	Inc	indicates incomplete work
C	satisfactory	P	passing
D	poor	W	indicates withdrawal from a course
E	failure	WX	indicates withdrawal from the university
CR	credit		
CX	credit by examination	Z	grade not submitted (Temporary)

Inc (incomplete) is not used unless a student has been in attendance throughout a semester or session. It indicates the work of a student is incomplete and the final grade is being withheld until the student fulfills all the requirements of the course. It is used only when condi-

tions and circumstances warrant and when evidence is presented to justify its being given.

Students receiving incomplete grades are required to make arrangements with the instructor who submitted the incomplete grade to fulfill the requirements of the course by the end of the following semester, or the incomplete becomes a failing grade. Incompletes are not removed by repeating the course.

Students receiving incomplete grades are subject to academic probation temporarily until the final grade or grades have been submitted to the Office of the Registrar. The probationary action will be removed from the student's academic record upon receipt of the grades, provided both semester and cumulative QPAs are 2.00 or above.

## Auditing of Courses

With the permission of the instructor, interested persons may audit courses if there is space available in the course from the first day of class and up until the end of the drop/add period. Students must declare their intentions in writing to the Office of the Registrar prior to the end of the drop/add period. Laboratory courses may not be taken as an audit. Students who enroll in a course for credit may change to an audit grade only during the drop/add period. Likewise, students who enroll in a course to audit may only change to credit during this same period.



### **Credit-No Record Courses**

After students have earned a minimum of 30 semester hours of credit and are in good academic standing, they may schedule a maximum of six courses or 18 semester hours for credit-no record. One such course may be taken each semester or summer session. This regulation does not apply to MATH 050 or internships in the cooperative education program. All such internships are automatically credit-no record. Courses in one's major and minor fields may not be taken for credit-no record. The option for taking a course for credit-no record is limited to the first five weeks of each semester and the first four days of any five-week Summer Session. Satisfactory work in a credit-no record course shall be shown on the grade report as "CR," with no record and no credit for less than satisfactory work. Satisfactory work is defined as the equivalent of "C" grade or better under the letter grading system in use by the university. Students who desire to have a credit-no record course changed from "CR" to a letter grade must retake the course. Credit-no record courses are counted in determining the course load for a semester.

### **Graduation Requirements**

Graduation from Clarion University with a baccalaureate or associate degree requires successful completion of all specified major, degree, and university requirements outlined by the College of Arts and Sciences; the College of Business Administration; the College of Education and Human Services; the School of Nursing; or the Venango Campus.

Undergraduate students must successfully complete a minimum of 128 credits (62 credits for the associate degree) with both a major and cumulative QPA of at least 2.00 except where the requirements of a particular program or college is higher.

All credits, including transfer credits, must be approved by the appropriate college dean or director and the department chair of the academic area in which the degree is to be granted.

Unless exempt, candidates for baccalaureate and associate degrees must successfully complete ENG 110 and ENG 111 with a passing grade (education and nursing majors must earn a grade of "C" or better).

All students are responsible for knowing the major, degree, and university requirements of their respective programs. Students are advised to meet with their academic advisor on a regular basis throughout their undergraduate career.

### **Residence Requirements**

A minimum of 45 of the last 64 credits required for graduation with a baccalaureate degree must be taken in residence at Clarion University.

Candidates for graduation with an associate degree must complete a minimum of 30 credit hours in residence at the Venango Campus in Oil City, Pennsylvania.

### **Second Baccalaureate Degree**

Students who have earned their first baccalaureate degree from Clarion University may earn a second baccalaureate degree from a different college of the university or different degree (B.S., B.A., or B.F.A.) within the same college. This can be accomplished by completing a minimum of 30 credits, excluding physical education activities, beyond the requirements of the first degree and by completing all of the requirements of the second degree. In this case, the student will receive two diplomas.

Students also may pursue two baccalaureate degrees concurrently by completing a minimum of 30 credits, excluding physical education activities, beyond the requirements of the first degree and completing all of the requirements of the second degree.

Students who have earned their first baccalaureate degree from another institution are responsible for satisfying Clarion University's residence requirement.

### **Second Major**

A student at Clarion University may earn a second major within the same college of the university and within the same degree category (B.S., B.A., or B.F.A.) by completing all requirements of both major programs. In this case, it is not necessary to meet the requirements for the baccalaureate degree, nor is a second baccalaureate degree granted.

### **Honors**

Academic honors are recognized with a semester dean's list and with the traditional honors designations of cum laude, magna cum laude, and summa cum laude at graduation.

To be included on the semester dean's list, students must be enrolled for a minimum of 12 graded credits; not including credits by proficiency examinations, incomplete grades, or credit-no record courses; and achieve a semester QPA of at least a 3.50. Cum laude honors are awarded for a cumulative QPA of 3.40-3.59; magna cum laude for 3.60-3.79; and summa cum laude for 3.80 to 4.00 rounded to the nearest thousandths. In order to earn graduation honors, students must have earned at least 32 credits at Clarion.

For information concerning honorary kinds of recognition that may be accorded by various colleges and departments, students should inquire at the office of their major department and/or the office of the dean of the college in which they are enrolled.

## Honors Program

The Honors Program is an academic opportunity for students whose intellectual and creative interests and abilities extend beyond conventional university offerings. The program gives students the opportunity to enrich their education through specially designed courses and extra-curricular involvement.

In honors courses students:

- pursue subjects in depth and across disciplines;
- interact closely with faculty members in informal settings as well as in the classroom; and
- participate in special events contributing to an enhanced academic and social environment.

The Honors Program is available to qualified students enrolled in a baccalaureate degree program of studies. Entering freshmen may apply for admission to the program and may be accepted on the basis of academic performance, aptitude, a written statement, and recommendations. Students already enrolled may also apply to the Honors Program.

Honors courses may replace certain general education courses required for any major. To earn an honors degree, a student must:

- complete a minimum of 21 honors credits;
- maintain the academic standards of the program; and
- three of the 21 honors credits must be earned in the student's major area of study.

These hours are taken as part of the student's degree program and do not represent credits beyond normal graduation requirements.

Honors graduates receive special recognition at commencement ceremonies, and their transcripts indicate they completed the Honors Program.

Scholarships and financial aid provisions are available for students enrolled in the Honors Program. Clarion University is a member of the National Collegiate Honors Council, placing it in contact with honors programs nationwide.

Additional information may be obtained by contacting the Honors Program director.

## Maximum Credit Hour Load

The normal credit-hour load for undergraduate students in good academic standing is 15 to 18 credit hours per semester and six to seven credit hours per five-week summer session. Students on academic probation may not attempt more than 12 to 15 credit hours per semester.

Students wishing to register for 19 to 21 credit hours during any one semester or more than seven credit hours for a five-week summer session must have a cumulative QPA of 3.00 or better and the written permission of the appropriate college dean. Students are required to pay for each credit over 18.

All scholastic standards noted above are subject to change by the university.

## Readmission

Students who are absent for one or more semesters and students who are returning after an absence following their first academic suspension must apply for readmission in writing to the Office of the Registrar. Deadline is one week before the beginning of classes. Students seeking readmission following an academic suspension should read the section on Academic Suspension (see page 25). Students readmitted after an absence of two or more years must meet all requirements of their respective degree program as of the date of readmission.

## Repeat Grade Policy

Students shall be permitted to repeat any and all courses as often as they choose; however, once they have graduated from the university, a course cannot be repeated for the purpose of improving one's cumulative undergraduate or graduate quality-point average.

The latest repeat grade shall be the counting grade in the QPA prior to graduation. The quality points, quality hours, and earned hours of the original grade received will be subtracted from the student's cumulative statistics.

Grades earned at another institution cannot be used to replace grades previously earned at Clarion.

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## Undergraduate Degree Programs

Clarion University offers combined academic and professional curricula leading to the undergraduate degrees of Bachelor of Arts, Bachelor of Fine Arts, Bachelor of Music, Bachelor of Science, Bachelor of Science in Business Administration, and Bachelor of Science in Education, as well as certification for teaching in the

public elementary, middle, and secondary schools of the Commonwealth of Pennsylvania.

Additionally, it offers associate degree programs and a Bachelor of Science in Nursing at its Venango Campus in Oil City. See Venango Campus, page 88.

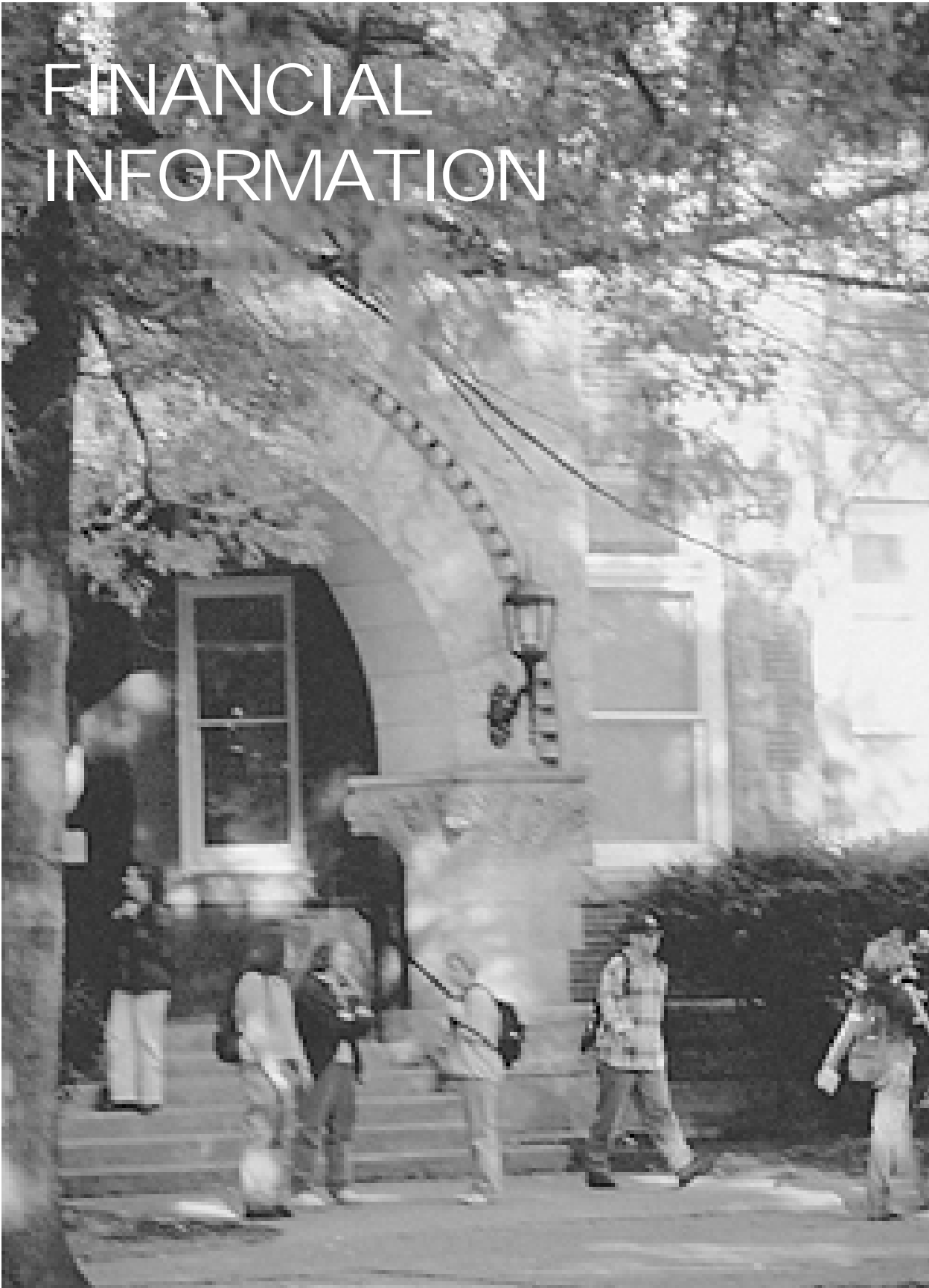
## Program Listing

Key: \* Concentration only  
 \*\* Certification only  
 \*\*\* Minor program  
 # Post-Master's Certificate of Advanced Studies  
 + Concentration only, degree earned in Arts and Sciences program of choice

Accountancy	B.S.B.A.
Accounting Procedures	Certificate
Allied Health	A.S.
Anthropology	B.A., ***
Art	B.A., B.F.A.
2-D Studio	***
3-D Studio	***
Art History	***
Ceramics	*
Drawing	*
Dual Drawing	*
Fiber/Fabric	*
Graphic Arts	*
Painting	*
Printmaking	*
Sculpture	*
Biology	B.A., B.S., M.S.
Applied Ecology	*
Business Administration	A.S., M.B.A., ***
Accountancy	*
Accounting Procedures	Certificate
Legal Business Studies	A.S.
Legal Assistant	*
Management	*
Chemistry	B.A., B.S.
Chemistry/Business	*
Chemistry/Polymer Science	*
Chemistry/Engineering Co-op	*
Coaching Curriculum	Endorsement
Communication	B.S., M.S.
Communication Sciences and Disorders	B.S., M.S.
Computer Science	B.S., ***
Early Childhood Education	B.S.Ed.
Early Childhood Education/Special Education	**
Earth Science	B.A., B.S.
Economics	B.A., B.S.B.A., ***
Elementary Education	B.S.Ed., M.Ed.
Elementary Education/Early Childhood	B.S.Ed.
Elementary Education/Library Science	B.S.Ed.
Elementary Education/Special Education	B.S.Ed.
Elementary Health	*
Engineering Co-op Program	*
English	B.A., M.A.
Literature	***
Writing	***
Environment and Society	***
Environmental Education	**
Environmental Geoscience	B.S.
Finance	B.S.B.A.
French	B.A., ***
Geography	B.A., B.S., ***
Geographic Information	***
Geology	B.S.
German	***
Gerontology	***
History	B.A., ***
Ancient Mediterranean Studies	***
Black Studies	***
Humanities	B.A.
Industrial Relations	B.S.B.A.

Information Systems	B.S., ***
International Business	B.S.B.A., ***
Legal Business Studies	A.S.
Legal Assistant	*
Liberal Studies: Arts and Sciences	A.A., B.S.
Library Science	B.S.Ed., M.S.L.S.
Certificate of Advanced Studies	#
Library Science/Arts and Sciences	+
Management	B.S.B.A.
Management/Library Science	B.S.B.A.
Marketing	B.S.B.A.
Mathematics	B.A., B.S., M.Ed., ***
Mathematics/Actuarial Science and Statistics	*
Mathematics/Applied	*
Mathematics/Computer Science	*
Mathematics/Engineering Co-op	*
Mathematics/Statistics	***
Medical Technology	B.S.
Molecular Biology/Biotechnology	B.S.
Music Education	B.S.Ed.
Music—Elective Studies in Business	B.M.
Music	***
Natural Sciences	B.A.
Nursing	A.S.N., B.S.N., M.S.N.
Public School Nursing	**
Occupational Therapy Assistant	A.S.
Philosophy	B.A., ***
Physics	B.A., B.S.
Physics/Engineering Co-op	*
Political Science	B.A., ***
Psychology	B.A., B.S., ***
Radiologic Sciences	B.S.
Reading	M.Ed.
Reading Specialist	**
Real Estate	B.S.B.A.
Rehabilitative Sciences	B.S.
Rehabilitative Sciences/Developmentally Disabled	*
Rehabilitative Sciences/Gerontology	*
Rehabilitative Sciences/Substance Abuse	*
Rehabilitative Services	A.S.
Science Education	M.Ed.
Secondary Education, Biology	B.S.Ed.
Environmental Education	**
Secondary Education, Chemistry	B.S.Ed.
Secondary Education, Communication Arts	B.S.Ed.
Secondary Education, Earth and Space Science	B.S.Ed.
Secondary Education, English	B.S.Ed.
Secondary Education, French	B.S.Ed.
Secondary Education, General Science	B.S.Ed.
Secondary Education, Mathematics	B.S.Ed., M.Ed.
Secondary Education, Physics	B.S.Ed.
Secondary Education, Social Studies	B.S.Ed.
Secondary Education, Spanish	B.S.Ed.
Social Sciences	B.A.
Sociology	B.A., ***
Sociology/Psychology	B.A.
Sports Management	**
Spanish	B.A., ***
Special Education	B.S.Ed., M.S.
Special Education/Early Childhood	**
Special Education/Rehabilitative Sciences	B.S.Ed.
Speech Communication	B.A., ***
Speech Communication and Theatre	B.A., B.S.
Theatre	B.F.A.
Acting	*, ***
Dance	***
Design—Technical Direction	*
Musical Theatre	*
Technical	***
Women's Studies	***

# FINANCIAL INFORMATION





# Financial Information

## General Information

Tuition and fees must be paid in full prior to the first day of the term or semester or paid in accordance with the university's monthly payment plan. No deferments are permitted except for approved student financial aid. A \$25 late fee will be assessed if payment is not received by the required due date. All accounts are carried in the name of the student. Bills and statements are mailed to the student, not the parent.

The university expects students to be financially responsible. Students with delinquent accounts will not be allowed to register for courses, and academic records will be withheld until all financial obligations to the university have been satisfied.

The tuition and fees listed below are **subject to change**. The financial requirements of the university make it necessary to adjust these charges from time to time. The university reserves the right to make such adjustments up to the date of final registration for a given academic term. The applicant acknowledges this reservation by the submission of an application for admission or by registration. The policies governing refunds and the payment of fees are also **subject to change**.

## Invoices and Statements

Semester bills are normally mailed to the student's home address approximately 30 days before the start of a semester if the student has registered for classes prior to that time period. Tuition and fees are payable in full by the first day of term or semester, whether or not a bill has been sent. Registered students who do not receive a bill before the start of the term should contact the Accounts Receivable Office at 814-393-2253. Checks in the required amount should be made payable to Clarion University of Pennsylvania. A monthly payment plan is available, and information regarding the plan is provided with the semester bill.

## Schedule of Charges

### Application Fee

A non-refundable application fee of \$30 must accompany each application for admission.

### Acceptance Deposit

A \$50 acceptance deposit must be paid upon receipt of notice of approval of application for admission. The \$50 fee is not refundable but is deducted from the student's first semester charges.

## Tuition

Tuition is set by the Board of Governors of the State System of Higher Education and is **subject to change** at any time by the board.

### Undergraduate Tuition (1999-00 Academic Year)

PA resident:	
Full-time (12-18 credits)	\$1,809/semester
For each credit over 18 credits	\$150/credit
Part-time (fewer than 12 credits)	\$150/credit
International students:	
Full-time (12-18 credits)	\$4,523/semester
For each credit over 18 credits	\$377/credit
Part-time (fewer than 12 credits)	\$377/credit
Non-PA resident:	
Full-time (12-18 credits)	\$2,714/semester
For each credit over 18 credits	\$226/credit
Part-time (fewer than 12 credits)	\$226/credit

## Room and Board Charges

For double occupancy of a furnished room, the charge is \$1,150 per student per semester. A limited number of single rooms are available at an additional cost of \$509 per semester.

Students are responsible for damages, breakage, loss, or delayed return of university property. Students are also collectively responsible for damages in common areas of residence halls.

The rental agreement for university residence halls is for one academic year.

All dormitory residents must participate in one of the following board plans.

	Standard Plans	Flex Plans
Full-Board Plan	\$706/semester	\$867/semester
Fourteen-Meal Plan	N/A	\$842/semester

The following board plans are available to students who do not reside in university residence halls.

	Standard Plans	Flex Plans
Full-Board Plan	\$706/semester	\$867/semester
Fourteen-Meal Plan	N/A	\$842/semester
Ten-Meal Plan	N/A	\$683/semester
Five-Meal Plan	N/A	\$484/semester

The summer room and board charge is determined on the basis of university costs and is estimated per five-week session to be \$625.

## Room Deposits

Residence hall students are required to make a non-refundable deposit of \$75 to reserve a room for the Fall Semester. The deposit is credited to the Spring Semester room charges.

## Books and Supplies

The cost of books and supplies depends on the courses in which a student is enrolled. Books and supplies are not billed on the semester invoice. Payment must be made to the University Bookstore at the time of purchase.

## Activity, Center, and Support Fees

### **Activity Fee**

All students are required to pay a student activity fee prorated on the following basis:

12 or more credits	\$100/semester (full-time fee)
9-11 credits	\$50/semester (50% of full-time fee)
1-8 credits	\$25/semester (25% of full-time fee)

This fee is administered by the Clarion Students' Association, which is a student organization approved by the Council of Trustees. The activity fee covers the cost of athletic, social, musical, theatre, and recreational activities.

Students assigned to an internship, student teaching, or similar program outside a 50-mile radius of the Clarion Campus are exempt from the health center, student center, and recreation center fees and are only required to pay 50% of the student activity fee. However, students must notify the Accounts Receivable Office of their exempt status in order to receive appropriate reduction of their fees.

### **Health Center Fee (Clarion Campus only)**

A health center fee in the amount of 3.3% of tuition for PA residents and 2.2% of tuition for non-PA residents is charged each semester to every Clarion Campus student. The fee covers the cost of operating and maintaining the Keeling Health Center.

### **Instructional Support Fee**

An instructional support fee in the amount of 10% of tuition for PA residents and 6.76% of tuition for non-PA residents is assessed each semester to every student. The fee is computed by multiplying the tuition charge by the proper percentage. The revenue from this fee is used to upgrade instructional equipment, improve library holdings, and for other instructional support purposes.

### **Recreation Center Fee (Clarion Campus only)**

A recreation center fee is charged to all Clarion Campus students on the following basis:

12 or more credits	\$80/semester (full-time rate)
9-11 credits	\$40/semester (50% of full-time rate)
6-8 credits	\$20/semester (25% of full-time rate)
1-5 credits	\$10/semester (12.5% of full-time rate)

The fee covers the cost of operating and maintaining the Student Recreation Center.

### **Student Center Fee (Clarion Campus only)**

A student center fee in the amount of 6.6% of tuition for PA residents and 4.4% of tuition for non-PA residents is charged each semester to every Clarion Campus student. The fee covers the cost of operating and maintaining the Gemell Student Center.

### **Student Support Fee (Venango Campus only)**

A student support fee in the amount of 3.9% of tuition for PA residents and 2.6% of tuition for non-PA residents is charged each semester to every Venango Campus student. The fee covers the cost of student support services provided at the Venango Campus.

## Other Fees and Charges

### **Clinical Appraisal Fee**

A \$20 fee is charged for each clinical appraisal conducted by the Speech and Hearing Clinic.

### **Graduation Fee**

A graduation fee of \$15 is charged to each graduating student. The fee covers the cost of commencement and the printing of diplomas.

### **Late Fee**

A late fee of \$25 is charged to all students not registered for classes by the registration deadline. The late fee is also assessed of students who are late paying their semester bills.

### **Parking Permits**

Students must obtain a permit from the Department of Public Safety to park their motor vehicles on university property. Venango Campus students must obtain a permit at the Frame Administration Building. The fee for student parking permits is set annually. Permits are valid from September 1-August 31 each academic year. New permits are issued at the beginning of each Fall Semester.

### **Transcript Fee**

A one-time only \$15 transcript fee assessed to all students during their first semester. This entitles the student to free transcripts for life.

## Refunds

Refunds are granted in accordance with the policy established by the Board of Governors of the State System of Higher Education. The refund policy is **subject to change** at any time by the board.

Students leaving the university before the end of the semester must officially withdraw through the Office of the Registrar to be eligible for a refund. For refund purposes, each week ends at the close of business on Friday.

Tuition, fees, room, and board charges will be re-

funded in accordance with the following schedules:

### Fall and Spring Semesters

<i>Withdrawal Date</i>	<i>Percentage Refunded</i>
Prior to first day of semester	100%
First and second week	90%
Third and fourth week	50%
Fifth through eighth week	25%
After the eighth week	No refund

This refund schedule also applies to students who reduce their credit hour loads.

## Rules Governing Residency

### Original Classification

A student is classified as a resident or non-resident for tuition purposes at the time of admission to the university. The decision, made by the dean of enrollment management, is based upon information furnished by the student's application and other relevant information. No student, once having registered as an out-of-state student, is eligible for resident classification in the university unless he or she has been a bona fide resident of the state for at least a year immediately prior to registration for the term for which resident status is claimed.



This requirement does not prejudice the right of a student admitted as a non-resident to be placed thereafter on resident basis provided he or she has established a bona fide domicile of a year's duration within the state.

### Change of Classification

For university purposes, a student does not establish a domicile in Pennsylvania until he or she has been here for at least one year primarily as a permanent resident and not merely as a student. A student is presumed not to be a resident if he or she has resided for a shorter period, but may rebut this presumption by clear and convincing evidence. If the student is enrolled for a full academic program as defined by the university, it will be presumed the student is in Pennsylvania for educational purposes, and the burden will be on the student to prove otherwise. In general, members of the armed forces and their dependents are normally granted in-state tuition rate during the period when they are on active duty within the Commonwealth of Pennsylvania. Members of the armed forces who established a domicile in Pennsylvania immediately preceding entry into government service and who have continuously maintained Pennsylvania as a legal residence will be presumed to have a Pennsylvania domicile.

Subject to the provisions of the preceding paragraph, the domicile of an unmarried minor, or of a student who is claimed as a dependent on the parent's (or legally appointed guardian's) federal income tax return, follows that of the parent or guardian.

Students receiving financial assistance dependent upon domicile in a state other than Pennsylvania are not domiciled in Pennsylvania.

To change residency status, students must fill out a "Residency Classification Data Collection Form" and additionally furnish convincing documentary evidence to support a claim of Pennsylvania domicile. Factors which will be considered in the determination of residence include but are not limited to: payment of state and federal taxes by student (if claiming financial emancipation) or supporting parent as Pennsylvania resident; the holding of a Pennsylvania driver's license; purchase or lease of a permanent independent residence; marriage to a Pennsylvania resident; automobile and other property registered in Pennsylvania; agreement for, or permanent full-time employment in Pennsylvania; and voter registration.

Residency Classification Data Collection Forms may be obtained from, and the completed document and supporting materials returned to, the vice president for finance and administration in 218 Carrier Administration Building.

## Financial Assistance

**Kenneth Grugel, M.A., director**

Financial assistance is available to students in the form of scholarships, grants, loans, and employment. Detailed information and necessary application forms may be secured from the Office of Financial Aid. Because the determination of eligibility is based on an analysis of a current Needs Analysis Application, students are encouraged to file a Free Application for Federal Student Aid (FAFSA) application and designate Clarion University to receive a copy of that form. These applications are available from Pennsylvania high schools or directly from the Office of Financial Aid at Clarion University of Pennsylvania.

### Grants, Loans, and Employment

#### **Pennsylvania and Federal Grants**

**PENNSYLVANIA HIGHER EDUCATION ASSISTANCE AGENCY GRANTS**—The determination of recipients of these grants is made by the agency. The grants vary in amount and are based on the financial need of Pennsylvania students. Application forms may be secured from the agency, high school guidance counselors, or Clarion University of Pennsylvania. A listing of non-Pennsylvania state grants is available upon request from the Office of Financial Aid.

**PELL GRANTS**—Federal grants available to undergraduate students for a maximum of five academic years. Recipients are determined by the U.S. Department of Education based on financial need. The FAFSA application form is your PELL grant application form.

**SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS**—Federal grants available to students with financial need as defined by the U.S. Department of Education and awarded by the Office of Financial Aid. These awards are determined on an individual basis by the Office of Financial Aid at Clarion University of Pennsylvania.

#### **Federal Family Education Loan Programs**

**FEDERAL PERKINS LOAN PROGRAM**—This program provides for loans to students who have a demonstrated need for financial assistance and who are in good academic standing.

To be eligible, students must complete an application form, have a current FAFSA form on file in the Office of Financial Aid, be a citizen of the United States or have declared an intention to obtain citizenship, and be enrolled or accepted for enrollment as a student.

These loans, which are non-interest bearing while a student is enrolled, are available to a maximum of \$2,000 per year for undergraduates, with a \$15,000 aggregate limit for undergraduate students.

Repayment of the loan may extend over a 10-year

period beginning nine months after graduation from Clarion. Repayments are to be made on a quarterly basis with interest accruing at the rate of five percent per year.

In specified teaching situations, as much as 15% of the loan may be canceled for each year of teaching. The borrower's obligation to repay the loan is canceled in the event of death or permanent and total disability.

**FEDERAL STAFFORD LOAN PROGRAM**—Loans to a maximum of \$2,625 per academic year for first-year students, \$3,500 for second-year students, and \$5,500 for third-, fourth-, and fifth-year students to a limit of \$23,000. Graduate students may apply for up to \$8,500 per academic year. Loan applications are available from local banks and savings and loan associations. Stafford Student Loans are based on need which must be demonstrated through an approved need analysis system. The approved form is the FAFSA application. Applications and detailed information may be secured from the financial institution from which a loan will be requested. A 8.25% capped rate of interest for new borrowers begins accruing six months after graduation or withdrawal, and repayment may extend over a 10-year period. Diplomas will be withheld for those who do not complete an exit interview.

**PARENT LOAN FOR UNDERGRADUATE STUDENTS (PLUS)**—PLUS loans, which are not based on financial need, are available to parents up to the cost of education minus other aid. The loan has an adjustable rate of interest to a maximum of 9%, and repayment begins 60 days after receipt of the loan.

**CLARION UNIVERSITY FOUNDATION REVOLVING LOAN FUND**—The foundation has established a loan fund, for educational purposes only, which is available to full-time undergraduate students in good standing. Loans may be granted to a maximum of \$200. The loans are interest-free for 60 days. Thereafter, a \$10 late fee is imposed. Application forms may be secured from the Foundation Office.

**ALEXANDER HREACHMACK REVOLVING LOAN FUND—EMERGENCY LOAN**—Similar in purpose and administration to the Foundation Loan, Hreachmack Loans have a maximum value of \$200, are interest-free for 60 days, and have a \$25 late fee. Loans are due and payable prior to graduation or the end of each semester. Applications are available in the Office of Financial Aid.

#### **Loan Repayment Chart (payback period=10 years)**

<i>Amount Borrowed</i>	<i>Approximate Monthly Repayment for:</i>	
	<i>NDSL (5% interest)</i>	<i>GSL (8% interest)</i>
\$ 5,000	\$ 53.03	\$60.67
7,000	74.25	84.93
10,000	106.07	121.33
11,000	116.67	—
12,000	127.28	—
15,000	—	182.00

## Employment

Employment on a part-time basis is available to the extent that funds are provided by the federal government and the Commonwealth of Pennsylvania. The assignment of students to part-time campus positions is generally based on financial need; however, it should be recognized that such employment will not be sufficient to meet the total expenses of attending Clarion. The current federal minimum wage is paid to on-campus student employees.

**FEDERAL WORK STUDY PROGRAM**—The university participates in the Federal Work-Study Program, which permits eligible students to work a maximum of 10 hours per week while classes are in session. Eligibility requirements for employment include U.S. citizenship, demonstrated financial need as determined by a current Needs Analysis Form, and satisfactory academic progress.

**STATE EMPLOYMENT PROGRAM**—Part-time positions are available under this program to students who are maintaining satisfactory academic progress. Most student positions are limited to 10 hours of employment per week.

**JOB LOCATION AND DEVELOPMENT PROGRAM (JLD)**—Funding for the JLD program is received from the federal government under the College Work-Study Program and is designed to encourage the development of part-time, off-campus, employment opportunities for all Clarion students regardless of financial need.

Students employed under the Federal Work-Study Program and the State Employment Program must be enrolled at least half-time, i.e., six semester hours each semester, to remain eligible for the work program.

## Conditions Which Accompany Financial Aid

In order to continue receiving financial aid following initial enrollment at Clarion University of Pennsylvania, students must meet certain conditions each year. Students must be enrolled at least part-time and must reapply for it each year.

Full-time baccalaureate students may receive assistance from most federal Title IV programs for up to six years of attendance or applicable program limits, and state aid programs for each of their undergraduate years, providing that they maintain “normal academic progress.” This means undergraduate students must successfully complete a minimum of 21 new semester hours by the end of each academic year, including the summer, before they can be awarded grant assistance for their next school year.

Part-time undergraduate students must successfully complete a minimum of 12 semester hours during each academic year, including the summer, to continue receiving any financial assistance.

Graduate students must successfully complete 18 semester hours by the end of each academic year, includ-



ing the summer, before they can be granted assistance for their next school year.

Part-time graduate students must successfully complete nine semester hours during each academic year, including the summer, to continue receiving any financial aid. They must also earn the number of credits they attempt each semester. For example, if a graduate student registers for nine credits, the student must complete those nine credits in order to make satisfactory academic progress.

Once a student earns 64 semester hours, including transfer hours, the student must maintain a 2.0 cumulative QPA to continue receiving Title IV funds in addition to earning 21 **new** semester hours.

PHEAA grant recipients must complete 24 **new** semester hours each year to have their grants renewed during the following year.

Stafford Loan recipients become a level 02 student once 32 **new** semester hours are earned; level 03 after 64 hours; and level 04 after 96 hours.

## Appeal Procedure

Students denied financial aid for any reason may appeal the denial as follows:

1. Write to the Office of Financial Aid, Clarion University of Pennsylvania, 840 Wood Street, Clarion, PA 16214-1232, noting the denial and stating the reasons why financial aid should not be denied. Example: A student may be denied aid because it appears he or she has fewer than 24 credits for the year. Perhaps during the summer at another institution the student has earned, for transfer to Clarion, credits which will fulfill the normal progress requirement but about which the university has not been informed. The student may present the appeal in person at the Office of Financial Aid in Egbert Hall instead of writing.
2. The Office of Financial Aid will review the denial in terms of information provided by the student.
3. Following the review, the Office of Financial Aid will report back to the student concerning the appeal.
4. If the student questions the decision of the Office of Financial Aid, an appeal may be made.

## Refund Policy

Students receiving financial assistance from Clarion University are subject to the same refund policies as those who are not aid recipients. It should be noted that using any part of a student's financial assistance for a portion of a semester is considered as using that entire semester award for eligibility purposes, i.e., withdrawing after two weeks of classes will entitle the student to a 50% refund and will utilize 50% of assistance; however, one semester of eligibility in those aid programs has been used. This may affect a student's academic progress eligibility for the following semester.

## Scholarships-General University

The following information illustrates the many scholarship opportunities available to students at Clarion University. Throughout the past year endowed scholarships, annual scholarships, and athletic scholarships provided support to more than 525 students.

Scholarship opportunities are made available from sources outside the university and from those within. The vast majority of the Clarion-administered scholarships are managed by the Advancement Office at Clarion. Additional information on scholarships administered by external sources can be obtained at the Office of Financial Aid.

### Art, Music, Athletics

**Clarence and Janet Lesser Scholarships:** Provides 25 to 30 awards varying in amount from \$300 to \$500. Awards may be renewed subject to the availability of funds at the discretion of the selection committee. Talented candidates, both men and women, will receive preferential consideration for awards to be made in the areas of art, music, and intercollegiate athletics. High school students who have exhibited high interest and achievement are urged to apply. Criteria for selection are talent, academic promise, and leadership potential. Application should be made in the spring. The awards are paid each semester as a tuition credit. Contact the director of financial aid for additional information.

### Arts and Sciences

**Fred L. and June McCall Burns & Family Scholarship:** Established by Dr. Max H. Burns in honor of his parents Fred and June McCall Burns. Candidates must be seeking a degree in music, drama or mathematics or in the education fields of music, drama or mathematics. Contact the foundation office for additional information.

**Nancy Shaw McKee Scholarship:** Provides one annual scholarship to an undergraduate student (of junior standing or higher) majoring in any area of the arts and sciences. The recipient will be selected on the basis of academic performance and financial need. Contact the dean of the College of Art and Sciences at 814-393-2225 for more information.

### Athletics

**Burns and Burns Golf Scholarship:** Established to provide support to outstanding student-athletes participating in the golf program. Additional information may be obtained from the Department of Intercollegiate Athletics at 814-393-1997.

**George B. Garbarino Athletic Scholarship:** An endowed scholarship created via proceeds from the university's annual Wild Game dinner along with gifts from friends of Garbarino. This scholarship fund at Clarion is administered by the athletic director. Scholarships are available to both men and women who compete on intercollegiate teams at Clarion. Interested students should have their high school coach contact the respective coach at Clarion for additional information. (Clarion University Athletics 814-393-1997.)

**Ernest W. Johnson Memorial Baseball Scholarship:** Available to a member of the Clarion University baseball team who is a resident of Pennsylvania. In addition, the recipient must have completed at least three academic semesters, be in good academic standing, and be eligible for participation in NCAA events the following year. For further information, contact the athletic director at 814-393-1997.

**Joseph J. Knowles Memorial Scholarship:** Established to financially assist men and women student athletes. Awards to both men and women are presented each year. For additional information, contact the athletic director at 814-393-1997.

**James A. "Abby" Mays Scholarship:** Established by Carolyn Mays Axtell in memory of her father, a leader in the development of Clarion County. The award assists student-athletes enrolled in the College of Business Administration who meet eligibility requirements for either football or men's basketball. For additional information, contact Robert Carlson, athletic director, at 814-393-1997.

**Potter/McClune Scholarship:** Established by Clifford R. McClune and his wife Maralouise, in honor of his parents, Blanche Irene Potter and Russell R. McClune; and grandparents. The scholarship was created to support student athletes from either Clarion County High Schools (preference to students from Clarion Area or Clarion-Limestone) who demonstrate financial need. If no Clarion Area or Clarion-Limestone students meet the criteria, the award may be extended to graduates of other Clarion County high schools. Recipients are eligible to receive the award in subsequent years, provided they remain in good academic standing (3.0 or higher). For additional information, interested students should have their high school coach contact the respective coach at Clarion University Athletics, 814-393-1997.

**Fran Shope Scholarship:** Awarded to a junior or senior woman who has made outstanding contributions to Clarion University Athletics. Contact the athletic director at 814-393-1997 for additional information.

**W. S. Tippin Scholarships:** The athletic scholarship fund at Clarion is administered by the athletic director. Scholarships are available to both men and women who compete on intercollegiate teams at Clarion. Interested students should have their high school coach contact the respective coach at Clarion for additional information. Clarion University Athletics, 814-393-1997.

**George W. Williams Memorial Wrestling Scholarship:** Established by Nancy Williams in memory of her husband, the voice of Clarion wrestling for many years. The award is made annually to a member of the university's wrestling team or a graduate student associated with the program. The recipient will be selected based upon the following requirements: academic proficiency, wrestling performance, character, moral standards, and eligibility under NCAA rules. For additional information, contact the Wrestling Office at 814-393-2596.

**Dr. George F. and Twila M. Wollaston Scholarship:** Funded by the Wollastons (George '57 and Twila M. '58) as a means of attracting outstanding young men and women in academics and athletics to Clarion. Two freshman scholarships are awarded each year, one to a member of the men's baseball team and one to a member of the women's basketball team. For additional information, contact the athletic director at 814-393-1997.

### International Programs

**International Student Award for Outstanding Achievement:** Presented annually to the outstanding foreign student of the year based on services and activities performed for the university, the Clarion International Association, civic and professional groups, and other activities of academic and/or cultural enrichment. Students receiving this award are selected by a faculty committee. Contact the Office of International Programs at 814-393-2340 for more information.

**The Panos and Pavlos Award:** Established by Mr. Panos Theodoridis '90 and Pavlos Ignatiades '86 '88 for international students originating from Greece or Cyprus. Contact the Office of International Programs for additional information.

### Theatre

**Theatre Scholarships:** Available to students who participate in Clarion University Theatre. Criteria for selection are aptitude, dependability, dedication to theatre, talent, and performance promise. Students are selected by the theatre staff. The number and the amount may vary from year to year. For additional information, contact the director of theatre.

### University Wide

**Bell Atlantic Leadership Scholarship:** Established by Bell At-

lantic through the State System of Higher Education to each of the 14 SSHE universities. The scholarship is a one-time award to a freshman of high academic merit who qualifies for financial assistance. Student records are reviewed for this scholarship upon receipt of their admission materials; no scholarship application is required.

**Clarion University Alumni Association Scholarships:** Through the foundation, several tuition credit awards are made annually by the Alumni Association. Eligible candidates should have completed at least 16 credits at Clarion. Two scholarships are awarded to children of university graduates; however, any student may apply for the other eight scholarships. Recipients are selected by a committee of the Alumni Association. For additional information, contact the director of alumni relations at 814-393-2637.

**Mary/Martha Colegrove Educational Fund Scholarships:** The Clarion University Foundation offers the Colegrove Educational Fund scholarship. Awards are made each year to two women from McKean County. The recipients will continue to receive the awards during the subsequent years, providing academic requirements are met. Students records are reviewed for this award via their admission materials; no scholarship application is required.

**Commodore Corporation/Richard Boyle Scholarship:** Established by the Commodore Corporation in memory of former manager Richard Boyle. The scholarship provides support for dependent children of employees of the Commodore Corporation and Colony Factory Crafted Homes manufacturing plants in Clarion County. Selection is based upon demonstrated financial need, a written statement of application, and letters of recommendation. Application information can be obtained at Commodore at 814-226-9210; Colony at 814-226-9590; Clarion University Foundation at 814-393-2572; or the Financial Aid Office at 814-393-2315.

**Minnie D. Croyle Scholarships:** Established by the estate of Miss Mary Croyle to provide scholarships for eligible undergraduate students residing in eastern Redbank Township, Clarion County, PA. Students from western Redbank Township will be considered secondarily. Selection is based upon financial need and academic achievement. Scholarships are renewable for sophomore, junior, and senior years if the required academic criteria are met. For additional information, contact the foundation office at 814-393-2572 or the Redbank Valley High School Guidance Office at 814-275-2421.

**The Derrick Scholarship:** Established by *The Derrick* Publishing Company in order to encourage an interest in journalism and reward a promising Clarion University student. The scholarship is available to a sophomore, junior, or senior enrolled in the College of Arts and Sciences. An interest in journalism will be taken into consideration when awarding this scholarship. Preference will be given to students who have been carriers of *The Derrick*. It is possible the scholarship may be renewed in subsequent years. Contact the dean of the College of Arts and Sciences at 814-393-2225 for further information.

**Donna Dupont Bishop Presidential Scholarship:** Established by J. Donald Bishop in honor of his late wife, Donna Dupont Bishop '72. Award criteria are consistent with the Presidential Scholarships as described below.

**Eberly Family Scholarships:** Created by the Eberly Family Trust to provide scholarships for students residing in Fayette County. Award selection is based upon academic achievement and financial need. No application is required, as student records are reviewed via their admission materials.

**Educational Opportunities Program/ACT 101 Scholarship:** Three scholarships awarded each spring. Any freshman, sophomore, or junior who demonstrates academic achievement, leadership qualities, and commitment to the Educational Opportunities Program/ACT 101 may apply. Candidates must have a minimum overall QPA of 3.0. For additional information, contact the director of Educational Opportunities/ACT 101 Program at 814-393-2321.

**Edith Davis Eve Scholarships:** The Fund for the Advancement of the State System of Higher Education provides one-time scholarships to incoming students from Blair County. Scholarships are made available to State System universities each year on a rotating basis as determined by the Office of the Chancellor. These awards are based upon academic achievement and financial need. Student records are reviewed for this award via their admission materials; no scholarship application is required.

**Foundation Honors Scholarships:** Academically talented students at Clarion who participate in the Honors Program are eligible for multi-year Honors Scholarships. Students are selected on the basis of academic achievement and evidence of leadership and motivation. The scholarships are renewable, provided that students maintain the academic standards required by the program. For additional information, contact the director of the Honors Program at 814-393-2585.

**Foundation Leadership Scholarships:** Available to freshmen on

a one-time basis. To be considered, applicants must have a minimum SAT score of 1,100 and be in the upper two-fifths of his or her high school graduating class. Amounts vary, but are usually \$1,500. Student records are reviewed for this scholarship upon receipt of their admission materials; no scholarship application is required.

**Foundation Non-Instructional Staff Scholarship:** Annually, the foundation makes available six \$500 scholarships to be awarded to university staff members and their dependents. Contact the foundation office for additional information.

**Lois Borland Fulmer Endowed Scholarship:** Established by the family and friends of Mrs. Fulmer to honor her dedication to teaching. Awards made to an entering or continuing adult student (full-time or part-time) of any major. Application information can be obtained each spring from the Financial Aid Office at 814-393-2315.

**Inez and B.H. Fulton Memorial Leadership Scholarship:** Established by Ralph ('31) and Virginia Fulton in memory of Ralph's parents. Award criteria are consistent with the Foundation Leadership Scholarship as described above.

**Helen Gendler Memorial Scholarship:** Established by Dr. and Mrs. Stephen Gendler in memory of Helen Gendler. Funds will provide an annual scholarship to a student with a disability who is registered with Special Services. Selection is based upon academic achievement, service to the university or community, and financial need. Contact the Admissions Office at 814-393-2306 or Student Support Services at 814-393-2347 for additional information.

**Mary R. Hardwick Scholarship:** Created to honor Dr. Mary R. Hardwick, retired speech, communication, and theatre professor, and her career as a gifted artist and dedicated educator. Scholarships are available to incoming freshmen or transfer students. Selection is based upon a required essay, financial need, overall academic standing, and if necessary, a personal interview. Contact Deborah Burghardt, director of the Women's Studies Program at 814-393-2720 to check on availability and for additional information.

**Walter L. Hart Scholarships:** These multi-year scholarships, presented in honor of the former admissions director, are presented to incoming freshmen. Consideration is given to students in the top 10% of their graduating class, with SAT scores in excess of 1,200, and with outstanding accomplishments and significant contributions through involvement in extracurricular activities. Students must meet required academic standards to receive the award in subsequent years. Student records are reviewed for this award via admission materials; no scholarship application is required.

**James A. Hughes Memorial Scholarship:** Established with the Fund for the Advancement of the State System of Higher Education to honor Hughes, a founding member of the Board of Governors. The purpose of the scholarship is to provide recognition and financial assistance to first year students at State System institutions who reside in Philadelphia and have attended certain Philadelphia High Schools. Nominees will be selected via admissions and financial aid and are requested to submit a letter of recommendation.

**Interhall Award:** Available to residence hall students who have contributed positively to the residence hall environment. For further information, contact the advisor to Interhall Council at 814-393-2278.

**M.M. and Minnie H. Kaufman Leadership Scholarships:** Established by Virginia Kaufman ('37) in honor of her parents. Award criteria are consistent with the Foundation Leadership Scholarships as described above.

**Clara Louise Kiser Memorial Fund Scholarship:** Scholarships, not limited in number or amount, for students graduating from the Clarion Area School District. The scholarships are awarded according to financial need to students planning to attend vocational school or college. Instructions for completing the application process may be obtained from Stephen Kosak, Box 374, Oil City, PA 16301. Deadline for submission of application is April 15.

**Edward G. Kriebel Family Scholarship:** Designed to attract students who possess entrepreneurial skills, are dedicated to quality and hard work as demonstrated by the Kriebel family, and who exhibit need not met by federal or state aid. First preference is given to an Allegheny-Clarion Valley or Union high school graduate, second preference to a graduate of other Clarion County high schools and last preference to other surrounding area high schools. This scholarship award is renewable for up to four years if the candidates maintain the required academic criteria while majoring in a program of the College of Business Administration. Student records are reviewed for this award via their admission materials.

**John F. Kuhn Memorial Scholarship:** Established by family and friends of the late Dr. Kuhn, provost of Clarion University. Scholarships will be awarded to students who demonstrate academic achievement, high school and community involvement, and avid interests or hobbies. Selection via admissions materials, with recruiting counselors consulting with the foundation.

**Sonja and Chuck Leach Scholarship:** Established by Mr. & Mrs. Leach to help students to pursue their life goals. Contact the Clarion University Foundation office at 814-393-2572 for additional information.

**Margaret and Irvin Lesher Foundation Scholarships:** Scholarships, not limited in number and not specified in amount, granted only to graduates of Union Joint High School. Eligible students may receive the award for up to four years, provided they maintain a QPA of 2.5 or above. Recipients selected on the basis of financial need and academic record. Instructions for complete application process may be obtained from Stephen Kosak, Box 374, Oil City, PA 16301. Deadline for submission of application is April 15.

**Clarence and Janet Lesser Scholarships:** Provides scholarships to successful students in the areas of art, music, and athletics. High school students who have exhibited high interest and achievement in these areas are urged to apply. Application is made each spring prior to April 15. Selection based upon talent, academic promise, and leadership potential. Awards may be continued in subsequent years at the discretion of the selection committee, subject to the availability of funds. Contact the Financial Aid Office at 814-393-2315 for additional information.

**William Magagnotti Scholarship:** Established by family and friends in memory of Magagnotti, a member of Clarion's non-instructional staff for 12 years. The award was established to support undergraduate students at any level who are in good academic standing and demonstrate financial need. Applicants must submit a statement about how the scholarship would support their education at Clarion. Contact the EOP/ACT 101, at 814-393-2249 for more information.

**Dean James D. Moore Scholarship:** Scholarships in memory of Moore, dean of academic affairs at Clarion from 1943 to 1972, are available to members of the university's Student Senate. Candidates are evaluated on the basis of academic achievement by a committee of the student affairs division. For further information, contact the vice president for student affairs at 814-393-2351.

**Dr. Donald A. Nair-Phi Eta Sigma National Honor Society Scholarship (Freshmen):** The Clarion University chapter of Phi Sigma, a member of the Association of College Honor Societies, offers one cash award each year. The candidate must be a member of the Honor Society, which requires a minimum 3.5 QPA after one or two semesters. Selection is based on academic record and participation in extracurricular activities. Contact Dr. Donald A. Nair, Phi Eta Sigma faculty advisor.

**New Castle Wolves Club Scholarship:** Established by the National Association of Wolves-New Castle Club to provide assistance to Clarion students from Lawrence County. Candidates must be full-time students and must have graduated in the upper two-fifths of their high school class. Students are eligible to receive the award in subsequent years providing they remain in good academic standing. Candidates will be considered via their admission materials.

**Penn-Trafford Leadership Scholarship:** Established for high-achieving students entering Clarion University from Penn-Trafford High School. Requirements are the same as outlined for Foundation Leadership Scholarships above.

**Dr. and Mrs. Arthur William Phillips Scholarships:** Made possible by a donation from the Phillips Charitable Trust of Oil City. Eligible students must have attended high school or have been a permanent resident for the last five years in Butler, Clarion, Forest, Mercer, or Venango counties. Selection based upon positive academic records, promise of academic success, and good moral character. Financial need shall be considered secondarily. Further information can be obtained at the foundation office at 814-393-2572 or the Financial Aid Office at 814-393-2315. Application deadline is April 15.

**Presidential Scholarships:** \$1,000 awards are made annually to incoming freshmen and/or transfer students. Special emphasis is placed on outstanding academic achievement (SAT above 1,250; top two-fifths), demonstrated leadership qualities, and involvement in extracurricular activities. Scholarships are reviewed annually, provided that students maintain the necessary academic requirements. Student records are reviewed for this scholarship upon receipt of their admission materials; no scholarship application is required.

**Richard Redick Memorial Scholarship:** Established in memory of Clarion student Richard A. Redick. Awards available to full-time students active in the Returning Adult and Commuting Students organization. Selection criteria include financial need, academic performance, and community service. Additional information may be obtained from the RACS organization advisor at 814-393-2272.

**Lyle G. Reinhard Scholarship:** Established by President Diane Reinhard in memory of her father. Award criteria consistent with the Foundation Leadership Scholarships as described above.

**Cecil and Agnes Rhodes Memorial Scholarship:** Established by Reverend Clayton Rhoades ('53) in memory of his parents, Cecil

and Agnes Rhodes. Candidate must be an entering freshman who is a graduate of Union High School (Clarion County), have a minimum SAT score of 900, and graduated in the upper two-fifths of his/her high school class. Student records are reviewed for this award via their admission materials.

**Rotary Club of Clarion Scholarship:** Established by Rotary Club of Clarion to assist deserving students from the Clarion area. Candidates must be a current resident of Clarion County and a graduate of Clarion Area, Clarion-Limestone, Keystone, North Clarion, or Redbank Valley schools and must be in the top 20 percent of their graduating class. Also must have maintained a QPA of 3.0 on a 4.0 scale for grades 10, 11 & 12 and must have a minimum combined verbal/mathematics score of 1,150 on SAT or a composite score of a minimum of 26 on ACT exam. Qualified applicants will be selected by the office of enrollment management upon review of their application and should include a letter of recommendation or endorsement from a teacher or administrator of their high school.

**Frank H. Sessions Scholarship:** Established to honor Dr. Frank H. Sessions, former dean of graduate studies and continuing education. Funds awarded each year in recruiting learning disabled or handicapped students. Contact the Admissions Office at 814-393-2306 or Student Support Services at 814-393-2347 for application information.

**Christopher John Stahlman Memorial Scholarships:** Two C.J. Stahlman Memorial Scholarships are awarded annually to Clarion County students in recognition of outstanding academic achievement, integrity, and service. Requirements include SAT scores in excess of 950 and a minimum 3.3 grade-point average. One award is exclusively for students from Clarion-Limestone High School. This award can be renewed in the sophomore, junior, and senior years, provided the student maintains the required academic criteria. The second award, available to students from any Clarion County high school, is renewable for the sophomore year. Application is required, along with an essay and possible interview. Application information can be obtained from Clarion County high school guidance offices or Clarion University Foundation at 814-393-2572. Application deadline is April 1.

**State Board of Governors Scholarships:** Awards are made each semester to minority students. Candidates must possess a minimum 2.5 QPA. Selection criteria include academic record, contribution to the university, and participation in extracurricular activities. Scholarships renewable. Contact the Admissions Office at 814-393-2306 for additional information.

**Minnie Patton Stayman Scholarship:** The Fund for the Advancement of the State System of Higher Education provides one-time scholarships to incoming students from Altoona, PA. Scholarships are made available to State System universities each year on a rotating basis as determined by the Office of the Chancellor. Awards based upon financial need. Student records are reviewed for this award via their admission materials; no scholarship application is required.

**Dana S. Still Scholarships:** Several one-time scholarships, awarded in honor of the former professor of English, provost, interim president, and chair of the Council of Trustees, are presented annually to incoming freshman students. Eligibility based upon financial need. Student records are reviewed for this scholarship upon receipt of their admission materials; no scholarship application is required.

**Trout Unlimited Conservation Scholarship:** Established with the foundation through the sponsorship of the Iron Furnace, the Oil Creek, and the Caldwell Creek Chapters of Trout Unlimited. It provides a \$1,000 annual award to support the education of a senior student who displays a keen interest in conservation of natural aquatic resources, especially cold-water. The award will be based first on a written statement of the student's conservation goals and second their academic record. For additional information contact Dr. Terry Morrow, Department of Biology, at 814-393-2273.

**Anna and Walter Weaver Leadership Scholarship:** Established by Paul and Mary Weaver to honor Paul's parents. Award criteria are consistent with Foundation Leadership Scholarship as described above. Preferences will be given to students from Clarion County.

**Frank and Clara Williams Scholarship:** Scholarships, not limited in number and not specified in amount, are granted to Venango County residents. Eligible students must be full-time freshmen or sophomores. Selection is made based upon financial need and academic record. Instructions for completing the application process may be obtained from Stephen Kosak, Box 374, Oil City, PA 16301. Deadline for submission of application is April 15.

**Wein Scholarship:** Awarded on the basis of academic achievement to graduating seniors of Clarion Area High School. Further information as well as instructions for completing the application process may be obtained from Stephen Kosak, Box 374, Oil City, PA 16301.



## Scholarships-Departmental

### College of Arts and Sciences

#### Anthropology, Geography, and Earth Science

**Tracy V. Buckwalter Memorial:** Established in memory of former faculty member Dr. Tracy V. Buckwalter. Presented annually to a senior student who best displays a vital interest and outstanding scholarship in the field of geology. For additional information, contact Dr. John Ernissee, Department of Anthropology, Geography, and Earth Science at 814-393-2317.

#### Biology

**Biology Department Fund Scholarships:** Two scholarships are awarded to biology or medical technology students who are freshmen or sophomores. Students should apply in the spring to the Biology Department Scholarship Committee. The Scholarship Committee makes a recommendation to the department based upon academic record, contribution to the department and/or university, and participation in extracurricular activities. Scholarships are paid directly as tuition credit by the Biology Scholarship and Research Fund of the foundation.

**Outstanding Biology Scholars Award:** Awarded annually to freshman biology, secondary-education-biology, or medical technology majors. Awards based on academic achievement, with SAT scores higher than 1,200, and class rank in the top 20%. The awards are continued if requirements are met each year. Contact the Biology Department at 814-393-2273 for additional information.

**Kim Rutherford Memorial Scholarship:** A tuition credit scholarship in memory of a former faculty member is awarded each year to a biology major of freshman or sophomore standing. Recipient is selected upon the following criteria: academic excellence, participation in extracurricular activities, service to the Biology Department and Clarion University, financial need, and the student's goals in biology. Application should be made in the spring to the Biology Department. Final selection is made by the department upon recommendation of the department's academic committee. Payment is made through the Kim Rutherford Scholarship Fund of the foundation.

**Trout Unlimited Conservation Scholarship:** Established with the foundation through the sponsorship of the Iron Furnace, the Oil Creek, and the Caldwell Creek Chapters of Trout Unlimited. It provides a \$1,000 annual award to support the education of a senior student who displays a keen interest in conservation of natural aquatic resources, especially cold-water. The award will be based first on a written statement of the student's conservation goals and second their academic record. For additional information contact Dr. Terry Morrow, Department of Biology, at 814-393-2273.

#### Chemistry

**Heagy Memorial Scholarship:** Awarded annually to a chemistry major of at least sophomore standing. The candidate is selected by the Chemistry Department on the basis of academic record. The scholarship is paid by the foundation as a tuition credit. For more details, contact the Chemistry Department chair at 814-393-2281.

#### Communication

**James J. Canelos Scholarship:** Annually, a scholarship in memory of alumnus Canelos is offered to a junior communication major. Eligibility requires a minimum 3.4 QPA. Final selection is made by department members on the basis of academic record, contribution to the Communication Department and the university, participation in extracurricular activities, and financial need. Additional information can be obtained from the Communication Department chair at 814-393-2245.

#### Computer Information Science

**Data Processing Management Association Elizabeth Ross Scholarship:** Annual scholarships are awarded to DPMA members majoring in Computer Information Science (CIS). Selection is based on academic record and contribution to DPMA. Additional information can be obtained from the CIS Department at 814-393-2442.

**George R. Lewis Scholarships:** These scholarships are made available to deserving students in computer science. The scholarship is renewable through four years, provided students meet the required academic standards. Contact the chair of the Computer Information Science Department at 814-393-2442 for more information.

#### English

**Joseph F. and Susannah Centorcelli Scholarship:** Established through the Clarion University Foundation by Mr. Centorcelli in

memory of his wife. One recipient selected annually. Applicants must be an English major of at least sophomore standing, have a 2.5 QPA and be residents of Clarion, Jefferson, or Venango counties. Candidates must submit a narrative in which they discuss academic interests and future goals. Also they are urged to submit samples of critical or creative writing. Application should be made in the Spring Semester to the chair, English Department at 814-393-2482.

**Gilbert Neiman Scholarships:** Established in memory of Dr. Neiman, former professor of English at Clarion University. Three scholarships are made each year, one each to a junior, sophomore, and freshmen who major in English, liberal arts, or secondary education English. Freshman applicants must submit a creative writing or critical essay, recommendation from a senior English teacher, and a high school transcript. Application should be made after the student has been accepted at Clarion with the English Department at 814-393-2482.

#### Mathematics

**Calculus Scholarship:** For a declared mathematics major who achieves the highest score on a standardized calculus test. Students must be recommended by faculty members to take the test. Available annually through the Mathematics Department Endowment Fund. For further information, contact the chair of the Mathematics Department at 814-393-2592.

**Tom A. Carnahan and Mel A. Mitchell Secondary Education/Mathematics Scholarship:** Established to benefit Clarion students enrolled in the secondary education/mathematics degree program. The award will be made to full-time students who have been admitted to the Teacher's Certification Program and who have achieved a minimum 3.0 QPA in completed mathematics courses. The Office of the Dean of Education will be responsible for mailing applications to all eligible students. In addition to submitting an application, students are required to provide two letters of recommendation. Students are eligible to apply for the scholarships for a second year.

**John F. Kuhn Mathematics Scholarship:** Established by Dr. & Mrs. Stephen Gendler, with the support of the entire Mathematics Department, to honor the memory of Provost Kuhn by providing scholarships to attract students from under-represented classes to study mathematics at Clarion University. Candidates must have applied for admission to Clarion University with the intent to be a full-time undergraduate student. They must be a member of an under-represented class and planning to major in mathematics or mathematics education. QPA, class rank, SAT or ACT scores, and recommendations from mathematics teachers will be measured by the admission file.

**Mathematics Freshman Scholarship:** For an incoming freshman mathematics major. The recipient must be one the top 10 scorers on the department's annual High School Mathematics Competition. The award is made during the fall of the student's freshman year. It is funded through the department's endowment fund. For more information, contact the Mathematics Department at 814-393-2592.

**Helen and Lawrence Smith Scholarships:** Established by Mrs. Smith in memory of her husband. Applicants must be full-time students at the junior or senior level majoring in library science or mathematics, must have completed at least 64 credits, and have a QPA of 3.0 or higher. The scholarships are available for a second year, provided students maintain the academic standards required. Contact the foundation office for further information at 814-393-2572.

#### Modern Languages

**Rafael Diaz y Diaz Scholarship:** Presented annually to the most outstanding junior or senior who is majoring in Spanish and plans to study either in Spain and/or an Hispanic country. Based on academic excellence and contribution to the Spanish section of the Modern Languages Department. Selection made by the Spanish Scholarship Committee. For further details, contact the Modern Languages Department at 814-393-2494.

**Irmgard Hegewald Scholarship Fund:** Established through a gift from the estate of her mother, Gertrude Schulz, to honor the former German faculty member. The purpose of the fund is to provide scholarships for students studying German. Contact Clarion University Foundation at 814-393-2572 for more information.

#### Music

**Dr. John A. Mooney Scholarship:** Presented to a music major of at least sophomore standing. Criteria for selection are based primarily upon musical talent and secondarily upon financial need. Candidates will be required to demonstrate musical talent via live audition. This endowed scholarship will be applied to the recipient's educational fees. Contact the Music Department chair at 814-393-2287 for additional information.

**National Association of Music Merchants (NAMM) Scholarship:** Sponsored by the National Association of Music Merchants. Awarded annually to an outstanding Bachelor of Music student with elective studies in a business major based on musical and scholastic achievement.

**Presser Scholarship:** Sponsored by the Presser Foundation of Bryn Mawr, PA. Awarded annually to the outstanding senior music major. The recipient is selected through music faculty nominations.

**Mary L. Seifert Music Scholarship:** Established by Clarion alumna Mary L. Seifert. Its purpose is to annually reward academic achievement; department and university service; and the musical contributions of a junior or senior major. For additional information, contact the chair of the Music Department at 814-393-2287.

**Sabina Mooney Seifert Scholarship:** Established in honor of Mrs. Seifert ('09) by her daughter, Mary L. Seifert. It is available as a one-year award for freshman music majors. The award criteria is based primarily upon academic achievement. The student must have a minimum 3.0 QPA (on a 4.0 scale) and must rank in top one-fifth of his or her Western Pennsylvania high school graduating class. Contact the Music Department chair at 814-393-2287 for additional information.

**Linda Marie Trunzo Memorial Scholarship:** Designated for incoming freshman music majors. Presented in memory of Trunzo, a Clarion student. Recipients selected by a scholarship committee on the basis of academic achievement and an interview/audition to demonstrate talent in music. Recipients are named "Trunzo Scholars." Contact the Music Department chair at 814-393-2287 for additional information.

## Physics

**Paul Shank Award for Excellence in Physics:** Two awards are made annually in honor of Dr. Shank, a former physics professor. The scholarships are awarded based on grades in physics, mathematics, and computer science and are presented to junior physics majors. In addition, recipients' names are inscribed on a plaque in the department office. Contact the Physics Department chair at 814-393-2571 for further details.

## Psychology

**Eric S. Knotick Memorial Scholarship:** This endowed scholarship in memory of Mr. Knotick, a Clarion student, is given annually to a psychology major. The award is based on academic accomplishment, service to the university, Psychology Department, and community. Contact the Psychology Department chair at 814-393-2295 for additional information.

**Dr. Iseli K. Krauss Psychology Scholarship:** Established by Dr. Krauss, a member of Clarion's Psychology department since 1988. The scholarship will be awarded to a junior who has a minimum SAT score of 1,050 and 3.2 QPA. The award will be paid during the student's senior year. For additional information, contact the chair of the Psychology Department.

## Speech Communication and Theatre

**Cheri Aharrah Reid Memorial Scholarship:** Established by Dr. Ernest ('49) and Mrs. Peggy (Berringer '49) Aharrah in memory of their daughter. Its purpose is to assist freshman students in the Department of Speech Communication and Theatre. Recipient selected on the basis of demonstrated high school and/or community activities deemed worthy of merit. Contact the chair of the Department of Speech Communication and Theatre at 814-393-2284 for additional information.

## Mathematics, Physics, Chemistry, Geography, Earth Science, Biology

**William and Elizabeth Hart Scholarship:** Established to honor former chemistry professor Dr. William Hart. Two scholarships are awarded and can be used to pay for tuition, room, board, and some miscellaneous fees, including books. Applicants must major in mathematics, physics, chemistry, geography/earth science, or biology and have completed 45 credits. They must have a QPA of 3.0 overall and 3.3 in mathematics and science course work. Selection shall be made by competitive examination, testing the student's ability in mathematics and English. Application deadline is late February. For additional information, contact Scholarship Committee chair Dr. Ben Freed, at 814-393-2592.

## College of Business Administration

**E. Wilson Amsler Endowed Scholarship:** Established in recognition of E. Wilson Amsler and his many contributions to the community and the university. The scholarship will permit the College of Business Administration to recruit and/or support an outstanding busi-

ness major. Contact the chair of the College of Business Administration Scholarship Committee at 814-393-2600 for additional information.

**Charles P. Leach Sr. Scholarship:** Awarded annually to an outstanding business student. Eligible students must be of at least sophomore standing and are selected on the basis of academic record, contribution to the College of Business Administration and the university, and participation in extracurricular activities such as professional organizations. Application is made to the chair of the College of Business Administration Scholarship Committee at 814-393-2600 during the Spring Semester. Payment is made by the foundation.

**S & T Bank Endowed Scholarship:** Established by S & T Bank for graduate students enrolled in the M.B.A. Program offered by the College of Business Administration. Candidates must have attained a minimum college or university QPA of 3.5 and attained a score of 550 on the Graduate Management Admission Test (GMAT). First preference is given to Pennsylvania resident. For further information, contact the Dean of the College of Business Administration at 814-393-2600.

## Accountancy

**Accountancy Department Endowed Scholarship:** Annually, two scholarships are awarded by the Accountancy Department's Endowment Fund established through the Clarion University Foundation. Criteria used in selecting the recipients include senior standing, academic record, classroom performance, and participation in university activities. For additional information, contact the Accountancy Department chair at 814-393-2628.

**American Accounting Association-Arthur H. Carter Scholarship:** A \$2,500 tuition credit scholarship is presented by American Accounting Association. Junior accounting majors in the top of their class should make application during the Spring Semester through the department. Committee selection of the recipient is based on academic record, leadership qualities, and participation in extracurricular activities.

**William and Olive Barnes Scholarship:** Established by Greg Barnes, professor of accountancy, in honor of his parents, William and Olive Barnes. Applicants must have a minimum SAT score of 1,100, and rank in the upper two-fifths of their high school class. First preference will be given to accounting majors then other undergraduate business majors. Contact the Office of Admissions at 814-393-2306 for additional information.

**Institute of Management Accountants Senior Scholarship:** Four \$250 awards are made by the Board of Directors of the Northwest Keystone Chapter of the IMA to senior accounting majors. Students must maintain a 3.5 overall QPA as well as a 3.5 QPA in accounting. Candidates should apply to the Accountancy Department chair at 814-393-2628 by October 1. Recipients are selected on the basis of scholastic achievement, involvement in extracurricular activities, and statement of goals.

**Gary L. Merz Memorial Scholarship:** Established in the memory and recognition of accounting professor Gary L. Merz for his many contributions to the university, Accountancy Department, students, and community. The annual scholarship will be awarded to a senior accounting major based upon academic performance. For additional information, contact the Accountancy Department chair at 814-393-2628.

**National Society of Public Accountants Scholarship:** A tuition credit scholarship is awarded to a junior accounting major by the scholarship committee of the National Society of Public Accountants. Candidate must have a 2.0 QPA overall in addition to a 3.0 QPA in accounting. Selection based on qualities of academic excellence, participation in extracurricular activities, leadership abilities, and financial need. Candidates must also submit letters of recommendation. Application should be made to the Accountancy Department chair at 814-393-2628 in February.

**Charles J. Pineno Accounting Scholarship:** Established to honor Dr. Pineno, Department of Accountancy. Candidates must be senior accounting majors. Awarded on the basis of academic performance and service to the department. For further information, contact the Accountancy Department at 814-393-2628.

**Pennsylvania Institute of Certified Public Accountants Scholarship:** PICPA awards \$33,000 in scholarships, consisting of five \$3,000 and 12 \$1,500 awards, to full-time sophomore students enrolled at Pennsylvania colleges and universities. Application should be made before March 1 through the Accountancy Department at 814-393-2628. Eligible applicants must be full-time students and have completed 12 semester credits in accounting. Applicants are required to submit letters of recommendation. Selection is based upon scholastic achievement and qualities of leadership and is made by the trustees of the PICPA scholarship fund.

**Harry Joseph Smith Memorial Scholarship:** Established by David C. Smith ('64) in memory of his father to provide an annual scholarship to an accounting major. Applicant must be a full-time undergraduate student, have a minimum of 1,000 on SAT test, and must demonstrate financial need as per FAFSA which must be on file by the application date. Contact the Accountancy Department for additional information.

**American Accounting Association Fellowship Program in Accounting (Graduate Students):** A \$1,000 fellowship for second-year graduate students in business administration or accountancy is sponsored by the American Accounting Association. Students should apply prior to February 1 to the Accountancy Department at 814-393-2628. Candidates must be interested in teaching accounting and must show promise for such a career. Payment is made as a tuition credit each semester.

**American Institute of Certified Public Accountants Scholarship for Minority Graduate Students in Business:** Scholarship(s) are made each year to accounting students in need of financial assistance. A maximum of \$1,000 per year will be awarded by the AICPA Scholarship Committee as a tuition credit. Application should be made to the Accountancy Department by July 1 for the academic year and December 1 for the Spring Semester at 814-393-2628. Applicants must be in good academic standing and must submit a statement signed by the university financial aid officer.

## Economics

**Enid Dennis Memorial Scholarship:** Available to junior and senior economics majors, this scholarship honors Enid Dennis, former professor of economics. The purpose of the award is to reward academic accomplishments and provide incentives to students in the field of economics. For additional information, contact the chair of the Economics Department at 814-393-2627.

## Finance

**H. G. Burns Center for Finance and Insurance Scholarship:** The Burns Center awards scholarships to incoming students interested in a career in insurance, finance, or real estate. Candidates must have a minimum SAT score of 1,100, be in the top two-fifths of their class, and have demonstrated effective extracurricular participation. Recipients can continue to receive the scholarships throughout their four years provided they maintain a 3.25 QPA. Student records are reviewed for this award via their admission materials; no scholarship application is required. Additional information may be obtained by contacting the chair of the Finance Department at 814-393-2626.

**Burns and Burns Scholarship:** Available to students majoring in finance, real estate, and insurance. The award process is initiated by faculty nominations. Nominees are required to submit a resume and are evaluated on academic achievement and contributions to the department, the College of Business Administration, Clarion University, and the local community. For additional information, contact the chair of the Finance Department at 814-393-2626.

**Gray Real Estate Scholarship:** Provides scholarships for high-achieving students majoring in real estate or finance. Students must be of sophomore standing or higher and have completed six credits in real estate. Additional information can be obtained from the chair of the Finance Department at 814-393-2626.

## Marketing

**Donald E. & Bernadette Hugus Crooks-Crooks Clothing Scholarship:** Established by Bernadette (Hugus) and Donald Crooks for students who demonstrate strong work ethic and desire to excel. Candidates must be enrolled in the College of Business Administration with preference given to marketing majors who must have a minimum 2.8 QPA. For further information, contact the Dean of the College of Business Administration at 814-393-2600.

**Paul Y. Kim Advertising Management Scholarship:** Established through the Clarion University Foundation by Dr. Paul Y. Kim professor and chair of the Marketing Department. The scholarship is awarded to an outstanding marketing major who plans for a career in the field of advertising management. Recipient selected on the basis of academic achievement, extracurricular activities, and service to the department. Contact the chair, Department of Marketing, at 814-393-2627 for additional information.

**Marketing Management Scholarship:** Established through contributions from alumni, friends and faculty of Clarion's Marketing Department. The award is made to a student planning a career in marketing management. Additional information can be obtained from the Marketing Department chair at 814-393-2627.

**Marketing Research Scholarship:** As part of class projects, teams of marketing research students entered the Arresdust Research Project Competition in 1988 and 1989. The Clarion University teams, coordinated by faculty advisor Dr. Paul Kim, won first

prize two years in a row. An endowed scholarship was established to honor the recipients of the awards and to preserve the department's heritage of excellence in marketing research. The scholarship is awarded annually to an outstanding marketing major who plans a career in marketing research. Contact the chair, Department of Marketing, at 814-393-2627 for additional information.

**Retail Management Scholarship:** Established by the Marketing Department to fund awards for majors. The award is made to a student planning a career in retail management. For additional information, contact the Marketing Department chair at 814-393-2627.

**Bonnie Silvertongue Memorial Marketing Scholarship:** Established by the faculty, staff, friends, and former students in memory of Silvertongue, who died of cancer while teaching in the Department of Marketing. The scholarship is awarded to an outstanding business major who plans for a career in the field of marketing. Selection criteria include academic achievement, extracurricular activities, and service to the university community. Contact the chair, Department of Marketing, at 814-393-2627 for further information.

## College of Education and Human Services

### Communication Sciences and Disorders (CSD)

**Marian Renn Marshall Graduate Fellowship (Graduate Students):** Established through the Clarion University Foundation in memory of Marian Renn Marshall. The award offers assistance to graduate students admitted to the communication sciences and disorders graduate program. Selection is made by the CSD Department on the basis of academic record. Contact the CSD Department at 814-393-2581 for further information.

### Education

**Fred L. and June McCall Burns & Family Scholarship:** Established by Dr. Max H. Burns in honor of his parents Fred and June McCall Burns. Candidates must be seeking a degree in music, drama, or mathematics or in the education fields of music, drama, or mathematics. Contact the Foundation Office for additional information.

**Clarion County Chapter of the PA Association of School Retirees Scholarship:** One scholarship is awarded annually. Candidates must have graduated from a Clarion County high school or have been a resident of Clarion County at the time of high school graduation. Application is made in the spring to the Education Department chair at 814-393-2404. Selection is based on academic record, contribution to department and university, participation in extracurricular activities, and leadership skills. Letters of recommendation are required. Payment is made by the foundation as a credit toward tuition.

**Eric Flath Scholarship:** This scholarship will be established from the estate of Clarion University graduates Robert ('50) and Marilyn ('67) Flath to honor their son and will provide education assistance for Clarion University students pursuing a career in the fields of special education or social service. Applicants must be permanent residents in the Keystone or Oil City school districts and the scholarship will alternate each year between the two schools. The scholarship will be available up to four years dependent upon the recipient maintaining a 3.0 QPA in his/her major and demonstrating successful progress toward completion of a degree. Students who receive athletic scholarships are not eligible.

**Wilma Best Logue Education Scholarship:** Awarded annually to an incoming freshman planning to major in education at Clarion University. Candidates must be a graduate of Keystone High School. Student records are reviewed for this award via their admission materials.

### Elementary Education

**Laura Taylor Booth Presidential Scholarship:** Established by Oleta B. Amsler in honor of her mother. It is intended to support a freshman elementary education student who resides in Elk County. Second preference is given to residents of Western Pennsylvania. Special emphasis is placed on academic achievement, demonstrated leadership, and involvement in community and extracurricular activities. There is opportunity for the student to receive the award in subsequent years. Student records are reviewed for this scholarship upon receipt of their admission materials; no scholarship application is required.

**Parma Dixon Mooney Scholarship:** Awarded annually to freshman or transfer students majoring in elementary education. Candidates must be residents of Clarion County or graduates of a Clarion County high school. Selection based upon academic record, participation in extracurricular activities, and leadership skills. Contact the Admissions Office at 814-393-2306 for additional information.

**Earl R. Siler Memorial Scholarship:** Established in memory of Dr. Earl Siler to recognize graduate or undergraduate students in the areas of elementary education or early childhood in their professional development activities. For additional information, contact the chair of the Education Department at 814-393-2404.

## Library Science

**Charles R. Flack Scholarship in Library Science:** Established in memory of Charles R. Flack, former head of the Department of Library Science at Clarion. Offered to a sophomore or junior enrolled in the Bachelor of Science in Education degree at Clarion or in the Master of Science in Library Science degree program for full-time continuous study. Further criteria include evidence of professional potential in librarianship based upon earned grades and a written statement of personal and professional goals; significant contributions to the purposes and activities of the Department of Library Science; and preference shall be given to a physically challenged student who meets the above criteria. Contact the department chair at 814-393-2271 for more information.

**Eleanor DeWald Moore Scholarship:** Recognizes Eleanor DeWald Moore, an alumna of Clarion (\*42), an associate professor 1956 to 1972, serving first as assistant librarian in Carlson Library and later as a faculty member of the College of Library Science. This fund provides an award to an undergraduate student of junior or senior standing who is preparing for a career in school librarianship. Selection criteria include professional potential in librarianship based upon earned grades and a written statement of personal and professional goals. Contact the chair of the Department of Library Science at 814-393-2271 for information.

**Elizabeth A. Rupert Graduate Scholarship in Library Science:** Established in honor of Dr. Elizabeth A. Rupert, an alumna of Clarion (\*59) who also served as dean of the College of Library Science from 1971 until her retirement. The purpose of the scholarship is to give personal encouragement and financial support to a promising graduate student seeking a career in librarianship by completing the Master of Science in Library Science degree at Clarion. For additional information, contact the Department of Library Science at 814-393-2271.

**Helen and Lawrence Smith Scholarship:** Established by Helen Smith in memory of her husband. Applicants must be full-time students at the junior or senior level majoring in library science or mathematics, must have completed at least 64 credits, and have a 3.0 or higher QPA. The scholarships are available for a second year, provided students maintain the academic standards required. Contact the Foundation Office at 814-393-2572 for further information.

**H.W. Wilson Scholarship (Graduate Students):** Awards totaling \$5,000 are made every five years to graduate students majoring in library science. Recipients are chosen on the basis of academic excellence and financial need. Selection is made by the departmental scholarship committee, and payment is made by the H.W. Wilson Foundation through the Clarion University Foundation. For further information, contact the chair, Department of Library Science at 814-393-2271.

## Secondary Education-English

**Gilbert Neiman Scholarships:** Established in memory of Dr. Neiman, former professor of English at Clarion University. Three awards are made each year, one each to a junior, sophomore, and freshman who major in English, liberal arts, or secondary education English. Freshman applicants must submit a creative writing or critical essay, recommendation from a senior English teacher, and a high school transcript. Application should be made after the student has been accepted at Clarion with the English Department at 814-393-2482.

## Secondary Education-Mathematics

**Tom A. Carnahan and Mel A. Mitchell Secondary Education/Mathematics Scholarship:** Established to benefit Clarion students enrolled in the secondary education/mathematics degree program. Award made to full-time students admitted to the Teacher's Certification Program and have achieved a minimum of 3.0 QPA in completed mathematics courses. The Office of the Dean of Education will be responsible for mailing applications to all eligible students. In addition to submitting an application, students are required to provide two letters of recommendation. Students are eligible to apply for the scholarship for a second year.

## Special Education

**Kenneth and Marjorie Vayda Scholarship:** Available to an upperclass student majoring in special education or rehabilitative sciences. Minimum requirements include achieving a 3.5 QPA and ac-

tive involvement with people who have handicaps.

**Ginny Thornburgh Recognition Scholarship:** Awarded each year to an outstanding junior or senior majoring in special education. Selection is based upon academic record (minimum QPA 3.5) and service to exceptional individuals. Contact the Special Education and Rehabilitative Sciences Department chair at 814-393-2325.

**Special Education/Rehabilitative Science Freshman Scholarship:** Established by the Department of Special Education and Rehabilitative Sciences and offered to a freshman majoring in special education or rehabilitative science. The recipient of the award will be selected based upon academic achievement, leadership, and community service. Contact the chair of the Department of Special Education and Rehabilitative Sciences at 814-393-2325 for additional information.

## Scholarships-Venango Campus

### General

**Ronald E. Black Endowed Scholarship:** Provides an award to a student at the Venango Campus. Preference is given to adult students who are residents of Venango County. For further information, contact the chair of the Venango Campus Scholarship Committee at 814-676-6591.

**Dr. Thomas A. Gardner, Radiologic Sciences Scholarship:** Established in honor of Dr. Gardner by family and friends. Candidates must be enrolled in the baccalaureate degree program in radiation technology at the Clarion University Venango Campus. For more information, contact Dr. Glenn McElhattan, chair of the Venango Campus Scholarship Committee, at 814-676-6591 ext. 211.

**GPU Energy Scholarship:** Awarded by GPU Energy through the Venango Campus Scholarship Committee. GPU Energy employee dependents will receive priority. For additional information, contact the chair of the Venango Campus Scholarship Committee at 814-676-6591.

**GTE Scholarships:** Two scholarships are awarded by General Telephone (GTE) through the Clarion University Foundation. Applicants must be a resident of the GTE service area (Oil City, Franklin, Titusville) who are enrolled at Venango Campus. For additional information, contact the chair of the Venango Campus Scholarship Committee at 814-676-6591.

**Dr. Glenn R. McElhattan Scholarship:** Established in honor of Dr. McElhattan, a Clarion alumnus and Chemistry Department faculty member at the Venango Campus. Eligible candidates must be high school seniors enrolled at the Venango Campus for their freshman year. Awards are granted based upon academic achievement. For additional information, contact the Venango Campus Scholarship Committee at 814-676-6591.

**Oil City Lions, Lillian (Shaw) Shinkle, and Ted Shaw Scholarship:** Established by the Oil City Lions Club in honor of Lillian Shaw Shinkle and Ted Shaw. Eligible candidates must be a recent graduate of Oil City or Venango Christian high schools and must be entering their first year of study at Venango Campus. Scholarship recipients may reapply in their second year of study at either Venango Campus or Clarion Campus. For further information, contact Dr. Glenn McElhattan, Venango Scholarship Chair, at 814-676-6591.

**Oil City Rotary Club Scholarship:** Awarded by the Oil City Rotary Club through the Clarion University Foundation. Recipient must be a graduate of either Oil City, Cranberry, or Venango Christian high schools. Recipient selected on the basis of academic record, financial need, and participation in extracurricular activities. For additional information, contact the chair of the Venango Campus Scholarship Committee at 814-676-6591.

**Pennzoil Scholarship Endowment:** Two scholarships are made available by the foundation through an endowment account established by Pennzoil. Award criteria are based on academic achievement and financial need. For additional information, contact the chair of the Venango Campus Scholarship Committee at 814-676-6591.

**John N. and Sarah H. Rees Scholarships:** Provided through a generous donation from the Rees Charitable Foundation. The gift provides scholarships for Venango Campus students in two areas, academically gifted students and first-time-in-college adult. For additional information, contact the Venango Campus Scholarship Committee at 814-676-6591.

**Dr. Richard Sabousky Scholarship:** Distributed to a student completing their first year of the OTA program at Venango Campus. Selection based on the highest QPA obtained by a student in the program. Contact Dr. Glenn McElhattan, chair of the Venango Campus Scholarship Committee at 814-676-6591 ext. 211.

**Laura A. Smedley Scholarships:** Scholarships, not limited in number and not specified in amount, are granted to Venango Campus students who are graduates of secondary schools serving Venango County. Eligible students must be full-time students enrolled in any associate degree program. Selection is made based upon financial need and academic record. Instructions for the complete application process can be obtained from Stephen Kosak, Box 374, Oil City, PA 16301. Deadline for submission of application is April 15.

**Venango Campus Scholarships:** Several scholarships are available through the Venango Campus Scholarship Committee for students attending Clarion University's Venango Campus. Contact the chair of the Venango Campus Scholarship Committee at 814-676-6591 for additional information.

**Frank and Clara Williams Scholarship:** These scholarships, not limited in number, and not specified in amount, are granted to Venango County residents. Eligible students must be a full-time freshman or sophomore and be enrolled in a four-year degree program. Selection is made based upon financial need and academic record. Applications may be obtained from Stephen Kosak, Box 374, Oil City, PA 16301.

**Zonta Club Scholarship:** Two \$500 awards are made available by the Zonta Club of Oil City-Franklin. Award recipients must be students who resides in Venango County. Consideration is based upon the students' academic record, financial need, and participation in extracurricular activities. Contact the chair of the Venango Scholarship Committee for additional information at 814-676-6591

## Nursing

**Elizabeth M. McCord Scholarship:** Established by the McCord family in honor of Mrs. McCord and her service to the university's Health Center. Eligible candidates are full-time graduate students in the M.S.N. Family Nurse Practitioner program. Second preference is to students with six or more graduate credits each semester. Thereafter, consideration will be given to bachelor's degree students and finally associate degree candidates within the School of Nursing. For further information, contact the School of Nursing at 814-676-6591.

**Oil City Second Presbyterian Women Scholarship:** Six scholarships provided annually to the Venango Campus Scholarship Committee by this organization. Priority is given to Venango County residents with financial need. The award may be renewed in succeeding years. For further information, contact the chair of the Venango Campus Scholarship Committee at 814-676-6591.

**Northwest Medical Center Women's Auxiliary Health Career Fund Scholarship:** Three scholarships contributed by the Health Career Fund are awarded by the Venango Campus Scholarship Committee to Venango, Forest, and Clarion County residents attending Venango Campus for educational purposes in the health career fields.

**Dr. and Mrs. Arthur William Phillips Scholarship Fund:** Made possible by a donation from the Dr. and Mrs. Arthur William Phillips Charitable Trust of Oil City. They are available to students enrolled or planning to enroll for undergraduate work in the Nursing Program or other programs related to medicine. They must have attended high school or been a permanent PA resident for at least the past three years in Allegheny, Butler, Clarion, Crawford, Erie, Forest, Mercer, or Venango counties; who have achieved positive academic records or manifest promise of academic success; and have good moral character. Financial need shall be considered secondarily. Further information can be obtained from the School of Nursing at 814-676-6591.

**Dolores Sherman Scholarship:** Provides an annual award for full-time students pursuing a B.S. degree in nursing. Candidate selection criteria include grades in nursing course work, overall academic record, financial need, recommendation of nursing instructors, and service to the university and/or the nursing profession. Payment is made to the university as a tuition credit by the foundation. For further information, contact the chair of the Venango Campus Scholarship Committee at 814-676-6591.

**Dorothy Story Smith Memorial Scholarship:** Established by David C. Smith ('64) in memory of his mother. The award will provide an annual scholarship to a Clarion University nursing student. Eligible candidates must be a full-time undergraduate student, have a 1,000 SAT score and demonstration financial need per the FAFSA application which must be on file by the application deadline. For further information, contact the School of Nursing at 814-676-6591.

