



# Inside

## The Clarion University Libraries

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#### About "Inside The Clarion University Libraries"

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *Inside*, we share information about our services and resources with the campus community. *Inside* is best viewed with Microsoft Outlook. However, you can read a PDF version of *Inside* online through the [Libraries' homepage](#).

### Faculty Author Seminar ... Taylor Hahn, Communications Department



On **Thursday at 3:30 p.m.**, the Carlson Library hosts the final Faculty Author Seminar program of the semester in the **Library's Center For Academic Excellence on Level A.**

Professor Taylor Hahn of the Communications Department presents the program: "*Policy Debate in the 21<sup>st</sup> Century: Professional Debate Coaching Position and Benchmarks for the Profession.*"

Please join us as we learn more about the research of one of our faculty. Light refreshments will be available.

The Faculty Affairs Committee of the Faculty Senate, the Office of the Provost, and the University Libraries sponsor the Faculty Author Seminar series.

### Librarian SMS For Information ASAP



Did you know that you could use SMS texting from your cell phone to ask a librarian for research assistance?

In addition to in-person consultation, phone calls, Chat, and email messages, you may contact our reference librarians by texting. Send your questions via SMS text to our email

the Libraries'  
newsletter

## Library Home

Your link to all of the  
Libraries' resources

## PILOT

Search the Libraries'  
online catalog

## Databases A-Z

Search the Libraries'  
extensive collection of  
electronic journals and  
e-books

## Contact Us

Dr. Terry Latour  
Dean of Libraries

address: [libsupport@clarion.edu](mailto:libsupport@clarion.edu). Note: Standard messaging rates apply.

Remember that SMS stands for *Short Message Service*. If the question (or answer) requires in-depth discussion, you probably should contact the Reference Librarian using one of the other options.

- Call Carlson Library (Clarion Campus) at 814-393-2490 or 814-393-1841.
- Call Suhr Library Reference Desk (Venango Campus) at 814-393-1242 or 814-676-6591 extension 1242.
- To Chat, click the button on the [Libraries'](#) homepage to start a LIVE conversation with one of our Reference Librarians! [Chat Now...](#)
- To send an email, complete the [online form](#) and one of our Reference Librarians will get back to you with an answer within 24 hours.

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## Library Tip: Faculty/Staff Access To Special Databases



The Commonwealth of Pennsylvania State Library makes available to state employees, including Clarion faculty and staff, dozens of databases that are not subscribed to by the University Libraries. Subject fields include:

- Biography
- Business
- Education
- Government
- Health
- History
- Historic Newspapers
- Law
- Maps
- Science
- Statistics
- Other general reference works.

Check out what is available at the [Databases at the State Library of Pennsylvania](#) Website.

To access to the databases, you need a [State Library Card](#), which you can ask for through their Website. Submit the

request and the card is mailed to your home address within 3-5 business days.

## Computer Tip: Spell (Re)Check

Have you ever accidentally hit the **Ignore** or **Ignore All** button when spellchecking an MS Word document? How maddening is that?

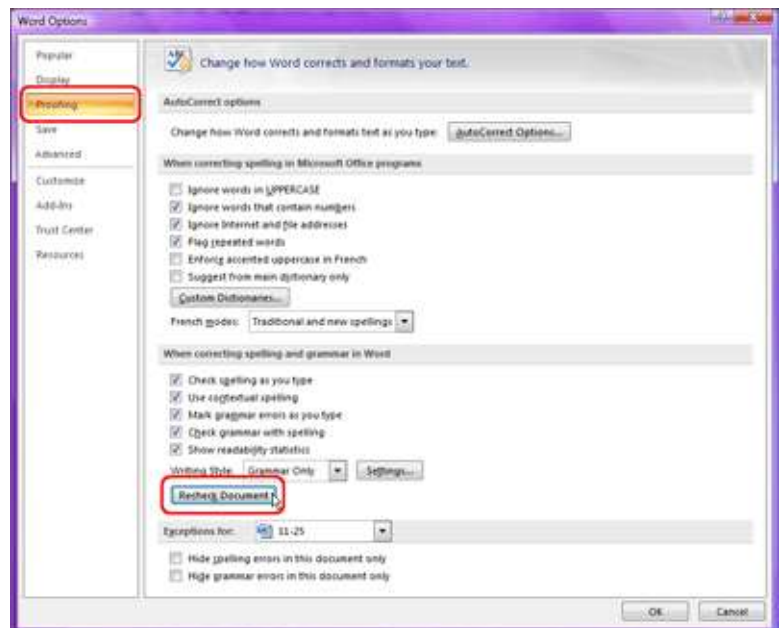
Now, Word isn't even *seeing* the problem, and you've got to very carefully pick through the document to check for the spelling error-with no assistance from Word whatsoever...*Or do you?*

What if there was a way to tell Word to recheck your document while ignoring your "Ignore" commands? Sounds like it could be a time saver to me!

To do this, we need to enter into Word's Options. In Word 2007 or Word 2010, use the **Office Button** and click **Word Options** in the lower, right-hand corner of the window. Go to the **Proofing** category, **Spelling & Grammar section**.

Locate the **Recheck Document** button and **Click it**.

Word will throw up a warning, making sure you know what you are about to do. (All your Ignore commands will be reversed and they will again appear as errors, just as they did when you began the process.)



Click **Yes** to confirm your decision. There you have it. Getting Word to ignore your "Ignores" isn't so hard after all. Who would have thought we'd ever be looking to do that!

## Cranial Candy: ARKive: Images Of Life On Earth

**ARKive** is devoted to spreading awareness of the world's endangered species by putting together an amazing selection of images and videos from some of the top photographers, filmmakers, and conservationists.

There are many interesting ways to navigate this site. You can choose to click **Explore by Species** at the top of the page, which will bring up a drop down menu of species. You can click **Explore by Geography**, found right next to the species option, and then select a location from a pop-up map.



You can also *search* by species or media type with the search field on the right side of the page. Just type in what you are looking for, and select the type of search you want to do (**Species, Video, Images, or All**), then click the orange **Go** button.



There is a lot of amazing featured content right on the main page. You can access the site's blog from there, check out articles, take a quiz, send an ARKive e-card, and so much more!

Another feature you might want check out is **MYARKive** (a link is located at the bottom of the page). Here you will find information on the benefits of signing up like the ability to make your own image and video collections.

## Something To Think About:



*We share this planet  
with many species.  
It is our responsibility  
to protect them,  
both for their sakes  
and our own.*

*- Pamela A. Matson,  
Ecologist*