Groups

Groups are used for group work. Groups are used to organize users' work on projects and assignments. Users can belong to multiple groups within the same course. Each group can have its own discussion forums, assignment folders, and locker area to work in. Grades can be given as an individually or as a team.

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Navigating Groups

1. Access the group's page by clicking on the Groups link under the drop down menu in the Communication tab.

2. Use the Groups page to view a list of groups that you are enrolled in: Assignments, Discussion, and Lockers.
3. To see who all is in your groups click on the number under the heading Members.
4. You are able to email your group members by clicking on the envelope under the email heading.
5. Notice that you must click on the Assignments link under Communication in the Navigation bar to access and upload a group Assignment submission. You are able to view assignment submissions that have already been submitted using the link under Assignment Submission Folder.
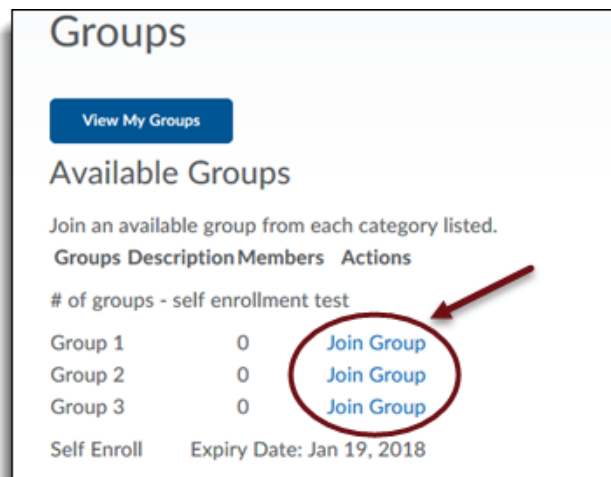
Group Self-Enrollment

Self enrollment allows you to enroll in groups on your own. Your instructor may allow you to choose your own group members or to be part of a topic that interests you.
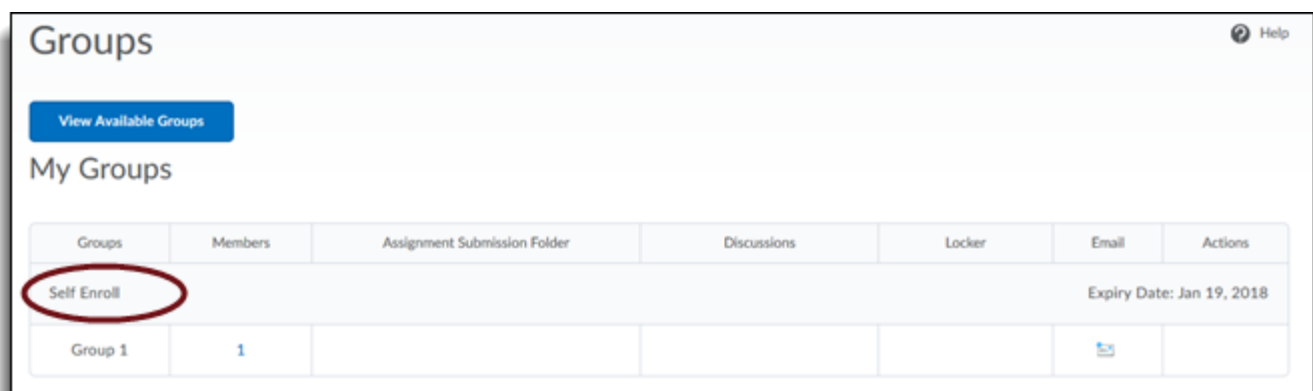
1. On the Groups page, click View Available Groups

2. Click Join Group

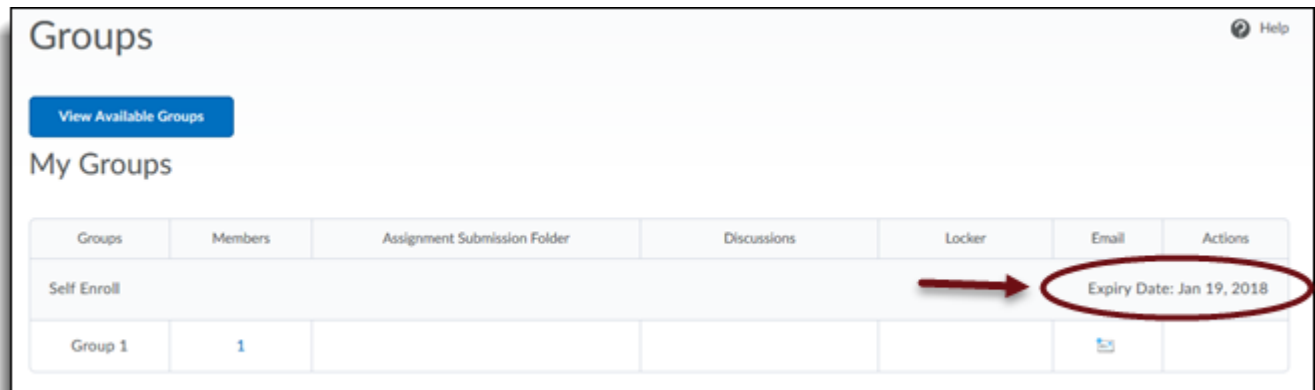3. The self-enrollment group will now display in your My Groups list.

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FAQs

Question: why is there an Expiry Date on my self-enrollment group?

A: A self-enrollment group may have an expiry date. This is like a due date for when you can self-enroll in a group. After the date listed, you will not be able to join or leave groups, and you may be automatically assigned a group if you do not self-enroll in one by the expiry date.

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