



Inside The Clarion University Libraries

JOIN US ON
facebook
CLICK HERE

March 15, 2011

Volume 6, Number 23

In This Issue

- Welcome Back – We Are Here To Help
- Faculty/Staff Scholarship Recognition
- Library Tip: Online Renewals
- Computer Tip: Force A New Page In Excel
- Cranial Candy: YourIrish
- Something To Think About

CU Libraries' Links:

Inside The Clarion University Libraries

Read back issues of the Libraries' newsletter

Library Home

Your link to all of the Libraries' resources

About "Inside The Clarion University Libraries"

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *Inside*, we share information about our services and resources with the campus community. *Inside* is best viewed with Microsoft Outlook. However, you can read a PDF version of *Inside* online through the [Libraries' homepage](#).

Welcome Back - We Are Here To Help



Welcome back, we hope that you had a restful and enjoyable break!

With less than seven weeks of classes remaining, you may be beginning to feel the pressure. Now is the time to get moving with your research projects and term papers. The Libraries can help in a variety of ways.

- We offer access to millions of authoritative articles, books, datasets, and other resources that may be just what your professors would like to see.
- Intimidated? Don't know where to begin? Our friendly reference librarians are available to help you get started.
 - Stop by the libraries, visit our [Website](#), or call:
 - Carlson Library Reference Librarians at: 393-2490
 - Suhr Library Reference Librarians at: 676-6591
- Use our online [tutorials](#) on how to find journal articles, conduct library research, and get the most out of library services and resources. It's all available through the "[Library Help](#)" page on the Libraries' homepage.

Faculty/Staff Scholarship Recognition



The Faculty and Staff Scholarship Recognition Reception is scheduled for Tuesday, April 12th. Individuals who presented papers, published research and scholarship, received University-approved external grants, or engaged in other creative endeavors in 2010 will be honored.

PILOT

Search the Libraries' online catalog

Databases A-Z

Search the Libraries' extensive collection of electronic journals and e-books

Contact Us

Dr. Terry Latour
Dean of Libraries

The deadline to be included in the program and accompanying booklet was this past Friday. PAGES, and other support units, are short-staffed and need the time to prepare for this event.

If you are eligible to be recognized *-and get the information to us in the next two days*, we will do our best to include you and your information in the recognition booklet. Please send your publications and abstracts to Ms. Linda Horner of the University Libraries as soon as possible (phone: 2343, email: lhorne@clarion.edu).

Library Tip: Online Renewals



Did you know that you can use our Website to renew the loan period for items checked out from Clarion University Libraries?

At the library homepage, click on the [Renew Books](#) link under the "Library Services" list. Information and additional links are provided.

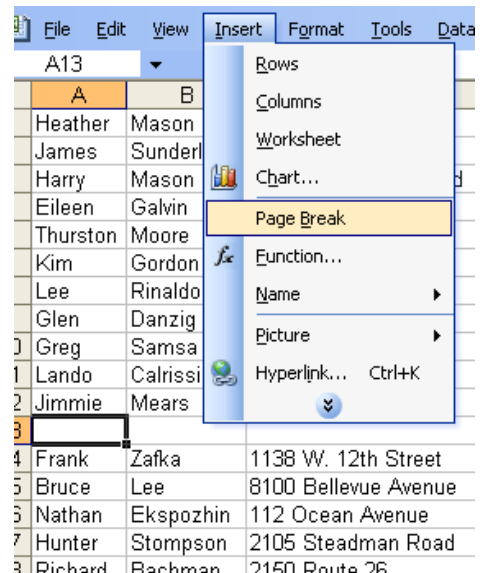
Computer Tip: Force A New Page In Excel

Most programs eventually get to a logical and consistent end of page. Excel has a lot of variables such as font size, row height, and column width that will determine when and where the new page will begin. A user can force a new page by using the Insert menu.

1. Select a cell where the page will break.

Please note: If the cell is anywhere other than column "A" the page will break vertically and horizontally. If you only want a horizontal (between rows not columns) break, the selected cell must be in column "A".

2. Select **Insert** on the menu bar and click



. A dotted line will appear above the selected cell to indicate that the page break was inserted.

Cranial Candy: YourIrish



St. Patty's Day is fast approaching...that one day of the year when nearly *everyone* claims to be a little Irish. Maybe you think being Irish is all about the Guinness and the whiskey, but visit www.YourIrish.com to better understand the Emerald Isle.

The site brings you the history, traditions, and culture of Ireland, as well as (my favorite) folklore and myths.

Something To Think About:



*Great opportunities
to help others seldom come,
but small ones
surround us every day.
-Sally Koch*