

MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
APRIL 17, 2014
108 EAGLE COMMONS
CLARION CAMPUS, CLARION, PA 16214

7:00 P.M.

I. RECORDING OF ATTENDANCE

The meeting was called to order by Mr. Kifer, Chairperson, with the following Trustees present:

Dr. Syed Ali-Zaidi
Mrs. Milissa Steiner Bauer, Secretary
Mrs. Susanne Burns
Ms. JD Dunbar, Vice Chairperson
Mr. R. Lee James
Mr. James Kifer, Chairperson
Ms. Donna Oberlander
Mr. Randy Seitz
Mr. Howard Shreckengost
Mr. Darren Young

The following trustee was absent from the meeting:

Mr. Jeffrey Szumigale

The following members of the University administration attended the meeting:

Mr. Peter Fackler, Interim Vice President for Finance and Administration
Dr. Ronald Nowaczyk, Provost and Academic Vice President
Dr. Christopher Reber, Executive Dean, Venango Campus
Mr. Harry Tripp, Vice President for Student and University Affairs
Dr. Karen Whitney, President

II. Minutes

A motion was made by Mr. Seitz, seconded by Mr. Shreckengost, that the minutes of the February 20, 2014 regular meeting of the Council of Trustees be approved as distributed by mail. The motion carried unanimously.

III. COMMUNICATIONS

A motion was made by Mr. James, seconded by Mr. Seitz, to suspend the rules to move the Public Comments portion of the agenda to the end of the meeting. The motion carried unanimously.

A. Public Comments – Moved to end of meeting.

B. Report of Student Senate

Mr. Todd Garrett, President of Student Senate, reported on Senate officer elections and the upcoming 2014 Reinhard Awards ceremony. He noted that the awards would recognize students and student organizations for their work as leaders and role models.

President Whitney congratulated Mr. Garrett on his appointment to the PASSHE Board of Governors. She also thanked him for his participation in the PASSHE 2014 Advocacy Day and the Spring 2014 PACT Conference.

C. Report of Faculty Senate

Faculty Senate Chairperson Dr. Sally Sentner reported on the work of her group, including appointments to key university search committees, review of 172 course proposals, planning for annual Faculty Retirement Reception, efforts in the development of a new Transfer of Credit Policy, and Senate elections.

President Whitney noted that Dr. Sentner would be retiring her position as Professor of Special Education in June and recognized the accomplishments of Faculty Senate under Dr. Sentner's leadership, including the completion of revisions to the university's General Education curriculum and the revision of the Faculty Senate Constitution.

D. Council Chairperson's Report

Chairman Kifer reminded the trustees that Spring Commencement was scheduled for Saturday, May 10, with ceremonies at 10 a.m., 2 p.m. and 7:00 p.m. (at Venango College). Mr. Kifer also thanked trustees Burns, Bauer, Dunbar, James, Oberlander, and Young for representing the Council at the Spring 2014 PACT conference in Harrisburg this week.

IV. REPORTS AND RECOMMENDATIONS OF THE PRESIDENT

A. President

Information Items

1. Presidential 500-Day Plan April 2014 Status Report

Dr. Whitney called the trustees' attention to the April status report of her 500-Day Plan that had been attached to the Council agenda.

2. Class of 2014 and other Outstanding Student Accomplishments

Dr. Whitney shared a list of accomplishments related to acceptances to graduate school, positions secured, and various honors garnered by the university's Class of 2014 and students at large.

3. Points of Pride

Dr. Whitney called the trustees' attention to achievements within the university community, including the reaccreditation of the College of Business Administration by the Association to Advance Collegiate Schools of Business International (AACSB), a prestigious designation bestowed on only 5 percent of schools offering a business curriculum. She also noted the university's annual celebration of academic achievement, the Academic Excellence Series, scheduled for the week of April 21.

Dr. Whitney introduced Mr. Dave Katis, Executive Director of the Sports and Recreation Center, who presented three Clarion University student-athletes who had won NCAA national championships at the Spire Aquatic Center in Geneva, Ohio, in March. Honored were Ms. Kristin Day, 2014 NCAA D-II 1- and 3-Meter Diving National Champion and 2014 NCAA D-II Female "Diver of the Year;" Mr. Heath Calhoun, 2014 NCAA D-II 3-Meter National Champion and 1-Meter Runner-up; and Mr. Colin Vest, 2014 NCAA D-II 1-Meter National Champion and 6th on 3-Meter. Mr. Katis also shared that Clarion University Men's and Women's Diving Coach has been named 2014 NCAA "Diving Coach of the Year," an honor that he has earned 23 times. The trustees gave the student-athletes a standing ovation.

B. Academic Affairs

Information Items

1. Enrollment Update

Dr. Nowaczyk noted that recruitment efforts for Fall 2014 continued, including open houses, billboards, and television advertising. In response to a question from Trustee James about high school graduation rates in Pennsylvania, Dr. Nowaczyk noted that while the number of graduates had declined over the last three years, there had been some flattening and a turnaround was expected by 2023.