## Awards

In addition to the many available scholarships, the university also is very proud of its academic achievement, leadership, and service awards, such as:

### **College of Arts and Sciences**

#### **Anthropology, Geography, and Earth Science**

Norman Humphrey Geography/Earth Science Award

#### **Biology**

Association of Pennsylvania State College and University Biologists Award

#### **Chemistry**

American Institute of Chemists Award  
CRC Press-Freshman Achievement Award  
Chemistry Department Competitive Award  
Outstanding Senior Award

#### **Communication**

Outstanding Communication Senior Award

#### **Computer Information Science**

Data Processing Management Association Outstanding Student Award

#### **English**

English Association of Pennsylvania State Universities Award  
Francis G. Greco English Award  
Max Nemmer Award

#### **History**

Gilbert Hill Award

#### **History/Social Science**

Frank Campbell Award

#### **Humanities**

Eileen M. Thornton Humanities Award

#### **Mathematics**

Mathematical Association of America Award  
Pi Mu Epsilon Honorary Award

#### **Modern Languages**

Canadian Consul Award in French  
Consul General's Award for Achievement in German  
Award for Excellence in Spanish

#### **Psychology**

Psychology Department Awards

#### **Speech Communication and Theatre**

Alpha Psi Omega/Allan Kroh Memorial  
Copeland Fellowship Award  
Daniel Preuh's Memorial for Musical Comedy  
Daniel Preuh's Memorial for Talent in Theatre  
Silver Fox Award for Comedy  
Mary Sterrett and Elbert R. Moses Jr. Award

### **College of Business Administration**

#### **All Majors**

Phi Beta Alpha Outstanding Senior Award  
Wall Street Journal Student Achievement Award

#### **Accountancy**

Becker CPA Review Award  
National Association of Accountants Senior Award  
Pennsylvania Institute of Certified Public Accountants Senior Award

#### **Economics**

Omicron Delta Epsilon Award for Distinguished Service  
Omicron Delta Epsilon Award of Honor for Academic Achievement and Leadership  
Omicron Delta Epsilon Award for Outstanding Achievement in Economics

#### **Marketing**

Outstanding Marketing Student of the Year

### **College of Education and Human Services**

#### **Communication Sciences and Disorders**

National Student Speech-Language-Hearing Association Honor Award  
Speech Pathology and Audiology Honor Award

#### **Education**

Kappa Delta Pi Award  
Dr. John N. "Jay" Moorhouse Award

### **University Wide Awards**

#### **Leadership**

James Gemmell Leadership Award

# UNIVERSITY CURRICULA



# University Curricula

All undergraduate curricula, with the exception of the two-year Associate of Science curriculum in nursing, the Associate of Arts, and Associate of Science degrees, lead to a bachelor's degree and have a common area of 52

semester hours in general education. Students should select their general education courses carefully in consultation with their faculty advisors.

## Undergraduate Education

Undergraduate education at Clarion University begins with course offerings and expands with co-curricular activities, student living arrangements, special cultural events in the university and the larger community, and opportunities for relevant work through participation in assistantships, internships, and student and community organizations.

The university's curriculum enables students to acquire skills, knowledge, and attitudes necessary to attain the goals students sets for life. The university believes students should graduate with a distinguished level of abilities and with attitudes necessary to the continued development and refinement of those abilities. Thus graduates of Clarion University should:

1. be able to read and listen, speak and write with a degree of sophistication;
2. be able to think critically and analytically;

3. possess a broad awareness of human heritage;
4. possess a significant sense of the influence of global affairs on personal and national life;
5. comprehend an academic discipline;
6. formulate, examine, and be guided by conscious personal and social values;
7. be able to recognize and exercise wise choices in life;
8. possess the skills and attitudes necessary to continue to learn throughout life; and
9. be able to participate effectively and usefully in society.

These nine goals for undergraduate education at the university are applicable to the lives of all students regardless of major. All nine of them, taken together, represent the definition of an education which guides Clarion University.

## General Education Distribution

### **Goals and Purposes**

A Clarion University education consists of both disciplinary and general education. Disciplinary education aims to prepare a student to earn a living in a particular vocation, profession, discipline, or area of study. General education aims to assist the student's development as a person and as a citizen.

A baccalaureate program at Clarion University provides students with both a specialized and a liberal education. A specialized education provides depth of knowledge in an academic discipline and in a career area. A liberal education provides the basis for specialized studies and for life within and beyond the university.

Students have the freedom to select the academic major and elective courses in which they are interested. The general education curriculum provides students with the opportunity to explore a variety of subjects that not only serve their interests but community needs as well.

Students lay out their disciplinary and general education curriculum. Here is an outline of general education requirements:

### **General Education Requirements**

- I. Liberal Education Skills (in writing, mathematics, and communication)—15 credit hours to include:
  - A. Writing II
  - B. A mathematics course
  - C. A selection of courses from academic support, computer information science, communication, elementary foreign language, English composition, logic, mathematics, and speech communication.
- II. Liberal Knowledge (about society, its individuals, culture, and environment)—27 credit hours distributed among three categories:
  - A. Physical and biological sciences 9 credits
  - B. Social and behavioral sciences 9 credits
  - C. Arts and humanities 9 credits

At least two disciplines must be represented within each of the three categories.

- III. Health and Personal Performance (with focus on wellness, creative activities, and use of leisure time)—four credits to include:
  - A. Health and wellness (one course) 2 credits
  - B. Personal performance (two courses) 1 credit ea.
- IV. General Education Elective (for further exploration of areas of interest and continued broadening of studies)—sufficient course work to bring the total for general education to 52 credits from an approved list in areas of skills or liberal knowledge. These may not be in your major, nor a health or personal performance course.

### **General Education Flags**

Among the courses meeting requirements in both general education and the major, there are courses having “flags” or special designations.

These flags denote courses that address such practical qualities as the ability to understand and discuss values, to write effectively, and to engage in quantitative reasoning. You will need to be sure courses selected in

general education and in the major show a total of five flags in the following categories:

#### **In general education:**

\*One first-year **Values Flag**—promotes reflections on personal values, interpersonal values, and societal values.

#### **In the major or general education:**

\*Two **Writing Intensive Flags**—engage in higher order reasoning and communication in specific disciplines. These two writing courses count for credit beyond general education as part of the total academic experience, either in the major or in support courses for the major.

\*A **Quantitative Reasoning Flag**—to develop skills associated with learning from data, quantitative expression, evidence and assertions, and quantitative intuition.

\*A second **Values Flag**—encourages exploration in human values, applied values, or ethics in a particular context.

Students have the freedom to select the academic major and elective courses that are of interest. The general education curriculum provides the opportunity to explore a variety of subjects that not only serve student interests but community needs as well.





## College of Arts and Sciences

**Stanton W. Green, Ph.D., dean**

Office: Founders Hall

Telephone: 393-2225

### Degree Listing

Anthropology (B.A.)  
 Anthropology (Minor)  
 Art (B.A., B.F.A.)  
 2-D Studio (Minor)  
 3-D Studio (Minor)  
 Art/Art History (Minor)  
 Ceramics\*  
 Drawing\*  
 Dual Drawing\*  
 Fiber/Fabric\*  
 Graphic Arts\*  
 Painting\*  
 Printmaking\*  
 Sculpture\*  
 Biology (B.A., B.S.)  
 Applied Ecology\*  
 Chemistry (B.A., B.S.)  
 Chemistry/Business\*  
 Chemistry/Pre-M.B.A.\*  
 Chemistry/Polymer Science\*  
 Communication (B.S.)  
 Computer Science (B.S.)  
 Computer Science (Minor)  
 Earth Science (B.A., B.S.)  
 Economics (B.A.)  
 Engineering Coop. Programs  
 Engineering/Chemistry\*  
 Engineering/Mathematics\*  
 Engineering/Physics\*  
 English (B.A.)  
 Literature (Minor)  
 Writing (Minor)  
 Environment and Society (Minor)  
 Environmental Geoscience (B.S.)  
 French (B.A.)  
 French (Minor)  
 Geography (B.A., B.S.)  
 Geography (Minor)  
 Geographic Information (Minor)  
 Geology (B.S.)  
 German (Minor)  
 Gerontology (Minor)  
 History (B.A.)  
 Ancient Mediterranean Studies (Minor)  
 Black Studies (Minor)  
 History (Minor)  
 Humanities (B.A.)  
 Information Systems (B.S.)  
 Information Systems (Minor)  
 Liberal Studies (B.S.)  
 Library Science\*  
 Mathematics (B.A., B.S.)  
 Mathematics (Minor)  
 Mathematics/Actuarial Science and Statistics\*  
 Mathematics/Applied\*  
 Mathematics/Computer Science\*  
 Mathematics/Statistics (Minor)  
 Medical Technology (B.S.)  
 Molecular Biology/Biotechnology (B.S.)  
 Music—Elective Studies in Business (B.M.)  
 Music (Minor)  
 Natural Sciences (B.A.)

Philosophy (B.A.)  
 Philosophy (Minor)  
 Physics (B.A., B.S.)  
 Political Science (B.A.)  
 Political Science (Minor)  
 Psychology (B.A., B.S.)  
 Psychology (Minor)  
 Social Sciences (B.A.)  
 Sociology (B.A.)  
 Sociology (Minor)  
 Sociology/Psychology (B.A.)  
 Spanish (B.A.)  
 Spanish (Minor)  
 Speech Communication (B.A.)  
 Speech Communication (Minor)  
 Speech Communication and  
 Theatre (B.A., B.S.)  
 Theatre (B.F.A.)  
 Theatre/Acting\* (Minor)  
 Theatre/Dance (Minor)  
 Theatre/Design-Technical Direction\*  
 Theatre/Musical\*  
 Theatre/Technical (Minor)  
 Women's Studies (Minor)  
 Arts and Sciences (A.A.) (See Venango Campus)

#### *\*academic concentrations*

The College of Arts and Sciences offers pre-professional advisement programs in the fields of business (pre-M.B.A.), engineering, law, medicine, dentistry, pharmacy, and veterinary medicine. The college cooperates in its engineering program with the Schools of Engineering at the University of Pittsburgh and Case-Western Reserve University in Cleveland.

The College of Arts and Sciences also cooperates with the Department of Library Science and the College of Education and Human Services to provide certification programs in library science and in secondary education which may be earned concurrently with a B.A. or B.S. degree.

The specific requirements of each of these programs are listed in the pages that follow. Additional information may be obtained from the dean or department chair.

### Liberal Arts Degree Plus Teacher Certification

Liberal arts students can gain teacher certification in secondary education by taking required education courses and meeting the requirements for a teaching major. Course requirements leading to a B.A. or B.S., however, do not automatically satisfy the requirements for a teaching major and certification. Details are available in the Office of the Dean of the College of Education and Human Services.

## Anthropology, Geography, and Earth Science

### Department of Anthropology, Geography, and Earth Science, Patrick McGreevy, Ph.D., chair

**Professors:** Howes, McKay, Shirey, Straffin, Vento, Zamzow; **Associate Professors:** Ernissee, McGreevy, Ryberg, Thomas, Vega; **Assistant Professors:** Prezzano, Shulik, Sohn

#### ANTHROPOLOGY, B.A. .... 51 credits

**Required:** ANTH 211, 213, 362, and 21 additional credits in anthropology chosen in consultation with a departmental advisor. In addition to 30 credits in anthropology, the following courses are required: SOC 211, GEOG 100, and 15 additional credits chosen from biology, history, earth science, or geography. Students may choose either foreign language competency or computer science/quantitative methods core.

#### EARTH SCIENCE, B.A. .... 52 credits

**Required:** ES 150, 200, 250, 255, 280; GEOG/ES 225, 385; GEOG 125; and six credits from approved earth science/geography electives. In addition to these 33 credits of earth science/geography, the following are required: MATH 171, 232, and 12 credits from the following fields: biology, chemistry, mathematics, and physics.

#### EARTH SCIENCE, B.S. .... 46 credits

**Required:** ES 150, 200, 270, 280; and 21 credits among the following earth science/geography electives, ES 201, 250, 255, 260, 310, 330, 350, 355, 360, 370, 375, 380, 390, 455; GEOG/ES 225, 301, 345, 385, 400, 404, 425, 450, 470, 490; GEOG 125; SCED 485. In addition to these 34 credits in earth science/geography, 12 credits from among the following courses are required: BIOL 155/165, 156/166; CHEM 153/163, 154/164; MATH 171, 221, 232, 260, 270 and PH 251, 252.

#### GEOLOGY, B.S. .... 66 credits

**Required:** ES 150, 250, 255, 350, 355, 360, 390; 15 additional hours must be elected from the following courses, GEOG/ES 225, 301, 345, 385, 400, 425, 450, 470, 490; ES 260, 270, 280, 300, 301, 330, 375, 404; GEOG 125; BIOL 111, 155/165, 156/166, 202; CHEM 351 or Field Camp.\* In addition to these 46 credits, the following courses are required: CHEM 153/163, 154/164; PH 251, 252; MATH 260.

\*In cooperation with another college or university.

#### GEOGRAPHY, B.A. .... 57 credits

**Required:** ES 111; GEOG 100, 125, 250, 257, 260, and nine credits from among the following: GEOG 115, 225, 232, 244, 252, 256, 258, 265, 300, 310, 315, 325, 345, 385, 400, 450, 470, 490, and 499. In addition to these 30 credits of geography, the following courses are required: ECON 211, 212; HIST 111, 112 or 113; HIST 120 or 121; PS 210, 211; ANTH, PSY, or SOC 211 and one additional course in anthropology, psychology, or sociology.

#### GEOGRAPHY, B.S. .... 42 credits

**Required:** ES 111; GEOG 100, six credits from: GEOG 125, GEOG/ES 225, 325, 345, 400, 425, 450, 470 and 490; three additional credits from: ANTH 211, 213 or 218.

**Human Geography track:** three credits from ES 150, 225, 260, 280, 380; GEOG/ES 301, 320, 385, 404; six credits from GEOG 250, 252, 256, 257, and 258; 12 credits from GEOG 115, 244, 260, 265, 300, 310, 315, and 499; and nine additional credits from ANTH, ECON, HIST, MATH, PS, and SOC.

**Physical Geography track:** 12 credits from ES 150, 225, 260, 270, 280, 330, 380; GEOG/ES 301, 320, 385, 404; three credits from GEOG 250, 252, 256, 257, 258; and six credits from GEOG 115, 244, 260, 265, 300, 310, 315, and 499; and nine additional credits from BIOL, CHEM, CIS, MATH (221 strongly recommended), and PH.

**Geographic Information Sciences track:** 12 credits from GEOG 125, GEOG/ES 225, 325, 345, 400, 425, 470, and

490; three credits from ES 150, 260, 280, 380, GEOG/ES 301, 320, 385, and 404; three credits from GEOG 250, 252, 256, 257, and 258; three credits from GEOG 115, 244, 260, 265, 300, 310, 315, and 499; and nine additional credits from BIOL, CHEM, CIS (any course except 110 and 120, a programming course is strongly recommended), and PH.

The Geography and Earth Science Department also offers a program in secondary education; see page 83.

#### ENVIRONMENTAL GEOSCIENCE, B.S. .... 66 credits

**Required:** ES 150, 255, 260, 280, 330, 455, 470, BIOL 155/165, 156/166, 202; CHEM 153/163, 154/164, and MATH 221; and 18 credits in one (or more) of the following tracks:

**Hydrogeology track:** ES 250, 320, 345, 350, 360, 370, 390, 404, GEOG/ES 490; CHEM 351/361, MATH 171, 260; BSAD 340, PH 251, 252.

**Surficial Geology track:** ES 250, 345, 350, 355, 360, 370, 375, 390, 400, 404, 425; GEOG/ES 490; BSAD 340; PH 251, 252.

**Atmospheric track:** ES 270, 310, 320, 380, 385, GEOG/ES 490; PH 251, 252; BSAD 340.

#### EARTH AND SPACE SCIENCE CORE ..... credits

ES 150 Physical Geology with Laboratory ..... 4

ES 200 Solar System Astronomy ..... 3

ES 250 Historical Geology with Laboratory ..... 4

ES 270 Oceanography ..... 3

ES 280 Meteorology ..... 3

ES 410 The Earth Sciences: A Synthesis ..... 3

ES 476 Science, Technology, and Society (STS) ..... 3

Plus 10 additional credits in one of two areas of specialization: Geology or Planetarium Management; and 16 credits of supplemental courses:

CHEM 154/164 General Chemistry II

PH 252 General Physics II

BIOL 155/165 Principles of Biology I

OR

BIOL 156/166 Principles of Biology II

Plus 4 credits from CHEM, PH, or BIOL

Courses taken as earth and space electives will be approved by the student's advisor prior to registration.

In satisfying the general education distribution, pages 47-48, it is required that earth and space science majors schedule MATH 260.

#### ANTHROPOLOGY, MINOR ..... 18 credits

In addition to ANTH 211, anthropology students will complete nine credits of anthropology courses at the 300-level and an additional six credits of anthropology courses.

#### GEOGRAPHIC INFORMATION SCIENCE, MINOR ..... 18-20 credits

This minor provides students with a solid background in geographic information systems (GIS) and its applications to assist students who are interested in utilizing the GIS techniques and methods in their own disciplines; and pursue a career in the GIS applications field.



**GEOGRAPHY, MINOR** ..... 18 credits

There are no required courses, however students will have to complete nine credits at the 300 level and at least three credits in each the following areas: Human Geography, Physical Geography, and Techniques in Geography.

**Art****Department of Art, Joe A. Thomas, Ph.D., chair**

**Professor:** Joslyn; **Associate Professors:** Katz, Thomas; **Assistant Professors:** Colvin-Woodruff, Flahaven, Greenberg, Malley, Rose

**ART, B.A.** ..... 51 credits

**Required:** ART 110, 121, 122, 125, 126, 211, 212; three additional credits in art history; six credits in art foundation courses, 12 credits in an art concentration (ceramics, drawing, weaving and fiber sculpture/fabric surface design, graphic arts, painting, printmaking, sculpture and art history); 12 credits in art electives; capstone project; and foreign language competency.

**ART, B.F.A.** ..... 72-75 credits

**Required:** ART 110, 121, 122, 125, 126, 211, 212; six additional credits in art history; 18 credits in art foundation courses; 18 credits in an art concentration (ceramics, drawing, weaving and fiber sculpture/fabric surface design, graphic arts, painting, printmaking, or sculpture); 12-15 credits in art electives; and the senior art show. Seventy-five credits are required only for majors seeking a dual drawing concentration.

**ART, MINOR WITH 2-D STUDIO** ..... 21 credits

**Required:** ART 121 or ART 122; ART 125; three credits in art history or ART 110; nine credits in one two-dimensional studio area; three credits in one other studio area (drawing, fabric surface design, graphic arts, painting, or printmaking); three credits in one other studio area; and the capstone exhibit project.

**ART, MINOR IN 3-D STUDIO** ..... 21 credits

**Required:** ART 121 or ART 122; ART 126; three credits in art history or ART 110; nine credits in one three-dimensional studio area (ceramics, weaving and fiber sculpture, sculpture or jewelry); three credits in one other studio area; and the capstone exhibit project.

**ART, MINOR IN ART HISTORY** ..... 18 credits

**Required:** ART 110, 211, 212; nine additional credits in art history.

**Biology****Department of Biology, Steven C. Harris, Ph.D., chair**

**Professors:** Barnes, Belzer, Dalby, Eggleton, McPherson, Morrow, Ritter, Zielinski; **Associate Professors:** Harris, D. Smith, Williams; **Assistant Professors:** Jetkiewicz, A. Turner

**BIOLOGY, B.A.** ..... 40-53 credits

**Required:** BIOL 155/165, 156/166, 201, 202, 203, 382, and 12 credits from approved biology electives. In addition to these 29 credits in biology, the following courses are required: MATH 171; CHEM 153, 163, 154, 164, 254, 264; PH 251 and 252. CHEM 453/463 and GEOG 115 are acceptable electives. Applicants for the B.A. degree must complete either a foreign language or computer science competency.

**BIOLOGY, B.S.** ..... 50-65 credits

**Required:** BIOL 155/165, 156/166, 201, 202, 203, 382, and 15 to 20 credits from approved biology electives. In addition to these 32 to 37 credits in biology, the following courses are required: MATH 260; CHEM 153, 163, 154, 164, 251, 252, 261, 262 and one more chemistry elective, excluding CHEM 205 and 211; PH 251 and 252. Students will also be required to elect, after consultation with their advisor, either chemistry

sequence 1 which includes CHEM 251, 261, 252, 262, plus one CHEM elective of three or four credits or chemistry sequence 2 which includes CHEM 254, 264, 351, 361, 453, and 463.

**MOLECULAR BIOLOGY AND BIOTECHNOLOGY, B.S.** .... 60-71 credits

**Required:** BIOL 155/165, 156/166, 201, 203, 341, 450, 481, 483, 485, 495, 496, and six credits from approved biology electives. In addition to these 41 to 43 credits in biology, the following courses are required: MATH 260 or 270, CHEM 153, 163, 154, 164, 251, 261, 252, 262, 453, 463, PH 251 and 252.

**MEDICAL TECHNOLOGY, B.S.** ..... 75 credits

The Medical Technology Program includes an academic preparation of three years (96 semester hours including general education) at Clarion and a 12-month course of clinical study in a hospital-based school of medical technology accredited by the National Accrediting Agency for Clinical Laboratory Sciences, (NAACLS), (32 semester hours). Upon successful completion of two years of prescribed courses at Clarion, the student is eligible to apply for admission to the hospital school. Although application is made through the office of the coordinator of medical technology at Clarion, acceptance is at the discretion of the staff of the clinical school. Clinical school spaces are limited, standards for admission are high, and admission to the Medical Technology Program at Clarion does not guarantee admission to the clinical school year. Clarion University maintains affiliations with four clinical schools, and students may apply to accredited, non-affiliated schools, also. After graduation from Clarion University the student is eligible to take any of several certification examinations. Successful completion of the exam permits practice of the profession in most states in the United States. A few states require a state examination for licensure. Further information on the exams can be obtained from the coordinator of medical technology.

The following courses are required during the three years at Clarion: BIOL 155, 156, 165, 166, 341, 444; CHEM 153, 163, 154, 164, 254, 264, 351, 361; either BIOL 203 or CHEM 453; PH 251, 252; and MATH 171, 221. Substitutions for the above courses must be approved in writing by the coordinator of medical technology. Students in the program must maintain the following grade-point averages: first semester freshmen, 2.0; second semester freshmen and first semester sophomores, 2.5; thereafter 2.5 with a 2.5 in the natural sciences. Exceptions to these requirements must be approved by the coordinator of medical technology. Specific information about courses, standards, and requirements established by the affiliate hospital schools are provided to enrolled students by the coordinator of medical technology. Students wishing to transfer into the program must be approved by the coordinator of medical technology and must plan to spend two years on the Clarion Campus. Hospital affiliates are The Altoona Hospital, Altoona, PA; Williamsport Hospital, Williamsport, PA; Saint Vincent Health Center, Erie, PA; and Women's Christian Association Hospital, Jamestown, NY.

**APPLIED ECOLOGY, CONCENTRATION** ..... 77 credits

**Required:** BIOL 155/165, 156/166, 201, 202, 203, 382, 493, 494 and 12 credits from approved biology electives. In addition, the following courses are required: CHEM 153, 154, 163, 164, PH 251, 252, CHEM 251, 252, 261, 262, chemistry elective, and nine credits in the science electives.

The Biology Department also offers a program in secondary education (see page 82).

**Pymatuning Laboratory of Ecology**

Through a unique cooperative program with the University of Pittsburgh, Clarion University offers a program of study in field ecology at the Pymatuning Laboratory of

Ecology. Courses are taught by faculty from a number of cooperating institutions. Sessions at Pymatuning are open to undergraduate and graduate students. Sessions at Pymatuning are three weeks in length, and students normally reside on site.

The Pymatuning Laboratory of Ecology (PLE) is a field station dedicated to environmental education and ecological research. In PLE courses, direct observation and hands on experience with living organisms under field conditions are combined with modern laboratory and computer techniques in the discovery of structure and function in ecological systems. PLE is located about 1 1/2 hours northwest of Clarion within Pymatuning State Park and on the shores of Pymatuning Reservoir. The laboratory site overlooks Sanctuary Lake, part of an 11,000 acre tract of water, wetlands, and forest. The region contains many natural lakes, marshes, streams, and intact forests, making it an ideal location to study field biology. In addition, a number of visiting investigators conduct summer research at PLE, creating a highly charged and interactive intellectual atmosphere.

## Chemistry

### Department of Chemistry, William Krugh, Ph.D., chair

**Professors:** Beck, Bering, Brent, Krugh, McElhattan, Sharpe; **Associate Professor:** Keen; **Assistant Professor:** Overly

**CHEMISTRY, B.A.** ..... 65 credits  
**Required:** CHEM 151, 161, 152, 162, 251, 261, 252, 257, 262, 270, 271, 353, 354, 355, 358, 363, 364, 365, 368, 456, and 470. In addition to these 44 credits of chemistry, the following courses are required: MATH 270, 271, 272; PH 251 or 258, and 252 or 259.

Graduates who have met these requirements and at least six semester hours of advanced courses that include sufficient laboratory work to bring total laboratory hours to 500 will be certified as having completed an approved program as determined by the Committee on Professional Training of the American Chemical Society. German is the recommended foreign language.

**CHEMISTRY, B.S.** ..... 77 credits  
**Required:** CHEM 151, 161, 152, 162, 251, 261, 252, 257, 262, 270, 271, 353, 354, 355, 358, 363, 364, 365, 368, 456, and 470. In addition to these 44 credits of chemistry, the following courses are required: MATH 270, 271, 272; PH 251 or 258, and 252 or 259 plus 12 credits of approved science/mathematics electives.

Graduates who have met these requirements and at least six semester hours of advanced courses that include sufficient laboratory work to bring total laboratory hours to 500 will be certified as having completed an approved program as determined by the Committee on Professional Training of the American Chemical Society.

**CHEMISTRY MAJOR WITH BUSINESS CONCENTRATION** 74 credits  
**Required:** CHEM 151, 161, 152, 162, 251, 261, 252, 257, 262, 270, 271, and eight credits of 300-level or above chemistry electives; ACTG 251; ECON 211, 212; MKTG 360; MGMT 320; CIS 110; three credits from ECON 221; MATH 232 or MATH 422; and nine credits chosen from ACTG 252, 350, 353; FIN 370, 471; MKTG 361, 460, 461, 465; MGMT 321, 324, 420, 425; ECON 310, 351, 361.

The Chemistry Department also offers a program in secondary education; see page 82.

## Communication

### Department of Communication, Joanne Washington, Ph.D., chair

**Professor:** Siddiqui; **Associate Professors:** Barlow, Kuehn, Marini, Washington; **Assistant Professor:** Hilton; **Instructor:** Wilson

The Department of Communication offers a broad-based program leading to the Bachelor of Science degree in communication. It is interdisciplinary in nature, requiring courses from English, speech communication, management, accounting, economics, computer information science, philosophy, and the Department of Communication. Electives may be selected from any academic area of the university. If desired, they may be concentrated to provide additional training for specific career goals.

The communication major at Clarion University enters a program of rigorous interdisciplinary study and vigorous co-curricular activities. The program prepares the major for an entry-level position in an area of choice and provides a solid foundation on which to build a professional career.

The program is based on the four sections of the professional foundation: **knowledge, action, values, and adaption.**

**Knowledge:** The participant is a facilitator of communication and a decision-maker. The course work stresses an integrated and interdisciplinary approach based on the theories of the academic discipline; it is intellectually challenging.

**Action:** The participant works in an active student-oriented environment. The program uses traditional and new technologies for practical projects which result in the creation and completion of communication products. Hands-on experience gives competitive and energetic people the opportunity to utilize new knowledge and skills.

**Values:** The program disciplines students in the use of their tools, competencies, and skills. It is concerned with values and the social responsibility modern communicators must exercise in ethical and culturally sensitive situations. It encourages a professional and broad-minded approach to issues, and it encourages the ideal of service.

**Adaption:** The graduate of this program is a generalist competent to work with a variety of communication tools to perform many different tasks in different contexts. At the same time, specialization is possible and strongly encouraged. The major is an adaptable and flexible individual with an aptitude for creativity and an openness to new ideas.

Graduates have assumed positions in business, industry, government, and non-profit organizations. They work

in public relations, advertising, newspapers, radio and television broadcasting, employee training, and publications.

Students are required to participate in a minimum of two semesters in co-curricular media activities consisting of one broadcast-oriented organization and one print-oriented organization. Broadcast organizations are TV-5, WCUC-FM, a non-commercial FM radio station, and WCCB, a carrier current AM radio station. Print organizations are *The Clarion Call* campus newspaper and *The Sequelle* yearbook. Students who wish to fulfill this requirement by working for another radio or television station or newspaper may do so with agreement of both the academic advisor and employer.

The student is expected to own or have access to a 35mm camera, fully adjustable camera preferred.

**COMMUNICATION, B.S.** ..... 68 credits  
**Required courses:** COMM 100, 101, 140, 170, 271, 200, 201 or 351; COMM 320, 422; CIS 110; SCT 113, 115 or 264, 300 or MGMT 321; ACTG 201; ECON 211; MGMT 320; ENG 307. Select two: COMM 340, 341, 482, 441, 442, 443 or two communication electives, 300-level or above.

## Computer Information Science

**Department of Computer Information Science,  
 Dana E. Madison, Ph.D., chair**

**Associate Professors:** Madison, O'Donnell, R. Smaby, S. Traynor; **Assistant Professors:** Adelson, Barrett, Holden, Kahle, Wyatt

The Department of Computer Information Science offers two majors leading to a Bachelor of Science degree. One major is information systems (IS), which prepares students for careers in application programming and systems analysis. Major emphasis is placed on the COBOL programming language and on the principles necessary for computer usage in commercial, industrial, and governmental environments.

The other major is computer science (CS) which prepares students for careers in systems programming, computer systems analysis, and computer system management. CS places heavy emphasis on mathematical foundations of computation and principles of data organization and computer system software.

The Department of Computer Information Science also offers an information systems (IS) minor and a computer science (CS) minor. Both minors provide students with a solid knowledge of computers and their applications to assist them in gaining employment and coping with the rapid changes in technology that are affecting and will continue to affect both their personal and professional lives.

Computing facilities at Clarion are designed to provide students with a broad range of experience with current equipment and software. In Becker Lab, located in the Computer Information Science building, students have access to a mainframe environment, a networked PC environment and a Linux machine operated by the

department. The campus mainframe runs the VMS operating system and provides access to COBOL, Pascal, BASIC, ADA, and C++ as well as the Oracle database. The PC network includes full Internet access as well as Microsoft Office and other productivity software. Programming environments are available including Java, C++, Visual Basic, Prolog, Lisp, and Assembly language. The Linux machine provides application programming opportunities including C, Java, Assembly and Lisp. Both the VMS mainframe and the Linux machine provide web servers and both host student web pages.

## Information Systems (IS) Major

### Required Courses

CIS	120	Introduction to Computers for IS Majors
CIS	217	Application of Microcomputers
CIS	223	Computer Programming COBOL
CIS	301	Computer Systems Analysis
CIS	324	Data Structure and File Utilization COBOL
CIS	402	Data Base Management Systems
CIS	403	Data Communications
CIS	411	Systems Development Project
ACTG	251	Financial Accounting
ACTG	252	Managerial Accounting
BSAD	490	Administrative Decision Making
ECON	211	Principles of Macroeconomics
ECON	212	Principles of Microeconomics
FIN	370	Financial Management
MATH	221	Elementary Applied Statistics
MATH	222	Elementary Nonparametric Statistics (or MATH 225): Elementary Survey Sampling
MGMT	320	Management Theory and Practice
MGMT	425	Production Management
MKTG	360	Principles of Marketing

### Major Elective Courses (10 credits)

CIS	253	Computer Organization and Assembly Language
CIS	302	EDP Auditing and Security
CIS	303	Local Area Network
CIS	305	Artificial Intelligence in Decision Making
CIS	306	Object-Oriented Programming
CIS	307	Event-Driven Programming with Components
CIS	308	Client-Server Programming
CIS	309	Functional Programming
CIS	317	Advanced Microcomputing
CIS	462	Simulation and Modeling

## Computer Science (CS) Major

### Required Courses

CIS	163	Introduction to Programming and Algorithms I
CIS	244	Introduction to Programming and Algorithms II
CIS	253	Computer Organization and Assembly Language
CIS	254	Information Structure
CIS	309	Functional Programming
CIS	350	Machine Architecture and Systems Software
CIS	355	Operating Systems I
CIS	356	Data Structures and Algorithm Analysis
CIS	357	Structure of Programming Languages
CIS	460	Introduction to Theory of Computation
CIS	469	Seminar in Computer and Information Science
MATH	260	Calculus I
MATH	271	Calculus II
MATH	300	An Introduction to Advanced Mathematics
MATH/CIS	340	Discrete Mathematical Structures

**Major Elective Courses (12 credits)**

CIS	223	Computer Programming COBOL
CIS	301	Computer Systems Analysis
CIS	302	EDP Auditing and Security
CIS	305	Artificial Intelligence in Decision Making
CIS	306	Object-Oriented Programming
CIS	307	Event-Driven Programming with Components
CIS	308	Client-Server Programming
CIS	317	Advance Microcomputing
CIS	324	Data Structure and File Utilization COBOL
CIS	375	Software Engineering Using the ADA Programming Language
CIS	377	Computer Graphics
CIS	402	Data Base Management Systems
CIS	403	Data Communications
CIS	411	Systems Development Project
CIS	462	Simulation and Modeling
MATH	272	Calculus III
MATH	360	Numerical Methods in Mathematics I
MATH	421	Mathematical Statistics I
MATH	460	Numerical Methods in Mathematics II
MGMT	420	Operations Research

**Information Systems (IS) Minor****Required Courses**

CIS	110	Introduction to Computer Information Systems
CIS	217	Applications of Microcomputers
CIS	223	Computer Programming COBOL
CIS	301	Computer Systems Analysis

**Minor Elective Courses (six credits)**

CIS	302	EDP Auditing and Security
CIS	303	Local Area Networks
CIS	305	Artificial Intelligence in Decision Making
CIS	306	Object-Oriented Programming
CIS	307	Event-Driven Programming with Components
CIS	308	Client-Server Programming
CIS	309	Functional Programming
CIS	317	Advanced Microcomputing
CIS	324	Data Structure and File Utilization COBOL
CIS	402	Data Base Management Systems
CIS	403	Data Communications
CIS	462	Simulation and Modeling

**Computer Science (CS) Minor****Required Courses**

CIS	163	Introduction to Programming and Algorithms I
CIS	244	Introduction to Programming and Algorithms II
CIS	254	Information Structures

**Minor Elective Courses (six credits)**

CIS	253	Computer Organization and Assembly Language
CIS	301	Computer Systems Analysis
CIS	303	Local Area Network
CIS	305	Artificial Intelligence in Decision-Making
CIS	306	Object-Oriented Programming
CIS	307	Event-Driven Programming with Components
CIS	308	Client-Server Programming
CIS	309	Functional Programming
CIS	350	Machine Architecture and Systems Software
CIS	355	Operating Systems I
CIS	356	Data Structures and Algorithms Analysis
CIS	357	Structure of Programming Languages
CIS	375	Software Engineering Using the ADA Programming Language
CIS	377	Computer Graphics
CIS	402	Data Base Management Systems

**Cooperative Engineering Program****Coordinator: Sanjay Rebello, Ph.D.**

Committee members: **Professors:** Beck, Freed; **Assistant Professor:** Rebello

Clarion University has cooperative engineering agreements with the School of Engineering at the University of Pittsburgh and with the Case Institute of Technology of Case-Western Reserve University. Students in this program attend Clarion for three years and one of the engineering schools for two years, earning a B.S. degree in physics, chemistry, or mathematics from Clarion and an engineering degree from the engineering school. Students with a cumulative 3.0 QPA are virtually guaranteed admission to the engineering school. Students with a cumulative QPA between 2.75 and 3.0 are considered for admission to the engineering school.

**Earth Science**

**EARTH SCIENCE, B.A. AND B.S.** See Department of Anthropology, Geography, and Earth Science.

**Economics**

Instruction for this program is provided by the Department of Economics in the College of Business Administration, but the program is administered in the office of the dean of the College of Arts and Sciences.

**ECONOMICS, B.A.** ..... 45 credits

**Required:** ECON 211, 212, 310, 311, 490 and 18 credits of 300- and 400-level economics courses chosen in consultation with a department advisor. In addition to these 33 credits, the following are required:

- PS 210, PS 211
- One course from HIST 120 or 121
- One course from ANTH 211, SOC 211, PSY 211

In addition, the B.A. degree requires a competency in either foreign language [the student must pass the final exam for the second year (Intermediate II) or an equivalent thereof] or quantitative skills (the student must take ECON 221, ECON 222, and demonstrate mathematics competency on the level of MATH 232 or MATH 270).

**Engineering**

See Cooperative Engineering Program, above, and Pre-professional Studies in Engineering, page 59.

**English****Department of English, Donald Wilson, Ph.D., chair**

**Professors:** Dennis, Fink, Graham, Leary, Sheraw, Wilson, Xu; **Associate Professors:** Bodziock, Ferry, Huber, Luthin, MacDaniel, K. Smith, Stemmler, Terman; **Assistant Professors:** Campbell, Johnson, Knepper, Sarbin, Welsch; **Instructor:** Roberts

**ENGLISH, B.A.** ..... 48 credits

**Required:** ENG 199; ENG 221 or 222; ENG 225 or 226; ENG 227 or 228 (NOTE: at least one of the surveys must come from the first half of a sequence, and at least one of the surveys must come from the second half of the sequence); ENG 262; 355; one American literature course at 300-/400-level; one English literature course at 300-/400-level; one world literature course

at 300-/400-level; ENG 499. In addition to these 30 credits, the students must also, in consultation with their advisor, select 15 hours, nine of which must be at the 300-/400-level, that reflect one of the following areas of specialization:

- **General literature:** Two additional 200-level surveys plus three additional\* literature courses at the 300-/400-level.
- **Comprehensive:** Two additional 200-level surveys, two additional\* literature courses at the 300-/400-level, and a linguistics course, preferably ENG 458.
- **Writing:** 15 credits. Choose from the following writing courses: ENG 200, 202, 207, 301, 303, 304, 306, 307, 356, 480, and 482.
- **Multicultural literature:** ENG 230 and 365 are required (6 credits); one additional multicultural literature course from among the following: ENG 227, 228, 231, 241; two additional multicultural literature courses from among the following offerings: ENG 331, 354, and 454.
- **Cultural studies:** Three courses (9 credits) from among the following offerings: ENG 150, 242, 250, and 353; two additional courses—any one of the preceding not already used, ENG 350, and 352.
- **Linguistics:** ENG 262, 353, 457, 458, and 459.
- **Movie studies and drama:** One movie studies course (ENG 150, 350), one drama course (ENG 140, 342, 343, 344, 345), one Shakespeare course (ENG 412, 413), plus any two additional courses in movie studies, drama, and/or Shakespeare.

An additional, nine hours of 300-/400-level English electives must also be taken.

*\*Excluding linguistics, folklore, and movie studies*

In addition, the English Department offers two minors, one in English: Literature and one in English: Writing.

#### English: Literature, Minor

Students pursuing the minor in English: Literature must successfully complete *two* of the 200-level survey courses listed below.

- A. ENG 199: Introduction to English Studies  
This course is *required* of all students pursuing the minor in English: Literature. Ideally, it should be taken as the initial course in the program.
- B. ENG 221: English Literature: Beginnings to 1800  
ENG 222: English Literature: 1800 to Present  
ENG 225: American Literature: Beginnings to 1860  
ENG 226: American Literature: 1860 to the Present  
ENG 227: World Literature: Backgrounds and Traditions  
ENG 228: Modern and Contemporary World Literature  
ENG 230: Introduction to African-American Literature
- C. Students must also successfully complete any three courses to be selected from ENG 311 through ENG 455 (except ENG 353 and ENG 356).

#### English: Writing, Minor

Students pursuing the minor in English: Writing must successfully complete five of the courses listed below.

- A. ENG 207: Research Methodology and Writing  
This course is *required* of all students pursuing the minor in English: Writing. Ideally, it should be taken as the initial course in the sequence.
- B. ENG 202: Beginning Creative Writing  
\*ENG 263: English Grammars and English Usage  
ENG 301: Writing Non-Fiction Prose  
ENG 303: The Craft of Fiction  
ENG 304: The Craft of Poetry  
ENG 306: Scientific and Technical Writing  
ENG 307: Business Writing  
\*ENG 356: Rhetorical Theory for Writers  
\*ENG 482: Composition: Theory and Practice

*\*A student may take no more than two of the following: ENG 263, 356, 482.*

The English Department also offers a program in secondary education; see page 83.

## Environment and Society

The minor in environment and society is a learning community in which students, faculty, administrators, and university staff people (a) can study multifaceted environment concerns as they occur locally and at national and global levels, (b) become knowledgeable about and conduct environmental research, (c) explore sustainable solutions, and (d) confront environmental challenges. This minor program accommodates both nonscience and science majors through course work that usually fits general education requirements. Courses and projects involved in the minor will provide students the opportunity and responsibility to participate in environmental policy making.

**ENVIRONMENT AND SOCIETY, MINOR** ..... 18 credits  
**Required:** BIOL 275, ECON 202, PHIL 212, and three additional courses at the 300- or 400-level must be selected from the following: BSAD 340, CHEM 211/GS 411, ED 403, GEOG 300, HIST 361, SOC 351, 370, or SCED/ES/BIOL 476.

## French

**FRENCH, B.A.** See Department of Modern Languages and Cultures.

## Geography

**GEOGRAPHY, B.A. AND B.S.** See Department of Anthropology, Geography, and Earth Science.

## German

**GERMAN, MINOR.** See Department of Modern Languages and Cultures.

## Gerontology

The minor in gerontology increases educational opportunity at Clarion University by teaching students from a variety of academic programs about the process of aging and the needs of the elderly. Pennsylvania is second only to Florida in percentage of residents over the age of 60. This minor will train people to meet the needs of this increasing segment of our population and sharpen their ability to collaborate in decisions affecting this group.

The minor in gerontology is interdisciplinary as evidenced by the nature of the courses, the sponsorship by four different departments, the administration of the minor by a coordinator, an Interdisciplinary Gerontology Advisory Committee, and the establishment of an outside five-member Advisory Board whose members represent various segments of society at large.

Objectives of the program:

- to educate students from a variety of degree programs about the multifaceted changes and needs of the elderly;

- to prepare students from a variety of degree programs to work with the elderly;
- to provide structure and integration for existing courses in gerontology;
- to give formal and marketable recognition to students who have developed expertise in gerontology;
- to give students an interdisciplinary view of aging;
- to meet the needs and interests of nontraditional students;
- to promote faculty scholarship in an interdisciplinary field.

To enhance the development of gerontological instruction, the Association for Gerontology in Higher Education (AGHE) published its second edition of *Standards and Guidelines for Gerontology Programs* in 1990. These are the recognized standards and guidelines for gerontological education in the United States. Clarion’s minor in gerontology adheres to these standards. The Clarion curriculum is based on a required core and elective courses.

Students who wish to explore the possibility of the minor in gerontology may receive information from the coordinator or a member of the Gerontology Advisory Committee: Dr. Iseli Krauss, coordinator (psychology), Dr. Raymond Feroz (special education), Dr. Bryan Huwar (special education), Dr. Janina Jolley (psychology), Dr. Mary Jo Reef (political science, sociology, and philosophy), Mrs. Jane Fox Tarr (nursing), and Dr. Linda Benson (nursing).

**GERONTOLOGY, MINOR**

**Required (15 credits):** SOC/PSY/GERO 253, BIOL 257, GERO 499, PSY 467, SOC 353; additional required courses (three-six credits): PSY 499, REHB 495, or SOC 499; and three elective credits: ECON 150 or NURS 365.

**History**

**Department of History, Brian R. Dunn, Ph.D., chair**

**Professors:** Day, Dunn, Piott; **Associate Professors:** Frakes, LaRue, Smaby; **Assistant Professor:** Hart

**HISTORY, B.A.** ..... 39 credits

**Required:** U.S. history—nine credits; European history—six credits; history of other geographical areas—six credits; and 12 credits of history electives. HIST 410 and 298 are required. Students must complete either a foreign language or the quantitative skills option.



**HISTORY, MINOR** ..... 18 credits

**Required:** 18 credits (nine of which must be at 300- or 400-level).

**HISTORY, MINOR IN ANCIENT MEDITERRANEAN STUDIES** .. 18 credits

**Required:** 18 credits chosen from a menu of interdisciplinary courses.

**HISTORY, MINOR IN BLACK STUDIES** ..... 18 credits

**Required:** six credits in history and 12 credits chosen from a menu of interdisciplinary courses.

**Humanities**

The interdisciplinary Humanities Program is administered in the office of the dean.

**HUMANITIES, B.A.** ..... 54 credits

54 credits are required from among the following fields: art, English (not including 110 or 111), foreign language (beyond the first year), music, philosophy, speech communication, and theatre. Each of the fields must be represented by at least one course, and five courses at the 300- or 400-levels must be elected to promote a scholarly interest in at least one field.

**Liberal Studies**

Administered by the College of Arts and Sciences, the B.S. in liberal studies is a major program designed to provide (1) a structured program that encourages students to explore a diversity of academic skills and disciplines and (2) a program of study for students who have not decided upon a specific school or major. The liberal studies major can also be an option for students who have a desire to create their own major program. It is not necessary for students who enter the university undecided about a major to continue in liberal studies through graduation. Many students who begin in the liberal studies program develop interests that lead them to declare a specific major.

**General Requirements**

Admission requirements for the B.S. in liberal studies are the same as those for admission to the university.

The degree is based upon the standard eight-semester sequence of courses and requires a minimum of 128 semester hours of credit for graduation.

A candidate for the B.S. in liberal studies may not declare a specific major field. Students who decide upon a major field may not remain in the program but must transfer to the college and department offering a program encompassing the major.

Students may transfer from other areas into the liberal studies program, but those who wish to transfer in must have at least two semesters of full-time study remaining prior to graduation.

Academic standards for good standing in the program are the same as the university standards for good standing.

To earn the B.S. in liberal studies the student must have a minimum cumulative quality-point average of 2.00 for all course work.

**Specific Requirements**

General education is as required by the university (52 s.h.).

A sufficient number of arts and sciences courses in



addition to general education courses are required for the program (51 s.h.).

Maximum course work in a single discipline (in addition to general education above) is limited (39 s.h.).

A sufficient number of upper division courses in arts and sciences, normally at the 300-level or above, are required for the program (39 s.h.).

All courses must be selected in consultation with an advisor.

### Library Science

Liberal arts students, regardless of their major, may qualify as provisional librarians under the Pennsylvania Library Code by successfully completing at least 12 library science credits (semester hours).

### Making Connections Program

The *Making Connections* Program allows students to enroll concurrently in linked-pairs or three-course-clusters focused on a common theme. Examples of themes from previous years include: “Beliefs, the Brain, and the Body,” and “Approaching the Year 2000.” Students enrolled in the *Making Connections* Program find it helps them to get to know professors better and establish friendships and study groups. The *Making Connections* courses meet graduation requirements in general education applicable to all students no matter what their major. For information contact the associate dean, College of Arts and Sciences.

### Mathematics

#### Department of Mathematics, Benjamin M. Freed, Ph.D., chair

**Professors:** Bezak, Bhattacharya, Freed, Gendler, Reynolds; **Associate Professors:** Bolinger, Engle, Parker, Ringland, Rock; **Assistant Professors:** Beal, Carbone, Hipfel, McConnell; **Instructor:** Jackson

**MATHEMATICS, B.A.** ..... 40 credits  
**Required:** MATH 270, 271, 272, 300, 451, 452, 471, 472, seminar, and 12 credits of mathematics electives in courses 300-level or above.

**MATHEMATICS, B.S. (APPLIED MATHEMATICS CON.)** .... 46 credits  
**Required:** MATH 270, 271, 272, 300, seminar, and 24 credits in mathematics electives from 300-level courses and above. In addition to these 40 credits of mathematics, two second-level courses containing applications of mathematics from a list approved by the Mathematics Department are required. Proficiency in computer programming must also be demonstrated, either by course work or by examination.

**MATHEMATICS, B.S. (COMPUTER SCIENCE CON.)** ..... 58 credits  
**Required:** MATH 270, 271, 272, 300, 360, 370, 451, 452, seminar, and 12 credits in 300-level mathematics electives or above. In addition to these 40 credits of mathematics, the following courses are required: CIS 163, 244, 253, 254, 340, and one 300-level or above computer science elective.

**MATHEMATICS, B.S. (ACTUARIAL SCIENCE/STATS CON.)** 57 credits  
**Required:** MATH 225, 270, 271, 272, 290, 300, 321, 322, 360, 370, 421, 422, seminar, and six credits in mathematics electives. In addition to these 45 credits in mathematics, the

following courses are required: CIS 244; FIN 373, 374; ENG 306 or 307. Students must also earn a “C” or better in MATH 270-2 and ENG 111.

**MATHEMATICS (COOPERATIVE ENGINEERING PROGRAM)** .. 68 credits  
**Required:** MATH 270, 271, 272, 300, 350, 370, and 18 credits in mathematics or approved engineering electives. In addition to these 39 credits, the following courses are required: PH 258, 268, 259, 269, 351; CHEM 151, 161, 152, 162; CIS 163. See also the Cooperative Engineering Program description on page 54.

**MATHEMATICS (MINOR)** ..... 20 credits  
**Required:** MATH 270 or 260, MATH 271, and 12 credits of 272-level or higher mathematics courses.

**MATHEMATICS (MINOR WITH CONCENTRATION IN STATISTICS)** ..... 20 credits  
**Required:** MATH 221 or 222, 225, 260, 321, 322, and three credits of MATH 271 or higher-level courses.

A program in secondary education with a major in mathematics is described on page 84.

### Modern Languages and Cultures

#### Department of Modern Languages and Cultures, Vincent Spina, Ph.D., chair

**Associate Professors:** Fortis, Spina; **Assistant Professor:** ter Horst

**FRENCH, B.A.** ..... 42 credits  
**Required:** FR 251, 252 (or 250\*), 260, 265, 354 and six additional credits from 252-level courses or above. In addition to these 30 credits of French, ENG 262; and nine additional credits in French, geography, and history, and/or ENG 457 and 458, and/or other courses by advisement are required.

**SPANISH, B.A.** ..... 42 credits  
**Required:** SPAN 251, 252 (or 250\*), 265, 352, 360, and six additional credits from courses numbered above 252. In addition to these 30 credits of Spanish, ENG 262 and nine



additional credits in Iberian and/or Latin American geography and history, and/or ENG 457 and 458 and/or other courses by advisement are required.

**FRENCH, GERMAN, OR SPANISH, MINOR** ..... 21 credits  
**Required in either French, German, or Spanish:** Credits to be divided among nine required credits, nine credits of 200-level courses and three credits of 300-level courses.

*\*As a general policy, students who have received credit for a 151- or 251-level course in French, German, or Spanish are not advised to take the respective 150- or 250-level courses. If students in this situation do decide to take these courses, however, they may receive only three credits for them, i.e., the three credits they would normally receive for a 152- or 252-level course.*

The Department of Modern Languages and Cultures also offers several programs in secondary education; see pages 83 and 84.

See statement on Study Abroad—International Education, page 19.

## Music

**Department of Music, Lawrence J. Wells, D.M.A., chair**

**Professor:** Black; **Associate Professors:** Amrod, Lassowsky, Lazich, McLean, Register, Wells; **Assistant Professors:** Strasser, Teske, Wardlaw; **Instructor:** Stover

### ***Bachelor of Music—Elective Studies in Business***

The Bachelor of Music degree in music—elective studies in business is an interdisciplinary major between the College of Arts and Sciences and the College of Business Administration. The program provides thorough training and a variety of experiences in music, business, and management. Graduates from Clarion University of Pennsylvania with a B.M. in music—elective studies in business will be able to function competently and compete successfully in the rapidly expanding and diverse music industry (music retailing, management, sales, manufacturing, publishing, and private teaching).

The curriculum includes required studies in music, business, and general education, and offers the student opportunities for free electives and for an internship in the music industry. Professional preparation in the curriculum is dependent upon mastery of subject matter in the areas of music, business, general education, and elective areas, combined with field experience in the industry.

Prospective music majors are accepted into the department on the basis of an audition before a faculty committee from the Department of Music. Several dates are scheduled throughout the academic year. Contact the Department of Music for additional information.

### **Program Requirements**

#### **GENERAL EDUCATION**

The general education distribution for all students in the college is presented on pages 47-48.

#### **REQUIREMENTS IN MAJOR**

**Required:** MUS 110, 126, 127, 128, 129, 226, 227, 228, 229, 274, 345, 346, 347, 360, 370, 374, seven credits of applied music on their major instrument/voice (eight without optional internship), two credits from MUS 241-245, secondary piano and voice requirements, and participation in a performing organization each semester the student is on campus. ACTG 251, MGMT 320, MKTG 360, six credits from MKTG 361, 362, 363, 364, and three credits from MKTG 460, or 468. Internship optional.

#### **APPLIED MUSIC SEMINAR**

Students pursuing degree programs are required to elect MUS 110 and to attend the biweekly student recital series each semester in residence as part of their curricular and performance requirements. Performance participation is strongly encouraged.

#### **SENIOR RECITAL**

A senior recital is an option for the music—elective studies in business majors. Students who wish to perform a senior recital must audition during the semester prior to the semester in which the recital is to be performed.

#### **PIANO COMPETENCY TEST**

Piano competency is required of all elective studies in business majors in order to qualify for graduation. A student may take the Piano Competency Exam at any time, but no later than the end of the sophomore year.

#### **APPLIED MUSIC (LESSONS)**

All matriculated music majors must elect applied music credits on instrument/voice each semester in residence. For more information, see Music Department chair.

#### **RETENTION STANDARDS**

All majors in music—elective studies in business must maintain the following standards in order to remain in the program:

- a semester average of at least 2.00 quality points in all general education studies.
- a semester average of at least 2.50 quality points in required courses in music, and no grade lower than a “C” in this category.
- a semester average of at least 2.50 quality points in all required courses in the College of Business Administration and in required electives.

**MUSIC, MINOR** ..... 21 credits

**Required:** MUS 111 or 112, and 131, plus 15 credits from four additional categories. See Music Department chair for additional information.

## Natural Sciences

An interdisciplinary program.

**NATURAL SCIENCES, B.A.** ..... 57-59 credits

**Required:** MATH 270, 271; PH 251 or 258 and 268, PH 252 or 259 and 269; CHEM 153, 154, 163, and 164 or CHEM 151,



152, 161, and 162; BIOL 155, 156, 165, 166; ES 150, 250. In addition to these 44-46 credits, the student must take five courses totaling not less than 15 credits; three of these courses must be in one science (excluding mathematics) and the other two in a different science or in mathematics. All five must be from approved electives.

### Philosophy

**PHILOSOPHY, B.A. SEE DEPARTMENT OF POLITICAL SCIENCE, SOCIOLOGY, AND PHILOSOPHY**

### Physics

**Department of Physics, J. Ivan Rhode, Ph.D., chair**

**Associate Professor:** Rhode; **Assistant Professors:** Challener, Rebello

**PHYSICS, B.A.** ..... 59 credits  
**Required:** PH 258, 268, 259, 269, 351, 352, 353, 354, 371, 372, 461 and four courses from the following: PH 355, 356, 357, 400, 453, 455, 456, and 460. In addition to these courses in physics, the following are required: MATH 270, 271, 272, 350; CHEM 153, 163.

**PHYSICS, B.A.** ..... 68 credits  
**Required:** PH 258, 268, 259, 269, 351, 352, 353, 354, 371, 372, 461 and four courses from the following: PH 355, 356, 357, 400, 453, 455, 456, and 460. In addition to these courses in physics, the following are required: MATH 270, 271, 272, 350; CHEM 153, 163; and three other courses selected from the sciences, mathematics, or computer science, not including physics.

The Physics Department also offers a program in secondary teacher preparation, page 84. The cooperative engineering programs in various fields of engineering other than chemical and petroleum engineering are also administered by the Physics Department, page 54 and below.

### Political Science

**POLITICAL SCIENCE, B.A. SEE DEPARTMENT OF POLITICAL SCIENCE, SOCIOLOGY, AND PHILOSOPHY.**

### Political Science, Sociology, and Philosophy

**Department of PSSP, Julia Bartkowiak, Ph.D., chair**

**Professors:** Bartkowiak, Girvan; **Associate Professor:** Reef; **Assistant Professors:** Fleissner, Lavin, Petrissans, Phillips, Rourke, Sweet

**PHILOSOPHY, B.A.** ..... 42 credits  
**Required:** PHIL 111 or 211, 212, 300, 305, and 15 credits of philosophy electives chosen in consultation with a departmental advisor, with PHIL 352 and 353 recommended. In addition to these 27 credits of philosophy, 15 credits are to be selected from among courses on the 300-level or above in the arts and sciences.

**PHILOSOPHY, MINOR** ..... 18 credits  
**Required:** PHIL 211. Six credits from PHIL 111, 212, or 215, and nine additional credits to be selected at the 300-level.

**POLITICAL SCIENCE, B.A.** ..... 51 credits  
**Required:** PS 210, 211, 365, or 366 and 18 credits of political

science electives. In addition to these 30 credits in political science, the following courses are required: ECON 211, 212; SOC 211; and 12 credits from history, anthropology, or psychology.

**POLITICAL SCIENCE, MINOR** ..... 18 credits  
**Required:** PS 210, 211, 352 and nine additional credits to be selected at the 300- or 400-level.

**SOCIOLOGY, B.A.** ..... 53 credits  
**Required:** SOC 211, 310, 450, and 27 additional credits in sociology chosen in consultation with a departmental advisor. In addition, the following courses are required: PSY 211, 230, PS 211, SW 211 and either ECON 211 or 212. Students may elect to demonstrate competence in either a foreign language or computer science.

**SOCIOLOGY, MINOR** ..... 18-19 credits  
**Required:** 18 credits, SOC 211 and five other sociology courses (three of which must be at 300- or 400-level).

**GERONTOLOGY, MINOR** ..... 15 credits  
**Required:** SOC/PSY/GERO 253, BIOL 257, GERO 499, PSY 467, SOC 353; additional required courses (three-six credits): PSY 499, REHB 495, or SOC 499; and three elective credits: ECON 150 or NURS 365.

### Pre-Professional Studies

Clarion University will grant a baccalaureate degree to a student who has successfully completed the first year of studies at an accredited school of medicine, dentistry, osteopathic medicine, veterinary medicine, podiatric medicine, or optometry, provided the student has met the following requirements:

1. completion of all Clarion University general education requirements for the degree sought;
2. achievement of reasonable proficiency in the student's major as certified by the chair of the department and dean of the college;
3. completion of 96 semester hours at Clarion University or in credits accepted in transfer by Clarion University; and
4. submission of a transcript from the professional school certifying successful completion of the first year.

The student must complete all requirements stated above and must apply for graduation prior to entering the professional school. Students eligible to receive the baccalaureate degree shall be permitted to participate in the Clarion University graduation ceremony.

### Pre-Engineering

Since curricular requirements vary among engineering schools and fields of specialization, students planning to transfer to a school of engineering must give careful consideration to the requirements of the institutions to which they intend to apply and, with the exception of those in the Cooperative Engineering Program, q.v., should plan to transfer no later than at the completion of their sophomore year. The following courses should be included in their programs at Clarion: MATH 270, 271, 272, 350, 370; CHEM 151, 152, 161, 162; PH 258/268 and 259/269. Interested students should contact the Physics Department.

### **Pre-Law Studies**

No particular major is required for admission to law school because law schools desire a broad-based undergraduate education that will prepare a student to read, write, and think. Because law deals with human institutions and values, however, some courses are recommended. English language and literature courses are indispensable. Students should also be aware of the institutional processes by which laws are made, and thus courses in political science and history are vital. Economics, accounting, and computer science are also recommended by the Association of American Law Schools. Specific courses recommended are as follows: ACTG 251 and 252, ECON 211 and 212, HIST 120 and 121, and PS 211, 354, and 375. Interested students are strongly urged to contact the pre-law advisor, Department of Political Science, Sociology, and Philosophy, for further information.

### **Pre-Master of Business Administration Option**

The College of Arts and Sciences in cooperation with the College of Business Administration has prepared a program at the baccalaureate level which provides the basic courses needed for further graduate training for business careers. Undergraduate students intending to complete the pre-M.B.A. option will meet the university's general education and special College of Business Administration requirements, will complete an arts and sciences major of choice, and will be advised to enroll in specific business administration and related core courses. Students completing the suggested courses in business may meet the requirements for a business administration minor. Requests to declare this minor should be filed in the dean's office of the College of Business Administration. However, completion of the suggested undergraduate courses does not guarantee admission to any graduate business program. The courses provide the student with a background suitable for study at the graduate level.

The student, through consultation with the pre-M.B.A. advisor, will first take lower-division skills and general knowledge courses. These courses should help students assess their ability and interest in business subjects and may also provide background preparation for assistantships during their graduate study. The courses, or approved equivalents, include:

ECON	211:	Principles of Macroeconomics
ECON	212:	Principles of Microeconomics
CIS	217:	Applications of Microcomputers
MATH	221:	Elementary Applied Statistics OR
ECON	221:	Economic and Business Statistics I
ECON	222:	Economic and Business Statistics II
MATH	232:	Calculus for Business I OR
MATH	270:	Calculus I
ACTG	251:	Financial Accounting
ACTG	252:	Managerial Accounting
BSAD	240:	Legal Environment I

The student will gain admission to the upper-division business courses by (1) maintaining at least a 2.0

QPA both in business courses and overall; (2) earning at least 50 credits, or junior standing; and (3) planning to register for the GMAT during the junior year, taking the examination during the first semester of the senior year. The upper division courses suggested are:

MGMT	320:	Management Theory and Practice
MKTG	360:	Principles of Marketing
FIN	370:	Financial Management
MGMT	425:	Production Management

Achievement of a 2.75 QPA is generally considered to be minimally acceptable for admission to the M.B.A. Program.

The arts and sciences pre-M.B.A. student may not take more than 30 undergraduate credits in the College of Business Administration at Clarion unless formally admitted to Clarion's M.B.A. Program. Changes in the requirements for admission to the upper division courses, as well as in the list of suggested appropriate courses, may be made upon approval of both the Colleges of Arts and Sciences and Business Administration. Students should consult Dr. Gendler, the pre-M.B.A. advisor, before registration each term.

### **Pre-Medicine, Pre-Dentistry, and Related Fields**

Students who enroll at Clarion intending to enter a professional school for the study of medicine, dentistry, optometry, podiatry, chiropractic, or veterinary medicine, are advised by the Pre-Professional Committee. While students may choose any academic major, they must complete sufficient course work in the sciences, mathematics, and liberal arts to meet admission requirements established by the professional schools. In addition to academic requirements, many professional schools expect applicants to have engaged in specific kinds of services related to the profession and to be able to demonstrate a knowledge of the profession through these services. Students must also take an admissions examination designed by the professional association to assist admissions committees in evaluating the applicant's preparation for that profession. Such examinations (MCAT, DAT, GRE, etc.) normally are taken near the end of the junior year or the beginning of the senior year at Clarion.

Because the following courses usually are required by professional schools, it is recommended students complete the following work at Clarion:

BIOL	155:	Principles of Biology I
BIOL	165:	Principles of Biology I Laboratory
CHEM	153/163:	General Chemistry I
		OR
CHEM	151/161:	Chemistry Principles I
CHEM	251/262:	Organic Chemistry I
PH	251:	General Physics I
MATH	270:	Calculus I
ENG	111:	Writing II
BIOL	451:	Animal Physiology
CHEM	154/164:	General Chemistry II
		OR
CHEM	152/162:	Chemistry Principles II

- CHEM 252/262: Organic Chemistry II
- PH 252: General Physics II
- ENG 200: Composition and Literature

Students also must complete requirements for an academic major within a specific department. If the student chooses to major in one of the sciences, the above courses may be included in the major.

Requirements for admission to specific professional schools vary slightly; thus, the student must determine such requirements through the Pre-Professional Committee.

The Pre-Professional Committee will assist students in arranging to take admissions examinations and preparing admissions materials. For information, send inquiries to Department of Biology, Chair, Pre-Professional Committee.

To ensure proper advisement, students must contact the Pre-Professional Committee at once.

### Pre-Pharmacy

It is possible for students to transfer to a school of pharmacy after the completion of either the freshman or sophomore year. In either case, students should carefully check the requirements of the school they wish to enter. Students who plan two years of pre-pharmacy study at Clarion should include the following courses in their programs: BIOL 155/165, 156/166; CHEM 153, 154, 163, 164, 251, 252; MATH 270; PH 251 and 252. Interested students should contact the pre-professional committee, Department of Biology, for additional information and assistance.

### Psychology

**Department of Psychology, Randall M. Potter, Ph.D., chair**

**Professors:** Haynes, Jolley, Krauss, Mitchell, Nicholls, Potter, Schlueter, Vilberg; **Associate Professors:** Ashcraft, Forden, Slattery

**PSYCHOLOGY, B.A.** ..... 53 credits  
**Required:** PSY 211, 230, 251 (each with the grade of "C" or higher), and either 456 or 470, plus at least 27 credits in psychology electives chosen in consultation with a departmental advisor. Three elective courses at the 400-level (PSY 499 may only be used once) in addition to PSY 456 or 470, are required. At least four courses must be taken from among the following: PSY 240, 260, 352, 354, 355, or 362. In addition to the 41 credits in psychology, students are required to select 12 credits from at least two of the following areas: ANTH, ECON, ENG, GEOG, HIST, HUM, MATH, PHIL, PS, SOC, SCT (except 120, 161, 262, 350, 351, 362, 363, 364, and 367), SW, and additional FOREIGN LANGUAGE. In addition to the above, students are required to pass the final examination in either their 250- or 252-level language course.

**PSYCHOLOGY, B.S.** ..... 41 credits  
**Required:** PSY 211, 230, 251 (each with the grade of "C" or higher), and at least 30 credits in psychology electives (at least five at the 400-level) chosen in consultation with a departmental advisor. Six courses must be taken from among the following: PSY 260, 354, 355, 362, 401, 452, 454, 455, or 458. In addition to the 41 credits in psychology (excluding PSY 220 and 225), students are required to select one course

from MATH 171 or above; three credits of CIS (excluding 110); and nine-12 credits, with at least one laboratory course, from BIOL, CHEM, CIS (excluding 110), ES, MATH 171 or above, and PH.

**PSYCHOLOGY, MINOR** ..... 18-20 credits  
 Available to all undergraduate students.  
**Required:** PSY 211 and five other psychology courses (at least nine credits of which must be at the 300- or 400-level.)

### Social Sciences

The interdisciplinary social sciences program is administered in the office of the dean.

**SOCIAL SCIENCES, B.A.** ..... 54 credits  
 54 credits are required for the major, including 15 credits in one of the following disciplines: anthropology, economics, geography, history, political science, psychology, and sociology, nine credits in one other, and six credits in each of the remaining. At least 12 credit hours must represent junior and/or senior level work.

### Sociology

**SOCIOLOGY, B.A. SEE DEPARTMENT OF POLITICAL SCIENCE, SOCIOLOGY, AND PHILOSOPHY.**

### Sociology—Psychology

**Mary Jo Reef, Ph.D., coordinator**  
**Committee members: Professor:** Potter; **Associate Professor:** Reef

The interdisciplinary program in sociology-psychology, leading to the Bachelor of Arts degree, is administered jointly by the departments of Sociology and Psychology. The degree was developed to provide a complementary course of study for students interested primarily in social and human service fields.

**SOCIOLOGY-PSYCHOLOGY, B.A.** ..... 56 credits  
**Required:** SOC 211, 352, one of SOC 361, 362, or 363; one of SOC 340, 351, or 395; and two courses of approved sociology electives; PSY 211, 260; one of PSY 354, 355, or 454, and three courses of approved psychology electives. Research Methods required: PSY 230 and either PSY 251 or SOC 450. Applied course work selection is limited to four courses from the following: SW 211, 212; SOC 353, 499; PSY 380, 464, 471, 499. A maximum of six credits may be supervised field work.

### Spanish

**SPANISH, B.A. SEE DEPARTMENT OF MODERN LANGUAGES AND CULTURES.**

### Speech Communication and Theatre

**Department of Speech Communication and Theatre, Myrna Kuehn, Ph.D., chair**

**Professors:** Blake, M. Kuehn, Wright; **Associate Professors:** Marshall, Michel, Yang; **Assistant Professors:** Bullington, Levy, McBride, McCauliff, Obotetukudo, Powers, Rao

**SPEECH COMMUNICATION, B.A.** ..... 36 credits  
**Required:** 36 credits selected from the following courses: SCT 113, 115, 155, 200, 210, 213, 214, 251, 255, 256, 257, 264, 300, 310, 311, 312, 320, 358, 375, 380, 400, 411, 415, 464, 470, 490, and 495.

**SPEECH COMMUNICATION AND THEATER, B.A.** ..... 36 credits

**Required:** 12 credits from among the following: SCT 113, 115, 155, 200, 210, 213, 214, 251, 255, 256, 257, 264, 300, 310, 311, 312, 320, 358, 375, 380, 400, 411, 415, 464, 470, 490 and 495; 12 credits from the following: SCT 120, 161, 201, 253, 254, 262, 301, 350, 351, 352, 359, 361, 362, 363, 364, 365, 367, 368, 369, 461, 490 and 495; 12 credits among any of the SCT courses but not to duplicate any selected above.

**SPEECH COMMUNICATION AND THEATRE, B.S.** . 57 credits

- (1) Concentration in Interpersonal Communication: **Required:** 15 credits from among SCT 200, 210, 310, 311, 312, 320, 358, 375, and 400; a required elective and 18 credits selected from other SCT courses; nine credits from MATH 110, 171, 221; ECON 221, 222; CIS 110, 151, 223, 253, 324; PSY 230, 251, 455, or PHIL 111, 311; a required course, CIS 217; and nine credits by advisement in one of the following: anthropology, business, communication, English, history, philosophy, political science, psychology, or sociology.
- (2) Concentration in Public Communication: **Required:** 15 credits from among SCT 213, 214, 256, 264, 300, 311, 464, 470; required elective from either COMM 152 or 171, and 18 credits selected from among SCT 115, 200, 210, 215, 310, 312, 320, 358, 375, 400, GS 222; nine credits selected from MATH 110, 171, 221; ECON 221, 222; CIS 110, 151, 223, 253, 324; PSY 230, 251, 455 or PHIL 111, 311; a required course, CIS 217; and the following three required core courses of MGMT 320, MGMT 321, COMM 431.

**SPEECH COMMUNICATION, MINOR** ..... 18 credits

**Required:** Six credits from SCT 113 and 251; three credits from among SCT 115, 155, 200, 210, 213, 214, 215, 255, 256, or 264; six credits from among SCT 300, 310, 311, 312, 320, 358, 375, or 415, 464, and 470; and three credits (capstone) from SCT 400.

**THEATRE, B.F.A.** ..... 56 credits

- (1) Concentration in Acting: **Required:** SCT 155, 201, 251, 253, 254, 255, 301, 359, 361, 363, 365, 368, 461; MUS 162, 163; and three credits chosen from ENG 344, 345, 412, 413; and 12 credits chosen from SCT 113, 120, 161, 200, 264, 350, 351, 352, 367, 369, 400; ENG 140, 150, 342, 343, 344, 345. Also required are an audition, four non-credit production labs, and a recital.
- (2) Concentration in Technical Design/Direction: **Required:** SCT 113, 161, 253, 254, 262, 352, 359, 362, 364, 367; ART 121, 125 or 126; ENG 140; MUS 131; and 12 credits chosen from SCT 155, 200, 215, 350, 351, 363, 369; ART 125, 126, 211, 212, 222, 314; ENG 150, 342, 343, 345, 412, 413; COMM 152, 251. Also required are a portfolio, four non-credit production labs, and a recital.
- (3) Concentration in Musical Theatre: **Required:** SCT 201, 251, 253, 254, 301, 350, 351, 359, 361, 368, 461; 12 credits from MUS 131, MUSA 131/132, MUS 161, 163, 253, 254, nine credits from theatre electives, and six credits from speech electives.
- (4) Selection/Retention Standards for B.F.A./theatre majors: Students must demonstrate potential for excellence in acting or technical design by means of an audition and/or a portfolio of designs and audition for acceptance into the degree no later than the end of their second semester in the program.

After completing a total of 60 credit hours, or prior to entering their junior year, B.F.A. students must appear before the theatre staff and demonstrate the following: a minimum 2.50 QPA in at least 12 credits within the required core curriculum and a written statement of career goals. At the time of this review, the theatre staff will inform the B.F.A./theatre student of any program deficiencies and specify a time limit for removing the deficiencies. Students who fail to meet the retention standard will be dropped from the B.F.A./theatre program. Students may appeal the decision of the theatre staff through

the appropriate channels: department chair, dean, and vice president for academic affairs.

**THEATRE: ACTING, MINOR** ..... 18 credits

**Required:** Six credits from SCT 253 and either SCT 155 or SCT 254; nine credits from among SCT 301, 361, 365, or 461; and three credits from SCT 359.

**THEATRE: DANCE, MINOR** ..... 18 credits

**Required:** Nine credits from SCT 201, 253 and either MUS 111 or 131 (elementary education majors may substitute MUS 133: Fundamentals for Elementary Teachers, two credits and SCT 103: Theatrical Activities, one credit); nine credits from SCT 301, 302, and 304, and performance participation in at least one university theatre dance concert.

**THEATRE: TECHNICAL, MINOR** ..... 18 credits

**Required:** Six credits from SCT 253 and either SCT 161 or SCT 262; nine credits from among SCT 352, 362, 364, or 367; and three credits from SCT 359.

## Women's Studies Program

### Deborah Alden Burghardt, director

Office: West Wing, Harvey Hall

Telephone: 393-2720

The Women's Studies Minor was designed to address the extraordinary growth of scholarship about women and will provide students with a focus on and an opportunity to pursue a thorough investigation of the study of women's roles and contributions.

Because the study of women's roles and contributions to society has traditionally been omitted, distorted, or minimized in the university curriculum, the Women's Studies Program will provide opportunities for students to understand and appreciate the diversity of cultures in the United States and the world.

Through co-curricular activities, use of case studies, field-based internships in social service agencies, business, industry, or educational institutions, the Women's Studies Program shall contribute to meeting the needs of career-oriented students. It also shall help prepare students to respond and adapt to various career, personal, and societal changes.

The women's studies courses have been developed to integrate learning in a way that encourages students to learn from each other as well as from professors and through individual efforts. In this way, the program is designed to stimulate student and faculty contributions to this ever-growing field of knowledge.

A minor in women's studies is available to all qualified students who are enrolled in a baccalaureate degree program. To earn a minor in women's studies, the student must complete 18 credits of women's studies courses, including WS 100, Survey of Women's Studies; WS 490, Seminar in Women's Studies; and at least six other credits at the 300-/400-level.

**WOMEN'S STUDIES, MINOR** ..... 18 credits

Students will complete 18 credits from among the following, nine of them at the 300-/400-level: ANTH 216, ART 216; ED 406; ENG 265, 365; GEOG 315; HPE 370; HIST 230; MKTG 463; PHIL 357; PSY 220, 340; SCT 320; SOC 452; WS 100, 200, 300, 490.

## College of Business Administration

**Joseph P. Grunenwald, D.B.A., dean**

Office: Still Hall

Telephone: 2600

### Degree Listing

#### **Philosophy**

The College of Business Administration offers curricula leading to the degree of Bachelor of Science in Business Administration, the Master of Business Administration, the Associate of Science degree in business administration, and the Associate of Science degree in legal business studies. The College of Business Administration also offers minor programs in international business, economics, and business administration for non-business majors. The description below is concerned mainly with the undergraduate curriculum. For full information concerning the M.B.A. program, refer to the *Graduate Catalog* and the *Master of Business Administration* bulletin, which may be obtained from the College of Business Administration, 840 Wood Street, Clarion University, Clarion, PA 16214-1232. The descriptions of the Associate of Science degree programs are found on pages 91-93.

All candidates for the Bachelor of Science or Associate of Science degree in business administration are required to take a broad program of business foundation subjects and then choose a business field of specialization in one of the following majors:

Accountancy (B.S.B.A.)  
 Business Economics (B.S.B.A.)  
 Finance (B.S.B.A.)  
 Industrial Relations (B.S.B.A.)  
 International Business (B.S.B.A.)  
 Management (B.S.B.A.)  
 Management/Library Science (B.S.B.A.)  
 Marketing (B.S.B.A.)  
 Real Estate (B.S.B.A.)  
 Business Administration (A.S. and concentrations)  
     Accounting Procedures (Certificate)  
 Legal Business Studies (A.S.) (see Venango Campus)

The following minors are offered:

Business Administration (non-business students only)  
 Economics  
 International Business

The curriculum leading to the degree of Bachelor of Science in Business Administration is designed to assist students in arriving at a better understanding of the complex relationships inherent in the rapidly changing domestic and international world of business, industry, and government; to provide educational experience that will help students develop their potential for leadership and service; to stimulate the growth of students as individuals and citizens; and to provide a qualitative environment in which educational enrichment can take place.

Supplemented by broad general requirements in the humanities, the social sciences, and the natural sciences, the business curriculum offers a well-balanced program of courses in business administration and economics which will not only help prepare students for careers in business, industry, and government, but also will give preparatory training to students who plan graduate study in business, economics, or law.

Although there is opportunity to develop depth in certain areas, i.e., accountancy, economics, finance, industrial relations, international business, management, management/library science, marketing, and real estate, emphasis in the program is not on deep specialization but rather on the development of analytical ability, intellectual toughness, imagination, the ability to communicate ideas, and adaptability so technological change does not render the education obsolete.

#### **Mission Statement**

The College of Business Administration at Clarion University has as its mission providing high quality undergraduate and graduate education that primarily prepares residents of Western Pennsylvania for positions in business, industry, and government. The College of Business Administration also seeks to serve the needs of a diverse student body and faculty complement which comes from throughout the United States and the world. The College of Business Administration seeks to support continuous professional development of faculty through continuing education, scholarship, and professional consulting. These development activities should be designed to enhance classroom teaching; lead to the development of effective instructional methods, materials, and curriculum; provide application of theoretical knowledge; and assist regional businesses and industry. The College of Business Administration seeks to provide service to Clarion University as well as citizens and organizations throughout its service region.

#### **Objectives of Degree Program**

1. Ensure each student has a general education composed of liberal knowledge, skills, applications, values, health, and personal performance experiences.
2. Ensure each student has a thorough knowledge of fundamental business concepts of appropriate breadth and depth and has the opportunity to integrate business disciplinary knowledge.

3. Ensure each student has a thorough knowledge of concepts within a particular business specialty.
4. Ensure each student has a thorough knowledge of the international and ethical dimensions of business management.
5. Prepare undergraduate students for entry level professional positions in business, industry, and government.
6. Provide opportunities for business study for non-business majors at Clarion University.
7. Prepare aspiring, high achieving students for entry into graduate programs.
8. Provide a reasonable level of direct contact with businesses and organizations to enhance application of learned classroom concepts.
9. Ensure academic programs adapt to changing requirements in business professions, adapt to changing expectations of businesses and other employers, are current with national educational trends, and are reflective of educational debate within professional associations.

### **Academic Standards**

Business students pursuing the B.S.B.A. must meet the requirements for admission to the college's upper division. In addition, business administration students must meet graduation standards beyond general university requirements.

Students who are readmitted to the College of Business Administration after an absence of two years or more must meet all requirements of the college as of the date of readmission.

Students transferring into the College of Business Administration from other accredited colleges and universities must have earned a cumulative 2.50 QPA on a 4.00 scale. This applies to all course work taken at all universities prior to attending Clarion University. Clarion University students transferring from majors outside the College of Business Administration must have earned either an overall 2.50 QPA or a 2.50 QPA during their most recent full-time (12 or more credits) semester at Clarion University.

Credits for courses completed at other universities or colleges are transferable to Clarion University, but the grades and quality points are not. Therefore, grades earned in courses accepted by the College of Business Administration to satisfy requirements of the lower- or upper-division core will not be used in the computation of the QPAs required by the academic standards of the College of Business Administration.

1. Mathematics requirements: All students in the College of Business Administration are required to take MATH 131 and 232. For MATH 232, students may substitute MATH 260, 270, 271, or 272. Beginning in fall 1991, all students accepted to the College of Business Administration must earn a grade of "C" or

- better in each of these required mathematics courses.
2. Separation of upper- and lower-division programs of study: All business students must meet the requirements for admission to the upper-division course of study in the College of Business Administration. The upper-division consists of all 300-level and above. No business student is permitted to take any 300- or 400-level courses in the College of Business Administration until the student has met the following requirements:
    - a. completed not less than 50 hours with a minimum 2.00/4.00 QPA;
    - b. completed mathematics requirements listed above; and
    - c. completed all required courses in the business core with a 100- or 200-level designation (ECON 211, ECON 212, CIS 217, ACTG 251, ACTG 252, ECON 221, ECON 222, BSAD 240) with a minimum 2.00/4.00 QPA.

Every business student must complete the courses in the upper-division business core (ECON 310, MGMT 320, MKTG 360, FIN 370, MGMT 425, and BSAD 490), with a minimum 2.00/4.00 QPA, in order to meet graduation requirements.

3. Courses within the major: In order to graduate, students must meet university requirements, the above standards, and achieve a minimum grade of "C" in each course presented as meeting the requirements for the major. There are 24 credits required of each business student to be placed in the "major area." Either 18 or 21 of these credits must come from the specific area of concentration which has been declared by the student. A list of the requirements for each of the business majors is available in the College of Business Administration Dean's office. The other three (or six) credits necessary to complete the 24 credit requirement must be business electives at the 300/400 level and/or BSAD 241. Additionally, at least one business course with international content must be included within the 24-credit block of "major courses" and a minimum grade of "C" must be earned in this course.
4. Each business student must complete six credits in courses with international content. At least three of these must be business credits and must be included within the 24 credits which apply to the major area of concentration (as detailed in number three above). The additional three credits may be utilized to satisfy requirements in general education or free electives. Courses taken to satisfy this requirement are to be selected from the approved international course list. Students should see their advisor or may obtain a copy of this list from the College of Business Administration Dean's Office, 340 Still Hall.
5. Business students are not permitted to take business courses for credit-no record.



### General Education Requirements

The general education program required for all students in the university is presented on pages 47-48. Students must satisfy general education requirements which include flagged courses in lower- and upper-division business courses and in the major area. Students are urged to consult with their advisor about general education requirements listed earlier in this catalog. Students majoring in business administration must include six credits in mathematics (at least MATH 131 and MATH 232, or its equivalent) in fulfilling general education or free elective requirements. They must also add six credits in economics (ECON 211 AND 212). The general education requirements are summarized as follows:

Liberal education skills .....	15 credits
Liberal knowledge:	
Physical and biological sciences .....	9 credits
Social and behavioral sciences .....	9 credits
Arts and humanities .....	9 credits
Health and personal performance .....	4 credits
General education electives .....	6 credits
Additional general education (economics) .....	6 credits
TOTAL .....	58 credits

### Business Foundation Requirements

Regardless of the major chosen, all students of business administration must take 36 hours of foundation subjects. These have been selected with the following primary objective in mind:

1. To give students an insight into the major functions of organizations whether they be private business firms or local, state, or federal government agencies.
2. To give students an understanding of the major problems within organizations as they pursue their goals.
3. To assist students in using the insights and methods of the humanities, social sciences, and natural sciences to analyze and illuminate these problems. Each of the foundation subjects either deals with an important aspect of organization or provides a tool which can be used in attacking problems faced by individuals in organizations. The courses as a whole comprise a common body of knowledge in business and administration.
4. To provide students with an understanding of the domestic and worldwide environment of business.

The following foundation courses are required of all business administration students:

#### ADDITIONAL GENERAL EDUCATION

ECON 211: Principles of Macroeconomics .....	3 credits
ECON 212: Principles of Microeconomics .....	3 credits

#### ACCOUNTING AND QUANTITATIVE

CIS 217: Applications of Microcomputers .....	3 credits
ACTG 251: Financial Accounting .....	3 credits
ACTG 252: Managerial Accounting .....	3 credits
ECON 221: Economic and Business Statistics I ....	3 credits
ECON 222: Economic and Business Statistics II ...	3 credits

#### ENVIRONMENTAL

BSAD 240: Legal Environment I .....	3 credits
ECON 310: Intermediate Microeconomic Theory .	3 credits

NOTE: ECON 212 is a prerequisite for ECON 310.

#### FUNCTIONS

MGMT 320: Management Theory and Practice .....	3 credits
MKTG 360: Principles of Marketing .....	3 credits
FIN 370: Financial Management .....	3 credits
MGMT 425: Production Management .....	3 credits

#### ADMINISTRATIVE PROCESS

BSAD 490: Administrative Decision-Making .....	3 credits
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NOTE: MGMT 320, MKTG 360, and FIN 370 are prerequisites for BSAD 490.

TOTAL .....	36 credits
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### Major Requirements

In addition to the general education and business foundation courses outlined above, all students studying business administration must build up a major consisting of at least 18 hours in one of the following areas:

accountancy	management
business economics	management/library science
finance	marketing
industrial relations	real estate
international business	

Twenty-four hours of business and economics electives are required for each major (27 for Management/Library Science). Of these 24, at least 18 are specified for each major. All four-year business administration students must take a minimum of 15 of the 24 credits required for the majors at Clarion University. Courses necessary to complete the 24-credit requirement must be business electives at the 300-/400-level and/or BSAD 241. Specific course requirements for each of these majors are outlined under the five academic departments on the following pages. The international business course requirement specified in the academic standards may affect business elective course selections.

### Accountancy

**Department of Accountancy, Thomas W. Oliver, Ph.D., chair**

**Professors:** Campbell, Chen, Oliver, Pineno, Que; **Associate Professor:** Farinacci; **Assistant Professor:** Otte

**ACCOUNTING (B.S.B.A.)** ..... 24 credits

The following courses are required: 18 credits

ACTG 350: Intermediate Accounting	
ACTG 351: Accounting for Equities	
ACTG 352: Cost Accounting	
ACTG 353: Federal Taxes	
ACTG 354: Auditing	
ACTG 355: Advanced Accounting	

One course from the following: ..... 3 credits

ACTG 451: Accounting Problems	
ACTG 452: Advanced Cost Accounting	
ACTG 453: Problems in Federal Taxation	
Accounting	

ACTG 454: Comparative Accounting Systems	
ACTG 455: Not-For-Profit Entities	
ACTG 461: International Accounting	
ACTG 463: Tax Planning	

\*ACTG 490: Current Accounting Pronouncements and Practice

ACTG 499: Special Topics in Accounting

\*Prerequisite: COOP 420: Accounting Internship offered during the Spring Semester of the senior year for nine credits.

Accounting or other business elective: ..... 3 credits

Accounting majors must take an additional three credit hour 300-/400-level accounting or other business course or BSAD 241 to complete their 24-credit-hour major. If a student selects ACTG 461, International Accounting, from the above 400-level course list, the student may use that course to fulfill the international requirement as well. If a student does not select ACTG 461, the student must then select another international business course from the approved list to be used in the major.

### **Suggested Course of Study Sequence**

Refer to the 10-semester sequence listed below. ECON 370 or ECON 410 and BSAD 241 are not required courses but should be selected by students participating in the Five-Year Professional Course of Study.

A 10-week, full-time accounting internship is available to qualified seniors during the Spring Semester. The last five weeks of the Spring Semester are for the ACTG 490: Current Accounting Pronouncements and Practice course for three credits. A limited number of accounting internships are available during the summer and Fall Semesters for three to nine credits.

### **ACCOUNTING (B.S.B.A./M.B.A.)**

#### **PROFESSIONAL ACCOUNTANCY COURSE OF STUDY**

The Professional Accountancy Program leads to both the Bachelor of Science in Business Administration and the Master of Business Administration degrees. The sequence of 164 semester hours of course work (167 semester hours with any 400-level accounting course included) is designed to prepare persons for entry into the practice of professional accountancy as prescribed by the American Institute of Certified Public Accountants.

