INSIDE
The Clarion University Libraries

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Inside The Clarion University Libraries

Read back issues of the Libraries' newsletter

The Clarion University Libraries newsletter is published weekly when classes are in session. Through *INSIDE*, we share information about our services and resources with the campus community. *INSIDE* is best viewed with Microsoft Outlook. However, you can read a PDF version of *INSIDE* online through the [Libraries' homepage](#).

The experts from Computing Services are scheduled to be in the Libraries to help you connect to the University WiFi system. Bring your wireless device to one of the locations below and let them work some magic!

Carlson Library – Level 1 (near stairwell)		
	Wednesday, August 29th	1 p.m. – 6 p.m.
	Thursday, August 30th	1 p.m. – 6 p.m.
Suhr Library		
	Wednesday, August 29th	Noon – 3 p.m.
	Thursday, August 30th	Noon – 3 p.m.

Welcome!

The University Libraries welcome all new students and returning students, as well as faculty and staff. This is the first issue of our electronic newsletter for the new academic year. It will be published on a regular basis to keep you up-to-date on library services and resources.

We encourage you to visit the Carlson or Suhr Libraries or to visit our Web pages at www.clarion.edu/library. We offer a wide array of services, many of which are available through the Web site.

In the coming weeks we will share information with you about our services and resources. Watch for our communications and please don't hesitate to contact us when you need information resources and support.

About The Libraries

Carlson and Suhr Libraries offer a wealth of information resources in print, media and electronic forms.

Reference librarians are available to provide you with personalized assistance.

If you need to use a computer, the Libraries have plenty.

Both Libraries are wireless zones and notebook computers are available for loan. Visit the Libraries or contact us for more information.

Carlson Library Hours	(814-393-2301)
Monday – Thursday	8:00 a.m. – 12:00 a.m.
Friday	8:00 a.m. – 5:00 p.m.
Saturday	9:00 a.m. – 5:00 p.m.
Sunday	1:00 p.m. – 12:00 a.m.

Suhr Library Hours	(814-676-6591)
Monday – Thursday	8:00 a.m. – 8:00 p.m.
Friday	8:00 a.m. – 4:00 p.m.
Saturday	9:00 a.m. – 4:00 p.m.

Note: Both Libraries are closed over the Labor Day weekend.

Library Lab Help Desk

Can't connect to the Wi Fi?

Have a question about software features?

Stop by the Computer Lab Help Desk on Level A of Carlson Library. The helpful staff there may be able to assist you with basic questions or problems relating to using computers or electronic devices in the Libraries or elsewhere on campus. If we can't help, the friendly folks in Computing Services may be able to.

Library Tip: ID Card

Don't forget to bring your Clarion University ID Card with you when you visit the library. Your card enables you to check materials out from the library, borrow a wireless notebook computer, and print from the computer labs when you have Eagle Dollars on your card.

Computer Tip: Easy Zooming

Are you tired of trying to read that fine print on your computer screen?

In the past, if you wanted to adjust the view (zoom in or out) in a document or a web browser, you would have to navigate through several menus and submenus. Today, Microsoft and OpenOffice have simplified this process with sliders found in the lower right corner of documents, but if you're looking for an even simpler way, try this:

In Vista and Windows 7, when the **Ctrl** key is held and the scroll wheel is rolled forward (away from you), the view size, including text and images is increased. With the **Ctrl** key pressed, roll the wheel backward (towards you) and the view size is decreased.

Whether you're reading this in your email (it also works in many email clients), in a document, or on the web, give it a try.

Note: If this is being used in a browser window, and you'd like to return the window to normal size, hold the **Ctrl** key and tap the **0** (that's zero) key (**Ctrl+0**).

Cranial Candy: Duct Tape...The Student's Best Friend?

Feeling "crafty" and/or broke? Check out this website for *100 Awesome Ways To use Duct Tape In Your Dorm Room*.

Duct tape is the poor college student's best friend. The heavy duty adhesive is great for repairing your second-hand goods, quick-fix organization, DIY projects and costumes, party planning, and even medical emergencies.

Check it out and find out why you need a major stash at all times.

Something To Think About:

If you wish to travel far and fast, travel light. Take off all your envies, jealousies, unforgiveness, selfishness and fears.
~Glenn Clark