2. Academic Reorganization

Dr. Nowaczyk reported that he and President Whitney had participated in 16 meetings over 10 days with academic departments affected by academic reorganization. He noted that as a result of the reorganization, 31 departments had been reduced to 19. He further noted that academic program development was key to student recruitment.

Trustee Ali-Zaidi discussed the PASSHE 2020 strategic plan and noted his personal advocacy for science and technology education.

C. Finance and Administration

Action Item

1. Approval of Fees for 2014-2015

Mr. Fackler presented the recommendation of a fees task force comprised of himself, Provost and Academic Vice President Ron Nowaczyk, Vice President for Student Affairs Harry Tripp, and Dean of Enrollment Management Bill Bailey, that locally determined fees including the Instructional Support Fee (all students), Student Fee (Clarion campus), Student Fee (Virtual campus), Student Center Fee (Clarion campus), Rec Center Fee (Clarion campus), Student Support Fee (Venango campus), and Room and Board Fees be increased as outlined in the Clarion University Fee Proposal for 2014-2015 that had been provided to trustees in advance of the meeting. He noted that the proposed fee increases were generally on the order of 3%. He further noted that in considering fee pricing, the task force had desired to keep fee

increases moderate in the face of financial pressures related to flat to down appropriation and increased labor costs.

Trustee Shreckengost asked how Clarion University fees would compare to other PASSHE universities after the increases. Mr. Fackler indicated that Clarion would fall in the middle of the 14 PASSHE schools. Chairman Kifer asked about Clarion's ranking for Room and Board costs. Mr. Tripp noted that after expected 2014-2015 increases were made at other PASSHE universities, Clarion would be ranked 10th or 11th out of 14. Trustee James noted that the Student Activity Fee set by the Clarion Student Association (CSA) looked like it was increasing about 17%. Mr. Fackler noted that the increase was the result of the decision of the CSA Board to go to per credit pricing.

A motion was made by Mr. Young, seconded by Ms. Dunbar, to approve the following resolution. The motion carried unanimously.

RESOLVED, by the Council of Trustees, Clarion University, that the proposed fee increases as outlined in the Clarion University Fee Proposal for 2014-2015, be approved.

Information Items

1. Budget Update

Mr. Fackler noted that the university's Responsibility Center (RC) Managers would be presenting their budget projections for the next three years during the first week of May. He further noted that following the budget presentations, top management would meet to review how projected deficits would be addressed.

2. Status of Facilities Report

Mr. Fackler reviewed facilities projects listed on the Status of Facilities Projects attachment to the trustees' agenda. He noted that Becht Hall renovation project was on schedule and that 75% construction drawings had been submitted by the architect to the Department of General Services (DGS) for the Tippin project. K. Whitney noted that construction projects would require some parking changes at the Clarion campus that would be implemented following Spring 2014 Commencement.

D. Student Affairs

Action Item

1. Certification of Clarion Students' Association (CSA) Compliance with Board of Governors Policy 1985-04, University External Financial Support

Mr. Tripp explained that similar to the Clarion University Foundation, Inc.'s compliance with Board of Governance policy on external support that must be certified annually by the Council of Trustees, the Clarion Student Association (CSA) was now required to seek certification of its compliance with Board of Governors Policy 1985-04, University External Support. Mr. Tripp shared data showing that for Year Ended May 31, 2013, the CSA had provided approximately \$1.2 million in revenue and other support to Clarion University while the university had provided slightly over \$35,000 in support to the CSA in facilities, support service and administrative overhead.

A motion was made by Mr. James, seconded by Mrs. Bauer, to approve the following resolution. The motion carried.

RESOLVED, that the Council of Trustees, Clarion University, upon recommendation of the President, hereby certifies that the Clarion Students' Association (CSA) complies with the Board of Governors Policy 1985-04.

Trustee Young recused himself from the vote noting his position on the CSA Board of Directors.

E. University Advancement

Mr. Geiger reported that total private giving to the university was down about \$900,000 due primarily to large gifts that had been received in the prior year. He noted a 5% increase in overall donors, sharing that 833 students had received financial support totaling \$822,000 during 2013-2014.

In staffing news, Mr. Geiger noted the search underway for a chief development officer. He also indicated that his division was exploring splitting the Alumni Relations and Annual Fund responsibilities into separate positions.

Mr. Geiger also touched on marketing efforts, noting the launching of a new university web site in mid September.

V. REPORT OF COMMITTEES

A. Executive Committee

Mr. Kifer reported that the Executive Committee had met on April 11, 2014, and that copies of the minutes from that meeting would be forwarded to trustees.

B. Finance Committee

Action Item

1. Approval of Finance Committee Report

A motion was made by Mr. Shreckengost, seconded by Mrs. Burns, that the following resolution be approved. The motion carried unanimously.