#### **Freshman Year**

1. general education
2. general education

#### **Sophomore Year**

1. general education and general business
2. general education and general business

#### **Junior Year**

1. general business
  2. professional accountancy
  3. general education
  4. advisement and review
- (admission to Professional Accountancy Course of Study)

#### **Senior Year**

1. approval for continuation in course of study
2. general business
3. professional accountancy
4. general education
5. admission to graduate school
6. advisement and review
7. graduation
  - a. optional exit with Bachelor of Science degree
  - b. Bachelor of Science; continue in course of study

#### **Graduate Year**

1. approval for continuation in course of study
2. general M.B.A. courses
3. professional accountancy
4. graduate with Master of Business Administration and Five-Year Certificate

Courses with 500 or 600 numbers are graduate-level courses only. Courses with 400 numbers may be graduate or undergraduate credit (graduate credit must have prior approval).

### **Elective Credits**

In selecting electives to meet other requirements students should select the following:

**Business Law:** Three additional credits should be selected (BSAD 241: Legal Environment II)

**Intermediate Economic Analysis and the Monetary System:** Three credits involved with the study of the monetary system, (e.g., ECON 370: Money and Banking; ECON 410: Managerial Economics) should be selected.

**Written and Oral Communications:** Six credits beyond English III in written and oral communications must be selected. Three of these credits must be related to written business communications (e.g., ENG 307: Business Writing). Three additional credits must be in oral communications (e.g., SCT 113: Fundamentals of Speech; SCT 213: Advanced Public Speaking; SCT 300: Communication in Organizations).

Students participating in the Professional Accountancy Course of Study must select courses such that all of the general education requirements are met. The courses to meet these requirements should be determined jointly by students and their advisors.

### **Suggested Course of Study Sequence**

It is conceivable that the course of study could be completed in as few as 10 semesters by following the suggested sequence. Students who are awarded graduate assistantships should expect to extend the time necessary to complete the course of study. Other students may wish to spread their studies over 11 or 12 semesters, depending on their particular needs and abilities.

#### **FIRST SEMESTER**

MATH 131:	Applied Finite Mathematics	..... 3
	written or oral communications	..... 3
	general education	..... 10

#### **SECOND SEMESTER**

BSAD 240:	Legal Environment I	..... 3
MATH 232:	Calculus for Business I	..... 3
	written or oral communications	..... 3
	general education	..... 7

#### **THIRD SEMESTER**

ACTG 251:	Financial Accounting	..... 3
ECON 211:	Principles of Macroeconomics	..... 3
ECON 221:	Economic and Business Statistics I	..... 3
CIS 117:	Applications of Microcomputers	..... 3
ENG 307:	Business Writing	..... 3

#### **FOURTH SEMESTER**

ACTG 252:	Managerial Accounting	..... 3
ECON 212:	Principles of Microeconomics	..... 3
ECON 222:	Economic and Business Statistics II	..... 3
	general education	..... 6

#### **FIFTH SEMESTER**

ACTG 350:	Intermediate Accounting	..... 3
ACTG 352:	Cost Accounting	..... 3
ECON 310:	Intermediate Micro	..... 3
FIN 370:	Financial Management	..... 3
MGMT 320:	Management Theory and Practice	..... 3

#### **SIXTH SEMESTER**

ACTG 351:	Accounting for Equities	..... 3
ACTG 353:	Federal Taxes	..... 3
MKTG 360:	Principles of Marketing	..... 3
	general education	..... 6
	elective (ECON 370 or 410)	..... 3

#### **SEVENTH SEMESTER \***

ACTG 354:	Auditing	..... 3
ACTG 355:	Advanced Accounting	..... 3

MGMT 425:	Production Management .....	3
BSAD 490:	Administrative Decision-Making .....	3
	elective (BSAD 241) .....	3
<b>EIGHTH SEMESTER *</b>		
	accounting elective .....	3
	general education or internship .....	9
	international accounting or business .....	3
<b>NINTH SEMESTER *</b>		
ACTG 653:	Federal Tax Research and Practice .....	3
ACTG 650:	Theory of Accounts .....	3
ECON 510:	Advanced Economics .....	3
ECON 603:	Quantitative Analysis for Business	
	Decisions .....	3
MGMT 521:	Organizational Structure and	
	Behavior .....	3
MKTG 560:	Marketing Decision-Making .....	3
<b>TENTH SEMESTER *</b>		
ACTG 652:	Advanced Cost and Managerial	
	Accounting .....	3
ACTG 554:	Advanced Auditing .....	3
ACTG 454:	Comparative Accounting Systems or	
	other information systems course .....	3
BSAD 690:	Administration and Business Policy .....	3
MGMT 626:	Productions/operations Management .....	3
<b>TOTAL CREDITS: 164</b>		

*\*Students may possibly take graduate credits during their senior year and summer, provided they have been admitted to the graduate program.*

The Department of Accountancy also offers a certificate in accounting procedures at the Venango Campus (see page 93).

## Administrative Science

**Department of Administrative Science, James G. Pesek, Ph.D., chair**

**Professors:** Anderson, Fulmer, Pesek, Reed; **Associate Professors:** Johns, Roth; **Assistant Professor:** Kavoosi

**MANAGEMENT (B.S.B.A.)** ..... 24 credits

The following courses are required:

MGMT 321:	Organization Theory	
	and Behavior .....	3
MGMT 322:	Selection and Management of	
	Business Information Systems .....	3
MGMT 324:	Human Resources Management .....	3
MGMT 426:	International Business .....	3

Management majors must follow one of four tracks: general management, materials management, or small business management, or sports management.

### GENERAL MANAGEMENT

Three courses from the following ..... 9 credits

BSAD 437:	International Business Seminar	
MGMT 323:	Problems in Small Business	
MGMT 420:	Operations Research	
MGMT 423:	Business and Society	
MGMT 427:	Small Business Seminar	
MGMT 428:	Entrepreneurship	
MGMT 445:	Management Seminar	
MGMT 450:	Total Quality Management	
MGMT 482:	Collective Bargaining	
MGMT 483:	Wage and Salary Administration	
MGMT 485:	Industrial Relations and Public Policy	
MGMT 486:	Occupational Safety Management	

### MATERIALS MANAGEMENT

The following are required ..... 9 credits

ACTG 352:	Cost Accounting	
MGMT 420:	Operations Research	
MKTG 366:	Physical Distribution Management	

### SMALL BUSINESS MANAGEMENT

The following are required ..... 9 credits

MGMT 323:	Problems in Small Business	
MGMT 427:	Small Business Seminar	
MGMT 428:	Entrepreneurship	

### SPORTS MANAGEMENT

The following are required ..... 9 credits

HPE 380:	Sports in American Society	
HPE 408:	Principles and Problems of	
	Athletic Coaching	
HPE/MGMT 430:	Sports Management	

Management or other business elective: ..... 3 credits

Management majors must take an additional 3 credit hour 300-/400-level business course and/or BSAD 241 to complete their 24-credit-hour major.

**MANAGEMENT/LIBRARY SCIENCE (B.S.B.A.)** .... 27 credits

The following courses are required:

LS 257:	Basic Information Sources	
	and Services .....	3 credits
LS 258:	Selection of Library Materials .....	3 credits
LS 357:	Organization of Information .....	3 credits
LS 361:	Administration of Libraries .....	3 credits
LS 385:	Automation in the School Library	
	Media Center .....	3 credits
LS 491:	Business Reference Sources	
	and Services .....	3 credits
MGMT 321:	Organization Theory and	
	Behavior .....	3 credits
MGMT 324:	Human Resources Management .....	3 credits
MGMT 426:	International Business .....	3 credits



**INDUSTRIAL RELATIONS (B.S.B.A.)** ..... 24 credits

The following courses are required:

- ECON 351: Labor Economics ..... 3 credits
- MGMT 324: Human Resources Management ..... 3 credits
- MGMT 482: Collective Bargaining ..... 3 credits
- MGMT 483: Wage and Salary Administration ..... 3 credits
- MGMT 485: Industrial Relations and Public Policy ..... 3 credits
- Two courses from the following: ..... 6 credits
  - BSAD 437: International Business Seminar
  - HIST 363: History of American Labor
  - MGMT 321: Organization Theory and Behavior
  - MGMT 322: Selection and Management of Business Information Systems
  - MGMT 445: Management Seminar
  - MGMT 450: Total Quality Management
  - MGMT 486: Occupational Safety Management
  - PSY 350: Industrial Psychology
  - SOC 321: Sociology of Work

Industrial relations or other business elective: ..... 3 credits

Industrial relations majors must select a three credit hour "international business" content course to complete their 24-credit-hour major.

## Economics

### Department of Economics, Robert S. Balough, Ph.D., chair

**Professors:** Balough, Haggerty, Sanders, Sohng, Stine, C. Yang; **Associate Professors:** Raehsler, L. Smith

Students may take a major in economics either in the College of Business Administration or the College of Arts and Sciences. A minor in economics is available to students from any college.

**BUSINESS ECONOMICS (B.S.B.A.)** ..... 24 credits

#### Course Requirements

1. The following course is required: ..... 3 credits
  - ECON 311: Intermediate Macroeconomic Theory

2. Courses selected from the following tracks: 15 credits
 

The Economics Department has instituted several tracks which help students select a program to meet their interests and career goals.

- a. Monetary Economics Track (15 credit hours)
  - ECON 361: International Economic Relations
  - ECON 370: Money and Banking
  - ECON 371: Public Finance

Select two additional economics courses or one additional economics course and FIN 476: Portfolio Theory and Management.

- b. Quantitative Economics Track (15 credit hours)
  - ECON 323: Applications of Business and Economic Statistics
  - ECON 410: Managerial Economics
  - ECON 470: Business Cycles and Forecasting

Select two additional economics courses.

- c. International Economics Track (15 credit hours)
  - ECON 312: Comparative Economic Systems
  - ECON 361: International Economic Relations
  - ECON 363: Economic Development

Select MGMT 426: International Business and one additional economics course or two additional economics courses.

- d. Urban and Public Affairs Track (15 credit hours)

- ECON 314: Urban and Regional Economics
- ECON 342: Economics of Government and Business
- ECON 351: Labor Economics

Select two additional economics courses or one additional economics course and PS 375: Public Administration.

- e. General Economics Track (15 credit hours)

Five courses in economics to be selected in consultation with and approved by the student's advisor.

3. Economics or other business electives: ..... 6 credits

Two additional 300- or 400-level courses in economics or other business courses are required (may include BSAD 241).

### ECONOMICS (MINOR)

The minor in economics consists of 18 credit hours to be taken from the existing courses as indicated below:

- ECON 211: Principles of Macroeconomics ..... 3 credits
- ECON 212: Principles of Microeconomics ..... 3 credits
- ECON 310: Intermediate Microeconomic Theory ..... 3 credits
- ECON 311: Intermediate Macroeconomic Theory ..... 3 credits

Electives: Choose two 300- or 400-level, three-credit economics courses in consultation with the coordinator of the minor ..... 6 credits

TOTAL: 18 credits

**INTERNATIONAL BUSINESS (B.S.B.A.)** ..... 24 credits

The following courses are required: ..... 6 credits

- ECON 361: International Economic Relations
- MGMT 426: International Business

Select at least two of the following tracks: ... 6-9 credits

- ACTG 461: International Accounting
- FIN 480: Multinational Financial Management
- MKTG 469: International Marketing

Select one to two courses for a total of 18 credits in business administration courses ..... 3-6 credits

- BSAD 341: International Environmental Law
- ECON 312: Comparative Economic Systems
- ECON 363: Economic Development
- ECON 461: Technology Transfer and Multinational Corporations

International cultural courses ..... 6 credits

Students must complete two courses (six credits) from the department's approved international course list.

**Foreign experience requirement:** Students may meet their requirements in a variety of ways, including completing BSAD 437: International Business Seminar; completing COOP 321/421: Internship in International Business working with a foreign or international firm; or completing a foreign study abroad experience. Students who opt for an internship in a foreign country are advised to take a commercial language course and should be Level II proficient in that language.

**Modern language requirement:** Students must show competency in a language other than English. This will

be accomplished by passing a nationally-recognized language proficiency exam at Level I as a minimum in any language covered by that examination or completing six credits of a foreign language at the 200-level or higher.

## Finance

### Department of Finance, Soga O. Ewedemi, Ph.D., chair

**Professors:** Belloit, Eicher, Ewedemi, Stuhldreher, Yeane; **Associate Professors:** Eichlin, Quesenberry; **Assistant Professors:** Bish, Shepard

#### FINANCE (B.S.B.A.) ..... 24 credits

The finance curriculum prepares students for a variety of positions in financial institutions and other corporations. Because finance is a functional area in every organization, students are exposed in their finance electives to a range of choices.

The following courses are required:

- FIN 371: Intermediate Finance ..... 3 credits
- FIN 375: Management of Financial Institutions ..... 3 credits
- FIN 376: Investments ..... 3 credits
- FIN 471: Financial Problems ..... 3 credits

#### Three courses from the following: ..... 9 credits

- FIN 373: Fundamentals of Insurance
- FIN 374: Property and Casualty Insurance
- FIN 377: Medical Care Finance
- FIN 473: Retirement and Estate Planning
- FIN 476: Portfolio Theory and Management
- FIN 480: Multinational Financial Management
- RE 373: Real Estate Finance
- RE 471: Real Estate Investment Analysis
- ECON 370: Money and Banking
- ECON 371: Public Finance

#### Finance or other business elective: ..... 3 credits

Must be an international course unless FIN 480 has been chosen.

#### REAL ESTATE (B.S.B.A.) ..... 24 credits

The real estate program is designed to prepare students for careers in brokerage, appraisal, management, finance, and investment in real estate.

In addition to RE 270: Real Estate Fundamentals, and RE 271: Real Estate Practice, the following courses are required:

- RE 373: Real Estate Finance ..... 3 credits
- RE 470: Residential Real Estate Appraisal ..... 3 credits
- RE 471: Real Estate Investment Analysis ..... 3 credits

#### Plus at least 2 courses from the following four: .. 6 credits

- RE 372: Real Estate Law
- RE 374: Real Estate Brokerage
- RE 472: Income Property Appraisal
- RE 475: Real Estate Management

#### Plus one course from the following: ..... 3 credits

- ACTG 353: Federal Taxes
- ACTG 453: Problems in Federal Taxation Accounting
- ACTG 463: Tax Planning
- ECON 314: Urban and Regional Economics
- ECON 370: Money and Banking
- ECON 470: Business Cycles and Forecasting
- FIN 375: Management of Financial Institutions
- FIN 473: Retirement and Estate Planning
- FIN 476: Portfolio Theory and Management
- MGMT 323: Problems in Small Business
- MGMT 324: Human Resources Management
- MGMT 427: Small Business Seminar
- MKTG 363: Advertising Management
- MKTG 364: Principles of Selling
- MKTG 460: Sales Management
- MKTG 461: Marketing Research

An international business elective ..... 3 credits and

A real estate or other business elective ..... 3 credits

All courses with an RE designation have been approved by the Pennsylvania Real Estate Commission for three credits each toward meeting the education requirements for real estate brokerage licensing.

RE 270 and 271 are the only courses applicable toward meeting requirements of the salesperson licensing examination.

## Marketing

### Department of Marketing, Paul Y. Kim, Ph.D., chair

**Professors:** L. Felicetti, Garland, Kim, K. Traynor, Wilson

#### MARKETING (B.S.B.A.) ..... 24 credits

The following courses are required:

- MKTG 461: Marketing Research ..... 3 credits
- MKTG 465: Marketing Problems ..... 3 credits
- MKTG 469: International Marketing ..... 3 credits

#### Four of the following: ..... 12 credits

- MKTG 361: Marketing Management
- MKTG 362: Retailing Management
- MKTG 363: Advertising Management
- MKTG 364: Principles of Selling
- MKTG 366: Physical Distribution Management
- MKTG 368: Industrial Marketing and Purchasing
- MKTG 369: Services Marketing
- MKTG 390: Marketing for Non-Profit Organizations
- MKTG 460: Sales Management
- MKTG 463: Gender Issues in Marketing
- MKTG 468: Consumer Behavior
- MKTG 495: Special Topics in Marketing

#### Marketing or other business elective: ..... 3 credits

Marketing majors may take one additional marketing course, any one of the business electives at the 300-/400-level, or BSAD 241 to satisfy the marketing or other business elective requirement.



## Interdisciplinary Minors in Business

The College of Business Administration offers two interdisciplinary minors in business administration and international business. The business administration minor is open only to non-business majors. The international business minor is open to all business and other majors meeting the prerequisites for courses required in the program. Students wishing to elect these minors are urged to contact their advisor or the Department of Administrative Science for the business minor, or the Department of Economics for the international business minor early in their college career.

### **Business Administration Minor**

The business administration minor is intended to provide another academic option for non-business majors. Selection of this minor will broaden the academic pursuits of non-business majors, provide a credential that will make them more attractive to employers in the business sector, and serve as background for those intending to pursue the Master of Business Administration (M.B.A.) degree.

The business administration minor has the following required courses:

ACTG	251:	Financial Accounting
ACTG	252:	Managerial Accounting
ECON	211:	Principles of Macroeconomics
ECON	212:	Principles of Microeconomics
FIN	370:	Financial Management

MGMT	320:	Management Theory and Practice
MKTG	360:	Principles of Marketing

It is recognized that a number of non-business curricula contain required business courses (e.g., information systems). For those students whose major requires specific upper-division business courses, a maximum of nine upper-division business course credits must be completed beyond those required for their non-business major program.

### **International Business, Minor** 18 credits

International business courses: students must complete four to five upper-division international business courses from among the following ..... 12-15 credits

ACTG	461:	International Accounting (prerequisite: ACTG 351)
BSAD	341:	International Environmental Law
ECON	312:	Comparative Economic Systems (prerequisites: ECON 211 and 212)
ECON	361:	International Economic Relations (prerequisites: ECON 211 and 212)
ECON	363:	Economic Development (prerequisites: ECON 211 and 212)
ECON	461:	Technology Transfer in Multinational Corporations (prerequisite: ECON 361)
FIN	480:	Multinational Financial Management (prerequisites: ECON 211 and 212; ACTG 251 and 252; FIN 370)
MGMT	426:	International Business (prerequisite: MGMT 320)
MKTG	469:	International Marketing (prerequisite: MKTG 360)

Students must fulfill three to six credits from the following list ..... 3-6 credits

BSAD	437:	International Business Seminar
COOP321/421:		Internship in International Business Study abroad Foreign language

### **Early Start Master of Business Administration Option**

The College of Business Administration offers an early start to its M.B.A. program for qualified undergraduate students. Placement in this program is limited to outstanding undergraduate students who have distinguished themselves in their B.S.B.A. degree program. To be admitted, students must have met all M.B.A. admission requirements by the end of the first semester of their senior year and have the approval of the dean. Accepted students will be allowed to enroll in a maximum of six credits of M.B.A. course work for graduate credit during the last semester of their senior year. Students will be allowed to continue in the M.B.A. program beyond the six credits of graduate course work upon completion of their B.S.B.A. degree. For information about admission requirements for the M.B.A. program or program options available such as the Professional Accountancy Course of Study, please refer to the *Graduate Catalog*. Students interested in the M.B.A. Early-Start option should contact the M.B.A. program director during their junior year of study.

# College of Education and Human Services

## Gail Grejda, Ph.D., dean

Office: Stevens Hall

Telephone: 2146

## Degree Listing

### Teacher Education

- Communication Sciences and Disorders (B.S.) pre-professional degree
- Early Childhood Education (B.S.Ed.), Certification for grades N-3
- Early Childhood Education/Special Education, Certification
- Elementary Education (B.S.Ed.), Certification for grades K-6
- Elementary Education/Early Childhood Education (B.S.Ed.), Certification for grades N-6
- Elementary Education/Library Science (B.S.Ed.)
- Elementary Education/Special Education (B.S.Ed.)
- Elementary Health, Concentration
- Library Science (B.S.Ed.), Certification for grades K-12
- Music Education (B.S.Ed.), Certification for grades K-12
- Reading Specialist, Certification
- Special Education (B.S.Ed.), Certification for grades K-12
- Special Education/Early Childhood, Certification
- Special Education/Rehabilitative Sciences (B.S.Ed.)
- Secondary Education (B.S.Ed.), Certification for grades 7-12:
 

biology	general science
chemistry	mathematics
communication arts	physics
earth and space	science social studies
English	Spanish (K-12)
French (K-12)	
- A dual certification with environmental education and one of the following areas is also available: elementary, biology, chemistry, earth and space science, and general science
- Students in any area may choose to obtain a Coaching Verification Certificate. (For details, contact HPE Department chair.)

### Human Services

- Communication Sciences and Disorders (B.S.); five-year program leading to the M.S. Degree and Certification grades K-12
- Occupational Therapy (A.S.)—see Venango Campus
- Rehabilitative Sciences (B.S.)
- Rehabilitative Sciences: Developmentally Disabled, Concentration
- Rehabilitative Sciences: Gerontology, Concentration
- Rehabilitative Sciences: Substance Abuse, Concentration
- Rehabilitative Services (A.S.)—see Venango Campus

The College of Education and Human Services offers programs to prepare professional educators and other human services personnel. Nine specialized curricula are offered in professional education: early childhood education, elementary education, environmental education, library science, modern languages, music education, secondary education, special education, and communication sciences and disorders. Each teacher education curriculum is designed to meet the graduation requirements of the university, the certification requirements of the state,

and the accreditation standards of various professional groups such as the American Speech-Language-Hearing Association and the National Council for the Accreditation of Teacher Education.

The college is committed to selecting and graduating outstanding students empowered with the knowledge and skills necessary to take their place in society as effective professionals capable of meeting the needs of a diverse population in our rapidly changing society. The college is dedicated to providing these students with programs and environments which:

- (1) promote a global view of education;
- (2) embrace cultural diversity and individual differences within a rural region;
- (3) provide access to academic, pedagogical, cultural, and other relevant knowledge bases;
- (4) support development of interpersonal skills, self-esteem, professional attitudes, and democratic values;
- (5) focus on the roles of schools and human service agencies;
- (6) emphasize the importance of individuals in terms of their unique ethnic, intellectual, and personality traits;
- (7) create linkages between theory and practice;
- (8) use new technologies to enhance learning; and
- (9) remain responsive to societal needs and professional standards.

The overall mission of the college is to develop educators and human service professionals who have received specialized training, mastered a recognized body of knowledge, internalized standards of excellence, and who are ready to assume responsibility for the exercise of professional judgment and continued professional growth.

## Human Services

In the human services field, programs are offered in rehabilitative services at the associate's degree level, rehabilitative sciences and communication sciences and disorders at the bachelor's degree level; and a five-year program leading to the master of science degree. Certification also is available in communication sciences and disorders.

Programs in these human services areas provide students with the professional preparation to work with children, adolescents, and adults in institutional and community settings. Students in these programs are prepared to assist individuals who may experience a range of physical or mental handicaps. They develop their skills in classroom, clinical, and field settings at the university,

cooperating agencies, and institutions. Completion of their degree program should help students qualify for employment in a variety of roles based on the training they receive in the various human services programs within the college. Their responsibility will be to help people acquire those competencies necessary for independent living.

## Teacher Education

In its teacher education programs, the College of Education and Human Services is committed to producing professionals who are effective decision-makers and whose skills, attitudes, and beliefs are built upon the following teacher education knowledge base that underlies all teacher education programs in the college:

### **Teacher Education Knowledge Base**

- I. Knowledge of educational aims
  - A. Purpose of education in a multicultural society
  - B. Purpose for teacher and student actions in the classroom
  - C. Communication with students, colleagues, families, and other members of the community
  - D. Commitment to professionalism
  - E. Promotion of civic and social responsibility
  - F. Leadership role of the professional within educational programs and communities
  - G. Articulation of educational philosophy
  - H. Organization and administration of educational programs
  - I. Impact of societal forces on education
  - J. Historical development and future directions of education
  - K. Commitment to scholarship and independent, lifelong learning
  - L. Interrelationships between humans and their environment
  - M. Role of education in career development
- II. Knowledge of subject matter
  - A. Relevance of content knowledge to teaching
  - B. Understanding of the major domains of content knowledge as reflected in the humanities, social sciences, natural sciences, and mathematics, and their relevance to students' worlds
  - C. Key concepts, generalizations, and principles most relevant to the major domains of content knowledge
  - D. Structures of a discipline which guide inquiry and interpretation of information
  - E. Transformation of content knowledge into forms of knowledge relevant to students' needs
  - F. Appreciation for the contributions of members of a multicultural world to improvement of the human condition
- III. Knowledge of learners
  - A. Theories of human growth and development and the implications for instruction
  - B. Learning styles and their implications for instruction
  - C. Exceptionalities, gender, culture, socio-economic backgrounds, and other student characteristics and their influence on learning and on teacher behaviors
  - D. Role of self-esteem in student learning
  - E. Roles of motivation, aptitude, and interests in learning
- IV. Knowledge of curriculum
  - A. Basic components of curricula
  - B. Relationship among curricula, instruction, and instructional materials

- C. Historical development and future trends in curricula development
- D. Interactive relationship among traditions, social forces, regulations, guidelines, and curricula
- E. Integration of content knowledge, pedagogical skills, and curricula to meet the diverse needs of learners
- F. Variety of curriculum models
- G. Development of learning experiences and instructional materials that reflect curricular intent and student needs
- H. Evaluation of instructional materials and resources in achieving curricular goals
- I. Role of the professional in adapting and modifying curricula
- J. Integration of technology into curriculum
- V. Knowledge of pedagogy
  - A. Instructional strategies and techniques derived from educational theories, research, and practice
  - B. Planning of instruction and design of lessons that acknowledge individual differences and learning styles
  - C. Theories of instructional and behavior management and their relation to learning
  - D. Role of evaluation in education and procedures for assessing learning
  - E. Critical thinking, problem-solving, and decision-making skills across the curriculum
  - F. Integration of reading, writing, listening, and speaking skills across the curriculum
  - G. Professional and community resources and their role in supporting instruction
  - H. Role of reflection, self-evaluation, and professional resources in enhancing professional growth
  - I. Relationship between research and educational practices
  - J. Ways to assist students in becoming independent, lifelong learners
  - K. Interpersonal and communication skills to foster collaboration and cooperation among students, parents, other members of the community, and the profession
  - L. Strategies to assist students in developing self-esteem
  - M. Role of technology as it relates to instruction

## **Certification**

Students who complete one of the teacher education curricula at Clarion and who are awarded a baccalaureate degree are qualified for the Pennsylvania Instructional I Certificate, valid for six years of teaching. The student must make applications for the certificate and the certificate must be issued before graduates may teach in the public schools of Pennsylvania. **Because the recommendation for certification is based upon program requirements in effect when the application is filed, students are urged to do this during the semester in which they plan to graduate.** Applications are available in the Office of Field Services.

Students should be aware that Act 34 of 1985 and Act 151 of 1994 require applicants and some transferring employees of public and private schools, licensed day care centers, and some residential facilities to provide a criminal record check and a child abuse clearance (Federal Bureau of Investigation clearance for out-of-state residents). Some human services agencies also require these clearances of prospective employees. Applications for teacher certification may be denied based on information presented in these background clearances.



Any certificate may be extended to include other teaching fields by completing approved programs in those areas. Students not enrolled in a program leading to a Bachelor of Science in Education degree can make application for teacher certification by obtaining admission to and completing one of the university's approved programs in teacher education. For further information, consult the Dean's Office, College of Education and Human Services.

The Instructional I Certificate will be issued to individuals who fulfill the following:

1. Possess a baccalaureate degree.
2. Successfully complete an approved teacher certification program.
3. Provide verifications of a valid health examination (within one year) and negative tuberculin test (within two years) at the date the application is processed.
4. Present evidence of having passed the Pennsylvania Department of Education prescribed and administered teacher certification tests in all certification areas.
5. Receive recommendation for certification from the dean, College of Education and Human Services.

### **College of Education and Human Services Selection, Retention, and Graduation Standards**

I. Student responsibilities in any program of the college

- A. Complete all application forms in a timely fashion:
  1. Admission to program
  2. Student teaching/internship/externship experience
  3. Graduation from the university
  4. Certification, where appropriate, from the Commonwealth of Pennsylvania
- B. Meet with advisors on a regular basis for career and program counseling as well as at the appropriate checkpoints in the program to obtain the appropriate forms.
- C. Arrange for any tests needed to comply with the Public School Code of 1949, as amended, Article XII, Section 1209, which in part provides that teaching certification may not be issued if the "applicant is either mentally or physically disqualified, by reason of tuberculosis or any other communicable disease or by reason of mental disorder, from successful performance of the duties of a teacher."

II. Admission to a program

- A. For early childhood (ECH), elementary education (ELED), secondary social studies (SS), library science (LS), and communication science disorders (CSD), completion of 48 semester hours and a cumulative 2.75 QPA, including six semester hours of introductory courses to be determined by the

appropriate department in the College of Education Human Services. All courses are to be completed with a grade of "C" or higher.

- B. Completion of 30 semester hours for all other programs and a cumulative 2.50 QPA, including six semester hours of introductory courses to be determined by the appropriate department in the College of Education and Human Services. All courses are to be completed with a grade of "C" or higher.

Communication Sciences and Disorders	CSD 125, CSD 150, CSD 156 (CSD 150 is a required prerequisite for CSD 156)
Elementary Education	ED 110, ED 121
Early Childhood Education	ED 110, ED 121
Library Science	LS 255 and ED 110 or ED 122
Modern Languages	ED 110, ED 122
Music Education	ED 110, ED 122
Secondary Education (all majors)	ED 110, ED 122
Special Education (K-12)	SPED 110, 220 (courses are sequential)
Rehabilitative Sciences	REHB 110, 227

#### DUAL CERTIFICATIONS:

Elementary/Special Education	ED 110 or ED 121 and SPED 110
Elementary/Library Science	ED 110 or ED 121 and LS 255
Elementary/Early Childhood	ED 110 and ED 121
Early Childhood/Special Education	ED 110 or ED 121 and SPED 110

- C. Completion of a speech and hearing screening.
- D. Removal of any academic, physical, or mental deficiencies noted at any point in the student's program that would prevent the candidate from fulfilling the responsibilities of the professional area.
- E. Completion of ENG 110 and ENG 111 plus three hours in *either* SCT 113 or specific MATH requirement (all with at least a grade of "C") as follows:

Elementary and Early Childhood	MATH 111
Secondary Mathematics	CIS 163
Secondary biology, earth and space, and general science	MATH 171 or higher
Secondary chemistry	MATH 171 or 270
Secondary physics	MATH 270 or higher
All others	MATH 112 or higher

**NOTE:** All students must complete both SCT 113 and the appropriate mathematics requirement with at least a grade of "C" prior to student teaching or intern/externship. Elementary and early childhood majors must meet the mathematics requirement (MATH 111) before taking ELED 324. Proficiency examinations may be substituted for courses as specified in this catalog.

- F. Possession of an appropriate cumulative QPA or higher at the time of application.



**NOTE:** Transfers and readmits must meet these requirements as well but will be treated on a case-by-case basis.

- III. Retention in a program
    - A. Maintenance of an appropriate cumulative QPA.
    - B. Attainment of a grade of “C” or higher in all required professional courses and all required major courses in an area. Elementary and early childhood majors must also attain a grade of “C” or higher in required content competency courses.
    - C. Removal of any academic, physical, or mental deficiencies identified after admission to a program before being permitted to continue in the program.
    - D. Completion of all program requirements.
  - IV. Qualification for student teaching/internship externship
    - A. Completion of 90 semester hours of university credit in professional program, including all teaching methods or clinical courses.
    - B. A grade of “C” or higher in all required professional courses and all required major courses in an area. Elementary and early childhood majors must also attain a grade of “C” or higher in required content competency courses.
    - C. An overall appropriate cumulative QPA.
    - D. Satisfactory completion of required tests and review of criminal record check and child abuse clearances necessary for field placement, including verification of a valid health examination and negative tuberculin skin test.
  - V. Graduation requirements
    - A. Fulfill all university standards for graduation.
    - B. An overall appropriate cumulative QPA.
    - C. A grade of “C” or higher in all required professional courses and all required courses in major area; and content competency courses for ELEM/ECH majors.
  - VI. Pennsylvania certification requirements at Clarion University
    - A. Complete all program requirements and meet the standards of the Teacher Certification Program at Clarion University.
  - B. Pass the appropriate examinations required by PDE in the following:
    - 1. Communication skills (reading, writing, computation)
    - 2. General knowledge
    - 3. Principles of learning and teaching K-6 or 7-12
    - 4. Content area of each certification
  - C. Complete application for certification.
  - D. Certify U.S. citizenship or hold an immigrant visa which permits employment within the United States and declares intent to become a U.S. citizen.
  - E. Certify no habitual use of narcotic drugs in any form or excessive amounts of intoxicating beverages (School Code 1209) and not under indictment for and not convicted of a criminal offense.
  - F. Provide verifications of a valid health examination (within one year) and negative tuberculin test (within two years) at the date the application is processed.
  - G. Receive recommendation for certification from the dean, College of Education and Human Services.
- VII. The College of Education and Human Services will, through a formal agreement with Student Support Services and the Educational Opportunities Program, identify students with disabilities for the purpose of advisement in relation to professional, certification, and degree requirements.
    - A. Students with disabilities will be encouraged to self identify to their faculty advisor, and/or department chair and associate dean for purposes of receiving appropriate accommodations which ensure their full participation in a college program.
    - B. The associate dean, department chair, or advisor may meet with each student with disabilities to discuss professional, certification, and degree requirements. The associate dean and/or department chair will discuss these issues with regard to the student’s disability and any potential functional limitations that may impact the attainment of certification, the degree, and effective practice in the profession. Appropriate accommodations and strategies to compensate for any functional limitations will also be discussed with the student. Results of this meeting will be documented, signed by the associate dean, and copies of the report will be placed in the student’s departmental file, field experience file, and Student Support Services file.
    - C. Whenever possible, students will be placed and supervised in an early field assignment as a means to ascertain their abilities and to develop strategies to overcome functional limitations.
    - D. If faculty suspect a student has a disability which may negatively affect the student’s ability to ob-

tain certification, the degree, or practice in the profession, the student should be referred to Student Support Services for assistance.

- E. All faculty will be made aware of the need to openly discuss professional, certification, and degree requirements with students with disabilities. However, the final decision to pursue a degree program rests with the student as long as program requirements are met satisfactorily. Faculty must also be aware that all graduates of certification programs should be qualified to practice in the profession in a competent manner.

#### VIII. Transfer students

Each transfer student must follow the selection and retention standards of the College of Education and Human Services. The college dean will evaluate transcripts and any deficiencies will be noted. An advisor will be assigned to assist transfer students in developing individual plans to remove identified deficiencies.

#### IX. Petitions procedure

The faculty of the College of Education and Human Services recognizes there may be times when special circumstances arise which may legitimately justify the waiver of certain policies and/or standards. Students who have failed to meet the policies and/or standards because of unusual and extenuating circumstances are permitted to file a petition with the college. Petition forms are available in the Office of the Dean. All petitions must be written, addressed to the dean, and filed in a timely fashion. Students will be notified in writing from the Dean's Office regarding a decision, with a copy to the student's academic advisor.

### **Application Procedures for Student Teaching/Internships/Externships**

1. Read the qualifications for student teaching, internship, and externship, and the conditions for assignment.
2. Complete the Application for Student Teaching/Internship/Externship with the advisor. Complete the Personal Data Form. Return these forms to the Office of Field Services.
3. Discuss questions concerning assignments, if necessary, with the academic advisor, department chair, or director, Office of Field Services.

### **Conditions for Assignment**

1. All qualifications must be met prior to the start of the student teaching, internship, and externship.
2. Applicants must have verification of a valid health examination and negative tuberculin skin test prior to reporting to the field assignment.
3. Students are responsible for their own travel and housing arrangements. Every attempt is made to

place students at approved sites within a 40-mile radius of Clarion.

4. Students will follow the school district/agency calendar, including in-service days, breaks, and holidays.
5. Applicants will not be assigned to school districts they previously attended as elementary and secondary pupils and those where relatives work and attend school.
6. Applicants will not be assigned to their home communities.
7. Assignments will be for a full day, five days per week, for a full semester.
8. Tentative assignments for summer and fall will be announced during April; assignments for spring will be available by last week of classes in December. Applicants may wish to secure housing in the community where they are assigned.
9. Applicants will be assigned to selected and approved sites and cooperating professionals by the academic departments and Office of Field Services.
10. Applicants will not be permitted to enroll in courses, except designated seminars, during this professional semester; this field experience is a full-time professional responsibility. A petition to take other courses during this semester must be approved by the Dean's Office.
11. Applicants will report any changes in status or plans to the director, Office of Field Services, whenever they occur.

## Communication Sciences and Disorders

### **Department of Communication Sciences and Disorders, Colleen A. McAleer, Ph.D., chair**

**Professors:** Hetrick, McAleer; **Associate Professors:** Bauman-Waengler, Jarecki-Liu, Savage; **Assistant Professor:** Linnan; **Instructors:** Janes, McCarthy

Leading to the Bachelor of Science degree in communication sciences and disorders, this pre-professional program is designed to prepare the student for graduate study and the completion of professional requirements at that level. Full professional status, including certification by the American Speech-Language-Hearing Association and appropriate state licensure, requires completion of the master's degree.

In addition to the undergraduate program, the department offers a graduate degree in communication sciences and disorders and makes provisions for teacher certification following the completion of the Master of Science degree. The graduate program in communication sciences and disorders is accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association.



<b>Required Courses</b>		c.h.	s.h.
CSD	125 Introduction to Communication Disorders .	3	3
CSD	150 Speech Science .....	3	3
CSD	156 Phonetics and Phonology .....	3	3
CSD	251 Anatomy of Speech and Hearing Mechanisms .....	3	3
CSD	257 Developmental Sequences in Language and Speech .....	3	3
CSD	258 Language Disorders in Children .....	3	3
CSD	352 Speech Disorders .....	3	3
CSD	353 Adult Communication Disorders .....	3	3
CSD	433 Instrumentation and Hearing Science .....	3	3
CSD	454 Professional Practicum .....	3	3
CSD	460 Hearing Problems .....	3	3
CSD	463 Speech Reading and Auditory Training .....	3	3
CSD	467 Clinical Observation .....	3	3
CSD	472 Seminar in Speech Science .....	3	3
ED	110 Introduction to Education .....	3	3
ELED	323 Teaching of Reading .....	3	3
PSY	electives .....	3	3
SPED	110 Human Exceptionalities .....	3	3
MATH	221 OR PSY 230 .....	3	3

**NOTE:** For general education requirements in communication sciences and disorders see pages 47-48.

### Sequence of Courses

<b>FIRST SEMESTER</b>		c.h.	s.h.
CSD	125 Introduction to Communication Disorders .....	3	3
CSD	150 Speech Science .....	3	3
<b>SECOND SEMESTER</b>			
CSD	156 Phonetics and Phonology .....	3	3
<b>FIRST OR SECOND SEMESTER</b>			
SPED	110 Human Exceptionalities .....	3	3
	OR		
REHB	110 Human Exceptionalities .....	3	3
<b>THIRD SEMESTER</b>			
CSD	251 Anatomy of Speech and Hearing Mechanisms .....	3	3
CSD	257 Developmental Sequences in Language and Speech .....	3	3
<b>FOURTH SEMESTER</b>			
CSD	258 Language Disorders in Children .....	3	3
<b>FIFTH SEMESTER</b>			
CSD	352 Speech Disorders .....	3	3
<b>SIXTH SEMESTER</b>			
CSD	353 Adult Communication Disorders .....	3	3
CSD	433 Instrumentation and Hearing Science .....	3	3
<b>SEVENTH SEMESTER</b>			
CSD	460 Hearing Problems .....	3	3
<b>EIGHTH SEMESTER</b>			
CSD	463 Speech Reading and Auditory Training ..	3	3
CSD	454 Professional Practicum .....	3	3
<b>SEVENTH OR EIGHTH SEMESTER</b>			
CSD	467 Clinical Observation .....	3	3
CSD	472 Seminar in Speech Science .....	3	3

## Education

### Department of Education, Donna M. Poljanec, Ph.D., chair

**Professors:** Brown, McKee, Poljanec, Sayre, J. Smith, K. Smith, Stalker, Tate; **Associate Professors:** Caropreso, Chesler, Harry, McLaughlin; **Assistant Professors:** Brancato, DeLuca, Dugan, McCullough, D. Smith, Smrekar; **Instructors:** Donato, Gusler

The Education Department offers baccalaureate programs leading to certification in elementary education (K-6), early childhood education (P-3), and dual certification in elementary/early childhood, elementary/special education, elementary/library science, early childhood/special education, and elementary/environmental education. Dual certifications require additional semesters of course work. The department also offers 13 secondary certification programs (7-12).

Each program of study is composed of a common core of courses applicable to all certification areas, a corresponding program of applicable general education courses, and a sequence of professional courses, including field experiences, specific to the certification area.

The Education Department also offers a graduate program leading to a master's degree in elementary education or reading education (K-12).

### Elementary Education

Teacher candidates pursue an academic program that includes general education courses, professional education courses, and a concentration. Candidates complete the general education studies requirements distributed among the following: liberal education skills (15 credits); liberal knowledge, including physical and biological sciences (9 credits), social and behavioral sciences (9 credits), and arts and humanities (9 credits); health and personal performance (4 credits); and general education electives (to total 52 credits). They complete courses in professional education studies that include a carefully planned sequence of courses and field experiences that prepare them for effective teaching of specific subject matter content curriculum in the elementary classroom. The teacher candidates also must complete an area of emphasis—15 credits in a related field. In addition, candidates can pursue individual academic interests through general electives.

### Program Requirements

#### General Education

The elementary major should fulfill the general education distribution requirements noted on pages 47-48.

#### Professional Competencies

General education courses may be used to meet the following content competencies required for certification in Pennsylvania: American history, arts, biological sciences, earth science, economics, literature/language,

mathematics, physical science chemistry, physical science physics, speech, and world geography.

**PROFESSIONAL EDUCATION COURSES ..... 62 Credits**

The following courses are required of all elementary majors:

ART	190	Teaching Art in the Elementary Grades .....	3
ED	110	Introduction to Education .....	3
ED	121	Human Development and Learning .....	3
ED	217	Microcomputer Applications in the Classroom .....	3
ED	225	Multicultural Education .....	3
ED	327	Instructional Strategies and Management .....	3
ED	329	Educational Evaluation and Authentic Assessment .....	3
ELED	323	Teaching of Reading .....	3
ELED	324	Teaching of Elementary School Mathematics .....	3
ELED	325	Teaching of Elementary School Social Studies .....	
ELED	326	Reading Problems in the Elementary School .....	3
ELED	330	Language Arts in the Elementary Classroom .....	3
ELED	331	Children’s Literature .....	3
ELED	424	Elementary Student Teaching .....	6
ELED	425	Elementary Student Teaching .....	6
HPE	223	Physical Education for Elementary Majors .....	1
HPE	323	Modern Curriculum and Methods in Elementary Physical Education .....	1
MUS	224	Music in the Elementary Classroom .....	3
SCED	322	Teaching of Elementary Science .....	3
SPED	418	Exceptionalities in the Regular Classroom .....	3

**NOTE:** Students electing dual certification are required to take six semester hours of ELED 424: Elementary Student Teaching and six semester hours of student teaching in the other area of certification.

**Academic Area of Emphasis for Elementary Majors**

Area of Emphasis—15 credits

Elementary majors must complete an area of emphasis of courses selected from the humanities, the natural sciences, the social sciences, mathematics/computer science, early childhood, special education, health, or any other field approved by the student’s academic advisor.

**Early Childhood Education**

The Early Childhood Education Program provides teacher candidates with multiple opportunities to gain the knowledge, skills, and attitudes necessary to become effective decision makers in a multicultural society. In a sequential format, early childhood teacher candidates are inducted into the early childhood education core with an introduction to the foundations of education along with an introduction to human development and learning. Study and experiences in multicultural education and microcomputer technology support this knowledge. Subsequently, teacher candidates proceed with a series of pre-methods courses, emphasizing art, music, physical education, reading, mathematics, literature, and instructional strategies and management. Additionally, a sequence of field experiences is initiated in the first semester of the Early Childhood Program with the requirement that teacher candidates observe young children and Early

Education Programs firsthand at the Earl R. Siler Children’s Learning Complex on the Clarion University campus. The Earl R. Siler Children’s Learning Complex provides a care-educational experience for children, ages two to six, of university students and employees. The program is open 7 a.m. to 5 p.m., Monday through Friday, except major holidays and is licensed by the Pennsylvania Department of Welfare and accredited by the National Association for the Education of Young Children.

**Program Requirements**

**General Education**

To qualify for graduation, each student must satisfy the general distribution requirements noted on pages 47-48.

**Professional Education**

The following courses are required of all early childhood education majors:

			s.h.
ECH	231	Creativity in Early Childhood Curriculum .....	3
ECH	235	Observation and Assessment in Early Childhood Settings .....	3
ECH	320	Developmental Bases for Learning and Teaching .....	3
ECH	322	Curriculum Bases for Learning and Teaching .....	3
ECH	323	Language, Literacy, and the Young Child .....	3
ECH	325	Young Children as Theory Builders .....	3
ECH	410	Motor Development and Learning .....	3
ECH	413	Interactions in Early Childhood Settings .....	3
ECH	420	Issues and Advocacy in Early Childhood Education .....	3
ECH	424	Early Childhood Student Teaching .....	12
ECH	425	Early Childhood Student Teaching .....	12
ED	110	Introduction to Education .....	3
ED	121	Human Development and Learning .....	3
ED	217	Microcomputer Applications in the Classroom .....	3
ED	225	Multicultural Education .....	3
ED	327	Instructional Strategies and Management .....	3
ED	329	Educational Evaluation and Authentic Assessment .....	3
ELED	324	Teaching of Elementary School Mathematics .....	3
ELED	325	Teaching of Elementary School Social Studies .....	3
ELED	326	Reading Problems in Elementary School .....	3
ELED	331	Children’s Literature .....	3
HPE	223	Physical Education for Elementary Majors .....	1
HPE	317	First Aid and Safety .....	2
HPE	410	Motor Development and Learning .....	3
SCED	322	Teaching of Elementary Science .....	3
SPED	418	Exceptionalities in the Regular Classroom .....	3

In addition, early childhood majors must take six credits of electives approved by the advisor.

**Environmental Education**

Sponsored by an interdisciplinary committee comprised of faculty from the Departments of Biology, Chemistry, Education, and Anthropology, Geography, and Earth Science, the certification in environmental education prepares teacher-educators to develop and implement



in-school and outdoor education about the environment programs at both elementary and secondary levels. The Environmental Education Program is for non-degree certification only. It may be combined as a dual certification with one of the following areas: biology, earth and space science, elementary education, chemistry, or general science. The total semester hours needed to complete a dual certification program varies. Graduate students in some areas may also complete, concurrent with their master's program, the certification program by selecting appropriate courses by advisement. Application for admission to the program is through the dean, College of Education and Human Services. The required courses in the non-degree, certification only, program are as follows:

#### Required courses

<b>EDUCATION</b>		s.h.
ED	110 Introduction to Education .....	3
ED	122 Educational Psychology .....	3
ED	225 Multicultural Education .....	3
ED	327 Instructional Strategies and Management .....	3
ED	329 Educational Evaluation Authentic Assessment .....	3
ED	333 Teaching Reading in the Secondary Content Areas .....	3
SPED	418 Exceptionalities in the Regular Classroom .....	3
<b>SCIENCE FOUNDATIONS</b>		
BIOL	155 Principles of Biology I .....	3
BIOL	165 Principles of Biology I Laboratory .....	1
BIOL	156 Principles of Biology II .....	3
BIOL	166 Principles of Biology II Laboratory .....	1
CHEM	153 General Chemistry I .....	3
CHEM	163 General Chemistry Laboratory I .....	1
CHEM	154 General Chemistry II .....	3
CHEM	164 General Chemistry Laboratory II .....	1
PH	251 General Physics I .....	4
PH	252 General Physics II .....	4
ES	150 Physical Geology With Laboratory .....	4
ES	280 Meteorology .....	3
<b>EDUCATION ABOUT THE ENVIRONMENT SPECIALIZATION</b>		
GEOG	115 Conservation of Natural Resources .....	3
ES	260 Environmental Geology .....	3
ES	270 Oceanography .....	3
BIOL	202 Principles of Ecology .....	3
SCED/BIOL/	Science, Technology, and	
ES 476/576	Society .....	3
<b>PROFESSIONAL CORE</b>		
ED	403 Field Experience and Methods in Environmental Education .....	3
XX	xxx Student Teaching .....	6
ED	426 Environmental Education Student Teaching .....	6
<b>MATH PROFICIENCY</b>		
MATH	221 Elementary Applied Statistics .....	3

## Health and Physical Education

### Department of Health and Physical Education, Eugene S. Sobolewski, M.Ed., chair

**Professors:** R. Leas, Taylor; **Associate Professors:** Baschnagel, Carlson, Sobolewski, Truitt-Bean; **Assistant Professors:** Cumming, Davis, English; **Instructor:** Knepp

Through its general education courses and Intramural Program, the department provides students with extensive opportunities to develop sound health habits and life-long skills in a variety of sports and other physical activities. Although the department does not offer any programs leading to the bachelor's degree, it does offer an Athletic Coaching Program.

#### ACTIVITY AND RECREATION COURSES

HPE 121	Walking for Fitness .....	1
HPE 125	Introduction to Bicycling .....	1
HPE 131	Beginning Swimming .....	1
HPE 135	Aqua-Aerobics .....	1
HPE 141	Badminton .....	1
HPE 142	Bowling .....	1
HPE 143	Golf .....	1
HPE144	Racquetball (men's rules) .....	1
HPE 145	Racquetball (women's rules) .....	1
HPE 147	Beginning Tennis .....	1
HPE 150	Canoeing .....	1
HPE 161	Basketball (men's rules) .....	1
HPE 162	Basketball (women's rules) .....	1
HPE 163	Volleyball (men's rules) .....	1
HPE 164	Volleyball (women's rules) .....	1
HPE 170	Step Aerobics Challenge .....	1
HPE 181	Adapted Physical Education .....	1
HPE 185	Physical Fitness and Conditioning .....	1
HPE 186	Physical Fitness Through Strength Training .....	1
HPE 191	Camping and Outdoor Recreation .....	1
HPE 230	Basic Water Safety—Emergency Water Safety .....	1
HPE 231	Intermediate Swimming .....	1
HPE 247	Intermediate Tennis .....	1
HPE 330	Lifeguard Training .....	1

#### ELECTIVE

HPE 370	Women in Sports .....	3
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#### HEALTH AND FIRST AID COURSES

HPE 111	Health Education .....	2
HPE 235	Introduction to Elementary Health Concepts and Promotion .....	3
HPE 314	Cardiopulmonary Resuscitation .....	1
HPE 317	First Aid and Safety .....	2
HPE 333	Fitness for Wellness .....	3
HPE 334	Food, Fitness, and Weight Management .....	3
HPE 335	Teaching Methods in the Elementary Curriculum .....	3

#### ELEMENTARY MAJOR COURSES

HPE 223	Physical Education for Elementary Majors ....	1
HPE 323	Modern Curriculum and Methods in Elementary Physical Education .....	1
HPE 410	Motor Development and Learning .....	3

#### SPORTS MANAGEMENT TRACK

HPE 380	Foundations of Sports in American Society .....	3
HPE 430	Sports Management .....	3

**Athletic Coaching Program (13 semester hours)**

The Athletic Coaching Program\* is established for those who intend to coach in interschool athletic programs but do not have a degree in physical education. Students who complete the Athletic Coaching Program successfully are issued a letter of verification.

The program is designed for all students. Non-education majors have found the program to be an excellent alternative to their areas of concentration. Any student with an interest in any related future field in fitness, athletics, health, physiology, health clubs, and equipment will find the program an additional dimension to their undergraduate major.

*\*Not a public school certification field.*

The following 13 credits are required coaching courses:

HPE	314	Cardiopulmonary Resuscitation .....	1
HPE	406	Athletic Injuries: Prevention, Recognition, and Evaluation .....	3
HPE	407	Physiological Foundations of Coaching .....	3
HPE	408	Principles and Problems of Athletic Coaching .....	3
HPE	409	Kinesiological Foundations of Coaching .....	3

Six credits are offered in the theory and techniques of coaching baseball, basketball, and football. These courses are not required as part of the coaching program.

HPE	351	Theory and Techniques of Coaching Basketball .....	2
HPE	352	Theory and Techniques of Coaching Baseball and Softball .....	2
HPE	354	Theory and Techniques of Coaching Football .....	2

Students interested in completing a concentration in athletic coaching should choose at least one of the above theory and technique courses or one of the following electives:

HPE	333	Fitness for Wellness .....	3
HPE	334	Food, Fitness, and Weight Management .....	3

**Active Military Service**

The university grants a maximum of four credits in HPE for active military service of six months or more with honorable discharge or continued reserve status. Credit is normally given for HPE 111 (two credits) and two HPE activity courses of one credit each. To ensure credit is granted, students should bring an honorable discharge document to the Office of the Registrar, 122 Carrier.



**Library Science**

**Department of Library Science, Bernard F. Vavrek, Ph.D., chair**

**Professors:** Gamaluddin, Vavrek; **Associate Professors:** Buchanan, Maccaferri; **Assistant Professors:** McGinn, Miller

The Department of Library Science offers one undergraduate major, participates in three dual majors, and offers one concentration. The primary focus of the department's undergraduate program is the preparation of students for careers as school library media specialists. In this respect, the department plays a unique role within the commonwealth: it is one of only three institutions of higher education in Pennsylvania providing undergraduate school library media certification; it is the only such institution in western Pennsylvania; and it is the only institution in Pennsylvania providing both graduate and undergraduate school library media certification programs.

The B.S.Ed. in Library Science is a 137-credit major that prepares students for Pennsylvania School Library Media Certification, grades K-12. The program emphasizes field experiences and the use of advanced information technology. Pennsylvania School Library Media Certification, K-12, also is valid for initial certification in more than 40 other states. The following courses are required:

**PROFESSIONAL EDUCATION COURSES ..... 34 credits**

ED	110	Introduction to Education .....	3
ED	122	Educational Psychology .....	3
ED	217	Microcomputer Applications in the Classroom .....	3
ED	225	Multicultural Education .....	3
ED	327	Instructional Strategies and Management .....	3
ED	329	Educational Evaluation and Authentic Assessment .....	3
ED	333	Teaching Reading in the Secondary Content Areas .....	3

OR

ELED	323	Teaching of Reading .....	3
ED	423	Library Practice in the Secondary School .....	6
ELED	423	Library Practice in the Elementary School .....	6
LS	420	Student Teaching Seminar .....	1

**LIBRARY SCIENCE SPECIALIZATION ..... 33 credits**

LS	255	Introduction to Librarianship .....	3
LS	257	Basic Information Sources and Services .....	3
LS	258	Selection of Library Materials .....	3
LS	356	Media for Adolescents .....	3
LS	357	Organization of Information .....	3
LS	358	Media for Children .....	3
LS	361	Administration of Libraries .....	3
LS	385	Automation in the Library Media Center .....	3
LS	432	Colloquium .....	0
LS	459	Media, Methods, and the Curriculum .....	3
LS	465	Selection, Utilization, and Production of Nonbook Resources for Educators .....	3
LS	490	Library Materials and Services for Special Audiences .....	3

Students must also complete 18 credits of liberal arts electives. Full-time students must enroll in LS 432, Colloquium, each semester; and all library science

specialization courses must be completed prior to student teaching.

Elementary and secondary education majors may elect a dual major in library science. The B.S.Ed. in Library Science/Elementary Education requires a total of 145 credits. The number of credits required for a dual secondary education/library science major varies depending on the secondary certification specialization. In addition to the requirements for their elementary education or secondary education major, students complete 33 credits of library science specialization courses, plus 13 credits of student teaching.

### **Early Field Experience**

The library science early field experience is a combination of intensive course work and field experience taken the Fall Semester prior to student teaching. Students enroll in prescribed courses and spend approximately 60 hours during three weeks in school library media centers. The prescribed early field experience courses are:

LS	432	Colloquium
LS	459	Media Methods and the Curriculum
LS	490	Library Materials and Services for Special Audiences

Students are encouraged to take LS 361 as part of the early field experience in semesters in which it is offered. Students will also benefit from taking a 300-level course.

The department also participates in programs that qualify students for entry-level positions in some public and special libraries. The B.S.B.A. in Management/Library Science is offered in conjunction with the Department of Administrative Science; a concentration in library science is offered in conjunction with the College of Arts and Sciences. The latter qualifies students for certification as provisional public librarians in Pennsylvania. These programs are described elsewhere in this catalog.

The entry-level degree for most professional positions in libraries and information centers is a master's degree accredited by the American Library Association. The department's Master of Science in Library Science (M.S.L.S.) Program is one of only 56 such programs in North America. While no specific undergraduate preparation is required for admission into the M.S.L.S. Program, all prospective students are advised to develop their computer skills. Good written and oral communication skills also are critical.

### **Music Education**

The curriculum for majors in music education at Clarion, leading to the Bachelor of Science in Education degree in music education, combines a broad requirement in general education with advanced study in theory, history and literature of music, applied music, specialized courses in music education, and participation in performing organizations. The program's emphasis is twofold.



- A. **Musicianship:** The achievement of significant musical understanding and ability.
- B. **Teaching Ability:** The development of skills and techniques necessary for the effective communication of music understanding and ability to others.

Prospective music majors are accepted into the department on the basis of an audition before a faculty committee from the Department of Music. Several dates are scheduled throughout the academic year. Contact the Department of Music for additional information.

The purpose of this program is to prepare prospective public school teachers specializing in music education, with certification in all of the following areas:

- A. Elementary music education, from kindergarten through the sixth grade, vocal and instrumental.
- B. Junior high school music programs, including general music, vocal, and instrumental classes.
- C. Secondary school music programs, including all vocal and instrumental activities, general music, and elective academic courses.

### **Program Requirements**

#### **General Education**

The general education distribution for all students in the college is presented on pages 47-48. Teacher education selection and retention standards are listed on pages 73-75.



**PROFESSIONAL EDUCATION** s.h.

ED 110	Introduction to Education .....	3
ED 122	Educational Psychology .....	3
ED 418	Exceptionalities in the Regular Classroom .....	3
ED 432	Student Teaching in Music .....	6
ED 433	Student Teaching in Music .....	6
MUS 240	Introduction to Music Technology .....	3
MUS 333	Elementary Music Methods .....	3
MUS 362	Instrumental Methods .....	2
MUS 363	Vocal Methods .....	2
	TOTAL .....	31

**AREA OF SPECIALIZATION**

MUS 126	Music Theory I .....	2
MUS 127	Music Theory II .....	2
MUS 128	Aural Skills I .....	1
MUS 129	Aural Skills II .....	1
MUS 226	Music Theory III .....	2
MUS 227	Music Theory IV .....	1
MUS 228	Aural Skills III .....	1
MUS 229	Aural Skills IV .....	1
MUS 345	Music From 1750 to 1900 .....	3
MUS 346	Music From Antiquity to 1750 .....	3
MUS 347	20th Century Music .....	3
MUS 360	Basic Conducting .....	1
MUS 365	Instrumental Conducting .....	2
	OR	
MUS 366	Choral Conducting .....	2
MUS 370	Orchestration/Arranging .....	2

**KEYBOARD AND VOICE PROFICIENCY**

**PIANO (REQUIRED OF ALL BUT PIANO MAJORS\*)**

MUS 160	Piano Class I .....	1
MUS 161	Piano Class II .....	1
MUS 220	Piano Class III .....	1
MUSA 125	Applied Music: Piano .....	1

**VOICE (REQUIRED OF ALL BUT VOICE MAJORS\*)**

MUS 162	Voice Class I .....	1
MUS 163	Voice Class II .....	1

\*Students whose applied area is voice or piano will substitute an approved music elective (three credits).

**PIANO COMPETENCY TEST**

Piano competency is required of all music education majors in order to qualify for student teaching and graduation. A student may take the Piano Competency Exam at any time, but no later than the end of the sophomore year.

**INSTRUMENTAL TECHNIQUES** s.h.

MUS 241	Woodwind Class I .....	1
MUS 242	Woodwind Class II .....	1
MUS 243	Brass Class .....	1
MUS 244	String Class .....	1
MUS 245	Percussion Class .....	1

**APPLIED MUSIC (LESSONS)**

All matriculated music majors must elect applied music credits on their major instrument/voice each semester in residence.

**PERFORMING ORGANIZATIONS**

No more than six credits can be counted toward graduation requirements.

Total credits in specialization sequence 49-50

**APPLIED MUSIC SEMINAR**

Students pursuing degree programs are required to elect MUS 110 and to attend the biweekly student recital series each semester in residence as part of their curricular and performance requirements. All students are strongly encouraged to perform.

**JUNIOR/SENIOR RECITAL**

Students in the Music Education degree program are required to present a Senior Recital in their major applied area in accordance with generally accepted musical, technical, and repertoire standards. The Junior Recital is optional. Students performing a Junior or Senior Recital must audition the semester prior to the semester in which the recital is to be performed. Students who successfully complete the audition process should elect MUS 110 and either MUS 310 for a Junior Recital or MUS 410 for a Senior Recital. Must be enrolled in applied music each semester.

**Nursing**

Information of certification as a school nurse in Pennsylvania is included under the School of Nursing (see page 102.)

**Secondary Education**

Baccalaureate programs leading to certification in secondary education (7-12) are available in biology, chemistry, communication arts, earth science, English, French, general science, mathematics, physics, social studies, and Spanish. Each program is designed to provide students with a thorough foundation in the teaching specialty and with the professional skills needed to work effectively with adolescents in a variety of learning environments.

**Program Requirements**

**General Education**

Secondary education students fulfill the general education requirements by following the distribution noted on pages 47-48. However, within certain majors there may be slight deviations from the pattern presented, and secondary students should check with the departmental office of the discipline in which they are majoring to ascertain any variations.

**Professional Education Requirements**

ED 110	Introduction to Education .....	3
ED 122	Educational Psychology .....	3
ED 217	Microcomputer Applications in the Classroom .....	3
ED 225	Multicultural Education .....	3
ED 327	Instructional Strategies and Management .....	3
ED 329	Educational Evaluation and Authentic Assessment .....	3
ED 333	Teaching Reading in the Secondary Content Areas .....	3
ED xxx	Methods in .....	3
ED 424	Secondary Student Teaching .....	6
ED 425	Secondary Student Teaching .....	6
SPED 418	Exceptionalities in the Regular Classroom .....	3

**Secondary Certification Specialization**

Secondary education majors may choose areas of specialization from the following programs. Curriculum requirements are noted for each area of specialization. A grade of "C" or better is required for each course in the major area of specialization.

**Biology** ..... (40 semester hours)

<b>Required</b>		c.h. s.h.	
BIOL	155	Principles of Biology I .....	3 3
BIOL	165	Principles of Biology I Laboratory .....	3 1
BIOL	156	Principles of Biology II .....	3 3
BIOL	166	Principles of Biology II Laboratory .....	3 1
BIOL	201	Genetics .....	5 3
BIOL	202	Principles of Ecology .....	5 3
BIOL	203	Cell Biology .....	5 3
BIOL	382	Evolution .....	3 3
BIOL	476	Science, Technology, and Society .....	3 3
CHEM	154	General Chemistry II .....	6 4
CHEM	254	Introductory Organic Chemistry .....	6 3
CHEM	264	Introductory Organic Chemistry Laboratory .....	1 1

**Electives (three required)**

Prior to registration the student's advisor will approve courses taken as biology electives.

In meeting general education requirements (see pages 47-48), the distribution in natural sciences and mathematics may be met with supplemental courses from the field of specialization. It is recommended the quantitative reasoning requirement be met by MATH 221 and the mathematics competency be met by MATH 171 or higher. Students should note no more than one non-laboratory elective may be included in credits for the biology specialization. Proficiency in earth science, Physics I and II, also is required.

**Chemistry** ..... (41 semester hours)

<b>Required</b>		c.h. s.h.	
CHEM	151	Chemical Principles I .....	4 4
* CHEM	161	Chemical Principles Lab I .....	3 1
CHEM	152	Chemical Principles II .....	4 4
* CHEM	162	Chemical Principles Lab II .....	3 1
CHEM	211	Science and Society .....	3 3
CHEM	251	Organic Chemistry I .....	3 3
* CHEM	261	Organic Chemistry Lab I .....	3 1
CHEM	252	Organic Chemistry II .....	3 3
* CHEM	262	Organic Chemistry Lab II .....	3 1
CHEM	257	Organic Spectroscopy .....	3 2
CHEM	270	Chemical Information .....	1 1
CHEM	271	Introductory Inorganic Chemistry .....	2 2
CHEM	351	Introduction to Analytical Chemistry .....	3 3
CHEM	354	Physical Chemistry I .....	4 4
* CHEM	361	Introduction to Analytical Chemistry Laboratory .....	3 1
CHEM	453	Biochemistry .....	3 3
		Electives numbered 300 or above .....	6 6

\*These laboratories must be taken concurrently with the lecture course.

**Electives (two required)**

Electives must be selected from the following: CHEM 355, 356, 357, 359, 456, 459, 465, 466, 470, and 485.

<b>Additional Requirements</b>		c.h. s.h.	
MATH	270	Calculus I .....	4 4
MATH	271	Calculus II .....	4 4
AND EITHER			
PH	251	General Physics I .....	6 4
PH	252	General Physics II .....	6 4
OR			
PH	258	Introductory Physics Lecture I .....	5 4
PH	268	Introductory Physics Laboratory I .....	3 1
PH	259	Introductory Physics Lecture II .....	5 4
PH	269	Introductory Physics Laboratory II .....	3 1

Students who have taken CHEM 153 and 154 may be permitted, upon consideration of their performance, to substitute these courses for CHEM 151 and 152. A total of 30 semester hours in chemistry must be taken. Competency in biology and earth science also required.

**Communication Arts** ..... (57 semester hours)

The Communication Arts Program prepares prospective teachers of communication-related subjects. It is designed to equip the teacher with the ability to help students make meaning out of their experience through the uses of language and all those behaviors, verbal and non-verbal, associated with the uses of language. Candidates may develop a program that meets their special needs and interests as potential teachers of English, speech, drama, and other communication subjects. Successful completion of the program leads to the communication certification.

**Required (30 credits)**

		c.h. s.h.	
ENG	200	Composition and Literature .....	3 3
ENG	263	English Grammars and English Usage .....	3 3
ENG	370	Literature for Young Adults .....	3 3
ENG	482	Composition: Theory and Practice .....	3 3
SCT	155	Interpretation I .....	3 3
SCT	200	Interpersonal Communication Theory and Processes .....	3 3
SCT	213	Advanced Public Speaking .....	3 3
SCT	253	Introduction to the Theatre .....	3 3
SCT	264	Discussion .....	3 3
SCT	352	Play Directing .....	3 3

Additional requirements: English (21 credits) and communication (six credits). Above courses to be approved by student's advisor prior to registration.



**Earth Science** ..... (44 semester hours)

<b>Required</b>		c.h. s.h.	
ES 150	Physical Geology With Laboratory	4	4
ES 200	Solar System Astronomy	3	3
ES 250	Historical Geology With Laboratory	4	4
ES 270	Oceanography	3	3
ES 280	Meteorology	3	3
ES 410	The Earth Sciences: A Synthesis	3	3
ES 476	Science, Technology, and Society	3	3

Plus 10 additional credits in one of two specializations: Geology or Planetarium Management.

And 16 credits of supplemental courses:

CHEM 154/164	General Chemistry II	4	4
PH 252	General Physics II	4	4
BIOL 155/165	Principles of Biology I	4	4
OR			
BIOL 156/166	Principles of Biology II	4	4

Plus four credits from CHEM, PH, or BIOL.

Prior to registration the student's advisor will approve courses taken as earth and space electives.

In satisfying the general education distribution, pages 47-48, it is required that earth and space science majors schedule MATH 260.

**English** ..... (45 semester hours)

<b>Required</b>		c.h. s.h.	
ENG 199	Introduction to English Studies	3	3
ENG 262	Introduction to the English Language	3	3
ENG 263	English Grammars and English Usage	3	3
ENG 221	English Literature: Beginnings to 1800	3	3
ENG 222	English Literature: 1800 to the Present	3	3
ENG 225	American Literature: Beginnings to 1860	3	3
ENG 226	American Literature: 1860 to the Present	3	3
ENG 227	World Literature: Backgrounds and Traditions	3	3
OR			
ENG 228	Modern and Contemporary World Literature	3	3
ENG 370	Literature for Young Adults	3	3
ENG 482	Composition: Theory and Practice	3	3

**Electives (15 credit hours)**

Suggested writing electives (select one)	3	3
ENG 200, ENG 207, ENG 202, ENG 301, ENG 303, ENG 304, ENG 306, ENG 307		
Suggested language electives (select one)	3	3
ENG 353, ENG 457, ENG 458, ENG 459		
Literature electives (nine hours must be taken on the 300/400-course levels)	9	9
Non-print media competency is required.		

**French K-12** ..... (41 semester hours)

<b>Required (33 credits)</b>		c.h. s.h.	
FR 225	Intro. to French Phonetics and Pronunciation	3	3
* FR 250	Intensive Intermediate French	6	6
OR			
** FR 251	French III (Intermediate I)	3	3
** FR 252	French IV (Intermediate II)	3	3
FR 260	The French Short Story	3	3
FR 265	Intermediate Conversation	3	3
FR 281	Advanced Grammar and Composition I	3	3
FR 282	Advanced Grammar and Composition II	3	3
FR 354	Development of the French Novel	3	3

FR ____		3	3
FR ____		3	3

*\*As a general policy, students who have received credit for a 151- or 251-level course in French are not advised to take the respective 150- or 250-level courses. If students in this situation do decide to take these courses, however, they may receive only three credits for them, i.e., the three credits they would normally receive for a 152- or 252-level course.*

*\*\*May be omitted upon demonstration of proficiency at second-year level.*

Six credits of supplemental courses:

ANTH 211	Anthropology	3	3
ENG 457	Introduction to Linguistics	3	3

**Electives**

Two credits to be approved by advisor.

A minimum of six s.h. must be taken in 353-level courses or above.

Students participating in foreign study programs must complete at least six hours of French literature at Clarion, regardless of the number of credits earned abroad.

**General Science** ..... (43 semester hours)

A program specifically designed to prepare students to teach science at the junior high or middle school level. General science majors are not prepared to teach specialized high school courses such as biology, chemistry, physics, or earth science. Likewise, biology, chemistry, or physics majors are not prepared to teach general science unless their college program is broadened to include all of the required science courses of the general science curriculum. Students who desire to teach only specialized courses should major in the specific subject area.

**Required** ..... c.h. s.h.

BIOL 155	Principles of Biology I	3	3
BIOL 165	Principles of Biology I Laboratory	3	1
BIOL 156	Principles of Biology II	3	3
BIOL 166	Principles of Biology II Laboratory	3	1
BIOL 202	Principles of Ecology	5	3
BIOL and ES 476	Science, Technology, and Society	3	3
OR			
CHEM 211	Science and Society	3	3
CHEM 153	General Chemistry I	6	3
CHEM 163	General Chemistry Laboratory I	3	1
CHEM 154	General Chemistry II	6	3
CHEM 164	General Chemistry Laboratory II	3	1
PH 251	General Physics I	6	4
PH 252	General Physics II	6	4
ES 150	Physical Geology With Laboratory	4	4
ES 200	Solar System Astronomy	3	3
ES 270	Oceanography	3	3
ES 280	Meteorology	3	3

Proficiency in precalculus (MATH 171) and statistics (MATH 221) is required.

Majors in general science should not include BIOL 111, MATH 112, PHSC 111 and 112, and ES 111 in their general education programs (see pages 47-48).

Requirements also include successful completion of SCED 460: Science Curriculum in the Middle and Junior High School.

Since general science is an interdisciplinary major, students must maintain a minimum 2.50 QPA in each of

the following fields: physics, chemistry, biology, and earth science.

Only upon satisfactory completion of all basic courses in the general science curriculum will a biology, chemistry, physics, or earth science major be recommended for an Instructional I certificate in general science.

**Mathematics** ..... (34 semester hours)

<b>Required</b>		c.h.	s.h.
MATH 270	Calculus I .....	4	4
MATH 271	Calculus II .....	4	4
MATH 272	Calculus III .....	4	4
MATH 300	An Introduction to Advanced Mathematics .....	3	3
MATH 321	Intermediate Applied Statistics .....	3	3
MATH 340	Discrete Mathematical Structures .....	3	3
MATH 357	Modern Geometry .....	3	3
MATH 370	Introduction to Linear Algebra .....	3	3
MATH 451	Modern Algebra I .....	3	3
MATH 49_	Seminar .....	1	1
MATH ___	Electives (300 level or above) .....	3	3

**Electives (three credits)**

Prior to registration the student’s advisor will approve courses taken as mathematics electives. Majors should select PH 258 and/or CHEM 151 or 153 instead of basic PHSC 111-112, which do not count toward graduation.

Concurrent certification in physics is possible with the election of PH 258, 268, 259, 269, 351, 352, 353, 354 and 371 and 372 or 455. Students admitted into both programs should substitute ED 335 for 339.

**Physics** ..... (34 semester hours)

<b>Required</b>		c.h.	s.h.
PH 258	Introductory Physics Lecture I .....	5	4
PH 268	Introductory Physics Laboratory I .....	3	1
PH 259	Introductory Physics Lecture II .....	5	4
PH 269	Introductory Physics Laboratory II .....	3	1
PH 351	Mechanics: Dynamics .....	3	3
PH 352	Electricity and Magnetism .....	3	3
PH 353	Modern Physics I .....	3	3
PH 354	Optics .....	3	3
PH 355	Modern Physics II .....	3	3
PH 356	Thermodynamics .....	3	3
PH 371	Experimental Physics I .....	4	3
PH 455	Analog Electronics .....	5	3
OR			
PH 456	Digital Electronics .....	5	3

**Proficiencies in Other Related Areas**

MATH 270	Calculus I
MATH 271	Calculus II
MATH 272	Calculus III
MATH 350	Ordinary Differential Equations
CHEM 153	General Chemistry I
CHEM 163	General Chemistry Laboratory I
CHEM 154	General Chemistry II
CHEM 164	General Chemistry Laboratory II
BIOL 111	or other approved biology course
ES 150	Physical Geology with Laboratory

**Social Studies** ..... (45 semester hours)

**Social Studies Specialization**

Selection must include courses in all seven of the following fields: anthropology, economics, geography, history, political science, psychology, and sociology.

**Required Components**

		s.h.
American Cultures .....		6
Behavioral Sciences and American Government		
PSY 211	General Psychology .....	3
SOC 211	Principles of Sociology .....	3
ANTH 211	Anthropology .....	3
PS 211	American Government .....	3
Economics (except 221 or 222) .....		3
World Cultures .....		6

**Discipline Concentration**

Students must choose 18 hours of course work in one area: anthropology, economics, geography, history, political science, or sociology. Specific course listings may be located under the respective department. No 100-level courses may be used to fulfill this requirement. Nine of the 18 credits must be at the 300- and/or 400-level. With authorization of the social studies coordinator, students can develop a behavioral science concentration.

**ANTHROPOLOGY**

ANTH 213, 214, 250, 251, 253, 357, 358, 361, 362, 400.

**ECONOMICS**

ECON 310, 311, 312, 323, 342, 351, 361, 370, 371, 410, 470, 490.

**GEOGRAPHY**

GEOG 225, 250, 252, 257, 258, 260, 265, 300, 325, 345, 385, 400, 450.

**HISTORY**

HIST 215, 217, 230, 245, 254, 255, 260, 275, 277, 286, 300, 305, 310, 315, 318, 319, 320, 330, 345, 349, 350, 351, 352, 353, 354, 355, 357, 358, 360, 361, 362, 363, 366, 370, 378, 380, 398, 410, 420.

**POLITICAL SCIENCE**

PS 210, 211, 250, 300, 311, 351, 352, 354, 355, 356, 357, 358, 364, 365, 366, 375, 390, 395.

**PSYCHOLOGY**

PSY 225, 230, 251, 260, 331, 340, 350, 354, 360, 452, 454, 455, 456, 458, 464.

**SOCIOLOGY**

SOC 310, 311, 312, 320, 321, 340, 351, 352, 353, 361, 362, 363, 370, 380, 395, 400, 450, 452, 499; SW 211, 212, 225, 350.

**Spanish K-12** ..... (41 semester hours)

**Required (33 credits)**

		c.h.	s.h.
SPAN 225	Introduction to Spanish Phonetics and Pronunciation .....	3	3
* SPAN 250	Intensive Intermediate Spanish .....	6	6
OR			
** SPAN 251	Spanish III (Intermediate I) .....	3	3
** SPAN 252	Spanish IV (Intermediate II) .....	3	3
SPAN 265	Intermediate Spanish Conversation .....	3	3
SPAN 280	Intensive Advanced Grammar and Composition .....	6	6
SPAN 281	Advanced Grammar and Composition I .....	3	3
SPAN 282	Advanced Grammar and Composition II .....	3	3
SPAN 301	Hispanic Civilization .....	3	3
SPAN 352	Readings in Spanish Literature from the Middle Ages to the Golden Age .....	3	3
SPAN 360	Readings in Spanish-American Literature from Pre-Colonial to the Romantic Present .....	3	3

\*As a general policy, students who have received credit for a 151- or 251-level course in Spanish are not advised to take the respective 150- or 250-level courses. If students in

*this situation do decide to take these courses, however, they may receive only three credits for them, i.e., the three credits they would normally receive for a 152- or 252-level course.*

*\*\*May be omitted upon demonstration of proficiency at second-year level.*

Six credits of supplemental courses:

ANTH	211	Anthropology .....	3	3
ENG	457	Introduction to Linguistics .....	3	3

**Electives**

Two credits to be approved by advisor.

A minimum of six s.h. must be taken in 352-level courses or above.

Students participating in foreign study programs must complete at least six hours of Spanish or Spanish-American literature at Clarion, regardless of the number of credits earned abroad.

**Special Education and Rehabilitative Sciences**

**Department of Special Education and Rehabilitative Sciences, Pamela J. Gent, Ph.D., chair**

**Professors:** Feroz, Huwar; **Associate Professors:** Clary, Gent, Gurecka, Krouse; **Assistant Professors:** Hatton, Hider, Kilwein, Kubina, Sabousky, Stearns, Turner

**B.S. Degree in Special Education**

Students majoring in special education who graduate from Clarion University are eligible for Pennsylvania’s comprehensive certification to teach students with mental and/or physical disabilities in early intervention, elementary, and secondary settings. This encompasses the areas of emotionally disturbed, learning disabled, brain injured, physically handicapped, and all levels of mental retardation.

Early in the professional studies, the student is introduced to the major theories, paradigms, and knowledge bases from education, psychology, and learning theory, including an analysis of models and theories of human exceptionality in learning, along with significant historical events and influences. During this period, the student, through first-hand observations, becomes acquainted with a diverse array of service delivery options, related professional roles, and persons with disabilities. The student also is introduced to human relations and communications skills important to the professional special educator through a combination of didactics, simulations, and role-plays.

The student next focuses on an in-depth understanding of the specific disabling conditions, relevant variables and assessment procedures, and their related implications for learning and instruction. During this period of study, the student is required to engage in a specified number of field experiences that move the student from observation into direct experience and interaction with individuals with disabilities.

In the next phases, the student further extends and refines the knowledge and skill base through applications in specifically selected field placements and supervised projects. During the final undergraduate semester, the student engages in student-teaching experiences under the joint supervision and guidance of a selected cooperating professional and department faculty. Students concurrently engage in a professional seminar where they have the opportunity to reflect on and relate their knowledge of theory and principle to their actual experiences in the field.

**Professional Education and Area of Specialization**

ED	110	Introduction to Education .....	3
ED	122	Educational Psychology .....	3
ED	217	Microcomputer Applications in the Classroom .....	3
ELED	323	Teaching of Reading .....	3
ELED	324	Teaching of Elementary School Mathematics .....	3
SPED	110	Human Exceptionalities .....	3
SPED	115	Human Relations .....	2
SPED	227	Neurological Impairments and Physical Disorders .....	3
SPED	230	Social and Emotional Disturbances .....	3
SPED	235	Specific Learning Disabilities .....	3
SPED	320	Educational Assessment .....	3
SPED	345	Secondary, Transitional, and Vocational Services .....	3
SPED	380	Special Reading and Mathematics Instruction .....	3
SPED	411	Educational Assessment Practicum .....	1
SPED	415	Instructional Development and Strategies for Mildly/Moderately Handicapped .....	6
SPED	420	Instructional Development and Strategies for Severely/Profoundly Multi-Handicapped .....	6
SPED	425	Behavior Management in Special Education Settings .....	3
SPED	450	Student Teaching .....	12
SPED	455	Professional Seminar .....	2
		RELATED ELECTIVES .....	11

**B.S. Degree in Rehabilitative Sciences**

The Rehabilitative Sciences Program is an interdisciplinary program which combines the teaching resources of the biology, health and physical education, nursing, psychology, rehabilitative sciences, and sociology faculties of Clarion University of Pennsylvania. The program prepares students to assume professional human service positions in aging, developmental disabilities, and substance abuse service delivery systems, or continue on in graduate study. Program graduates receive training in characteristics and etiologies of client groups, basic theoretical concepts of disciplines involved in client service delivery, and strategies of client interventions. Rehabilitative science graduates are competent in client assessment procedures, intervention plan development, intervention procedures, client service planning, resource development and procurement, and client plan evaluation. Graduates assume positions such as case managers, residential program managers, day service directors, rehabilitation program specialists, behavior management specialists, and qualified

mental retardation professionals (QMRP). Employers of graduates from this program frequently return to seek out additional program graduates.

Students in the Rehabilitative Science Program experience a variety of field experiences throughout their undergraduate training. The culminating field experience consists of a full-time, full-semester field experience in a human service agency. This supervised experience provides students with an opportunity to practice professional skills in a supportive professional environment. The final experience provides an opportunity to synthesize academic concepts in practical applications.

## Program Requirements

### Area of Specialization

#### I. *Rehabilitative Science Core*—41 credits

REHB	110	Human Exceptionalities .....	3
REHB	115	Human Relations .....	2
REHB	227	Neurological Impairments and Physical Disorders .....	3
REHB	460	Models of Human Services Delivery Systems .....	3
REHB	470	Assessment and Intervention Strategies .....	3
REHB	475	Administering Rehabilitation Delivery Systems .....	3
SPED	230	Social and Emotional Disturbances .....	3
SPED	425	Behavior Management in Special Education Settings .....	3
PSY	354	Abnormal Psychology .....	3
SW	211	Principles of Social Work .....	3
SW	212	Social Work with Groups .....	3
HPE	317	First Aid and Safety .....	2
COOP	377	COOP in Rehabilitative Sciences .....	3

Concurrent with completion of the rehabilitative science core, students must complete one of the following options. These options are designed to provide students with opportunities to focus their studies on a particular human service consumer group or prepare for further study at the graduate-school level.

#### A. *Developmental Disabilities Concentration*

CSD	125	Introduction to Communication Disorders .....	3
SPED	220	Nature of Mental Retardation .....	3
HPE	333	Fitness for Wellness .....	3
SPED	420	Instructional Development and Strategies for Severely/Profoundly Multi-Handicapped ...	3
REHB	345	Secondary, Transitional and Vocational Services .....	3
REHB	495	Field Experience in Rehabilitative Sciences ..	6
REHB	495	Field Experience in Rehabilitative Sciences ..	6
RELATED ELECTIVES		.....	15

#### B. *Gerontology Concentration*

BIOL	257	Biology of Aging .....	3
SOC	353	Sociology of Aging .....	3
NURS	365	Health Promotion for the Elderly .....	3
PSY	464	Theories of Counseling .....	3
PSY	467	Gerontological Psychology .....	3
REHB	495	Field Experience in Rehabilitative Sciences ..	6
REHB	495	Field Experience in Rehabilitative Sciences ..	6
RELATED ELECTIVES		.....	12

#### C. *Substance Abuse Concentration*

PSY	321	Psychology of Adolescence .....	3
HPE	333	Fitness for Wellness .....	3
SOC	351	Contemporary Social Problems .....	3
SOC	361	Sociology of Deviance .....	3

REHB	405	Substance Abuse .....	3
REHB	410	Prevention and Treatment Strategies in Substance Abuse .....	3
REHB	495	Field Experience in Rehabilitative Sciences ..	6
REHB	495	Field Experience in Rehabilitative Sciences ..	6
RELATED ELECTIVES		.....	9

#### D. *Open Sequence*—27 credits

Students are required to take nine credit hours from each of three of the following fields: psychology, sociology, mathematics, biology, chemistry, computer science, political science, special education/rehabilitative sciences, speech pathology/audiology, or modern languages.

## **Special Education and Rehabilitative Sciences Dual Emphasis**

Students enrolled in either the special education or rehabilitative sciences curriculum have a unique opportunity to obtain a second degree during the course of their undergraduate study. By extending their study approximately one extra semester and carefully selecting free electives and general education courses, students can obtain degrees in both special education and rehabilitative sciences. This degree permits graduates to become Pennsylvania certified to teach in special education as well as work in community human service agencies. In addition to the general education requirements for all students, the following constitutes the required courses for the dual degree.

### Area of Specialization

#### 1. *Special Education*—57 credits

REHB	110	Human Exceptionalities .....	3
REHB	115	Human Relations .....	3
REHB	227	Neurological Impairments and Physical Disorders .....	3
SPED	220	Nature of Mental Retardation .....	3
SPED	230	Social and Emotional Disturbances .....	3
SPED	235	Specific Learning Disabilities .....	3
SPED	320	Educational Assessment .....	4
SPED	345	Secondary, Transitional, and Vocational Services .....	3
SPED	380	Special Reading and Mathematics Instruction .....	3
SPED	411	Educational Assessment Practicum .....	1
SPED	415	Instructional Development and Strategies for Mildly/Moderately Handicapped .....	6
SPED	420	Instructional Development and Strategies for Severely/Profoundly Multi-Handicapped .....	3
SPED	425	Behavior Management in Special Education Settings .....	6
SPED	450	Student Teaching .....	6
SPED	450	Student Teaching .....	6
SPED	455	Professional Seminar .....	3

#### 2. *Rehabilitative Sciences*—20 credits

REHB	460	Models of Human Services Delivery Systems .....	3
REHB	470	Assessment and Intervention Strategies .....	3
REHB	475	Administering Rehabilitation Delivery Systems .....	3
SW	211	Principles of Social Work .....	3
SW	212	Social Work with Groups .....	3
HPE	317	First Aid and Safety .....	2

#### 3. *Professional Education*—15 credits

ED	110	Introduction to Education .....	3
ED	122	Educational Psychology .....	3

ED 217 Microcomputer Applications in the Classroom ..... 3  
 ELED 323 Teaching of Reading ..... 3  
 ELED 324 Teaching Elementary School Mathematics .... 3

4. *Rehabilitative Sciences Specialization Options* (select one of the following)

A. *Developmentally Disabled*—9 credits  
 HPE 333 Fitness for Wellness ..... 3  
 REHB 495 Field Experience in Rehabilitative Sciences ..... 6

B. *Gerontology*—21 credits  
 BIOL 257 Biology of Aging ..... 3  
 SOC 353 Sociology of Aging ..... 3  
 NURS 365 Health Promotion for the Elderly ..... 3  
 PSY 464 Theories of Counseling ..... 3  
 PSY 467 Gerontological Psychology ..... 3  
 REHB 495 Field Experience in Rehabilitative Sciences ..... 6

C. *Substance Abuse*—24 credits  
 PSY 321 Psychology of Adolescence ..... 3  
 HPE 333 Fitness for Wellness ..... 3  
 SOC 351 Contemporary Social Problems ..... 3  
 SOC 361 Sociology of Deviance ..... 3  
 REHB 405 Substance Abuse ..... 3  
 REHB 410 Prevention and Treatment Strategies in Substance Abuse ..... 3  
 REHB 495 Field Experience in Rehabilitative Sciences ..... 6

D. *General Studies*  
 Required electives—27 credits  
 Students are required to take nine credit hours from each of three of the following fields: psychology, sociology, mathematics, biology, chemistry, computer science, political science, special education/rehabilitative sciences, speech pathology/audiology, or modern languages.  
 Related electives—12 credits

**Elementary Education/Special Education**

With careful planning, students can complete programs leading to certification in both special education and elementary education in nine semesters or four years and a summer, thereby becoming eligible to teach in both regular and special classrooms. The dual certification also will help students to meet the challenges of inclusion. In addition, several states now require dual certification to teach individuals with disabilities. Students interested in this program should contact the chair of the Department of Special Education and Rehabilitative Sciences or Education for more information.

