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The Clarion University Libraries

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Volume 5, Number 17

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CU Libraries' Links:

Inside The Clarion University Libraries

Read back issues of the Libraries' newsletter

Library Home

Your link to all of the Libraries' resources

PILOT

Search the Libraries' online catalog

A-Z Database

Search the Libraries' extensive collection of electronic journals and e-books

Contact Us

Dr. Terry Latour
Dean of Libraries

About "Inside The Clarion University Libraries"

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *Inside*, we share information about our services and resources with the campus community. *Inside* is best viewed with Microsoft Outlook. However, you can read a PDF version of *Inside* online. Access it through the Libraries' homepage at: <http://www.clarion.edu/115369/>

Virtual Campus/Distance Education Support



If you are a new Clarion Virtual Campus student, we suggest that you watch the **Video Presentation: Introduction to the Libraries' Services**. This is excellent introduction to our Virtual Library Services for students.

It – and other helpful information – can be accessed through the Library Home Page by clicking on the **Virtual Campus/Distance Education Support** link. There are other videos available that provide insights for searching journal articles, ILLiad services (borrowing items not in our collection), log-on information, and much more.

When you need help, you may contact the University Libraries by one of the following ways:

- By toll free number: 1-866-272-5612 ... Press #5 for the Library.
- Toward the bottom right of the Library Home Page—Click **Live Chat** to chat with a reference librarian via the computer.
- In the top right column of the Library's homepage, click **Ask A Librarian**. This is an e-mail option. Turn around time during the week is 24 hours or less.

You may also contact Linda Cheresnowski, our Virtual Campus librarian, and work directly with her.

- Her work hours are:
 - Monday, Tuesday, Wednesday from 11:00 a.m. to 9:00 p.m.
 - Saturday from 9:00 a.m. to 4:00 p.m.
- Her direct telephone line is: 814-676-6591 ext 1242.

- You may also contact her by e-mail at Icheresnowsk@clarion.edu .

Need Help When The Library Is Closed?



If you need help when the Library is closed, we've got it covered. The Clarion University Libraries have made arrangements for librarians at a consortium of other universities to do what they can to help you. Although they do not know your courses, assignments, or professors, they will do all that they can to help you find the resources you need.

At the [Clarion University Libraries](#) Website click on the "Chat Live With a Librarian" button located in the lower right section of the screen. If a Clarion Reference Librarian is unavailable and you need answers now, click the link to talk with a librarian from another school. The link will take you to the Ask Here PA Website where you should follow the instructions and link to a college librarian elsewhere...even on nights and weekends. This service is provided by the State Library of Pennsylvania and is funded by Pennsylvania tax dollars.

Book & Resource Suggestions



If you know of a book, journal, or media item that you think the Clarion University Libraries should add to the collection, please let us know. If you do not remember specific titles, just let us know about the topic or subject area. You may send us your ideas through the libraries' online [Suggestion Box](#).

Computer Tip: Lost In My Programs Again!

Sometimes, I just have too many programs open and I get lost trying to find the one that I want! There is a really slick way of finding the correct open program and switching to it...

Try using **ALT+TAB** . A small box will pop up with icons for all the currently open programs (even settings windows that do not display on the tool bar - like display properties for instance).

Hold down **ALT**, and then simply hit **TAB** until the window you are looking for is highlighted. Notice that as you tab, the title bar information is displayed below the icons.



If you hold down the **ALT & SHIFT** key while hitting **TAB**, you can navigate backwards through the list. Open a couple of programs and try it. Happy hunting!

Something To Think About:



*Tell me and I forget.
Show me and I remember.
Involve me and I understand.
--Chinese proverb*