RESOLVED, that the Council of Trustees, Clarion University, approve the Finance Committee report for April 17, 2014.

C. Nominating Committee

Action Item

1. Election of Officers

Reporting on behalf of Nominating Committee Chair Jeffrey Szumigale, Mr. James presented the following proposed slate of Council of Trustees officers for 2014-2015:

Mr. James Kifer	Chairperson
Ms. JD Dunbar	Vice Chairperson
Mrs. Milissa Bauer	Secretary

The floor was opened for additional nominations. There were none forthcoming.

A motion was made by Mr. James, seconded by Dr. Ali-Zaidi, to accept the slate of officers for 2014-2015 as presented by the Nominating Committee. The motion carried unanimously.

D. Facilities Committee

Mr. Kifer reminded the Facilities Committee that they would be presenting their annual written report on university facilities at the July 2014 Council of Trustees meeting.

VI. UNFINISHED BUSINESS - None

VII. NEW BUSINESS

A. Public Comments

Mr. Kifer asked individuals offering public comments to limit their remarks to no more than three minutes. Mr. Kifer further requested that if a group had several individuals speaking on its behalf, the group limit itself to no more than three speakers.

Bob Balough, Secretary/Treasurer of the Clarion County Airport Authority, requested the university's support of the airport's B-52 bomber show in August. He noted that in addition to the B-52, the show would feature other vintage aircraft and some PA National Guard planes. He further noted that Clarion University business and computer students had participated in airport projects, including the development of a strategic plan for the facility and documentation of its history. Dave Cyphert, Airport Authority President, shared that the B-52 show would be free and open to the public and that a dinner and drawing for plane rides would be held in conjunction with the event.

Kevin Newton, student, noted the frustration of Music students due to uncertainty about fall 2014 schedules, student teacher supervision, and planning for events. He criticized the university's Workforce Plan and noted that he had contacted a lawyer and that he and other students would be filing lawsuits against the university.

Sarah Butler, student, expressed her disappointment that Music faculty Dr. Hubert Toney and Mr. Russell Reefer, would be leaving the university. She noted that the grades of students had suffered due to changes related to workforce reduction and that she planned to file a law suit. She asked the trustees to reconsider their recommendation to extend the President's contract.

Marcy Rose Sallack, student, described the spring 2014 semester as a "funeral," involving good-byes to faculty and students who would not be at Clarion following the current year. She stated that she would not recommend Clarion University to prospective students.

Matt Younger, student, noted that while Clarion University talked about supporting its community, he did not see how that would be possible with the proposed changes to the Music program. He shared his concern that area high schools would lose interest in participating in the annual Autumn Leaf Parade.

Jennifer Vincent Fulmer noted the projected drop in the university's fall 2014 enrollment and acknowledged the need to save money. She expressed her belief that the steps taken by the university administration would lower quality. She described the Council of Trustees' support of the administration's plan as "rubber-stamping" and "heartbreaking" and urged the trustees to repair the university's reputation.

Stephen Francica, student, asked President Whitney who would serve as next year's Director of Bands at Clarion University. Dr. Whitney indicated that she would get back to the student with a response.

Dr. Jeanne Slattery, Associate Professor of Psychology, noted that she was thankful that her department had been spared from merger with other academic departments for 2014-2015. She further noted her concern that the university was losing strong faculty. She added that if faculty had been involved in the development of the workforce plan, they would have supported it.

Dr. Steve Johnson, Associate Professor of Music, expressed his sadness at having the Music Education program placed in moratorium. He noted the positive impact that music educators have on students and indicated his belief that a better way of addressing the university's budget problems needed to be found.

Mr. Kifer noted that the trustees would be going into executive session to discuss personnel matters and that he did not anticipate any additional business when they returned to public session.

The trustees entered into executive session at 8:57 p.m. to discuss personnel matters and returned to public session at 9:42 p.m.

B. Institutional Scholarship Funds

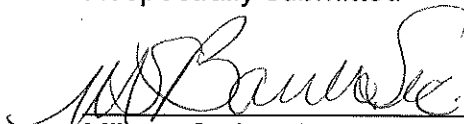
Dr. Nowaczyk noted that under Board of Governors policy, the university could use institutional funds to provide scholarships to assist with fall 2014 recruitment. He indicated that the scholarships could be based on need or merit. The trustees expressed support for the allocation.

A motion was made by Ms. Oberlander, seconded by Ms. Dunbar, to approve the following resolution. The motion carried.

RESOLVED, that the Council of Trustees, Clarion University of Pennsylvania, upon recommendation of the President, hereby approves up to \$30,000 in institutional scholarship funds for fall 2014 recruitment consistent with PASSHE Board of Governors Policy 1996-01-A, Section D.

VIII. ADJOURNMENT - The meeting was adjourned at 9:45 p.m.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "M. Steiner Bauer".

Milissa Steiner Bauer, Secretary
Council of Trustees