



Inside

The Clarion University Libraries

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Volume 6, Number 10

In This Issue

- Research Project? We Can Help!
- Manage Research Work With RefWorks
- Library Tip: Online Renewals
- Computer Tip: Make Text Special With Special Effects
- Something To Think About

CU Libraries' Links:

Inside The Clarion University Libraries

Read back issues of the Libraries' newsletter

Library Home

Your link to all of the Libraries' resources

PILOT

Search the Libraries' online catalog

A-Z Database

Search the Libraries' extensive collection of electronic journals and e-books

About "Inside The Clarion University Libraries"

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *Inside*, we share information about our services and resources with the campus community. *Inside* is best viewed with Microsoft Outlook. However, you can read a PDF version of *Inside* online through the [Libraries' homepage](#).

Research Project? We Can Help!



It's November already and the end of the fall semester is not far off.

With less than six weeks of classes remaining, you may be beginning to feel the pressure. Now is the time to get moving on your research

projects and term papers and the Libraries can help in a variety of ways.

We offer access to millions of authoritative articles, books, datasets, and other resources that may be just what your professors would like to see.

Intimidated? Don't know where to begin?

Our friendly reference librarians are available to help you get started. Stop by the libraries, visit our [Website](#), or call:

Carlson Library Reference Librarians	393-2490
Suhr Library Reference Librarians	676-6591

Online [tutorials](#) on finding journal articles, conducting library research, and getting the most out of library services and resources are available through the "[Library Help](#)" page on the Libraries' home page.

Manage Research Work With RefWorks

Contact Us

Dr. Terry Latour
Dean of Libraries



Organizing
Your Research

[RefWorks](#) is an online research management, writing, and collaboration tool. It is designed to help researchers easily gather, manage, store, and share all types of information. It even helps to conveniently generate citations and

bibliographies from items imported into customizable folders.

RefWorks enables the user to manually create a personal database of citations. Better yet, RefWorks can import citations from many online databases such as EBSCOhost, GoogleScholar, etc. Citations can be formatted in a variety of output styles including APA, MLA, and Chicago.

A useful program within RefWorks, called *Write-n-Cite*, helps users compose scholarly papers with proper citations using in-line, footnote, or endnote style. Bibliographies are automatically generated from folders in the RefWorks database.

Another element, RefShare, allows a user to share a folder of citations with anyone, even if the second person does not have a RefWorks account. The shared information includes a persistent link to the source and a full text version of an article, if one is available.

In addition, RefGrab-It can capture citations from any web page that has citation information and can import it to RefWorks.

You can find a link to RefWorks at the [Library Website](#), in the center column, under "Library Services." We also have a [RefWorks Guide](#) available in the right-hand column of our Website, below the "Library Help" heading (select the [Pathfinders / LibGuides](#) link).

If you need help getting started, call or stop by to see a reference librarian.

Library Tip: Online Renewals

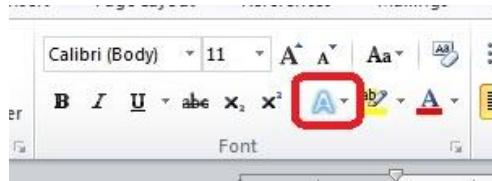


Did you know that you can use our Website to renew the loan period for most items checked out from Clarion University Libraries?

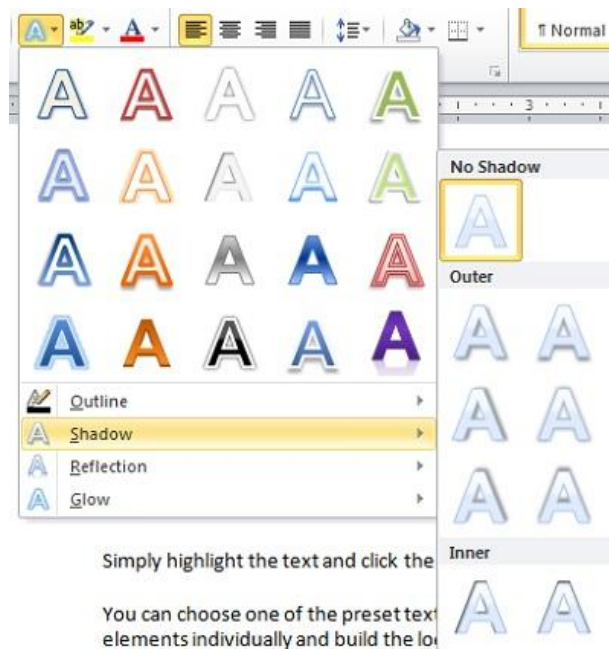
On the Library homepage, click the [Renew Books](#) link under the "Library Services" list. Information and additional links are provided there.

Computer Tip: Make Text Special With Special Effects

Do you want to make some text stand out? Word 2010 has a tool for that!



It's called the **Text Effects button** and when you use it you open a palette of choices like this:



You may notice that these are the types of choices we saw when formatting SmartArt text in Office 2007. If we had these choices before, you may be thinking, "What makes this one so special?"

Well, simply put, you can now apply them to any text, anytime without any extra hassle of shapes, text boxes, or SmartArt. Simply **highlight the text, click the Text Effects button, and choose your formatting changes.**

You can choose one of the preset text looks and then edit some more from there or add effect elements individually and build the look piece by piece.

Either way, you have a lot of control over special right from the Font formatting group. Where you usually set font type, size, color, bold, italic, etc. ... you can now add all the cool stuff too!

Something To Think About:



Everyone has a
photographic memory,
But not everyone
has film.
--Unknown