**Special Education/Early Childhood**

Many employment opportunities exist in the state of Pennsylvania and throughout the country in pre-school special education programs. The College of Education and Human Services offers a program of study which will provide students interested in working with pre-school students with special needs dual certification in special education and early childhood education. Students completing this program are qualified to teach in special education programs from kindergarten to grade 12, early childhood programs from pre-school to grade three, as well as in special education infant stimulation and pre-school programs. This program offers students an outstanding opportunity to obtain professional employment



in infant and pre-school programs, as well as in special education. Completion of the following requirements will lead to dual state certification in special education and early childhood education:

I. *Professional Education*—37 credits  
 ECH 231 Creativity in Early Childhood Curriculum ..... 3  
 ED 110 Introduction to Education ..... 3  
 ED 121 Human Development and Learning ..... 3  
 ED 217 Microcomputer Applications in the Classroom ..... 3  
 SPED 110 Human Exceptionalities ..... 3  
 SPED 115 Human Relations ..... 3  
 SPED 220 Nature of Mental Retardation ..... 3  
 SPED 227 Neurological Impairments and Physical Disorders ..... 3  
 SPED 230 Social and Emotional Disturbances ..... 3  
 SPED 235 Specific Learning Disabilities ..... 3  
 SPED 320 Educational Assessment ..... 4  
 SPED 345 Secondary, Transitional, and Vocational Services ..... 3  
 SPED 380 Special Reading and Mathematics Instruction ..... 3

II. *Early Childhood Block*—11 credits  
 ELED 323 Teaching of Reading ..... 3  
 ELED 324 Teaching Elementary School Mathematics ..... 3  
 ELED 331 Children’s Literature ..... 2  
 ED 327 Instructional Strategies and Management ..... 3

III. *Elementary Block*—15 credits  
 SCED 322 Teaching of Elementary Science ..... 3  
 ELED 325 Teaching Elementary School Social Studies ..... 3  
 ELED 326 Reading Problems in the Elementary School ..... 3  
 ELED 330 Language Arts in the Elementary Classroom ..... 3  
 ECH 420 Issues and Advocacy in Early Childhood Education ..... 3

IV. *Special Education Block*—13 credits  
 SPED 411 Educational Assessment Practicum ..... 1  
 SPED 415 Instructional Development and Strategies for Mildly/Moderately Handicapped ..... 6  
 SPED 420 Instructional Development and Strategies for Severely/Profoundly Multi-Handicapped ..... 6  
 SPED 425 Behavior Management in Special Education Settings ..... 3

V. *Professional Experience*—12 credits  
 ECH 424 Early Childhood Student Teaching ..... 6  
 SPED 450 Student Teaching ..... 6

## School of Graduate Studies

(Also see Continuing Education, Distance Education, and Extended Studies, page 17)

**Brenda Sanders Dédé, Ed.D., assistant vice president for academic affairs**

Office: 108 Carrier Administration Building

Telephone: 2337

### Graduate Degree Programs

Clarion University of Pennsylvania offers 12 graduate-level programs leading to the Master of Arts, Master of Business Administration, Master of Education, Master of Science, Master of Science in Library Science, or Master of Science in Nursing degrees. The Master of Science in Library Science program is accredited by the American Library Association; the Master of Science program in communication sciences and disorders is accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association; and the Master of Business Administration program is accredited by the American Assembly of Collegiate Schools of Business.

Biology (M.S.)  
 Business (M.B.A.)  
 Communication (M.S.)  
 Communication Sciences and Disorders (M.S.)  
 Elementary Education (M.Ed.)  
 English (M.A.)  
 Library Science (M.S.L.S.)  
 Certificate of Advanced Studies  
 Mathematics (M.Ed.)  
 Nursing (M.S.N.)  
 (offered jointly with Slippery Rock University)  
 Reading Education (M.Ed.)  
 Science Education (M.Ed.)  
 Special Education (M.S.)

For more detailed information on graduate curricula and courses, refer to the *Graduate Catalog*.

## Venango Campus

**Arthur J. Acton, Ph.D., executive dean**

Office: Frame Administrative Office

Telephone: 814-676-6591, Extension 1207

### Mission and Goals

Venango Campus, as an integral part of Clarion University, not only responds to community needs but also serves a special role in the enhancement of the services and programs of the university. In order to articulate the mission of Venango Campus, the following goals are offered:

**Goal One: To provide stand-alone, two-year associate degree programs of Clarion University.**

Venango Campus will explore community needs through its contact with regional institutions in business, government, and education, to ensure meaningful and relevant associate degree programs are designed.

Venango Campus has a concurrent responsibility to provide essential support services such as personal and professional counseling, tutoring programs, academic advising, job placement services, and appropriate opportunities for participation in extracurricular activities.

**Goal Two: To provide continuing education for the Venango Campus service area.**

Venango Campus will have the responsibility of identifying and responding to the continuing education needs of its region.

Continuing education includes both credit and non-credit bearing course work which may be technical and

non-traditional in nature, such as SAT preparation courses, allied health education, or wood products manufacture training. Some of these offerings will be certificate programs and associate degrees that may be terminal and non-transferable. These programs will complement the offerings of existing educational institutions.

**Goal Three: To provide an educational foundation for the four-year degree programs of Clarion University.**

Because students from Venango County and the surrounding area may find it desirable to begin their four-year degree programs at Venango Campus, the curricula will be designed so credits earned will be accepted toward the completion of a four-year degree. Such articulation requires the appropriate structure of academic programs, reasonable scheduling, and solid advising.

**Goal Four: To provide a regional campus for adult learners who wish to further their education at the collegiate level.**

Given its location, size, and potential for program development, Venango Campus should be able to respond to the particular needs of adult learners.

**Goal Five: To provide nursing education.**

Given the relatively high number of health care facilities in the Venango County area, it is logical to centralize direction and control of nursing education at Venango Campus. These programs will be adapted regu-



larly to maintain high quality in meeting changing health care demands.

The university will provide the academic and student services necessary to ensure the quality of all the nursing education programs offered by Clarion University.

**Goal Six: To provide appropriate bachelor's degree courses and graduate courses.**

Venango Campus should meet the educational needs of the community's diverse non-traditional student population. Many of these students are confined to the immediate area because of financial constraints, work and familial commitments, and lack of transportation.

**Goal Seven: To develop initiatives for experimentation and innovation in teaching and learning.**

Venango Campus will offer opportunities for educational experimentation that will address the need to develop solutions to persisting problems in pedagogy. More effective means must be designed to meet the educational challenges of the future.

## Student Services on the Venango Campus

**Office: 222 Montgomery Hall**

### **Campus Publications** (Room 223, Montgomery Hall)

The *Venango Voice* is the student campus newspaper. This weekly publication is published by a student committee and contains important information about academic deadlines, announcements, upcoming events, and student opinions.

The *Pathfinder* is the Venango Campus yearbook. It is a small memory book published annually by the Student Yearbook Committee.

### **Career and Placement Services** (Room 230, Montgomery Hall)

The Career Center helps students find their way through the process of choosing a major, preparing for the job search, and making the transition from campus to career.

Two of the tools for career planning available at the center are the DISCOVER and CHOICES computer programs. These programs help students in making informed career choices, give information on more than 400 occupations, and lists education and training opportunities at two- and four-year colleges, graduate schools, and the military. At the center, students also can find books and videos on career planning and receive individual assistance.

The Office of Placement Services provides resources to prepare students in their job search, including instruction and workshops in resume and cover letter writing. Also available are mock interviews (videotaped if desired), camera-ready resume services, and credential files (for use when seeking employment). Employment seminars for each associate degree major, employer files, job

listings and phone line (local, state, and national openings), and job search counseling are among the services available to our students. Support groups are available if needed. And shadowing/mentoring/Internet listings/volunteering opportunities are also resources available to Venango Campus students.

### **Child Care**

Child care is provided for Venango students by Child Development Centers, Inc. (814-437-7288) on a full-time, part-time, or drop-in basis. The center is located in Montgomery Hall on the Venango Campus. Hours of operation are 7 a.m. to 6:30 p.m. Financial support is available.

### **Clarion Campus Referrals**

Students are referred to the Clarion Campus for the opportunity to participate in a number of other areas including Greek life, musical productions, theatre productions, intercollegiate teams, on-campus housing, and religious groups.

### **Empowerment Program** (Room 229, Montgomery Hall)

Individually tailored services and accommodations are provided for students who feel they are "at risk" of dropping out of college due to blockages in their learning. Diagnosis (in A.D.D./L.D.), counseling, and academic progress monitoring are available to assist in empowering students to meet their goals and persist in college.

### **Financial Services** (Room 230, Montgomery Hall)

Financial Services provides students with help in filling out state and/or federal forms for grants and loans; books and computer software to help locate scholarships; and information on personal budgeting, community resources, and developing a savings or investment plan.

### **Food Service**

A Snack Bar located in Rhoades Center is open from 9 a.m. to 6 p.m. Monday through Thursday when classes are in session.

### **Housing**

On-campus housing is not available. An updated listing of local off-campus housing is available from the Office of Student Services in Room 222, Montgomery Hall. University regulations and procedures for off-campus housing are described in the Student Services section of this catalog.

### **Learning Support Center** (Room 218B, Montgomery Hall)

Learning Skills Center provides an array of academic support services, including: diagnosis and counseling of study skills proficiency; individualized or group assistance/tutoring; academic success workshops; video tapes; handouts and resource materials for the self-motivated learner; computer software for developing mathematics

skills, reading comprehension, critical thinking, vocabulary, accounting, anatomy and physiology, Westlaw, word processing; tutorial; learning support groups, and supplemental instruction (specifically designed study sessions three times a week for selected courses).

### **New Student Orientation Seminars**

New students attend extended orientation for the first eight weeks of the term. These seminars introduce new students to important skills such as time management and study skills that will help ensure a successful adjustment to college. At the same time, each new student is assigned a student mentor who is knowledgeable about campus resources and will help the new student become comfortable at the campus.

### **Personal Counseling (Room 236, Montgomery Hall)**

Regularly enrolled students, their spouses, and families can make use of professional counseling, support groups, and workshops offered by Counseling Services. The office can help students deal with problems of personal, social, and emotional adjustments as well as developmental, educational, and career goals. Counseling contacts are strictly confidential.

### **Sports Competition**

Each year, students participate in softball, golf, volleyball, basketball, table tennis, pool, and bowling. Winners or all-stars from intramurals go on to compete in tournaments against branch campuses in the Northwestern Extramural Sports Conference.

### **Student Government**

The Student Senate, a student governing body on the Venango Campus, is composed of five returning students and four new students. The senate allocates the student activity fee and makes recommendations to the executive dean in the areas of policy and campus improvements. Questions can be addressed to Dr. Barb Reagle in Room 219, Montgomery Hall.

### **Student Health Services**

Emergency room visits are provided free of charge for Venango students at Northwest Medical Center in Oil City. Laboratory work, X-rays, and prescription drugs are not included. Emergency ambulance coverage is provided at no charge to students from the campus to Northwest Medical Center. Alcohol and drug awareness education/training is available through the Clarion Campus.

### **Student Organizations and Events**

Involvement is the key to persisting in college and getting a degree. At Venango Campus, organizations provide an opportunity for networking with other students who share common interests. By taking an active part in an organization, students learn career-related leadership skills and have fun, too. Special interest groups include:



Adult Learners Organization  
Business Club  
Campus Activity Board  
Legal Assistants  
Newspaper Staff  
Nursing Club  
Occupational Therapy  
Assistant Club (COSOTA)

Outdoor Club  
Phi Theta Kappa  
(academic honorary)  
Psychology Club  
Ski Club  
Yearbook Staff

A range of social and cultural events is available on the Venango Campus: nationally known performers, informal dances, services projects, ski and canoe trips, coffeehouses, and much more. Many events are family oriented, and are either free to students or a small fee is charged. Students play an integral part in planning campus events and projects. A variety of leadership workshops, which give students the opportunity to upgrade and learn new skills, are offered throughout the year

### **Suhr Library**

The Charles L. Suhr Library provides library resources, study facilities, and computers for Venango Campus students. The library contains 40,000 volumes and subscribes to 177 periodicals. A computerized book catalog makes books from Suhr and Carlson libraries readily accessible to students on the Venango Campus. The periodical collection is supplemented by thousands of periodicals that the library make available online. All library services described under Libraries are available to Venango Campus students. More information on Suhr Library is also available at [www.clarion.edu/library/suhr](http://www.clarion.edu/library/suhr).

### **Venango Parking and Automobile Regulations**

Parking regulations described in the Parking and Automobile Regulations section of this catalog apply to Venango Campus. Applications for parking permits, which may be used on both the Venango and Clarion Campuses, are available in the Frame Office. Students must park in designated student parking areas only.

### **Write Inn (Room 319, Montgomery Hall)**

The Write Inn is open for assistance on class writing assignments or word processing. This laboratory provides computers, word processing software, and writing tutors to help students with writing assignments.



## Degree Listing

- Allied Health (A.S.)
- Arts and Sciences (A.A.)
- Business Administration (A.S.)
  - Accounting\*
  - Accounting Procedures (Certificate)
  - General Management\*
- Legal Business Studies (A.S.)
  - Legal Assistant\*
- Nursing (A.S.N., B.S.N., M.S.N.)
- Occupational Therapy Assistant (A.S.)
- Radiologic Sciences (B.S.)
- Rehabilitative Services (A.S.)

*\*academic concentrations*

To complete an associate degree, a minimum of 30 credit hours must be completed on the Venango Campus. The transfer of a specific associate degree to a specific baccalaureate program may incur deficiencies within the major.

## Associate of Arts: Arts and Sciences

The Associate of Arts is a liberal arts degree program designed to provide the traditional student with a range of experiences or to provide the adult learner with a flexible educational program. To complete an associate degree, a minimum of 30 credit hours must be completed on the Venango Campus.

### Suggested Program Outline

- I. Communication (12)\*
  - ENG 111 Writing II
  - MATH 112 Excursions in Mathematics
  - SCT 113 Fundamentals of Speech
  - CIS 110 Introduction to Computer Information Systems
- II. Humanities (12)\*
  - MUS 111 Introduction to Music
  - ART 110 The Visual Arts
  - ENG 130 The Literary Experience
  - SCT 253 Introduction to the Theatre

- III. Natural Science (12-13)\*
    - BIOL 111 Basic Biology
    - PHSC 111 Basic Physical Science—Chemistry
    - PHSC 112 Basic Physical Science—Physics and Astronomy
    - ES 111 Basic Earth Science
  - IV. Social Science (12)\*
    - PSY 211 General Psychology
    - SOC 211 Principles of Sociology
    - HIST 112 Early Modern Civilization
    - PS 211 American Government
  - V. Personal Development (2)
  - VI. Free electives (14)
- TOTAL: 64

*\*Because this is a liberal arts degree, with the permission of academic advisor substitution by equivalent course within the area of study is allowable.*

## Associate of Science: Business Administration

The Associate of Science degree is being reviewed and changes in requirements are anticipated. For accurate information, when enrolling in the Associate Degree, contact the administrative office of the Venango Campus.

### Philosophy

The Associate of Science degree's principal objective is to provide an opportunity in post-secondary education not found elsewhere within the service area of Clarion University. Students studying in this program may specialize in accounting or general business management. After earning the associate degree, students wishing to further their education may continue at the baccalaureate level on Clarion Campus.

The program is divided into three blocks of required courses. Half of the program is aimed at developing the general educational level of the student's ability related to working and living in the business environment. The remaining courses are in the field of business and provide the basic and specialized knowledge needed for entry into the business world.

### Objectives of Degree Program

1. Ensure each student has an exposure to general education, business or legal fundamentals, and business or legal specialty concepts appropriate for associate level degree education in business administration or legal studies.
2. Prepare associate degree students for entry-level positions in business, industry, and government.
3. Prepare aspiring students for entry into baccalaureate degree programs.

### General Education

			credits
ENG	110	Writing I*	3
ENG	111	Writing II	3
SCT	113	Fundamentals of Speech	3
PSY	211	General Psychology	3
		OR	
SOC	211	Principles of Sociology	3
ECON	211	Principles of Macroeconomics	3
HPE	111	Health Education	2
		Elective in science or humanities	3
			26

*\*If ENG 110 is required as a result of the placement examination, it will be used as three credits of the general education electives.*

**Business Core**

The following business courses are required of all students regardless of their area of specialization.

			credits
MGMT	120	Introduction to Business .....	3
MGMT	121	Fundamentals of Management .....	3
CIS	217	Applications of Microcomputers .....	3
ACTG	251	Financial Accounting .....	3
ACTG	252	Managerial Accounting .....	3
BSAD	240	Legal Environment I .....	3
ECON	221	Economic and Business Statistics I .....	3
			21

**Area of Concentration**

Each student will choose an area of specialization. Two areas are available. Requirements are listed below for each area. Any duplication of courses between concentrations would require substitution of an appropriate number of approved courses in order to satisfy the credit hour requirements.

**ACCOUNTING**

ACTG	253	Factory Accounting .....	3
ACTG	254	Payroll Accounting .....	3
ACTG	255	Financial Statement Preparation and Analysis .....	3
ACTG	256	Income Tax Procedures and Forms .....	3
		Business elective .....	3
			15

**GENERAL BUSINESS MANAGEMENT**

BSAD	241	Legal Environment II .....	3
MGMT	227	Applied Supervision .....	3
MGMT	321	Organization Theory and Behavior .....	3
		Business electives .....	3
			15

**Recommended Sequence, Accounting and General Management**

**First Semester**

ENG	111	.....	3 cr.
CIS	217	.....	3 cr.
MGMT	120	.....	3 cr.
ACTG	251	.....	3 cr.
BSAD	240	.....	3 cr.
			15 cr.

**Second Semester**

MATH	131	.....	3 cr.
ACTG	252	.....	3 cr.
SCT	113	OR physical and biological sciences OR arts and humanities elective .....	3 cr.
		physical and biological sciences OR arts and humanities elective .....	3 cr.
		general education elective .....	3 cr.
			15 cr.

**Third Semester**

ECON	211	.....	3 cr.
ECON	221	.....	3 cr.
		General education elective .....	3 cr.
		Course from specialization .....	3 cr.
		Course from specialization .....	3 cr.
			15 cr.

**Fourth Semester**

ENG	307	.....	3 cr.
HPE	111	.....	2 cr.
MGMT	121	.....	3 cr.
		Business elective .....	3 cr.
		Course from specialization .....	3 cr.
		Course from specialization .....	3 cr.
			17 cr.

**Associate of Science: Legal Business Studies**

The associate of science degree in legal business studies offers a program designed to educate students to render direct assistance to lawyers, clients, and courts, whether in a law office, governmental institution, or as an independent contractor, when authorized to do so by administrative, statutory, or court authority. All of the courses required for this degree are offered at Venango Campus. Some of the courses also are offered at Clarion Campus.

**Academic Requirement**

The program is divided into three blocks of required courses. The general education and business core classes are required of all Associate of Science candidates to develop their ability to work and live as well-rounded and competent individuals in the business environment. The remaining courses are specialized legal courses designed to develop competence in substantive and procedural law.

**General Education**

At least 26 credits of general education courses must be completed to earn the degree. The following are the general education courses:

ENG	111	Writing II .....	3 cr.
SCT	113	Fundamentals of Speech .....	3 cr.
HPE	111	Health Education .....	3 cr.
PSY	211	General Psychology .....	3 cr.
ECON	211	Principles of Macroeconomics .....	3 cr.
MATH	131	Applied Finite Mathematics .....	3 cr.
ENG	307	Business Writing .....	3 cr.
		General education elective* .....	3 cr.
			23 cr.

*\*If ENG 110 is required as a result of the placement examination, it will be used as the general education electives.*

**Business Core**

The following 21 semester hours are required of all associate of science in legal business studies students:

CIS	217	Applications of Microcomputers .....	3
MGMT	120	Introduction to Business .....	3
ECON	221	Economic and Business Statistics I .....	3
BSAD	240	Legal Environment I .....	3
BSAD	241	Legal Environment II .....	3
ACTG	251	Financial Accounting .....	3
ACTG	252	Managerial Accounting .....	3
			21

**Concentration**

Every legal assistant student is required to take the following four courses:

BSAD	242	Methods of Legal Research .....	3
BSAD	246	Civil Litigation .....	3
BSAD	248	Legal Writing .....	3
BSAD	249	Field Experience .....	3
			12

In addition, the legal assistant student must choose two of the following four courses:

BSAD	239	Family Law .....	3
BSAD	243	Wills, Trusts, Estates .....	3
BSAD	244	Administrative Law .....	3
BSAD	247	Real Estate Law for the Paralegal .....	3

**Free Electives:** ..... 6 credits

Students should use their free electives to tailor the legal assistant degree to their individual career preference. Choices might include the law specialty courses not counted in the area of concentration, secretarial skills courses, political science, philosophy, or other general education courses of interest.

**One-Year Certificate Program in Business Administration**

**Philosophy**

To better serve the needs of non-traditional students at the Venango Campus, the College of Business Administration has developed a one-year certificate program in Accounting Procedures. The program is designed to provide the education necessary for a higher level of preparation for positions in business, industry, and government. The program is also offered to provide an educational opportunity for students who might otherwise be unable to commit to completion of two-year or four-year associate or bachelor degrees.

Academic certificate programs in the College of Business Administration require the student to take a minimum of 24 credits in college-level courses. The courses all are offered at the Venango Campus by faculty assigned to teach there. These programs respond to specific needs of students for educational options shorter than a two-year degree.

Students will be enrolled in the one-year certificate program utilizing normal admissions procedures. Students will complete a designated cluster of courses selected to provide needed training and for which they will receive normal academic credit. An academic certificate is completed at the end of the one-year experience, and an appropriate notation documenting the achievement is made on the student’s transcript. Students who complete the program will be able to move directly into two-year and four-year degree programs offered by the university. Additionally, students will be able to transfer credits earned to other academic institutions.

**Objectives of the Certificate in Accounting Procedures**

The Certificate in Accounting Procedures is designed to provide requisite skills for those persons seeking employment in basic accounting or bookkeeping positions. Students receive the basic fundamentals of financial and managerial accounting and then are provided important training in payroll systems, income tax procedures, factory accounting, and financial statement analysis. A required mathematics and English writing component ensures students completing the program have appropriate quantitative and composition skills.

**Recommended Sequence of Required Courses**

<b>FALL SEMESTER</b>			
ENG	110	Writing I (or pass placement test out of ENG 110)*	3
CIS	217	Applications of Microcomputers	3
ACTG	251	Financial Accounting	3
ACTG	254	Payroll Accounting	3
ACTG	256	Income Tax Procedures and Forms	3
			15
<b>SPRING SEMESTER</b>			
MATH	050	Basic Algebra (or pass placement test out of MATH 050)*	3
MGMT	120	Introduction to Business	3
ACTG	252	Managerial Accounting	3
ACTG	253	Factory Accounting	3
ACTG	255	Financial Statement Preparation and Analysis	3
			15

*\*Total minimum requirement is 24 credit hours if the student tests out of ENG 110 and MATH 050, or a maximum of 30 credit hours.*

**Application process:** Same as for the Associate Degree Program. The student must formally apply for the certificate upon admission.

**Minimum requirements:** The student must achieve a minimum 2.0 QPA to receive the certificate.

**Associate of Science: Occupational Therapy Assistant**

The Occupational Therapy Assistant Program provides students with training in competency areas for servicing individuals with disabilities in a variety of human service settings. Occupational therapy assistant students receive training in the nature of human exceptionalities, the legal base for rehabilitation service delivery, human development, and the use of purposeful activity. Graduates of this program will be eligible to sit for the National Board for Certification in Occupational Therapy (NBCOT), with the accreditation by the American Occupational Therapy Association.

Students must submit a Pennsylvania Act 33 and Act 34 clearances with their application documents. Applications for Act 33 and Act 34 clearances can be obtained at the Frame Office at the Venango Campus of Clarion University of Pennsylvania.

Candidates for admission into the Associate of Science in occupational therapy assistant must make application to the Admissions Office of Clarion University. In order to be admitted as a candidate, students must meet the following high school requirements:

- Four units of English;
- Three units of social studies;
- Two units of science, at least one year of biology with “C” or better within five years of entry; and
- Two units of mathematics: one must be algebra.

Individuals who do not meet the high school requirements must take the following courses and earn a grade of “C” or better:

1. To satisfy the English requirement, students must take ENG 110 or ENG 111. (Placement determined by the university placement test.)
2. To satisfy the social studies requirement, students must complete a history course (e.g., U.S. to 1877), not history of art or music.
3. To satisfy the science requirement, students must take BIOL 111 and PHSC 111 or CHEM 153 and 163. (College credit for sciences are acceptable if earned within 10 years of admission.)
4. To satisfy the mathematics requirement, an individual must take the university placement test. Based upon the results of this test, students will be placed in MATH 010, 050, or 110. Only successful completion of MATH 110 will satisfy the mathematics requirement. College credits for mathematics are acceptable only if they have been earned within 10 years of admission.

Once students have been identified as candidates for the Occupational Therapy Assistant Program, they will be required to take a pre-semester of select course work during the summer, or the identified courses during a combination of semesters.

**Pre-semester Course Work:**

OT	100	Occupational Therapy Foundations and Theory .....	3
BIOL	258	Anatomy and Physiology I .....	3
BIOL	259	Anatomy and Physiology II .....	3
REHB	110	Human Exceptionalities .....	3

The above pre-semester allows staff to identify the highest quality-students for program admission since enrollments into the Occupational Therapy Assistant Program are limited by the availability of fieldwork sites and other factors. Students will be admitted to the program based upon the number of fieldwork sites, QPA in the identified pre-semester courses, English and mathematics placement tests, and a faculty interview.

Students admitted to the Occupational Therapy Assistant Program will then continue with the following course sequence:

**FALL SEMESTER**

OT	101	Occupational Analysis I .....	3
OT	120	Occupational Therapy Intervention: Developmental Disabilities .....	3
ENG	111	Writing II .....	3
MATH	110	Intermediate Algebra .....	3
PSY	211	General Psychology .....	3
REHB	227	Neurological Impairments and Physical Disorders .....	3
			TOTAL 18

**SPRING SEMESTER**

OT	121	Occupational Analysis II .....	3
OT	201	Occupational Therapy Intervention: Physical Disabilities .....	3
OT	203	Contemporary Practices in Occupational Therapy I .....	3
HUM		Elective .....	3
SPED	220	Nature of Mental Retardation .....	3
SPED	230	Social and Emotional Disturbances .....	3
			TOTAL 18



**SUMMER PRE-SESSION**

REHB	115	Human Relations .....	2
			TOTAL 2

**FALL SEMESTER**

OT	220	Occupational Therapy Interventions: Psychosocial Disabilities .....	3
OT	223	Contemporary Practices in Occupational Therapy II .....	3
OT	224	Occupational Therapist Assistant Roles and Functions .....	3
SCT	113	Fundamentals of Speech .....	3
SOC	211	Principles of Sociology .....	3
PSY	260	Developmental Psychology .....	3
			TOTAL 18

**SPRING SEMESTER**

OT	290	Level II Fieldwork in Occupational Therapy: Psychosocial .....	6
OT	295	Level II Fieldwork in Occupational Therapy: Physical Performance Deficits ....	6
			TOTAL 12

**Occupational Therapy Program Specifics:**

1. Students that earn a grade of “D” in BIOL 258 or BIOL 259 must repeat the course earning a grade of “C” or better before enrolling in any sophomore year OT course.
2. Students must achieve a minimum grade of “C” in the specialization and OT courses. Students earning less than a “C” in a single course will have to repeat that course before continuing with higher level major classes. Students with more than one grade of less than “C” will be dismissed from the program.
3. Students are responsible for their own transportation to the Level I fieldwork sites and are responsible for their own transportation and housing, if necessary, to the Level II fieldwork sites.
4. With respect to Fieldwork Level II, students who receive an unsatisfactory grade in a fieldwork experience are permitted to repeat that experience. If an unsatisfactory grade

- is received a second time, that student will be dismissed from the program and counseled into special education or rehabilitative sciences.
- Students in the Occupational Therapy Assistant Program must complete Fieldwork Level II within 18 months of the completion of the academic preparation.

### Associate of Science: Rehabilitative Services

The associate degree program is designed to provide training for persons desiring to work in paraprofessional roles with persons with special needs in human service agencies.

Since paraprofessional roles in human services will vary, the program of preparation offers both specialized and generic competencies. The person completing this program may opt for further education in special education and/or rehabilitative sciences at the Clarion Campus. Typically, qualified students may continue their study toward a bachelor's degree in special education or rehabilitative sciences and receive full credit toward graduation for all courses taken while earning the associate degree. Rehabilitative services students should be aware, however, that bachelor degree programs have an admission requirement of a 2.5 QPA.

General Education		Cr.
ENG	111	Writing II ..... 3
SCT	113	Fundamentals of Speech ..... 3
PSY	211	General Psychology ..... 3
PSY	225	Psychology of Adjustment ..... 3
PSY	260	Developmental Psychology ..... 3
ED	122	Educational Psychology ..... 3
SOC	211	Principles of Sociology ..... 3
		Related electives ..... 3
		Electives: humanities and natural science ... 6
		General or free elective ..... 6
		36

Special Education		Cr.
REHB	110	Human Exceptionalities ..... 3
REHB	115	Human Relations ..... 3
REHB	227	Neurological Impairments and Physical Disorders ..... 3
SPED	220	Nature of Mental Retardation ..... 3
SPED	230	Social and Emotional Disturbances ..... 3
SPED	235	Specific Learning Disabilities ..... 3
SPED	245	Behavior Management ..... 3
SPED	250	The Helping Relationship: Principles and Procedures ..... 3
SPED	295	Field Experience ..... 6
		30

### Suggested Sequence

FIRST SEMESTER		
ENG	111	Writing II ..... 3
SCT	113	Fundamentals of Speech ..... 3
REHB	110	Human Exceptionalities ..... 3
REHB	115	Human Relations ..... 3
PSY	211	General Psychology ..... 3
		15
SECOND SEMESTER		
PSY	260	Developmental Psychology ..... 3
PSY	225	Psychology of Adjustment ..... 3
SPED	220	Nature of Mental Retardation ..... 3

SPED	230	Social and Emotional Disturbances ..... 3
SPED	235	Specific Learning Disabilities ..... 3
		Elective—humanities or natural sciences ... 3
		18

THIRD SEMESTER		
REHB	227	Neurological Impairment and Physical Disorders ..... 3
SOC	211	Principles of Sociology ..... 3
ED	122	Educational Psychology ..... 3
SPED	245	Behavior Management ..... 3
		Electives—humanities or natural sciences ... 6
		18

FOURTH SEMESTER		
SPED	250	The Helping Relationship: Principles and Procedures ..... 3
SPED	295	Field Experience ..... 6
		Related electives ..... 3
		Elective—general elective ..... 3
		15

### General Course Offerings

**NOTE:** Certain courses listed under general education below are also applicable to major fields. Students should consult the university catalog and their advisors to determine which courses should be taken for specific majors.

I. Modes of Communication		s.h.
ENG	111	Writing II ..... 3
COMM	100	Explorations in Mass Communication ..... 3
CIS	110	Introduction to Computer Information Systems ..... 3
SCT	113	Fundamentals of Speech ..... 3
SCT	200	Interpersonal Communication Theory and Processes ..... 3
II. Humanities		
ART	110	The Visual Arts ..... 3
ART	190	Teaching Art in the Elementary Grades ..... 3
ENG	130	The Literary Experience ..... 3
ENG	244	Special Topics ..... 3
HUM	120	Humanities I: Antiquity Through the Middle Ages ..... 3
HUM	121	Humanities II: The Renaissance to the Present ..... 3
MUS	111	Introduction to Music ..... 3
PHIL	111	Logic and Inquiry ..... 3
PHIL	211	Introduction to Philosophy ..... 3
SCT	253	Introduction to Theatre ..... 3
III. Social Science		
ANTH	211	Anthropology ..... 3
ECON	211	Principles of Macroeconomics ..... 3
ECON	212	Principles of Microeconomics ..... 3
ECON	221	Economic and Business Statistics I ..... 3
GEOG	100	Introduction to World Geography ..... 3
GEOG	257	Geography of the United States and Canada ..... 3
HIST	111	Ancient and Medieval Civilization ..... 3
HIST	112	Early Modern Civilization 1300 to 1815 ..... 3
HIST	113	Modern Civilization, 1789 to the Present ..... 3
HIST	120	United States History to 1877 ..... 3
HIST	121	United States History since 1877 ..... 3
PSY	211	General Psychology ..... 3
PSY	225	Psychology of Adjustment ..... 3
PSY	228	Human Behavior in Organizations ..... 3
PSY	260	Developmental Psychology ..... 3
PSY	331	Child Psychology ..... 3
PSY	354	Abnormal Psychology ..... 3
PS	211	American Government ..... 3
SOC	211	Principles of Sociology ..... 3

**IV. Natural Science/Mathematics**

BIOL	111	Basic Biology	4
BIOL	258	Anatomy and Physiology I	3
BIOL	259	Anatomy and Physiology II	3
BIOL	260	Microbiology	3
BIOL	453	Pathophysiology: Endogenous Agents	4
BIOL	454	Pathophysiology: Exogenous Agents	4
CHEM	153	General Chemistry I	3
CHEM	163	General Chemistry Laboratory I	1
CHEM	154	General Chemistry II	3
CHEM	164	General Chemistry Laboratory II	1
ES	111	Basic Earth Science	3
MATH	050	Basic Algebra	3
MATH	110	Intermediate Algebra	3
MATH	131	Applied Finite Mathematics	3
MATH	222	Elementary Nonparametric Statistics	3
PHSC	111	Basic Physical Science: Chemistry	3
PHSC	112	Basic Physical Science: Physics and Astronomy	3

**V. Electives for General Education**

ENG	200	Composition and Literature	3
ENG	307	Business Writing	3
AS	100	College Reading/Study Skills	2
HPE	111	Health Education	2
HPE	121	Walking for Fitness	1
HPE	142	Bowling	1
HPE	163	Volleyball	1

**Business Subjects**

ACTG	251	Financial Accounting	3
ACTG	252	Managerial Accounting	3
ACTG	253	Factory Accounting	3
ACTG	254	Payroll Accounting	3
ACTG	255	Financial Statement Preparation and Analysis	3
ACTG	256	Income Tax Procedures and Forms	3
BSAD	239	Family Law	3
BSAD	240	Legal Environment I	3
BSAD	241	Legal Environment II	3
BSAD	242	Methods of Legal Research	3
BSAD	243	Wills, Trusts, and Estates	3
BSAD	244	Administrative Law	3
BSAD	246	Civil Litigation	3
BSAD	247	Real Estate Law for the Paralegal	3
BSAD	248	Legal Writing	3
BSAD	249	Field Experience	3
CIS	211	RPG II Report Program Generator	3
CIS	217	Applications of Microcomputers	3
CIS	223	Computer Programming COBOL	3
CIS	226	Computer Systems Development with High-Level Tools	3
CIS	255	Survey of Languages	3
CIS	324	Data Structure and File Utilization COBOL	3
MGMT	120	Introduction to Business	3
MGMT	121	Fundamentals of Management	3

MGMT	227	Applied Supervision	3
MGMT	228	Human Behavior in Organizations	3
OFMT	131	Keyboarding	2
OFMT	132	Advanced Keyboarding	3
OFMT	221	Office Management and Field Experience	3
OFMT	231	Office Procedures	3
OFMT	232	Word Processing	3

**Special Education Subjects**

REHB	110	Human Exceptionalities	3
REHB	115	Human Relations	3
REHB	227	Neurological Impairments and Physical Disorders	3
SPED	220	Nature of Mental Retardation	3
SPED	230	Social and Emotional Disturbances	2
SPED	235	Specific Learning Disabilities	2
SPED	245	Behavior Management	3
SPED	250	The Helping Relationship: Principles and Procedures	3
SPED	295	Field Experience	6

**Professional Education Courses**

ED	110	Introduction to Education	3
ED	122	Educational Psychology	3





## School of Nursing

### T. Audean Duespohl, Ph.D., dean

Office: Montgomery Hall, Venango Campus  
Telephone: 814-676-6591, Extension 1256

### Department of Nursing, Mary Kavooosi, Ph.D., chair

Office: Montgomery Hall, Venango Campus  
Telephone: 814-676-6591, Extension 1256

**Associate Professors:** Benson, Kavooosi, Pritchett, Stright;

**Assistant Professors:** Falvo, Lawrence, Masters, Matson-Stephenson, Shiley, Tarr; **Instructor:** Zidek  
**Degree Listing**

Associate of Science (A.S.) in Allied Health

Associate of Science in Nursing (A.S.N.)

Athletic Training Program - Bachelor of Science  
in Education (B.S.Ed.)

Bachelor of Science in Nursing (B.S.N.)

Bachelor of Science in Nursing-RN Completion Program  
(B.S.N.)

Venango Campus, Oil City, PA

Pittsburgh Site, Pittsburgh, PA

Bachelor of Science (B.S.) in Radiologic Sciences

Master of Science of Nursing—Family Nurse Practitioner  
(M.S.N.)—Joint Clarion/Slippery Rock

Venango Campus, Oil City, PA

Clarion Campus, Clarion University, Clarion, PA

Pittsburgh Site, Pittsburgh, PA

Slippery Rock Campus, Slippery Rock University,

Slippery Rock, PA

## Program Information

The School of Nursing offers curricula leading to the degrees of Associate of Science in Nursing, Bachelor of Science in Nursing, and Master of Science in Nursing. For full information concerning the Master of Science in Nursing Program, refer to the *Graduate Catalog*, which can be obtained from the School of Nursing, Venango Campus, Clarion University, Oil City, PA 16301, or from the Graduate Office, Carrier Administration Building, Clarion University, 840 Wood Street, Clarion, PA 16214-1232.

The School of Nursing has an articulated program between the Associate of Science in Nursing and Bachelor of Science in Nursing degree. After completing the first two years, the student will have earned an Associate of Science in Nursing degree and be eligible to take the National Council Licensure Examination (NCLEX) to become a registered nurse (RN). Upon completion of an additional four semesters, the student will earn a Bachelor of Science in Nursing degree.

### **Associate of Science in Nursing**

Clarion's National League for Nursing-accredited Associate of Science in Nursing (A.S.N.) Program offers both a comprehensive and intensive form of nursing education in a balanced curriculum of nursing and liberal arts. Because nursing courses are offered once a year



and in a particular sequence, applicants are admitted only in the Fall Semester. Although there is a recommended curriculum design, only the nursing courses must be taken in an identified order. The general education courses may be taken prior to entrance into the nursing program according to the needs of the individual and the established prerequisites of the university. In addition to the nursing and general education courses at the university, students receive concurrent clinical practice at a variety of community health care agencies.

The A.S.N. Program is designed to prepare technical nurses to give client-centered care within structured settings and to work effectively with other members of the health team. The two-year Associate of Science in Nursing Program provides the graduate with a foundation for further study at the baccalaureate level. Upon completion of the program, the graduate will be eligible to take the state licensure examination.

### **Bachelor of Science in Nursing**

Clarion's NLN-accredited Bachelor of Science in Nursing (B.S.N.) Program builds upon the background and knowledge attained in an A.S.N. or diploma program and requires an additional four semesters of education. Applicants for the B.S.N. Program may be admitted for either Spring or Fall semesters. Although the program is designed as a two-year curriculum for full-time students, individuals have the option of taking courses part-time after admission.

The B.S.N. Program's primary goal is to provide educational experiences designed to promote scientific inquiry, creative thinking, critical judgment, and personal and professional development. The program affords students the opportunity to expand their nursing knowledge at a professional level. This program prepares graduates for professional advancement in the health care system and provides a basis for graduate study.

## School of Nursing Policies

### **Academic Requirements in Nursing**

The academic requirements of the university apply to all programs in the School of Nursing, and the student must earn grades of "C" in each of the following nursing

courses: NURS 101, 102, 201, 202, 203, 131,132, 340, 342, 361, 445, 457, 462, 464, and 476. A passing grade is required in all clinical courses: NURS 111, 112, 121, 211, 212, 472, and 474.

All nursing students are graded P (passing) or F (failing) in each clinical practicum. The associate degree student is evaluated by four critical elements that must be met in order to receive a passing grade in the clinical area. An evaluation tool based on program and course objectives evaluates the baccalaureate student. An unsatisfactory grade in any nursing course is regarded as a failure in the program, and the student is withdrawn from nursing.

### **Transfer**

The transfer policy for nursing students is consistent with that of Clarion University; however, nursing credits are transferable only if received from an associate degree or bachelor's degree program within the preceding two years. If the individual has been out of a nursing program for more than two years, the Nursing Mobility Profile I must be taken for transfer of nursing credit. Diploma students who transfer must take the Nursing Mobility Profile I for transfer of nursing credit.

### **Intercollegiate Transfer**

A student presently enrolled in a program at Clarion University may request admission into the Associate of Science in Nursing Program by filling out a Change of Status Form and submitting it to the School of Nursing at Venango Campus.

1. A student must have the Change of Status Form completed and sent to the School of Nursing to be considered for admission to the program in the fall.
2. NLN pre-admission testing and information sessions will be scheduled for prospective students.
3. Students requesting intercollegiate transfer must meet the general admission requirements of the Nursing Program.

## **Associate of Science in Allied Health**

The Associate of Science in Allied Health has an academic preparation of two years (62-68 semester hours including general education) at Clarion University with 30 residential credits and is designed for those students who want an associate degree in allied health or health related areas. The degree is neither related to, nor a substitute for, any existing degree offered at Clarion University, i.e. Associate of Science in Nursing, Associate of Science in Occupational Therapy, etc. The degree is for individuals who have extensive personal life experiences in an allied health field or have a number of academic credits and want an associate degree in allied health. The program may apply to students who have accumulated at least 30 credits through health and/or allied health courses while meeting the general education

requirements for an associate degree from Clarion University. The major audience for the program would be diploma nursing school students who have accumulated many nursing and general education credits, but ended their program with a hospital-issued diploma. (An Associate of Science in Nursing can not be earned unless the course in the major are taught by the university issuing the degree).

### **Sample Curriculum**

<b>I. Liberal Education Skills</b> .....	<b>9-12 Credits</b>
A. English Composition .....	3 -6 Credits
B. Quantitative Reasoning or Mathematics Competency .....	3 Credits
C. Liberal Education Electives .....	3 Credits
<b>II. Liberal Knowledge</b> .....	<b>15 Credits</b>
A. Physical and Biological Sciences .....	3-9 Credits
B. Social and Behavioral Sciences .....	3-9 Credits
C. Arts and Humanities .....	3-9 Credits
<b>III. Health and Personal Performance</b> .....	<b>2 Credits</b>
A. Health and Wellness/Personal Performance .....	2 Credits
<b>IV. General Education Electives</b> .....	<b>6-9 Credits</b>
(Sufficient to Total 32 Credits)	
<b>V. Allied Health</b> .....	<b>30 Credits</b>

## **Associate of Science in Nursing Program**

### **Admission Requirements**

Candidates for admission into the Associate of Science in Nursing Program must make application to the Admissions Office at Clarion University. All candidates are required to meet the following high school requirements:

- four units of English
- three units of social studies
- two units of science: one year of chemistry with a grade of "C" or better and one year of biology with a grade of "C" or better within five years of date of entry.
- two units of mathematics (one must be **algebra** with a grade of "C" or better and one course that may be algebra II, trigonometry, geometry, or calculus). These courses must have been taken within five years of date of entry.

Candidates who **do not** meet all the high school requirements must take the following courses. A grade of "C" or better must be earned.

1. To satisfy the English requirement, an individual must take ENG 111, Writing II. (The university requires **all** entering students to take a placement test in order to determine whether they need to take a developmental course prior to taking ENG 111, the course needed to graduate from Clarion University). People who are placed in ENG 110 (Writing I) due to placement test results must complete this course in order to take ENG 111 (the English requirement).
2. To satisfy the social studies requirement, an indi-

vidual must complete a history course (e.g., United States, Western Civilization; not History of Art or Music).

3. To satisfy the science requirement, an individual must complete BIOL 111 and PHSC 111 or CHEM 153 and 163. (College credits for the sciences are acceptable only if they have been earned within 10 years of admission.)
4. To satisfy the mathematics requirement, an individual must take the university mathematics placement test. Based on the results of this exam, the individual will either be exempt from MATH 050 or be required to take MATH 050. College credits for mathematics are acceptable only if they have been earned within 10 years of admission.

**Admission Policies for Entrance**

Applicants who satisfy all of the high school criteria will be considered for admission into the A.S.N. Program. Admission procedures for the A.S.N. Program include:

1. completing a university application or a Change of Status Form by the designated dates;
2. completing an essay (250 words or less) which addresses the applicant’s interest in the nursing profession;
3. requesting an official high school transcript and official transcripts from any previously attended colleges and/or universities to be sent to the Admissions Office;
4. attending an informational session related to Clarion’s nursing programs;
5. taking the NLN Pre-Entrance Tests;
6. meeting the accepted admission criteria in high school class rank, admission scores in SAT/ACT, or hold a four-year college/university degree;
7. achieving a QPA of 2.00 or better in high school and/or college; and
8. receiving a grade of “C” or better in **all** courses listed in the A.S.N. curriculum.

**Articulation Policy**

Licensed practical nurses who have graduated within three years from an NLN-accredited nursing program are eligible for direct articulation into Clarion’s A.S.N. program. Individuals who have graduated between three and 10 years prior to application must have 1,000 hours of nursing practice within the last three years for direct articulation. Special arrangements are made for individuals who have:

- (1) graduated from a non-NLN accredited nursing program,
- (2) practiced nursing less than 1,000 hours within three years of application, and
- (3) graduated from a NLN-accredited nursing program more than 10 years ago.

**Associate of Science in Nursing Degree Program Curriculum**

**Freshman Year**

<b>FIRST SEMESTER</b>		<b>Credits</b>
NURS 101	Nursing Process I: Fundamentals of Nursing Practice .....	3
NURS 111	Nursing Process I: Fundamentals of Nursing Practice Clinical .....	2
NURS 121	Nursing Process I: Fundamentals of Nursing Practice Laboratory .....	1
NURS 131	Nursing Health Assessment .....	2
BIOL 258	Anatomy and Physiology I .....	3
PSY 211	General Psychology .....	3
ENG 111	Writing II .....	3
		17

**SECOND SEMESTER**

NURS 102	Nursing Process II .....	4
NURS 112	Nursing Process II Clinical .....	4
NURS 132	Pharmacological Aspects of Nursing .....	2
BIOL 259	Anatomy and Physiology II .....	3
PSY 260	Developmental Psychology .....	3
		16

**Sophomore Year**

**THIRD SEMESTER**

NURS 201	Nursing Process III .....	4
NURS 211	Nursing Process III Clinical .....	4
SCT 113	Fundamentals of Speech .....	3
SOC 211	Principles of Sociology .....	3
	Humanities elective .....	3
		17

**FOURTH SEMESTER**

NURS 202	Nursing Process IV .....	4
NURS 212	Nursing Process IV Clinical .....	4
NURS 203	Trends and Issues in Nursing .....	2
	Liberal education elective .....	3
	Elective .....	3
		16

**TOTAL CREDITS 66**

**Bachelor of Science in Nursing Program**

**Admission Requirements**

Admission into the Bachelor of Science in Nursing Completion Program is consistent with the Pennsylvania Articulation Model developed by a task force of the Pennsylvania Higher Education Nursing Schools Association Inc. (PHENSA) for the Coalition for Nursing Education. Nursing students can fulfill requirements of the lower division (freshman and sophomore years) by means of the following:

1. Transferring or validating knowledge equivalent to 30 nursing credits from an associate degree or diploma program (see 5 below).
2. Transferring the required 33 general education credits from any accredited college or successfully completing the approved challenge exams. The accepted scores for credit will be determined by university policy.

**Admission Policies for Entrance**

1. Graduation from either an associate or diploma program in nursing.
2. Hold current licensure as an RN in Pennsylvania or have applied to take the licensure examination for

- registered nurses in the state of Pennsylvania prior to beginning any required nursing course.
3. Show evidence of scholarship as demonstrated by 2.5 QPA (on a 4.0 system), or a comparable equivalent of a "C plus" in previous educational program.
  4. Successfully complete the pre-entry lower division requirements as mentioned above.
  5. Complete a personal interview to determine:
    - a. Suitability for professional nursing.
    - b. Personal goals related to professional nursing.

Individuals may be admitted to the B.S.N. Completion Program on a conditional basis while in the process of completing the above requirements. Admission into the Bachelor of Science in Nursing Program is competitive. An applicant meeting all of the program requirements is not guaranteed admission into the program.

**Articulation Policy**

Registered nurses who have graduated within three years from an NLN-accredited nursing program are eligible for direct articulation into Clarion’s B.S.N. completion program. Individuals who have graduated between three and 10 years prior to application must have 1,000 hours of nursing practice within the last three years for direct articulation. Special arrangements are made for individuals who have:

- (1) graduated from a nursing program not accredited by the NLN,
- (2) practiced nursing less than 1,000 hours within three years of application, and
- (3) graduated from an NLN-accredited nursing program more than 10 years ago.

**B.S. in Nursing Curriculum**

FRESHMAN YEAR\*      SOPHOMORE YEAR\*

**Junior Year**

FIRST SEMESTER		Credits
NURS 340	Nursing in Transition .....	3
NURS 342	Thinking in Contemporary Nursing .....	3
NURS 361	Health Assessment and Education .....	4
BIOL 453	Pathophysiology: Endogenous Agents .....	4
	**Free elective .....	3

SECOND SEMESTER		Credits
NURS 462	Health Alterations .....	4
NURS 472	Practicum .....	2
CIS 217	Applications of Microcomputers .....	3
	Arts and humanities elective .....	3
	**Free elective .....	3

**Senior Year**

THIRD SEMESTER		Credits
NURS 464	Health Promotion .....	4
NURS 474	Practicum .....	2
NURS 476	Frontiers in Nursing .....	3
	Statistics .....	3
CHEM 205	Nutrition .....	3
	**Free elective .....	3

FOURTH SEMESTER		Credits
NURS 457	Leadership Nursing .....	3
NURS	***Elective .....	3
NURS 445	Inquiry in Nursing .....	3
	Arts and humanities elective .....	3
	**Free elective .....	3

TOTAL CREDITS 128

*\*Refer to freshman and sophomore years of Associate of Science in Nursing curriculum.*

*\*\*Individuals desiring School Nurse Certification must take \*\*ED 110: Introduction to Education; \*\*ED 122: Educational Psychology; and \*\*\*NURS 351: Public School Nursing as free electives.*

**Bachelor of Science in Education – Athletic Training Program**

In collaboration with California University of Pennsylvania, Clarion University offers an array of courses applicable toward a Bachelor of Science in Education - Athletic Training Program. The program provides general education credits through Clarion and course work in sports medicine and athletic training by means of distance learning from California’s campus. In addition, students are required to complete practicums and labs taught by the sports medical staff at Clarion University. The Bachelor of Science in Education - Athletic Training Program requires the completion of 128 credits for graduation with the degree being awarded by California University. Fifty-nine credits are in the athletic training concentration and 69 are in general education. Of the 59 credits in athletic training, 25 credits are earned through courses taught at Clarion by California through distance education and 34 credits in athletic training are taught by Clarion University’s sports medicine and athletic training staff.

**Admission to Athletic Program**

Admission to the Undergraduate Program Admission into the Athletic Training Education Program is **extremely** competitive, and only **approximately (six)** students are selected each year. Applications for the Athletic Training curriculum are accepted during the second semester of the freshman year and screened by the California University Admissions and Academic Standards Committee (AASC). During this semester, the student submits a letter of application to the AASC, which screens, interviews, and selects the remaining students to be admitted. Criteria for selection are a minimum 3.00 QPA, or a composite score on the freshman entrance exam of 17, minimum 100 observation hours, interview with a departmental faculty member.

**Athletic Training Requirements**

**General Education**

Students must satisfy general education requirements of California University, which include the following:

Liberal Education Skills .....	15 Credits
English Composition .....	6 Credits
Math Competency .....	3 Credits
Other .....	6 Credits
Liberal Knowledge .....	33 Credits
Physical Biological Sciences .....	9 Credits
Social and Behavioral Sciences .....	9 Credits
Humanities .....	15 Credits
Health and Personal Performance .....	2 Credits
Free electives .....	17 Credits

**Professional Education**

Professional Education courses for the Athletic Training Program include a collection of Liberal Knowledge and Health and Physical Education courses and foundation courses in Sports Medicine and Athletic Training. The following courses are required for the program:

	Credits
BIOL 258	Anatomy & Physiology I..... 3
BIOL 259	Anatomy & Physiology II ..... 3
PSY 211	General Psychology ..... 3
REHB 405	Substance Abuse ..... 3
HPE 111	Health Education ..... 2
PSY 211	General Psychology ..... 3
SOC 211	Principles of Sociology ..... 3
HPE 314	Cardiopulmonary Resuscitation ..... 1
HPE 317	First Aid and Safety ..... 2
HPE 334	Food, Fitness and Weight Management..... 3
*ATE 100	Practicum Athletic Training I..... 1
*ATE 110	Practicum Athletic Training II ..... 1
*ATE 225	Evaluative Techniques I ..... 4
*ATE 225	Evaluative Techniques I – Lab ..... 0
*HSC 275	Functional Kinesiology ..... 3
*ATE 265	Evaluative Techniques II ..... 4
*ATE 265	Evaluative Techniques II – Lab ..... 0
*HSC 290	Therapeutic Modality ..... 4
*HSC 90	Therapeutic Modality – Lab ..... 0
*HPE 270	Physiology of Exercise ..... 3
*ATE 300	Practicum Athletic Training III ..... 2
*ATE 330	Therapeutic Exercise ..... 4
*ATE 330	Therapeutic Exercise Lab ..... 0
*ATE 425	Adm. Aspects of Athletic Training ..... 2
*ATE 460	Sports Medicine Research ..... 3
*ATE 500	Pharmacology for the Allied Health Sciences ..... 2
*ATE 400	Orthopedic Evaluations in Sports Medicine .. 1
*ATE 400	Orthopedic Evaluations in Sports Medicine .. 1
*ATE 405	Sports Medicine Practicum ..... 1
*ATE 405	Sports Medicine Practicum ..... 1
*ATE 405	Sports Medicine Practicum ..... 1
*ATE 405	Sports Medicine Practicum ..... 1

\*Courses taught by California University at Clarion University or by ITV to Clarion Campus

**Bachelor of Science in Radiologic Sciences Program**

The Bachelor of Science in Radiologic Sciences has an academic preparation of two years (68 semester hours including general education) at Clarion University and continues with a 24-month, 60-semester hours course of clinical study in a hospital-based school of Radiologic Technology. The hospital-based school of Radiologic Technology is accredited by the Joint Review Committee on Educational Programs in Radiologic Technology (JRCERT). Entry into the general education portion of the program is available to individuals meeting university admission criteria. Upon successful completion of one year at Clarion University, the student is eligible to apply for admission to the hospital school. Although application is made through the office of the coordinator of radiologic technology at Clarion, acceptance is at the discretion of the staff of the clinical school. Hospital-based clinical education has limited space and high admission standards. Admission to the Bachelor of Science

in Radiologic Science program at Clarion University does not guarantee admission to the hospital-based program although we commit to prudent enrollment management to maximize the success of the students we accept. At the completion of the second year of courses at Clarion University, students then enter the Radiologic Technology Program at the medical center. Upon successful completion of this course of study, the student is awarded a Bachelor of Science in Radiologic Sciences degree. After graduation from Clarion University, the student is eligible to sit for the National Registry Test sponsored by the American Registry of Radiologic Technologists. Successful completion of this examination entitles the graduate technologist to use the credentials R.T. (R) Registered Technologist (Radiographer) and practice as an R.T. in most states in the United States.

**Admission Policy**

Students interested in the Bachelor of Science in Radiologic Sciences degree will be accepted into the university using the standard criteria for admission. Retention in the program requires the student maintain a cumulative 2.50 QPA and attain a grade of “C” or higher in all required professional courses and all required major courses. Students who apply for admission into the medical center’s two-year radiologic technology program must do so at the end of their freshmen year. Application is made through the university coordinator, however acceptance of the student into the medical center’s radiologic technology program is at the discretion of the admission committee of the agency. Students will be accepted by the medical center on the basis of their university records, application materials, and interviews with the medical center program director and admissions committee.

**B.S. in Radiological Sciences Curriculum**

Although the Bachelor of Science in Radiologic Sciences is designed to be completed in two academic years at Clarion University and two years at Northwest Medical Center, part-time study is available during the first two years. The curriculum outline for the freshman and sophomore years of the program is as follows:

			<b>Freshman Year</b>	
<b>FIRST SEMESTER</b>				<b>Credits</b>
BIOL 258	Anatomy and Physiology I.....	3		
CHEM 153	General Chemistry I .....	3		
CHEM 163	General Chemistry Laboratory I.....	1		
ENG 111	Writing II .....	3		
PHIL 111	Logic and Inquiry .....	3		
NURS 101	Nursing Process I: Fundamentals of Nursing Practice .....	3		
NURS 121	Nursing Process I: Fundamentals of Nursing Practice Lab .....	1		
<b>SECOND SEMESTER</b>				<b>Credits</b>
BIOL 259	Anatomy and Physiology II .....	3		
CHEM 154	General Chemistry II .....	3		
CHEM 164	General Chemistry Laboratory II .....	1		
PSY 211	General Psychology .....	3		
SOC 211	Principles of Sociology .....	3		
ART 110	The Visual Arts .....	3		
HPE	Activity course .....	1		

### Sophomore Year

THIRD SEMESTER		Credits
PH	251	General Physics I ..... 4
CIS	217	Applications of Microcomputers ..... 3
SCT	113	Fundamentals of Speech ..... 3
HPE	111	Health Education ..... 2
MUS	111	Introduction to Music ..... 3
MATH	171	Pre-calculus ..... 4
FOURTH SEMESTER		Credits
PH	252	General Physics II ..... 4
MATH	221	Elementary Applied Statistics ..... 3
PS	210	Introduction to Political Science ..... 3
SCT	200	Interpersonal Communication Theory and Processes ..... 3
HIST	113	Modern Civilization, 1789 to the Present .... 3
HPE		Activity course ..... 1

**JUNIOR YEAR\*\*      SENIOR YEAR\*\***

*\*Refers to junior and senior year of the Bachelor of Science in Radiologic Sciences curriculum obtained through the Radiologic Technology Program at the Medical Center.*

*\*\*The following courses are required during the two years at Clarion: BIOL 258, BIOL 259, CHEM 153, CHEM 163, CHEM 154, CHEM 164, PH 251, PH 252, NURS 101, NURS 111, CIS 217, and MATH 221, MATH 222, or equivalent and MATH 171 or equivalent. Students in the program must have the following QPAs: first semester freshmen, 2.0 and thereafter a 2.5 cumulative grade-point average.*

### School Nurse Certification

Individuals seeking school nurse certification are required to complete the curriculum requirements of the Bachelor of Science in Nursing Program and in addition must complete specific criteria in the B.S.N. Program related to school nursing certification competencies, including ED 110: Introduction to Education; ED 122: Educational Psychology; and NURS 351: Public School Nursing. Upon receipt of the degree, the graduate is recommended for certification as a school nurse in all grades of the Pennsylvania public schools.

## Cooperative Education Internship Program

### College Deans

Co-op study is a general term applied to voluntary service, part-time, and full-time employment, and internship experiences.

Co-op courses (300-level) are based upon job assignments that are related to the student's university major or career objectives and which provide learning experiences as stated in their respective learning objectives. Faculty coordinators from academic departments advise students, review learning objectives, and evaluate term reports.

Cooperative education procedures are sufficiently flexible to provide for student and employer needs. The program is designed to enhance self-realization and direction by integrating classroom study with planned and supervised experiences in educational, professional, business, and cultural learning situations outside the formal classroom environment. The joint efforts of faculty, participating employers, and students are directed toward the achievement of an educational experience where classroom studies and appropriate work experience combine to reinforce each other. Prerequisite: junior standing, minimum 2.5 QPA, or approval of the appropriate college dean. Offered each semester and on demand.

An internship (400-level) is usually a culminating experience for seniors. Interns should have completed most of the required courses in their major area of study. Internships operate somewhat like student teaching, with the emphasis upon application of knowledge in a realistic setting rather than acquisition of new material. In other words, internships are begun with most entry-level skills at least partially developed, and the intern is expected to render supervised professional services. The length of an internship may be less than a semester or as long as a

year. Many internships carry no salary or stipend.

Because internships are tailored to fit the demands of the respective professions as well as the needs of individual students, each college and department is encouraged to establish requirements and criteria for acceptance in the program and for successful completion which go beyond the minimal requirements established by the cooperative education/internship program. Each college is expected to enforce its own requirements through its departments.

Minimally, students must have senior standing and a minimum 2.50 QPA or approval of the department.

**CREDIT HOURS** for co-op/internship registration carry from one to 12 credits as arranged. Any combination of co-op/internship credits earned in excess of 12 semester hours cumulative total will be entered on student records but will not be counted as credits required for graduation.

**GRADING** of co-op/internship experiences will carry "credit-no record" evaluation of work performance. Individual students may petition to receive a letter grade at the time of registration. This policy does not apply to the credit-no record regulation promulgated as part of the university grading system.

### The Harrisburg Internship Semester (THIS)

The Harrisburg Internship Semester (THIS) is a prestigious and paid internship in which the student gains an applied understanding of how Pennsylvania state government operates by interning with a branch of government related to his or her major. Each semester, students from schools in the Pennsylvania State System of Higher

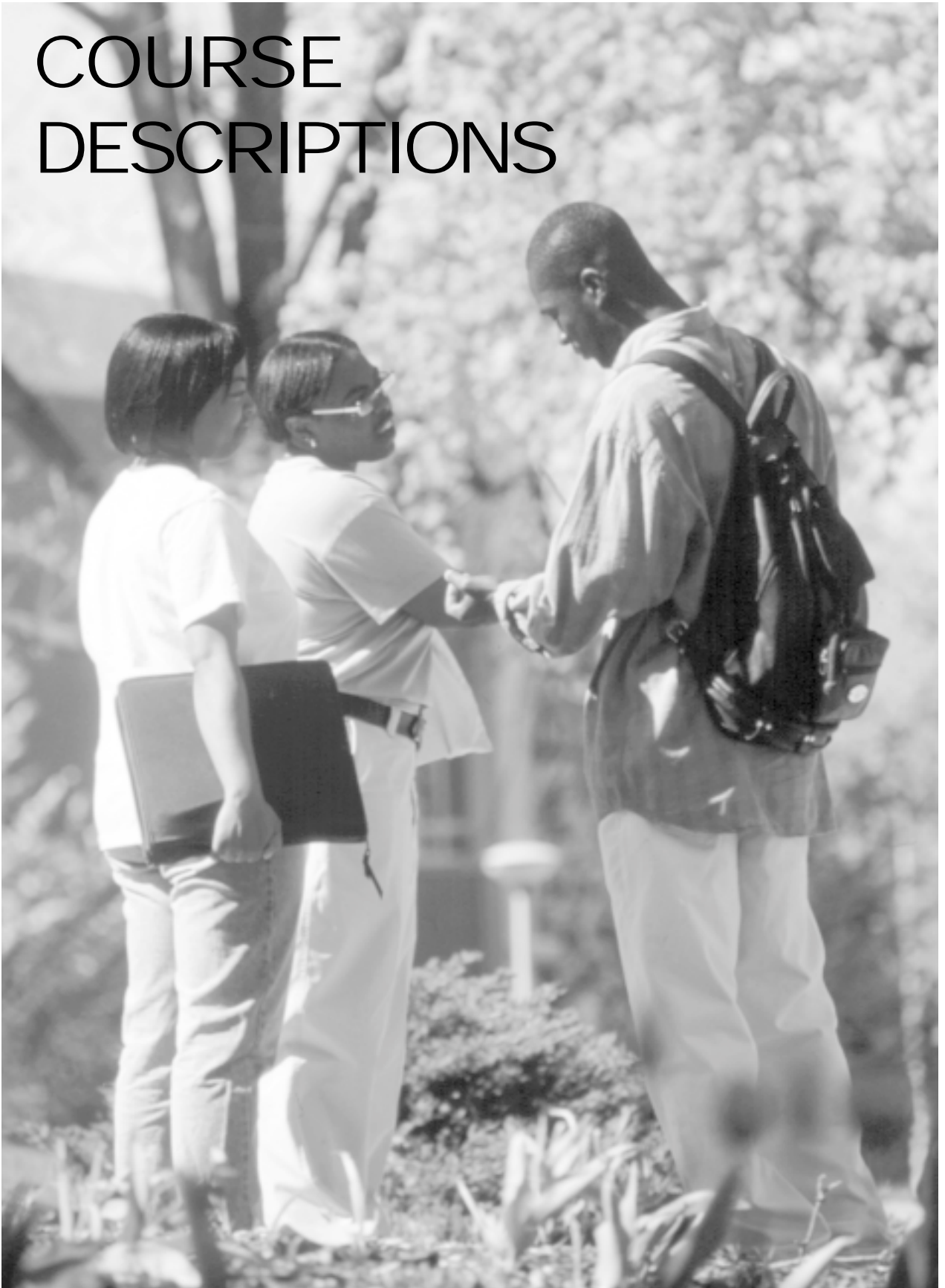
Education are selected to take part in this valuable program. The student selected from Clarion University each semester receives a stipend that covers room and board, tuition, and most travel expenses while completing 15 credits in independent study and cooperative education. Sophomore or junior students from any major will be considered as long as their overall QPA is 3.00 or above.

This internship is particularly valuable for individuals interested in government work, graduate school, or a legal career. Applications for each academic year are solicited during the previous Spring Semester. Further information is available through the College of Business Administration Dean's Office.

## Co-op Course Numbers

COOP 301: Co-op/Anthropology	COOP 430: Intern/Management in Library Science	COOP 364: Co-op/Music Marketing
COOP 401: Intern/Anthropology	COOP 332: Co-op/Early Childhood	COOP 464: Intern/Music Marketing
COOP 302: Co-op/Philosophy	COOP 432: Intern/Early Childhood	COOP 366: Co-op/Physics
COOP 402: Intern/Philosophy	COOP 333: Co-op/Elementary Education	COOP 466: Intern/Physics
COOP 303: Co-op/Political Science	COOP 334: Co-op/Elementary Education	COOP 368: Co-op/Psychology
COOP 403: Intern/Political Science	COOP 434: Intern/Secondary Education	COOP 468: Intern/Psychology
COOP 304: Co-op/Sociology	COOP 335: Co-op/Elementary Education	COOP 369: Co-op/Counseling
COOP 404: Intern/Sociology	COOP 435: Intern/Secondary Education	COOP 469: Intern/Counseling
COOP 305: Co-op/Social Work	COOP 336: Co-op/Elementary Education	COOP 370: Co-op/Student Life Services
COOP 405: Intern/Social Work	COOP 436: Intern/Elementary Education	COOP 470: Intern/Student Life Services
COOP 306: Co-op/Art	COOP 337: Co-op/English	COOP 371: Co-op/Student Affairs
COOP 406: Intern/Art	COOP 437: Intern/English	COOP 471: Intern/Student Affairs
COOP 308: Co-op/Biology	COOP 338: Co-op/Writing Center	COOP 372: Co-op/Academic Support Services
COOP 408: Intern/Biology	COOP 438: Intern/Writing Center	COOP 472: Intern/Academic Support Services
COOP 309: Co-op/Environmental Sciences	COOP 339: Co-op/Geography	COOP 374: Co-op/Human Relations
COOP 409: Intern/Environmental Sciences	COOP 439: Intern/Geography	COOP 474: Intern/Human Relations
COOP 310: Co-op/Outdoor Education	COOP 340: Co-op/Earth Science	COOP 376: Co-op/Special Education
COOP 410: Intern/Outdoor Education	COOP 440: Intern/Earth Science	COOP 476: Intern/Special Education
COOP 311: Co-op/Science Education	COOP 341: Co-op/Urban Planning	COOP 377: Co-op/Rehabilitative Sciences
COOP 411: Intern/Science Education	COOP 441: Intern/Urban Planning	COOP 477: Intern/Rehabilitative Sciences
COOP 312: Co-op/Chemistry	COOP 342: Co-op/Health and Safety	COOP 378: Co-op/Learning Disabilities
COOP 412: Intern/Chemistry	COOP 442: Intern/Health and Safety	COOP 478: Intern/Learning Disabilities
COOP 313: Co-op/Communications	COOP 343: Co-op/Physical Education	COOP 379: Co-op/Mental Retardation
COOP 413: Intern/Communications	COOP 443: Intern/Physical Education	COOP 479: Intern/Mental Retardation
COOP 314: Co-op/Advertising	COOP 344: Co-op/Recreation	COOP 381: Co-op/Speech Pathology
COOP 414: Intern/Advertising	COOP 444: Intern/Recreation	COOP 481: Intern/Speech Pathology
COOP 315: Co-op/Journalism	COOP 345: Co-op/Coaching	COOP 382: Co-op/Audiology
COOP 415: Intern/Journalism	COOP 445: Intern/Coaching	COOP 482: Intern/Audiology
COOP 316: Co-op/Public Relations	COOP 346: Co-op/Athletic Training	COOP 383: Co-op/Speech
COOP 416: Intern/Public Relations	COOP 446: Intern/Athletic Training	COOP 483: Intern/Speech
COOP 317: Co-op/Radio	COOP 347: Co-op/Water Safety	COOP 384: Co-op/Theatre
COOP 417: Intern/Radio	COOP 447: Intern/Water Safety	COOP 484: Intern/Theatre
COOP 318: Co-op/Television	COOP 348: Co-op/History	COOP 386: Co-op/Nursing
COOP 418: Intern/Television	COOP 448: Intern/History	COOP 486: Intern/Nursing
COOP 320: Co-op/Accounting	COOP 349: Co-op/Humanities	COOP 387: Co-op/Medical Technology
COOP 420: Intern/Accounting	COOP 449: Intern/Humanities	COOP 487: Intern/Medical Technology
COOP 321: Co-op/International Business	COOP 350: Co-op/Library Science	COOP 389: Co-op/Continuing Education
COOP 421: Intern/International Business	COOP 450: Intern/Library Science	COOP 489: Intern/Continuing Education
COOP 322: Co-op/Banking	COOP 351: Co-op/Mathematics	COOP 390: Co-op/Academic Services
COOP 422: Intern/Banking	COOP 451: Intern/Mathematics	COOP 490: Intern/Academic Services
COOP 323: Co-op/Finance	COOP 352: Co-op/French	COOP 391: Co-op/Financial Aid
COOP 423: Intern/Finance	COOP 452: Intern/French	COOP 491: Intern/Financial Aid
COOP 324: Co-op/Management	COOP 353: Co-op/Media	COOP 392: Co-op/Research
COOP 424: Intern/Management	COOP 453: Intern/Media	COOP 492: Intern/Research
COOP 325: Co-op/Marketing	COOP 354: Co-op/Mathematics	COOP 393: Co-op/Admissions
COOP 425: Intern/Marketing	COOP 454: Intern/Mathematics	COOP 493: Intern/Admissions
COOP 326: Co-op/Real Estate	COOP 355: Co-op/French	COOP 395: Co-op/Life Experience
COOP 426: Intern/Real Estate	COOP 455: Intern/French	COOP 495: Intern/Life Experience
COOP 327: Co-op/Economics	COOP 356: Co-op/German	COOP 396: Co-op/Paralegal
COOP 427: Intern/Economics	COOP 456: Intern/German	COOP 496: Intern/Paralegal
COOP 328: Co-op/Administration	COOP 357: Co-op/Marketing	COOP 397: Co-op/Planetarium
COOP 428: Intern/Administration	COOP 457: Intern/Marketing	COOP 497: Intern/Planetarium
COOP 329: Co-op/Office Management	COOP 358: Co-op/Real Estate	COOP 398: Co-op/Women's Studies
COOP 429: Intern/Office Management	COOP 458: Intern/Real Estate	COOP 498: Intern/Women's Studies
COOP 330: Co-op/Management in Library Science	COOP 359: Co-op/Economics	
	COOP 459: Intern/Economics	
	COOP 360: Co-op/Music	
	COOP 460: Intern/Music	
	COOP 361: Co-op/Piano	
	COOP 461: Intern/Piano	
	COOP 362: Co-op/Instrumental	
	COOP 462: Intern/Instrumental	
	COOP 363: Co-op/Vocal	
	COOP 463: Intern/Vocal	

# COURSE DESCRIPTIONS





## Course Descriptions

Academic calendar sequence in which course is offered follows each course description. The designated sequence is probable rather than guaranteed, and is subject to change.

Each semester = annually

Fall = first semester

Spring = second semester

On demand = course offered if potential enrollment warrants.



### Academic Skills

**AS/MATH 010:** *PREPARATION FOR COLLEGE MATHEMATICS* **3 s.h.**

This course will cover basic arithmetic and geometric principles necessary for the subsequent study of introductory algebra and other more advanced courses requiring a basic mathematics competency. Emphasis is on decreasing mathematics anxiety, the development of mathematics text-reading abilities, including the study of vocabulary unique to the mathematics discipline, development of estimation skills, interpretation of data, mental mathematics, and critical thinking. Written response, calculator use and experimentation, analysis activities, and problem-solving will be the major learning modalities.

**AS 100:** *COLLEGE READING/STUDY SKILLS* **3 s.h.**

This course develops the reading/study skills required at the college level. Students are helped to organize study plans according to the purpose of the assignment and the nature of the materials. Emphasis is placed on applying these skills to courses students are currently studying. No prerequisite. Each semester.

**AS 110:** *THE STUDENT IN THE UNIVERSITY* **3 s.h.**

This course is designed to (1) enable freshman students to explore and understand themselves as developing adults interacting in a higher education environment; (2) identify and/or utilize campus and community resources that will enhance their academic program; (3) develop strategies to facilitate the learning process; and (4) apply those strategies in a practical manner in order to build upon a resource base for academic skill transference. Note: This course is designed for freshman students only and is a general elective under personal development and life skills. Each semester.

**AS 260:** *CAREER EXPLORATION AND PLANNING* **3 s.h.**

A study of the career planning process that involves: (a) career awareness—students learn to examine the world of work and the occupational alternatives available; (b) self study—students learn to examine their own personalities, interests, needs, achievements, abilities, and values when developing a personal career plan; and (c) career decision-making—students learn to practice the skills necessary to make prudent occupational choices and set realistic goals.

### Accounting

**ACTG 201:** *INTRODUCTORY ACCOUNTING SURVEY* **3 s.h.**

An introduction to accounting, the language of business. Emphasis is on accounting terminology, concepts, and the interpretation and use of accounting information for decision-making. This course is designed for non-business students only and is available to freshmen. This course may not be used to satisfy core or major requirements for degrees in business administration. Students who have passed ACTG 251 may not schedule this course. No prerequisite. Each semester.

**ACTG 251:** *FINANCIAL ACCOUNTING* **3 s.h.**

A study of the principles and procedures for collecting, recording, summarizing, and reporting financial information. Prerequisite: Sophomore standing only at Clarion Campus. Each semester. Fall, annually at Venango.

**ACTG 252:** *MANAGERIAL ACCOUNTING* **3 s.h.**

A study of the aspects of accounting that aid managers. Included are budgeting, cash behavior and systems, alternate choice decisions, international accounting aspects, and cash flow. Prerequisites: Sophomore standing only at Clarion Campus, and ACTG 251. Each semester. Spring, annually at Venango.

**ACTG 253:** *FACTORY ACCOUNTING* **3 s.h.**

This course presents fundamental accounting concepts and techniques applied in record keeping and accounting control of the production process. Prerequisite: ACTG 252. Spring, annually, Venango only.

**ACTG 254:** *PAYROLL ACCOUNTING* **3 s.h.**

This accounting course provides detailed coverage of payroll policy, records, wage calculation, deductions, and government reporting, with an emphasis on tax form preparation. Prerequisite: ACTG 252. Fall, annually, Venango only.

**ACTG 255:** *FINANCIAL STATEMENT PREPARATION AND ANALYSIS* **3 s.h.**

This course focuses on procedures for financial statement preparation and the use of accounting information as a basis for decision making by management, owners, creditors, and other users of financial statements. Prerequisite: ACTG 251. Spring, annually, Venango only.

**ACTG 256:** *INCOME TAX PROCEDURES AND FORMS* **3 s.h.**

This course explains which types of income are taxable and which expenses are deductible. Both filling out and filing individual, partnership, and corporate tax returns will be covered. Prerequisite: ACTG 251. Fall, annually, Venango only.

- ACTG 350:** *INTERMEDIATE ACCOUNTING* **3 s.h.**  
 A study of accounting theory and practice. Topics included are accounting for current assets, investments, plant and equipment, and intangibles. A special emphasis will be placed upon developing the student's technical and problem-solving ability. Prerequisite: ACTG 252. Each semester.
- ACTG 351:** *ACCOUNTING FOR EQUITIES* **3 s.h.**  
 A study of accounting theory and practice. Topics included are accounting for current and long-term liabilities, corporate equity, pension plans, long-term leases, income taxes, accounting changes and cash flows. A special emphasis will be placed upon developing the student's technical and problem-solving ability. Prerequisite: ACTG 350 or consent of instructor. Each semester.
- ACTG 352:** *COST ACCOUNTING* **3 s.h.**  
 A study of cost principles, procedures, systems, controls, and analysis. Standard cost systems are considered with the two basic cost accounting systems. Cost accounting as a "tool" for management decision-making is stressed based on management information systems. Other topics included are flexible budgets, accounting for by-products and joint products, transfer pricing, and environmental costs. Prerequisite: ACTG 252. Each semester.
- ACTG 353:** *FEDERAL TAXES* **3 s.h.**  
 A study of federal income, estate, and gift taxation. Problems of compliance with the law by individuals, partnerships, corporations, estates, and trusts are considered. Prerequisite: ACTG 252. Each semester.
- ACTG 354:** *AUDITING* **3 s.h.**  
 A study of the purposes, the ethical and legal environment, financial analysis, and selected auditing techniques and procedures. A special emphasis will be placed upon developing the student's technical writing ability. Prerequisite: ACTG 351. Each semester.
- ACTG 355:** *ADVANCED ACCOUNTING* **3 s.h.**  
 A consideration of modern development in accounting, including recent studies and pronouncements by accounting authorities such as the American Institute of Certified Public Accountants and the Securities and Exchange Commission. Included is a study of the problems of accounting for consolidation and partnership equity. A special emphasis will be placed upon developing the student's technical and problem-solving ability. Prerequisite: ACTG 351. Each semester.
- ACTG 451:** *ACCOUNTING PROBLEMS* **3 s.h.**  
 A problem-oriented study of topics most often tested on the CPA exam. Included are inventory methods, long-term contracts, partnership, leases, consignments, installment sales, receivership, fiduciary accounting, and governmental accounting. Preparations for the practice portion of the CPA exam are emphasized. Prerequisite: ACTG 355. Spring Semester.
- ACTG 452:** *ADVANCED COST ACCOUNTING* **3 s.h.**  
 A study of advanced concepts of cost accounting as a means of providing useful quantitative information for decision making. Topics include inventory valuation, cost allocations, joint-product costs, process costing, accounting systems, profit center costs, and segment performance measuring. Prerequisite: ACTG 352. Annually.
- ACTG 453:** *PROBLEMS IN FEDERAL TAXATION ACCOUNTING* **3 s.h.**  
 Federal income tax concepts and compliance problems of partnerships, corporations, estates, and trusts. Also a brief consideration of the concepts of Social Security, estate, and gift taxation. Prerequisite: ACTG 353. Spring Semester.
- ACTG 454:** *COMPARATIVE ACCOUNTING SYSTEMS* **3 s.h.**  
 The major objective of the course is to help the student to develop a holistic approach to the concepts and practices for the examination and exploration of accounting systems. Specialized accounting systems will be discussed in detail dependent upon the interest and desires of students. Prerequisites: ACTG 251, 252, 350, 351, 354, CIS 223, and 301. Annually.
- ACTG 455:** *NOT-FOR-PROFIT ENTITIES* **3 s.h.**  
 A study of the principles and practices of budgeting and accounting for activities of entities that are operated for purposes other than making profits. Prerequisite: ACTG 351. Annually.
- ACTG 461:** *INTERNATIONAL ACCOUNTING* **3 s.h.**  
 A study of the influence of cultural values on the practice and theory of accounting and developing sensitivity to the differences and similarities of different accounting systems. Other international topics include consolidation, translation of foreign currency statements, inflation, replacement cost accounting of global-oriented corporations and harmonization of accounting standards. Prerequisite: ACTG 252. Each semester.
- ACTG 463:** *TAX PLANNING* **3 s.h.**  
 A survey course to acquaint the student with tax planning techniques which can be used to accomplish an individual's financial goals. An understanding of financial position, cash flow and income, gift and estate tax matters enables the student to suggest actions that fit the individual's financial priorities. Prerequisite: ACTG 353. Annually.
- ACTG 490:** *CURRENT ACCOUNTING PRONOUNCEMENTS AND PRACTICES* **3 s.h.**  
 A research study of current Financial Accounting Standards Board statements of standards, interpretations, concepts, exposure drafts, and discussion memorandums. The internship experience and related research topics will be presented, discussed, and integrated with the pronouncements. Prerequisite: COOP 420, Accounting Internship. Spring Semester.
- ACTG 499:** *SPECIAL TOPICS IN ACCOUNTING* **3 s.h.**  
 Various current topics affecting accounting practice and theory will be presented. Different topics will be covered from year to year as subjects of importance are identified. Prerequisite: ACTG 351 or consent of instructor. On demand.

## Anthropology

- ANTH 211:** *ANTHROPOLOGY* **3 s.h.**  
 This course deals with the origin, diversification, and evolution of the human way of life (cultures) from extinct primitive systems to modern industrial civilizations. This course is an introduction to anthropology (the study of humankind) with emphasis on the nature and concept of culture. Some work is done in physical anthropology. Emphasis is placed on the simple and complex cultures of the world with specific readings in each category. Each semester.

- ANTH 213:** *INTRODUCTION TO BIOANTHROPOLOGY* **3 s.h.**  
A survey of the human species in time, place, and culture, and the investigation of factors underlying human variation. No prerequisite. Each second year.
- ANTH 214:** *PRINCIPLES OF HUMAN ECONOLGY* **3 s.h.**  
A study of the functional interrelationships of humankind and the biophysical environment. No prerequisite. Every second year.
- ANTH 216:** *WOMAN AND CULTURE* **3 s.h.**  
This course introduces students to the study of the lives of women in cross-cultural perspective. Gender issues explored include sexual division of labor, inequality, changing position of women in families, and the role of women in development. Alternate years.
- ANTH 218:** *BURIED CITIES AND LOST CIVILIZATIONS* **3 s.h.**  
This course introduces students to archaeology and to what archaeologists do. It also provides a long-term perspective on human history starting with the first archaeological sites over 2.5 million years old. This course will address some of the more popular theories about the prehistoric human past. Alternate years.
- ANTH/ENG 242:** *INTRODUCTION TO AMERICAN FOLKLORE* **3 s.h.**  
Provides an introduction to American folklore and its relationships to American literature. Students will be introduced to the major genres of American folklore, such as legend, talk, folk belief, song and ballad, and material folk culture; and to various folk groups in America, such as occupational, gender, ethnic, age, regional, and their traditions. Examples of American literature and American popular culture will be analyzed through an examination of their American folk elements. The course will also provide students with fieldwork experiences and methods of analysis of oral, customary, and literary traditions. No prerequisite. Fall, annually.
- ANTH 250:** *PREHISTORIC NORTH AMERICA* **3 s.h.**  
The course examines the development of North American Indian cultures from the beginning of human migration in the late Pleistocene to the coming of Europeans. Emphasis will be on human interrelationships with the various New World environments in time and space which led to the rise of prehistoric cultures, food production, trade, etc. No prerequisite. Every second year.
- ANTH 251:** *HISTORIC INDIANS OF NORTH AMERICA* **3 s.h.**  
This course is an ethnographic survey of American Indians. Cultural processes, historic events, and ecological adjustments are explored in order to understand the diversity of Indian culture at the time of their discovery by Europeans. American Indian acculturation and contemporary Indian issues are also considered. No prerequisite. Every second year.
- ANTH 252:** *CULTURES IN COLLISION: THE ANTHROPOLOGY OF CULTURE CONTACT* **3 s.h.**  
This course provides an anthropological perspective on the nature and consequences of culture contact between different societies. The focus will be on contact between western and nonwestern cultures. Both historical and contemporary cultures are explored. Alternate years.
- ANTH 253:** *ARCHAEOLOGY OF EASTERN NORTH AMERICA* **3 s.h.**  
The course provides a detailed survey of prehistoric developments in North America east of the Mississippi from Late Pleistocene to the Colonial Period. The principal aim is to familiarize students with the prehistory of the Amerind populations in the area, including the gradual emergence of the Woodland pattern. On demand.
- ANTH/ENG 262:** *INTRODUCTION TO THE ENGLISH LANGUAGE* **3 s.h.**  
Deals generally with the nature of language and specifically with the grammatical structures of modern English, its regional and social varieties, and certain highlights of its historical development. Each semester.
- ANTH 300:** *LABORATORY METHODS IN ARCHAEOLOGY* **3 s.h.**  
This course will provide a hands-on overview of the major analytical methods in archaeology. The central objective of the course is to provide students with a basic understanding of both the practical application of standard methodologies, and the questions archaeologists attempt to address through their uses. Prerequisite: ANTH 211. Alternate years.
- ANTH/ENG 352:** *TOPICS IN FOLKLORE* **3 s.h.**  
Provides intense study of one or more aspects of folklore study. The focus may be on one or more folk groups, a particular folk genre, folklore and popular culture, or folklore and literature. The course will provide students with fieldwork experience—collection, transcription, classification—and methods of analysis of oral traditions. No prerequisite. Every third semester.
- ANTH 357:** *INDIANS OF SOUTH AND CENTRAL AMERICA* **3 s.h.**  
A survey of Indian cultures from the beginnings in the Late Pleistocene to the coming of the Conquistadors; special emphasis is placed upon culture developments, the rise of states, native agriculture, and the development of arts and crafts, including architecture and ceremonial art. No prerequisite. Every second year.
- ANTH 358:** *WORLD PREHISTORY* **3 s.h.**  
This course covers the cultural development of humankind from the Lower Paleolithic to the beginnings of urbanism in the Bronze and Iron Age. The course examines human development in Europe, Africa, Asia, and the New World; draws comparisons between cultures; studies the diffusion of cultural traits; and summarizes recent developments in research. No prerequisite. Every second year.
- ANTH 361:** *WITCHCRAFT, MAGIC, AND RELIGION* **3 s.h.**  
This course is a cross cultural comparative analysis of human environment with the supernatural. The role of religion is explored, and theories dealing with the nature and function of various aspects of supernaturalism are discussed from an anthropological perspective. No prerequisite. Every second year.
- ANTH 362:** *HISTORY AND METHODS OF ANTHROPOLOGY* **3 s.h.**  
This course provides a general overview of the history of anthropology as an academic discipline, combined with a survey of anthropological theory and research methods. Every second year.
- ANTH 363:** *HISTORICAL ARCHAEOLOGY* **3 s.h.**  
Designed to provide an introduction to the problems and methods of historical archaeology with special emphasis on North America. Usually to be taken in conjunction ANTH 253 (Archaeology of Eastern North America).

