



INSIDE

The Clarion University Libraries

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CU Libraries' Links:

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Read back issues of the Libraries' newsletter

Library Home

Your link to all of the Libraries'

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *INSIDE*, we share information about our services and resources with the campus community. *INSIDE* is best viewed with Microsoft Outlook. However, you can read a PDF version of *INSIDE* online through the [Libraries' homepage](#).

Library Goes 24 Hours!



Carlson Library is the place to be as you finish research papers and prepare for finals.

Beginning last night, *Carlson Library is open 24 hours a day through Finals Week*, with the exceptions of closing at 9:00 p.m. on Friday and Saturday evenings. Databases, computers, and borrowing services are available around the clock.

Reference Services are available:

Monday- Thursday 10:00 a.m. - 9:00 p.m.
Friday 10:00 a.m. - 5:00 p.m.
Sunday 1:00 p.m. - 5:00 p.m.

Don't forget that Level 2 and Level 3 are designated as "quiet" study areas for those who need a very silent environment.

It's Not Too Late To Get Help



It's not too late to get help with end-of-the-semester papers and research projects.

While they won't be available in the wee hours of the mornings, the reference librarians at Carlson and Suhr Libraries *will* be available

PILOT

Search the Libraries' online catalog

Databases A-Z

Search the Libraries' extensive collection of electronic journals and e-books

Contact Us

Dr. Terry Latour

Dean of Libraries

during weekdays and most weekday evenings until 9:00 p.m., as well as on Saturday at Suhr Library and Sunday afternoon in Carlson Library.

- Stop by the libraries or call Carlson Library at 393-2490 or 814-393-1841. Call Suhr Library (Venango Campus) at 814-393-1242 or 814-676-6591 extension 1242. Distance Education Students may use the special toll-free number provide just for you.
- For online Chat, click the button on the [Libraries](#) home page to start a LIVE conversation with one of our Reference Librarians! [Chat Now...](#)
- To Text a Librarian, send your questions via SMS text to our email address: libsupport@clarion.edu.
Note: Standard messaging rates apply. Remember that SMS stands for Short Message Service. If the question (or answer) requires in-depth discussion, you probably should contact the Reference Librarian using one of the other options.
- If immediate feedback is not crucial or if it's at a time when the reference librarians are not on duty, you may also submit requests for assistance using our [Ask A Librarian](#) online reference form. It is available at the [Libraries' Website](#) under the "Library Help" heading.

Don't forget about all the tutorials and resource lists also available at the library Website.

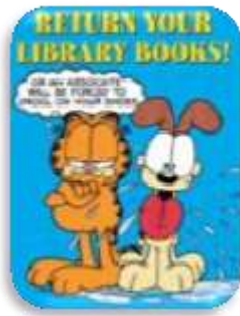
Library Tip: Protect Your Stuff



know it.

The end of the semester is the time when you should take extra care to protect your valuables. Don't leave backpacks, purses, phones, MP3 players, computers, or other valuables unattended. They could disappear before you

Library Tip: Return Day



All library items should be returned by the end of Finals to avoid fines and lost item charges. If you need an item beyond Friday, May 11, please consult with the Circulation Department.

Good Luck With Finals!

Did You Know?

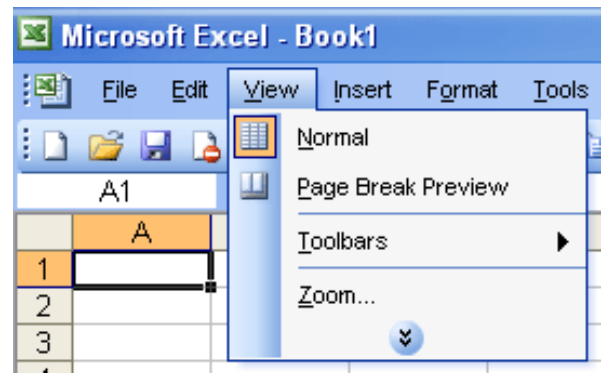


287 – The number of paper copy journals, magazines, and newspapers available at the Clarion University Libraries.

Computer Tip: See Into The Future

Don't just wait until your document prints to see where all the pages ended up.

Use Page Break Preview to determine if columns or rows should be shifted or hidden for a better presentation.



1. Go to the **View** menu and select **Page Break Preview**.
2. When finished, select **Normal**.

Cranial Candy: On The Move?



With the semester coming to a close soon, many of you are packing up to go home for the summer.

Boxes, laundry baskets, and plastic garbage bags are okay for many things, but what about your computer? Do you know how to get that delicate

electronic equipment home without damaging your hardware and without losing your data?

Check out this page from 123Movers.com for tips on preparing for a move.

Something To Think About:



*Your outlook
affects your
outcome*

~John Paul Warren