MyClarion Student Center Quick Reference -- Change or Add my Address

- 1. Go to <u>www.clarion.edu/myclarion</u> and select "Login".
- 2. Next, click the **Student Center** link.
- 3. To access the Addresses page, scroll to the "Personal Information" section, choose "Addresses" from the "Other Personal..." drop-down menu, then click the **Go** icon (O).

	your account profile.	details ⊳
		News and Info
Personal Information		CNN BBC
h n t	Contact Information	NBC
remographic Data mergency Contact amés Iser Preferences	Permanent Address Local Address 123 Mountain Ave None Clarion, PA 16214 016 Clarion	Search Engines Yahoo Google
other personal 💌 🛞	Home Phone Campus E-mail None a.arthurs@eagle.clarion.edu	Financial Aid Links
Addresses mail Addresses Extracurricular Activities Jonors and Awards Internet Addresses		FAFSA on the Web Student Aid on the Web Financial Aid Forms/Documents
Licenses and Certificate Memberships Personal Identification Phone Numbers Privacy Settings	(i) You do not have any pending applications at this time.	
Publications Work Experience other personal		

- 4. Click the Add a New Address button to add a new address or the Edit button next to the address you wish to change.

Personal Informat	on Secu	rity	Credentials	Participation		
addresses name:	phone numbers	email addresses	internet addresses	emergency contacts	demographic information e	thnicity
/iew, add, change o	r delete an address.					
View, add, change o Address Type	delete an address.	ŝ				

5. Enter or update the address information and click **OK**.

Country:	United States	Change Country	
Address 1:			
Address 2:			
Address 3:			
City:		State:	Postal:
County		and the second s	

- 6. Select the address type or types for this address. If this is an address that will take effect in the future, enter that date. If the change is effective immediately, leave the default date of today.
- 7. Click Save.

Addresses		
Add a new address		
/erify your address information below	v and select the address type(s) associat	ed with it on the right.
An asterisk (*) to the right of a type i	ndicates that another address is already	associated with this type. If you
choose this type, you will automatical display only or is otherwise unavailab	ly override the previous address. Any typ le for association with an address.	be that is grayed out is for
Add a new address		Address Types
Add a new address 123 Lyndon Lane Clarion PA 16214	Edit Address	Address Types
Add a new address 123 Lyndon Lane Clarion, PA 16214 016 Clarion	Edit Address	Address Types Permanent * Local
Add a new address 123 Lyndon Lane Clarion, PA 16214 016 Clarion Date new address will take effect	Edit Address 3/16/2011 🗐 (example: 12/31/2000)	Address Types
Add a new address 123 Lyndon Lane Clarion, PA 16214 016 Clarion Date new address will take effect	Edit Address 3/16/2011 (example: 12/31/2000)	Address Types Permanent * Local

** When you are finished in Student Center, always remember to select "Sign Out" from the top right corner of any page.