- ANTH 364/ENG 353: AMERICAN VOICES** 3 s.h.  
Provides an introduction to American dialectology and sociolinguistics. Emphasis will be on the great diversity and vitality of American English. Other topics covered will be the causes and mechanisms of linguistic changes, the role of language differences in society, and the relevance of dialectology to language teaching. The course will pay special attention to the regional speech patterns of Pennsylvania. No prerequisite.
- ANTH 365: HISTORY OF MATERIAL CULTURE** 3 s.h.  
An introduction to the technological foundations of civilizations, classes of material culture, and artifact types. Students will gain familiarity with the origin of metal, ceramics, glass fibers, and plastic. A background in material culture is important for students concentrating in the history of technology and anthropology, and is broadly applicable to any students interested in artifacts and technology. Offered every second year.
- ANTH 375: SUMMER ARCHAEOLOGICAL FIELD SCHOOL** 1-9 s.h.  
An integrated program designed to provide undergraduates with a practical and technical background in modern archaeological research. In addition to an introduction to cultural contexts, all phases of field investigation, including site reconnaissance, site survey and testing, site mapping, controlled excavation, specimen recovery techniques, and information regarding procedures will be covered. Laboratory methods include catalog and preservation procedures will also be dealt with.
- ANTH 400: INDIVIDUAL RESEARCH** 1-9 s.h.  
Individual research, designed as an advanced course in anthropology, provides for the student's individual approach to a specific problem, defined in conference with the instructor. Regular sessions with the faculty member in charge evaluate the progress of the work and chart its direction. Students are expected to acquire research techniques in dealing with their topics. All branches of anthropology may be used to select a topic. Credit and grades will be given only if the project (term paper, survey, investigation, etc.) has been completed to the satisfaction of the project advisor and the departmental chair. Prerequisite: ANTH 211. On demand.
- ANTH/ENG 457: INTRODUCTION TO LINGUISTICS** 3 s.h.  
Presents key concepts and basic analytical procedures common to many contemporary linguistics theories. Areas covered in detail include phonetics and phonology, morphology, and syntax. Attention is paid to the integration of these sub-systems in the overall design of a generative grammar. Prerequisite: ANTH/ENG 262. Fall, annually.

## Art

- ART 110: THE VISUAL ARTS** 3 s.h.  
This is an introductory art appreciation course dealing with the form and content of art as well as the processes and products of art. It is intended to enrich the student's awareness and understanding of visual art forms. Each semester.
- ART 121: DRAWING I** 3 s.h.  
An introductory course designed to develop the drawing skills of students with emphasis on observation, analysis, basic pictorial composition, and spatial organization. Students will draw primarily from direct observation as they explore a variety of drawing media, processes, and attitudes. Required of all art majors. Each semester.
- ART 122: FIGURE DRAWING I** 3 s.h.  
An introductory drawing course designed to develop knowledge of human anatomy. Emphasis is on an intuitive approach to recording the figure. Students will work directly from the skeleton and models, analyzing the figure, and exploring a variety of media and pictorial problems. Required of all art majors. Spring Semester.
- ART 125: COLOR AND DESIGN** 3 s.h.  
A study of two-dimensional design concepts and their applications, with an emphasis on the principles and elements of design. Required of all art majors. Fall Semester and on demand.
- ART 126: THREE-DIMENSIONAL DESIGN** 3 s.h.  
The exploration of three-dimensional design forms in order to gain a deeper understanding of the elements and principles of design. Required of all art majors. Spring Semester.
- ART 131: PAINTING I** 3 s.h.  
An introduction to painting in oils in which the student explores basic materials and techniques of painting. Fundamentals of pictorial organization and visual expression will be stressed. Prerequisite: ART 121 or 125. Each semester.
- ART 141: SCULPTURE I** 3 s.h.  
Introductory studio course with experiences in conceiving and creating three dimensional sculptural forms in a variety of media with a variety of techniques. Each semester.
- ART 145: ILLUSTRATION I** 3 s.h.  
This studio course introduces students to a variety of drawing and painting media using a controlled palette. Monochromatic as well as full color illustrations will be produced. Use of the principles of design, creative problem-solving, and the integration of illustrations into designed pieces will be encouraged. Fall Semester annually or on demand.
- ART 151: CERAMICS I** 3 s.h.  
Design and construction of clay pieces in varied techniques and approaches. Basic clay and glaze technology, hand building, throwing, turning, and firing processes. Each semester.
- ART 155: GRAPHIC DESIGN AND COMPUTER I** 3 s.h.  
An introductory course stressing graphic design, typography, and computer graphic modes and functions. Software such as Adobe PhotoShop and Desk Scan will be our main focus. Prerequisite: ART 125. Spring Semester, annually, or on demand.
- ART 161: WEAVING AND FIBER SCULPTURE I** 3 s.h.  
Woven and off-loom textile construction, applying design principles in original art making, with attention to the multicultural historical context of textile art traditions. Fall, annually, and on demand.
- ART 165: FABRIC SURFACE DESIGN I** 3 s.h.  
Patterning of cloth with direct printing techniques and shibori (tie-dyeing); applying design principles in original art making, with attention to the multicultural historical context of textile art traditions. Spring, annually, and on demand.

- ART 171:** *PRINTMAKING I* 3 s.h.  
 This course will include a brief history of printmaking and present problems in composition utilizing basic techniques, materials, and principles of printmaking. Students will work with printmaking processes such as relief, intaglio, lithography, or monotype. Photographic and computer processes may also be included. The options will vary each semester. No prerequisite. Each semester.
- ART 181:** *JEWELRY I* 3 s.h.  
 Design and construction of individual pieces of jewelry from sterling silver, semi-precious stones, exotic woods, and other materials. The course deals with soldering techniques, casting techniques, methods of setting stones, chain construction, and all methods known for fabricating jewelry for human adornment. Annually.
- ART 190:** *TEACHING ART IN THE ELEMENTARY GRADES* 3 s.h.  
 A study of the place of art in the elementary school curriculum, along with an acquisition of the skills and knowledge needed to teach art. Classroom planning, presentation, motivation methods, and lesson plans will be developed in workshops or actual teaching situations. Each semester.
- ART 211:** *SURVEY OF ANCIENT THROUGH MEDIEVAL ART* 3 s.h.  
 A survey of the art and architecture of the western world from prehistory to the Proto-Renaissance. Fall Semester and on demand.
- ART 212:** *SURVEY OF RENAISSANCE THROUGH MODERN ART* 3 s.h.  
 A survey of the art and architecture of Europe and America from the Renaissance to the present. Spring Semester and on demand.
- ART 215:** *AFRICAN TRADITIONS IN ART* 3 s.h.  
 An introduction to traditional sculpture, masks, crafts, and other arts of selected Sub-Saharan African groups, and to African American artists. Students will develop an understanding of the meaning and cultural context of the art through hands-on experience in related art processes and a required museum trip. On demand.
- ART 216:** *WOMEN IN ART* 3 s.h.  
 A study of the achievements of women artists; images of women in art; the role of women in art history, theory, and criticism; and the museum and gallery environments as they relate to women. Spring Semester.
- ART 222:** *DRAWING II* 3 s.h.  
 This course will involve continued exploration of a variety of drawing media and techniques in order to solve more complex pictorial and spatial problems. The development of individualized responses will be encouraged. Offered concurrently with ART 121. Prerequisites: ART 121, 122. Each semester.
- ART 223:** *FIGURE DRAWING II* 3 s.h.  
 A continued exploration of the figure and its expressive potential. A more in-depth analysis of anatomy including musculature and surface features. Expanded media and problem solving. Offered concurrently with ART 122. Prerequisites: ART 121, 122. Spring Semester.
- ART 232:** *PAINTING II* 3 s.h.  
 Continued exploration of a wide range of techniques, with an emphasis on solving visual and color problems as a vehicle for personalized expression. Prerequisite: ART 131. Each semester.
- ART 242:** *SCULPTURE II* 3 s.h.  
 Continuation and expansion of experiences and directions established in Sculpture I. Prerequisite: ART 141. Each semester.
- ART 246:** *ILLUSTRATION II* 3 s.h.  
 Illustration II utilizes the skills and knowledge acquired from Level I to produce portfolio quality pieces. Airbrush will be emphasized in this course. Offered concurrently with ART 145. Prerequisite: ART 145. Fall Semester, annually, or on demand.
- ART 252:** *CERAMICS II* 3 s.h.  
 Students work with the technical aspects of ceramics—glaze formulation, glaze calculations; experiment with natural local clays and desired clay bodies, decorating methods, glazing, and firing techniques while pursuing individual interests. Students work on an independent level investigating interests leading to a final individual critique of work accomplished. Prerequisite: ART 151. Each semester.
- ART 256:** *GRAPHIC DESIGN AND COMPUTER II* 3 s.h.  
 Graphic Design and Computer II further explores layout, typography, and computer graphics. Students build on the skills and knowledge acquired from Level I to produce portfolio quality pieces. Software such as Adobe Illustrator will be emphasized. Offered concurrently with ART 155. Prerequisite: ART 155. Spring Semester, annually, or on demand.
- ART 262:** *WEAVING AND FIBER SCULPTURE II* 3 s.h.  
 Continuing study of textile structure and processes in historical context. Development of compositional skills and expressive personal imagery. Prerequisite: ART 161. Fall, annually, and on demand.
- ART 266:** *FABRIC SURFACE DESIGN II* 3 s.h.  
 Direct, immersion, and printed application of dyes; development of compositional skills and expressive personal imagery; attention to the historical context of textile art traditions. Prerequisite: ART 165. Spring, annually, and on demand.
- ART 272:** *PRINTMAKING II* 3 s.h.  
 This course further enhances the skills and understanding students have of printmaking as a creative visual tool through the use of relief, intaglio, lithography, and/or monotype processes. Photographic and computer processes may also be included. Prerequisite: ART 171. Each semester.
- ART 282:** *JEWELRY II* 3 s.h.  
 A continuation of study in the design and construction of jewelry pieces. Students continue advancing their skills and knowledge of metals, stones, woods, and other materials. Prerequisite: ART 181. Annually.
- ART 300:** *SPECIAL TOPICS IN ART*  
 Topics of interest in various areas of art. The format will be selected by the instructor. Offered when faculty available.
- ART 312:** *ITALIAN RENAISSANCE ART* 3 s.h.  
 A survey of the art and architecture of the Italian Renaissance from the Italo-Byzantine style to the advent of the Baroque. Prerequisite: None—ART 212 suggested. Alternate Fall Semesters or on demand.

- ART 313:** *19TH-CENTURY ART* **3 s.h.**  
 A survey of the art and architecture of Europe and America in the 19<sup>th</sup> century from Romanticism through Art Nouveau. Prerequisite: None—ART 212 suggested. Alternate Fall Semesters or on demand.
- ART 314:** *20TH-CENTURY ART* **3 s.h.**  
 Survey of the art and architecture of Europe and America in the 20<sup>th</sup> century; its historical and cultural context; and the development of modernism and postmodernism. Spring Semester, biannually, and on demand.
- ART 315:** *ORIENTAL ART* **3 s.h.**  
 A survey of the art and architecture of the Far East from prehistory to the 20<sup>th</sup> century. Prerequisite: None—ART 110 suggested. Alternate Spring Semesters or on demand.
- ART 323:** *DRAWING III* **3 s.h.**  
 This course is intended to encourage the integration of individual expressive and conceptual concerns into drawing. The course will include further expansion of media and processes applicable to drawing, including the use of color media. Investigation of current as well as historical drawing practices will be included. Offered concurrently with ART 121, 222. Prerequisite: ART 222. Each semester.
- ART 324:** *FIGURE DRAWING III* **3 s.h.**  
 A course designed to integrate the student's expressive concerns with knowledge of the figure. Investigation of figures in a historical context as well as current trends in figure drawing. Continued exploration of media will be expected. Offered concurrently with ART 122, 223. Prerequisite: ART 223. Spring Semester.
- ART 333:** *PAINTING III* **3 s.h.**  
 Individual expression and problem solving take an increasingly important role as the student focuses on a personal aesthetic direction. Experimentation with various mediums and surfaces is encouraged. Assignments given as needed. Regular critiques. Prerequisite: ART 232. Each semester.
- ART 343:** *SCULPTURE III* **3 s.h.**  
 Continuation and expansion and directions established in Sculpture II. Prerequisite: ART 242. Each semester.
- ART 347:** *ILLUSTRATION III* **3 s.h.**  
 Illustration III incorporates all previous knowledge acquired in Levels I and II. Students are encouraged to develop their personal aesthetic and to produce portfolio quality pieces. Offered concurrently with ART 145. Prerequisite: ART 246. Fall Semester, annually, or on demand.
- ART 353:** *CERAMICS III* **3 s.h.**  
 The student explores the fundamentals of glaze tests, materials test, eutectics, the calculation of glazes, ceramic kilns, and their design. The materials used will be studied, along with the design of ceramic equipment and their special uses. Production of pots will be downplayed for the concentration on the technical aspects and equipment in the production of the pot. Prerequisite: ART 252. Restricted to art majors or permission of instructor. Each semester.
- ART 357:** *GRAPHIC DESIGN AND COMPUTER III* **3 s.h.**  
 This course incorporates all previous knowledge acquired in Levels I and II, including proficiency in software such as TypeStyler and ScanMaker. Students are encouraged to develop their personal direction and to produce portfolio quality pieces. Software such as DigiPaint and DigiView will be introduced. Offered concurrently with ART 155. Prerequisite: ART 256. Spring Semester or on demand.
- ART 363:** *WEAVING AND FIBER SCULPTURE III* **3 s.h.**  
 Advanced study of hand and computerized/mechanized textile construction processes in historical context. Development of portfolio and facility with the language of art. Prerequisite: ART 262. Fall, annually, and on demand.
- ART 367:** *FABRIC SURFACE DESIGN III* **3 s.h.**  
 Advanced study of hand and computerized/mechanized surface design processes in historical context. Development of portfolio and facility with the language of art. Prerequisite: ART 266. Spring, annually, and on demand.
- ART 373:** *PRINTMAKING III* **3 s.h.**  
 Advanced problems in color and creative expression utilizing techniques and principles of intaglio, relief, lithography, and monotype. (The student is encouraged to focus on two processes.) Exploration of photographic and computer applications for printmaking may also be included. Prerequisite: ART 272. Each semester.
- ART 383:** *JEWELRY III* **3 s.h.**  
 Continuing study in the design and creation of jewelry and metalwork with an emphasis on developing an individual aesthetic through the use of multiple techniques and processes. Prerequisite: ART 282. Annually.
- ART 424:** *DRAWING IV* **3 s.h.**  
 This course is designed to provide an opportunity for students to explore a drawing concern(s) of their own in depth. Offered concurrently with ART 121, 122, 222, 323. Prerequisite: ART 323. Each semester.
- ART 425:** *FIGURE DRAWING IV* **3 s.h.**  
 A tutorial approach allowing students maximum freedom in exploring the figure in their own context. Offered concurrently with ART 122, 223, 324. Prerequisite: ART 324. Spring Semester.
- ART 426:** *SENIOR DRAWING* **3 s.h.**  
 This capstone course will allow students who are concentrating in drawing to develop their work for the B.F.A. exhibit. Offered concurrently with other drawing courses. Prerequisites: ART 424 and 425. Each semester.
- ART 434:** *PAINTING IV* **3 s.h.**  
 Continued investigation of aesthetic concepts and personal direction. Students work toward a portfolio or entrance into a M.F.A. Program. Regular critiques. Prerequisite: ART 333. Each semester.
- ART 435:** *PAINTING V* **3 s.h.**  
 Continuation of Painting IV. Prerequisite: ART 434. Each semester.







Does not count toward major requirements for any Biology Department major. Three discussion periods weekly. Prerequisite: One semester of biology or permission of instructor. On demand.

- BIOL 258:** *ANATOMY AND PHYSIOLOGY I* 3 s.h.  
 A study of the normal structure of the human body and how it functions. Special attention is given to the reproductive, skeletal, muscular, nervous, and endocrine systems and their interrelationships. Three lectures and two lab hours weekly. Fall, annually. Not for biology majors.
- BIOL 259:** *ANATOMY AND PHYSIOLOGY II* 3 s.h.  
 A continuation of BIOL 258, Anatomy and Physiology I. This course includes the circulatory, respiratory, digestive, urinary, and integumentary systems and their interrelationships. Three lectures and two laboratory hours weekly. Prerequisite: BIOL 258. Spring, annually. Not for biology majors.
- BIOL 260:** *MICROBIOLOGY* 3 s.h.  
 A study of microorganisms, including viruses, bacteria, fungi, and protozoa, with emphasis on those associated with human health and disease. Consideration is given to immunity and resistance to infectious diseases and to their epidemiological and public health aspects. Laboratory emphasis is on pathogenic bacteria and the bacteriological and microscopic techniques. Two lectures and three laboratory hours weekly. Not for biology majors. Venango Campus, annually.
- BIOL 305:** *GENERAL ZOOLOGY* 3 s.h.  
 An introductory survey of the animal kingdom with emphasis on the biology and classification of both invertebrate and vertebrate animals. Their role in ecosystems and interrelationships among the various taxa are covered as are aspects of morphology, phylogeny, ethology and zoogeography. Special reference to those animals occurring in Pennsylvania will be included. Two lectures and three laboratory hours weekly. Prerequisites: BIOL 155, 156, 165, 166. Alternate years.
- BIOL 341:** *GENERAL MICROBIOLOGY* 4 s.h.  
 A study of microorganisms, including bacteria, viruses, fungi. Extensive laboratory work, including isolation, staining, culturing, and identification of microorganisms. Includes the topics of prokaryotic cell architecture, microbial physiology, methods of controlling the growth of microbes, microbial genetics, medical microbiology, applied and environmental microbiology. Two lecture periods and two laboratory periods weekly. Prerequisites: A course in cell biology and one semester of organic chemistry or permission of instructor. Each semester.
- BIOL 353:** *ORNITHOLOGY* 3 s.h.  
 An introduction to the biology of birds. Lectures deal with internal and external adaptation for aerial travel, classification, migration, habitats, plumage changes, nesting habits, and ecologic relations. Two lectures and three laboratory or field trip hours weekly. Prerequisite: One semester of biology or permission of instructor. Spring, alternate years.
- BIOL 360:** *PROBLEMS IN BIOLOGY* 1-4 s.h.  
 Acquaints the student with skills and techniques used in research. The student identifies a problem for investigation and completes all phases of its study, including the writing of a research report. Approval must be secured prior to preregistration from the staff member who will direct the student.
- BIOL 382:** *EVOLUTION* 3 s.h.  
 A study of the principles of evolution and its links with other areas of biology. Topics include the history of evolutionary thought, species concepts and speciation processes, phylogenetic patterns and their reconstruction, diversity of life, and the mechanisms of evolution. Three lecture hours weekly. Prerequisite: Completion of two semesters of introductory biology or permission of instructor. Alternate years.
- BIOL 400:** *SPECIAL TOPICS* 1-6 s.h.  
 Advanced topics in various areas of biology. The format used will be selected by the professor as most suitable to the study. The course may be offered on request of students, subject to the availability of staff. Enrollment by consent of the instructor. On demand.
- BIOL 402/502:** *BIOMETRY* 3 s.h.  
 Collection, analysis, and presentation of biological data. Fundamental aspects of designing and executing descriptive and experimental studies with emphasis on biological research. Applications to undergraduate and graduate research currently in progress in the Department of Biology are stressed. Three lecture hours per week. Prerequisite: Any elementary statistics course or permission of instructor. Spring, alternate years.
- BIOL 405/505:** *ECOLOGICAL APPLICATIONS* 3 s.h.  
 A case history approach to the analysis and possible resolution of both terrestrial and aquatic environmental problems. Students will analyze the problem from a number of perspectives, including the biological, in an assessment of the problem. Sample design, cost considerations, data collection and analysis will be incorporated into the assessment. The overall assessment of the problem and possible resolutions will be conveyed both orally and in a written format. This course is intended as a capstone for students in the Applied Ecology Program, but is appropriate for other students who meet the prerequisites. Prerequisites: BIOL 202 or permission of the instructor, BIOL 493 and 494 are recommended. Alternate years.
- BIOL 424:** *FRESHWATER ICHTHYOLOGY* 3 s.h.  
 A study of the classification, evolutionary relationships, distribution, morphology, ethology, ecology, and physiology of fishes. Lab exercises emphasize the identification of families and species of fish from the Eastern United States, with emphasis on Pennsylvania forms. Pennsylvania fishing license required. Two lectures and three lab hours weekly. Prerequisite: Completion of a course in principles of ecology or permission of instructor. Alternate years.
- BIOL 425:** *FISHERIES BIOLOGY* 3 s.h.  
 Ecology of fish populations, including taxonomy identification, age and growth, population estimation and analysis, food habits, management, and environmental requirements. Application of microcomputers in fisheries work will be emphasized in data analysis. Two lectures and three hours of laboratory or field work weekly. Prerequisites: Completion of a course in ecology or permission of instructor and PA fishing license required. Alternate years.

- BIOL 427/527:** *PLANT TAXONOMY AND FIELD BOTANY* **3 s.h.**  
 A field-based course emphasizing the identification, classification, distribution, and evolutionary relationships of vascular plants, with particular emphasis on the flora of western Pennsylvania and adjacent regions. Two hours lecture and three hours laboratory or field work weekly. Prerequisite: Completion of a course in principles of ecology or permission of instructor. Fall, odd-numbered years.
- BIOL 443:** *VIROLOGY* **3 s.h.**  
 A study of plant, animal, and bacterial viruses, with emphasis on biochemistry, structure, life cycles, and disease-causing mechanisms. Three lectures per week. Prerequisites: Biochemistry, general microbiology, or permission of instructor. Alternate years.
- BIOL 444:** *IMMUNOLOGY* **4 s.h.**  
 A study of cellular immunology, immunochemistry, and immunogenetics, with emphasis on the physiology of immune responses. Three hours lecture and three hours lab per week. Prerequisite: Permission of instructor. Annually.
- BIOL 446:** *PATHOGENIC MICROBIOLOGY* **4 s.h.**  
 A study of the bacteria, fungi, and viruses which cause human disease. Laboratory emphasis is on isolation and identification of pathogens and on elementary immunology. Two lectures and four laboratory hours weekly. Prerequisite: General microbiology or permission of instructor. Annually.
- BIOL 450:** *CELL PHYSIOLOGY* **4 s.h.**  
 The study of the molecular dynamics of eukaryotic cells. The major topics will include the functional and structural organization of the cell, the cell as a unit of inheritance, and the cell as a biochemical transducer. Two lecture sessions and four laboratory hours per week. Prerequisites: Completion of a course in cell biology and one semester of organic chemistry or permission of instructor. Alternate years.
- BIOL 451:** *ANIMAL PHYSIOLOGY* **3 s.h.**  
 Study of the comparative physiology of animals, including water and ion regulations, circulation, respiration, nutrition, nervous activity, endocrine functions, and responses to temperature, light, gases, and pressure. Two lectures and three hours laboratory weekly. Prerequisites: Completion of a course in cell biology and one semester of organic chemistry or permission of instructor. Annually.
- BIOL 452:** *PLANT PHYSIOLOGY* **3 s.h.**  
 Life processes and responses of plants to the environment. Topics include water relations, transpiration, translocation, photosynthesis, respiration, metabolism, plant hormones and morphogenesis, photoperiodism, temperature responses, environmental and stress physiology. Two lectures and three hours laboratory weekly. Prerequisites: Completion of a course in genetics, cell biology, and one semester of organic chemistry or permission of instructor. Alternate years.
- BIOL 453:** *PATHOPHYSIOLOGY: ENDOGENOUS AGENTS* **4 s.h.**  
 The study of mechanisms by which disease occurs in humans. The course emphasizes responses to the disease process, and the effects of pathophysiologic mechanisms on the normality of cell, tissue, organ and system functions, and the response of the body to the disease process. Prerequisites: Prior courses in physiology desired. Two years of study in biology or permission of instructor. Venango Campus and Pittsburgh site, annually. Not for biology majors.
- BIOL 454:** *PATHOPHYSIOLOGY: EXOGENOUS AGENTS:* **4 s.h.**  
 The study of mechanisms by which disease occurs in humans. Emphasis in this course is on disease related to heredity, physical, chemical, and biological stressors. Prerequisite: Three semesters of biology required or permission of instructor. Venango Campus, annually. Not for biology majors.
- BIOL 455:** *ENDOCRINOLOGY* **3 s.h.**  
 A survey of the chemical and physiological principles of hormonal integrations in animals. Three hours lecture/week. Prerequisites: Completion of a course in physiology and one semester of organic chemistry or permission of instructor. Annually.
- BIOL 456:** *ENTOMOLOGY* **3 s.h.**  
 A general study of insects, including structure, physiology, classification, economic importance, and relationships. Two lectures and three hours of laboratory or field work weekly. Prerequisite: Completion of two semesters of introductory biology or permission of instructor. Alternate years.
- BIOL 460:** *COMPARATIVE VERTEBRATE ANATOMY* **3 s.h.**  
 This course traces the most important trends in the evolution of basic structures in vertebrate lines and conveys an appreciation of how the mammals came to possess the combination of characters that make this group unique. Two lectures and three laboratory hours weekly. Prerequisite: Completion of two semesters of introductory biology or permission of instructor. Alternate years.
- BIOL 461:** *VERTEBRATE EMBRYOLOGY* **3 s.h.**  
 A descriptive study of the development of vertebrates, including early processes and the formation of organ systems. Two lectures and three laboratory hours weekly. Prerequisite: Completion of two semesters of introductory biology or permission of instructor. Alternate years.
- BIOL 464:** *DEVELOPMENTAL BIOLOGY* **3 s.h.**  
 A study of the major processes in development and their underlying mechanisms. Includes a descriptive study and mechanisms such as differentiation, induction, and morphogenesis. Materials deal primarily with animal development. Two lectures and three laboratory hours weekly. Prerequisites: Completion of two semesters of introductory biology, genetics, and two semesters of general chemistry or permission of instructor. Annually.
- BIOL 470:** *ANIMAL ECOLOGY* **3 s.h.**  
 A course dealing with the interrelationships of animals and their environment, including physical and biological factors. Discussions and investigations will include animal distribution, predator-prey interactions, competition, species diversity, energetics, population, and community organization. Field and laboratory studies included. Prerequisite: A course in principles of ecology or permission of instructor. Alternate years.
- BIOL 471:** *PLANT ECOLOGY* **3 s.h.**  
 An in-depth approach to the interaction of plants with the physical and biotic environments at population, community, ecosystem, and landscape scales. Lecture and discussion will focus on current topics in plant ecology such as disturbance,

succession, herbivory, dispersal, competition, and environmental stress. Laboratory will include field-based experimental and descriptive investigations of plant population and communities. Two hours lecture/discussion and three laboratory hours weekly. Prerequisite: A course in principles of ecology or permission of instructor. On demand (Pymatuning).

**BIOL 473:** *FRESHWATER ECOLOGY* 3 s.h.

A field-oriented study of the physics, chemistry, and biology of standing and flowing inland waters. Prerequisite: Completion of two semesters of introductory biology or permission of instructor. Alternate years.

**BIOL/ES 476/SCED 576:** *SCIENCE, TECHNOLOGY, AND SOCIETY: TOPICS FOR TEACHERS* 3 s.h.

STS is an interdisciplinary course covering topics in biology, earth science, chemistry, and physics. It is designed to acquaint students with information, curricula, and teaching methodologies appropriate for teaching STS topics in traditional science courses. Students will be involved in studies and hands-on activities concerning science computer software, testing water for chemical and biological agents, and remote sensing techniques in geology, geography, physics, and medicine. Ethical issues and scientific principles concerning computers, energy, nuclear waste, biotechnology, and others, will be investigated and discussed. Participants will develop curriculum activities for implementation in their science discipline. This course is required for environmental biology, general science, and earth science certification. Prerequisite: Junior standing. Annually.

**BIOL 478:** *BIOME STUDIES* 3 s.h.

A travel-study program which offers opportunities for study in the various biomes, e.g., grasslands, montane, seashore, etc. On demand.

**BIOL 481:** *MICROBIAL GENETICS* 3 s.h.

A study of bacterial and viral genetics with emphasis upon mutation, mutant selection, gene action, recombination genetic mapping, and gene regulation. Laboratory sessions are on an arranged basis. Prerequisite: Genetics and general microbiology or permission of instructor. Alternate years.

**BIOL 483:** *MOLECULAR BIOLOGY* 4 s.h.

A study of the structural and functional relationships of the major biological macromolecules, with emphasis on nucleic acid biology. An introduction on current systems, methods, and applications of biotechnology, including recombinant DNA techniques, will be emphasized in the laboratory. Two lectures and four laboratory hours weekly. Prerequisites: Completion of a course in cell biology, genetics, and four semesters of chemistry or permission of instructor. Annually.

**BIOL 485:** *BIOTECHNOLOGY I* 4 s.h.

Advanced topics in the current systems, methods, and applications of nucleic acid and protein biotechnology. Two lectures and four hours laboratory weekly. Prerequisite: Completion of a course in molecular biology or permission of instructor. Annually.

**BIOL 491:** *BIOGEOGRAPHY* 3 s.h.

The subject matter will cover aspects of the distribution of plants and animals. Main topics of concern will include interpretive approaches to biogeography, paleobiogeographic evidence of past distributions, the centers of origin of various groups, mechanics and routes of dispersal and colonization, and the dynamics of extinction. Prerequisites: A course in genetics and principles of ecology or permission of instructor. Alternate years.

**BIOL 492:** *ANIMAL BEHAVIOR* 3 s.h.

A study of the biological concepts of animal behavior. An investigation of topics such as sensory receptors, internal mechanisms, genetics, learning and habituation, social organization, and communication. Laboratory exercises involve techniques of observation and experiments in animal behavior. Two lectures and three hours laboratory or field work weekly. Prerequisites: Completion of courses in principles of ecology and genetics or permission of instructor. Alternate years.

**BIOL 493:** *COMMUNITY AND ECOSYSTEM DYNAMICS* 4 s.h.

An in-depth approach to the structure, function, and dynamics of ecological systems at community, ecosystem, and landscape scales. Lecture and discussion will focus on current topics such as niche theory, the regulation of community structure, food webs, ecological stability, diversity, succession, and energy and material cycles. Laboratory will emphasize field-based descriptive and investigative studies of local communities and ecosystems. Three hours lecture and three hours laboratory weekly. Prerequisites: Completion of a course in principles of ecology, basic statistics highly desirable, or permission of instructor. Fall, alternate years.

**BIOL 494:** *POPULATION BIOLOGY* 4 s.h.

A course dealing with the empirical, experimental, and theoretical aspects of the structure, growth, and evolution of biological populations. The course will take a holistic approach to how population genetics and population ecology interact to produce observed population structure and dynamics. Three hours lecture/discussion and three laboratory hours weekly. Prerequisites: Completion of a course in principles of ecology and applied calculus or permission of instructor. Alternate years.

**BIOL 495:** *UNDERGRADUATE SEMINAR I* 1 s.h.

The purpose is to acquaint students with the latest developments in their field, to enable students to practice the critical thinking skills and communication skills required of professional scientists. Juniors enrolled will critique each seminar for content, analysis, and presentation. They will also be expected to demonstrate comprehension of the material presented each week. Prerequisite: Junior standing as an undergraduate major in the Biology Department or permission of the instructor. Required for Molecular Biology/Biotechnology majors. Spring, annually.

**BIOL 496:** *UNDERGRADUATE SEMINAR II* 1 s.h.

The purpose is to acquaint students with the latest developments in their field, to enable students to practice the critical thinking skills and communication skills required of professional scientists. Seniors enrolled will present one or two short seminars during the semester based on the recent literature of their field. Prerequisite: Senior standing as an undergraduate major in the Biology Department or permission of the instructor. Required of Molecular Biology/Biotechnology majors. Spring, annually.

**BIOL 499:** *UNDERGRADUATE RESEARCH IN BIOLOGY* 1-4 s.h.

This course is intended to give upper-level undergraduate students an experience in biological research. The student will identify a problem for investigation and complete all phases of its study, including the writing of a research report.

Prerequisites: Second semester junior or senior standing with a 3.0 QPA overall, a 3.0 QPA in biology or the consent of the department. Limited to a total of four credits during an undergraduate career. Students seeking approval for a BIOL 499 project must complete the BIOL 499 registration form securing signatures of the academic advisor and project director. BIOL 360 and 499 may not be used for the same project.

## Business Administration

- BSAD 239:** *FAMILY LAW* **3 s.h.**  
An in-depth study of all of the area of family law encountered by a legal assistant. The course will include divorce, custody, child and spousal support, adoptions, termination of parental rights, and abuse of family members. The student will learn both substantive law and procedure. The course will include the creation of legal pleadings in the family law area. Offered at Venango.
- BSAD 240:** *LEGAL ENVIRONMENT I* **3 s.h.**  
Legal Environment I is a survey course of law and society. Its purpose is to orient students to the judicial systems of the United States and the legal remedies and mechanisms at their disposal. It compares and contrasts both civil and equitable court functions through the illustrations of common law contracts, torts, criminal law, property law, and the administration of decedents' estates. Each semester at Clarion Campus. Spring, annually at Venango.
- BSAD 241:** *LEGAL ENVIRONMENT II* **3 s.h.**  
This course is an application of the concepts attained in BSAD 240, Legal Environment I, in a business context. Emphasis is placed on general substantive business law topics; i.e.: agency, partnerships, corporations, sales, negotiable instruments, and real property. Prerequisite: BSAD 240. Each semester at Clarion Campus. Fall, annually at Venango.
- BSAD 242:** *METHODS OF LEGAL RESEARCH* **3 s.h.**  
Students learn the traditional legal research materials and brief writing techniques, including use of digests and citators. The course also emphasizes legal research in the area of administrative law. Prerequisite: BSAD 240. Fall, annually, Venango only.
- BSAD 243:** *WILLS, TRUSTS, AND ESTATES* **3 s.h.**  
This course will provide instruction regarding the administration of the probate estate as well as necessary documentation and filing requirements. The student will come to understand the various laws governing the transfer of property at death as well as the tax consequences of such a transfer. The student will also study the creation of trusts and transfers during life. This knowledge will then be applied to the actual drafting of wills, trusts, codicils, and ancillary documents. Annually.
- BSAD 244:** *ADMINISTRATIVE LAW* **3 s.h.**  
An in-depth study of various administrative law topics. The student will become familiar with the statutes and regulations supporting Social Security, unemployment compensation, and workman's compensation. The course will also involve study of judicial precedent and mock hearing practice. Annually.
- BSAD 246:** *CIVIL LITIGATION* **3 s.h.**  
An in-depth study of various court procedures, including discovery, that the legal assistant will use in supporting an attorney during litigation. The student will become familiar with the rules of court, including both criminal and civil practice. The course will instruct the legal assistant on how to prepare various court documents. Prerequisite: BSAD 240. Offered at Venango.
- BSAD 247:** *REAL ESTATE LAW FOR THE PARALEGAL* **3 s.h.**  
This course will include estates in land, property sales contracts, deed preparation, title abstracts, searching courthouse records, adverse possession, easements, judgments and liens, tax sales, and the Real Estate Settlement Procedures Act. The student will learn to complete all necessary documents involved in all real estate transactions and to prepare all histories of title so that the attorney may certify the title and complete closing. Offered at Venango.
- BSAD 248:** *LEGAL WRITING* **3 s.h.**  
This course will be a detailed study of the various writing tasks performed by a legal assistant. The student will become proficient at writing pleadings, trial briefs, appellate briefs, legal memoranda, demand letters, and informational requests. The student will also become familiar with the various briefing techniques and rules of style. The required briefing forms of various courts and administrative appeal agencies will be discussed. Prerequisites: BSAD 240 and 242. Offered at Venango.
- BSAD 249:** *FIELD EXPERIENCE* **1 s.h.**  
An early exposure to types of legal practices for various types of legal programs, including community programs, institutions, and courts. The course will also contain instruction and orientation relative to professional responsibilities, ethics, and practical career considerations for a legal assistant. Prerequisites: BSAD 240 and 242. Spring, annually. Venango only.
- BSAD 340:** *ENVIRONMENTAL LAW* **3 s.h.**  
A study of environmental law and policy in the United States. The method in which business entities and environmental organization - government and nongovernment - achieve compliance will be explored. The course focuses on case law providing legal remedies for environmental torts and crimes. Prerequisite: BSAD 240. Annually.
- BSAD 341:** *INTERNATIONAL ENVIRONMENTAL LAW* **3 s.h.**  
A study of international law and agreements affecting the global commons. The process by which international accord is reached and enforced and the effects of GATT and NAFTA on environmental regulation will be discussed. The effects of transfrontier pollution, resource allocation and industrialization are analyzed. Case studies involving the redress of environmental wrongs are provided. Prerequisite: BSAD 240 or permission of the instructor. Annually.
- BSAD 437:** *INTERNATIONAL BUSINESS SEMINAR* **3-6 s.h.**  
The focus on this course is on developing an understanding of the problems and opportunities faced by international organizations. In order to best achieve both micro and macro perspectives in the study of international aspects of the business, students enrolled will visit businesses abroad for discussions with top-level executives. In addition to the international travel, the students will meet with the instructor for a series of briefing and debriefing sessions. An additional three credits may be taken (for a total of six) on an individualized basis. Prerequisite: MGMT 320. Junior standing.

**BSAD 490: ADMINISTRATIVE DECISION-MAKING 3 s.h.**

This course requires the student to synthesize what had been learned in the separate business fields and to utilize this knowledge in the analysis of complex problems. Emphasis is placed on organizational and industry research and its application to strategic decision making. This is the capstone course for a degree in business administration. Prerequisites: MGMT 320, MKTG 360, and FIN 370. Each semester.

**BSAD 491: INDEPENDENT STUDIES IN BUSINESS 1-3 s.h.**

Opportunity to explore in depth a problem or area of business under the direction of a faculty member of the college. Prerequisites: 2.75 grade-point average and consent of both instructor and department head. Maximum credit granted in BSAD 491 is six credits.

**BSAD 494: BUSINESS EXECUTIVES' LECTURE 1 s.h.**

The course is designed to introduce the student to successful business practices. The course will call upon several prominent businessmen and women from the local area to give a series of lectures concerning their business philosophies and practices. An objective of the course is to assist the student in bringing together knowledge attained from the business curriculum and to suggest practical applications of that knowledge. Prerequisite: MGMT 320.

## Chemistry

*\*Signifies no student may take for credit a chemistry course at the 100- level after having successfully completed any 300-level or above chemistry course.*

**CHEM 050: PREPARATION FOR CHEMISTRY 3 s.h.**

This course is intended for students who may not have sufficient background for college chemistry. Placement is recommended by the Department of Chemistry or it may be taken by students who feel a need to strengthen their skills prior to entering the normal sequence of chemistry courses. Emphasis is on developing verbal, mathematical, and abstract reasoning skills, and a basic scientific vocabulary needed to more fully explore the science of chemistry. The credits for this course do not count toward graduation. The credits for this course will not count toward the general education science requirement. Offered occasionally.

**PHSC 111: BASIC PHYSICAL SCIENCE: CHEMISTRY 3 s.h.**

This course is intended for non-science majors and does not assume familiarity with chemistry. It does not count toward requirements for science majors, but can be applied to fulfill the general education math-science requirements for non-science majors.

Selected chemical principles are explored with the purpose of providing a background that will enable the student as a citizen to understand issues involving the interaction of science and society; brief experiments are often included. Students who prefer a more traditional chemistry course may elect either CHEM 151 or 153 to fulfill their general education requirements. No prerequisites. Each semester.

**CHEM 151: CHEMICAL PRINCIPLES I\* 3 s.h.**

Intended for chemistry majors, pre-medical students, and others who desire a rigorous introductory course. CHEM 151 and 152 comprise the foundation for all subsequent courses in the major sequence. Principal topics include atomic theory, gases, solids, and liquids. A strong background is desirable but not required. Students must concurrently schedule CHEM 161. Three hours lecture. Fall, annually.

**CHEM 152: CHEMICAL PRINCIPLES II\* 3 s.h.**

Continuation of CHEM 151. Principal topics include second law, equilibrium, acids and bases, electrochemistry, kinetics, radiochemistry, and descriptive chemistry. Prerequisite: CHEM 151. Students must concurrently schedule CHEM 162. Three hours lecture. Spring, annually.

**CHEM 161: CHEMICAL PRINCIPLES LABORATORY I 1 s.h.**

Laboratory exercises to exemplify and augment the material in CHEM 151. This course must be taken concurrently with CHEM 151 unless it is being repeated. Three hours laboratory. Fall, annually.

**CHEM 162: CHEMICAL PRINCIPLES LABORATORY II 1 s.h.**

Laboratory exercises to exemplify and augment the material in CHEM 152. This course must be taken concurrently with CHEM 152 unless it is being repeated. Three hours laboratory. Spring, annually.

**CHEM 153: GENERAL CHEMISTRY I\* 3 s.h.**

This is the initial course in the fundamental concepts of chemistry for students not majoring in chemistry; it can serve as a preparation for CHEM 254 or as a general education elective. The major topics included are atomic theory and structure, stoichiometry, chemical bonding, and the physical states of matter. Must be taken concurrently with CHEM 163. Three hours lecture. Fall, annually.

**CHEM 154: GENERAL CHEMISTRY II\* 3 s.h.**

Continuation of CHEM 153. This course includes a discussion of mixtures, thermodynamics equilibria, kinetics, acids and bases, oxidation-reduction, and radioactivity. Must be taken concurrently with CHEM 164. Prerequisite: CHEM 153. Three hours lecture. Spring, annually.

**CHEM 163: GENERAL CHEMISTRY LABORATORY I 1 s.h.**

Laboratory exercises to exemplify and augment the material in CHEM 153. This course must be taken concurrently with CHEM 153 unless it is being repeated. Three hours laboratory. Fall, annually.

**CHEM 164: GENERAL CHEMISTRY LABORATORY II 1 s.h.**

Laboratory exercises to exemplify and augment the material in CHEM 154. This course must be taken concurrently with CHEM 154 unless it is being repeated. Prerequisites: CHEM 153, 163. Three hours laboratory. Spring, annually.

**CHEM 205: NUTRITION 3 s.h.**

An introduction to the basic principles of human nutrition. The structure of proteins, fats, carbohydrates, vitamins, and minerals and their role in metabolism are explored. Nutritional needs of various age groups, nutrition and disease, and recent

research in nutritional problems are discussed. Required of all B.S. nursing majors. Prerequisite: One semester of general chemistry or consent of instructor.

**CHEM 211/GS 411: SCIENCE AND SOCIETY** 3 s.h.

The purpose of this course is to describe the process of science as an ongoing and continuously developing means of describing the natural world. What science is and how it is done will be examined. One of the goals of the course is to promote science literacy. The course emphasizes written and oral communication skills as well as the ability to understand important topics in science, along with the policy and ethical questions raised. Open to students in all academic areas. Prerequisite: sophomore standing. Three hours lecture. Spring, annually.

**CHEM 251: ORGANIC CHEMISTRY I** 3 s.h.

The study of bonding, structure, stereochemistry, nomenclature, and the mechanisms of free radical substitution, nucleophilic substitution, electrophilic addition and electrophilic aromatic substitution. Organic syntheses, reactions, and methods will be emphasized. Students must concurrently schedule CHEM 261. Prerequisites: CHEM 151, 152 or 153, 154. Three hours lecture. Fall, annually.

**CHEM 252: ORGANIC CHEMISTRY II** 3 s.h.

A continuation of CHEM 251. A discussion of functional groups, their preparation and reactions. Synthesis and mechanisms will be emphasized. Students must concurrently schedule CHEM 262. Prerequisite: CHEM 251. Three hours lecture. Spring, annually.

**CHEM 261: ORGANIC CHEMISTRY LABORATORY I** 1 s.h.

The laboratory will consist of experiments using important techniques, natural product isolation, and synthesis using modern instrumental methods. This course must be taken concurrently with CHEM 251 unless it is being repeated. Three hours laboratory. Fall, annually.

**CHEM 262: ORGANIC CHEMISTRY LABORATORY II** 1 s.h.

This laboratory will consist of complex synthesis and organic qualitative analysis, both using modern instrumentation. The important spectroscopic methods of infrared and nuclear magnetic resonance spectroscopy and mass spectrometry will be emphasized. This course must be taken with CHEM 252 unless it is being repeated. Prerequisite: CHEM 261. Three hours laboratory. Spring, annually.

**CHEM 254: INTRODUCTORY ORGANIC CHEMISTRY** 3 s.h.

A course which surveys the field of elementary organic chemistry with emphasis on nomenclature, simple reactions and mechanisms, and the structure of organic compounds, together with their relation to biology. This course does not count toward the requirements for a major in chemistry and must be taken concurrently with CHEM 264 unless it is being repeated. Prerequisite: CHEM 152 or 154. Three hours laboratory. Fall, annually.

**CHEM 264: INTRODUCTORY ORGANIC CHEMISTRY LABORATORY** 1 s.h.

Important techniques, synthesis, and functional group analyses of organic compounds. This course must be taken concurrently with CHEM 254 unless it is being repeated. Three hours laboratory. Fall, annually.

**CHEM 257: ORGANIC SPECTROSCOPY** 2 s.h.

The application of modern spectroscopic techniques to the determination of the structures of organic compounds. The techniques of infrared, nuclear magnetic resonance, and mass spectroscopy are discussed with emphasis on their application toward the elucidation of structures of organic compounds. Necessary theoretical background and applications are presented. Required of all chemistry majors and must be taken concurrently with CHEM 252. Prerequisites for other students: CHEM 254, 264 and consent of instructor.

**CHEM 270: CHEMICAL INFORMATION** 1 s.h.

This course covers sources, organization, and the effective use of chemical information. Aspects of both printed and computer based chemical information sources will be discussed. Problem assignments will provide illustration and practice in effective searching of the chemical literature. Co-requisites: CHEM 251, 261. Fall, annually.

**CHEM 271: INTRODUCTORY INORGANIC CHEMISTRY** 2 s.h.

This course is an introduction to coordination, solid state, and descriptive main group inorganic chemistry. The laboratory will focus on the properties and reaction chemistry of the elements and inorganic compounds. Prerequisite: CHEM 152/162. Fall, annually.

**CHEM 351: INTRODUCTION TO ANALYTICAL CHEMISTRY** 3 s.h.

The theory and applied techniques and instrumentation of analytical chemistry for majors in the allied health and other biological professions. Major topics included are separation procedures and spectrophotometric, volumetric, and electroanalytical methods, and are slanted toward the analytical chemistry needs of the allied health and biological professions. This course does not count toward the requirements for a major in chemistry. Students must concurrently schedule CHEM 361. Prerequisite: CHEM 152 or 154. Three hours lecture. Spring, annually.

**CHEM 361: INTRODUCTION TO ANALYTICAL CHEMISTRY LABORATORY** 1 s.h.

Laboratory exercises to exemplify and augment topics included in CHEM 351. This course must be taken concurrently with CHEM 351 unless it is being repeated. Three hours laboratory. Spring, annually.

**CHEM 353: ANALYTICAL CHEMISTRY I** 3 s.h.

This course serves students both in chemistry and in related fields. Major topics included in this course are spectrophotometric and volumetric methods of chemical analysis. Students must concurrently schedule CHEM 363. Prerequisite: CHEM 152 or 154. Three hours lecture. Fall, annually.

**CHEM 363: ANALYTICAL CHEMISTRY I LABORATORY** 1 s.h.

Laboratory exercises to exemplify and augment topics included in CHEM 353. This course must be taken concurrently with CHEM 353 unless it is being repeated. Three hours laboratory. Fall, annually.

**CHEM 358: ANALYTICAL CHEMISTRY II** 3 s.h.

Major topics included in this course are separation procedures and electroanalytical and automated methods of chemical analysis. Students must concurrently schedule CHEM 368. Prerequisites: CHEM 354, 355; CHEM 355 concurrently, or consent of department. Three hours lecture. Spring, annually.

- CHEM 368:** *ANALYTICAL CHEMISTRY II LABORATORY* **1 s.h.**  
Laboratory exercises to exemplify and augment topics included in CHEM 358 and the analytical techniques of nuclear magnetic resonance and mass spectroscopy. This course must be taken concurrently with CHEM 358 unless it is being repeated. Three hours laboratory. Spring, annually.
- CHEM 354:** *PHYSICAL CHEMISTRY I* **4 s.h.**  
This course is concerned primarily with the principles of thermodynamics. Kinetics is discussed in the latter portion of the term. The laws of thermodynamics are applied to many problem-solving situations. Calculus is used heavily, and a basic familiarity with the handling of simple differentials and integrals is necessary. Kinetics is treated from experimental and mechanistic points of view. Prerequisites: CHEM 152, 162; PH 252 or 259; MATH 271. Four hours lecture. Fall, annually.
- CHEM 355:** *PHYSICAL CHEMISTRY II* **4 s.h.**  
Both the classical wave formulation and the concept of operators are developed as approaches to the study of quantum mechanics, and simple one-electron problems are solved. This groundwork is then extended to molecular problems. Spectroscopy is examined in detail, particularly as a tool in the determination of molecular structures. Powder and single-crystal X-ray diffraction techniques are discussed and their use as research tools investigated. Prerequisite: CHEM 354. Four hour lecture. Spring, annually.
- CHEM 364:** *PHYSICAL CHEMISTRY I LABORATORY* **1 s.h.**  
This laboratory course is designed to be taken concurrently with CHEM 354 and will involve experiments in the areas of thermodynamics and kinetics to reinforce what is taught in the lecture course. Such experiments as bomb calorimetry, construction of a simple two-component phase diagram, and stopped-flow fast action kinetics will be performed. Prerequisite: CHEM 355. Three hours laboratory. Fall, annually.
- CHEM 365:** *PHYSICAL CHEMISTRY II LABORATORY* **1 s.h.**  
This laboratory course is designed to be taken concurrently with CHEM 355 and will involve experiments in the areas of quantum mechanics, molecular spectroscopy, and crystallography. Such experiments as obtaining rotational-vibrational spectra of a diatomic molecule utilizing Fourier Transform Infrared Spectroscopy (FTIR) and analyzing a powdered crystalline sample using X-ray diffraction will be performed. Prerequisite: CHEM 355 and 364. Three hours laboratory. Spring, annually.
- CHEM 359:** *ADVANCED ORGANIC CHEMISTRY* **3 s.h.**  
A study of reaction mechanism, synthetic methods, and structure elucidations. Emphasis is placed on correlation of structure and reactivity and on stereochemistry. Prerequisites: CHEM 252 and 354 (may be taken concurrently). Fall, alternate years.
- CHEM 461:** *ADVANCED INORGANIC/ORGANIC LABORATORY* **2 s.h.**  
This laboratory course will involve complex synthesis of inorganic and organic compounds. Sophisticated techniques and contemporary instrumentation are used in the synthesis, analysis, and characterization of these inorganic and organic compounds.
- CHEM 453:** *BIOCHEMISTRY* **3 s.h.**  
An introduction to modern cellular biochemistry. A study of proteins, enzymes, nucleic acids, and fats; the metabolic transformations of amino acids, carbohydrates, lipids, protein synthesis, and photosynthesis; and the respiratory chain and oxidation phosphorylation. Prerequisite: CHEM 251 or 254. Three hours lecture. Fall, annually.
- CHEM 455:** *ADVANCED PHYSICAL CHEMISTRY* **3 s.h.**  
This course is concerned primarily with statistical mechanics and additional aspects of quantum mechanics such as molecular modeling and potential energy surfaces. Prerequisite: CHEM 355. Offered occasionally.
- CHEM 456:** *ADVANCED INORGANIC CHEMISTRY* **3 s.h.**  
Various concepts of bonding and molecular structure, encountered in previous courses, are extended and compared to gain appreciation of their uses and shortcomings. Other topics include: acid-base theory, nonaqueous solvents, and coordination chemistry. The descriptive chemistry includes recently discovered compound types as well as classical periodicity and periodic anomalies. Prerequisite: CHEM 354 or consent of the department. Three hours lecture. Spring, alternate years.
- CHEM 459:** *DEMONSTRATIONS IN CHEMISTRY* **3 s.h.**  
Studies are made of various demonstration techniques with students devising and applying each with many examples. Special attention is given to the study of the material of the Chem. Study Committee of the American Chemical Society prepared for the purpose of vitalizing high school chemistry courses. Prerequisites: CHEM 151, 152, and at least one other major course. Offered occasionally.
- CHEM 463:** *BIOCHEMISTRY LABORATORY* **1 s.h.**  
A laboratory course consisting of experiments involving the major techniques in modern biochemistry. Emphasis will be on separation and purification techniques, kinetic studies, quantitative determinations, and analytical instrumentation in biochemistry and biotechnology. Must be taken concurrently with CHEM 453. Prerequisite: CHEM 251 or 254. Fall, annually.
- CHEM 465,466:** *CHEMICAL RESEARCH* **1-3 s.h. each**  
An independent laboratory problem in some field of chemistry of special interest to the student. Admission only by consent of the instructor and the approval of the department chair. Prerequisites: CHEM 355, 358. Each semester.
- CHEM 470:** *CHEMISTRY SEMINAR* **1 s.h.**  
Search of the chemical literature on a topic of current interest, compilation of a bibliography, preparation of an abstract, and presentation of a seminar. Prerequisites: CHEM 252, 355. Spring, annually.
- CHEM 471:** *ADVANCED TOPICS IN CHEMISTRY* **1-3 s.h.**  
Topics of current interest in the field of chemistry will be presented. The choice of topics will vary from year to year, but the subject areas each year will include topics from three different areas. Topics such as non-aqueous solvents, solid state chemistry, polymers, chemical physics, group theory, stereochemistry, organometallics, and recent developments in spectroscopy will be discussed. Prerequisite: CHEM 355 (may be taken concurrently). Offered occasionally.

**CHEM 485:** *PROBLEMS IN CHEMISTRY EDUCATION* **1-3 s.h.**  
 An opportunity to explore in depth a problem area in chemistry education according to the student's need or interest under the direction of a faculty member. Admission only by consent of the instructor and the approval of the department chair. Prerequisite: junior standing or consent of the department. Not open to chemistry majors in the liberal arts or Bachelor of Science curriculum.

## Communication

**COMM 100:** *EXPLORATIONS IN MASS COMMUNICATION* **3 s.h.**  
 A systematic study of the field of communication. Content includes historical perspectives, characteristics and functions of various media and communication fields, a study of career options, and competencies required of a professional in each area. Current issues, trends, and employment opportunities will be examined as they relate to career areas. Fall, annually.

**COMM 101:** *MESSAGE DESIGN* **3 s.h.**  
 Investigates the elements of effective communication, including the dimensions of sensory perception, meaning, environment, attitude, and technology. Students shall be required to apply theoretical concepts to practical problems. Each semester.

**COMM 140:** *WRITING FOR MEDIA* **3 s.h.**  
 Develops fundamental skills in writing and/or visualizing for a variety of media forms. Emphasis will be placed on print and broadcast newswriting, advertising copywriting, and public relations writing. Prerequisite: ENG 111 or consent of instructor. Each semester.

**COMM 170:** *INTRODUCTION TO IMAGES* **3 s.h.**  
 Develops an awareness of the perceptual cues in the environment with the goal of enabling the student to use this awareness in the design of graphics, films, and electronic and digital images. An introduction to the production process. Each semester.

**COMM 200:** *TELEVISION FIELD PRODUCTION* **3 s.h.**  
 This course covers the visual grammar of ENG and EFP television and field techniques for shooting television news, sports reporting, the interview, and the mini-documentary. Two important elements incorporated within the concept of field techniques are audio and lighting techniques. Students who take both this course and COMM 201 may not take COMM 351. Prerequisites: COMM 101 and COMM 140.

**COMM 201:** *TELEVISION STUDIO TECHNIQUES* **3 s.h.**  
 This course covers television techniques that are used to produce live in-studio productions. Students will learn how to operate equipment at the various crew stations, and function as a member of a studio production crew. The students will select and place props, establish good lighting and audio, and set the cameras in appropriate expressive locations. Furthermore, the students will learn the role and the responsibilities of a producer which includes coordinating the creative and the technical aspects of production. Students who take both this course and COMM 200 may not take COMM 351. Prerequisites: COMM 101 and COMM 140.

**COMM 231:** *MEDIA ETHICS AND RESPONSIBILITIES* **3 s.h.**  
 This course prepares the future professional communicator to make informed media decisions. The course work provides a historical, legal, cultural, and philosophical context for judgment of continuing and emerging issues in mass media fields, and it also creates an experimental frame through discussion, simulation, and modeling. No prerequisites.

**COMM 271:** *REPRODUCTION GRAPHICS* **3 s.h.**  
 Develops basic skills in graphic arts processes, layout design, and preparation of copy for reproduction with emphasis on offset lithography, and use of computers with desktop publishing. Camera required. See specifications under Department of Communication section. Prerequisites: COMM 101, 140, and 170.

**COMM 312:** *PUBLIC RELATIONS PRINCIPLES AND PRACTICE* **3 s.h.**  
 This course is designed to provide fundamental instruction in public relations practices, including program planning and evaluation, working with the media, writing for public relations, and coordinating special events and functions. The structure and process of public relations in business, institutions, and American society will be explored through readings and discussion. Note: Undergraduate students completing COMM 312 may enroll in COMM 551.

**COMM 314:** *MEDIA ADVERTISING* **3 s.h.**  
 Introduces the student to media strategies, creative development, and budgeting of advertising plans for international/national, regional, major-market media, and local media. The course includes a review of basic concepts in advertising. No prerequisite. Spring, even year.

**COMM 320:** *MASS COMMUNICATION RESEARCH METHODS* **3 s.h.**  
 Develops entry level skills in use of the research process to the study of human behavior. Emphasizes the role of research in the various communication professions. Requires the possession of a hand calculator with square root and preferably with Algebraic Operating System (AOS) logic. Prerequisites: COMM 101, 271.

**COMM 340:** *NEWSWRITING* **3 s.h.**  
 Principles and practice of evaluating, gathering, and writing the fundamental news story and news feature; preparation of copy for publication, interviewing, and laboratory experience. No prerequisites. Fall, annually.

**COMM 341:** *PUBLICATIONS EDITING* **3 s.h.**  
 Provides fundamental instruction in editing skills, copy editing, headline writing, typography, photographs, copy control, and layout. It also examines the role and responsibilities of the editor. Prerequisite: COMM 271. Fall, annually.

**COMM 351:** *PRODUCTION APPLICATION* **6 s.h.**  
 Provides the student with training in television production and experience in the application of communication theory and production techniques. Integrates skills in writing, photography, audio, and graphics in a total production context. Camera required. See specifications under Department of Communication section. Prerequisite: COMM 271.

**COMM 375:** *PHOTOGRAPHY* **3 s.h.**  
 Provides basic principles of photography and intermediate principles of photojournalism. Study of camera and darkroom techniques; the production of photographs for news, advertising, scientific, and instructional use. Camera required. See specifications under Department of Communication section.



- COMM 422:** *COMMUNICATION LAW* **3 s.h.**  
Introduces the student to various laws such as those of libel, privacy, copyright, access, and FTC and FCC rules and regulations governing the fields of communication.
- COMM 428:** *MASS MEDIA PROGRAMMING ANALYSIS* **3 s.h.**  
Develops advanced skills in programming, comparing, and analyzing media content for broadcast and print media professionals. Emphasis is placed on applying research skills to analyze audience needs and evaluating message effectiveness applicable in a wide variety of mass communication programming campaigns. Prerequisite: COMM 320.
- COMM 438:** *MEDIA PROGRAM DESIGN FOR ORGANIZATIONS* **3 s.h.**  
Develops skills in devising communication strategies to design and develop an organization's media programs for training purposes. Skill areas include drafting communication objectives, developing plans for using communication media for training, and evaluating communication media used for effectiveness. Emphasis is placed on applying these skills to produce communication media for training programs. Prerequisite: COMM 320 or permission of instructor.
- COMM 439:** *GLOBAL MASS COMMUNICATION* **3 s.h.**  
This course is intended to enable the student to effectively interact with the new culturally diverse audience and workforce in the American business and industry. The contents will consist of the latest innovatively designed resources on cultural diversity, global mass communication competencies, and positive attitudes. Also included will be imaginative conceptualization techniques of designing mass media messages suited to the new realities of cultural diversity. Prerequisite: junior standing.
- COMM 441:** *ADVANCED MEDIA WRITING* **3 s.h.**  
Extensive work in research, writing, and marketing of written products for magazines, newspapers, and other publications. The course work also requires the selection and acquisition of appropriate photographs and graphics to complement the articles. Prerequisites: COMM 140 and 170. Spring, annually.
- COMM 442:** *BROADCAST NEWS AND CONTINUITY WRITING* **3 s.h.**  
Provides students with advanced instruction and experience in writing news, commercials, public service announcements, and promotional copy for the broadcast media. Prerequisites: COMM 100, 101, and 140. Spring, annually.
- COMM 443:** *PROMOTIONAL WRITING* **3 s.h.**  
Provides students with advanced instruction and experience in public relations and advertising writing. Prerequisites: COMM 100, 101, and 140. Spring, annually.
- COMM 450:** *TELEVISION DIRECTING* **3 s.h.**  
Develops the skills needed to direct a variety of television studio productions, including news, interview, demonstration, and dramatic programs. Emphasis is on both technical and aesthetic directing skills. Prerequisites: COMM 351 or other television production experience and permission of the instructor. Four contact hours. Spring, alternate years.
- COMM 470:** *VISUAL LITERACY* **3 s.h.**  
This course examines the theoretical basis for encoding and decoding visual statements, both temporal and spatial. It also studies the technology which has expanded and enhanced the powers and pervasiveness of visual communication. No prerequisite. Fall, annually.
- COMM 471:** *INTERACTIVE MULTIMEDIA PRODUCTION* **3 s.h.**  
Offers students the communication design and media development and production skills to produce material in interactive multimedia form. The course offers instruction in design, analysis, and media production resulting in the production of an interactive multimedia computer program for a client. Prerequisite: COMM 101 or 140. Fall, annually.
- COMM 472:** *WORLD WIDE WEB PUBLICATIONS EDITING* **3 s.h.**  
This course develops competencies in writing and editing copy for World Wide Web media. Students will learn to structure web sites, layout copy, use color and text effectively, position images, and deploy sound and video. Students develop skills in editing public relations, advertising, and news oriented web sites. Prerequisite: COMM 271 or permission of instructor. On demand.
- COMM 475:** *PRESENTATION GRAPHICS* **3 s.h.**  
Design and production of graphic materials for the presentation of information in training sessions, sales and stockholder meetings, and other small and large group situations. Must be taken concurrently with SCT 214.
- COMM 482:** *INTERNSHIP* **5-12 s.h.**  
Provides experience during which the student applies theory and techniques to communication tasks of a cooperating business, industry, agency, or institution. The student will be required to obtain approval of a detailed proposal before registering for the course. The determination of credit hour production is to be made in consultation with the internship advisor, in compliance with the media organization's policies, and in consideration of the intensity of the internship experience. Prerequisites: COMM 320, 80 credits completed, and a minimum of 2.5 QPA.
- COMM 491:** *INDEPENDENT STUDY* **1-3 s.h.**  
Allows the imaginative student to structure an independent research project in the area of communication with a minimum of faculty supervision. A proposal specifying objectives, methods, and evaluation techniques must be submitted to and approved by the student's advisor and dean.
- COMM 499:** *SPECIAL TOPICS IN COMMUNICATION* **1-3 s.h.**  
Focuses on a single, broad contemporary topic of current interest in communication and related fields. Course content varies from semester to semester. Topics to be considered will be announced in advance. May be taken three times for credit.

## Communication Sciences and Disorders

- CSD 125:** *INTRODUCTION TO COMMUNICATION DISORDERS* **3 s.h.**  
This course serves as an introduction to the area of communication disorders and encompasses the wide variety of problems that humans may have in speech, language, and hearing. Focus of the course is on the nature of such problems, their causes, their impacts on people, methods for their evaluation, and methods for their management. Included is an orientation to the professions of speech-language pathology and audiology.

- CSD 150:** *SPEECH SCIENCE* **3 s.h.**  
This course studies models of the speech mechanism. Normal aspects of the physiology and acoustics of speech production are strongly emphasized. Fall, annually.
- CSD 156:** *PHONETICS AND PHONOLOGY* **3 s.h.**  
Transcription of normal and deviant speech using the International Phonetic Alphabet. Application of phonetics and phonemics to language and speech pathology. Instruments used in speech and hearing are studied. Spring, annually.
- CSD 251:** *ANATOMY OF SPEECH AND HEARING MECHANISMS* **3 s.h.**  
Study of the anatomy and physiology of the speech and hearing mechanisms. Fall, annually.
- CSD 257:** *DEVELOPMENTAL SEQUENCES IN LANGUAGE AND SPEECH* **3 s.h.**  
This course is a study of the development of language and speech in the normal child. Normative data in speech and language development are studied. Each semester.
- CSD 258:** *LANGUAGE DISORDERS IN CHILDREN* **3 s.h.**  
This course is designed to provide students with an understanding of language disorders in children, etiological factors associated with them, diagnostic and evaluative techniques, and therapeutic methodologies. Prerequisite: CSD 257. Spring, annually.
- CSD 352:** *SPEECH DISORDERS* **3 s.h.**  
This course begins with an overview of the professions of speech pathology and audiology. The theoretical basis for service delivery models, communicative development, and cultural differences in communication provide a basis for discussion of communication disorders. Emphasis is placed on diagnosis, team management, and treatment strategies of articulation, voice, resonance, and stuttering disorders. Observation experience is provided. Fall, annually.
- CSD 353:** *ADULT COMMUNICATION DISORDERS* **3 s.h.**  
This course reviews the theoretical basis for communication disorders. Emphasis is placed on diagnosis, team management, and treatment strategies of adult language disorders such as aphasia, apraxia, and swallowing disorders.
- CSD 357:** *APPLIED LINGUISTICS* **3 s.h.**  
Linguistics fundamentals and theories are studied. Specific techniques for analyzing phonological, morphosyntactical, semantic, and pragmatic aspects of speech/language in children and adults will be explored. The application of these assessment results to clinical practice will be emphasized. Prerequisite: ENG 263. Fall, annually.
- CSD 422:** *CLINICAL EXTERNSHIP* **6 s.h.**  
Supervised observation of and participation in clinic and/or school environments. Observational experience is provided. Spring, annually.
- CSD 433/533:** *INSTRUMENTATION AND HEARING SCIENCE* **3 s.h.**  
This course deals with instruments used in a speech and hearing program and also covers basic principles of hearing science. Some information on psychoacoustics is also provided. Spring, annually.
- CSD 454:** *PROFESSIONAL PRACTICUM* **3 s.h.**  
This course explores current professional issues and trends in the practice of speech-language pathology and audiology. Topics include licensure and certification and an emphasis is placed on the ethical/legal restrictions and obligations that influence the professional practitioner. On demand.
- CSD 460:** *HEARING PROBLEMS* **3 s.h.**  
The nature of hearing disorders and the audiological, medical, social, psychological, and educational implications are investigated. Fall, annually.
- CSD 463:** *SPEECH READING AND AUDITORY TRAINING* **3 s.h.**  
A comprehensive study of auditory rehabilitation, with emphasis upon auditory training, speech reading, and speech training. Prerequisite: CSD 460. Spring, annually.
- CSD 465:** *MANUAL COMMUNICATION* **3 s.h.**  
The course covers a comprehensive review of the theories of manual communication, including an introduction to the major manual communication systems. The student will learn to sign and finger spell for use in communicating with and rehabilitation of the deaf and hard of hearing.
- CSD 467:** *CLINICAL OBSERVATION* **3 s.h.**  
This course covers basic information pertaining to the profession of speech pathology and audiology. The student is given an orientation to the facilities, equipment, and operations of the Clarion University Speech and Hearing Clinic. Various types of clinical reports are studied, and the student is taught basic observational skills both in the classroom and clinic as a prerequisite for client contact for speech and hearing science majors.
- CSD 472:** *SEMINAR IN SPEECH SCIENCE* **3 s.h.**  
This course begins with a review of the speech mechanism as a servosystem and transducer, and basic knowledge of the physics of sound. The remainder of the course focuses attention and is structured on the concept that the speech mechanism is a chain of events physiologically, acoustically, and perceptually. Each link in this chain of events is studied in terms of basic knowledge, pertinent research, and each link's contribution to the speech chain as a whole. Prerequisite: CSD 156 or a basic course in phonetics and/or speech science. Each semester.
- CSD 498:** *SPECIAL TOPICS* **1-6 s.h.**  
Topics in various areas of speech pathology and audiology. The format used will be selected by the professor as most suitable to the study. The course may be offered on request of students, subject to the availability of staff. Enrollment by consent of the instructor. On demand.
- CSD 499:** *INDEPENDENT STUDIES IN COMMUNICATION STUDIES AND DISORDERS* **1-3 s.h.**  
This course is designed to provide students with an opportunity to explore an area of special need or interest in speech pathology and audiology in depth under the supervision of a member of the department. Students must develop a proposed study plan and secure the approval of the proposed director and department chair prior to registration. Prerequisite: Junior or senior standing. Repeatable for a maximum of 6 s.h.

## Computer Information Science

- CIS 110:**            *INTRODUCTION TO COMPUTER INFORMATION SYSTEMS*            **3 s.h.**  
 This is an introductory survey of the needs for and roles of computer information systems in contemporary society. It is intended as a first course for the non-computer major to satisfy the need of students from every discipline to be "computer literate," as well as providing the necessary basis for further computer related studies. Emphasis is on computer requirements in organizations, history, hardware concepts, programming, application software, systems development, and computer operations. Introductory level programming will utilize the BASIC language and time sharing facilities of the university's VAX computer system. This should not be taken by any IS major, and will not count toward graduation for any student who has also taken CIS 120. Each semester.
- CIS 120:**            *INTRODUCTION TO COMPUTERS FOR IS MAJORS*            **3 s.h.**  
 This is the first course for IS majors and is intended to be taken by those majors only during the first semester of their freshman year. It is an introduction to the tools, techniques, and processes utilized by computer professionals in developing and utilizing applied computer information systems. Heavy emphasis is placed on logical and communication skills utilized in the field and on the development of elementary programming proficiency. This course open to IS majors only and will not count toward graduation for any student that has taken CIS 110. Fall Semester.
- CIS 163:**            *INTRODUCTION TO PROGRAMMING AND ALGORITHMS I*            **3 s.h.**  
 This course will address the broad issues of computer science as well as introductory programming. Emphasis will be placed on fundamental interaction at the operating system (PC and mainframe) and relevant application (program development tools) level. Programming will be introduced as a critical component within the framework of computer science, but introductions to topics such as architecture, operating systems, and software engineering will also be included. Each semester.
- CIS 217:**            *APPLICATIONS OF MICROCOMPUTERS*            **3 s.h.**  
 An introduction to the basic concepts of microcomputers and software applications. Topics include microcomputer hardware, commonly available software packages, graphics, and programming. No prerequisite. Each semester.
- CIS 223:**            *COMPUTER PROGRAMMING COBOL*            **3 s.h.**  
 This is designed to be the first programming course for the IS major (but not for the CS major). Emphasis is on structured programming concepts and the COBOL language. Programs written in the course emphasize commercial, industrial, and governmental applications. Prerequisite: CIS 110, CIS 120, or CIS 163. Each semester.
- CIS 226:**            *COMPUTER SYSTEMS DEVELOPMENT WITH HIGH-LEVEL TOOLS*            **3 s.h.**  
 This is a study of the process of developing a computer-based solution to an information management problem. The student will study the methods of system analysis and design, with emphasis on practical solutions to real problems. Course content will be directed toward existing, available systems development tools for both large computers and micro-computers. "Fourth-generation" tools will be used to develop an underlying data base and generate programs to implement a business application. Offered in the Spring Semester at Venango Campus only. Prerequisites: CIS 110 and CIS 217 or permission of the instructor.
- CIS/SCT 230:**        *PRACTICUM IN COMPUTER INFORMATION SCIENCE*            **1-2 s.h.**  
 The course is designed to provide undergraduates with an introduction to the role of computer specialists in the everyday operation of a computer machine room and user area. The course provides real experience in such routine exercises as machine event logging; backup/restoration of on-line information; preparation, organization, and revision of system documentation; allocation of user accounts; monitoring of system resources; and fielding of user problems and complaints. A maximum of six credits of the practicum may be applied toward graduation. Students enrolled in the course are required to gain actual experience in everyday machine operation by acting as machine room supervisors and interacting with computer users. Prerequisite: CIS 223 or 244. Each semester.
- CIS 244:**            *INTRODUCTION TO PROGRAMMING AND ALGORITHMS II*            **3 s.h.**  
 Required of all CS majors (but not of IS majors). An examination of complex problem solving techniques, top down design, and program debugging and testing. Prerequisite: CIS 163. Each semester.
- CIS 253:**            *COMPUTER ORGANIZATION AND ASSEMBLY LANGUAGE*            **3 s.h.**  
 This course consists of two major parts. The first part is an introduction to assembly language programming and the second part concentrates on an introduction to computer organization and the structuring of major hardware components. It develops a basic understanding of the mechanics of information transfer and control and the fundamentals of logic design. Prerequisite: CIS 223 or CIS 244. Fall Semester.
- CIS 254:**            *INFORMATION STRUCTURE*            **3 s.h.**  
 An introduction to the representation of information in both primary and secondary storage and a foundation for further study in data structures. Topics include sequential and random access, searching, sorting, linked lists, hashing, and trees. The major concepts of the course are reinforced through the use of programming assignments. Prerequisite: CIS 244. Fall Semester.
- CIS 301:**            *COMPUTER SYSTEMS ANALYSIS*            **3 s.h.**  
 This computer course studies informational needs and patterns of information flow within a large organization. The primary emphasis is on the analysis and design of computer software systems. Prerequisite: CIS 217 and 223 or 244. Each semester.
- CIS 302:**            *EDP AUDITING AND SECURITY*            **3 s.h.**  
 EDP Auditing and Security is concerned with the EDP audit process, provision and evaluation of controls in all aspects of EDP system operation, and the provision and maintenance of computer security. Internal control is stressed as specific controls and security are studied. Prerequisites: ACTG 252 and CIS 223. Each semester.
- CIS 303:**            *LOCAL AREA NETWORKS*            **3 s.h.**  
 A study of the technology of local area networks using microcomputers. Topics include LAN rationale and characteristics, topology, hardware, standards, protocols, and operating systems. A significant segment of the course will be a hands-on experience building a LAN; installing network interface cards, cable, and Novell network system software. Prerequisites: CIS 110 and 217 or CIS 163 and 244.

- CIS 305:**            *ARTIFICIAL INTELLIGENCE IN DECISION-MAKING*            **3 s.h.**  
 This course surveys the thinking and some of the pioneering efforts in the area of artificial intelligence (AI), integrated with more traditional approaches to decision making. Application of AI principles will be made through the use of logic programming languages such as PROLOG or with successors that may appear. Prerequisite: CIS 223 or CIS 244. Spring Semester.
- CIS 306:**            *OBJECT-ORIENTED PROGRAMMING*            **3 s.h.**  
 An introduction to a popular object-oriented programming language with the emphasis on the object-oriented features of the language: classes and objects, encapsulation, inheritance, and virtual functions. Students are exposed to both the syntax and semantics of the language and are expected to complete several small programming projects in which they apply these features. Examples of a language that might be chosen are Smalltalk and Java. Prerequisite: CIS 223 or CIS 244. Once every two years.
- CIS 307:**            *EVENT-DRIVEN PROGRAMMING WITH COMPONENTS*            **3 s.h.**  
 An introduction to a popular event-driven programming language with the emphasis on how to use components to construct a program and how these components generate and respond to events. The components will be various kinds of elementary user interface controls, such as command buttons, drop down lists, and radio buttons, and more advanced controls, such as data aware controls for accessing databases. Students are exposed to both the syntax and semantics of the language and are expected to complete several small programming projects in which they apply these features. An example of a language that might be chosen is Visual Basic. Prerequisite: CIS 223 or CIS 244. Once every two years.
- CIS 308:**            *CLIENT-SERVER PROGRAMMING*            **3 s.h.**  
 This course develops competencies in client-server application development practices and tools. Emphasis will be placed on developing distributed database applications that support the information processing needs of business. Students will concurrently develop the client interface and the server database using an integrated rapid application development environment such as that provided by Oracle or PowerBuilder. Issues such as interface design, security, network overhead, and data validation and integrity will be integral to the course. Prerequisites: CIS 223 or CIS 244 or permission of the instructor. Once every two years.
- CIS 309:**            *FUNCTIONAL PROGRAMMING*            **3 s.h.**  
 An introduction to a popular functional programming language with the emphasis on the functional features of the language: how any programming problems can be solved with a function and how functions themselves can be both arguments and return values of other functions. Students are exposed to both the syntax and semantics of the language and are expected to complete several small programming projects in which they apply these features. Examples of a language that might be chosen are Scheme and ML. Prerequisites: CIS 223 or CIS 244. Once every two years.
- CIS 317:**            *ADVANCED MICROCOMPUTING*            **3 s.h.**  
 This course is designed to follow CIS 217, Applications of Microcomputers, for those students with a need for more than the fundamentals. Topics will include (but not be limited to) microcomputer architecture, local area networks (LANs), desktop publishing, and microcomputer operating systems (MS-DOS, OS/2, WINDOWS). It is a suitable elective for an IS major or minor elective, a CS major or minor elective, or noncomputer majors with the necessary prerequisite. Prerequisite: CIS 217 or department approved equivalent. Each semester.
- CIS 324:**            *DATA STRUCTURE AND FILE UTILIZATION COBOL*            **3 s.h.**  
 Primary consideration is given to the concepts of file structure, file processing, and COBOL programming in relationship to organizational processes and needs. COBOL is used to implement, test, and explore systems concepts, including simulations and data base design. Prerequisite: CIS 223. Each semester.
- CIS/MATH 340:**    *DISCRETE MATHEMATICAL STRUCTURES*            **3 s.h.**  
 An introduction to sets, relations, functions, combinations, graphs, and trees, emphasizing concrete models. Includes computer algorithms and mathematical structures useful in computer science. Designed for students in both mathematics and computer science. Prerequisites: MATH 300 and CIS 163. Each semester.
- CIS 350:**            *MACHINE ARCHITECTURE AND SYSTEM SOFTWARE*            **3 s.h.**  
 This course investigates the basic concepts of machine architecture together with their realization and software implications in various categories of computer systems. Prerequisite: CIS 253. Spring Semester.
- CIS 355:**            *OPERATING SYSTEMS I*            **3 s.h.**  
 Topics covered are the functions of operating systems, the design of operating systems at the register transfer and programming levels, and the important relationships between operating systems and computer hardware. Prerequisites: CIS 350 and CIS 254. Fall Semester.
- CIS 356:**            *DATA STRUCTURES AND ALGORITHM ANALYSIS*            **3 s.h.**  
 This course develops skills in the application of algorithmic methods to the solution of decision problems in the use of data structures. Prerequisites: CIS 253 and CIS 254. Spring Semester.
- CIS 357:**            *STRUCTURE OF PROGRAMMING LANGUAGES*            **3 s.h.**  
 This course investigates the programming features of several common languages from the point of view of implementation of these languages. The student is exposed to the language characteristics along with the details (difficulties) in the implementation of them. The desired effect is to train the student to choose and use languages in a competent manner. Prerequisites: CIS 253, CIS 254, and CIS 255. Fall Semester.
- CIS 375:**            *SOFTWARE ENGINEERING USING THE ADA PROGRAMMING LANGUAGE*            **3 s.h.**  
 This course seeks to introduce the student to the basic concepts and ideas surrounding the relatively new discipline of software engineering. The ADA language, the choice of the Department of Defense as the language of the future, will be used in this course since it embodies many of the goals of software engineering. Prerequisites: CIS 254 or permission of instructor. Spring, even-numbered years.
- CIS 377:**            *COMPUTER GRAPHICS*            **3 s.h.**  
 This course provides an overview and application of the principles and tools of computer graphics. Topics include characteristics of graphical display devices, graphics software primitives, representation, manipulation, and display of two- and

three-dimensional objects, interactive graphics and the graphical user interface, and animation. Graphics programming projects will be assigned. Prerequisites: CIS 254 or permission of instructor. Spring, odd-numbered years.

**CIS 402:** *DATA BASE MANAGEMENT SYSTEMS* **3 s.h.**

A study of data base management systems with "hands-on" experience. The student will investigate the analysis, design, implementation, and maintenance of a modern data base management system. Prerequisite: CIS 301. Each semester.

**CIS 403:** *DATA COMMUNICATIONS* **3 s.h.**

Data communications cover fundamental communication concepts such as synchronous/asynchronous transmission, modulation, and half and full duplex; hardware of data communications; techniques such as multiplexing, multipoint line control, and switching; error detection and correction, tariffs, and costs; and the design of a basic data communication network. Prerequisite: CIS 223 or 244. Each semester.

**CIS 411:** *SYSTEMS DEVELOPMENT PROJECT* **3 s.h.**

A student in this course will develop a computer-based solution to a real problem obtained from the university or the community. Working as a member of a group/team, the student will evaluate an existing system; identify alternative solutions; select a solution; develop a project plan; and design, implement, test, and document the system. Current technology will be used whenever possible, including microcomputers, word processing, and a relational database. Prerequisites: CIS 217, CIS 301, and CIS 402, or consent of instructor. Spring Semester.

**CIS 422:** *INTERNSHIP IN COMPUTERS*

The internship provides the student with the opportunity for practical computer experience in commercial, industrial, governmental, or other participating organizations. Prerequisite: CIS 253 or CIS 324. Junior or senior standing. Each semester.

**CIS 460:** *INTRODUCTION TO THEORY OF COMPUTATION* **3 s.h.**

An introduction to the theory underlying the design, use, and limitations of computers. Includes finite state and infinite machines, computability, formal systems. Prerequisites: CIS 244, 254, and 340. Spring Semester.

**CIS 462:** *SIMULATION AND MODELING* **3 s.h.**

This course covers the advantages and disadvantages of using computer simulation in modeling. Students will learn and practice techniques of computer simulation. Prerequisites: CIS 244 or CIS 324 and either MATH 221 or MATH 421, or consent of instructor. Fall Semester.

**CIS 469:** *SEMINAR IN COMPUTER AND INFORMATION SCIENCE* **1 s.h.**

A brief look at diverse subjects in computing and information systems. Each student will research an approved topic and offer a related verbal presentation to the class. Prerequisite: senior standing. Spring Semester.

**CIS 499:** *INDEPENDENT STUDY IN COMPUTERS* **1-3 s.h.**

This course permits students to explore an area of special interest using computers. The special project must be under the direction of a department faculty member. Prerequisites: CIS 244 or CIS 324, junior or senior standing.

## Earth Science

*NOTE: Earth Science (ES) courses carry natural science credits only.*

**ES 111:** *BASIC EARTH SCIENCE* **3 s.h.**

A survey of the earth sciences, including Earth-space relations. Earth motions, development of landforms, weather and climate, soils and related vegetation, water as a resource of the land, oceans. Emphasis is on the lithosphere (mountain building and erosion) and the atmosphere. Each semester.

**ES 150:** *PHYSICAL GEOLOGY WITH LABORATORY* **4 s.h.**

A study of the earth, including minerals and rocks, and the processes, both constructional and destructional, which have shaped it since it was formed. Constructional processes include volcanism, mountain building, and sedimentation. Destructional processes include the erosional activity of streams, glaciers, ground water, waves, and wind. In connection with these topics, an effort is made to acquaint the student with the methods and work of geologists and with some of the research at the frontiers of geology. Two hours lecture, two hours laboratory. No prerequisites. Each semester.

**ES 200:** *SOLAR SYSTEM ASTRONOMY* **3 s.h.**

The course topics include the motions of Earth, moon, and the planets and their effects on the appearance of the sky; the nature of the sun and the planets; the instruments of the astronomer; and the role that the history of astronomy played in the development of our understanding of the sky. The course also includes constellation identification through the use of the planetarium. Each semester.

**ES 201:** *STELLAR ASTRONOMY* **3 s.h.**

The objectives of this course are to study human understanding of the nature, formation, and evolution of those celestial objects that lie beyond the solar system. Topics included are stellar properties and spectra, stellar evolution, special stars and star systems, the milky way and other galaxies, cosmology, and cosmogony. The planetarium is used for constellation study and the development of co-ordinate systems. Prerequisite: ES 200. Spring, annually.

**ES 222:** *DINOSAURS: MYTH AND REALITY* **3 s.h.**

This is a general education course designed to introduce students to the broader issues of scientific endeavor, using dinosaurs as the specific topic of investigation. The nature of science, the interaction of scientific ideas across disciplinary boundaries will be addressed. Students will be expected to do library research outside of class. Spring, annually.

**ES/GEOG 225:** *CARTOGRAPHY I WITH LABORATORY* **3 s.h.**

A systematic study of the basic concepts and components of thematic map making. Emphasis is placed upon familiarization with and utilization of drafting instruments and equipment essential to map design and construction. Techniques of photographic reproduction of student map projects are also presented. Two lectures and three hours of laboratory weekly. Prerequisite: GEOG 125 or consent of instructor. Offered annually.

- ES 250: HISTORICAL GEOLOGY WITH LABORATORY 4 s.h.**  
The course deals with the interpretation of the record of the rocks and the geologic history of the earth, with emphasis on North America. The physical history of the continent and the development of life, both vertebrate and invertebrate, are discussed. Regional geologic history of selected areas, notably Appalachia, will be included. Three hours lecture, two hours laboratory. Prerequisite: ES 150 (may be taken concurrently). Offered annually.
- ES 255: LANDFORMS WITH LABORATORY 4 s.h.**  
A study of the physical forces that sculpture and modify the landforms of the earth, including chiefly weathering, streams, glaciation, and shore processes. Some preliminary work on topographic and geologic maps and rocks is included. Called geomorphology in older catalogs. Prerequisite: ES 150. Offered annually.
- ES 260: ENVIRONMENTAL GEOLOGY 3 s.h.**  
A study of the uses of geology in the solution of human problems with the physical environment. Topics include hazardous geologic environments, mineral and energy resources, water supply, waste disposal, and the uses of geology in urban and regional planning. Many examples are drawn from Western Pennsylvania. Prerequisite: ES 150 or ES 111. Every third semester.
- ES 270: OCEANOGRAPHY 3 s.h.**  
A study of the physical properties, marine biology, chemistry, and geology of the oceans, and to a minor extent, the role of the sea in the history, culture, and technical developments of humankind. Once annually.
- ES 280: METEOROLOGY 3 s.h.**  
A systematic study of the atmosphere, analyzing the laws and underlying principles of atmospheric change. Students have the opportunity to become familiar with the common weather instruments, to observe and record weather data, to read and interpret weather maps, and to consider the problems of aviation growing out of atmospheric conditions. Offered annually.
- ES 300: SPECIAL TOPICS**  
Topics of special interest in various areas of earth science. The format used will be selected and designed by the professor as the most suitable to the study. Enrollment by consent of the instructor. Offered occasionally.
- ES/GEOG 301: CLIMATOLOGY IN ENVIRONMENTAL ANALYSIS 3 s.h.**  
This course introduces the linkage between upper atmospheric circulation and surface weather in the Northern Hemisphere westerlies. Atmospheric waves are analyzed for the mid-latitudes and related to smaller scale atmospheric features such as storms. Both are analyzed in relationship to surface pressure centers and their effects on temperature and precipitation patterns. Emphasis is placed upon the connection between these features and the seasonal climatology of North America. Prerequisites: ES 111, ES 280, or consent of instructor. Every other Fall Semester.
- ES 310: INTRODUCTION TO GEOPHYSICS 3 s.h.**  
A systematic study of theoretical and exploration geophysics, including physical characteristics of the earth such as its shape, rotation, and procession; seismology and the interior conditions of the earth; geomagnetism and paleomagnetism; radioactivity and dating techniques; gravity and tides; internal heat; well logging; electrical techniques, such as resistivity; and plate tectonics and its mechanisms. Prerequisites: ES 150, 250, PH 251, 252; or permission of instructor. Every other year.
- ES/GEOG 320: AIR POLLUTION METEOROLOGY 3 s.h.**  
This course introduces air pollution meteorology. The meteorological conditions which greatly affect the concentration of atmospheric pollutants are identified. Methods and concepts of pollution dispersion are analyzed in context with the atmospheric conditions associated with individual pollution episodes. In addition, the effects or modification of pollutants on general weather patterns and localized weather are incorporated. Prerequisites: ES 111, ES 280, or consent of instructor. Every other Spring Semester.
- ES/GEOG 325: CARTOGRAPHY II WITH LABORATORY 3 s.h.**  
A systematic study of the new dimensions of cartography in use today. Emphasis placed upon the techniques used in the construction of three-dimensional maps and models of statistical surfaces, diagrams, cartograms, negative scribing, and color separation. Two lectures and three hours of laboratory weekly. Prerequisites: Cartography I and consent of instructor. Every other year.
- ES 330: HYDROGEOLOGY WITH LABORATORY 4 s.h.**  
An introduction to both surface and subsurface waters. Topics to be covered include: water use and availability, water law, water quality (both surface waters and ground waters), hydrology of ground water and surface waters, hydrology and water quality of impounded waters, and water resource management.  
The course is designed for upper division students in the geology-track of the B.S./B.A. in earth science. Upper level students in biology, especially those with interests in water quantity and quality, may also be interested in this course. Prerequisite: ES 150, MATH 171 or equivalent. Every third semester.
- ES/GEOG 345: COMPUTER CARTOGRAPHY WITH LABORATORY 4 s.h.**  
A systematic study of the newest dimension of cartography in use today. Designing and constructing computer maps is an integral part of the course. The student will gain experience in creating computer maps with a number of programs, including Atlas Graphics, Atlas Draw, Microam, Map Info. PC Globe, PS USA, Systate, etc. In addition, the student will be introduced to the use of the digitizer. Prerequisite CIS 110 or equivalent course, or consent of the instructor. Every other spring.
- ES 350: STRUCTURAL GEOLOGY WITH LABORATORY 4 s.h.**  
A study of the geometry, origin, and recognition of the main structural features of the rocks of the earth's crust, including folds, faults, joints, unconformities, larger igneous bodies, cleavage, lineation, etc. Attention is given to interpreting structure from geologic maps, and an introduction to structural petrology and geophysical methods used in structural geology is included. Prerequisite: ES 150. Every other year.
- ES 355: INVERTEBRATE PALEONTOLOGY 3 s.h.**  
A study of the outstanding invertebrate animals preserved in the fossil record. Also treated in the nature of the fossil record itself, evolution as shown by fossils, and classification problems in paleontology. Prerequisite: ES 250. Every third semester.
- ES 360: MINERALOGY (MINERALS) WITH LABORATORY 4 s.h.**  
The identification, uses, physical and chemical properties, occurrence, origin, and crystallography of the common minerals. Prerequisite: At least high school chemistry. Every other year.

