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Dean of Libraries

About "*Inside* The Clarion University Libraries"

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *Inside,* we share information about our services and resources with the campus community. *Inside* is best viewed with Microsoft Outlook. However, you can read a PDF version of *Inside* online. Access it through the Libraries' homepage at: cmswww.clarion.edu/students/student/library/29806

Reading Music: Music Index Online

Music Index Online is a comprehensive subject-author guide to journal literature relating to music.

Coverage spans from 1973 to the present and contains information from over 850 music periodicals from over 40 countries. Topics included cover every aspect of the classical and popular world of music such as articles, news, reviews, and obituaries about music, musicians, and the music industry.

Music Index Online is made available through the Keystone Library Network and can be searched simultaneously with other databases as part of *EBSCO*.

Information Made Easy: Discover Eagle Gold Search

Eagle Gold Search is a Web-based search engine at the Library Website that enables you to simultaneously search multiple library databases and the online catalog of holdings at the same time. Preselected subject categories of relevant databases are available, or you may select the databases of your choice.

An *Eagle Gold Search Video Tutorial* is available to provide you with an overview of the service, or you may visit or contact our reference department.

This Friday: Spina Asks, "Why Write?" At

Faculty Author Seminar Series

Dr. Vincent Spina, professor of modern languages at Clarion University, is scheduled as the opening speaker in the 2008-2009 Faculty Author Seminar Series.

Join him on Friday, September 12th at 12:15 p.m. in the Center for Academic Excellence on Level A of the Carlson Library when Spina discusses the question, "Why Write?" The topic is based on his book, "Outer Borough and the Origins of Obscure Poetry."

A light lunch – served beginning at noon – as well as Spina's presentation, are free and open to the public, please join us!

Attention Faculty: Library Instruction Tailored For Your Class!

Information literacy – or course integrated library instruction – is a service provided by the University Libraries. Knowledgeable reference librarians can customize a class session that addresses the course needs of your students.

On the Clarion Campus, contact:

- Karen Sheesman at x1841 to schedule Bibliographic Instruction for your class. One of the Instructional Librarians will contact you.

On the Venango Campus contact:

- Nancy Clemente at x1245 or email her (nclemente@clarion.edu) or
- Linda Cheresnowski at x1247 or email her (lcheresnowsk@clarion.edu)

Computer Tip: Fine Tune Your Printing Choices

You need a hard copy from an MS Word file, but you don't need the entire file. Maybe you just need a page or maybe even just a section or two. If that is all you need, why are you printing the entire document? Here are a few ways you can save paper and money!

To begin, you'll need to go to the Print window (**File** menu, **Print** choice or **Ctrl + P**).

In the **Page Range section**, you'll find a few choices. By default, the **All** choice will be selected, but you could change it to:
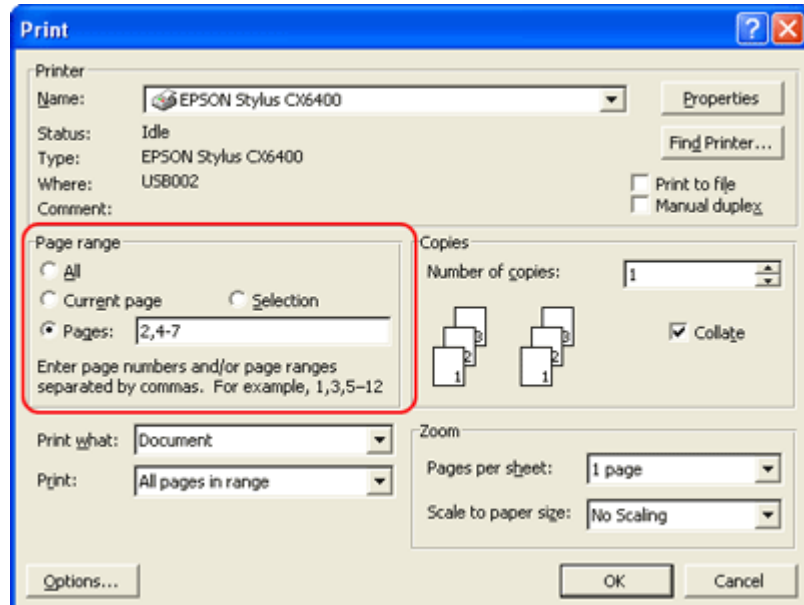
Current page - which will print only the page where the cursor is

currently located.

Or…

Selection - which prints whatever text was highlighted before you went to the Print window.

Or…

Below that, you'll find the **Pages** option. Here, you can enter a combination of information to get Word to print exactly what you want – nothing more and nothing less.

To **print whole pages**, you can request them by page number.

2 will print only page two of the document.

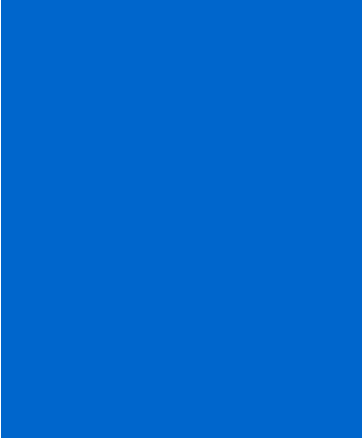2, 5 will print only pages two and five of the document.

3-8 will print only pages three through eight of the document.

3, 4-7 will print only pages three and four through seven.

You get the idea! Now go print just what you need!

This week's tip is borrowed from the good folks at worldstart.com

Something To Think About:

Kindness is a language which the deaf can hear and the blind can see.
-- Mark Twain