



# Inside

## The Clarion University Libraries

April 13, 2010

Volume 5, Number 27

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#### Inside The Clarion University Libraries

Read back issues of the Libraries' newsletter

#### Library Home

Your link to all of the Libraries' resources

#### PILOT

Search the Libraries' online catalog

#### A-Z Database

Search the Libraries' extensive collection of electronic journals and e-books

#### Contact Us

Dr. Terry Latour  
Dean of Libraries

### About "Inside The Clarion University Libraries"

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *Inside*, we share information about our services and resources with the campus community. *Inside* is best viewed with Microsoft Outlook. However, you can read a PDF version of *Inside* online. Access it through the Libraries' homepage at: <http://www.clarion.edu/115369/>

### Text A Librarian



Did you know that you can *text* a librarian and ask for research assistance?

In addition to in-person consultation, phone calls, Chat, and email messages, you may contact one of our reference librarians by texting. Send your questions via SMS text to our email address: [libsupport@clarion.edu](mailto:libsupport@clarion.edu). *Note:*

*Standard messaging rates apply.*

Remember that SMS stands for Short Message Service. If the question (or answer) requires in-depth discussion, you probably should contact the Reference Librarian using one of the other options.

- Call Carlson Library (Clarion Campus) at 814-393-2490 or 814-393-1841. Call Suhr Library Reference Desk (Venango Campus) at 814-393-1242 or 814-676-6591 extension 1242.
- Start a *Live Chat* session with one of our Reference Librarians by clicking the button on the [Libraries](#) home page! [Chat Now...](#)
- Email your question to the Reference Desk. Just complete the [online form](#) and one of our Reference Librarians will get back to you with an answer within 24 hours.

### Academic Excellence Week

This is Academic Excellence Week at Clarion University. Please join us for the following activities, starting today:

**Tuesday, April 13**

**Faculty and Staff Scholarship Recognition Reception**  
Carlson Library - Level A, 3:30 p.m.

### **Thursday, April 15**

#### **Senior Honors Presentations**

Carlson Library - Level A, 6:00 p.m.

### **Friday, April 16**

#### **Undergraduate Research Conference**

Carlson Library - First Floor, 10:00 a.m. – 3:00 p.m.

### **Saturday, April 17**

#### **Phi Kappa Phi Honor Society Induction Ceremony**

Hart Chapel - 10:00 a.m.

#### **Academic Recognition Ceremony**

Hart Chapel - 2:30 p.m.

### **Sunday, April 18**

#### **Graduate Research Conference and Reception**

Carlson Library - Level A, 2:30 p.m.

### **Monday, April 19**

#### **Venango Honors Night of Excellence**

Montgomery Hall - Fourth Floor, 6:00 p.m.

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## **Library Quiet Zones**



As the end of the semester approaches and deadlines near, a quiet place to work may be just what you need.

**Levels 2 & 3 of Carlson Library are designated as Quiet Zones.** In accordance with student preferences and campus culture, the Entrance Level and Level A are more open for group work and social interaction.

**We ask all library users to help us maintain alternatives for all preferences.** If you are seeking a quiet location to study, please use Levels 2 & 3. If there are problems on Levels 2 & 3 with noise, we need your assistance and cooperation. If you receive a cell phone call or a friend stops by, please keep it quiet and brief or take the conversation elsewhere. If someone else is not maintaining the Quiet Zone atmosphere, please ask that person to do so. If the noise persists, please notify the staff at the Circulation Desk. If staffing permits, they will investigate.

Library staff members also attempt to enforce *moderation* on Levels 1 and A. If you think that it is too noisy there, please consult with our staff.

Library staffing is often limited, so please help to maintain Carlson Library as a desirable place to be.

## Computer Tip: Force A New Page In Excel

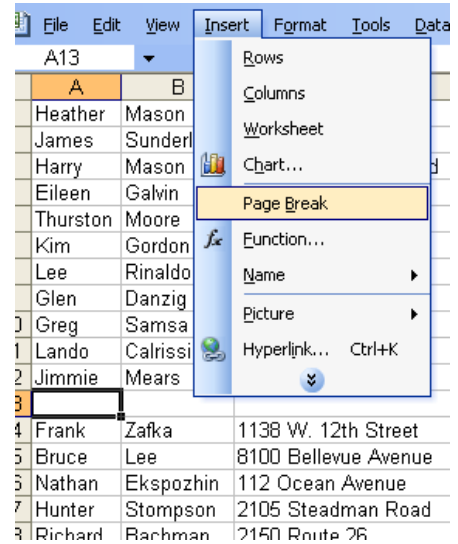
Most programs eventually get to a logical and consistent end of page. Excel has a lot of variables such as font size, row height, and column width that will determine when and where the new page will begin. A user can force a new page by using the Insert menu.

1. **Select a cell where the page will break.**

Please note: If the cell is anywhere other than column "A," the page will break vertically *and* horizontally. If you only want a horizontal (between rows not columns) break, the selected cell must be in column "A."

2. **Select Insert on the menu bar and click**

Page Break. A dotted line will appear above the selected cell to indicate that the page break was inserted.



## Something To Think About:



*"Be nice to nerds.  
Chances are you'll end  
up working for one."*

*~Charles Sykes*