- ES 370:** *PETROLOGY (ROCKS) WITH LABORATORY* **4 s.h.**  
The identification, occurrence and origin, classification, physical and chemical properties, and uses of the common rocks. Includes a brief study of the important rock forming minerals. Prerequisite: ES 150. Every other year.
- ES 375:** *MODERN DEPOSITIONAL SYSTEMS* **3 s.h.**  
An overview of the major sedimentary depositional systems, with primary emphasis upon modern environments and processes. The course will address the dynamic processes at work in the major environments and upon the sedimentary features that result, which, in turn, may permit recognition of each environment in the geological record. Prerequisites: ES 150, 250, and 360. ES 370 strongly recommended. Every other spring.
- ES 380:** *SEVERE WEATHER* **3 s.h.**  
A systematic analysis of various types of severe and unusual weather. The course seeks enhanced understanding of the causes, movement, life cycles, and dissipation of such severe weather events as: mid-latitude cyclones, blizzards, thunderstorms, tornadoes, hurricanes, lightning, hail, freezing rain, down- and micro-bursts, floods, droughts, and atmospheric optical phenomena. In addition to the meteorological causes of such events, climatology issues will be investigated with regard to these events. In addition, techniques and methods of forecasting severe and unusual weather events will be discussed. Prerequisite: ES 280. Every other year.
- ES/GEOG 385:** *CLIMATOLOGY* **3 s.h.**  
A systematic study of three major components of climatology. Physical aspects of the atmosphere are analyzed as a series of long-term weather phenomena. Regional characteristics of climate are studied on the basis of worldwide patterns. Applied aspects of climate demonstrate the interrelationship and importance of both physical and regional climatology to humankind. Acceptable for social science or natural science credit. Prerequisite: ES 111 or 280. Every other year.
- ES 390:** *STRATIGRAPHY AND SEDIMENTARY PETROLOGY* **4 s.h.**  
A systematic study of the stratigraphy of ancient sedimentary basins, with detailed emphasis on interpretation of lithofacies, biofacies, and petrofacies relationships. Concepts of event/sequence stratigraphy and sedimentary cycles will be introduced. Laboratories will include the study of petrologic/diagenetic characteristics of sedimentary strata, as well as recent advanced in seismic stratigraphy, petrophysics, and magnetic stratigraphy. Prerequisites: ES 150, 250, 360, and ES 370 recommended. Every third semester.
- ES/GEOG 400:** *AIR PHOTO INTERPRETATION/REMOTE SENSING WITH LABORATORY* **3 s.h.**  
A systematic study of aerial photographs for geographic investigation of physical and cultural features of the landscape; the application of remote sensing to topographic and planimetric map construction, agricultural and land use identification, land-form study, and forestry. Prerequisite: GEOG 125 (can be waived by permission of instructor). Each Fall Semester.
- ES/GEOG 404:** *SOILS WITH LABORATORY* **4 s.h.**  
This course is designed to provide students with a comprehensive examination of the classification, formation, and interpretation of soils. Students will examine the processes of soil classification (both the zonal classification and the soil taxonomy classification). Soil formation (parent material, climate, slope, time and organic activity) and the interpretation of pedogenic sequences (as it relates to deposition, diagenesis, and climate change). The laboratory portion of the course (one credit, two hours) will complement the lecture portion of the course. Special emphasis will be placed on the field interpretation of soils as well as the geochemistry and textural classification of soils. Prerequisites: ES 150 and 255 or permission of the instructor.
- ES 410:** *THE EARTH SCIENCES: A SYNTHESIS* **3 s.h.**  
This is a capstone course designed to provide an overview of the history and development of the earth sciences, address current issues in the earth sciences, provide intensive hands-on experience with minerals, rocks and fossils, review the geology of Pennsylvania, discuss the impact of man on the earth sciences and vice versa, and place all of these in the perspective of the student about to enter into student teaching. Field trips are required. Prerequisites: Junior standing, secondary education major; ES 250. Fall, annually.
- ES/GEOG 425:** *REMOTE SENSING WITH LABORATORY* **3 s.h.**  
A study of satellite-based earth imaging instruments, data sources, and products, and their applications to land use management, geologic assessments, agriculture, forestry, soil resources, archeology, meteorology, and oceanography. Both visual and digital data will be utilized. Prerequisite: GEOG 400 (can be waived by permission of instructor). Every other year.
- ES/GEOG 450:** *FIELD GEOGRAPHY WITH LABORATORY* **3 s.h.**  
A systematic study of the techniques essential to geographic field investigation. Emphasis is placed upon practical, first-hand experiences in the field where students learn the techniques and procedures of compass traversing, plane tabling, rural and urban land use surveying, and field research. Prerequisites: Cartography I and consent of instructor. Offered occasionally.
- ES 455:** *FIELD METHODS IN ENVIRONMENTAL GEOSCIENCE* **4 s.h.**  
A field-based course designed to give upper-level undergraduates hands-on experience in various aspects of hydrogeology, surficial geology, and meteorology. Emphasis will be on principles and practice of the most recent field and laboratory techniques of instrumentation, sampling, and monitoring as applied to relevant environmental problems. Prerequisites: ES 150, 260, 280, and 330. Summer session, on demand.
- ES/GEOG 470:** *INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS WITH LABORATORY* **4 s.h.**  
Basic concepts and principles of geographic information systems, data models, data structures, applications, and technical issues are addressed in the course. Lab will focus on how these basic principles are implemented in a GIS. These include an entire sequence of building spatial database: data capturing, editing, adding attributes, building topography, registering layers to real-world coordinates, making map compositions, data conversion, and basic analysis. Prerequisite: GEOG/ES 345 (can be waived by instructor). Fall, annually.
- ES/BIOL 476/SCED 576:** *SCIENCE, TECHNOLOGY, AND SOCIETY: TOPICS FOR TEACHERS* **3 s.h.**  
STS is an interdisciplinary course covering topics in biology, earth science, chemistry, and physics. It is designed to acquaint students with information, curricula, and teaching methodologies appropriate for teaching STS topics in traditional science courses. Students will be involved in studies and hands-on activities concerning science computer software, testing water for chemical and biological agents, and remote sensing techniques in geology, geography, physics, and medicine.

Ethical issues and scientific principles concerning computers, energy, nuclear waste, biotechnology, and others, will be investigated and discussed. Participants will develop curriculum activities for implementation in their science discipline. This course is required for environmental biology, general science, and earth science certification. Prerequisite: Junior standing. Annually.

**ES/GEOG 490: ADVANCED GEOGRAPHIC INFORMATION SYSTEMS WITH LABORATORY** 3 s.h.

This course provides students with the ability to apply GIS for spatial problem solving in applied settings. The course will be both lecture and application/project based. Lecture will cover spatial modeling and analysis based on a raster data structure. Laboratory sessions will introduce students to 3D surface modeling, cost distance analysis, runoff modeling, and diffusion analysis. Prerequisite: GEOG/ES 470. Each Spring Semester.

## Economics

**ECON/GS 140: CONSUMER ECONOMICS** 3 s.h.

Major aspects of personal financial management, including budgeting of income and expenditures, transactions, and relations with banks and other lending institutions, insurance and retirement plans, home ownership, personal taxes, savings, and investment plans. B.S.B.A. majors may apply this course only as a free elective. Alternate years.

**ECON 150: ECONOMIC ASPECTS OF AGING** 3 s.h.

An introductory analysis of economic factors associated with an aging population. Topics include the economics of providing for income maintenance, housing, health care, social service, and leisure activities. The economic implications of individuals and the economy will be discussed. Spring, biennially.

**ECON 175: ECONOMICS OF FREE ENTERPRISE AND PUBLIC POLICY** 3 s.h.

A basic introduction into the history of economics as a social science, the theory and application of microeconomics and macroeconomics, international economics, and economic alternatives in current social problems. This is a freshman-level course and can be used only as general education elective in either the associate degree program or the baccalaureate degree programs. Majors in the College of Business Administration are excluded from the course. Each semester.

**ECON 202: ECOLOGICAL ECONOMICS** 3 s.h.

An examination of the interdependence between the economy and the environment. Alternative theories of justice which are used in deciding environmental issues are examined. Economic perspectives of problem resolutions will be examined in general and with respect to specific environmental problems. Spring, annually.

**ECON 211: PRINCIPLES OF MACROECONOMICS** 3 s.h.

Introduction to macroeconomics, national income analysis, money and banking, monetary and fiscal policies, inflation, unemployment, and international finance. Note: ECON 211 and 212 may be taken in either sequence. Each semester. Fall, annually at Venango.

**ECON 212: PRINCIPLES OF MICROECONOMICS** 3 s.h.

Introduction to microeconomics, consumer behavior and demand, organization of production, market structures, the pricing of inputs and outputs, and international trade. Note: ECON 211 and 212 may be taken in either sequence. Each semester.

**ECON 221: ECONOMIC AND BUSINESS STATISTICS I** 3 s.h.

Topics covered are descriptive statistics, probability, probability distributions, mathematical expectation, sampling distributions, and confidence intervals. Application of these statistical techniques in the areas of business and economics will be emphasized. Prerequisites: College algebra or equivalent and sophomore standing. Each semester. Fall, annually at Venango.

**ECON 222: ECONOMIC AND BUSINESS STATISTICS II** 3 s.h.

Topics covered are hypothesis testing, the analysis of variance, regression and correlation analysis, non-parametric statistics, and time series and index numbers analysis. Applications of these techniques in the area of business and economics are emphasized. Students are introduced to the use of a prewritten computer statistical estimation program. Prerequisite: ECON 221. Each semester.

**ECON 310: INTERMEDIATE MICROECONOMIC THEORY** 3 s.h.

The behavior of consumers, producers, and the economic theory of production and output determination in commodity and resource markets. Prerequisite: ECON 212. Each semester.

**ECON 311: INTERMEDIATE MACROECONOMIC THEORY** 3 s.h.

National income accounting and analysis, theories of consumption and investment expenditures, the role of money in a dynamic economy, economic growth, and public policy. Prerequisite: ECON 211. Fall, annually.

**ECON 312: COMPARATIVE ECONOMIC SYSTEMS** 3 s.h.

Analysis of alternative patterns of economic control, planning, and market structure. Experiences under capitalism, socialism, and mixed economics are compared and evaluated. Prerequisites: ECON 211 and 212. Spring, annually.

**ECON 314: URBAN AND REGIONAL ECONOMICS** 3 s.h.

Introductory subnational economics. Includes elementary trade theory, location theory, systems of cities, land use changes, and the employment and income generating activities of cities. The economics of housing, transportation, poverty, discrimination, and public sector activity are emphasized. Prerequisites: ECON 211 and ECON 212. Spring, biennially.

**ECON 323: APPLICATIONS OF BUSINESS AND ECONOMIC STATISTICS** 3 s.h.

Application of the statistical methods of probability, sampling, estimation, analysis of variance, regression, and correlation in the areas of economics and business. Prerequisite: ECON 222.

**ECON 342: ECONOMICS OF GOVERNMENT AND BUSINESS** 3 s.h.

A theoretical and empirical analysis of the effects of government policy on business behavior and economic efficiency in a market economy. Topics include: regulatory theory and policy; antitrust policy; social regulation of business and markets; and international trade policy. Prerequisites: ECON 211 and 212. Spring, biennially.

**ECON 351: LABOR ECONOMICS** 3 s.h.

Theory of the market is applied to labor. The evolution of labor law, collective bargaining, labor unions, and government policy are stressed. Prerequisites: ECON 211 and 212. Fall, annually.



- ECON 361:** *INTERNATIONAL ECONOMIC RELATIONS* **3 s.h.**  
Theory and practice of international trade. Balance of payments, foreign exchange, national commercial policies, international investment, and foreign aid are considered. Prerequisites: ECON 211 and 212. Fall, annually.
- ECON 363:** *ECONOMIC DEVELOPMENT* **3 s.h.**  
Survey of development models, development policies, and problems of development in the developing countries. The course is aimed at identifying major economic questions relevant to less developed economies and to showing how economic analysis can be used to further understanding of the obstacles to development and to formulating appropriate policies. Prerequisites: ECON 211 and ECON 212. Spring, annually.
- ECON 370:** *MONEY AND BANKING* **3 s.h.**  
Nature and origins of money; the commercial banking system and money creation; central banking and the Federal Reserve System; monetary policy and domestic and international economic stability. Prerequisites: ECON 211 and 212. Spring, annually.
- ECON 371:** *PUBLIC FINANCE* **3 s.h.**  
Public sector activity and its impact upon resource allocation and income distribution. Topics include the theory of public expenditures, public choice, cost-benefit analysis, and fiscal federalism. The structure, incidence, and incentive effects of the personal income tax, corporate income tax, and various consumption and wealth taxes are investigated. Prerequisites: ECON 211 and 212. Fall, annually.
- ECON 410:** *MANAGERIAL ECONOMICS* **3 s.h.**  
Use of economic analysis in the formulation of business policies. Decision theory and criteria for decision-making by the firm; output and "scale" decisions; linear programming; profits, production functions, and cost functions; competitive equilibrium (industry and firm); demand theory, pricing policies, capital budgeting, and investment; uncertainty; inventory management. Prerequisites: ECON 222, 310, and ACTG 252. On demand.
- ECON 461:** *TECHNOLOGY TRANSFER AND MULTINATIONAL CORPORATIONS* **3 s.h.**  
An applied analysis of the behavior and rationale for multinational corporations, with a special emphasis on the economics of technology transfer. Topics include: theory of the firm, foreign direct investment, intellectual property rights, market imperfections, international trade, international finance, economic development, and technology. Prerequisite: ECON 311. Biennially.
- ECON 470:** *BUSINESS CYCLES AND FORECASTING* **3 s.h.**  
Theories of business fluctuations; applications of modern income theory to business cycles; examination of business cycle indicators and forecasting techniques. Prerequisites: ECON 211 and 222, or consent of the instructor. Spring, annually.
- ECON 490:** *HISTORY OF ECONOMIC THOUGHT* **3 s.h.**  
Development of economic ideas from ancient times to the present. Emphasis upon the period from Adam Smith onward. Considers the economic and political environment in which ideas emerged as well as the leading economists advancing or defending the ideas. Prerequisites: ECON 211 and 212 and senior standing. Spring, annually.
- ECON 491:** *INDEPENDENT STUDIES IN ECONOMICS* **1-3 s.h.**  
Opportunity to explore in depth a problem or area of economics, according to the student's interest, under the direction of a faculty member of the department. Prerequisites: 2.75 QPA and consent of both instructor and department chair. Maximum credit granted in ECON 491 is six credits.
- ECON 492:** *SPECIAL TOPICS IN ECONOMICS* **3 s.h.**  
An opportunity for students to investigate specific topics or current issues. Prerequisites depend upon the subject to be covered.

## Education

- ED 110:** *INTRODUCTION TO EDUCATION* **3 s.h.**  
Familiarizes students with education and the role of the school in a multicultural society. Topics covered include: historical and philosophical perspectives of education; school organization, governance, and finance; teaching and curriculum in a pluralistic society; and the implications of the schools as an agent for social change. Students will also explore their career commitment in terms of opportunities and requirements for teaching. Planned visits to school board meetings, interviews with school board members and/or school personnel, and observation/participation in an elementary or secondary school are required.
- ED 121:** *HUMAN DEVELOPMENT AND LEARNING* **3 s.h.**  
Acquisition of understanding and appreciation of the cognitive, social-emotional, ecological-systems, and physical-motor dimensions of human growth and changes (birth through adolescence). Emphasis on cultural influences on human growth and change with respect to cognition, learning theories, individual differences, personality, growth, abilities, and interests. Emphasis on cross-cultural and multiethnic perspectives with respect to holistic development of children and adolescents; involvement with and observation of individuals at various levels of development. Each semester.
- ED 122:** *EDUCATIONAL PSYCHOLOGY* **3 s.h.**  
Examination of instructional strategies and education environments in a multicultural society from the perspective of educational psychology. Emphasis on learning theory and student characteristics, including development and motivation as they impact on teacher decision-making. Consideration given to inquiry techniques and statistics in developing empirical data and knowledge.
- ED 217:** *MICROCOMPUTER APPLICATIONS IN THE CLASSROOM* **3 s.h.**  
This course has been designed to introduce pre-service educators (K-12) to microcomputer technology and prepare them to use microcomputers as tools in their classroom. While acquiring computer skills, students will explore, use, and demonstrate competence in each of the following areas: word processing, databases, spreadsheets, multimedia/hypermedia, CD-ROM,

desktop publishing, software applications, instructional design, telecommunications, and major issues associated with the use of technology in education. It is anticipated that this course will complement their specific area of expertise.

- ED 221:** *DEVELOPMENTAL READING* **3 s.h.**  
 A broad-based course which emphasizes improvement in rate, comprehension, reading taste, and independence in reading. Students are introduced to wide and varied sources of reading and numerous means of improvement in reading skills. Instruction in theory and an introduction to the possibilities of a supplementary mechanical program for reading improvement are included. Not recommended for students who have taken GS 100: College Reading/Study Skills.
- ED 225:** *MULTICULTURAL EDUCATION* **3 s.h.**  
 This course is designed to provide prospective teachers with a comprehensive understanding of the complexity of ethnic diversity and pluralism in the United States, and to explore pluralism from a global perspective. The goals, rationale, meaning, assumptions, and necessary school conditions for effective teaching and learning in multicultural multiethnic schools are analyzed, fostering multicultural competencies and preparing prospective teachers for multicultural multiethnic classrooms. Emphasis is also placed upon interpersonal and pedagogical skills needed for the success of teacher and learner.
- ED 227:** *CLASSROOM MANAGEMENT* **3 s.h.**  
 This course prepares pre-service professional educators to organize and manage instructional environments through a variety of instructional formats and classroom organizational methods, as well as teacher leadership roles. The course will provide the competencies necessary to plan positive instructional activities, organize classroom space and time, direct the acquisition of knowledge and appropriate social behavior, and apply a range of classroom control techniques. Participation experiences in the schools are required.
- ED 327:** *INSTRUCTIONAL STRATEGIES AND MANAGEMENT* **3 s.h.**  
 Exploration of the basic skills of planning, designing, implementing, and evaluating the teaching-learning and management process through a clinical approach to teaching. Focus on teacher effectiveness research and its application to instructional strategies and materials, classroom and behavior management, and educational technology. Inclusion of microteaching and simulations as integral components of the course. Incorporation of a variety of instructional strategies: lecture, discussion groups, simulations, microteaching and group and individual analysis of microteaching experiences. Prerequisite: ED 121 or ED 122.
- ED 328:** *METHODS OF TEACHING AND EVALUATING COMMUNICATION ARTS* **3 s.h.**  
 The course is designed to prepare the aspiring secondary school teacher in the methods of teaching such language based subjects as speech, composition, literature, grammar, and reading, and in such language-related, communication-oriented activities as dramatics, journalism, yearbook production, and media use. Observations and teaching experiences in area schools are included. Prerequisite: ED 327. Fall, annually.
- ED 329:** *EDUCATIONAL EVALUATION AND AUTHENTIC ASSESSMENT* **3 s.h.**  
 Examination of the construction, selection, administration, interpretation, and utilization of evaluation techniques and instruments, including their statistical interpretations. Emphasis on the analysis of standardized tests applicable to various content areas, as well as the construction and utilization of qualitative assessment techniques. Taken concurrently with the methods course(s). Each semester.
- ED 332:** *BIOMETHODS* **3 s.h.**  
 A course designed to prepare biology teachers for the secondary schools. Emphasis is on formulating objectives, selecting and organizing content, developing skill in using a variety of teaching strategies, and evaluating pupil progress. The investigatory approach to teaching biology is stressed in laboratory, field, and simulated teaching experiences. Observations and teaching experiences in area schools are included. Prerequisite: ED 327. Fall, annually.
- ED 333:** *TEACHING READING IN THE SECONDARY CONTENT AREAS* **3 s.h.**  
 An examination of the techniques for helping secondary students develop the reading skills needed to comprehend content-area textbooks. Students will examine those skills in their certification area. Skills and competencies developed in ED 225: Multicultural Education will be applied. A required course for secondary education majors. Participation experiences in the schools are required. Prerequisite: ED 327.
- ED 334:** *METHODS OF TEACHING THE PHYSICAL SCIENCES* **3 s.h.**  
 Modern concepts of chemistry, physics, and general science teaching and evaluating, with emphasis on a laboratory oriented approach. The philosophy, laboratory techniques, curriculum testing, and extracurricular aspects of secondary school chemistry, physics, and general science teaching will be presented. Prerequisite: For secondary chemistry majors—16 s.h. in chemistry; for physics majors—10 s.h. in physics. Observations and teaching experiences in area schools are included. Prerequisite: ED 327. Fall, annually.
- ED 335:** *METHODS OF TEACHING AND EVALUATING PHYSICS AND MATHEMATICS* **3 s.h.**  
 This course is designed for those students desiring to become certified in both physics and mathematics. It contains the modern methods of teaching and evaluating in both these disciplines, as described in the courses listed as ED 334 and 339, in that students will divide their time between these two methods courses according to schedule presented in consultation with the instructors in these courses. Observations and teaching experiences in area schools are included. Prerequisite: ED 327. Fall, annually.
- ED 337:** *METHODS OF TEACHING AND EVALUATING SOCIAL STUDIES* **3 s.h.**  
 This course coordinates knowledge of the social science disciplines with various teaching strategies appropriate for instruction at the junior and senior high school levels. A historical perspective, examination of current research, curriculum programs and trends, and methods and materials applicable to unit type social studies teaching in a pluralistic society are provided. Emphasis is placed upon the development, selection, management, and evaluation of materials and experiences that foster concept development, inquiry and critical thinking in social studies. Consideration is given to addressing the needs of diverse student populations, to integrating social studies with other current areas, to addressing national and state standards, and to the applications of technology. Prerequisite: ED 327. Each semester.



**ED 423: LIBRARY PRACTICE IN THE SECONDARY SCHOOL 6 s.h.**

A professional practicum requiring the integration and application of instructional, management, and professional knowledge and competencies in library settings in secondary schools. After an orientation to the school and library, the student will participate in management, technical services, literary enrichment, and instructional activities under the direction of a cooperating professional and university supervisor.

**ED 424/425: SECONDARY STUDENT TEACHING 6, 6 s.h.**

A professional practicum requiring the integration and application of instructional, management, and professional knowledge and competencies in library settings in secondary schools. After an orientation to the school and library, the student will participate in management, technical services, literary enrichment, and instructional activities under the direction of a cooperating professional and university supervisor. Two field assignments will offer diversity in grade levels, ability levels of pupils, content areas, school and community size, multicultural settings, and/or cooperating professionals. Prerequisites: Completion of 90 semester hours, satisfactory standing in admission and retention standards in the college, completion of all required professional courses in certification area with a minimum of grade of "C," a cumulative QPA of 2.50, and meeting university residence requirements.

**ED 426: ENVIRONMENTAL EDUCATION STUDENT TEACHING 6 s.h.**

A professional practicum requiring the integration and application of instructional, management, and professional knowledge and competencies in an environmental education setting. After an orientation to the environmental education setting, the student will teach under the direction of a cooperating professional and university supervisor. Two field assignments will offer diversity in grade levels, ability levels of pupils, content areas, school and community size, multicultural settings, and/or cooperating professionals. Prerequisites: Completion of 90 semester hours, satisfactory standing in admission and retention standards in the college, completion of all required professional courses in certification area with a minimum grade of "C," a cumulative QPA of 2.50, and meeting university residence requirements. Each semester.

**ED 432/433: STUDENT TEACHING IN MUSIC 6, 6 s.h.**

A professional practicum requiring the integration and application of instructional, management, and professional knowledge and competencies in music settings in elementary, middle, and secondary schools. After an orientation to the school and music settings, the student will teach classes and participate in choral and instrumental music activities under the direction of a cooperating professional and university supervisor. Two field assignments will offer diversity in grade levels K-12, ability levels of pupils, content areas, school and community size, multicultural settings, and/or cooperating professionals. Prerequisites: Completion of 90 semester hours, satisfactory standing in admission and retention standards in college, completion of all required professional courses in certification area with a minimum grade of "C," a cumulative QPA of 2.50, and meeting university residence requirements. Each semester.

**ED 434/534: WORKSHOP IN EDUCATION 3 s.h.**

The workshop provides opportunities for in-service teachers to encounter new ideas, knowledge, and methods in meeting problems in today's schools. Prerequisite: Teaching experience in the elementary or secondary schools.

**ED 450: INDEPENDENT STUDY 1-3 s.h.**

This course is designed to provide students with opportunity to explore an area of special need or interest in education in depth under the supervision of a member of the department. Students must develop a proposed study plan and secure the approval of the proposed director and department chair prior to registration. Prerequisite: Junior or senior standing.

**ED 499/599: SPECIAL TOPICS IN EDUCATION 1-3 s.h.**

Examines current topics and issues in education. Topics, which will be announced in advance, will focus on the needs and interests of educators.

## Elementary Education

### Early Childhood Education

**ECH 231: CREATIVITY IN EARLY CHILDHOOD CURRICULUM 3 s.h.**

Exploration of the nature of creativity and its value in the growth of young children. Various open-ended and child-centered projects will be developed and presented for the enhancement of creativity and the creative whole learning experience using art, music, and movement. Student participation in individual and group projects will demonstrate how to guide young children in creative learning and expression. The creative process will be explored as a source of choosing content, planning lessons, organizing materials, and designing assignments to enable children to develop essential skills and attitudes for creativity. Each semester.

**ECH 235: OBSERVATION AND ASSESSMENT IN EARLY CHILDHOOD SETTINGS 3 s.h.**

Young children from birth to age eight are cared for and educated in diverse early childhood settings. This course is designed to give the undergraduate student experience in using effective methods for observing, assessing, and documenting young children's development for the purpose of planning appropriate programs, environments, interactions, and adaptations. Developmentally appropriate practices and legal and ethical responsibilities will be emphasized. This course also is designed to direct students' participation with children of different age groups in a variety of early childhood settings through field-based/case study approaches. This three-credit course includes two hours of class meetings with one-hour field placement per week plus an additional one-hour field experience requirement. Each semester.

**ECH 320: DEVELOPMENTAL BASES FOR LEARNING AND TEACHING 3 s.h.**

Acquisition of understanding and appreciation of advanced child development for young children birth through eight years. Examination of the physical, social, emotional, linguistic, and intellectual characteristics of children of diverse cultural backgrounds within and outside of the United States. Focus on both typical and atypical development as well as challenging conditions. Must be taken concurrently with ECH 322, 323, 325, 413, and HPE 410. Prerequisite: ED 121. Each semester.

**ECH 322: CURRICULUM BASES FOR LEARNING AND TEACHING 3 s.h.**

Focus on developmentally appropriate curriculum design and implementation for infants, toddlers, and young children

ages three to eight. Emphasis will be given to the child's and the teacher's role in designing, integrating, and adapting curriculum and the physical setting where the curriculum is implemented to meet the needs and interests of all young children including those with disabilities, developmental delays, or special abilities. This course must be taken concurrently with ECH 320, 323, 325, 413, and HPE 410. Prerequisite: ED 121. Each semester.

**ECH 323:** *LANGUAGE, LITERACY, AND THE YOUNG CHILD* **3 s.h.**

The emphasis of this course has three purposes: (1) to promote the understanding that a learning environment should match how children develop and learn, (2) to promote an integrated curriculum framework for the development of infancy through third grade curriculum standards in order to meet both state and national goals, and (3) to impact on the reform movement in education. Must be taken concurrently with ECH 320, 322, 325, 413 and HPE 410. Prerequisite: ED 121. Each semester.

**ECH 324:** *MATHEMATICS LEARNING EXPERIENCES FOR EARLY CHILDHOOD* **3 s.h.**

This course examines activities and experiences designed and recommended by the National Council of Teachers of Mathematics. Pre-number experiences for young children stress the development of concepts through manipulation, observation, and oral language. Early number experiences for kindergarten and the primary grades are examined. Prerequisite: ED 121.

**ECH 325:** *YOUNG CHILDREN AS THEORY BUILDERS* **3 s.h.**

Exploration of the process and the learning environment that will support, facilitate, and translate course content areas of science, mathematics, social studies, and technology into a developmentally appropriate constructivist educational practice. Theoretical perspective of constructivism will be applied to enhance the young child's scientific traits of experimentation, curiosity, creativity, and theory testing. Must be taken concurrently with ECH 320, 322, 323, 413 and HPE 410. Prerequisites: ED 121 and ECH 235. Each semester.

**ECH 401:** *CREATIVE RESPONSE TO CONFLICT* **3 s.h.**

A study of the current research in the development of a classroom environment which fosters cooperation, communication, affirmation, and problem-solving for children as well as for teachers, staff, instructional teams, parents, support personnel, and other adults. Emphasis on human capabilities for resolving conflicts at various life stages and situations. Examination of a range of discipline models as their implementation relates to the classroom environment. (This course is designed to be taken in conjunction with student teaching in the undergraduate program, or as an elective in the master's program.) Prerequisite: ED 121. Each semester.

**ECH 413:** *INTERACTIONS IN EARLY CHILDHOOD SETTINGS* **3 s.h.**

Acquisition of knowledge and skills needed to create a caring learning environment that enhances positive interactions between children, parents, staff, instructional teams, and community members. Emphasis will be given to the development of the team concept and advancement through communication. Focus will be given to the management of programs for infants, toddlers, and young children. This course must be taken concurrently with ECH 320, 322, 323, 325, and HPE 410. Prerequisite: ED 121. Each semester.

**ECH 420:** *ISSUES AND ADVOCACY IN EARLY CHILDHOOD EDUCATION* **3 s.h.**

The course examines incidental learning of children through their interactions with the people and society's major institutions. The family as a diverse and primary institution influencing children and the interface with the educational and social systems will be studied in depth. Current issues and public policies as related to systems theory will be selected for study and will vary each semester. Study will emphasize advocacy and ethics of professionals to help young children cope with issues that affect them and will contribute to institutional change to meet the needs of young children. Prerequisite: ED 121. Each semester.

**ECH 424/425:** *EARLY CHILDHOOD STUDENT TEACHING* **6, 6 s.h.**

A professional practicum requiring the integration and application of instructional, management, and professional knowledge and competencies in school and agency settings. After an orientation to the school and agency setting, the student will teach under the direction of a cooperating professional and university supervisor. Two field assignments will offer diversity in grade levels (N-K, 1-3), ability levels of pupils, content areas, school and community size, multicultural settings, and/or cooperating professionals. Prerequisites: Completion of 90 semester hours, satisfactory standing in admission and retention standards in the college, completion of all required professional courses in certification area with a minimum grade of "C," a cumulative QPA of 2.50, and meeting university residence requirements. Each semester.

## Elementary Education

**ELED 323:** *TEACHING OF READING* **3 s.h.**

Overview of current definitions and basic approaches in elementary school reading instruction. Familiarization with techniques, strategies, and materials used to teach reading to preschool, elementary, and middle school children from a variety of cultural backgrounds. Prerequisite: ED 121. Each semester.

**ELED 324:** *TEACHING ELEMENTARY SCHOOL MATHEMATICS* **3 s.h.**

This course explores the current topics recommended by the NCTM. A strong laboratory approach using a wide variety of concrete, manipulative, mathematical models to teach the mathematical concepts commonly found in grades K-8 is emphasized. The course also deals with trends in curriculum and with methods for diagnosing and presenting mathematical concepts and skills. Recent research which applies to teaching and learning mathematical skills and concepts is considered. Psychological theories are related and applied to the selection and use of strategies, instructional materials, and diagnostic-prescriptive procedures. Prerequisite: MATH 111. Each semester.

**ELED 325:** *TEACHING ELEMENTARY SCHOOL SOCIAL STUDIES* **3 s.h.**

Coordinates theory and practice in the teaching of elementary school social studies. An historical perspective, examination of current research, curriculum programs and trends, and methods and materials applicable to unit type social studies teaching in a pluralistic society are provided. Emphasis is placed upon the development, selection, management, and evaluation of materials and experiences that foster concept development, inquiry, and critical thinking in social studies. Consideration is given to addressing the needs of diverse student populations, integration of content areas, and applications of technology. Prerequisite: ED 327. Each semester.



critical approaches to English studies. Thus, the students will be required to apply various theories as they read and analyze texts. In their essays for the course, students will use research techniques appropriate for English majors. Prerequisite: Successful completion of the general education writing requirement. Spring, annually.

- ENG 200:** *COMPOSITION AND LITERATURE* 3 s.h.  
Stresses the writing of papers as a direct result of reading, analysis, discussion, and interpretation of a variety of literary types. The short story, the drama, and the poem may be examined from various cultural perspectives. Research techniques and related skills are addressed. Some sections include studies of women and minority writers. Prerequisite: Exemption from or completion of the general education English requirement. Each semester.
- ENG 202:** *BEGINNING CREATIVE WRITING* 3 s.h.  
Introduces students to the techniques of creative writing in prose and poetry. Major emphasis is on writing practice for students and opportunities for guidance and critical examination of their work. Prerequisite: Completion of general education English writing requirement. Fall, annually.
- ENG 207:** *RESEARCH METHODOLOGY AND WRITING* 3 s.h.  
Teaches students how to conduct research and how to write a research paper. Prerequisite: Exemption from or completion of the general education English requirement. Each semester.
- ENG 221:** *ENGLISH LITERATURE BEGINNINGS TO 1800* 3 s.h.  
Surveys English literature and its historic, intellectual, and cultural contexts beginning with *Beowulf* and extending through the works and genres of such figures as Chaucer, Shakespeare, Milton, Pope, Swift, Dryden, and Johnson, and provides highlights of the development of modern English. Each semester.
- ENG 222:** *ENGLISH LITERATURE: 1800 TO PRESENT* 3 s.h.  
Surveys English literature from c. 1800 and includes selected works of such major writers as Wordsworth, Coleridge, Byron, Shelley, Keats, Tennyson, Browning, Arnold, Hardy, Conrad, Joyce, and Eliot. Spring, annually.
- ENG 225:** *AMERICAN LITERATURE: BEGINNINGS TO 1860* 3 s.h.  
Surveys major periods and writers of American literature from its beginnings to 1860. It is designed to enable students to understand the continuities and discontinuities of American literature. Works examined will include writings by traditional men and women authors, as well as pertinent minority authors. Both historical and/or thematic approaches (e.g. the persistence of Puritanism, the quest for authenticity, and hero/ine as innocent, the garden vs. the city) may be utilized by the individual instructor. Fall, annually.
- ENG 226:** *AMERICAN LITERATURE: 1860 TO THE PRESENT* 3 s.h.  
Surveys major periods and writers of American literature from 1860 to the present. It is designed to enable students to understand the continuities and discontinuities of American literature. Works examined will include writings by traditional men and women authors, as well as pertinent minority authors. Both historical and/or thematic approaches (e.g. the alienated self, the impact of industrialization, the hero/ine as American, vision and revision) may be utilized by the individual instructor. Spring, annually.
- ENG 227:** *WORLD LITERATURE: BACKGROUNDS AND TRADITIONS* 3 s.h.  
Examines some of the literatures of the world before 1900. Readings will vary from semester to semester. Fall, annually.
- ENG 228:** *MODERN AND CONTEMPORARY WORLD LITERATURE* 3 s.h.  
Explores the literature of particular cultures, regions, continents or subcontinents, periods, or genres. More than one cultural or geographical grouping will be covered in each offering, specific concentrations to be determined by the instructor. Spring, annually.
- ENG 230:** *INTRODUCTION TO AFRICAN-AMERICAN LITERATURE* 3 s.h.  
Provides insight into the African-American experience through the reading and discussion of the works of African-American writers who have made significant contributions to literature. Various genres will be included: poetry, short fiction, drama, film, the novel, autobiography. Fall, annually.
- ENG 231:** *INTRODUCTION TO ASIAN-AMERICAN LITERATURE* 3 s.h.  
This course provides an overview of Asian-American literature, introducing students to representative authors from its various periods of development, with a clear emphasis on contemporary works in different genres. No prerequisites.
- ENG 241:** *VOICES IN CANADIAN LITERATURE* 3 s.h.  
A brief introduction to major English-Canadian writers, presented in their cultural and historical contexts. Selected French-Canadian works in English will supplement the core offerings. For the general student; no prerequisites. Spring, odd-numbered years.
- ENG/ANTH 242:** *INTRODUCTION TO AMERICAN FOLKLORE* 3 s.h.  
Provides an introduction to American folklore and its relationships to American literature. Students will be introduced to the major genres of American folklore, such as legend, tale, folk belief, song and ballad, and material folk culture; and to various folk groups in America, such as occupational, gender, ethnic, age, regional, and their traditions. Examples of American literature and American popular culture will be analyzed through an examination of their American folk elements. The course will also provide students with fieldwork experiences and methods of analysis of oral, customary, and literary traditions. No prerequisite. Fall, annually.
- ENG 244:** *SPECIAL TOPICS* 1-3 s.h.  
Focuses on themes and topics of universal and/or current interest as embodied in literature. The special subject of each semester's offerings will be announced in pre-registration. It is suitable for both English and non-English majors and may be taken up to three times for credit, provided that different topics are offered. On demand.
- ENG 249:** *SATIRE* 3 s.h.  
Provides the student with an understanding of what satire is, what it does, and how it is related to other literary modes. Students will analyze targets such as racism, sexism, etc., and satiric techniques in such forms as fiction (which will include short stories by women and minority writers), poetry, art, music, films, and television satire. No prerequisite. Fall, annually.

- ENG 250:** *STUDIES IN WESTERN MYTHOLOGY* 3 s.h.  
Concentrates upon Greco-Roman myth and legends in order to demonstrate the systematic nature and recurrent patterns of mythology. Such myths reveal the nature of both cultures. It is designed not only to give the student a thorough knowledge of content but to clarify questions of form. Spring, annually.
- ENG/ANTH 262:** *INTRODUCTION TO THE ENGLISH LANGUAGE* 3 s.h.  
Deals generally with the nature of language and specifically with the grammatical structures of modern English, its regional and social varieties, and certain highlights of its historical development. Each semester.
- ENG 263:** *ENGLISH GRAMMARS AND ENGLISH USAGE* 3 s.h.  
Provides an intensive study of English grammar and problems in usage. Emphasizes differences between prescriptive and descriptive approaches to usage, and between traditional and generative approaches to grammar. Each semester.
- ENG 265:** *SURVEY OF WOMEN'S LITERATURE* 3 s.h.  
Surveys significant women writers from the Medieval Period to the present. The contributions of these women to a distinctly female literary tradition will provide the focus of study, but critical issues regarding women's literature will also be discussed and explored. Pedagogical techniques will include lecture, discussion, film, and collaborative learning, among others. Fall, annually.
- ENG 270:** *TRAINING FOR WRITING CENTER TUTORS* 1 s.h.  
In conjunction with weekly staff meetings throughout the semester tutors are instructed in methods of responding to student writing, implementing corrective measures, and teaching as well as using word processing. Tutors are accepted by invitation only on the basis of performance in writing courses; grade-point average must equal or exceed 3.0. Fall, annually.
- ENG 301:** *WRITING NON-FICTION PROSE* 3 s.h.  
Provides experience in writing non-fiction. This course will focus on any of several types of non-fiction, including formal essay, autobiography, and biography. Students will also study published examples of the genre under consideration and will critique examples presented by peers throughout the semester. Prerequisite: Completion of general education English requirement. Each semester.
- ENG 303:** *THE CRAFT OF FICTION* 3 s.h.  
Provides extensive practice in the writing of short narrative fiction. Student work is subjected to intensive group criticism. Course standards roughly approximate those of commercial fiction editors. Prerequisite: ENG 202 or permission of instructor, based on examination of writing samples. Spring, even-numbered years.
- ENG 304:** *THE CRAFT OF POETRY* 3 s.h.  
Provides the advanced writer intensive practice in the writing of poetry. A significant portfolio of high-quality poetry is expected of each participant by the end of the course. Prerequisite: ENG 202 or permission of instructor based on examination of writing samples. Spring, odd-numbered years.
- ENG 306:** *SCIENTIFIC AND TECHNICAL WRITING* 3 s.h.  
Provides experience in writing practical prose in a variety of scientific and/or technical settings for a broad spectrum of readers. Involves techniques of writing documents of definition, mechanism, and process description; sets of instructions; proposals and reports; and the use of appropriate document and graphic designs. Especially useful to majors in biology, chemistry, computer science, laboratory technology, nursing, physics, and others. Prerequisite: Junior standing. Each semester.
- ENG 307:** *BUSINESS WRITING* 3 s.h.  
Using specialized formats and the composing process, students learn and practice the unique type of writing used in the business and organizational world. Emphasis is placed on identifying and addressing the diverse audiences with the specific messages needed. Students critique all types of communications, use collaborative learning techniques, and develop skills needed to communicate in a pluralistic society. Letters, memos, persuasive messages, and reports are required. All documents must be typewritten. Prerequisite: ENG 111 must be completed. Each semester.
- ENG 311:** *STUDIES IN 16<sup>TH</sup> CENTURY ENGLISH LITERATURE* 3 s.h.  
Examines the non-dramatic literature of the sixteenth century and focuses upon such figures as Sidney, Spenser, and Shakespeare. Fall, odd-numbered years.
- ENG 313:** *STUDIES IN 17<sup>TH</sup> CENTURY ENGLISH LITERATURE* 3 s.h.  
Provides critical examination of the works, genres, and contexts of such figures as Bacon, Browne, Jonson, Donne, Herbert, Marvell, and Milton. Spring, odd-numbered years.
- ENG 315:** *STUDIES IN 18<sup>TH</sup> CENTURY ENGLISH LITERATURE* 3 s.h.  
Provides a critical examination of the works, contexts, and genres of such representative writers as Dryden, Pope, Swift, Defoe, Johnson, Boswell, and Gray, and traces the rise of the modern novel from Defoe through Austen and the role of women as authors and audience. Spring, even-numbered years.
- ENG 317:** *STUDIES IN ENGLISH ROMANTIC LITERATURE* 3 s.h.  
Considers the major works of Wordsworth, Coleridge, Byron, Shelley, Keats, and their contemporaries such as Mary Shelley, Mary Wollstonecraft, and others, and relates them to the intellectual, political, and social currents of the time. Spring, even-numbered years.
- ENG 319:** *STUDIES IN VICTORIAN LITERATURE* 3 s.h.  
Focuses on such poets and essayists as Carlyle, Newman, Tennyson, the Brownings, Arnold, the Rossettis, and Meredith. Examines the current renewal of interest in poetry by women and noncanonical writers. Spring, odd-numbered years.
- ENG 325:** *EARLY AMERICAN LITERATURE* 3 s.h.  
Explores various topics in 17<sup>th</sup> and 18<sup>th</sup> century American literature against the backdrop of Puritanism. Bradstreet, Taylor, Edwards, Franklin, and Wheatley are among the major figures encountered. Attention is given to the dynamics of molding a distinctively national literature. Spring, even-numbered years.
- ENG 326:** *AMERICAN ROMANTICISM* 3 s.h.  
Studies a selected group of writers to illustrate their contributions to American art and thought and their relationships with the development of Romanticism in the first half of the 19<sup>th</sup> century. Emphasis is given to Poe, Hawthorne, Melville, Emerson, Thoreau, and Whitman. Fall, annually.



- ENG 327:** *AMERICAN REALISM AND NATURALISM* 3 s.h.  
Studies a selected group of writers to illustrate the development of realism and naturalism in American literature in the latter half of the 19<sup>th</sup> century. Emphasis is given to Twain, James, Howells, Crane, Norris, and Dickinson. Spring, annually.
- ENG 328:** *AMERICAN LITERATURE FROM 1900 TO 1945* 3 s.h.  
Examines the period less as a unified site to be “surveyed” in terms of fiction, poetry, and drama than as a problematic field to be studied in terms of race, gender, and class. Authors include Wharton, Cather, Dos Passos, Hemingway, Hurston, and Faulkner. Fall, annually.
- ENG 329:** *CONTEMPORARY AMERICAN LITERATURE* 3 s.h.  
Investigates the very idea of a canon for American literature since World War II and discusses strategies for reading such representative authors as Roth, Coover, Oates, and Morrison. Spring, annually.
- ENG 331:** *STUDIES IN THE AFRICAN-AMERICAN NOVEL* 3 s.h.  
Studies in depth the development of the African-American novel from its origins in the slave narratives to the present. How do African-American novels fit into the larger tradition of African-American literature? What modes of thematic and narrative discourse mark the particular characteristics of the African-American novel? Writers such as Douglass, Chesnut, McKay, Hurston, Wright, Ellison, Reed, Walker, and Morrison will be studied.
- ENG 332:** *19<sup>th</sup> CENTURY BRITISH NOVEL* 3 s.h.  
Explores the English novel from Austen to Hardy. Nine or ten novels are studied with selections from Austen, Scott, Eliot, Dickens, Thackeray, Disraeli, Meredith, Trollope, the Brontës, Gaskell. No prerequisite; however, one semester of English literature survey (ENG 221 or 222) is recommended. Fall, annually.
- ENG 333:** *20<sup>th</sup> CENTURY BRITISH NOVEL* 3 s.h.  
Explores the modern British novel from its beginnings in the late nineteenth century to the present. Seven or eight novels are intensely examined, with selections from such authors as Hardy, Conrad, Joyce, Woolf, Williams, Golding, and Adams. No prerequisite; however, one semester of English literature survey (ENG 221 or 222) recommended. Spring, annually.
- ENG 339:** *SHORT STORIES* 3 s.h.  
Traces the evolution of the short story from the 19<sup>th</sup> century to the present. Elements such as plot, character, theme, style, and point of view are studied. Readings are drawn from a variety of writers representing a diversity of cultures: Poe, deMaupassant, Chopin, Gilman, Faulkner, Ellison, Kafka, Hurston, Fuentes, Lessing, Silko, Walker, and LeGuin. Fall, annually.
- ENG 341:** *20<sup>th</sup>-CENTURY POETRY* 3 s.h.  
Provides explication and discussion of works by such writers as Yeats, Frost, Eliot, Plath, Auden, Roethke, and Lowell. Fall, odd-numbered years.
- ENG 342:** *ENGLISH DRAMA TO 1642* 3 s.h.  
Presents an overview of the development of English drama in its first two phases, concentrating particularly on the great drama produced in the Renaissance by Shakespeare’s contemporaries. Students will discuss the plays as literature while taking account of the relevant theatrical considerations. No prerequisites. Fall, odd-numbered years.
- ENG 343:** *ENGLISH DRAMA FROM 1660 TO 1850* 3 s.h.  
Presents a selective look at some of the major forms of drama in this extremely varied two-hundred-year period, with possible focuses on, for example, heroic tragedy, Restoration comedy, sentimental comedy, Victorian melodrama, and the precursors of modern English drama. Lectures, discussions, imaginary scene-stagings, and where possible, trips to productions will be used. No prerequisites. Fall, even-numbered years.
- ENG 344:** *MODERN DRAMA TO 1950* 3 s.h.  
Surveys influential dramatic literature of the Continental, British, and American theatre from 1850 to 1950 through lectures, discussion, and experiences related to the modern stage. No prerequisites. Spring, even-numbered years.
- ENG 345:** *CONTEMPORARY DRAMA* 3 s.h.  
Explores the diversity and vitality of Continental, British, and American theatre since 1950 through selected texts and theatrical experiences. No prerequisites. Spring, odd-numbered years.
- ENG 350:** *MOVIE GENRES* 3 s.h.  
Explores genre as sets of narrative conventions that have vitalized American movies. Genre is demonstrated to be a socializing force as well as a mirror of social change. Consideration is given to representations of race, gender, and class in various genres. Spring, odd-numbered years.
- ENG/ANTH 352:** *TOPICS IN FOLKLORE* 3 s.h.  
Provides intensive study of one or more aspects of folklore study. The focus may be on one or more folk groups, a particular folk genre, folklore and popular culture, or folklore and literature. The course will provide students with fieldwork experience—collection, transcription, classification—and methods of analysis of oral traditions. No prerequisite. Every third semester.
- ENG 353/ANTH 364:** *AMERICAN VOICES* 3 s.h.  
Provides an introduction to American dialectology and sociolinguistics. Emphasis will be on the great diversity and vitality of American English. Other topics covered will be the causes and mechanisms of linguistic change, the role of language differences in society, and the relevance of dialectology to language teaching. The course will pay special attention to the regional speech patterns of Pennsylvania. No prerequisite.
- ENG 354:** *TOPICS IN WORLD LITERATURE* 3 s.h.  
Provides an in-depth study of world literature through the examination of the development of a particular literary genre, movement, or theme that crosses national or cultural boundaries; or a significant national or cross-cultural English language tradition that falls outside the conventional canons of British and American literature.
- ENG 355:** *TOPICS IN LITERARY THEORY* 3 s.h.  
Provides a historical study of literary criticism and aesthetic theory with emphasis upon modern trends. On demand.
- ENG 356:** *RHETORICAL THEORY FOR WRITERS* 3 s.h.  
Explores such questions as why do we communicate in writing, how does writing help us learn, how does writing facilitate, change, or affect the nature of communication? Students will examine in detail the works of figures such as Plato, Cicero,

Nietzsche, Bakhtin, Derrida, and Kristeva, and will study how rhetorical theory is used in everyday communication. Prerequisite: ENG 111. Spring, annually.

**ENG 365:** *IMAGES OF WOMEN IN LITERATURE* 3 s.h.  
Examines images of women in myth, literature, and the culture at large and applies the feminist critique to a study of these images. Spring, annually.

**ENG 370:** *LITERATURE FOR YOUNG ADULTS* 3 s.h.  
Introduces future teachers to the field of literature for young adults by providing them with the opportunity to read and discuss examples of classical and contemporary adolescent literature. Will include works from various genres written by American, British, and American minority authors. Some world literature will also be included, as will film. In addition to developing first-hand knowledge of important works in the field, students will also become familiar with its history and with the controversies which have shaped it. Fall, annually.

**ENG 401:** *CHAUCER* 3 s.h.  
Studies in Middle English of Chaucer's early poems, *Troilus and Criseyde*, and the *Canterbury Tales*. Fall, even-numbered years.

**ENG 412:** *SHAKESPEARE: COMEDIES AND HISTORIES* 3 s.h.  
Provides study and discussion of problems of style, characterization, and motivation in Shakespeare's experimental and maturing comedies, chronicle and Roman plays, and tragedies. Plays to be selected from the first two periods of Shakespeare's creative production. Fall, annually.

**ENG 413:** *SHAKESPEARE: TRAGEDIES AND ROMANCES* 3 s.h.  
Provides study and discussion of problems of style, characterization, and motivation in Shakespeare's mature comedies, Roman plays, tragedies, and romances. Plays to be selected from the last two periods of Shakespeare's creative production. Spring, annually.

**ENG 454:** *THE NOVEL ACROSS CULTURES* 3 s.h.  
Provides advanced study of the novel as an international genre. It will present students with an overview of theoretical approaches to the novel, including formalist, new historical, feminist, and culture studies, and will engage them in the study of eight to 12 novels from different national or cultural traditions.

**ENG 455:** *STUDIES IN DRAMA AND DRAMATIC THEORY* 3 s.h.  
Provides an intensive exploration of drama, concentrating especially on contemporary developments in both drama itself and in the theoretical study of drama, including recent critical developments in ethnic, feminist, and performance approaches to dramatic texts. The exact focus of the course will vary with each offering. No prerequisites. On demand.

**ENG/ANTH 457:** *INTRODUCTION TO LINGUISTICS* 3 s.h.  
Presents key concepts and basic analytical procedures common to many contemporary linguistic theories. Areas covered in detail include phonetics and phonology, morphology, and syntax. Attention is paid to the integration of these sub-systems in the overall design of a generative grammar. Prerequisite: ENG/ANTH 262. Fall, annually.

**ENG 458:** *HISTORY OF THE ENGLISH LANGUAGE* 3 s.h.  
Provides a study of the history of the language, including its origins and changes in structure, usage, pronunciation, spelling, vocabulary, and meaning. Intensive readings in Old and Middle English. Spring, even-numbered years.

**ENG 459:** *LANGUAGE ACQUISITION ACROSS CULTURES* 3 s.h.  
Introduces current research in first and second language acquisition with an emphasis on the preparation of classroom teachers and other professionals to work with children/adults coming from homes in which languages other than English are spoken. Prerequisite: ENG 262 recommended but not required.

**ENG 460:** *INDEPENDENT STUDY* 1-6 s.h.  
Permits students to explore an area of special interest in the English language or its literature. Students must develop a plan of study, secure the approval of a member of the English faculty willing to supervise the project, and submit the plan to the department chair. Maximum credits—six. Prerequisite: Junior or senior standing.

**ENG 480:** *WRITING FOR THE PROFESSIONS* 3 s.h.  
A student-centered workshop in applied writing—specifically, writing for the professions: business, education, medicine, law, and real estate, among others, including academic research itself. Prerequisites: ENG 301 or ENG 307 and consent of instructor. Students should not enroll for the course until they have some particular professional project or target in mind. Fall, annually.

**ENG 482:** *COMPOSITION: THEORY AND PRACTICE* 3 s.h.  
Provides a systematic study of theory and practice in the teaching of composition, conducted through workshop methods. The course requires extensive writing and a major written project. Prerequisites: secondary education majors in English must have completed ENG 111, 200, or 301 and have taken or be taking their methods course; others by permission of the instructor. Fall, annually.

**ENG 499:** *SENIOR SEMINAR* 3 s.h.  
Explores in a seminar setting a theme, an idea, or an issue beyond the scope of individual courses. Primary literature and relevant criticism will be dealt with. A major paper is required of all participants; other course requirements will be established by the instructor prior to the semester of offering. Required of senior liberal arts English majors. Fall, annually.

## Environmental Studies

**ENVR 275:** *ENVIRONMENTAL STUDIES AND POLICIES* 3 s.h.  
Introduces students to the basic language and methodologies used in environmental studies. Key ecological habitats, some rather pristine and others highly impacted by humans, will be studied. The management policies and diversity of land uses associated with each property will be examined. The students will learn the role science plays in each situation, conduct basic laboratory and field research to learn how scientific data are obtained, and learn the roles history, sociology, politics, economics, etc. play in policy decisions. The course is presently linked to ecological economics for those students enrolled in the

transdisciplinary environment and society minor. Two lectures and three laboratory hours weekly. Prerequisite: One semester of biology, chemistry, or earth science. Spring, annually.

**ENVR 475:** *FIELD NATURAL HISTORY* 3 s.h.

Competencies in biology, meteorology, geology, and astronomy are explored. Emphasis is placed on developing competencies which will be valuable in teaching environmental (outdoor and conservation) education. For non-science majors. Prerequisite: Upper division standing. Spring, annually.

**ENVR 490:** *SEMINAR IN ENVIRONMENT AND SOCIETY* 3 s.h.

An interdisciplinary seminar synthesizing knowledge and skills acquired in lower division courses through unifying environmental studies. The theme will be broad enough to offer a variety of dimensions for study and research. Studies and research will be based around environmental situations existing in this northwest region of Pennsylvania. Two lecture and three laboratory hours weekly. Prerequisites: Junior standing, ENVR 275, PHIL 212, ECON 202, plus nine additional hours of environment and society courses, or consent of instructor. Spring, annually.

*NOTE: For additional courses related to environmental education certification endorsement, see pages 77-78.*

## Finance

**FIN 170:** *INTRODUCTION TO FINANCE* 3 s.h.

A course designed to introduce students to the rudiments of finance and elementary financial decision making. The course will survey the basics of investments, financial management, and financial markets and institutions. No prerequisites. Annually.

**FIN 370:** *FINANCIAL MANAGEMENT* 3 s.h.

The acquisition, management, and analysis of short-term and long-term funds both in the domestic and international environment, with emphasis on financial analysis, time value of money and valuation of securities, working capital management, capital budgeting under certainty and uncertainty, risk and return, cost of capital, and the optimal capital structure. Prerequisites: ECON 212 and ACTG 252. Each semester.

**FIN 371:** *INTERMEDIATE FINANCE* 3 s.h.

An in-depth study of corporate financial issues which face today's financial manager. Students will learn to incorporate risk into capital budgeting decisions; study mergers and acquisitions; analyze bankruptcies, reorganizations, and lease financing; and study other advanced financial issues prevalent in today's domestic and multinational corporations. Prerequisite: FIN 370. Once annually.

**FIN 373:** *FUNDAMENTALS OF INSURANCE* 3 s.h.

A study of the concept of risk management and the several methods for handling risks. Emphasis will be on insurance as transfer method. Fundamental principles of insurance, insurance as a contract, and the insurance policy, including property and liability coverages, life and health, and social insurance will be discussed. Fall, annually.

**FIN 374:** *PROPERTY AND CASUALTY INSURANCE* 3 s.h.

In-depth study of property and liability risk exposures, personal and commercial lines, production, underwriting, claims, ratemaking, and loss control functions as well as regulations of insurance. Prerequisite: FIN 373. Spring, annually.

**FIN 375:** *MANAGEMENT OF FINANCIAL INSTITUTIONS* 3 s.h.

A descriptive analysis of the operations of financial institutions, such as commercial banks, savings banks, insurance companies. Examines techniques and principles involved in the management of financial institutions. Prerequisites: ECON 211 and FIN 370. Spring, annually.

**FIN 376:** *INVESTMENTS* 3 s.h.

Examination of investment goals and the current environment for investments, including the nature of the investment process and securities markets; analysis of risk and return, especially as it applies to common stocks, preferred stocks, and bonds; introduction to portfolio management and portfolio theory. Prerequisite: FIN 370. Fall, annually.

**FIN 377:** *MEDICAL CARE FINANCE* 3 s.h.

The role of a financial manager in the health care setting. A study of the theoretical and analytical procedures involved in medical fund raising, capital budgeting, expense analysis, rate structuring, and hospital asset management as well as other financial abilities required in the operation and planning of modern health care facilities. Prerequisite: FIN 370. Offered on demand.

**FIN 399:** *SPECIAL TOPICS IN FINANCE* 1-3 s.h.

Various current topics in finance theory and practice will be presented. Different topics will be covered from year to year as subjects of importance are identified. Prerequisite: FIN 370. On demand.

**FIN 471:** *FINANCIAL PROBLEMS* 3 s.h.

This capstone course is designed to challenge students to integrate and synthesize, through case methods, their knowledge in finance. Application of theoretical underpinning will emphasize corporate finance, but some of the cases will also deal with investments and financial institutions and markets. Prerequisite: FIN 371. Spring, annually.

**FIN 473:** *RETIREMENT AND ESTATE PLANNING* 3 s.h.

An overview of individual income taxation, including an in-depth look at pensions, profit sharing, and other deferred compensation plans, estates, trusts, and applicable tax laws. Prerequisite: FIN 370. Once annually.

**FIN 476:** *PORTFOLIO THEORY AND MANAGEMENT* 3 s.h.

Examination of modern portfolio theory and its application to investment strategies; study of options and future markets; investigation of market efficiency. Prerequisite: FIN 376. Spring, annually.

**FIN 480:** *MULTINATIONAL FINANCIAL MANAGEMENT* 3 s.h.

The theory and practice of financial management in the multinational firms; focuses on important differences between domestic and international financial decision making. Prerequisite: FIN 370. Once annually.

## French

In addition to courses listed below, students of French have an opportunity to study for a summer, a term, or an entire academic year in France and/or Canada. An opportunity to participate in a program of international business internships is made available to qualified students.

- FR 101:** *SPECIAL TOPICS: THE EUROPEAN MIND* 3 s.h.  
 Historical and contemporary developments on the European intellectual scene are covered by experts on individual countries with regard to their relevance for the present American student generation.  
 The special subject is announced at pre-registration. Open to all students of the university without prerequisites, and may be taken up to three times for credit, provided that different topics are offered. Two-year cycle.
- FR 103:** *FRENCH CIVILIZATION AND CULTURE* 3 s.h.  
 An introduction to the geography, history, government, literature, and the arts of France and Francophone countries. Emphasis will be placed on comparing the cultures and values of French societies to those of Anglo-American society. Lectures and assignments in English. This course is not required of French majors. No prerequisite. Each semester.
- FR 109:** *FRENCH LITERATURE IN TRANSLATION* 3 s.h.  
 A study of representative French literary works, with particular emphasis on the characters and ideas which have influenced both French and other literatures. The course is conducted in English; no knowledge of French required; no prerequisite.
- FR 140:** *FRENCH FILM* 3 s.h.  
 This course will survey major French films with English subtitles. Students will learn trends of French cinema as well as be introduced to cultural differences through the viewing of French film. Lectures and assignments in English. No prerequisite. Fall, annually.
- FR 150:** *INTENSIVE ELEMENTARY FRENCH\** 6 s.h.  
 Equivalent to FR 151 and 152 offered every fall.
- FR 151:** *FRENCH I (ELEMENTARY I)* 3 s.h.  
 Essentials of grammar, with emphasis on aural comprehension and oral expression. Each semester.
- FR 152:** *FRENCH II (ELEMENTARY II)* 3 s.h.  
 Continuation of FR 151, with increasing emphasis on graded reading material. Prerequisite: FR 151 or equivalent.
- FR 153:** *ELEMENTARY FRENCH CONVERSATION* 3 s.h.  
 Conversational practice, with extensive oral drill on grammatical patterns. Designed for those students who have met the prerequisites for FR 251 but are lacking in aural-oral proficiency. May be taken concurrently with FR 251.
- FR 225:** *INTRODUCTION TO FRENCH PHONETICS AND PRONUNCIATION* 3 s.h.  
 An introduction to the French phonetic system, including the study of phonemes, intonation, stress, and rhythm. Intensive aural/oral training through phonetic dictation with transcription in the International Phonetic Alphabet and practice in diction. Introduction to corrective phonetics. Recommended for majors. Prerequisite: FR 152 or equivalent. Three-year cycle.
- FR 250:** *INTENSIVE INTERMEDIATE FRENCH\** 6 s.h.  
 Equivalent to FR 251 and 252 offered every spring.
- FR 251:** *FRENCH III (INTERMEDIATE I)* 3 s.h.  
 Systematic review of basic grammar; graded readings, conversation, translation, and composition on selected topics. Prerequisite: FR 152 or two years of high school study and/or satisfactory placement. Fall, annually.
- FR 252:** *FRENCH IV (INTERMEDIATE II)* 3 s.h.  
 Intensive reading of selected works; outside reading, with oral and/written reports. Prerequisite: FR 251 or satisfactory placement.
- FR 253:** *COMMERCIAL FRENCH* 3 s.h.  
 A study of commercial terminology and style, with extensive writing of business letters of various kinds. Prerequisite: FR 152 or equivalent.
- FR 260:** *THE FRENCH SHORT STORY* 3 s.h.  
 A study of representative short stories of the nineteenth century. All readings and discussions in French.
- FR 265:** *INTERMEDIATE CONVERSATION* 3 s.h.  
 Practice creative language use in conversation to develop proficiency for everyday situations and travel at intermediate level. Intensive vocabulary enrichment for students who have completed elementary or intermediate language courses and are lacking in aural-oral proficiency. May be substituted for either FR 251 or 252 or used for major credit.
- FR 281:** *ADVANCED GRAMMAR AND COMPOSITION I* 3 s.h.  
 Intensive written practice on French grammar with the purpose of helping students write in French on a college level. All levels of French usage will be reviewed from conversational to formal. Models of usage will be in the textbook and accompanying readings. Readings will be primarily literary and cultural. Prerequisites: FR 250 or proper placement and FR 252. Fall Semester, two-year cycle..
- FR 282:** *ADVANCED GRAMMAR AND COMPOSITION II* 3 s.h.  
 Intensive writing practice continued with written drill designed to complete students' understanding of French grammar and usage. Cultural and literary topics begun in FR 281 will be continued in this course. Prerequisite: FR 281 or equivalent. Fall Semester, two-year cycle.
- FR 301:** *FRENCH CIVILIZATION* 3 s.h.  
 A survey of French geography, art, architecture, history, literature, and culture designed with the understanding of the language being a rich, meaningful, and integral part of a great civilization. Required of French majors taught in French. Prerequisites: FR 250 or proper placement and FR 252. Spring Semester, two-year cycle.
- FR 340:** *FRENCH FILM* 3 s.h.  
 This course will survey major French films with English subtitles. Students will learn trends of French cinema as well as be introduced to cultural differences through the viewing of French film. Lectures in English; assignments in French. Prerequisite: FR 252 or equivalent. Fall, annually.



**GS 411/CHEM 211: SCIENCE AND SOCIETY**  
See cross listing under CHEM 211.

3 s.h.

## Geography

*NOTE: Geography (GEOG) courses carry social science credit only.*

- GEOG 100: INTRODUCTION TO WORLD GEOGRAPHY** 3 s.h.  
A geographic study of human interaction with the global environment and resulting humanized, cultural landscapes. Students examine related problems of population and settlement, the origin and diffusion of culture elements, levels of culture, agricultural and industrial complexes, and other impact upon our deteriorating environment. Each semester.
- GEOG 115: CONSERVATION OF NATURAL RESOURCES** 3 s.h.  
The use and conservation of the nation's resources of water, land, forest, wildlife, minerals, power, and human resources. Every fall or spring.
- GEOG 125: MAP INTERPRETATION** 3 s.h.  
A broad study of maps, charts, and atlases which is designed to develop an awareness of the great variety of maps available and to promote skill in their use. Emphasis is given to understanding map characteristics and properties needed for effective map usage, projections upon which maps are commonly drawn, co-ordinates and grid systems, map scales, aerial representations of relief, and statistical data. Prerequisite: Consent of instructor. Offered annually.
- GEOG/ES 225: CARTOGRAPHY I WITH LABORATORY** 3 s.h.  
A systematic study of the basic concepts and components of thematic map making. Emphasis is placed upon familiarization with and utilization of drafting instruments and equipment essential to map design and construction. Techniques of photographic reproduction of student map projects are also presented. Two lectures and three hours of laboratory weekly. Prerequisite: GEOG 125 or consent of instructor. Offered annually.
- GEOG 244: THE COUNTY AND THE CITY: PLANNING THE HUMAN ENVIRONMENT** 3 s.h.  
An analysis of the geographic structure of rural and urban life, with special emphasis on the environmental, economic, and transport connections between cities and rural areas. Focus both on the fundamental question of planning philosophy (What constitutes a suitable human environment?) and also on the methods by which planning goals might be reached. Every other fall.
- GEOG 250: GEOGRAPHY OF EUROPE** 3 s.h.  
A study of European landscapes and regions which seeks to develop an understanding of the geographic basis of Europe's major economic and social problems. Emphasis is upon Western Europe; the Soviet Union is not included in this course. Recommended for majors in history and social science. Every other year.
- GEOG 252: GEOGRAPHY OF LATIN AMERICA** 3 s.h.  
The course focuses on the complex social, economic, and political problems confronting this diverse region. Special attention is given to the relationships between Latin America, the United States, and other countries. Included is a synthesis of the physical and cultural landscapes of the region. An emphasis is placed on understanding developmental processes in Latin American nations and to understanding the geographical importance of the region today and in the 21<sup>st</sup> century. No prerequisites. Offered occasionally.
- GEOG 256: GEOGRAPHY OF THE CARIBBEAN** 3 s.h.  
This course will provide a study of the Caribbean, with a special case study of Antigua and Barbuda in the Eastern Caribbean. As such, it will explore the physical geography as well as the cultural and socio-economic aspects of the Caribbean culture. Emphasis will be on the socio-economic history of slavery and the plantation economy, including issues of race relations and their spatial dimensions. This course will also trace the economic transition away from the plantation economy, the rise of an active black leadership, urbanization and urban planning in the region, attempts at economic and political regional integration, economic development strategies of small Caribbean islands, and the impact of tourism as the new "mono" culture of the region. Summer session only, on demand.
- GEOG 257: GEOGRAPHY OF THE UNITED STATE AND CANADA** 3 s.h.  
An analysis of geographic problems, natural and cultural, of the U.S. and Canada; the synthesis of physical, biotic, economic, and social patterns and problems of geographic regions of North America; the interrelationship of North American political structures and their ties with the rest of the world. Each semester.
- GEOG 258: GEOGRAPHY OF PENNSYLVANIA** 3 s.h.  
A regional analysis of Pennsylvania emphasizing man's cultural and economic response to environmental factors. Special attention is given to the resources of the state, analyzing their extent, their use, the need for well-directed conservation, and the regional planning program of the Commonwealth. Offered occasionally.
- GEOG 260: ECONOMIC GEOGRAPHY** 3 s.h.  
The production, exchange, and use of the basic commodities of the world; the relationship between the physical factors and economic conditions and the patterns of major economic activities, world trade, and trade routes; economic landscapes; problems of economic development. Recommended for majors in economics, history, and political science. Every other year.
- GEOG 265: TRADE AND TRANSPORTATION** 3 s.h.  
A geographic inquiry into world-wide forces of supply and demand and related transport modes and media. The central producer and service functions of population centers; world trade patterns of commodities, economic blocs, stages of economic development; and problems related to the economic interdependence of regions and nations. A course based on concepts learned in GEOG 260. Every other year.
- GEOG 300: SPECIAL TOPICS**  
Topics of special interest in various areas of physical, human, or regional geography. The format used will be selected and designed by the professor as the most suitable to the study. Enrollment by consent of the instructor. Offered occasionally.

- GEOG/ES 301:** *CLIMATOLOGY IN ENVIRONMENTAL ANALYSIS* 3 s.h.  
 This course introduces the linkage between upper atmospheric circulation and surface weather in the Northern Hemisphere westerlies. Atmospheric waves are analyzed for the mid-latitudes and related to smaller scale atmospheric features such as storms. Both are analyzed in relationship to surface pressure centers and their effects on temperature and precipitation patterns. Emphasis is placed upon the connection between these features and the seasonal climatology of North America. Prerequisites: ES 111, ES 280, or consent of instructor. Every other Fall Semester.
- GEOG 310:** *GEOGRAPHY, SUSTAINABLE DEVELOPMENT, AND THE DEVELOPING WORLD* 3 s.h.  
 This course will examine the commonalities that developing countries have faced and continue to face in their push toward development, particularly as they relate to the spatial aspects affecting the conditions of the development process. It will examine theories of growth and social and economic development, as well as the historical and contemporary relationship between the “developed” and the developing world. Issues such as population growth and human settlement patterns, the rural/urban dichotomy, industrialization and urbanization, regional trading blocks, transportation and development, and the socio-economic development planning, will be discussed. In addition, the impact of cultural elements such as religion and the role of women in development will be examined. The course is writing intensive. No prerequisite. On demand.
- GEOG 315:** *HUMAN GEOGRAPHY: RACE, CLASS, AND GENDER AND THEIR SPATIAL DIMENSIONS* 3 s.h.  
 This course focuses on the methods and theories geographers have used to explore how social relations of race, class, and gender have been structured, influenced, and expressed spatially. To achieve this, students are exposed to social/spatial construction theories (the social construction of race and gender, the social production of space, and the role of space in the construction of gender and race), and to “postmodern” economic restructuring and its impact on the location and (race, class, and gender component of the) employment structure of “flexible” industries. In addition, contemporary theories on the role of race/gender and class intersection in the reproduction process, and the colonial and postcolonial geographies of gender and race will be explored. Course is writing intensive. Prerequisite: None. Offered fall, odd numbered years.
- GEOG/ES 320:** *AIR POLLUTION METEOROLOGY* 3 s.h.  
 This course introduces air pollution meteorology. The meteorological conditions which greatly affect the concentration of atmospheric pollutants are identified. Methods and concepts of pollution dispersion are analyzed in context with the atmospheric conditions associated with individual pollution episodes. In addition, the effects or modification of pollutants on general weather patterns and localized weather are incorporated. Prerequisites: ES 111, ES 280, or consent of instructor. Every other Spring Semester.
- GEOG/ES 325:** *CARTOGRAPHY II WITH LABORATORY* 3 s.h.  
 A systematic study of the new dimensions of cartography in use today. Emphasis placed upon the techniques used in the construction of three-dimensional maps and models of statistical surfaces, diagrams, cartograms, negative scribing, and color separation. Two lectures and three hours of laboratory weekly. Prerequisites: Cartography I and consent of instructor. Every other year.
- GEOG/ES 345:** *COMPUTER CARTOGRAPHY WITH LABORATORY* 4 s.h.  
 A systematic study of the newest dimension of cartography in use today. Designing and constructing computer maps is an integral part of the course. The student will gain experience in creating computer maps with a number of programs, including Atlas Graphics, Atlas Draw, Microam, Map Info, PC Globe, PS USA, Systate, etc. In addition, the student will be introduced to the use of the digitizer. Prerequisite CIS 110 or equivalent course, or consent of the instructor. Every other spring.
- GEOG/ES 385:** *CLIMATOLOGY* 3 s.h.  
 A systematic study of three major components of climatology. Physical aspects of the atmosphere are analyzed as a series of long-term weather phenomena. Regional characteristics of climate are studied on the basis of world-wide patterns. Applied aspects of climate demonstrate the interrelationship and importance of both physical and regional climatology to humankind. Acceptable for social science or natural science credit. Prerequisite: ES 111 or 280. Every other year.
- GEOG/ES 400:** *AIR PHOTO INTERPRETATION/REMOTE SENSING WITH LABORATORY* 3 s.h.  
 A systematic study of aerial photographs for geographic investigation of physical and cultural features of the landscape; the application of remote sensing to topographic and planimetric map construction, agricultural and land use identification, land-form study, and forestry. Prerequisite: GEOG 125 (can be waived by permission of instructor). Each Fall Semester.
- GEOG/ES 404:** *SOILS WITH LABORATORY* 4 s.h.  
 This course is designed to provide students with a comprehensive examination of the classification, formation, and interpretation of soils. Students will examine the processes of soil classification (both the zonal classification and the soil taxonomy classification). Soil formation (parent material, climate, slope, time, and organic activity) and the interpretation of pedogenic sequences (as it relates to deposition, diagenesis, and climate change). The laboratory portion of the course (one credit, two hours) will complement the lecture portion of the course. Special emphasis will be placed on the field interpretation of soils as well as the geochemistry and textual classification of soils. Prerequisites: ES 150 and 255 or permission of the instructor.
- GEOG/ES 425:** *REMOTE SENSING WITH LABORATORY* 3 s.h.  
 A study of modern satellite based earth imaging instruments, data sources and products, and their applications to land use management, geologic assessments, agriculture, forestry, soil resources, archeology, meteorology, and oceanography. Both visual and digital data will be utilized. Prerequisite: GEOG 400 (can be waived by permission of instructor). Every other year.
- GEOG/ES 450:** *FIELD GEOGRAPHY WITH LABORATORY* 3 s.h.  
 A systematic study of the techniques essential to geographic field investigation. Emphasis is placed upon practical, first-hand experiences in the field where students learn the techniques and procedures of compass traversing, plane tabling, rural and urban land use surveying, and field research. Prerequisites: Cartography I and consent of instructor. Offered occasionally.
- GEOG/ES 470:** *INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS* 4 s.h.  
 Basic concepts and principles of geographic information systems, data models, data structures, applications, and technical issues are addressed in the course. Lab will focus on how these basic principles are implemented in a GIS. These include an

entire sequence of building spatial database: data capturing, editing, adding attributes, building topography, registering layers to real-world coordinates, making map compositions, data conversion, and basic analysis. Prerequisite: GEOG/ES 345 (can be waived by instructor). Fall, annually.

**GEOG/ES 490:      *ADVANCED GEOGRAPHIC INFORMATION SYSTEMS WITH LABORATORY*      3 s.h.**

This course provides students with the ability to apply GIS for spatial problem solving in applied settings. The course will be both lecture and application/project based. Lecture will cover spatial modeling and analysis based on a raster data structure. Laboratory sessions will introduce students to 3D surface modeling, cost distance analysis, runoff modeling, and diffusion analysis. Prerequisite: GEOG/ES 470. Each Spring Semester.

**GEOG 499:      *SEMINAR METHODS IN GEOGRAPHICAL RESEARCH*      3 s.h.**

This course presents the opportunity for students with considerable interest and background in geography to utilize the various methods of analysis of the discipline to examine a concrete issue or research problem. The emphasis is on analysis, synthesis, and communication. Through a series of steps, students will produce a written report. They will also give an oral presentation of their project. Prerequisites: junior or senior status in geography or permission of instructor. Every other spring.

## German

In addition to courses listed below, students of German have an opportunity to study for a summer, a term, or an entire year in Germany and/or Austria. An opportunity to participate in a program of paid and unpaid internships in Germany and Switzerland is available for qualified students.

**GER 101:      *SPECIAL TOPICS: THE EUROPEAN MIND*      3 s.h.**

Historical and contemporary developments on the European intellectual scene are covered by experts on individual countries with regard to their relevance for the present American student generation.

The special subject of each semester offering is announced at pre-registration. Open to all students of the university without prerequisites and may be taken up to three times for credit provided that different topics are offered. Taught in English; no knowledge of German required; no prerequisites. Can also be taken for general studies credit.

**GER 103:      *GERMAN CIVILIZATION AND CULTURE*      3 s.h.**

This course, taught in English, will introduce students to the geography, history, government, literature, and arts of German-speaking countries (Germany, Switzerland, and Austria). Emphasis will be placed on comparing the cultures and values of German societies to those of Anglo-American society. Lectures and assignments in English. No prerequisite. Fall Semester.

**GER 109:      *GERMAN LITERATURE IN TRANSLATION*      3 s.h.**

A study of representative German literary works, with particular emphasis on the characters and ideas which have influenced both German and other literatures. The course is conducted in English; no knowledge of German required; no prerequisites. Can also be taken for general studies credit.

**GER 140:      *GERMAN FILM*      3 s.h.**

This course, taught in English, will examine major German films with English subtitles. Through this survey of German cinema, students will learn about cultural and social changes in 20<sup>th</sup> century German-speaking countries and will become aware of differences between German and Anglo-American cultures. Lectures and assignments in English. No prerequisite. Fall Semester.

**GER 150:      *INTENSIVE ELEMENTARY GERMAN\**      6 s.h.**  
Equivalent to GER 151 and 152.

**GER 151:      *GERMAN I (ELEMENTARY I)*      3 s.h.**

Essentials of grammar, with emphasis on aural comprehension and oral expression. Fall, annually.

**GER 152:      *GERMAN II (ELEMENTARY II)*      3 s.h.**

Continuation of German 151, with increasing emphasis on graded reading material. Prerequisite: GER 151 or equivalent.

**GER 225:      *INTRODUCTION TO GERMAN PHONETICS AND PRONUNCIATION*      3 s.h.**

An introduction to the German phonetic system, including the study of phonemes, intonation, stress, and rhythm. Intensive aural/oral training through phonetic dictation with transcription in the International Phonetic Alphabet and practice in diction. Introduction to corrective phonetics. Prerequisite: GER 152 or equivalent.

**GER 250:      *INTENSIVE INTERMEDIATE GERMAN\**      6 s.h.**  
Equivalent to GER 251 and 252.

**GER 251:      *GERMAN III (INTERMEDIATE I)*      3 s.h.**

Brief systematic review of basic grammar; graded readings, conversation, translation, and composition on selected topics. Prerequisite: GER 152 or two years of high school study and/or satisfactory placement.

**GER 252:      *GERMAN IV (INTERMEDIATE II)*      3 s.h.**

Intensive reading of selected works; outside reading with oral and/or written reports. Prerequisite: GER 251 or satisfactory placement.

**GER 254:      *COMMERCIAL GERMAN*      3 s.h.**

A study of commercial terminology and style, with extensive practice in the writing of business letters of various kinds. Prerequisite: Elementary German.

**GER 255:      *GERMAN CIVILIZATION I*      3 s.h.**

A survey of German geography, history, literature, and culture, designed to equip students with the materials and understanding necessary to the presentation of the languages as rich, meaningful, and integral part of a great civilization. Prerequisite: GER 252 or four years of high school study and/or satisfactory placement.

**GER 256:      *GERMAN CIVILIZATION II*      3 s.h.**  
Complement to GER 255.



- GER 260:** *THE GERMAN SHORT STORY* 3 s.h.  
A study of representative *Novellen* of the 19<sup>th</sup> and 20<sup>th</sup> centuries. All readings and discussions in German.
- GER 265:** *INTERMEDIATE CONVERSATION* 3 s.h.  
Practice creative language use in conversation, to develop proficiency for everyday situations and travel at intermediate level. Intensive vocabulary enrichment for students who have completed elementary or intermediate language courses and are lacking in aural-oral proficiency. May be substituted for GER 251 or 252.
- GER 340:** *GERMAN FILM* 3 s.h.  
This course, taught in English, will examine major German films with English subtitles. Through this survey of German cinema, students will learn about cultural and social changes in 20<sup>th</sup> century German-speaking countries and will become aware of differences between German and Anglo-American cultures. Lectures in English; assignments in German. Prerequisite: GER 252 or equivalent. Fall Semester.
- GER 351:** *ADVANCED GERMAN GRAMMAR AND COMPOSITION* 3 s.h.  
Intensive oral and written drill, with emphasis on finer points of grammar, colloquial and idiomatic usage. English-to-German translation, free composition, and conversation on everyday topics.
- GER 352:** *SURVEY OF GERMAN LITERATURE THROUGH THE CLASSICAL AGE* 3 s.h.  
Study and discussion of the main trends of German thought and literary expression. Emphasis is placed upon the works of Goethe, Schiller, and Lessing.
- GER 353:** *THE MODERN GERMAN DRAMA* 3 s.h.  
German drama from the middle of the 19<sup>th</sup> century to the present, covering representative writers of the realist, naturalist, and expressionist movements, as well as selected contemporary writers.
- GER 355:** *GERMAN ROMANTICISM* 3 s.h.  
The older and younger schools of German romanticism (Jena, Berlin, and Heidelberg) with emphasis on the revival of folk poetry and consideration of influences upon American romanticism. Representative authors: Holderlin, Novalis, Arnim, and Brentano.
- GER 358:** *CLASSICAL GERMAN LITERATURE: GOETHE, SCHILLER, AND LESSING* 3 s.h.  
Goethe's *Faust* and other great works of the golden age of German literature.
- GER 451:** *SUPERVISED READINGS IN GERMAN LITERATURE* 3 s.h.  
This course is devoted to selected readings determined in relation to the needs and interests of the individual major.

*\*As a general policy, students who have received credit for a 151- or 251-level course in French, German, or Spanish are not advised to take the respective 150- or 250-level courses. If students in this situation do decide to take these courses, however, they may receive only three credits for them, i.e., the three credits they would normally receive for a 152- or 252-level course.*

## Gerontology

- GERO/PSY/SOC 253:** *INTRODUCTION TO GERONTOLOGY* 3 s.h.  
This course will provide a general introduction to social gerontology with emphasis upon the typical aspects of aging. It will review current hypotheses and findings concerning aging processes. No prerequisite. Annually.
- GERO 499:** *SEMINAR IN GERONTOLOGY* 3 s.h.  
It is designed to integrate knowledge and hands-on experience obtained in a field setting. The course is conducted as a seminar in which students share their experiences and do problem solving. The instructor facilitates this process and provides information to enhance learning. Co-requisite: REHB 495, SOC 499, or PSY 499.

## Health and Physical Education

### Activity and Recreation Courses

The following activity courses are offered for fulfillment of the general education requirement. Courses emphasize the fundamental techniques, strategy, and rules of the activity.

- HPE 121:** *WALKING FOR FITNESS* 1 s.h.  
The development of cardiorespiratory endurance through vigorous walking within individual target heart rate guidelines. Physical fitness principles, heart risk factors, body composition, and nutrition will also be covered.
- HPE 125:** *INTRODUCTION TO BICYCLING* 1 s.h.  
Emphasis will be placed on proper fit of bike to rider, skills, and techniques of riding, basic bike maintenance, and aerobic fitness. Bicycles are provided, but a bicycle helmet is required. Each semester.
- HPE 131:** *BEGINNING SWIMMING* 1 s.h.  
For students who cannot swim one length of the pool. The course consists of drown-proofing and elementary back, breast, and freestyle strokes.
- HPE 135:** *AQUA-AEROBICS* 1 s.h.  
Various aspects of physical fitness are achieved in a water medium.
- HPE 141:** *BADMINTON* 1 s.h.  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 142:** *BOWLING* 1 s.h.  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 143:** *GOLF* 1 s.h.  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.

- HPE 144:** *RACQUETBALL—MEN'S RULES* *1 s.h.*  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 145:** *RACQUETBALL—WOMEN'S RULES* *1 s.h.*  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 147:** *BEGINNING TENNIS* *1 s.h.*  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 150:** *CANOEING* *1 s.h.*  
Will explore all the skills of the paddling strokes and involves the nomenclature of modern canoes and equipment. Students will also understand rescue techniques and how to plan a river trip.
- HPE 161:** *BASKETBALL—MEN'S RULES* *1 s.h.*  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 162:** *BASKETBALL—WOMEN'S RULES* *1 s.h.*  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 163:** *VOLLEYBALL—MEN'S RULES* *1 s.h.*  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 164:** *VOLLEYBALL—WOMEN'S RULES* *1 s.h.*  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 170:** *STEP AEROBICS CHALLENGE* *1 s.h.*  
This course will expand the student's understanding of overall fitness. Cardiovascular conditioning will be obtained through the use of step benches, and muscular strengthening and endurance segments will be achieved through the use of hand weights. Each semester.
- HPE 181:** *ADAPTED PHYSICAL EDUCATION* *1 s.h.*  
A modified or corrective physical education course for those who by reason of illness or disability are unable to participate in the more vigorous forms of physical education activities. On demand.
- HPE 185:** *PHYSICAL FITNESS AND CONDITIONING* *1 s.h.*  
This course enables students to develop a fitness and conditioning program to fit their individual needs through knowledge gained in areas such as nutrition, use of conditioning equipment, weight control, and fitness tests.
- HPE 186:** *PHYSICAL FITNESS THROUGH STRENGTH TRAINING* *1 s.h.*  
This fitness course covers all basic weight lifting techniques and modern principles for developing and improving an aerobic fitness for both male and female students.
- HPE 191:** *CAMPING AND OUTDOOR RECREATION* *1 s.h.*  
This course offers practical experience in the basic skills necessary for a successful camping excursion following conservation practices and techniques that retain the beauty of the wilderness ecosystems.
- HPE 230:** *BASIC WATER SAFETY—EMERGENCY WATER SAFETY* *1 s.h.*  
Students must demonstrate advanced swimming skills. Designed for participants to become familiar with the hazards of water activities, to prevent accidents, and to respond effectively if an accident does occur. Successful completion of the course leads to Red Cross Certification.
- HPE 231:** *INTERMEDIATE SWIMMING* *1 s.h.*  
Prerequisite: Students should be able to swim one length of the pool. The course consists of multi-stroke refinement, drown-proofing, and physical conditioning through swimming.
- HPE 247:** *INTERMEDIATE TENNIS* *1 s.h.*  
This course will emphasize the fundamental techniques, strategy, and rules of the activity.
- HPE 330:** *LIFEGUARD TRAINING* *1 s.h.*  
Prerequisite: Swim 500 yards continuously, using four different strokes, dive to a depth of nine feet, and bring up a 10-pound object, and tread water for one minute. Successful completion leads to Red Cross Certification.

