



INSIDE THE CLARION UNIVERSITY LIBRARIES



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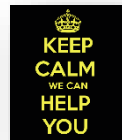
CU Libraries' Links:

Inside The Clarion University Libraries

Read back issues of the Libraries' newsletter

We publish *INSIDE The CU Libraries* weekly, when classes are in session. Here we share information about our services and resources with the campus community. Current and back issues are available online through the NEWS link on the [Libraries' homepage](#).

Research Project? We Can Help!



With less than three weeks of classes remaining, you may be feeling the pressure. Now is the time to get moving with your research projects and term papers. The Libraries can help in a variety of ways.

- We offer access to millions of authoritative articles, books, datasets, and other resources that may be just what your professors would like to see.
- If you are intimidated or don't know where to begin, our friendly reference librarians are available to help you get started.
 - Stop by the libraries, visit our [Website](#), or call:
 - Carlson Library Reference Librarians ... 393-2490
 - Suhr Library Reference Librarians ... 676-6591
 - Clarion Online distance education students call toll-free ... 866-272-5612 (press #5 for Library)
- Online [tutorials](#) teach you to find journal articles, conduct library research, and use techniques to get the most out of library services and resources.
- [LibGuides](#) are a good place to identify information resources and research resources that may be just right for your project.
- Chat and other online services are available at the [Ask a Librarian! / LibAnswers!](#) link on our Website.

What Is ... Literature Resources Center?



[Literature Resource Center](#) is an online resource that is rich in biographical, bibliographical, and critical information about authors and literature.

- Contemporary Authors Online offers biographical coverage of more than 130,000 writers from all time periods, writing in all genres (fiction, nonfiction, poetry, drama, history, journalism, and more).
- Contemporary Literary Criticism features more than 13,000 bio-critical essays written by academic scholars on authors and their works.
- Various other criticism series

Library Home

Your link to all of the Libraries' resources

PILOT

Search the Libraries' online catalog

Databases A-Z

Search the Libraries' extensive collection of electronic journals and e-books

Contact Us

Dr. Terry Latour
Dean of Libraries

- Dictionary of Literary Biography
- Encyclopedia of Literature
- A wealth of other resources

Literature Resource Center is available through the [Libraries Homepage](#). In the "Research" block, click on the [Databases](#) link, and scroll down the alphabetical list or use the link to jump to the "L" section of databases.

If you have questions or need assistance, stop by the Libraries or call Carlson Library at 393-2490, Suhr Library at 676-6591. Clarion Online distance education students may call toll-free at 866-272-5612 (press #5 for Library). Our Chat and other online services are available at the [Ask a Librarian! / LibAnswers!](#) link on our Website.

Library Tip: Eagle Dollars Accepted At Carlson



If you have a library fine or lost book charge at Carlson Library, you may pay it with Eagle Dollars. Go to the Circulation Desk, and let the staff member know that you want to take care of your obligation with Eagle Dollars. Present your ID card, and they take care of the rest.

Roving Reference & Research Help

Does a tight schedule prevent you from visiting the Library in person?

Do you need help finding information to complete an assignment?

Are you having trouble locating a scholarly journal article?

Do you want some one-on-one instruction about our online library?

Look for our Roving Reference Librarians in the following locations this semester:

STC	Level 1 Lobby	Monday	10 - 11 am
Gemmell	Level 1 Central Stairway	Tuesday	12 - 1 pm
Still Hall	Student Center Room 101	Tuesday	9 - 10 am

The Minion's Master Moves: Format Painting

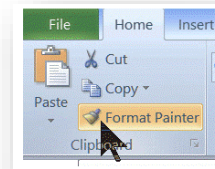


When working in Excel – or any Microsoft Office program – let the Format Painter work for you.

In this example, cell **A1** is **bold**, *italic*, and a different color from the others. Do other cells require the same formatting? Instead of going to each one and reformatting it, use the **Format Painter** button.

1. Select the cell that is the example for the other cells; in this case, it is cell **A1**.

	A	B
1	Tony Stewart	\$6,987,530
2	Greg Biffle	\$5,729,930
3	Carl Edwards	\$4,889,990
4	Mark Martin	\$5,994,350
5	Jimmie Johnson	\$6,796,660
6	Ryan Newman	\$5,578,110
7	Matt Kensel	\$5,790,770
8	Rusty Wallace	\$4,868,980
9	Jeremy Mayfield	\$4,566,910
10	Kurt Busch	\$6,516,320



2. Click the **Format Painter** button in the **Clipboard** group on the **Home** tab. (Click it once to use it once; double-click it to get unlimited use until it is clicked again).
3. Move through your sheet and click any cell that you want to look like the first cell you clicked (A1). Each cell clicked, such as A4 and next A7, will be bold, italic, and the same color as A1.

Cranial Candy: Word Of The Week



perambulate

PRONUNCIATION:

(puh-RAM-byuh-layt)



MEANING:

verb tr., intr.: To walk through; to roam.

ETYMOLOGY:

From Latin *perambulare* (to walk through), from *per-* (through) + *ambulare* (to walk). Ultimately from the Indo-European root *ambhi-* (around), which is also the source of *ambulance*, *alley*, *preamble*, *bivouac*, and *obambulate*. Earliest documented use: 1450.

USAGE:

“The state is home to a number of series where the deceased perambulate (‘The Walking Dead’, ‘Resurrection’).”

Brian Lowry; Increased Shooting in Georgia is About More Than Location; *Variety* (Los Angeles); May 6, 2014.

Tech Term: System Hardening



System Hardening is the process of making a computer more secure by ensuring that all the latest patches to the operating system and individual applications and programs are applied automatically as soon as they are available.

There are other actions that can help harden a system including:

- removing all non-essential software
- installing anti-virus software

- making sure a firewall is set up and active
- closing off certain ports
- disabling/blocking all file-sharing
- disabling cookies
- using encryption

Although we do not “*repair*” computers, the **S.W.A.T. Team**
(the **Students Who Assist [with] Technology**)
on Level A of Carlson Library
is always happy to help.
Having an issue? Let us take a **swat** at it!

Something To Think About:



*Among the things you can give and still keep
are your word, a smile, and a grateful heart.*

~ Zig Ziglar