### Elective

- HPE 370:** *WOMEN IN SPORTS* *3 s.h.*  
This course will provide the student with a comprehensive, multidisciplinary analysis of the problems, patterns, and processes associated with the involvement of women in sports.

### Health and First Aid Courses

- HPE 111:** *HEALTH EDUCATION* *2 s.h.*  
Consideration of the physical and mental equipment of the individual and of the practical application of health knowledge and concepts in personal, family, community, and environmental living. Special emphasis is placed in the areas of mental health, drug abuse, human sexuality and marriage, and the major diseases and health problems confronting society. A requirement of all students. Offered each semester through the team teaching concept.
- HPE 235:** *INTRODUCTION TO ELEMENTARY HEALTH CONCEPTS AND PROMOTION DESIGN* *3 s.h.*  
Designed as an introductory level course to expose the elementary education major to the basic health concepts and issues facing our elementary students which are important for developing an appropriate understanding of health education today. Fall, annually.
- HPE 314:** *CARDIOPULMONARY RESUSCITATION* *1 s.h.*  
A requirement for the Athletic Coaching Program, the course is designed to follow the recommendations and guidelines of the American Red Cross. Students will receive an American Red Cross CPR Certificate upon successful completion of the course.



### Required Coaching Courses

- HPE 314:** *CARDIOPULMONARY RESUSCITATION* **1 s.h.**  
 A requirement for the Athletic Coaching Program, the course is designed to follow the recommendation and guidelines of the American Red Cross. Students will receive an American Red Cross CPR Certificate upon successful completion of the course.
- HPE 317:** *FIRST AID AND SAFETY* **2 s.h.**  
 The responsibilities and duties of the teacher in the development and teaching of programs in first aid and safety that are related to the student's school and community. The American Red Cross Standard First Aid Course will be included.
- HPE 380:** *FUNDAMENTAL SPORTS IN AMERICAN SOCIETY* **3 s.h.**  
 This course will cover the role of sports in American society. Included will be the examination of the fundamental changes in the organization, rules, management, finances, and ethos of sports. Also an examination of the social, cultural, economical, philosophical, and anthropological foundations that have shaped American sport. Every other semester.
- HPE 406:** *ATHLETIC INJURIES: PREVENTION, RECOGNITION, AND EVALUATION* **3 s.h.**  
 This course presents the latest information on prevention, recognition, and evaluation of athletic injuries. Students will be able to coordinate the appropriate emergency care as well as establish a professional working relationship with the qualified medical personnel who assist an injured athlete's recovery.
- HPE 407:** *PHYSIOLOGICAL FOUNDATIONS OF COACHING* **3 s.h.**  
 The primary purpose of this course is the study of basic scientific principles of physiology and how they can be applied to conditioning programs for the athlete. All phases of physical training are covered, along with evaluation of modern training devices. Spring, annually.
- HPE 408:** *PRINCIPLES AND PROBLEMS OF ATHLETIC COACHING* **3 s.h.**  
 A study of modern techniques and practices used in the organizational procedure of athletic programs. Major problem areas such as practice and game organization, purchase and care of equipment, budget and finances, public relations, legal liability, drug abuse, and sports psychology. Modern trends and issues in athletics are analyzed as well as various philosophical views of athletics as a part of the educational curriculum. Fall, annually.
- HPE 409:** *KINESIOLOGICAL FOUNDATIONS OF COACHING* **3 s.h.**  
 This course is designed to help the coach increase his or her understanding of basic scientific information concerning athletic movement by utilizing the conceptual approach. The three main areas of study are applied anatomy, the production of motion, and application. The application of scientific principles to athletic skills will aid in the coaching and teaching of skills. Spring, annually.
- HPE/MGMT: 430:** *SPORTS MANAGEMENT* **3 s.h.**  
 This course provides the student with an understanding of how the principles and concepts of management theory can be applied to sports administration. Prerequisite: MGMT 320. Every other semester.

### History

- HIST 110:** *COMPARATIVE HISTORY OF CIVILIZATION IN ASIA* **3 s.h.**  
 This course will explore an overview of all of Asian history from the birth of civilization to the present. The course will emphasize the identification of a number of significant stages of historical development in the life of civilizations. The socio-cultural subdivisions within Asia will be clarified. On demand.
- HIST 111:** *ANCIENT AND MEDIEVAL CIVILIZATION* **3 s.h.**  
 The course includes a survey of prehistoric cultures and civilization from its historical beginning to 1300. Its purpose is to present a knowledge of the origins of the broad social, political, intellectual, and economic movements of the past from which the student may gain an understanding of civilization today. Each semester.
- HIST 112:** *EARLY MODERN CIVILIZATION, 1300 TO 1815* **3 s.h.**  
 A study of significant movements and events from 1300 to 1815. The course emphasizes the interrelationships between cultures of various world regions. The influence of European development on other world areas is also stressed. Each semester.
- HIST 113:** *MODERN CIVILIZATION, 1789 TO THE PRESENT* **3 s.h.**  
 A study of significant movements and events of 1789 to the present. The course emphasizes interrelationships between the cultures of various world regions, with major attention on the influence European development has exerted on other world areas in the 19<sup>th</sup> and 20<sup>th</sup> centuries. Each semester.
- HIST 120:** *UNITED STATES HISTORY TO 1877* **3 s.h.**  
 A survey of United States history from the period of exploration through the Reconstruction period. Each semester.
- HIST 121:** *UNITED STATES HISTORY SINCE 1877* **3 s.h.**  
 A survey of United States history from Reconstruction to the present. Each semester.
- HIST 130:** *AFRICA TO 1800* **3 s.h.**  
 This course will explore the history of Africa and its people from ancient times through the Atlantic slave trade. A major emphasis will be on understanding the impact of cultural/ethnic diversity on the development of this history. The course will examine historical questions concerning the early record, migration, African kingdoms, trade and economy, impact of Islam on Africa, the European Age of Discovery, and the effects of the Atlantic slave trade upon African societies. On demand.
- HIST 131:** *AFRICA SINCE 1800* **3 s.h.**  
 This course will explore the history of Africa and its people from the end of the Atlantic slave trade to the modern period. Major themes will be the expansion of European influence on Africa during the 19<sup>th</sup> century, the partition of Africa, the many forms of African resistance to European rule, the impact of the colonial era, African nationalism and independence struggles, and the challenges facing independent African states. On demand.

- HIST 150:** *HISTORY IN THE HEADLINES* 3 s.h.  
Students will develop historical perspective and depth through inquiry and analysis of social, political, economic, and technological world events. Through the use of a basic news source such as *The Washington Post Weekly* and use of library resources on special topics, students will increase their global consciousness, their skills in classification, and their knowledge about third world and major powers relationships. Each semester.
- HIST 209:** *HISTORY OF LATIN AMERICA AND THE UNITED STATES* 3 s.h.  
This course is a history of Latin America and the United States focusing on the political, economic, and cultural forces that have shaped the nations and peoples of the hemisphere. Emphasis will be on Mexico, Central America, Cuba, and parts of South America and their relationships with the United States in order to further our understanding of Latin America and inter-American relations. No prerequisite. Fall, alternate years.
- HIST 215:** *TOPICS IN HISTORY* 3 s.h.  
A topical approach to the study of history, permitting students to pursue an in-depth examination of selected problems. Introductory level. On demand.
- HIST 217:** *HISTORY OF WEST AFRICA* 3 s.h.  
This course will examine the history of West Africa from 800 AD to the present. Major themes will include: the introduction of Islam to West Africa; the internal factors which transformed local societies, states, and empires; the impact of European trade and imperialism; forms of resistance to colonial rule; the rise of nationalism and the struggle for independence; and the challenges of the post-independence period.
- HIST 230:** *WOMEN IN THE UNITED STATES* 3 s.h.  
A survey of American women's history from colonial times to the present. This course will examine both the history of the female experience in the United States and the relationship between women and the rest of society. Topics will include the power of the domestic sphere; suffragism; female reform; and modern feminism.
- HIST 245:** *THE COLD WAR 1945 TO 1990* 3 s.h.  
Students will explore world events since 1945 focusing upon those Cold War issues which have provoked East-West competition, confrontation, and cooperation. The origins and evolutions of nuclear weapons and the impact of these weapons on world politics and international leadership will be explored through readings of primary and secondary sources as well as through viewing programs which examine nuclear strategies. The impact of the Cold War on the third world, on science and technology, on world ideologies, and on cultural values will be analyzed. Fall Semester.
- HIST 254:** *HISTORY OF LATIN AMERICA: COLONIAL PERIOD* 3 s.h.  
This course surveys the development of Colonial Latin America from its discovery to 1825. The economic, social, political, and cultural development receives detailed attention. Fall, alternate years.
- HIST 255:** *HISTORY OF LATIN AMERICA: NATIONAL PERIOD* 3 s.h.  
The main emphasis of this course is on the history of the Latin American countries since 1825. The economic, social, political, and cultural development receives detailed attention. Fall, alternate years.
- HIST 260:** *NAZISM, HITLER, AND THE HOLOCAUST* 3 s.h.  
An examination of the Nazi Party from its beginnings in 1919, its gestation in the Weimar Republic period, and its supremacy in Germany from 1933 to the end of World War II. The course includes an examination of the social and intellectual background of Nazism. Special emphasis is given to the personalities of the Third Reich leadership. The course ends with an examination of the holocaust. Spring, annually.
- HIST 275:** *INDIA THROUGH THE AGES* 3 s.h.  
Examination of the historical development of Indian civilization from its early origins to the coming of the Europeans, with emphasis on the classical period, religion, social organizations, and the ancient Hindu and medieval Muslim periods. Spring, alternate years.
- HIST 277:** *VIETNAM: WAR AND PEACE* 3 s.h.  
The course presents an outline of the history of Vietnam from its colonization by the French during the 19<sup>th</sup> century to the so-called Peace Settlement of 1973 and the new war which followed it. The main focus of the course is from 1945, and the nature of the Vietnamese Revolutionary War is examined. The history of American involvement, their objectives, and consequences of the Vietnamese debacle is studied. The course closes with consideration of the global impact of war. Fall, annually.
- HIST 285:** *TERRORISM IN ASIA AND THE MIDDLE EAST* 3 s.h.  
A historical study of origin, aims, and objectives of international terrorism with emphasis on Asia. The course will examine the motivations of terrorists as well as moral dilemmas of such acts. This will also include a number of case studies from Asian countries. No prerequisite. Spring, alternate years.
- HIST 286:** *HISTORY OF MODERN CHINA AND JAPAN* 3 s.h.  
A historical study of the transformation which has taken place in China and Japan in modern times as a result of an external impact as well as forces within far Eastern societies. Spring, alternate years.
- HIST 298:** *HISTORICAL METHODS* 3 s.h.  
An introduction to the research methods, utilization of historical sources, documentation, and writing skills necessary to complete a significant historical research project. The skills mastered in this course should enable the student to improve the quality of all writing and research required in all 300-level courses offered in the History Department. The course will focus on American, European, or non-Western civilization, depending upon the instructor. Permission of instructor required. Required for all history majors. Spring, annually.
- HIST 303:** *HISTORY OF MEXICO* 3 s.h.  
This course is a history of Mexico from pre-Columbian times to the present. Emphasis will be on the rise and fall of advanced ancient civilizations, European conquest and colonialism, the struggle for independence, Mexico's social revolution, the rise of nationalism, and the current drive for modernization in the so-called "third world." No prerequisite. Spring, alternate years.

- HIST 305:** *HISTORY OF SOUTHERN AFRICA SINCE 1800* 3 s.h.  
 This course examines the growth of the European population of the Cape Colony; Shaka's Zulu empire; the Great Trek of the Boers; the creation of new states; the discovery of gold and diamonds; the creation of modern South Africa, Lesotho, Swaziland, and Botswana; the rise and fall of apartheid; and regional conflicts.
- HIST 310:** *AFRICA, SLAVERY, AND THE SLAVE TRADE* 3 s.h.  
 This course will explore the history of slavery within Africa from its origins to its end. It will draw on recent historical and anthropological research to investigate such topics as links between internal slavery and the external slave trades; processes of enslavement; the positions and roles of slaves in African societies; the ideology of slavery; slave trading networks and markets within Africa; the effects of slavery on specific African societies; resistance to slavery; and the long-term consequences of slavery. Fall Semester.
- HIST 315:** *TOPICS IN HISTORY* 3 s.h.  
 A topical approach to the study of history, permitting students to pursue an in-depth examination of selected problems. Advanced level. On demand.
- HIST 318:** *ANCIENT GREECE* 3 s.h.  
 This course will examine the development of ancient Greece from its earliest precursors in Mycenaean civilization, through the growth of the city-states of classical Greece, to its blending with other cultures in the Hellenistic World. The perspective will address political, social, and cultural developments and will address historical problems as well as the historical narrative. Fall, alternate years.
- HIST 319:** *ROMAN HISTORY* 3 s.h.  
 This course will examine the development of Rome from its foundation as a city-state in central Italy in the mid-eighth century BC to its conquest of the Mediterranean World as a republic and finally to the end of the Roman Empire in the West in the fifth century AD. The perspective will address political, social, and cultural changes and will be historiographic as well as historic in outlook. Spring, alternate years.
- HIST 320:** *MEDIEVAL HISTORY* 3 s.h.  
 A survey of European development from 500 to 1300. Alternate falls.
- HIST 330:** *EUROPE DURING THE RENAISSANCE AND REFORMATION* 3 s.h.  
 This course is a study of the Renaissance and Reformation with particular emphasis on the important political, social, economic, religious, and cultural forces that emerged during this period of transition and ushered in modern western culture. Emphasis is placed on the evolution of modern states, the rise of individualism, and the development of modern religious ideas and institutions.
- HIST 345:** *HISTORY OF EUROPE FROM 1815 TO 1924* 3 s.h.  
 A study of the social, economic, political, religious, and cultural experiences of the European people from the Congress of Vienna to the death of Lenin. On demand.
- HIST 349:** *THE AMERICAN WEST* 3 s.h.  
 This course studies not only the Old West of the 19th century but the West as a distinctive region in the 20th century. Emphasis will be placed on the continuing relationship to the East and on the geographic, economic, and cultural diversity within the West itself. Pioneers from the East, Native Americans, immigrants from Europe, Mexico, and Asia, farmers, cowboys, and entrepreneurs will all have a place in the course. Romanticized myths of the West will be compared with historical realities. Prerequisite: HIST 120 or consent of the instructor. Fall Semester.
- HIST 350:** *COLONIAL AMERICA* 3 s.h.  
 A study of colonial history beginning with the European background of colonization and continuing through the American Revolution. Prerequisite: HIST 120 or consent of instructor.
- HIST 351:** *UNITED STATES: THE EARLY REPUBLIC* 3 s.h.  
 A study of the Federalist Era, Jeffersonian and Jacksonian America. This course will examine the formation of the republic through the federal Constitution, the Jeffersonian revolution, and the age of Jackson. The ideas and personalities that shaped the nation will be examined. Prerequisite: HIST 120 or consent of instructor.
- HIST 352:** *CIVIL WAR AND RECONSTRUCTION* 3 s.h.  
 This course is a basic study of the growth of sectional differences between North and South from 1820 to 1850. It further examines the failure of compromise efforts in the 1850s and the causes of secession. The war and the consequences of reconstruction policies to 1877 are traced in light of modern civil rights problems. Fall, alternate years.
- HIST 353:** *U.S. AGE OF REFORM (1870 – 1920)* 3 s.h.  
 A detailed look at the gilded age, populist, and progressive periods in American history. The course will examine the reform phenomena that characterized the late 19<sup>th</sup> and early 20<sup>th</sup> centuries. The emphasis will be on the motivation, objectives, accomplishments, and failures of the various reform movements. Each reform group will be considered in the context of a period of rapid social and economic change. Prerequisite: HIST 121 or consent of instructor.
- HIST 354:** *RECENT AMERICAN HISTORY* 3 s.h.  
 A study of the political, social, and economic developments and foreign affairs of the United States from World War I to the present. Prerequisite: HIST 121 or consent of instructor. On demand.
- HIST 355:** *U. S. URBAN AND IMMIGRATION HISTORY* 3 s.h.  
 An examination of the history of U.S. cities and the role that immigrants played in urban growth from colonial times to the present. This course focuses on major transitions in the structure of cities and patterns of immigration. Topics include urban political economy, suburbanization, racial and ethnic enclaves, and relations between home countries and U.S. immigrant communities.
- HIST 357:** *TUDOR-STUART ENGLAND* 3 s.h.  
 An examination of the significant political, cultural, social, and religious developments in England from the accession of Henry VII to the death of Queen Anne and the transition to the House of Hanover. Spring, alternate years.

- HIST 360:** *HISTORY OF RELIGION IN THE UNITED STATES* **3 s.h.**  
 A study of American religious history from the colonial period to the present. This course will examine the histories of individual religious institutions and their interaction within their social and intellectual context, focusing upon the paradox of mainstream American Protestantism within a pluralistic religious culture. On demand.
- HIST 361:** *AMERICAN SCIENCE AND TECHNOLOGY* **3 s.h.**  
 Students will survey the development of the American technological experience and assess the historical impact of science and technology on U.S. society and politics. Students will inquire into the meaning and use of technology, the role of scientific responsibility, the making of public policy, and the reshaping of technology today. Cases will be analyzed which deal with the rise of America as an industrial nation, energy, nuclear power, hazardous waste, biomedical and communications technology. Spring, alternate years.
- HIST 362:** *AFRICAN-AMERICAN HISTORY* **3 s.h.**  
 A survey of Afro-American history from its African beginnings to contemporary times (1969). Special emphasis is placed on tracing the role of Negroes in American history in order to develop a better perspective on their contribution to the American way of life. A close study will be made of the junctures in American history where the problems of the Afro-American took on new meaning for American growth. Spring, alternate years.
- HIST 363:** *HISTORY OF AMERICAN LABOR* **3 s.h.**  
 The course examines the history of American working men and women from the colonial period to the present. It examines not only the growth of the trade union movement and its socio-political and economic impact, but also the nature of the work performed by labor and the way laboring people have lived. On demand.
- HIST 366:** *RUSSIA SINCE 1815* **3 s.h.**  
 An examination of Russia's development during the 19<sup>th</sup> and 20<sup>th</sup> centuries. The first part of the course will focus on Russia and its people under the czar and the drift to revolution. The second part of the course will focus on Soviet society and communism in theory and practice.
- HIST 370:** *HISTORY OF THE MIDDLE EAST* **3 s.h.**  
 This survey is an area of study of the early classical era by way of an advanced intensive exploration of the civilization in the Mediterranean East and Middle East. After an introduction to the religion of Judaism and Christianity in their political setting, the cultural contributions of the Semites, Greeks, and Romans are examined. The Islamic age is stressed. Emphasis is placed upon modern identification of the countries that make this an explosive part of the world—Jordan, Israel, Lebanon, Iran, Iraq, Arabia, Syria, Egypt. Their relationship to the great powers is given attention. On demand.
- HIST 378:** *THE AMERICAN APPROACH TO FOREIGN POLICY* **3 s.h.**  
 Students will examine 19<sup>th</sup> and 20<sup>th</sup> century patterns of realism and idealism in U.S. diplomacy through consideration of the national interest, manifest destiny, imperialism, and global power. Students will be expected to analyze and discuss documents and scholarly thought on major diplomatic problems such as the Monroe Doctrine, The Open Door Policy, WWI, WWII, The Cold War, and the configurations of current world powers. Fall, alternate years.
- HIST 380:** *FRANCE 1559 - 1815* **3 s.h.**  
 An examination of French history from the death of Henry II to the second exile of Napoleon.
- HIST 398:** *QUANTITATIVE METHODS FOR HISTORIANS* **3 s.h.**  
 The application of statistical techniques to historical research. Students will briefly review basic statistical techniques; investigate, in depth, the application of statistical manipulation to historical data; and explore current historical research employing these methods. The course will also introduce students to computer applications of statistics through a social science software package in a hands-on lab. The focus will be upon the capabilities, appropriateness, and limitations of quantitative methods within the historical discipline. Prerequisite: CIS 217 and PSY 230 or ECON 221 or MATH 221 or MATH 222.
- HIST 399:** *INDEPENDENT STUDIES* **1-6 s.h.**  
 This variable credit course gives students the opportunity to explore an area of special interest in history not covered by existing courses through field experience or independent study. The focus can be an historical topic and/or the development of skills that aid historical research. Prior to enrolling in the course, students must develop a study plan in conjunction with the faculty member willing to serve as supervisor. The student will work under the direction of an appropriate faculty member. Credit will be given only when the project has been completed to the satisfaction of the project advisor. On demand.
- HIST 410:** *HISTORIOGRAPHY* **3 s.h.**  
 An introduction to historical method and theory. This course will explore a variety of interpretive theories and specialized approaches employed by contemporary historians to traditional and non-traditional problems. The emphasis will be upon development of the student's critical abilities. Permission of instructor required. Fall, annually.

## Honors

- HON/SCT 125:** *MODES OF DISCOURSE* **6 s.h.**  
 An interdisciplinary course which aims to integrate the student's production of both written and spoken discourse. The course is an alternative method of teaching communication, and draws upon the skills of instructors from English and speech communication and theatre. Taken by freshmen enrolled in the Honors Program, this course replaces both ENG 111 and SCT 113. (Not open to students who have taken ENG 111 or SCT 113.)
- HON 130:** *SPECIAL TOPICS : HUMANITIES* **3 s.h.**  
 An interdisciplinary course in the humanities required of students enrolled in the Honors Program. The course focuses on human values, beliefs, and accomplishments as expressed in art, music, literature, philosophy, and religion.

- HON 230:** *SPECIAL TOPICS : SCIENCE/MATHEMATICS* 3 s.h.  
An interdisciplinary course in the natural sciences and/or mathematics required of students in the Honors Program. The course content focuses on basic principles in the natural sciences and/or mathematics and their development within the context of human civilization.
- HON 240:** *SPECIAL TOPICS: SOCIAL SCIENCES* 3 s.h.  
An interdisciplinary course in the social sciences required of students enrolled in the Honors Program. The course content focuses on human civilization from the perspective of the social scientist.
- HON 350:** *JUNIOR SEMINAR* 3 s.h.  
An interdisciplinary seminar synthesizing knowledge and skills acquired in lower division courses through a unifying theme. The theme will be broad enough to offer a variety of dimensions for study and research. This course or study abroad required of students enrolled in the Honors Program.
- HON 430:** *SPECIAL TOPICS* 1-3 s.h.  
Focuses on a topic of interest to honors students.
- HON 450:** *SENIOR PAPER/PROJECT* 3-6 s.h.  
A scholarly project of an interdisciplinary nature including the student's major area of study. A public presentation of the outcome of the project is required. Required of students enrolled in the Honors Program.

## Humanities

- HUM 120:** *HUMANITIES I: ANTIQUITY THROUGH THE MIDDLE AGES* 3 s.h.  
This interdisciplinary course in the humanities focuses on western values, beliefs, and accomplishments as reflected in the arts, and historical development from the classical period to the close of the Middle Ages. No prerequisite. On demand.
- HUM 121:** *HUMANITIES II: THE RENAISSANCE TO THE PRESENT* 3 s.h.  
A continuation of the study of Western culture from the Renaissance to the present. No prerequisite. On demand.

## Library Science

- LS 255:** *INTRODUCTION TO LIBRARIANSHIP* 3 s.h.  
Broad overview of libraries and the profession of librarianship beginning with the history of libraries and concluding with the impact of technology on libraries.
- LS 257:** *BASIC INFORMATION SOURCES AND SERVICES* 3 s.h.  
Examination of traditional and technological approaches to locating information. The criteria for selection of reference materials and the examination of reviewing media for new reference aids. Organization of reference service. The study of a selected list of reference works.
- LS 258:** *SELECTION OF LIBRARY MATERIALS* 3 s.h.  
Familiarity with basic bibliographical tools, including current reviewing media and traditional and electronic publishing. The establishment of policies and criteria for the selection of and evaluation of book and nonbook materials. Biennial.
- LS 356:** *MEDIA FOR ADOLESCENTS* 3 s.h.  
Survey of literature and other resources for young adults, including principles related to the selection, evaluation, and use of such materials. Study of the reading interests of junior and senior high school aged persons, the characteristics of young adult literature; and methods of introducing young adults to books and nonbook resources, including electronic products and services. Techniques of developing/preparing booktalks, reviews, reader advisory services, and other programs for young adults, with attention being paid to underserved and special needs groups. Prerequisite: LS 258 or permission of the instructor.
- LS 357:** *ORGANIZATION OF INFORMATION* 3 s.h.  
Organization of print and non-print materials for effective service. Principles and methods of descriptive cataloging. The structure and application of the Dewey Decimal Classification, the Library of Congress Classification, and standard subject authority lists. The use of printed cards and the utilization of other work simplification techniques. The study of filing rules. Maintenance of library catalogs—shelf lists, divided and dictionary card catalogs, and the printed book catalog. Biennial
- LS 358:** *MEDIA FOR CHILDREN* 3 s.h.  
Survey of children's literature and related materials. A study of the principles of selection and evaluation of books, periodicals, and other materials for children. Reading guidance, with attention to materials for special groups. Development of general and subject bibliographies, preparation of annotations. Techniques of story-telling, and the selection of materials for the story hour. Prerequisite: LS 258 or permission of the instructor.
- LS 361:** *ADMINISTRATION OF LIBRARIES* 3 s.h.  
This course addresses the general principles of administration and their application to the organization and management of different types of libraries. Core components of the course include general management techniques and administrative procedures, budget preparation, human resources issues, and facilities and resources management. Students will learn how to apply standards for evaluation of libraries and how to develop functional library programs. The course also provides a forum for the discussion of the roles of different types of libraries in society.
- LS 385:** *AUTOMATION IN THE LIBRARY MEDIA CENTER* 3 s.h.  
Introduction to the utilization of automation in the library media center. Topics covered will include the selection of computer hardware and software for instructional purposes; use of automated library systems for library management activities such as circulation, acquisition, and cataloging; and the importance of computer networks to areas including resource sharing, professional development, and fiscal planning. Prerequisite: ED 217 or permission of instructor.
- LS 420:** *STUDENT TEACHING SEMINAR* 3 s.h.  
An opportunity for students to meet and discuss practical and applicable issues as they occur and relate to their field experiences. Concurrent with student teaching.
- LS 432:** *COLLOQUIUM* no credit  
A series of lectures, discussions, and film demonstrations presented by visiting lecturers and members of the staff. Required of all library science students. Each semester.



- LS 455:** *SPECIAL TOPICS IN LIBRARIANSHIP* 3 s.h.  
In-depth discussion, study, and research of a selected topic related to the role of the library in responding to social issues, service to special groups, or problem areas such as media and minorities, OCLC on-line bibliographic control, and media programs for the gifted. (Not creditable toward library science certification.) On demand.
- LS 457:** *INDEPENDENT STUDY/SEMINAR* 1-3 s.h.  
Opportunity to explore in depth a facet of librarianship according to need or interest, under the direction of a faculty member of the department. Special area to be approved by a faculty committee. Development of research techniques. The preparation of a scholarly paper or completion of a special project. On demand.
- LS 459:** *MEDIA, METHODS, AND THE CURRICULUM* 3 s.h.  
In accordance with the 1998 national Information Power standards, this course examines the role of library media specialist as a collaborator with other educators. Students design units of instruction in which information literacy skills are taught while meeting content standards. The process of instructional design is analyzed when planning for any instructional event. This course has an intensive 60-hour field experience component that occurs in local school library media centers. Prerequisites: LS 257, 258, either 356 or 358, and ED 327.
- LS 465/565:** *SELECTION, UTILIZATION, AND PRODUCTION OF NONBOOK RESOURCES FOR EDUCATORS* 3 s.h.  
The focus in the course is on the selection, acquisition, organization, storage, and maintenance of nonbook materials of all formats in schools, libraries, and system-wide centers. Sample materials are previewed, evaluated, and used for library and teacher inservice programming and for instruction with student populations. No prerequisite. Annually.
- LS 470:** *INTERNSHIP IN LIBRARIANSHIP* 3-6 s.h.  
Provides a laboratory experience in the professional atmosphere of a cooperating library or information center; allows undergraduate students who are not interested in school librarianship an opportunity to have an applied field experience in a public or special library. Evaluation is based on observation at the field site, an evaluative paper, and participation in professional seminars. Enrollment by permission of instructor every semester.
- LS/SPED 490:** *LIBRARY MATERIALS AND SERVICES FOR SPECIAL AUDIENCES* 3 s.h.  
An opportunity for students to explore the nature and needs of special groups of library users in order to develop collections of materials and to design programs of services to accommodate those needs. Special needs in all types of library settings—academic, public, school, and special—are examined in particular; the unique characteristics and instructional needs of exceptional learners who use the school library are explored. Bibliotherapy and other techniques are investigated to determine their validity for the exceptional learner. A field experience component is required. Fall, annually.
- LS 491:** *BUSINESS REFERENCE SOURCES AND SERVICES* 3 s.h.  
Survey of the literature and services which would be expected in a business library or department of business information. Includes in-depth examination of major business reference tools, as well as in-depth examination of the special operations, organization, and management of business libraries and departments of business information.

## Management

- MGMT 120:** *INTRODUCTION TO BUSINESS* 3 s.h.  
This is an introductory/survey course which emphasizes the philosophical and historical background of business institutions. Emphasis is placed on the full range of business functions as they relates to the overall framework of society. Recommended for business students who have not selected a specific major. B.S.B.A. majors cannot apply this course to their major. Each semester.
- MGMT 121:** *FUNDAMENTALS OF MANAGEMENT* 3 s.h.  
This course is an introduction to management and organization. The emphasis is placed on managerial processes and functions and the interface of the manager with supervisors, subordinates, and the work environment. B.S.B.A. majors can apply this course to free electives only. Each semester. Venango only.
- MGMT 227:** *APPLIED SUPERVISION* 3 s.h.  
This course is designed to prepare the student for a position as a first-time supervisor and includes the essential elements of good management practices and stresses application rather than theoretical supervision concepts. B.S.B.A. majors can apply this course to free electives only. Prerequisites: Sophomore standing and MGMT 120. Spring, annually, Venango only.
- MGMT/PSY 228:** *HUMAN BEHAVIOR IN ORGANIZATIONS* 3 s.h.  
This course explores how basic psychological principles can be used to describe, explain, and predict individuals' on-the-job thoughts, feelings, and behaviors. Representative topics include personality, motivation, perception, attitudes, stress, communication, learning, leadership, group behavior, cooperation, decision-making, and research methods. B.S.B.A. majors can apply this course to free electives only. No prerequisites. On demand.
- MGMT 320:** *MANAGEMENT THEORY AND PRACTICE* 3 s.h.  
This course focuses on the development of management thought and its application. Topics covered include planning, organizing, controlling, decision-making, motivation, leadership, work groups, and organizational change and development. Special areas to be considered are the domestic and international environments and changing societal values. Prerequisites: ECON 211, ECON 212, and junior standing. Each semester.
- MGMT 321:** *ORGANIZATION THEORY AND BEHAVIOR* 3 s.h.  
This course focuses on the managerial application of behavioral science research and theory in dealing with individuals, groups, and organizations. Prerequisite: MGMT 121 or 320. Each semester.
- MGMT 322:** *SELECTION AND MANAGEMENT OF BUSINESS INFORMATION SYSTEMS* 3 s.h.  
This course shows managers how to develop business management information systems, either on their own or with the aid of system technicians. It stimulates the systems techniques in organizing and analysis which the student will use in practice. Prerequisite: MGMT 320. Each semester.

- MGMT 323:** *PROBLEMS IN SMALL BUSINESS* **3 s.h.**  
 This course explores the challenges and prospects of initiating and operating a small business. Emphasis is placed on strategies for creating and maintaining a sustainable competitive advantage in the marketplace. The course highlights sources and uses of information needed for small business decision making. Prerequisite: MGMT 320. Once every three semesters.
- MGMT 324:** *HUMAN RESOURCES MANAGEMENT* **3 s.h.**  
 A study of the activities involved in human resource management. Topic areas include the following: job analysis, human resource planning, recruitment, selection, equal employment opportunity, training and development, performance appraisal, compensation practices, and safety and health. A system approach is stressed. Prerequisite: MGMT 320. Each semester.
- MGMT 420:** *OPERATIONS RESEARCH* **3 s.h.**  
 Scientific methods which provide managers with a quantitative basis for making decisions. Emphasis is placed on both deterministic and stochastic methods, including the transportation method, linear programming, dynamic programming, PERT, inventory control, queuing theory, and Markov analysis. Prerequisite: ECON 222. Fall, annually.
- MGMT 423:** *BUSINESS AND SOCIETY* **3 s.h.**  
 A study of concepts of, and theories about, interrelationships between business units and society in general. The concepts and theories are then employed in the analysis of complex environmental problems encountered by business managers. Prerequisite: MGMT 320. Once every two years.
- MGMT 425:** *PRODUCTION MANAGEMENT* **3 s.h.**  
 Philosophy of F.W. Taylor and other management pioneers. Nature of the production cycle. Simplification and diversification of product lines, purchasing, materials, control, routing, scheduling, dispatching, plant layout. Prerequisites: ECON 221, ECON 222, and MGMT 320. Each semester.
- MGMT 426:** *INTERNATIONAL BUSINESS* **3 s.h.**  
 This is an introductory course designed to acquaint the student with the international environment and the growing discipline of multinational business in this environment—i.e., multinational management of strategic planning, organization, production, research and development, marketing, finance, and human resources. Prerequisite: MGMT 320. Each semester.
- MGMT 427:** *SMALL BUSINESS SEMINAR* **3 s.h.**  
 The course is designed for a “hands on” approach to the study of small business as it applies to the various sectors of the economy. Students will have the opportunity to gain direct exposure to small business through the development of a formal business plan for a new small business. Emphasis is placed on the entrepreneurial activities involved as they relate to this process. Prerequisite: MGMT 320. Once every three semesters.
- MGMT 428:** *ENTREPRENEURSHIP* **3 s.h.**  
 This course explores entrepreneurship and the entrepreneurial process associated with new venture formation. Emphasis is placed on creativity and innovation as it relates to the initiation of a new business. The course highlights the preparation involved in the formation of a new venture, developing the entrepreneurial plan, and adapting to contemporary challenges facing the entrepreneur. Prerequisite: MGMT 320. Once every three semesters.
- MGMT/HPE: 430:** *SPORTS MANAGEMENT* **3 s.h.**  
 This course provides the student with an understanding of how the principles and concepts of management theory can be applied to sports administration. Prerequisite: MGMT 320. Every other semester.
- MGMT 445:** *MANAGEMENT SEMINAR* **3 s.h.**  
 Designed for management majors as a follow-up course to MGMT 320. The course presents the views of numerous management theorists and practitioners. It includes broad ranging areas of study and an integration of these areas through discussion, individual written and oral reports, and some case analyses. The student has the opportunity to analyze and integrate theory and practice as a means of increasing his or her understanding of the management process. Prerequisites: MGMT 320 and senior standing. On demand.
- MGMT 450/650:** *TOTAL QUALITY MANAGEMENT* **3 s.h.**  
 An examination of Total Quality Management (TQM), including the philosophies and principles of Deming, Juran, and Crosby. The focus is on the management and continuous improvement of quality and productivity in manufacturing and service organizations. Topics include quality measurement, quality assurance, giving employees responsibility for quality, the team approach to quality, employee recognition, and various TQM tools and techniques. Prerequisite: MGMT 320. Annually.
- MGMT 482:** *COLLECTIVE BARGAINING* **3 s.h.**  
 A study of the negotiation and scope of collective bargaining contracts; the substance of bargaining power and institutional goals are applied in the resolution of industrial conflict. Prerequisite: MGMT 324. Spring, annually.
- MGMT 483:** *WAGE AND SALARY ADMINISTRATION* **3 s.h.**  
 A study of the formation and administration of compensation systems as they relate to the changing nature of employee rewards and expectations. Emphasis will be given to job and performance evaluation, fringe benefits, and rewards for special groups. Prerequisite: MGMT 324. Spring, annually.
- MGMT 485:** *INDUSTRIAL RELATIONS AND PUBLIC POLICY* **3 s.h.**  
 An examination of the industrial relations functions as they relate to federal, state, and local statutes and industrial policies. Specific topics covered include OSHA, EEOA, NLRA, LMRA, and LMRDA. Prerequisite: MGMT 324. Fall, annually.
- MGMT 486:** *OCCUPATIONAL SAFETY MANAGEMENT* **3 s.h.**  
 This course is designed to provide the student with information concerning management techniques, government regulations and safety, and health program development within organizational settings. Prerequisite: MGMT 320. At least once every two years.
- MGMT 499:** *SPECIAL TOPICS IN MANAGEMENT* **3 or 6 credits**  
 Various current topics affecting management practice or theory will be presented. Different topics may be covered from year to year as subjects of critical importance or interest occur. Prerequisites: Junior standing and MGMT 320.

## Marketing

- MKTG 160:** *CONTEMPORARY ISSUES IN MARKETING* **3 s.h.**  
An introduction to contemporary issues in marketing. Emphasis on the applications of marketing in society and the world. Discussion of and composition of themes dealing with the impact of marketing on the society, its values, and the individual. This course may not be used to satisfy core or major requirements for degrees in business administration. Students who have passed MKTG 360 may not schedule this course. B.S.B.A. majors may apply this course only as a free elective. On demand.
- MKTG 360:** *PRINCIPLES OF MARKETING* **3 s.h.**  
The topics included are the role of consumer motivation; selling and buying functions; physical distribution management; and government regulation and control in marketing. The purpose of the course is for the student to develop an understanding of the increasing complexity of the modern marketing system, why it is essential, and how it performs in both domestic and international marketing situations. Prerequisites: ECON 211, 212, and junior standing. Each semester.
- MKTG 361:** *MARKETING MANAGEMENT* **3 s.h.**  
A study of coordinative effort in planning, organizing, and controlling marketing activities that direct the flow of goods and services from producer to consumer. Prerequisite: MKTG 360. On demand.
- MKTG 362:** *RETAILING MANAGEMENT* **3 s.h.**  
Retailing management is designed to introduce students to the field of retailing where they will study such areas as organizational structure, merchandising practices and procedures, promotional activities, store planning, control, etc. Prerequisite: MKTG 360, or instructor approval. On demand.
- MKTG 363:** *ADVERTISING MANAGEMENT* **3 s.h.**  
The uses of advertising and advertising campaigns by business which give emphasis to the patterns and types of marketing strategy and its various functions, legal and moral obligations, problems in developing and evaluating advertising programs, budgeting, scheduling, and client-advertising agency relationship. Prerequisite: MKTG 360. On demand.
- MKTG 364:** *PRINCIPLES OF SELLING* **3 s.h.**  
Introduction to the principles of selling. Concerned with influencing, persuading, or leading individuals to buy goods and/or services. Useful for anyone considering a career in sales management. Prerequisite: Permission of the instructor. Fall, annually.
- MKTG 366:** *PHYSICAL DISTRIBUTION MANAGEMENT* **3 s.h.**  
Concerned with factors involved in the selection of marketing channels and problems involved in managing the task efficiently. Prerequisite: MKTG 360. On demand.
- MKTG 368:** *INDUSTRIAL MARKETING AND PURCHASING* **3 s.h.**  
A course offering upper level business students the opportunity to study effective approaches to industrial marketing and purchasing. The conceptual backgrounds and observations of industrial marketing and purchasing are combined into a single course. Prerequisites: MKTG 360; junior standing. On demand.
- MKTG 369:** *SERVICES MARKETING* **3 s.h.**  
A course offering upper level business students the opportunity to study effective approaches to marketing of services. The conceptual background of service marketing will be studied by a case study, discussion methodology. Prerequisite: MKTG 360; junior standing. On demand.
- MKTG 390:** *MARKETING FOR NON-PROFIT ORGANIZATIONS* **3 s.h.**  
This course provides an analysis of marketing management practices in the public and non-profit sectors. The course offers a framework for evaluating non-profit marketing issues. Particular attention will be placed on the role of marketing in helping non-profit organizations improve their effectiveness in achieving objectives and in maintaining or increasing financial viability. Prerequisite: MKTG 360. Annually.
- MKTG 460:** *SALES MANAGEMENT* **3 s.h.**  
Designed to cover all aspects concerned with the management of a sales force, including the selection and testing of sales representatives, training, devising compensation plans and expense accounts, territories, quotas, and evaluations. Case studies and problem-solving techniques are utilized. Prerequisite: MKTG 360. Annually.
- MKTG 461:** *MARKETING RESEARCH* **3 s.h.**  
The application of scientific and statistical methods and tools to the solution of marketing problems are studied. Prerequisites: ECON 221, 222, and MKTG 360. Each semester.
- MKTG 463:** *GENDER ISSUES IN MARKETING* **3 s.h.**  
This course for both men and women is designed to explore the changing business, organizational, and marketing environments as they pertain to the increasing number of women in marketing. The special problems and opportunities for women in marketing are examined. Prerequisites: MKTG 360 and junior standing. On demand.
- MKTG 465:** *MARKETING PROBLEMS* **3 s.h.**  
A consideration by the case method and/or simulation gaming method of the problems facing the producer and reseller. Prerequisites: MKTG 360 and senior standing. Each semester.
- MKTG 468:** *CONSUMER BEHAVIOR* **3 s.h.**  
The study of theories, models, recent research, and research techniques in consumer motivation and decision making. Prerequisites: MKTG 360 and PSY 211 or permission of the instructor. On demand.
- MKTG 469:** *INTERNATIONAL MARKETING* **3 s.h.**  
An analytical approach to study marketing management decisions involving multinational operations. The focus of the course will be on the management of the marketing functions within the multinational corporation. Prerequisite: MKTG 360. On demand.
- MKTG 495:** *SPECIAL TOPICS IN MARKETING* **3 s.h.**  
Various current topics which affect marketing practice or theory will be presented. Different topics will be covered from year to year as subjects of critical importance arise. Prerequisite: MKTG 360 or permission of the instructor.

## Mathematics

Placement in mathematics courses is based on the student's mathematics placement test score. The mathematics placement test is administered at each of the orientation sessions or by arrangement with the Mathematics Department. Results are made available before the students register. Students must register for the appropriate level mathematics course as determined by the test score. For more details, student should contact the chair of the Mathematics Department.

**MATH/AS 010:      *PREPARATION FOR COLLEGE MATHEMATICS*      3 s.h.**

This course will cover basic arithmetic and geometric principles necessary for the subsequent study of introductory algebra and other more advanced courses requiring a basic mathematics competency. Emphasis is on decreasing mathematics anxiety, the development of mathematics text-reading abilities, including the study of vocabulary unique to the mathematics discipline, development of estimation skills, interpretation of data, mental mathematics, and critical thinking. Written response, calculator use and experimentation, analysis activities, and problem-solving will be the major learning modalities.

**MATH 050:      *BASIC ALGEBRA*      3 s.h.**

An introduction to basic arithmetic and algebraic concepts, including an introduction to real numbers and algebraic expressions, solving equations and inequities, polynomials, factoring, graphing, and systems of equations. The credits in this course do not count toward general education, nor do they count toward graduation. Each semester.

**MATH 110:      *INTERMEDIATE ALGEBRA*      3 s.h.**

Topics in algebra beyond the introductory level yet less than the precalculus level. No student who has satisfactorily completed MATH 131 or a higher numbered mathematics course may subsequently receive credit for MATH 110. Prerequisite: MATH 050 or satisfactory score on the department's placement examination. Each semester.

**MATH 111:      *MATHEMATICAL CONCEPTS IN GRADES K-8*      3 s.h.**

Operations and properties of integers, fractions, and decimals. Elementary set theory, number theory, and functions. Conceptual foundations of the numerical content of the mathematics curriculum in the elementary and middle grades, with an emphasis on problem solving. MATH 111 is the first in a two-part sequence; the study of measurement, geometry, data gathering, and other topics are included in MATH 211. Prerequisite: MATH 050 or satisfactory score on the departmental placement examination. Each semester.

**MATH 112:      *EXCURSIONS IN MATHEMATICS*      3 s.h.**

A course designed to acquaint the student with the nature and scope of modern mathematics and its applications. Emphasis is on concepts and understanding rather than the acquisition of techniques. Prerequisite: MATH 050 or satisfactory score on the departmental placement examination. Each semester.

**MATH 131:      *APPLIED FINITE MATHEMATICS*      3 s.h.**

Mathematical techniques with special applications in business and related areas. Topics include matrices, linear programming, mathematics of finance, probability, and statistics. Prerequisite: MATH 110 or satisfactory score on the departmental placement examination. Each semester.

**MATH 171:      *PRECALCULUS*      4 s.h.**

Review of high school algebra, functions inequalities, analytic trigonometry, logarithms, elementary theory of equations, complex numbers, and mathematical induction. Prerequisite: MATH 110 or satisfactory score on the departmental placement examination. Each semester.

**MATH 211:      *FUNDAMENTAL TOPICS IN K-8 MATHEMATICS*      3 s.h.**

Investigation of selected topics considered essential to the basic mathematics curriculum in the elementary and middle grades. Included are introductions to mathematical reasoning, additional problem-solving techniques, probability and statistics, geometry and measurement. Prerequisite: MATH 111. Annually.

**MATH 212:      *INTUITIVE GEOMETRY*      3 s.h.**

An intuitive overview of geometry; Euclid's Axioms, exploration relationships, measurement and coordinate geometries, geometics on other surfaces, geometry in nature and art. Prerequisite: Any 100-level mathematics course.

**MATH 213:      *INTUITIVE CALCULUS*      3 s.h.**

An exploratory development of the basic properties of the real number system and the calculus, including functions, sequences, limits, continuity, integrals, and derivatives. Topics will be explored graphically, symbolically, and numerically. Prerequisite: Any 100-level mathematics course.

**MATH 214:      *FINITE MATHEMATICS*      3 s.h.**

An intuitive introduction to basic properties of finite mathematics, including logic, counting techniques, elementary probability, and application to social and computer science. Prerequisite: Any 100-level mathematics course.

**MATH 215:      *MATHEMATICAL CONCEPT LABORATORY—AN ACTIVITY-ORIENTED APPROACH*      3 s.h.**

Development of certain concepts of mathematics using an activity-oriented approach. Class is conducted in a laboratory atmosphere. Topics considered are the rational number system, number theory, induction, measurement, and geometric shapes. On demand.

**MATH 221:      *ELEMENTARY APPLIED STATISTICS*      3 s.h.**

Basic principles and methods of statistical analysis useful in the social sciences, biology, and education. Designed specifically for students not majoring in mathematics. Prerequisite: MATH 050 or satisfactory score on the departmental placement examination. Each semester.

**MATH 222:      *ELEMENTARY NONPARAMETRIC STATISTICS*      3 s.h.**

The course will examine statistical methods for experiments that yield small samples and/or ordinal methods for dealing with data from unknown or intractable distributions and the bases for a well-designed experiment. Prerequisite: MATH 050 or satisfactory score on the departmental placement examination. Each semester.

**MATH 225:      *ELEMENTARY SURVEY SAMPLING*      3 s.h.**

This course will address the problems of bias—in both the mathematics and the survey designs, while introducing the student to the major survey designs. Prerequisite: MATH 221 or 321 or permission of the instructor.





<i>MUSA</i>	<i>121/221/321/421</i>	<i>APPLIED MUSIC: EUPHONIUM</i>	<i>1 s.h.</i>
<i>MUSA</i>	<i>122/222/322/422</i>	<i>APPLIED MUSIC: TROMBONE</i>	<i>1 s.h.</i>
<i>MUSA</i>	<i>123/223/323/423</i>	<i>APPLIED MUSIC: TUBA</i>	<i>1 s.h.</i>
<i>MUSA</i>	<i>124/224/324/424</i>	<i>APPLIED MUSIC: PERCUSSION</i>	<i>1 s.h.</i>
<i>MUSA</i>	<i>125/225/325/425</i>	<i>APPLIED MUSIC: PIANO</i>	<i>1 s.h.</i>
<i>MUSA</i>	<i>126/226/326/426</i>	<i>APPLIED MUSIC: VOICE</i>	<i>1 s.h.</i>
<i>MUSA</i>	<i>127/227/327/427</i>	<i>APPLIED MUSIC: ORGAN</i>	<i>1 s.h.</i>
<i>MUSA</i>	<i>128/228/328/428</i>	<i>APPLIED MUSIC: GUITAR</i>	<i>1 s.h.</i>

Offered each semester.

**PERFORMING ORGANIZATIONS:** *MUS 130-142* may be taken for one credit or for no credit. Credits thus earned may not be counted among the humanities in general education but may be counted under personal development and life skills and under free electives, with no more than eight of these credits counted for graduation. Open to all students with permission of instructor.

<i>MUSA 130/330:</i>	<i>CONCERT CHOIR</i>	<i>0-1 s.h.</i>
<i>MUSA 131/331:</i>	<i>MADRIGAL SINGERS</i>	<i>0-1 s.h.</i>
<i>MUSA 132/332/SCT 154:</i>	<i>SHOW CHOIR</i>	<i>0-1 s.h.</i>
<i>MUSA 135/335:</i>	<i>SYMPHONY ORCHESTRA</i>	<i>0-1 s.h.</i>
<i>MUSA 136/336:</i>	<i>MARCHING BAND</i>	<i>0-1 s.h.</i>
<i>MUSA 137/337:</i>	<i>SYMPHONIC BAND</i>	<i>0-1 s.h.</i>
<i>MUSA 138/338:</i>	<i>WIND ENSEMBLE</i>	<i>0-1 s.h.</i>
<i>MUSA 139/339:</i>	<i>JAZZ BAND</i>	<i>0-1 s.h.</i>
<i>MUSA 142/342:</i>	<i>WOODWIND ENSEMBLE</i>	<i>0-1 s.h.</i>
<i>MUSA 143/343:</i>	<i>BRASS ENSEMBLE</i>	<i>0-1 s.h.</i>
<i>MUSA 144/344:</i>	<i>STRING ENSEMBLE</i>	<i>0-1 s.h.</i>
<i>MUSA 145/345:</i>	<i>PERCUSSION ENSEMBLE</i>	<i>0-1 s.h.</i>

See page 9-10 for organization descriptions.

- MUS 110:** *APPLIED MUSIC SEMINAR* *0 s.h.*  
 This course is the Music Department's student recital series which satisfies the department requirement. All music students must elect this course each semester in residence as an extension of their curricular and performance activities. The music majors experience and/or perform music literature of all periods appropriate to their instrument or voice.
- MUS 111:** *INTRODUCTION TO MUSIC* *3 s.h.*  
 An introductory course designed to provide a basic orientation to the enjoyment and understanding of music. Use is made of recordings, concerts, and other media. No prerequisite courses or special abilities required. Each semester.
- MUS 112:** *INTRODUCTION TO AFRICAN-AMERICAN MUSIC* *3 s.h.*  
 An introductory course designed to provide a basic orientation to the enjoyment and understanding of African-American music. Audio-visual materials are used to provide examples of the musical styles presented. The course is non-performance. No prerequisites. Each semester.
- MUS 113:** *HISTORY OF ROCK MUSIC* *3 s.h.*  
 This course will offer a survey of rock music from its origins to the present. Lectures will focus on musical developments within the genre, as well as, historical, sociological, literary and other cultural influences related to this subject. No prerequisite. Fall, annually.
- MUS 114:** *INTRODUCTION TO WORLD MUSIC* *3 s.h.*  
 This course will provide an introduction to traditional and contemporary musical styles from Algeria to Zanzibar. It will examine the diversity of styles such as Zouk, Soukour, Salsa, Rai, and Zydeco to name a few. This course is designed to introduce the myriad of styles that are collectively known as "World Music." No prerequisite. Spring, annually.
- MUS 125:** *FOUNDATION OF MUSICIANSHIP* *3 s.h.*  
 Basic training for the music major, to precede the study of MUS 135. This is a rigorous, hands-on course which strives to master essential skills. It is intended as a prerequisite to the theory sequence currently in place. Students may be granted an exemption via a theory exam. Fall, annually.
- MUS 126:** *MUSIC THEORY I* *2 s.h.*  
 This course is designed to introduce the student to the fundamental elements of music construction, function, and analysis. Topics to be covered include scale construction and identification, triad and 7<sup>th</sup> chord construction and identification, elements of rhythm, functional harmony, and voice leading. Prerequisite: Music majors or by permission. Fall, annually.
- MUS 127:** *MUSIC THEORY II* *2 s.h.*  
 Continuation of Music Theory I. Information presented is intended to provide the student with the fundamental knowledge of music construction and analysis. Topics to be covered will include voice leading, non-chord tones, diatonic seventh chords, secondary functions, modulations, phrase/period structure, cadences, and simple forms (binary and ternary). Prerequisite: MUS 126. Spring, annually.

- MUS 128:** *AURAL SKILLS I* **1 s.h.**  
Aural skills are essential to the success of all students studying music. Topics to be covered include melodic and harmonic interval recognition, scale recognition and identification, triad recognition and identification, sight singing (melodic and rhythmic), melodic dictation, and rhythmic dictation. Should be taken concurrently with MUS 126. Prerequisite: Music majors or by permission. Fall, annually.
- MUS 129:** *AURAL SKILLS II* **1 s.h.**  
Continuation of Aural Skills I. Topics to be covered include harmonic interval recognition, triad and seventh chord recognition and identification (root position and inversions), sight singing (melodic and rhythmic), melodic dictation, rhythmic dictation, and harmonic dictation. Prerequisite: MUS 128. Spring, annually.
- MUS 131:** *FUNDAMENTALS OF MUSIC* **3 s.h.**  
The basic vocabulary of music fundamentals: notation, scale structures, key signatures, triads and seventh chords, rhythm and meter, harmony and its functions, intervals, sight-singing and ear training, dynamics, transposition, practical application by use of a keyboard instrument, introductory study of two- and three-part forms, etc. No prerequisite. Each semester.
- MUS 160:** *PIANO CLASS I* **1 s.h.**  
Designed to service two categories of students: the non-piano music education major and the non-music major. The purpose for both is the same: teaching piano to beginners in such a manner that they attain an acceptable degree of elementary technical proficiency at the keyboard, a basic knowledge of fundamental scales and chords, and a burgeoning comprehension of the existence and desirability of musicianship. Stress is placed on the development of basic keyboard skills and upon a musical performance on all levels of performance. The class is limited to 12 students; therefore the possibility exists that a non-music major may be required to reschedule the class so that freshman/sophomore music majors can elect the class to meet curriculum requirements. Prerequisite: MUS 131 or equivalent background. Each semester.
- MUS 161:** *PIANO CLASS II* **1 s.h.**  
This course is designed to help the student to develop the ability to perform the skills begun in Piano Class I at a more advanced level. Prerequisite: MUS 160, Piano Class I, or permission of instructor. Each semester.
- MUS 162:** *VOICE CLASS I* **1 s.h.**  
Designed to give students an approach to vocal methods in order to eliminate problems. The purpose is to teach each student to treat his or her voice as an instrument. Class instruction is offered in voice for the non-voice major. Emphasis is placed on the development of the vocal instrument and an attitude of artistic maturity on the part of the students and upon artistic performance at all levels of proficiency. Prerequisite: MUS 131 or equivalent background. Each semester.
- MUS 163:** *VOICE CLASS II* **1 s.h.**  
A continuation of Voice Class I. It is designed to provide more advanced techniques for producing a free, artistic sound. A survey of various vocal styles from traditional repertoire is provided. Prerequisite: Voice Class I or permission of instructor. Each semester.
- MUS 220:** *PIANO CLASS III* **1 s.h.**  
Continued development of skills acquired in Piano Class II to prepare music majors for piano competency exam, including sight reading, transposition, technique, and repertoire. Prerequisite: MUS 161. Each semester.
- MUS 221:** *PIANO SKILLS SEMINAR* **0-1 s.h.**  
Continued group instruction in preparation of the Piano Competency Exam for music majors. Continued development of functional and applied piano skills including piano technique, chording, harmonization, and accompaniment skills. Credits earned do not apply toward graduation. Prerequisite: MUS 220 or MUSA 125. Each semester.
- MUS 224:** *MUSIC IN THE ELEMENTARY CLASSROOM* **3 s.h.**  
This course investigates the pertinent fundamentals of music which can be incorporated by the non-music teacher. The goal is to present pedagogical techniques that develop singing, listening, rhythm, movement, and musical skills. The course will ultimately equip future elementary teachers with the skills to employ a variety of musical techniques in the classroom. No prerequisites. Each semester.
- MUS 226:** *MUSIC THEORY III* **2 s.h.**  
Continuation of Theory II, emphasizes chromaticism and musical forms as developed in the Baroque and Classical periods. Prerequisite: MUS 127. Fall, annually.
- MUS 227:** *MUSIC THEORY IV* **2 s.h.**  
Continuation of Theory III, emphasizing advanced harmony and analysis of musical forms from the 18<sup>th</sup>, 19<sup>th</sup>, and 20<sup>th</sup> century. Prerequisite: MUS 226. Spring, annually.
- MUS 228:** *AURAL SKILLS III* **1 s.h.**  
Continuation and Aural Skills II with emphasis on increasingly complex melodies, rhythmic and harmonic progressions. Prerequisite: MUS 129. Fall, annually.
- MUS 229:** *AURAL SKILLS IV* **1 s.h.**  
Continuation of Aural Skills III with emphasis on complex melodies (modal, tonal, and atonal), rhythmic and harmonic material. Study also will include 20<sup>th</sup> models of tonal organizations. Prerequisite: MUS 228. Spring, annually.
- MUS 240:** *INTRODUCTION TO MUSIC TECHNOLOGY* **3 s.h.**  
An introduction to understanding the principles and applications of computers, synthesizers, and music synthesis to new music technologies. This understanding will be achieved through lectures, reading assignments, and hands-on experience with computers, synthesizers, and appropriate computer software programs. Applications of these new technologies to educational settings will be stressed. Prerequisite: Satisfactory completion of MUS 160 Piano Class I or equivalent proficiency as verified by the instructor.





- MUS 346:** *MUSIC FROM ANTIQUITY TO 1750* 3 s.h.  
 Intensive study of the musical styles from the ages of classical Greece and Rome through the Baroque period, including the foundations of plainchant, early polyphony, sacred, and secular music of the 13<sup>th</sup> to mid-18<sup>th</sup> century. Important composers and their literature will be discussed in relation to artistic, social, political, and economic conditions of their period. Emphasis on analysis and listening. Prerequisite: MUS 136 or by permission. Spring, annually.
- MUS 347:** *20TH-CENTURY MUSIC* 3 s.h.  
 Intensive study of the musical styles of the late Romantic Period (1890) through the 20<sup>th</sup> century. Important composers and their literature will be discussed in relation to artistic, social, political, and economic conditions of their period. Emphasis on analysis and listening. Prerequisite: MUS 136 or by permission. Fall, annually.
- MUS 349:** *ART SONG LITERATURE I* 2 s.h.  
 Representative song repertoire of the German lied and the English language art song will be studied from historical and performance perspectives. The songs of Schubert, Schumann, Brahms, Wolf, Strauss, Britten, and Rorem will be stressed. Prerequisites: MUS 345, 347, or permission of the instructor. On demand.
- MUS 350:** *ART SONG LITERATURE II* 2 s.h.  
 Representative song repertoire of French, Italian, Slavic, and Russian composers will be studied from historical and performance perspectives. The songs of Faure, Debussy, Ravel, Poulenc, and Moussorgsky will be stressed. Prerequisites: MUS 345, 347, or permission of the instructor. On demand.
- MUS 351:** *KEYBOARD LITERATURE* 3 s.h.  
 A comprehensive survey of keyboard music from the Renaissance to the present. Representative works from each period as selected for careful study and analysis, with emphasis on performance practices as well as formal and stylistic elements in the music. Includes the development of various keyboard instruments. Prerequisites: MUS 345, 347, or permission of instructor. Offered when faculty is available.
- MUS 352:** *SYMPHONIC LITERATURE* 3 s.h.  
 An intensive study of orchestral music from the Baroque period to the present, using scores, live performances, and recordings with particular reference to performance practices and stylistic analysis. Prerequisites: MUS 345, 347, or permission of instructor. Offered when faculty is available.
- MUS 353:** *CHAMBER MUSIC LITERATURE* 3 s.h.  
 An intensive study of music written for small ensembles from the Renaissance period to the present. Representative works from each period will be selected for careful investigation and analysis. Performance by members of the class or by faculty groups whenever possible. Prerequisites: MUS 345, 347, or permission of instructor. Offered when faculty is available.
- MUS 355:** *OPERATIC LITERATURE* 3 s.h.  
 A comprehensive survey of the entire field of operatic music from 1600 to the present, including 17<sup>th</sup> century Baroque opera; 18<sup>th</sup> century operatic reforms (Gluck and Mozart); opera in the 19<sup>th</sup> century (Verdi, Wagner, Strauss, and Puccini); 20<sup>th</sup> century trends in opera (Stravinsky, Berg, Britten, Menotti, etc.) Prerequisites: MUS 345, 347, or permission of instructor. Offered when faculty is available.
- MUS 356:** *CHORAL LITERATURE* 3 s.h.  
 A comprehensive survey of choral music from the 15<sup>th</sup> century to the present with emphasis on masses, motets, and madrigals of the Renaissance period; oratorios, cantatas, and passions of the Baroque period; major choral works of Haydn, Mozart, Beethoven, Berlioz, Mendelssohn, Verdi, and Brahms; choral works of the 20<sup>th</sup> century. Prerequisites: MUS 345, 347, or permission of the instructor. Offered when faculty is available.
- MUS 357:** *BAND LITERATURE* 3 s.h.  
 A comprehensive survey of the available published and recorded literature for marching, military, and concert bands, symphonic and wind ensembles, and woodwind and brass chamber ensembles, including transcriptions and arrangements; major publishers in the field; evaluation of various editions; and also a study of the principal trends of instrumental pedagogy, repertoire, and performance. Prerequisite: MUS 131. Offered when faculty is available.
- MUS 360:** *BASIC CONDUCTING* 1 s.h.  
 Basic Conducting is designed to develop skills baton technique and clarity of gesture and focuses on traditional and modern beat patterns, expressive gestures, cues, and development of left hand. Prerequisite: Music majors or by permission of the instructor. Fall, annually.
- MUS 361:** *PIANO TEACHING METHODS AND MATERIALS* 3 s.h.  
 A comprehensive survey of modern piano teaching methods and available published teaching materials. Emphasis will be placed on the teaching of notation and the development of reading skills; the teaching of keyboard techniques through an understanding of the player's physical mechanism and the coordination of timing and touch; problems of fingering, pedaling, and memorization. Evaluation of materials for beginning students; easier teaching pieces by the great composers; anthologies; appropriate music for the intermediate student, leading to a more advanced technique and musicianship and to acquaintance with a wide range of composers and musical styles. Prerequisites: MUS 346 or MUS 131 and permission of the instructor. Offered when faculty is available.
- MUS 362:** *INSTRUMENTAL METHODS* 2 s.h.  
 Principles and procedures of organizing and conducting instrumental classes, bands, and orchestras in the public schools. Examination and use of texts, methods, and other materials. For music majors or by permission. Spring, annually.
- MUS 363:** *VOCAL METHODS* 2 s.h.  
 Principles and procedures of organizing and conducting vocal classes and choral ensembles in the public schools. Vocal techniques, tone production, proper vowel placement, proper focus on tone, diction, diaphragmatic breathing, and investigation of choral literature. For music majors or by permission. Fall, annually.
- MUS 364:** *COMPOSITION* 3 s.h.  
 A study of the nature of the musical idea and of the various possibilities of its subsequent development, including canonic or fugal treatment, motivic development, and variational procedures. A review of traditional structural plans and of contemporary formal and stylistic trends. Creative assignments emphasize the understanding of past and present compositional styles

and techniques and the gradual development of a personal language. Prerequisites: MUS 135, 136, or permission of instructor. Offered when faculty is available.

- MUS 365:** *INSTRUMENTAL CONDUCTING* 2 s.h.  
 Designed to further develop skilled baton techniques and clarity of gesture. Other areas of study include effective rehearsal technique, understanding of performance problems involving tonal balance, tempo, complex rhythmic situations, especially related to intermediate and secondary school instrumental groups. Prerequisite: MUS 360. Spring, annually.
- MUS 366:** *CHORAL CONDUCTING* 2 s.h.  
 Designed to further develop skilled choral conducting techniques and clarity of gesture. Other areas of study include effective rehearsal technique, understanding of performance problems involving tonal balance, tempo, complex rhythmic situations, especially related to intermediate and secondary school choral groups. Prerequisite: MUS 360. Spring, annually.
- MUS 368:** *BAND ARRANGING* 3 s.h.  
 A study of instrumentation and scoring problems in marching, military, and concert bands, symphonic wind ensembles, and woodwind and brass chamber ensembles. Emphasis on score layout and notation, copying and multiple reproduction of parts, copyright implications, and knowledge of effective combination of instrumental sounds. Prerequisites: MUS 131 (or equivalent background) and consent of instructor. Offered when faculty is available.
- MUS 369:** *MARCHING BAND TECHNIQUES AND MATERIALS* 2 s.h.  
 A detailed study of the marching band, including organization, music materials, care of instruments and uniforms, marching essentials, administration, and contemporary techniques. Prerequisites: MUS 135, 136 or permission of the instructor. On demand.
- MUS 370:** *ORCHESTRATION/ARRANGING* 3 s.h.  
 The study of basic orchestration/arranging procedures and principles relative to instrumental and vocal ensembles. An emphasis will be on music for school use. Prerequisites: MUS 136, 162, 241-245. Spring, annually.
- MUS 374:** *INTERMEDIATE STUDIES IN BUSINESS OF MUSIC* 3 s.h.  
 This course explores special topics in the music industry, including the record industry; advanced issues in broadcasting and film; and career planning and development. Emphasis on individual projects in accordance with student interest. Prerequisite: MUS 274. Fall, annually.
- MUS 410:** *SENIOR RECITAL* 0 s.h.  
 This course is the Music Department's Senior Recital series which satisfies a department requirement. Music majors elect this course if they are preparing for a recital in their senior year of study. This course is elected concurrently with MUS 110. Prerequisite: Must be enrolled in upper-division applied music study. Each semester.
- MUS 411:** *SPECIAL TOPICS IN MUSIC* 3 s.h.  
 Topics of special interest in the field of music will be offered. Subject areas such as Orff—music for children; Kodaly method; Mozart, the man and his music, will be studied. Topics will be announced in advance. Offered occasionally.
- MUS 451:** *ADVANCING CONDUCTING* 3 s.h.  
 A study of selected works by band, choral, and orchestral literature with particular reference of performance problems involving tonal balance, tempi, complex rhythmic and polymetric situations, vocal intonations, and diction. Conducting experience with band, choir, and/or madrigal singers, and orchestra in rehearsal. Emphasis on a thorough understanding of the musical score and on effective rehearsal techniques. Prerequisites: MUS 356, 366, or permission of instructor. Offered when faculty is available.
- MUS 452:** *WESTERN MUSIC AND ITS RELATIONSHIP TO FINE ARTS* 3 s.h.  
 This course will consist of a comparative study of Western music in its stylistic relationship to the fine arts from the Middle Ages through the 20<sup>th</sup> century. In addition, it aims to show how the various arts responded to each other in the pattern of cultural history. No prerequisite courses are required, but a rudimentary background in music or art is desirable. Offered when faculty is available.
- MUS 453:** *MELODIC IMPROVISATION* 2 s.h.  
 The course is designed to provide the advanced music student with fundamental concepts of improvisational techniques which may be applied to the development of skills for the invention and performance of improvised melodies. Prerequisites: MUS 135, 136, 235, 236, or equivalent theoretical background. Offered when faculty is available, alternate years.
- MUS 455:** *JAZZ COMPOSITION AND ARRANGING* 2 s.h.  
 A study of the basic techniques and methods of jazz composition and arranging. In addition to writing musical arrangements and original compositions for various jazz and popular idioms, participants are afforded the opportunity to conduct and perform their own works. Alternate years.
- MUS 470:** *FORMS AND ANALYSIS* 3 s.h.  
 Analysis of musical styles from the pre-Baroque to the 20<sup>th</sup> Century, with emphasis on the common practice period. This course is an overview of the operative generators of art music such as substructure (motives and phrases); normative structure (e.g. rondo, sonata, variation forms); and aspects of melody, rhythm, counterpoint, and elements of sound. Prerequisites: MUS 236 or permission of instructor. Fall, annually.

### Advanced Instrumental Techniques and Pedagogy

The sequence of courses listed below constitutes further study of the symphonic instruments. Specialized techniques which are employed by each instrumental family will be presented and mastered (strings, woodwinds, brasses, percussion.) Sufficient techniques will be developed by the student to enable him or her to introduce and teach these instruments successfully at the elementary or secondary level. The course will include methods, materials, manufacturers, suppliers, repair procedures, and procedures for private, homogeneous, and heterogeneous group instruction; studio teaching and management; musicianship and creativity as part of the lesson; planning for various grade levels; history of teaching and study of leading methods.

<b>MUS 461:</b>	<i>ADVANCED STRING TECHNIQUES AND PEDAGOGY</i>	<b>2 s.h.</b>
<b>MUS 462:</b>	<i>ADVANCED WOODWIND TECHNIQUES AND PEDAGOGY</i>	<b>2 s.h.</b>
<b>MUS 463:</b>	<i>ADVANCED BRASS TECHNIQUES AND PEDAGOGY</i>	<b>2 s.h.</b>
<b>MUS 464:</b>	<i>ADVANCED PERCUSSION TECHNIQUES AND PEDAGOGY</i>	<b>2 s.h.</b>
<b>MUS 490:</b>	<i>INDEPENDENT STUDY</i>	<b>1-3 s.h.</b>

Opportunity to explore, in depth, an area of music of particular interest under the guidance of a faculty member. A scholarly paper or special project(s) will be required for credit and grade. Prerequisite: permission of the instructor and department chair.

## Nursing

### Associate Degree

**NURS 101:** *NURSING PROCESS I: FUNDAMENTALS OF NURSING PRACTICE* **3 s.h.**

This course introduces the student to the concepts of the individual, health, and the environment. The nursing process is utilized to provide client-centered care. This course provides the student with the opportunity to develop cognitive, psychomotor, and communication skills necessary to care for clients and promote healthy responses. The needs of culturally diverse individuals are considered within the context of their functional health patterns. Three lecture hours per week. Prerequisites or co-requisites: BIOL 258 and PSY 211. Co-requisites: NURS 111, 121, and 131. Fall, annually.

**NURS 102:** *NURSING PROCESS II* **4 s.h.**

This course focuses on the application of the nursing process in acute care settings to individuals across the life span. The nursing process is explored as it relates to the care of clients in crisis from rape/sexual assault/domestic violence and clients with ineffective response to crisis (chemical dependency/suicide). Consideration is given to the nursing care of clients with musculoskeletal, gastrointestinal, and gynecologic dysfunction. Human reproduction in health and illness is the focus of the last portion of the course. Four class hours weekly. Prerequisites: A minimum grade of "C" in BIOL 258 and NURS 101 and 131 and "Pass" in NURS 111 and 121. Co-requisites: NURS 112. NURS 132 can be taken as a prerequisite or a co-requisite. Spring, annually.

**NURS 111:** *NURSING PROCESS I: FUNDAMENTALS OF NURSING PRACTICE CLINICAL* **2 s.h.**

This clinical practice experience provides opportunities for the student to implement the objectives identified in NURS 101 and 131. Students will care for elderly and/or chronically ill clients who require basic nursing interventions in long-term care settings. Six clinical hours weekly. This course must be taken as a co-requisite to NURS 101 and 121. Fall, annually.

**NURS 112:** *NURSING PROCESS II: CLINICAL* **4 s.h.**

This clinical practice experience provides opportunities for the student to implement the objectives identified in NURS 102 and 132. Students will care for clients in crisis and clients across the life span having musculoskeletal, gastrointestinal, and gynecologic dysfunction. In addition, clinical experience is provided in the obstetrical setting with mothers and newborns. Increased opportunities are provided for medication administration. Twelve clinical hours weekly. This course must be taken as a co-requisite to NURS 102 and 132. Prerequisites: Minimum grade of "C" in BIOL 258 and NURS 101 and 131 and a "Pass" in NURS 111 and 121. Spring, annually.

**NURS 121:** *NURSING PROCESS I: FUNDAMENTALS OF NURSING PRACTICE LAB* **1 s.h.**

The student is provided the opportunity to learn the basic nursing skills required to deliver nursing interventions to clients experiencing alterations in their health status. Nursing students are enabled to acquire beginning skills and confidence through practice in the college learning laboratory. Three laboratory hours weekly. Pass/ Fail. This course is a co-requisite to NURS 101 and 111. NURS 131 can be taken as a prerequisite or co-requisite. Fall, annually.

**NURS 131:** *NURSING HEALTH ASSESSMENT* **2 s.h.**

This course teaches the student beginning skills in assessing the health of clients, through health histories and physical examinations. Opportunities will be given to students to practice assessment skills. Two hours per week. Required of all A.S.N. students. Open to any student with permission of the instructor. Prerequisites/co-requisites: None. Fall, annually.

**NURS 132:** *PHARMACOLOGICAL ASPECTS OF NURSING* **2 s.h.**

This course will present principles of pharmacology as applied to clinical nursing practice. Included in the course are concepts of medication usage, drug effectiveness, major classifications and mechanism of action, drug interactions, side effects, and related nursing interventions. It will provide students with a sound basis for the practical application of pharmacology to the care of clients. This course will promote learning strategies to facilitate the development of student abilities in making critical assessments and decision making about pharmacological interventions. Required of all A.S.N. students. Open to any student with permission of the instructor. Prerequisites/co-requisites: None. Spring, annually.

**NURS 201:** *NURSING PROCESS III* **4 s.h.**

This course focuses on the application of the nursing process to individuals across the life span in acute care and community settings. The nursing process is utilized in determining the care of clients having cancer, and the care of clients with respiratory, cardiovascular, sensory, and urinary and renal dysfunctions. Four class hours weekly. This course must be taken as a co-requisite to NURS 211. Prerequisites: BIOL 259 and PSY 260. Minimum grade of "C" in NURS 102 and 132 and a "Pass" in NURS 112. Fall, annually.

**NURS 202:** *NURSING PROCESS IV* **4 s.h.**

This course focuses on the application of the nursing process in a variety of settings to individuals across the life span. The nursing process is explored as it relates to the care of clients having immune, neurologic, endocrine and psychiatric-mental

health dysfunction. Emphasis is placed on the nursing management of selected clients requiring critical care. This course must be taken as a co-requisite to NURS 212. Four class hours weekly. Prerequisites: Minimum grade of "C" in NURS 201 and "Pass" in NURS 211. Spring, annually.

**NURS 203:** *TRENDS AND ISSUES IN NURSING* **2 s.h.**

This course is designed to introduce the student to the relevant aspects of change in the nursing profession, ranging from historical developments to current issues and trends. Opportunities are provided for the student to participate in in-depth studies of selected topics of interest. Special emphasis is placed on preparing the individual for the transition from the role of student to that of graduate nurse. Prerequisites: Minimum grade of "C" in NURS 101, 102, and 201. Spring, annually.

**NURS 211:** *NURSING PROCESS III: CLINICAL* **4 s.h.**

This clinical practice experience provides opportunities for the student to implement the objectives identified in NURS 201. Students will care for clients across the life span having cancer and clients having respiratory, cardiovascular, sensory, urinary and renal dysfunctions. Opportunities are provided for the administration of intravenous medications and for the development of skills in comprehensive client assessment. This course must be taken as a co-requisite to NURS 201. Twelve clinical hours weekly. Prerequisites: Minimum grade of "C" in BIOL 259 and NURS 102 and 132 and "Pass" in NURS 112. Fall, annually.

**NURS 212:** *NURSING PROCESS IV: CLINICAL* **4 s.h.**

This clinical practice experience provides opportunities for the student to implement the objectives identified in NURS 202 and 203. Students will care for acutely ill clients across the life span having immune, neurologic, endocrine, and psychiatric-mental health dysfunctions. Opportunities are provided for the delivery of care to increasing numbers of clients, and for guided practice in refining interpersonal and decision-making skills required of the graduate nurse identified in NURS 203. This course must be taken as a co-requisite to NURS 202 and 203. Twelve clinical hours weekly. Prerequisites: Minimum grade of "C" in NURS 201, and "Pass" in NURS 211. Spring, annually.

## Bachelor's Degree

**NURS 340:** *NURSING IN TRANSITION* **3 s.h.**

This course provides a theoretical foundation for the transition from technical to professional nursing practice. The concepts of nursing, health, individual, and environment are addressed. Nursing, as an evolving profession, is explored with emphasis on the historical perspectives; environmental context; and future trends which impact health care. The individual is viewed from a holistic perspective, and the spectrum of health is explored. Nursing theory and nursing inquiry are introduced as the basis for the practice of professional nursing. Must be taken prior to NURS 462/472 and 464/474 and 351. Open to students who are licensed RN's and others with permission of instructor. Annually and as needed.

**NURS 342:** *THINKING IN CONTEMPORARY NURSING* **3 s.h.**

This course focuses on thinking as a skill and its practical application in the health care arena. Emphasis is placed on critical thinking, creative thinking, reasoning, decision-making, problem solving, and metacognition as they relate to the many facets of professional nursing practice. Students are given opportunities to transfer skills to problems of a professional and personal nature. Open to students who are licensed RNs and others with permission of instructor. Must be taken prior to or concurrently with NURS 462/472 or 464/474 or 351. Annually, and as needed.

**NURS 347:** *CREATING A WELLNESS LIFESTYLE* **2-3 s.h.**

This course introduces the student to the concepts of wellness and health promotion from a holistic perspective. Within this framework students will explore how to gain more control over their lives through effective stress management, management of time and change, and adequate self and social support. The course will assist the student in increasing self responsibility and negotiating the health care delivery system. Health measures such as diet, exercise, and sleep are discussed as they relate to a wellness lifestyle. The balance of caring for others and caring for self is also explored. Each student is guided in formulating an individualized wellness plan. Open to all students. Annually, and as needed.

**NURS 351:** *PUBLIC SCHOOL NURSING* **3 s.h.**

This course emphasizes the new dimensions of school health and public school nursing. Personal qualifications, professional preparation, and the expanded role of the school nurse are defined and explored in the classroom and clinical practicum. Health education and health promotion of school age children and adolescents is a concentrated area of study. Each student has a clinical practicum with a certified school nurse in the public school setting. One and one-half lecture and 4+ clinical hours weekly. Prerequisites: NURS 340 and 361, NURS 342 is a pre- or co-requisite. Also open to students holding a B.S. in Nursing. As needed.

**NURS 361:** *HEALTH ASSESSMENT AND EDUCATION* **4 s.h.**

This course provides opportunities for students to develop holistic health assessment and client education skills. Content focuses on data collection, the formation of inference and nursing diagnoses, and the teaching/learning process. Information gathered in the health assessment will provide a basis for the evaluation of the health and educational needs of individuals. Opportunities will be provided for students to engage in activities designed to improve physical assessment skills. Open to students who are licensed RNs. Must be taken prior to NURS 462/472, 464/474, and 351. Annually, and as needed.

**NURS 365:** *HEALTH PROMOTION FOR THE ELDERLY* **3 s.h.**

This course is designed to provide the student with information and strategies related to the promotion and maintenance of health in a holistic manner for the elderly population. An emphasis on health and wellness concepts will promote inquiry and stimulate the critical thinking processes of the student. Open to all students. Annually as needed.

**NURS 445:** *INQUIRY IN NURSING* **3 s.h.**

This course emphasizes the role of inquiry as it applies to nursing. It includes principles of research and scientific method of inquiry and application of critical and decision making skills. This course focuses on the ways that research influences nursing and nursing care. Current research will be critiqued for applicability to professional nursing practice in a variety of

settings. Prerequisites: MATH 221 or 222 or their equivalent as a course in statistics and a minimum grade of “C” in NURS 340 and 342. Annually, and as needed.

**NURS 450:** *FIELD EXPERIENCE IN HEALTH-RELATED AGENCIES* **3 s.h.**

In consultation with the faculty, opportunities are provided for the student, as a client advocate, to apply selected concepts to the health promotion of clients in a variety of settings. Prerequisites: Junior standing, NURS 365, or permission of the instructor. As needed.

**NURS 452:** *CARE DURING DEATH AND GRIEF* **3 s.h.**

This course will explore the phenomena of death and grief from various conceptual and theoretical frameworks. Historical, ethical, socio-cultural, and interpersonal perspectives related to these phenomena will be discussed. Students will address their own mortality and develop a personal philosophy of death, grief, and caring for self and others through the dying process. Open to all students. Annually as needed.

**NURS 457:** *LEADERSHIP NURSING* **3 s.h.**

This course provides a theoretical foundation for the practice of independent and interdependent nursing. The principles of leadership and management are introduced, and application to professional nursing is emphasized. The focus of the course includes concepts of motivation, change, group process, empowerment, and nursing care delivery systems. Open to licensed RN students and others with permission of instructor. Annually, and as needed.

**NURS 462:** *HEALTH ALTERATIONS* **4 s.h.**

This course focuses on the health alterations of individuals, families, and communities. Human responses to altered health states are investigated. Nursing theory is utilized as the organizing framework for the course. Therapeutic interventions are identified which promote maximizing well-being within illness. Opportunities are provided for the student, as the client advocate, to apply the acquired theoretical knowledge to the care of clients across the lifespan. This course is a co-requisite to NURS 472. Prerequisites: Minimum grade of “C” in NURS 340, 342, and 361. NURS 342 is a pre- or co-requisite. Annually, and as needed.

**NURS 464:** *HEALTH PROMOTION* **4 s.h.**

The focus of this course is health promotion of individuals, families, and communities from an epidemiological perspective. Nursing theory is utilized as organizing framework for the course. Course content addresses various nursing theories related to health promotion, lifestyle and risk assessment, motivation as it relates to behavioral change, and alternative health care strategies. Therapeutic interventions for health promotion across the lifespan, nursing roles in health promotion, and future health care trends which impact health promotion will be explored. This course is a co-requisite to NURS 474. Prerequisites: Minimum grade of “C” in NURS 340, 342, and 361. NURS 342 is a pre- or co-requisite. Annually, and as needed.

**NURS 468:** *HUMAN CARING* **3 s.h.**

This course provides an opportunity for in-depth exploration of the concept caring. Appropriate to students entering any human service major, the content will be derived primarily from scholarly works in the discipline of nursing. Jean Watson’s theory of human caring will be supplemented by guided experiences designed to facilitate personal discovery of one’s caring capacities and opportunities to more fully integrate them into the work of their discipline. Open to all students. Annually as needed.

**NURS 472:** *HEALTH ALTERATIONS PRACTICUM* **2 s.h.**

This practicum provides opportunities for the student to implement the objectives identified in NURS 462. Students may select experiences from a variety of clinical settings appropriate to the course focus. Client care, professional consultation, and group discussions promote exploration and deliberation regarding significant health issues. This course must be taken as a co-requisite to NURS 462. Six clinical experience hours weekly. Prerequisites: Minimum grade of “C” in NURS 340, 342, and 361. NURS 342 is a pre- or co-requisite. Annually, and as needed.

**NURS 474:** *HEALTH PROMOTION PRACTICUM* **2 s.h.**

This practicum provides opportunities for the student to implement the objectives identified in NURS 464. Students may select experiences from a variety of clinical settings appropriate to the course focus. Client care, professional consultation, and group discussions promote exploration and deliberation regarding significant health issues. This course must be taken as a co-requisite to NURS 464. Six clinical experience hours weekly. Prerequisites: Minimum of grade of “C” in NURS 340, 342, and 361. NURS 342 is a pre- or co-requisite. Annually, and as needed.

**NURS 476:** *FRONTIERS IN NURSING* **3 s.h.**

This course provides an opportunity for students to explore the U.S. health care system, its complexities, problems, alternatives for managing problems, and its impact on individuals and populations. Social, technological, political, and economic contexts provide a framework to explore the collaborative efforts of professionals to transform health care delivery both nationally and internationally. Students will address current, complex national and international health issues. Open to all students. Annually, and as needed.

## Other Nursing Courses

**NURS 299:** *SPECIAL TOPICS IN NURSING* **1-3 s.h. variable**

This course deals with topics of special interest for all nursing students. It will focus on identified nursing subjects needed to keep students abreast of the changing trends in the profession and provide them with a mechanism for updating their nursing knowledge and clinical competencies. This course may be offered summers and weekends during the academic year according to demand, and will be open to all students.

**NURS 490:** *PHYSICAL ASSESSMENT* **3 s.h.**

This course is designed for registered nurses who desire knowledge and skill in assessing the health of a client through a health history and physical examination. The focus is on wellness, with emphasis on early detection of changes in the health status of the client. Opportunities are provided for the student to develop expertise in obtaining a health history and performing a physical assessment in a detailed and systematic manner. This course will be offered according to demand and will be open to all registered nurses.

**NURS 499: SPECIAL TOPICS IN NURSING****1-6 s.h. variable**

This course deals with topics of special interest to professional nurses. It will focus on identified nursing subjects pertinent to the practice of professional nursing. This course may be offered during the academic year as well as summers and weekends according to demand.

**Occupational Therapy**

- OT 100: OCCUPATIONAL THERAPY FOUNDATIONS AND THEORY** **3 s.h.**  
The OT discipline will be defined, with an introduction to role delineation between an occupational therapist and an occupational therapy assistant. Occupational history, theory, models, forms, and frames of reference will be explored. No prerequisite. Summer, annually, on demand. Offered at Venango Campus only.
- OT 101: OCCUPATIONAL ANALYSIS I** **3 s.h.**  
Occupational therapy performance areas which include activities of daily living, work/education activities, and play/leisure activities will be explored. Performance components will be defined and explored, emphasizing occupational therapy uniform terminology as related to sensory motor components, cognitive integrative components, and the psychosocial components. The aforementioned will be utilized to introduce the students to occupational analysis. Prerequisite: OT 100. Fall, annually. Offered at Venango Campus only.
- OT 120: OCCUPATIONAL THERAPY INTERVENTION: DEVELOPMENTAL DISABILITIES** **3 s.h.**  
Occupational therapy's role with regard to individual conditions that impair individuals' abilities to develop to their potential will be studied. The utilization of activities and assessment for interventions which will enable individuals to achieve their maximum level of independence will be explored. A Level I fieldwork experience will be required to expose students and provide a practical introduction to the environments where occupational therapy is implemented with individuals having developmental disabilities. Students are responsible for transportation to fieldwork sites. Prerequisites: OT 100, BIOL 258, REHB 227, and concurrent enrollment in OT 101 and PSY 211. Fall, annually. Offered at Venango Campus only.
- OT 121: OCCUPATIONAL ANALYSIS II** **3 s.h.**  
This course is designed to complement and provide a larger scope of the activities and objectives from OT 101, utilizing a variety of media, activities of daily living, vocational, and play/leisure activities to analyze their components. Students will learn how to utilize and adapt occupation in a therapeutic manner to assist individuals in obtaining their highest level of functioning. Prerequisites: OT 101, 120, PSY 211. Spring, annually. Offered at Venango Campus only.
- OT 201: OCCUPATIONAL THERAPY INTERVENTION: PHYSICAL DISABILITIES** **3 s.h.**  
The involvement of occupational therapy in regard to the assessment and treatment of individuals with acute and/or chronic physical impairments will be discussed. Etiologies, multidisciplinary roles, instruction of holistic practice versus reductionism, with practical hands-on occupational therapy will be intensely studied. A Level I fieldwork experience will be required to expose students and provide a practical introduction to the environments where occupational therapy is implemented within the physical disability domain. Students are responsible for transportation to fieldwork sites. Prerequisites: OT 101, 120, PSY 211. Spring, annually. Offered at Venango Campus only.
- OT 203: CONTEMPORARY PRACTICES IN OCCUPATIONAL THERAPY I** **3 s.h.**  
This course will provide the occupational therapy assistant student with the most current methods relevant to occupational therapy practice. Topics will include specialized technological treatment, an introduction to the specialized areas of practice such as hand therapy, industrial medicine, and other germane topics. Activities in the Pennsylvania and National Occupational Therapy Association will be required. Prerequisites: OT 101, 120, PSY 211, and concurrent enrollment in BIOL 259. Spring, annually. Offered at Venango Campus only.
- OT 220: OCCUPATIONAL THERAPY INTERVENTION: PSYCHOSOCIAL DISABILITIES** **3 s.h.**  
The area of psychosocial occupational therapy will be the emphasis of this course. A variety of individual impairments with reference to mental health will be incorporated to educate the student in conjunction with the therapeutic use of self, group dynamics with treatment, and the use of occupation in the treatment of individuals. A Level I fieldwork experience will be required to expose students and provide a practical introduction to the environments where occupational therapy is implemented within the psychosocial disability domain. Prerequisites: OT 201, 203, SPED 230, MATH 110. Fall, annually. Offered at Venango Campus only.
- OT 223: CONTEMPORARY PRACTICES IN OCCUPATIONAL THERAPY II** **3 s.h.**  
This course is designed to promote the importance of involvement in current issues that affect the practice of occupational therapy. These issues will include role delineation between occupational therapy assistants and the registered occupational therapists, licensure practices, and the application of research-based interventions. Specialized areas of discussion will include geriatrics and pediatrics. A requirement of this course will be active participation with the Pennsylvania and National Occupational Therapy Association. Prerequisites: OT 201, 203, SPED 230, MATH 110. Fall, annually. Offered at Venango Campus only.
- OT 224: OCCUPATIONAL THERAPIST ASSISTANT ROLES AND FUNCTIONS** **3 s.h.**  
Students will receive direct instruction with regard to professional responsibility and ethics. The topics for instruction shall include professional communication, supervision, budgeting in occupational therapy settings, patient program development skills, quality assurance, and continuous quality improvement. Job seeking skills also will be examined and practiced. Prerequisites: OT 201, 203, SPED 230, MATH 110, and active participation in both the Pennsylvania and American Occupational Therapy Association. Fall, annually. Offered at Venango Campus only.
- OT 290: LEVEL II FIELDWORK IN OCCUPATIONAL THERAPY: PSYCHOSOCIAL** **6 s.h.**  
Level II fieldwork is a requirement of the American Occupational Therapy Association for certification of programs and also to be eligible to sit for the licensure examination. This course is designed to provide students with in-depth field experiences as related to the occupational therapy assistant for the delivery of occupational therapy services in the psychosocial

domain. Students will be supervised by a certified occupational therapist or a certified occupational therapy assistant. Fieldwork sites will be arranged via the fieldwork coordinator with the student and fieldwork supervisor. Students will be responsible for their transportation and housing. Prerequisites: OT 220, 223, 224. Spring, annually. This course will be coordinated at Venango Campus.

**OT 295: LEVEL II FIELDWORK IN OCCUPATIONAL THERAPY: PHYSICAL PERFORMANCE DEFICITS 6 s.h.**

Level II fieldwork is a requirement of the American Occupational Therapy Association for certification of programs and eligibility to sit for the licensure examination. This course is designed to provide students with in-depth field experiences as related to the occupational therapy assistant for the delivery of occupational therapy services in the physical performance domain. Students will be supervised by a certified occupational therapist or a certified occupational therapy assistant. Fieldwork sites will be arranged via the fieldwork coordinator with the student and fieldwork supervisor. Students will be responsible for their transportation and housing. Spring, annually. This course will be coordinated at Venango Campus.

## Office Management

**OFMT 131: KEYBOARDING 2 s.h.**

Beginning or refresher keyboarding course for those students who have had no typing or keyboarding experience. Students will be tested for proficiency and then proceed at their own pace. Emphasis will be on keyboarding speed and accuracy. The course will cover business and personal letters, manuscripts, rough drafts, centering, and tabulation problems. Required for office management students who have not had previous keyboarding or typing experience. Annually, Venango only.

**OFMT 132: ADVANCED KEYBOARDING 3 s.h.**

Advanced keyboarding course. The emphasis will be on speed and production of mailable work from rough drafts and unarranged office problems. Will also include a unit on keyboarding from recorded dictation. Prerequisite: Previous typing experience, OFMT 131, or permission of instructor. Annually, Venango only.

**OFMT 221: OFFICE MANAGEMENT 3 s.h.**

Designed to prepare students to function as administrative office managers. Coverage will include hiring procedures, management styles, employee pay and benefits, equipment selection, and changes in today's office procedures and personnel policies. Venango only.

**OFMT 231: OFFICE PROCEDURES AND FIELD EXPERIENCE 3 s.h.**

This course will combine lecture with practical exposure to office procedures. The class will meet on a regular basis for lecture, instruction, and orientation relative to professional responsibilities, ethics, and career considerations for secretarial and clerical workers. Office management majors will be required to work in an office during their second year in the program after they have completed their basic courses in typing, shorthand, and word processing. Prerequisites: Production typing, executive shorthand, and word processing. Venango only.

**OFMT 232: WORD PROCESSING 3 s.h.**

Emphasis on concepts of word processing and hands-on experience on microcomputers using a word processing program. Each semester. Venango only.

**OFMT 233: INTRODUCTORY WORD PROCESSING\* 1 s.h.**

This is an introductory word processing course designed to provide students with enough word processing skills to enable them to create, edit, and print such documents as reports and term papers for their college courses, as well as basic keyboarding and editing skills. Each semester. Venango only.

**OFMT 234: INTERMEDIATE WORD PROCESSING\* 1 s.h.**

This course is offered as a one-credit course for those students who want to learn more advanced features of word processing either for use in an office setting or for personal use. It is the second portion of the three-credit OFMT 232: Word Processing course which has been offered as a required course in the Office Management concentration. Students who have had some experience with introductory word processing features may wish to take this course to gain more knowledge of word processing features. Prerequisite: OFMT 233 or CIS 217. Each semester. Venango only.

**OFMT 235: ADVANCED WORD PROCESSING\* 1 s.h.**

This is an advanced portion of the word processing course. It will include advanced features that are used in office applications. Students will learn to create tables, columns, charts, and merged documents, along with other advanced applications. This is the third or advanced portion of the current OFMT 232: Word Processing course. It is offered as a one-credit course which meets for a five-week period. Prerequisite: OFMT 234. Each semester. Venango only.

*\*As an alternative to the three-credit OFMT 232: Word Processing course, OFMT 233, 234, and 235 are available as one-credit courses taken over a period of five weeks, depending on the student's prior knowledge or objective for enrolling in the course.*

## Philosophy

**PHIL 111: LOGIC AND INQUIRY 3 s.h.**

Principles of correct reasoning; principles of deductive and inductive inference and scientific method; use and misuse of language in reasoning. Each semester.

**PHIL 211: INTRODUCTION TO PHILOSOPHY 3 s.h.**

Inquiry into the persistent problems of philosophy, primarily those concerning human beings, nature, and God. Each semester.

**PHIL 212: ETHICS 3 s.h.**

Inquiry into the nature and problems of morality with practical implications for both personal morality and public policy. Each semester.



- PHIL 215:** *RELIGIONS OF THE WORLD* **3 s.h.**  
Examination of the religious philosophies which have their origins in Africa, the Americas, Far East, and the Near East. As needed.
- PHIL 300:** *ANCIENT GREEK PHILOSOPHY* **3 s.h.**  
Thinkers of ancient Greece, with special attention to Plato and Aristotle. Alternate years.
- PHIL 305:** *MODERN PHILOSOPHY* **3 s.h.**  
Thinkers from the Renaissance to the 19th century, with special attention to Descartes, Spinoza, Hume, Kant, and Hegel. Prerequisite: PHIL 211 or consent of instructor. Alternate years.
- PHIL 311:** *SYMBOLIC LOGIC* **3 s.h.**  
A study of the essential elements of symbolic logic with special attention given to sentential (truth-functional) and predicate logic. Includes proofs and theoretical aspects. As needed.
- PHIL 315:** *MEDICAL ETHICS* **3 s.h.**  
Inquiry into moral problems in medicine and its institutional and cultural contexts, from personal, professional, and public policy standpoints. No prerequisite. Alternate even-numbered years.
- PHIL 325:** *SPECIAL TOPICS IN PHILOSOPHY*  
As needed.
- PHIL 350:** *PHILOSOPHY OF RELIGION* **3 s.h.**  
Inquiry into the nature and validity of religious knowledge; the nature and existence of God; the nature of man and human destiny. Every third year.
- PHIL 352:** *THEORY OF KNOWLEDGE* **3 s.h.**  
If our goal is to discover truth and become wise, an inquiry into the nature of knowledge, perception, and methods of acquiring beliefs is central to accomplishing this goal. We must be able to distinguish true from false beliefs and recognize when we have the right answer. This course includes several issues and perspectives regarding knowledge. Prerequisite: PHIL 111 or 211, or permission of instructor. On demand.
- PHIL 353:** *METAPHYSICS* **3 s.h.**  
Inquiry into some of the fundamental philosophical concepts: being, substance, matter, mind, and God. Prerequisite: six credit hours in philosophy. Alternate years.
- PHIL 354:** *PHILOSOPHY OF ART* **3 s.h.**  
A study of the arts and several artworks, classic, contemporary, and popular, in terms of the philosophic questions they give rise to: What is art? What is the aesthetic experience? Can we find sound principles to guide our judgment of literature and the other arts? What are the functions of art in our culture and others? No prerequisite. On demand.
- PHIL 355:** *PHILOSOPHY OF SCIENCE* **3 s.h.**  
Methods and procedures of reliable knowledge in the formal, natural, and social sciences. Every third year.
- PHIL 356:** *ASIAN PHILOSOPHY* **3 s.h.**  
Significant contribution to philosophical and religious thought in the Near East, India, China, and Japan. As needed.
- PHIL 357:** *PHILOSOPHY AND WOMEN* **3 s.h.**  
An exploration of the growing contribution of women to western philosophy and examination of traditional views from women's perspectives. Social problems relating to traditional views, in particular sexism and racism, are addressed. Prerequisite: PHIL 211 or consent of instructor. As needed.

## Physical Science

- PHSC 111:** *BASIC PHYSICAL SCIENCE: CHEMISTRY\** **3 s.h.**  
This course is intended for non-science majors and does not assume prior familiarity with chemistry. It does not count toward requirements for science majors but can be applied to fulfill the general education math-science requirements for non-science majors.  
Selected chemical principles are explored with the purpose of providing a background that will enable the student as a citizen to understand issues involving the interaction of science and society; brief experiments are often included. Students who prefer a more traditional chemistry course may elect either CHEM 151 or 153 to fulfill their general education requirements. No prerequisite. Each semester.
- PHSC 112:** *BASIC PHYSICAL SCIENCE AND ASTRONOMY* **3 s.h.**  
This course is intended for those students not majoring in the sciences or mathematics, and does not presume any prior familiarity with the subject. Science and math majors will not receive credit for this course. Topics discussed are the nucleus of the atom and radioactivity, fundamentals of electricity and simple circuits, and descriptive astronomy. Experiments are integrated with the subject matter to develop theory from an experimental basis. The Planetarium is used extensively in conjunction with the section in astronomy. No prerequisite. Each semester or on demand.

## Physics

- PH 251:** *GENERAL PHYSICS I* **4 s.h.**  
A general introductory level course, including topics in mechanics. Topics covered include kinematics, dynamics, vectors, energy, momentum, rotational motion, harmonic motion, and waves. Designed for non-physics majors. Includes laboratory. Prerequisite: Algebra. Each fall.
- PH 252:** *GENERAL PHYSICS II* **4 s.h.**  
This is a continuation of PH 251, a general course in electricity, magnetism, light, and atomic physics. Topics discussed include general concepts of magnetism, electrostatics, electrical circuits, alternating currents, optical instruments, reflection,

refraction, interference, spectra, and some basic concepts of atomic structure. Designed for non-physics majors. Includes laboratory. Prerequisites: Algebra and PH 251. Each spring.

**PH 258:** *INTRODUCTORY PHYSICS LECTURE I* **4 s.h.**

This is an introductory physics course designed for physics majors, pre-engineers, and students from other disciplines who want to build an understanding of physics at a rigorous mathematical level. This course includes mechanics, heat, and sound. PH 268 must be taken concurrently by physics majors and prospective engineers. Prerequisite: MATH 270, which may be taken concurrently. Each fall.

**PH 268:** *INTRODUCTORY PHYSICS LABORATORY I* **1 s.h.**

This laboratory complements PH 258, and should not be scheduled by students who are not enrolled in PH 258. Experiments performed in this laboratory include free-fall, momentum and energy, and wave phenomena. Computers are used to collect, organize and analyze experimental data. Each fall.

**PH 259:** *INTRODUCTORY PHYSICS LECTURE II* **4 s.h.**

A continuation of PH 258, an introductory course in physics designed for physics majors, pre-engineers, and students from other disciplines who want to build an understanding of physics at a rigorous mathematical level. This course includes electricity, magnetism, light, and atomic physics. PH 269 must be scheduled concurrently with PH 259 by physics majors and pre-engineers. Prerequisite: PH 258. Each spring.

**PH 269:** *INTRODUCTORY PHYSICS LABORATORY II* **1 s.h.**

This laboratory complements PH 259, and should not be scheduled by students who are not also enrolled in PH 259. Experiments performed in this laboratory include DC electricity, magnetism, AC electricity, light lenses, and spectrometers. There is a continuation of computer usage in this laboratory. Each spring.

**PH 351:** *MECHANICS: DYNAMICS* **3 s.h.**

This is an intermediate course in the mechanics. Techniques from vector analysis and differential equations are used to study mechanics at a level above that of PH 258. Topics include Newton's laws of motion, rectilinear motion under the influence of a variable force, oscillatory motion, energy, momentum, motion in three dimensions, central forces, celestial mechanics, systems of particles, and rigid body motion. Prerequisites: PH 252 or 259; MATH 350. Each spring.

**PH 352:** *ELECTRICITY AND MAGNETISM* **3 s.h.**

An intermediate-level course in electricity and magnetism. Vector algebra will be used extensively in the presentation and development of the basic empirical laws of electromagnetism, and vector calculus will be introduced as required in the derivation and expression of Maxwell's equations. Topics include: electrostatics, dielectric media, current and circuits, magnetic fields, magnetic media, Maxwell's equations for vacuum and dielectric media, and electromagnetic waves. Prerequisites: PH 259 (or 252) and MATH 350 which may be taken concurrently. Each fall.

**PH 353:** *MODERN PHYSICS I* **3 s.h.**

This is an intermediate course on modern physics. Topics include relativity, kinetic theory of matter, the photon, electron waves, the Bohr model of the hydrogen atom, the Schrodinger wave equation, solution of the Schrodinger wave equation for the hydrogen atom, atomic physics. Prerequisites: PH 252 or 259; MATH 270 with MATH 271 concurrently. Fall, even-numbered years.

**PH 354:** *OPTICS* **3 s.h.**

This is an intermediate course in geometrical, physical, and modern optics. Topics include thin lenses, thick lenses, interference, diffraction, polarization, color theory, spectra, lasers, holography, and fiber optics. Prerequisites: PH 252 or 259; MATH 271, with MATH 272 concurrently. Fall, odd-numbered years.

**PH 355:** *MODERN PHYSICS II* **3 s.h.**

A continuation of Modern Physics I, including structure and spectra of molecules, band theory of solids, structure of the nucleus, radioactive decay, nuclear reactions, radiation detectors, and elementary particles. Prerequisites: PH 353, MATH 272. Spring, odd-numbered years.

**PH 356:** *THERMODYNAMICS* **3 s.h.**

This is an intermediate course in heat. The basic concepts and principles are developed more intensively in the study of properties of gases and in thermodynamics. Some of the specific topics studied are temperature measurements, thermal expansion, specific heat, thermal conductivity of solids and liquids, thermal properties of gases, change in phase, and heat engines. Prerequisites: PH 252 or 259; MATH 350, which may be taken concurrently. Spring, even-numbered years.

**PH 357:** *INTRODUCTION TO THE THEORY OF THE SOLID STATE* **3 s.h.**

The course will include the study of crystal structure, bonding, imperfections, electronic properties of solids, and semiconductors. Prerequisites: PH 353, 355. On demand.

**PH 371:** *EXPERIMENTAL PHYSICS I* **3 s.h.**

An intermediate- to advanced-level laboratory, including experiments spanning the areas of heat, mechanics, electricity and magnetism, optics, and atomic and nuclear physics. Students may select experiments from these areas according to their interests and background, and as dictated by equipment availability. Emphasis is placed on measurement precision and careful error analysis. Course includes one lecture hour per week and three laboratory hours per week (individually arranged). Prerequisites: junior-senior standing, and completion (or co-registration in) at least two of the following courses: PH 351, 352, 353, 354, or 355. Each fall.

**PH 372:** *EXPERIMENTAL PHYSICS II* **2 s.h.**

Continuation of Experimental Physics I. The one-hour lecture requirement is omitted, and the student completes a different set of experiments. Prerequisites: PH 371 and completion of (or co-registration in) at least four of the following courses: PH 351, 352, 353, 354, 355, 356, or 357. Each fall.

**PH 400:** *SPECIAL TOPICS IN PHYSICS* **3 s.h.**

Topics of current interest in physics that are not covered in another course of the curriculum will be presented. While selection of subject matter will depend on activity in the discipline that is amenable to undergraduate instruction, the course

will commonly include topics from one or more of the current research areas of physics. Prerequisites: junior/senior standing and permission of the instructor, according to the preparation of the students for the topics to be covered. On demand.

**PH 453:** *INDEPENDENT STUDY IN PHYSICAL MEASUREMENTS* **2 to 6 s.h.**

This is a course in the theory and use of precision measuring devices covering most of the areas of physics. Experiments are devised to fit background and needs of the individual student, exploiting the equipment from all of the various special laboratories of the Physics Department. Students will work from three to six hours each week on experimental projects, according to the credit they elect upon consultation with their advisors.

**PH 455:** *ANALOG ELECTRONICS* **3 s.h.**

An introduction to network analysis, A.C. circuits, and solid state devices. Topics include discrete devices, power supplies, amplifiers, oscillators, and operational amplifiers. Particular attention is given to the application of circuits to scientific instruments. Prerequisites: PH 259/269 or PH 252, and a course in integral calculus. Spring, even-numbered years.

**PH 456:** *DIGITAL ELECTRONICS* **3 s.h.**

This course includes an introduction to gate circuits, Boolean algebra in the minimization of gate circuits, flip-flops, counters, timers, the design, operation, and programming of microcomputers, D/A and A/D conversion, and the interfacing of microcomputers to external devices. Prerequisites: PH 259 and 269, or PH 252, or permission of the instructor. Spring, odd-numbered years.

**PH 457:** *DEMONSTRATION IN PHYSICS* **2 s.h.**

This course is designed for the secondary education major in physics and may not be used as a physics elective for the B.A. or B.S. in physics major. Preparation and performance of classroom demonstrations for use in secondary schools are stressed. Prerequisite: PH 252 or 259. On demand.

**PH 460:** *INTRODUCTION TO MATHEMATICAL PHYSICS* **3 s.h.**

This course uses the techniques of vector calculus and differential equations to treat problems in mechanics, electricity, and other areas of physics at a level intended to prepare the physics major for graduate level work. Analog and digital computer techniques are discussed and applied to a variety of physical problems. Prerequisites: PH 258, 259, mathematics through MATH 350. Spring, even-numbered years.

**PH 461:** *SEMINAR* **1 s.h.**

This physics seminar consists of mastering the techniques of literature-survey and library research on specific topics, together with the preparation and presentation of formal reports of a research nature. Prerequisites: Senior standing, science major. Spring, annually.

**PH 498:** *UNDERGRADUATE RESEARCH IN PHYSICS I* **3 s.h.**

This course is intended to give senior physics majors useful experience in the procedures and techniques of laboratory research in physics. Students will either participate in an on-going research project under the guidance of a faculty member, or initiate an investigation of their own. A final report in a form suitable for publication will be expected at the conclusion of the project. This course will serve as a substitute for PH 372: Experimental Physics II. Prerequisites: senior standing with a minimum QPA of 3.0 in physics and 3.0 overall. Students wishing to enroll in PH 498 must notify the department chair during the semester prior to enrollment in the course, secure signature of their academic advisors and of the research project director, and must complete a university petition for enrollment in an independent study course. All approvals must be completed prior to registration for research.

**PH 499:** *UNDERGRADUATE RESEARCH IN PHYSICS II* **1-3 s.h.**

A continuation of PH 498, which may be used to continue specific lengthy research activities initiated in PH 498, for which one semester is insufficient time to allow project completion. This continuation is at the discretion of the project director, and the credits may not be substituted for other physics requirements. The same prerequisites must be fulfilled as for PH 498, except that notification of the department chair must precede any independent study deadlines set by the university.

## Political Science

**PS 210:** *INTRODUCTION TO POLITICAL SCIENCE* **3 s.h.**

This course introduces students to the study of politics by examining the ideas of selected major political thinkers. Each semester.

**PS 211:** *AMERICAN GOVERNMENT* **3 s.h.**

The study of the general principles of the American system of constitutional government; special emphasis is placed upon the organization and functions of the national government—legislative, executive, and judicial. The rights and duties of citizenship, the electorate, political parties, civil rights, and the growing regulatory function of government are carefully treated. Each semester.

**PS 250:** *SPECIAL TOPICS IN POLITICAL SCIENCE*

Offered occasionally.

**PS 300:** *STRATEGIC CONCEPTS AND INTERNATIONAL SECURITY* **3 s.h.**

Strategic concepts in the 20<sup>th</sup> century as they evolved from WWI to WWII to the nuclear age. Emphasis will be placed on global nuclear strategy and regional strategic thrusts. Every other year.

**PS 311:** *COMPARATIVE GOVERNMENT* **3 s.h.**

A consideration of the problem inherent in comparing political systems with emphasis on the British, French, and Soviet political systems. On demand.

**PS 351:** *STATE AND LOCAL GOVERNMENT* **3 s.h.**

Deals mainly with a detailed study of how our state and local governments function. Emphasis is placed on Pennsylvania government. Independent study through outside projects is one of the requirements of this course. Every other year.

- PS 352:** *INTERNATIONAL POLITICS* **3 s.h.**  
This course presents a framework for analyzing the behavior of states, the basic factors which motivate and affect international policies, and the techniques of resolving international conflicts. Every other year.
- PS 354:** *CONSTITUTIONAL LAW OF THE UNITED STATES* **3 s.h.**  
A study of the development of the Constitution through the interpretations of the Supreme Court. This includes a study of the separation of governmental powers, political and judicial processes, federalism as a legal device, and the relationship of liberty and authority to the individual living under government. Prerequisite: PS 211. Spring, annually.
- PS 355:** *POLITICAL PARTIES AND ELECTIONS* **3 s.h.**  
A survey course with emphasis on the study of the electorate, pressure groups, and public opinion, nature and history of political parties, party organization, methods of nominations, and elections. Special attention is given to the place of political parties and elections as instruments of democracy and their place in the framework of Pennsylvania's government. Fall, annually.
- PS 356:** *CONGRESS AND THE LEGISLATIVE PROCESS* **3 s.h.**  
An examination of the legislative process in American representative government with primary concern given to the structure, operation, and development of the United States Congress.
- PS 357:** *THE AMERICAN PRESIDENCY* **3 s.h.**  
An examination of the history, practice, and political ideas related to the institution of the American presidency. Special attention will be given to the presidency's place within the constitutional system of separated powers and how that institution has evolved into the office we see today. Alternate Fall Semesters.
- PS 364:** *CONSTITUTIONAL LAW – CIVIL RIGHTS/LIBERTIES* **3 s.h.**  
A study of the development of the Constitution of the United States through an examination of the decisions of the Supreme Court in the area of civil rights and liberties. A very brief introduction to some legal terminology and the case method. Prerequisite: PS 211. Spring, odd-numbered years.
- PS 365:** *ANCIENT AND MEDIEVAL POLITICAL THOUGHT* **3 s.h.**  
The development of political theory from Plato to Machiavelli. Every year.
- PS 366:** *MODERN POLITICAL THOUGHT* **3 s.h.**  
Political thought from the Reformation to the 20<sup>th</sup> century. Every year.
- PS 375:** *PUBLIC ADMINISTRATION* **3 s.h.**  
An introduction to the study of public administration with emphasis on its function in the American political process. Every other year.
- PS 390:** *COMPARATIVE FOREIGN POLICIES* **3 s.h.**  
Concepts for analysis of internal and external factors in making foreign policies. Emphasis will be placed on the foreign policy of the United States, the Soviet Union, the United Kingdom, Japan, West Germany, France, and China. No prerequisite. Every other year.
- PS 395:** *AMERICAN POLITICAL THOUGHT* **3 s.h.**  
An examination of the major political thinkers and ideas which have shaped the American political tradition. Special attention will be given to the competing ideas of government which were influential at the time of the American founding. Also an important feature of this course will be a consideration of contemporary competing paradigms in American political thought.

## Psychology

- PSY 211:** *GENERAL PSYCHOLOGY* **3 s.h.**  
Study is made of the general subject matter of psychology as a science and its major findings. Areas of particular emphasis include genetics, development, learning and motivation, emotions, sensation and perception, personality and abnormal adjustment, and other social behavior of groups. No prerequisite. Each semester at both Clarion and Venango Campuses.
- PSY 220:** *HUMAN SEXUALITY* **3 s.h.**  
A basic course in self-understanding. The student is given the opportunity to be informed on (A) the physical, psychological, ethical, social, and legal components of sexuality as they relate to attitudes toward self and others; (B) the roles involved in being male and female; (C) relationships as they are affected by attitudes; and (D) the responsibilities of such relationships. No prerequisite. Each semester.
- PSY 225:** *PSYCHOLOGY OF ADJUSTMENT* **3 s.h.**  
This course emphasizes the psychodynamics of personal growth and social interactions enabling each student to explore self-identity, social relationships, and environmental influences. Problems of personality, defense mechanisms, the origin and resolution of conflicts and stress, and the role of emotions in behavior and health are studied. No prerequisite. Each semester at Clarion. Annually at Venango.
- PSY/MGMT 228:** *HUMAN BEHAVIOR IN ORGANIZATIONS* **3 s.h.**  
This course explores how basic psychological principles can be used to describe, explain, and predict individuals' on-the-job thoughts, feelings, and behaviors. Representative topics include personality, motivation, perception, attitudes, stress, communication, learning, leadership, group behavior, cooperation, decision-making, and research methods. B.S. business administration majors can apply this course to free electives only. No prerequisite. On demand at both the Clarion and Venango Campuses.
- PSY 230:** *INTRODUCTORY STATISTICS FOR THE BEHAVIORAL SCIENCES* **4 s.h.**  
Basic descriptive and inferential statistical techniques (frequency distributions, measures of variability and central tendency, correlation, regression, z, t, and F tests) will be covered. Special attention during class and a required laboratory meeting will be given to the use of those techniques in dealing with data in the behavioral sciences and their importance in the research endeavor. Prerequisite: PSY 211. Each semester.

- PSY 240:** *SOPHOMORE SEMINAR: THINKING AND WRITING WITH PSYCHOLOGY* 3 s.h.  
Thinking and reading critically are essential cognitive skills enabling effective writing and work as a psychologist. This course will develop these cognitive and writing skills linked with success in our field. Prerequisites: PSY 211; limited to psychology and sociology/psychology majors. Each semester.
- PSY 251:** *RESEARCH METHODS FOR THE BEHAVIORAL SCIENCES* 4 s.h.  
This course is designed to familiarize students with the methods used by psychologists to systematically collect information about the behavior of people and other animals. Experiments are conducted during laboratory meetings, and particular attention is given to the appropriate style of writing research reports. PSY 211 and PSY 230 are prerequisites; concurrent registration with PSY 230 permitted only with consent of the instructor. Each semester.
- PSY/GERO/SOC 253:** *INTRODUCTION TO GERONTOLOGY* 3 s.h.  
This course will provide a general introduction to social gerontology with emphasis upon the typical aspects of aging. It will review current hypotheses and findings concerning aging processes. No prerequisite. Annually.
- PSY 260:** *DEVELOPMENTAL PSYCHOLOGY* 3 s.h.  
This course is a survey of research and theory on human life-span development. Students will study social, cognitive, emotional, and physical aspects of development from conception to death. Prerequisite: PSY 211. Each semester at Clarion. Annually at Venango.
- PSY 280:** *INTRODUCTION TO CLINICAL PSYCHOLOGY* 3 s.h.  
This course is intended to be an introduction to the field of clinical psychology and related professions. Students will be given an overview of the field so they may make informed decisions regarding career choices and learn the variety of roles and duties performed by professional psychologists as well as some of the issues in the field. Topics will include history of the clinical professions, research in clinical psychology, introduction to psychological assessment, introduction to the DSM IV, overview of treatment modalities, and career guidance as related to professions in the mental health field. Within the topics will be discussions of several current and past controversies with focus on how they have shaped the current status of the profession. Prerequisite: PSY 211 or approval of the instructor. Annually.
- PSY 321:** *PSYCHOLOGY OF ADOLESCENCE* 3 s.h.  
This course focuses on the cognitive, emotional, social, and physical changes of adolescence. Through such topics as emerging sexuality, intimacy, identity formation, moral development, and vocational development, students will gain an appreciation for the unique developmental challenges of adolescence. Prerequisites: PSY 211 and PSY 260. Annually.
- PSY 331:** *CHILD PSYCHOLOGY* 3 s.h.  
This course focuses on cognitive, social, emotional, and physical development from conception through childhood. Special attention is given to such issues as the interaction between nature and nurture, how children learn, moral development, parenting styles, and discipline. Prerequisites: PSY 211 and PSY 260. Annually at both Clarion and Venango.
- PSY 340:** *PSYCHOLOGY OF WOMEN* 3 s.h.  
Empirical and theoretical concepts from all areas of psychology provide a base for the study of the changing role of women and the psychological effects upon the individual. Topics include sex-role development consequences, women's alternative roles, women in relation to their bodies, a social-psychological analysis of the women's movement, and mental health considerations. Prerequisite: PSY 211. Annually.
- PSY 350:** *INDUSTRIAL PSYCHOLOGY* 3 s.h.  
This course focuses on applying theories and methods of scientific psychology to improve the way organizations select, train, motivate, retain, and evaluate employees. No prerequisite, but PSY 211 and PSY 230 are recommended. Annually.
- PSY 352:** *PSYCHOPHARMACOLOGY* 3 s.h.  
This course will examine how drugs effect neurotransmitter systems to control behavior. It will emphasize neurochemical and neuroanatomical explanations of pharmacological effects. The major classes of psychoactive drugs will be examined with respect to the mechanism of action of the drug and what the drug effect reveals about normal central nervous system functioning. Prerequisite: PSY 211 or consent of instructor. Alternate years.
- PSY 354:** *ABNORMAL PSYCHOLOGY* 3 s.h.  
A survey is made of the principal forms of behavior disorders, with emphasis on their etiology, diagnosis, prognosis, and treatment. Prerequisite: PSY 211. Annually.
- PSY 355:** *SOCIAL PSYCHOLOGY* 3 s.h.  
Study is made of the interpersonal relations of humans and how these are affected by society's norms and values. Prerequisite: PSY 211. Annually.
- PSY 357:** *INTRODUCTION TO PSYCHOLOGICAL TESTING* 3 s.h.  
Covers the nature and use of tests, including intelligence, personality, aptitude, interests, and achievement. The student will also prepare behavior objectives, construct tests of items which sample the objectives, administer the tests, and analyze the results. Prerequisite: PSY 211, 230, or the permission of the instructor. Every other year.
- PSY 360:** *SPECIAL TOPICS* 3 s.h.  
This course focuses on a single, broad contemporary issue of current interest in psychology and related fields of study. Course content varies from semester to semester. May be taken three times for credit. Prerequisite: PSY 211. As required by demand.
- PSY 362:** *COGNITIVE PSYCHOLOGY* 3 s.h.  
Through an examination of topics including information processing, human memory, attention, mental representation, problem solving, and intelligence, the complexities of human cognitive processes will be understood in a life-span context. Contemporary and historical models of mind will be considered to determine their usefulness in understanding the psychological bases of thinking. Prerequisite: PSY 211. Annually.
- PSY 380:** *APPLICATIONS OF BEHAVIORAL PRINCIPLES* 3 s.h.  
This course is designed to assist students in applying general behavioral principles to personal change as well as to change that they initiate with clients in entry-level human services positions. Prerequisite: Nine hours in psychology or by permission of instructor. Annually.

- PSY 393:** *INDEPENDENT STUDY* **1-3 s.h.**  
An opportunity for the student to explore an area of special interest in depth for variable credit under the supervision of a member of the department and with approval of the chairperson. Open to juniors and seniors. Prerequisite: PSY 211.
- PSY 401:** *INDIVIDUAL RESEARCH PROJECT* **3 s.h.**  
This course is designed to give students the opportunity to conduct research under the direction of an individual faculty member in the department. The work will culminate in a paper of professional quality. Students are required to present their research in a public forum. Students will only be allowed to register for this class with prior approval of instructor. The course will be taught on an individual instruction basis. Prerequisites: PSY 211, 230, 251, and approval of instructor. On demand.
- PSY 452:** *PHYSIOLOGICAL PSYCHOLOGY* **3 s.h.**  
The basic goal of this course is to discover the physical and biological mechanisms underlying behavior. Topics include drugs and behavior, perception, emotions and motivation, sleep, learning and memory, language, psychopathology, etc. A variety of laboratory methods and techniques are introduced via demonstrations. Open to juniors and seniors. Prerequisites: PSY 211, 230, and 251 or with consent of instructor. Annually.
- PSY 454:** *PERSONALITY* **3 s.h.**  
Systematic study is made of the development, dynamics, and structure of the self-system, together with a critical comparison of the major theories of personality. Prerequisite: PSY 211. Annually.
- PSY 455:** *LEARNING AND MEMORY* **3 s.h.**  
This course will survey attempts to understand and explain learning and memory. Emphasis is placed on a comparison of current theories and their implications when applied to forms of learning and memory from the simple to the complex. Prerequisites: PSY 211, 230, and 251 or with consent of instructor. Annually.
- PSY 456:** *HISTORY AND SYSTEMS OF PSYCHOLOGY* **3 s.h.**  
In this course the student will examine the foundations of psychological thought and its development from Greek civilization through the reformation and to a period of quasi-maturity in the formal system of the late 19<sup>th</sup> and early 20<sup>th</sup> centuries. Prerequisites: PSY 211, 230, and 251. Annually.
- PSY 457:** *ADULT DEVELOPMENT* **3 s.h.**  
Study of the development of human adult behavior from early adulthood through middle age. Special attention is given to the physical, emotional, intellectual, and social aspects of adult development. Prerequisites: PSY 211 and PSY 260. Annually.
- PSY 458:** *SENSATION AND PERCEPTION* **3 s.h.**  
The sensory-perceptual processes will be studied with a view to understanding their structure properties and their role in the psychological functioning of human beings. Particular emphasis will be placed on vision and hearing and the differences within and between individuals. Prerequisite: PSY 211, 230, and 251 or with consent of instructor. Every other year.
- PSY 464:** *THEORIES OF COUNSELING* **3 s.h.**  
This course will introduce students to the field of counseling and psychotherapy. The course surveys the major models in the field, with focus on assumptions and applications in a variety of settings. Professional issues, ethics, and current topics are also covered. Prerequisites: PSY 211 and PSY 354 (or approval of instructor). Each semester.
- PSY 467:** *GERONTOLOGICAL PSYCHOLOGY* **3 s.h.**  
Study of the changes in human behavior from late adulthood until death. Special attention is given to the physical, emotional, intellectual, and social aspects of later life. Prerequisites: PSY 211 and PSY 260. Annually.
- PSY 470:** *SENIOR SEMINAR IN PSYCHOLOGY* **3 s.h.**  
An advanced course designed to bring together information from a wide range of psychological sub-disciplines and to provide the student with an opportunity to see how the various aspects of psychology interrelate. Emphasis is placed on analysis of controversial issues, with the intent of developing both the student's expertise in psychology and ability to dissect theoretical controversy. Prerequisites: PSY 211, 230, and 251. Annually.
- PSY 471:** *INTRODUCTION TO CLINICAL CHILD PSYCHOLOGY* **3 s.h.**  
This course is designed to introduce students to the field of clinical work with children. Topics will include major diagnostic categories and theories of etiology related to clinical problems in children, as well as an overview of evaluation methods and treatment modalities designed specifically for children. Professional issues and ethics related to child clinical psychology will also be covered. Prerequisites: PSY 211 and 260; PSY 331 is recommended; (or approval of instructor). Annually.
- PSY 475:** *HEALTH PSYCHOLOGY* **3 s.h.**  
This course is an introduction to the field within psychology devoted to understanding psychological influences on how people stay healthy, why they become ill, and how they respond when they do get ill. Prerequisite: PSY 211, 230, and 251. On demand.
- PSY 499:** *SUPERVISED FIELD EXPERIENCE* **3 s.h.**  
In consultation with the instructor prior to registration, students select a human or community service agency. Ten hours per week are required. Students will be able to observe and experience the skills needed in the helping professions. May be repeated once for credit but must be used under free electives the second time. Open to students in education, health, and human service programs. Prerequisites: Junior standing, PSY 211, and at least one of PSY 350, 380, 464, 467. Each semester.

## Real Estate

Real Estate Fundamentals and Real Estate Practice are required by the Pennsylvania Real Estate Commission to prepare for the real estate salesperson licensure examination. All of the real estate courses listed below can be used to meet the educational requirements of the real estate brokerage licensure examination.

- RE 270:** *REAL ESTATE FUNDAMENTALS* **3 s.h.**  
This course is designed as an introduction to the broad area of real estate. It seeks to lay a foundation of important principles

from which a study in depth may be launched. The course is the first in a two-sequence course with RE 271 that is required to fulfill the educational requirement for licensure as a real estate salesperson in the state of Pennsylvania. Each semester.

**RE 271:** *REAL ESTATE PRACTICE* **3 s.h.**

This course provides an introduction to the practice of real estate brokerage, real estate appraisal, real estate finance, and real estate investments. The course is the second in a two-sequence course with RE 270 that is required to fulfill the educational requirement for licensure as a real estate salesperson in the state of Pennsylvania. Offered annually. Prerequisite: RE 270.

**RE 372:** *REAL ESTATE LAW* **3 s.h.**

This course covers the legal relationships and legal instruments used in the practice of real estate. Prerequisite: RE 270. Offered annually.

**RE 373:** *REAL ESTATE FINANCE* **3 s.h.**

This course is a study of the methods of financing the purchase of real estate. Prerequisite or co-requisite: RE 271 or FIN 370. Offered annually.

**RE 374:** *REAL ESTATE BROKERAGE* **3 s.h.**

Brokerage of real estate deals with the relationship between the broker, the client, and the customer; the broker and the salesperson; and the broker and the public at large. The course also emphasizes the operation and management of a brokerage office as well as ethical issues in business practice. Prerequisite or co-requisite: RE 271. Offered biennially.

**RE 470:** *RESIDENTIAL REAL ESTATE APPRAISAL* **3 s.h.**

This course is designed to introduce the principles of real estate appraisal. It focuses primarily upon those appraisal techniques and analyses which concern the estimation of the value of one-to-four family residential property. Prerequisite or co-requisite: RE 271. Offered biennially.

**RE 471:** *REAL ESTATE INVESTMENT ANALYSIS* **3 s.h.**

This course is designed to provide the necessary background to evaluate prospective real estate investment. The course will examine both financial and non-financial aspects of investing in real property including risk, portfolio impacts, and income taxation consequences. Prerequisites: RE 271. Offered biennially.

**RE 472:** *INCOME PROPERTY APPRAISAL* **3 s.h.**

This course is designed to provide advanced instruction in income property appraisal. The course will address the techniques and analysis necessary to estimate the value of an income producing property. Prerequisite: RE 470. Offered biennially.

**RE 475:** *REAL ESTATE MANAGEMENT* **3 s.h.**

This course is designed to provide instruction in the management of real property. The course will examine the maintenance, operation, and marketing of real estate. Prerequisite or co-requisite: RE 271. Offered biennially.

## Rehabilitative Science

**REHB 110:** *HUMAN EXCEPTIONALITIES* **3 s.h.**

The course is a study of the causes, characteristics, and implications—educational, social, and vocational—of people who are exceptional because of intelligence, physical development, behavior, vision, hearing, and speech. It also acquaints prospective professional personnel with vocational opportunities in special education and rehabilitation. Each semester on Clarion Campus, and Fall Semester at Venango Campus. Multicultural education will be applied.

**REHB 115:** *HUMAN RELATIONS* **3 s.h.**

This course enables students to develop and apply human relations and communications skills. Students will explore the roles of special education and rehabilitative service providers in the diverse programs provided to exceptional individuals. They will develop their ability to communicate feelings and thoughts in oral and written forms to interact effectively and sensitively in both individual and group situations, and to apply interpersonal skills in communicating with others in special education and rehabilitation settings. Each semester on Clarion Campus; Fall Semester at Venango Campus.

**REHB 227:** *NEUROLOGICAL IMPAIRMENTS AND PHYSICAL DISORDERS* **3 s.h.**

The course presents the major physical anomalies, the reaction of family and individuals to the disability, therapeutic procedures, rehabilitation services, and direct contacts with persons with disabilities. Prerequisite: REHB 110. Each semester on Clarion Campus, and Fall Semester at Venango Campus.

**REHB 345:** *SECONDARY, TRANSITIONAL, AND VOCATIONAL SERVICES* **3 s.h.**

This course will examine issues and options relative to secondary educational and vocational services for the disabled. Prerequisites: REHB 227 and SPED 220. Each semester.

**REHB 405:** *SUBSTANCE ABUSE* **3 s.h.**

Participants engage in the study of the physiological and psychosocial implication of drug or alcohol abuse, over-medication, and drug dependence, with emphasis on the process of intervention, advocacy, treatment, and prevention. Fall Semester.

**REHB 410:** *PREVENTION AND TREATMENT STRATEGIES IN SUBSTANCE ABUSE* **3 s.h.**

Participants engage in the study of societal pressures and attempts to prevent substance abuse and treatment strategies along with the comparative analysis of efficacy. Prerequisite: REHB 405. Spring Semester.

**REHB 460/560:** *MODELS OF HUMAN SERVICES DELIVERY SYSTEM* **3 s.h.**

This course analyzes the purposes, structure, and context of the entire network of human services delivery models in Pennsylvania with comparative reference to selected models outside of Pennsylvania. Prerequisite: REHB 227 and SPED 230. Fall, annually.

**REHB 470/570:** *ASSESSMENT AND INTERVENTION STRATEGIES* **3 s.h.**

This course features a practical hands-on approach to assessment and intervention with a variety of specific populations. Target groups include persons with mental retardation, mental disorders, and chemical dependency, as well as aging and adolescent populations. The course covers fundamental issues, applied strategies, and assessment techniques leading to the formulation, implementation, and evaluation of therapeutic treatment plans. Prerequisite: REHB 460.

**REHB 475/575: ADMINISTERING REHABILITATIVE DELIVERY SYSTEMS 3 s.h.**

The course is a study of the business and personnel aspects of functioning in and managing human service delivery systems. Topics relating to organizing, operating, and managing human service systems are discussed relative to legal, economic, and personnel standards and practices. It prepares students to interact with legal, financial, and business experts in the operation and development of rehabilitation services. Prerequisite: REHB 460. Spring, annually.

**REHB 495: FIELD EXPERIENCE IN REHABILITATIVE SCIENCES 6 s.h.**

This is a full-time, semester-long supervised experience which includes professional development experiences in community residential programs, vocational rehabilitation services, and MH/MR Base Service Units or similar social services. Prerequisites: REHB 460, 470, and 475. Each semester.

*Waiver: Change in prerequisite may be made with approval of the department chair and course instructor.*

## Science Education

**SCED 322: THE TEACHING OF ELEMENTARY SCIENCE 3 s.h.**

Methods of presenting science in the elementary school. Experiences are provided in learning process, scope and sequence of science concepts, methods of investigation, problem solving, laboratory skills, scientific attitudes, newer curricula, reading materials, observing and working with elementary school children, and developing, teaching, and evaluating lessons. Two hour lecture and two hours laboratory weekly. Each semester.

**SCED 456: ELECTRONICS FOR THE HIGH SCHOOL SCIENCE TEACHER 4 s.h.**

The course is intended for the science teacher who has had a little or no previous course work in physics or mathematics. The subjects covered include the fundamental law of electricity and magnetism, alternating current theory, and the theory and practical application of such devices as ammeters, voltmeters, oscilloscopes, vacuum tubes, transistors, power suppliers, amplifiers, and oscillators. Examples of some of these devices will be built in the laboratory, and general procedures for trouble-shooting faulty equipment will be illustrated. Summer only, on demand.

**SCED 460: SCIENCE CURRICULA IN THE MIDDLE AND JUNIOR HIGH SCHOOL 3 s.h.**

A course designed to acquaint students with modern science curricula for the junior high/middle school levels. Recent developments in curricula objectives, science content, teaching strategies, and laboratory activities are stressed. Individual projects included. Annually.

**SCED 463: ASTRONOMY: OBSERVATION AND FIELD STUDIES 3 s.h.**

This is a course in the experimental tools and methods useful in astronomy. It is not an encyclopedic survey of astronomy, but concentrates on mastery of important techniques and concepts by a "do-it-yourself" process. It complements courses in descriptive astronomy (ES 200 and 201 and SCED 550) rather than duplicating them, serving much the same purpose as a laboratory in astronomy. The student will build simple telescopes, spectroscopes, and other astronomical instruments. Summer only, on demand.

**SCED 466: FIELD PHOTOGRAPHY 3 s.h.**

This course is designed to teach the student how to use a modern camera and accessories to photograph subjects in the field. Techniques of close-up, telephoto, and wide-angle photography as well as film development, lighting, use of filters, and composition will be included. In addition, the student will have a chance to learn and practice techniques for photographing such objects as small animals, birds, flowers, large animals, and other field subjects. Camera and film to be provided by students. Summers only, on demand.

**SCED 499: SCIENCE STUDENT TEACHING SEMINAR 1 s.h.**

All biology and general science student teachers are required to meet for this seminar. Students will be expected to participate in these small group discussions by asking questions that have arisen during the time since the last seminar and to share some of the practical techniques and ideas they have discovered. Students will be evaluated as to their willingness to seek out answers to their personal questions and to stimulate their peers with provocative questions and practical solutions. Prerequisite: Concurrent with student teaching.

**SCED 576 BIOL/ES 476: SCIENCE, TECHNOLOGY, AND SOCIETY: TOPICS FOR TEACHERS 3 s.h.**

STS is an interdisciplinary course covering topics in biology, earth science, chemistry, and physics. It is designed to acquaint students with information, curricula, and teaching methodologies appropriate for teaching STS topics in traditional science courses. Students will be involved in studies and hands-on activities concerning science computer software, testing water for chemical and biological agents, and remote sensing techniques in geology, geography, physics, and medicine. Ethical issues and scientific principles concerning computers, energy, nuclear waste, biotechnology, and others, will be investigated and discussed. Participants will develop curriculum activities for implementation in their science discipline. This course is required for environmental biology, general science, and earth science certification. Prerequisite: Junior standing. Annually.

## Sociology and Social Work

**SOC 211: PRINCIPLES OF SOCIOLOGY 3 s.h.**

This is the basic course in sociology dealing with the interaction arising from the association of human beings. Emphasis is placed upon social heritage; the meaning and functions of culture; the characteristics of major social institutions. Each semester.

**SOC 250: SPECIAL TOPICS IN SOCIOLOGY**

Offered occasionally.



- SOC/PSY/GERO 253: INTRODUCTION TO GERONTOLOGY** 3 s.h.  
This course will provide a general introduction to social gerontology with emphasis upon the typical aspects of aging. It will review current hypotheses and findings concerning aging processes. Fall Semester.
- SOC 310: CLASSICAL SOCIOLOGICAL THEORY** 3 s.h.  
This course will acquaint students with the thoughts of sociologists who have made major contributions to the founding of the discipline and whose work continues to be relevant today. Prerequisite: SOC 211 or permission of the instructor. Fall, annually.
- SOC 311: SOCIAL STRATIFICATION** 3 s.h.  
Class, social status, and power inequalities are examined at the community, national, and world level. A history of inequality, theories of structured inequality, class information, poverty, class, gender, and racial inequalities, modality, and legitimacy are considered. Prerequisite: SOC 211 or permission of instructor. On demand.
- SOC 312: MICRO-SOCIOLOGY** 3 s.h.  
An exploration of the relationship between the individual and the social environment emphasizing group influences on individual attitudes and behavior. This will be accomplished through an examination of major social psychological theories focusing primarily on symbolic interactionism, ethnoethnology, dramaturgy, and the sociology of emotions. Prerequisite: SOC 211 or permission of instructor. On demand.
- SOC 320: CONTEMPORARY SOCIOLOGICAL THEORY** 3 s.h.  
The purpose of this course is to acquaint students with the thought of sociologists who have made major contributions to theoretical sociology since the 1930s. We will cover the life, historical context, and major works of theorists such as parsons, Merton, Dehrendorf, Coser, Collins, Homans, Blau, Turner, Goffman, and others. No prerequisite. On demand.
- SOC 321: SOCIOLOGY OF WORK** 3 s.h.  
A study of occupational and organizational work settings, social meanings, types, and social functions of work. Unemployment and its social causes and consequences will also be analyzed. Selected work place reforms and proposed structural changes of work will be studied. Prerequisite: SOC 211 or ANTH 211. Once annually.
- SOC 340: THE SOCIOLOGY OF CONFLICT RESOLUTION** 3 s.h.  
Analysis of social conflict and an introduction to the dynamics of conflict resolution. Emphasis is on examining theories and methods of active nonviolent conflict resolution in small group and large organizational settings. Topics include violence, types of noncooperation, categories of intervention in conflict situations, and civilian-based defense. Cross-cultural data will be used extensively. Prerequisite: SOC 211. Once, annually.
- SOC 351: CONTEMPORARY SOCIAL PROBLEMS** 3 s.h.  
This course deals with problems that affect the integration and functioning of society as a whole. Such topics are economic concentration, physical violence, injustice, and nuclear war as well as selected solutions to these social problems. Prerequisite: SOC 211 or permission of the instructor. Once annually.
- SOC 352: THE FAMILY** 3 s.h.  
This course deals with the development of the family and the home in its historical, economic, and legal aspects. The various factors influencing the organization, disorganization, and reorganization of the family as well as the modern trends in the basic institution are considered. Prerequisite: SOC 211 or permission of the instructor.
- SOC 353: SOCIOLOGY OF AGING** 3 s.h.  
An overview of aging populations in industrial societies. Study of influences of social systems, institutions, and cultural and environmental factors on successful aging. Examination of age status, role changes, family relationships, social networks, and living environments over the life span. Planned visits to long-term care homes are required. Prerequisite: SOC 211 or SOC 253 or permission of the instructor.
- SOC 361: SOCIOLOGY OF DEVIANCE** 3 s.h.  
The course examines deviance as a constant social phenomenon, as well as forms of behavior which may be classified as deviant, especially in terms of American society. Emphasis will be given not only to the nature and forms of deviance, but also the reactions and orientations to deviance on the part of the deviant and of the larger society. Prerequisite: SOC 211 or permission of the instructor.
- SOC 362: RACE AND ETHNIC RELATIONS** 3 s.h.  
Background of racial and ethnic minority group relations. Contemporary aspects of inter-ethnic and inter-racial group problems. Proposals for alleviating and resolving problems and their implications. Prerequisite: SOC 211 or permission of the instructor. Once annually.
- SOC 363: URBAN SOCIOLOGY** 3 s.h.  
Study of urban communities, their composition, structure, and development in relation to other types of communities. The growth of mass urban society, population shifts, and trends, and their implications for basic social institutions. Special emphasis upon contemporary urban problems and proposals of urban planners and community developers to meet them. Prerequisite: SOC 211 or permission of the instructor.
- SOC 370: POPULATION AND ENVIRONMENT** 3 s.h.  
A study of factors influencing the quality and quantity, distribution, growth, and movement of populations. An examination of population trends and the implication for social problems and social policy. Prerequisite: SOC 211 or permission of the instructor.
- SOC 380: COMMUNITY INSTITUTIONS** 3 s.h.  
Analysis and study of the nature of community from a sociological perspective focusing on the structure, functions, and interrelationships of its institutions and theories of community organization and development.



- SPAN 225:** *INTRODUCTION TO SPANISH PHONETICS AND PRONUNCIATION* 3 s.h.  
An introduction to the Spanish phonetic system, including the study of phonemes, intonation, stress, and rhythm. Intensive aural/oral training through phonetic dictation with transcription in the International Phonetic Alphabet and practice in diction. Introduction to corrective phonetics. Recommended for majors. Prerequisite: SPAN 152 or equivalent.
- SPAN 250:** *INTENSIVE INTERMEDIATE SPANISH\*\** 6 s.h.  
Equivalent to SPAN 251 and 252 offered every spring.
- SPAN 251:** *SPANISH III (INTERMEDIATE I)* 3 s.h.  
Systematic review of basic grammar; graded readings, conversation, translation, and composition of selected topics. Prerequisite: SPAN 152 or two years of high school study and/or a satisfactory placement test score. Fall, annually.
- SPAN 252:** *SPANISH IV (INTERMEDIATE II)* 3 s.h.  
Intensive reading of selected works; outside reading, with oral and/or written reports. Prerequisite: SPAN 251 or a satisfactory placement test score. Spring, annually.
- SPAN 253:** *COMMERCIAL SPANISH* 3 s.h.  
A study of commercial terminology and style, with extensive practice in the writing of business letters of various kinds. Prerequisite: SPAN 251 or equivalent. Economics and business administration majors may substitute this course for SPAN 252.
- SPAN 260:** *THE HISPANIC SHORT STORY* 3 s.h.  
A study of representative short stories by Spanish and Latin American writers of the modern period. All readings and discussions in Spanish.
- SPAN 265:** *INTERMEDIATE CONVERSATION* 3 s.h.  
Practice creative language use in conversation to develop proficiency for everyday situations and travel at intermediate level. Intensive vocabulary enrichment for students who have completed elementary or intermediate language courses and are lacking in aural-oral proficiency. May be substituted for SPAN 251 or 252 or used for major credit.
- SPAN 280:** *INTENSIVE ADVANCED SPANISH GRAMMAR AND COMPOSITION\*\** 6 s.h.  
This course is equivalent to SPAN 281 and 282 combined. It meets five days per week. Prerequisites: SPAN 250 or linguistic equivalent and SPAN 252. Every other year.
- SPAN 281:** *ADVANCED SPANISH GRAMMAR AND COMPOSITION I* 3 s.h.  
Intensive written drill regarding different aspects of Spanish grammar with the purpose of helping students to write on a college level. All levels of Spanish usage will be reviewed, from colloquial to formal or advanced. Models of usage will be derived from the textbook used during the semester and from readings provided by the instructor. Readings will be diverse enough to provide a broad range of understanding of Hispanic culture to be found in Spain and Latin America. They will include offerings in history, current affairs, literature, etc., and serve as an introduction into Hispanic civilization as it originated in Spain and developed throughout the Spanish-speaking world. Prerequisites: SPAN 250 or linguistic equivalent and SPAN 252. Every other year.
- SPAN 282:** *ADVANCED SPANISH GRAMMAR AND COMPOSITION II* 3 s.h.  
Intensive writing continued with written drill designed to complete students' understanding of Spanish grammar and usage. All cultural items begun in SPAN 281 will be continued in this course. Prerequisite: SPAN 281 or equivalent. Every other year.
- SPAN 301:** *HISPANIC CIVILIZATION* 3 s.h.  
A survey of Hispanic geography, art, architecture, history, literature, and culture designed with the understanding of the language being a rich, meaningful, and integral part of great civilizations. Required of Spanish majors and taught in Spanish. Prerequisite: SPAN 280 or SPAN 281 and 282. Spring, annually.
- SPAN 344:** *TRANSLATION* 3 s.h.  
This course will review basic translation theory and move on to advanced technique. This course will include some Spanish to English translation as well as English to Spanish. In addition, techniques of oral interpretation will be studied. Prerequisite: SPAN 280 or four years of high school study and/or a satisfactory placement test score. Fall, biannually.
- SPAN 352:** *READINGS IN SPANISH LITERATURE FROM THE MIDDLE AGES TO THE GOLDEN AGE* 3 s.h.  
This course will offer a survey of readings in prose, poetry, and theatre from the 11<sup>th</sup> to the 16<sup>th</sup> century. The purpose of the course is to introduce students to the age in which Spain as the first nation state of Europe was formed. Emphasis will be placed on the four prime influences which forged the nation and became the most important sources of its artistic creation: Roman, Germanic and Moorish, and the Catholic Church. Emphasis will also be placed on the essential role of women in the formation of Spain as a nation. Prerequisites: Reading and writing ability in Spanish at the 300-level.
- SPAN 353:** *READINGS IN SPANISH LITERATURE FROM THE GOLDEN AGE TO THE 20<sup>th</sup> CENTURY* 3 s.h.  
This course will offer a survey of readings from the 16<sup>th</sup> to the 20<sup>th</sup> Century. The course will introduce students to literature of Spain from the time of its rise to the most powerful European nation and largest empire to its decline and, eventually, present position among the democratic European nations. Attention will be placed on the tendency of Spanish writers to ask the hard questions of themselves and their nation regarding personal freedom and justice, the causes of a nation's rise and fall, etc. Involved in these matters are also to be found some profound images of women produced by both male and female writers which must be studied as well in order to appreciate the full dynamics of Spanish literature. Prerequisite: Reading and writing ability in Spanish at the 300-level.
- SPAN 354:** *THE MODERN SPANISH NOVEL* 3 s.h.  
The development of the novel in Spain during the 19<sup>th</sup> and 20<sup>th</sup> centuries, with emphasis upon the discussion of realism, regionalism, and naturalism.
- SPAN 360:** *READINGS IN SPANISH-AMERICAN LITERATURE FROM THE PRE-COLONIAL TO THE ROMANTIC PRESENT* 3 s.h.  
Survey of the literature of Spanish-America from Pre-Columbian times to the romantic period of the last 19th century. Prerequisite: Reading and writing ability in Spanish at the 300 level.

- SPAN 361:** *SPANISH-AMERICAN LITERATURE FROM MODERNISM TO THE 20<sup>TH</sup> CENTURY* **3 s.h.**  
Studying both prose and poetry, the course covers the beginnings of modernism to the writers of the 20<sup>th</sup> century. Prerequisite: Reading and writing ability in Spanish at the 300-level.
- SPAN 362:** *20<sup>TH</sup> CENTURY SPANISH-AMERICAN NOVEL* **3 s.h.**  
The development of the novel in the Spanish speaking countries of the Americas from the early 20<sup>th</sup> century to “The Boom.” Prerequisite: Reading and writing ability in Spanish at the 300-level.
- SPAN 451:** *SUPERVISED READINGS IN HISPANIC LITERATURE* **3 s.h.**  
This course is devoted to selected readings determined in relation to the needs and interest of the individual major.

*\*As a general policy, students who have received credit for a 151- or 251-level course in French, German, or Spanish are not advised to take the respective 150- or 250-level courses. If students in this situation do decide to take these courses, however, they may receive only three credits for them, i.e., the three credits they would normally receive for a 152- or 252-level course.*

*\*\*Staffing factors and student needs will decide whether the department will run the intensive or the three credit courses.*

## Special Education

- SPED 110:** *HUMAN EXCEPTIONALITIES* **3 s.h.**  
The course is a study of the causes, characteristics, and implications—educational, social, and vocational—of persons who are exceptional because of intelligence, physical development, behavior, vision, hearing, and speech. It also acquaints prospective professional personnel with vocational opportunities in special education and rehabilitation. Each semester on Clarion Campus, and Fall Semester at Venango Campus. Multicultural education will be applied.
- SPED 115:** *HUMAN RELATIONS* **3 s.h.**  
This course enables students to develop and apply human relations and communications skills. Students will explore the roles of special education and rehabilitative service providers in the diverse programs provided to exceptional individuals. They will develop their ability to communicate feelings and thoughts in oral and written forms to interact effectively and sensitively in both individual and group situations, and to apply interpersonal skills in communicating with others in special education and rehabilitation settings. Each semester on Clarion Campus; Fall Semester at Venango Campus.
- SPED 220:** *NATURE OF MENTAL RETARDATION* **3 s.h.**  
This is a comprehensive study of the biological, psychosocial, and educational implications of retarded mental development, including a consideration of etiology; assessment and diagnosis; educational programs, including preschool and postschool; adult social and vocational adjustment; national and local programs; and research. Prerequisite: SPED 110, 115. Each semester on Clarion Campus, and Spring Semester at Venango Campus. Multicultural education will be applied.
- SPED 227:** *NEUROLOGICAL IMPAIRMENTS AND PHYSICAL DISORDERS* **3 s.h.**  
The course presents the major physical anomalies, the reaction of family and individuals to the disability, therapeutic procedures, rehabilitation services, and direct contacts with persons with disabilities. Prerequisite: SPED 110, 115. Each semester on Clarion Campus, and Fall Semester at Venango Campus.
- SPED 230:** *SOCIAL AND EMOTIONAL DISTURBANCES* **3 s.h.**  
This course focuses upon the nature of social and emotional disturbances, and familiarizes the student with atypical behaviors utilizing current classification systems and theoretical models. History, etiology, nature, characteristics, assessment, and treatment approaches will be emphasized. Prerequisites: SPED 110, 115, 220, and 227. Each semester.
- SPED 235:** *SPECIFIC LEARNING DISABILITIES* **3 s.h.**  
The course will focus on the nature of specific learning disabilities. The areas of concern are the history, definition, characteristics, assessment, strategies, and tactics of instruction and/or remediation, vocational implications and federal and state laws and regulations in regard to the individual who is learning disabled. Prerequisites: SPED 110, 115, 220, and 227. Each semester.
- SPED 245:** *BEHAVIOR MANAGEMENT* **3 s.h.**  
This experience provides persons with knowledge and skills to analyze instructional settings, organize learners for instruction, and maintain a supportive learning climate for persons with disabilities. Prerequisite: SPED 110. Offered at Venango Campus only.
- SPED 250:** *THE HELPING RELATIONSHIP PRINCIPLES AND PROCEDURES* **3 s.h.**  
This course will assist students to acquire knowledge and skill in the performance of required tasks and/or roles of rehabilitative service staff in developing humanizing environments for persons with disabilities in various settings. Prerequisites: SPED 230, 235, and 245. Offered at Venango Campus only.
- SPED/GS 262:** *INTRODUCTION TO SERVICE LEARNING* **3 s.h.**  
The course provides an overview of service learning. History, legislation, and theory relevant to service will be presented in addition to the components and standards of service learning. Students will be prepared for service through readings in the subject area, sensitivity training, conflict resolution, and etiquette. Students will then spend 30 hours in community-based service activity at three of five priority sites. Students will reflect in writing upon their service and will attend weekly seminars. Prerequisite: ENG 110. On demand.
- SPED 295:** *FIELD EXPERIENCE* **6 s.h.**  
This is a half-time, full semester field experience in selected programs. The field experience will focus on assisting in the delivery of human/educational services to persons with disabilities. Prerequisites: Minimum of 45 semester hours and SPED 230, 235, and 245. Offered at Venango Campus only.
- SPED 320:** *EDUCATIONAL ASSESSMENT* **4 s.h.**  
The participants acquire knowledge and skills in the acquisition, analysis, and synthesis of information needed for deci-

sion-making regarding individuals with disabilities or suspected disabilities, and apply these skills in case studies. Prerequisites: SPED 220, 230, 235, and 227. Each semester.

**SPED 345:** *SECONDARY, TRANSITIONAL, AND VOCATIONAL SERVICES* **3 s.h.**

Participants engage in the examination of issues and options relative to secondary educational and vocational services for individuals with disabilities. Prerequisites: SPED 220, 230, 235, and 227. Each semester.

**SPED 380:** *SPECIAL READING AND MATHEMATICS INSTRUCTION* **3 s.h.**

This course will provide students with specific data-based strategies to teach reading and mathematics to students with disabilities. Prerequisites: SPED 110, 115, 220, 235, 227, and MATH 111.

**SPED 400:** *SPECIAL TOPICS* **1-6 s.h.**

This course deals with topical themes in special education to expand the knowledge and competence of teachers. Enrollment is by consent of the instructor. Summers only, on demand.

**SPED 411:** *EDUCATIONAL ASSESSMENT PRACTICUM* **1 s.h.**

The participants conduct a child study in a school setting by selecting, acquiring, analyzing, and synthesizing information needed for educational decision-making regarding an individual with disabilities or with a suspected disability, and using the results to develop an educational intervention plan. Prerequisite: SPED 320. Each semester.

**SPED 415:** *INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR MILDLY/MODERATELY HANDICAPPED* **3-6 s.h.**

Participants engage in the process of individualizing instruction for individuals with mild to moderate disabilities, including: designing basic instructional sequences utilizing behavioral objectives, matching media and learner and goal characteristics, identifying appropriate instructional strategies, and evaluating the effectiveness of instruction. Multicultural education is addressed. Prerequisites: SPED 320, 345; ELED 323, 324 (rehabilitative science majors exempted). Each semester.

**SPED 418:** *EXCEPTIONALITIES IN THE REGULAR CLASSROOM* **3 s.h.**

This course is designed to prepare students to deal with the nature and needs of the exceptional person in a regular classroom. Contemporary methods of identification, services for the exceptional individual, and legal aspects of the least restrictive environment are examined. Each semester.

**SPED 420:** *INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR SEVERELY/PROFOUNDLY MULTI-HANDICAPPED* **3-6 s.h.**

Participants engage in the process of individualizing instruction for individuals with severe/profound multiple disabilities, including: designing basic instructional sequences using behavioral objectives, technology, learner and goal characteristics; identifying appropriate instructional strategies; and evaluating the effectiveness of instruction. Prerequisites: SPED 320, 345; ELED 323, 324 (rehabilitative science majors exempted). Each semester.

**SPED 425:** *BEHAVIOR MANAGEMENT IN SPECIAL EDUCATION SETTINGS* **3 s.h.**

This course focuses on the systematic application of principles of applied behavior analysis in the assessment and treatment of behavioral excesses or deficiencies. Prerequisite: SPED 320, 345, ELED 323, 324 with exception of rehabilitative science majors. Each semester.

**SPED 435:** *INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR THE GIFTED AND TALENTED* **6 s.h.**

This course will be (when possible) a workshop with school children and intended to develop the capacity of the educator to plan, develop, deliver, and evaluate programs that will help the gifted and talented realize their individual and collective potential. Prerequisite: SPED 110 or teaching certificate.

**SPED 440:** *INSTRUCTIONAL DEVELOPMENT AND STRATEGIES FOR CULTURALLY DIFFERENT CHILDREN* **3 s.h.**

This is a study of the process of individualizing instruction for children who are not members of the dominant culture and whose cultural membership significantly influences the educational process and school performance. It involves designing basic instructional sequences, selecting and matching media with learner and goal characteristics, identifying culture-appropriate instructional strategies, and evaluating the effectiveness of instruction. Summer only, on demand.

**SPED 450:** *STUDENT TEACHING* **6-12 s.h.**

Observation and participation in teaching students with disabilities and in activities related to the performance of a teacher's work. Prerequisites: SPED 320, 415, 420, and 425.

**SPED 455:** *PROFESSIONAL SEMINAR* **2 s.h.**

Problems, practices, and regulations attending student teaching professional experiences. Coordination of the student teaching program with the educational objectives of the student teaching centers. Pennsylvania school laws relevant to the work of the beginning special educator. Practical interpretations of professional ethics and the functions of professional organizations. Limited to student teachers. Each semester.

**SPED 499:** *INDEPENDENT STUDIES IN SPECIAL EDUCATION* **1-3 s.h.**

This course is designed to provide students with an opportunity to explore an area of special needs or interest in special education in depth under the supervision of a faculty member of the department. Students must develop a proposed study plan and secure the approval of the department chair prior to registration. Prerequisite: Junior or senior standing.

*Waiver: Change in prerequisite may be made with approval of department chair and course instructor.*

## Speech Communication and Theatre

**SCT 101-104:** *SPEECH COMMUNICATION AND THEATRE ACTIVITIES* **1-3 s.h.**

SCT 101-104 may be taken for one to three credits on a contract basis. Students may earn no more than three credits each semester through participation in one, or more than one, of the SCT activities, with a maximum of six credits possible in SCT 101-104. Credit for SCT activities is optional, and voluntary participation (without credit) is also encouraged. Instructors determine the number of credits and have the authority to approve/reject any contract for credit in SCT 101-104 based on the student's interest and ability in the activity.

- SCT 101:** *DEBATE* **1-3 s.h.**  
 One to three credits may be earned through participation on the Debate Team by successfully completing the terms of the “Contract for Credit in SCT Activities,” subject to approval by instructor and department chair. No more than three credits may be taken in SCT 101 during any one semester. Students should not enroll in SCT 101 and 256 for credit concurrently. Each semester.
- SCT 102:** *INDIVIDUAL SPEAKING EVENTS PROGRAM* **1-3 s.h.**  
 One to three credits may be earned through participation on the Individual Events Team by successfully completing the terms of the “Contract for Credit in SCT Activities,” subject to approval by instructor and department chair. No more than three credits may be earned in SCT 102 during any one semester. Students may not enroll concurrently in SCT 102 and SCT 155, 213, or 254 without instructor permission. Each semester.
- SCT 103:** *THEATRICAL PERFORMANCE* **1-3 s.h.**  
 One to three credits may be earned through performance in University Theatre productions by successfully completing the terms of the “Contract for Credit in SCT Activities,” subject to approval by instructor and department chair. No more than three credits may be earned in SCT 103 during any one semester. Students may not enroll concurrently in SCT 103 and SCT 254, 350, or 361 without instructor permission. Each semester.
- SCT 104:** *THEATRICAL PRODUCTION* **1-3 s.h.**  
 One to three credits may be earned through participation in technical theatre by successfully completing the terms of the “Contract for Credit in SCT Activities,” subject to approval by instructor and department chair. No more than three credits may be earned in SCT 104 during any one semester. Students should not enroll for credit concurrently in SCT 104 and 161, 262, or 351. Each semester.
- SCT 112:** *ORAL COMMUNICATION FOR NON-NATIVE SPEAKERS* **3 s.h.**  
 This course is designed to help college students who are non-native speakers of English to improve their oral communication competence in the United States. An experiential learning approach, with emphasis on activities that promote involvement and interaction with the host culture will be adopted. Students are expected to make several oral presentations. Native speakers of English are not permitted to enroll. A student may not take both SCT 112 and SCT 113 for credit.
- SCT 113:** *FUNDAMENTALS OF SPEECH* **3 s.h.**  
 Study, application, and evaluation of principles of organization, evidence, reasoning, critical thinking, verbal and nonverbal behavior, one-way and two-way communication, and small group interaction in the oral communication setting; emphasis upon meeting the individual needs of students through individualized instruction utilizing communication experiences. Each semester.
- SCT 115:** *PARLIAMENTARY PROCEDURE* **3 s.h.**  
 The objective of the course is to investigate procedures used by members and officers of decision-making bodies in committees, groups, government, and formal organizations. Fall, annually.
- SCT 120:** *THEATRE PLAY PRODUCTION* **3 s.h.**  
 Introductory work in elements of theatre, including directing, acting, make-up, criticism, stagecraft, and stage lighting. No prerequisites. Summer, annually, on demand.
- SCT/HON 125:** *MODES OF DISCOURSE* **6 s.h.**  
 An interdisciplinary course which aims to integrate the students’ production of both written and spoken discourse. The course is an alternative method of teaching communication, and draws upon the skills of instructors from English and speech communication and theatre. Taken by freshmen enrolled in the Honors Program, and will replace both ENG 111 and SCT 113. (Not open to students who have taken ENG 111 or SCT 113.)
- SCT 154/MUSA 132/332:** *SHOW CHOIR* **0-1 s.h.**  
 This course may be taken for one credit or for no credit. Credits thus earned may not be counted among the humanities in general education but may be counted under personal development and life skills and under free electives, with no more than five of these credits counted for graduation. Open to all students with permission of instructor. Spring Semester.
- SCT 155:** *INTERPRETATION I* **3 s.h.**  
 The objective of the course is to develop expressive presentational skills through practice in the oral interpretation of literature. Focus is on analyzing an author’s meaning, responding to it, communicating that meaning to an audience, and correlation of oral interpretation with other arts. Fall, annually.
- SCT 161:** *STAGECRAFT* **3 s.h.**  
 A study of the theory, materials, and practice of stage construction. In addition to technical instruction, significant emphasis is placed on the relationship between the dramatic function of the setting and its actual physical realization. Student projects and required production labs provide practical experience. Fall, annually.
- SCT 200:** *INTERPERSONAL COMMUNICATION THEORY AND PROCESSES* **3 s.h.**  
 The course focuses on the study of interpersonal communication, specifically the investigation of major theories and research in the field and the application of those theories to improving the students’ interpersonal skills. Prerequisite: SCT 113 or consent of instructor. Each semester.
- SCT 201:** *DANCE I* **3 s.h.**  
 Focus on alignment, strength, flexibility, balance, and locomotor movement. Styles of dance surveyed include jazz, ballet, and tap. For actors: a working knowledge of dance styles for performance and auditions. For everyone: an exploration of personal movement potential and an appreciation for the art of dance. Fall, annually.
- SCT 210:** *INTRODUCTION TO RHETORICAL THEORY* **3 s.h.**  
 The course is designed to investigate, on a fundamental level, the historical and conceptual development of the major theories of rhetorical discourse. Theories from classical to contemporary are applied to analysis of the spoken word. Course stresses speech making and criticism of historical and current political rhetoric. Spring, odd-numbered years.



- SCT 304:** *DANCE REPERTORY* **3 s.h.**  
 This course is designed to provide the student with the opportunity to learn and perform a complete dance choreographed in class by the instructor. Students will both gain experience as performers in an intensive company-workshop atmosphere and learn how an experienced choreographer uses skills of dance composition and the strengths of the dancers to choreograph a new work. The finished dance will be performed in class and as part of a student dance concert on campus. Prerequisite: SCT 301 or 302 or permission of instructor.
- SCT 310:** *THE RHETORIC OF CONFLICT* **3 s.h.**  
 This course introduces the student of rhetorical theory to the tools for analysis of individuals and groups which seek change in the political and social sphere, outside the normal decision-making process. Spring, even-numbered years.
- SCT 311:** *PERSUASION* **3 s.h.**  
 Study and practice in persuasive speaking. General theories of persuasion, the role of persuasion in a democratic society, and an introduction to modern experimental research in the area included. Spring, odd-numbered years.
- SCT 312:** *LANGUAGE AND SYMBOLS IN HUMAN COMMUNICATION* **3 s.h.**  
 This course focuses on language and symbols as the processes and effects in a human's use of verbal, vocal, visual, and video modes in daily interactions. Topics include human and non-human communication systems, social and cultural aspects of language acquisition, semantics, signs, semiotics, and symbols, as they relate to diverse human communication contexts.
- SCT 320:** *GENDER AND COMMUNICATION* **3 s.h.**  
 The course investigates the effects of gender roles on communication behaviors, such as naming behavior, language acquisition, professional orientation, conflict management, self-image, dress, and social roles.
- SCT 350:** *SUMMER DRAMA WORKSHOP* **3 or 6 s.h.**  
 The summer drama workshop combines study and practice in the dramatic arts and includes formal, intensive study in acting, play production, direction, makeup, scene design, stage lighting, and stagecraft. In conjunction with the workshop, Clarion University sponsors a Summer Theatre Company consisting of members of the workshop, which produces major shows. Summer, annually, on demand.
- SCT 351:** *ADVANCED THEATRE PRODUCTION* **3 or 6 s.h.**  
 Advanced study and practice in the dramatic arts, including projects in scene design, theatre management, and acting. Students will work with members of the Summer Drama Workshop in the production of major plays for the Clarion Summer Theatre. Prerequisite: SCT 120 or 350. Summer, annually, on demand.
- SCT 352:** *PLAY DIRECTING* **3 s.h.**  
 A study of the fundamentals and procedures of play directing and problems faced in educational theatre, including analysis of the script, methods of casting, and rehearsal. Students direct one-act plays for public presentation. Fall, even-numbered years.
- SCT 358:** *PSYCHOLOGY AND SPEECH COMMUNICATION* **3 s.h.**  
 This is a theoretical survey course which examines the psychological aspects of communication codes, interpersonal communication, structural communication, and the interaction of mediated communication. Spring, annually.
- SCT 359:** *HISTORY OF THE THEATRE* **3 s.h.**  
 History of plays and playwrights from the fifth century BC to the present. Spring, annually.
- SCT 361:** *ACTING II: SCENE STUDY* **3 s.h.**  
 Further applications of the basic groundwork laid in Acting I. Students work in pairs or groups on scenes from published plays in order to sharpen their skills in character analysis, characterization and truthful playing for the stage. Spring, even-numbered years.
- SCT 362:** *SET DESIGN* **3 s.h.**  
 Study and practice in the aesthetics, methods, and techniques of scenic design, utilizing epic and Stanislavskian scenographic analysis. Prerequisite: SCT 161 or consent of instructor. Spring, odd-numbered years.
- SCT 363:** *THEATRICAL MAKE-UP* **3 s.h.**  
 Fundamentals and application of stage make-up. Fall, odd-numbered years.
- SCT 364:** *SCENE PAINTING FOR STAGE* **3 s.h.**  
 Studio instruction in the use of brushwork and pigment to develop landscape, ornament, paneling, and architectural detail in stage scenery based on the analysis of form and source of light. Fall, even-numbered years.
- SCT 365:** *ACTING FOR TELEVISION* **3 s.h.**  
 Designed to acquaint the student with the visual and oral techniques of movement, voice, and characterization required for television productions. Prerequisite: SCT 254. Spring odd-numbered years in conjunction with COMM 460.
- SCT 366:** *PRODUCTION AND STAGE MANAGEMENT* **3 s.h.**  
 A study of theory and practice of production and stage management in the professional, community, and educational theatre environments, including theatrical organization, rehearsal procedures, and performance duties.
- SCT 367:** *THEATRICAL COSTUMING* **3 s.h.**  
 The emphasis of this course is on the designing and building of costumes for the stage. Related to this basic emphasis are understanding costume history, fashion trends, and rationales; developing a sense of visual design incorporating the elements of color, tone, shape, texture, and a sense of theatre. Student projects and required lab provide experience in the craft. Spring, even-numbered years.
- SCT 368:** *PROFESSION PRACTICES: THE AUDITION PROCESS* **3 s.h.**  
 The course concentrates on the preparation and practices of talent in an audition situation. Emphasis is placed on presentation for both prepared and cold audition situations and familiarity with the business aspects that are part of the auditioning process. Limited to acting students in the B.F.A. program, or by instructor's consent.



- SCT 369:** *PLAYING SHAKESPEARE* **3 s.h.**  
An advanced acting course designed specifically to help students solve the problems associated with performance of the plays of William Shakespeare. The focus of the course is an approach to speaking the text, although physical embodiment of the text will also be explored. Prerequisite: SCT 361; or SCT 254 and permission of instructor. Spring, even-numbered years.
- SCT 375:** *NONVERBAL COMMUNICATION* **3 s.h.**  
This course is designed to increase the awareness of students in the areas of nonverbal communication. The course describes and analyzes the various concepts of nonverbal communication, applies them to actual situations, and relates them to the entirety of the communication process. Spring.
- SCT 380:** *ENVIRONMENTAL RHETORIC* **3 s.h.**  
This course studies the interface of the environmental science community, the policy-making community, and the public, and analyzes the persuasive and argumentative strategies used by each community in dealing with various environmental issues (such as climate, waste, fuel, and development issues). Spring, odd-numbered years.
- SCT 400:** *CROSS-CULTURAL COMMUNICATION* **3 s.h.**  
The course is designed to make the student aware of the role played by culture in developing personal attitudes, values, and behavior, and to apply this awareness to communicating across cultural differences in a variety of situations, including interviewing, group discussion, and negotiation. Offered on a tri-semester basis.
- SCT 415:** *HONORS SEMINAR IN SPEECH COMMUNICATION* **3 s.h.**  
This course is made available only to students who have demonstrated a willingness and ability to undertake advanced academic work in the area of speech communication. Admission by department invitation only. On demand.
- SCT 461:** *STYLES OF ACTING* **3 s.h.**  
Playing the character within the framework of the theatrical event. The course focuses on how to recognize style/period through the text and how to solve the problems of assuming and communicating style. Prerequisites: SCT 254 and 361 or consent of instructor. Spring, odd-numbered years.
- SCT 464:** *SMALL GROUP DECISION-MAKING* **3 s.h.**  
This course is designed to train students in helping groups to make decisions. Through such techniques as Nominal Group Technique, Ideawriting, Delphi Method, and Interpretive Structural Modeling, students will help outside clients to make decisions or solve problems.
- SCT 470:** *COMMUNICATION CONSULTING* **3 s.h.**  
The course focuses on the roles and responsibilities of the communication consultant with emphasis on the latest consulting processes, assessment procedures, problem diagnoses, intervention strategies, and client presentations. The course is designed to facilitate hands-on learning and practical applications. Students will work with outside organizations in completing a communication consulting project. Prerequisite: SCT 300 or consent of instructor.
- SCT 490:** *INDEPENDENT STUDY* **1-3 s.h.**  
Selected topics for research and/or performance projects in speech communication and theatre. Prior to registration, students need to obtain an advisor who will direct their study. Approval by appropriate dean required.
- SCT 495:** *INTERNSHIP IN SPEECH COMMUNICATION AND THEATRE* **1-12 s.h.**  
The internship program gives the student the opportunity to apply classroom theory and techniques in business, government, theatre, and other cooperating organizations. Course open to any speech communication and theatre major with a junior or senior standing with consent of department. Student must have a 2.5 QPA or higher and 3.00 QPA in a major. On demand.

## Women's Studies

- WS 100:** *SURVEY OF WOMEN'S STUDIES* **3 s.h.**  
This course is a survey of women's studies topics which are offered in more advanced courses. Materials from many disciplines will be used to examine various topics from a feminist perspective. Thus, women's lives will be studied across the lifespan through examining feminist material in various disciplines. Such topics as feminist pedagogy, sex role socialization, women's relationships, women as students, and women in society and history, among others, will be discussed. No prerequisite. Fall, annually.
- WS 200/300:** *SPECIAL TOPICS IN WOMEN'S STUDIES* **1-4 s.h.**  
Course focuses on themes and topics of contemporary and/or historical interest in the study of women and their contributions across the disciplines and in the culture at large. The special subjects of each semester's offerings will be announced in pre-registration. This course may be repeated with approval of the advisor, provided that different topics are offered.
- WS 490:** *SEMINAR IN WOMEN'S STUDIES* **3 s.h.**  
An interdisciplinary seminar synthesizing knowledge and skills acquired in lower division courses through a unifying theme. The theme will be broad enough to offer a variety of dimensions for study and research. Prerequisites: Junior standing, WS 100 plus nine additional hours of women's studies courses, or consent of instructor. Spring, annually.

# DIRECTORIES



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GAIL GREJDA, Ph.D. .... Dean, College of Education and Human Services  
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THOMAS E. GUSLER, S.Ed. .... Associate Provost for Administration  
RASHELLE S. KARP, Ph.D. .... Associate Academic Vice President  
HOWARD F. MCGINN, M.S.L.S. .... Dean, University Libraries  
TO BE DETERMINED .... Dean, Enrollment Management and Academic Records  
JAMES G. PESEK, Ph.D. .... Chair, Interim Management Team  
College of Business Administration

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DAVID TOMEO, M.A.	Director of University Centers
HAROLD WASSINK, M.A.	Coordinator of Student Activities
RAGAN WATSON, M.M.A.	Assistant Director of Financial Aid

## Administration and Faculty

Year in parentheses indicates year of appointment to faculty

ARTHUR J. ACTON, Ph.D., (1995), Executive Dean, Venango Campus and Director, Distance Education and Extended Studies The College of Wooster, A.B.; University of Michigan, M.A., Ph.D.
LOUIS ADELSON, M.S.I.S., (1990), Assistant Professor, Computer Information Science Control Data Institute, A.S.; Washington and Jefferson College, B.A.; University of Pittsburgh, M.S.I.S.
PAULA AMROD, D.Mus., (1981), Associate Professor, Music Memphis State University, B.M., M.M.; Indiana University, D.Mus.
CAROLE J. ANDERSON, Ph.D., (1990), Professor, Administrative Science Clarion University, B.S., M.B.A.; Kent State University, Ph.D.
DIANA LYNN ANDERSON, M.A., (1987), Director, Community Service-Learning/Panhellenic Council Advisor Indiana University of PA, B.A., M.A.
DONNA MUSIALOWSKI ASHCRAFT, Ph.D., (1988), Associate Professor, Psychology State University of New York, College at Buffalo, B.A.; State University of New York at Albany, M.A., Ph.D.
ROBERT BALOUGH, Ph.D., (1981), Professor, Chair, Economics Northern Illinois University, B.A., M.A., Ph.D.
ARTHUR H. BARLOW, Ph.D., (1980), Associate Professor, Communication University of Puget Sound, B.A.; University of Washington, M.A.; University of Florida, M.A.J.C.; Pennsylvania State University, Ph.D.
WILLIAM S. BARNES, Ph.D., (1984), Professor, Biology Marietta College, B.A.; University of Massachusetts, Amherst, Ph.D.
MICHAEL BARRETT, M.S., (1983), Assistant Professor, Computer Information Science Boise State University, B.B.A.; Texas Tech University, M.S.
JULIA BARTKOWIAK, Ph.D., (1992), Professor, Chair, Philosophy Wayne State, B.A.; University of Michigan, M.A.; University of Rochester, M.A., Ph.D.
NORBERT BASCHNAGEL, M.Ed., (1974), Associate Professor, Health and Physical Education State University of New York at Buffalo, B.Ed., M.Ed.
JACQUELINE BAUMAN-WAENGLER, Ph.D., (1991), Associate Professor, Communication Sciences and Disorders Colorado State University, B.S.; University of Colorado, M.A., Ph.D.
JON A. BEAL, Ph.D., (1998), Assistant Professor, Mathematics Pittsburg State University, B.S., M.S.; Oklahoma University, Ph.D.
PAUL E. BECK, Ph.D., (1966), Professor, Chemistry Franklin and Marshall College, B.S.; Duquesne University, Ph.D.
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Gary Marzolf	Gary Moser	Kathy Reed	Rodger Shingledecker*	Mary Sweeney	Jenny Winkler
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Katherine Mayer	Patti-Jo Mowrey*	Judy Reilly	Marilyn Shoup*	Janice Tatar-McCall	Kerry Wolbert*
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