

MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
September 17, 2015
ROBERT W. RHOADES CENTER AUDITORIUM
VENANGO COLLEGE, OIL CITY, PA 16301
7:00 P.M.

I. RECORDING OF ATTENDANCE

The meeting was called to order by Mr. Kifer, Chairperson, with the following Trustees present:

Dr. Syed Ali-Zaidi
Mrs. Milissa Steiner Bauer, Secretary
Mrs. Susanne Burns
Ms. JD Dunbar (via conference call)
Mr. R. Lee James
Mr. James Kifer, Chairperson
Ms. Donna Oberlander

The following Trustees were absent:

Mr. Howard Shreckengost
Mr. Randy Seitz
Mr. Jeffrey Szumigale

The following members of the University administration attended the meeting:

Mr. Len Cullo, Vice President, Finance and Administration
Dr. Susanne Fenske, Vice President, Student Affairs
Dr. Phillip Frese, Dean, College of Business Administration
Dr. Jocelind Gant, Assistant to the President for Social Equity
Mr. James Geiger, Vice President, University Advancement
Dr. Roxanne Gonzales-Walker, Executive Dean, Venango Campus
Mr. Michael Keefer, Chief Executive Officer, Clarion University Foundation, Inc.
Dr. Ronald Nowaczyk, Provost and Academic Vice President
Dr. Todd Pfannestiel, Dean, Arts Education & Sciences
Dr. Karen Whitney – President

II. Minutes

A motion was made by Dr. Syed Ali-Zaidi, seconded by Mr. R. Lee James that the minutes of the July 16, 2015 regular meeting of the Council of Trustees be approved as distributed by mail. The motion carried unanimously.

III. COMMUNICATIONS

A. Public Comments - None

B. Report of Student Senate

1. Venango Campus

Venango Campus Student Senate President Brianna Monnin outlined activities of her group in August, including its leadership retreat and participation in Discovery Weekend. She noted other activities she has planned for the semester, such as annual barbeque, sexual assault and alcohol awareness week.

2. Clarion Campus

President Jarrett Boxley reported the Senates' activity in August, including participation in Discovery Weekend. He noted Student Senate elections will bring new senators. They also have planned for the semester, wings and bingo and their participation in the planning of the University's 150th Anniversary Celebration.

C. Report of Faculty Senate

Chair Mr. Joseph Croskey noted that Faculty Senate participated in Moovers and Groovers for move in day in August. He also noted this week is meet your advisor week. New this year, are the Freshman Inquiring Seminars for incoming freshman. Faculty are working to develop General Education Curriculum and events for new students. We are reaching out to students who have not declared a major and are working on academic policies. Mr. Croskey concluded his report by noting his goal for the year is to work with APSCUF to develop better relationships with the student body.

Council Chairperson's Report

Mr. Kifer thanked the Executive Dean Dr. Roxanne Gonzales-Walker and the Venango College staff for hosting the Council of Trustees dinner and meeting.

Mr. Kifer reminded the trustees of the upcoming Fall 2015 PACT and Association of Governing Boards (AGB) Conference to be held in Philadelphia on November 8 and 9, 2015.

IV. REPORTS AND RECOMMENDATIONS OF THE PRESIDENT

A. President

Information Items

1. PASSHE Update

Dr. Whitney explained that Governor Tom Wolf has not approved the appointments for the student trustees from any of the PASSHE schools. She hopes to hear something very soon.

2. Update on the Budget Stalemate

Dr. Whitney reported on the affects of the award of the State Work Study Funds to our students. We have deferred any billing to those students anticipating using work student funds or financial aid and we will continue to work with them. She assured the trustees Clarion does have enough cash to operate this year despite the impasse of the state budget.

3. Development of Presidential 500-Day Plan

Dr. Whitney called the trustees' attention to copies of her Presidential 500-Day Plan which had been set at their places. She reported that most items on the 500-Day Plan are in progress.

She also reported on the celebration of Founder's Day where she provided the State of the University Address, along with the Employee Recognition Ceremony.

4. Points of Pride

Dr. Whitney called the trustees' attention to the list of university news highlights and student achievements at their places. She noted Clarion's online programming was ranked number one in Pennsylvania by Affordable Colleges Online. Former Clarion All-American defensive end Julian Howsare was signed to the N.Y. Jets practice squad. She mentioned 1982 Clarion graduate John Calipari was inducted into the Naismith Memorial Basketball Hall of

Fame and Clarion recently held a grand opening of Suites on Main Street.

5. Report on the August 14 “All Boards Workshop To Review Academic Plan; Facilities Master Plan; & Upcoming Fundraising Campaign”.

Dr. Whitney thanked the trustees who attended the August 14 workshop.

6. Venango College Update

Dr. Karen Whitney introduced Dr. Roxanne Gonzales-Walker, Executive Dean, who provided an update on Venango College. Dr. Gonzales-Walker reviewed the summer activities, including participation in the Oil City Heritage Festival, Kids in College Programs and the West End Dam – Dredging and Remediation Project.

In other news, Dr. Gonzales-Walker reported she will be taking her leadership team to Wanango Country Club for a Strategic Planning meeting. Venango campus is looking to offer new academic programs and certificate programs.

She introduced Mr. Joseph Carrico. Mr. Carrico thanked Dr. Whitney and her leadership team for the hard work on Venango and Clarion campuses. He introduced members of the Venango Campus Advisory Council who were present at the meeting.

7. Other Items

Dr. Karen Whitney reported to the trustees that Dr. Jocelind Gant, Assistant to the President for Social Equity and International Programs, will be retiring in January 2016. She thanked Dr. Gant for her years of services.

B. Academic Affairs

Action Item

1. Approval of Proposed Master of Science degree in Accounting

Dr. Ron Nowaczyk indicated that the proposed Masters of Science degree in Accounting with the trustees' approval would be taken to the PASSHE Board of Governors for approval.

A motion was made by Ms. Milissa Bauer, seconded by Ms. Donna Oberlander that the following resolution be approved. The motion was carried unanimously

RESOLVED, that the Council of Trustees, Clarion University of Pennsylvania, approve the Master of Science degree in Accounting to move forward to the Board of Governors of the State System of Higher Education for final approval.

Information Items

1. Enrollment

Dr. Ron Nowaczyk reported Clarion has an increase in graduate students; In our undergraduate student population, we have 63 percent female and 37 percent male students; 87 percent white versus 8.3 percent African-American students; new bachelor's degree seeking students not much different from last year; we have a drop in associate degree seeking students and undecided students; we are not seeing much change in our seniors which means we are retaining our students through their senior year.

Dr. Nowaczyk also reported. We are up in education, finance and nursing. He noted the nursing programs at Clarion are not taking away from Venango College nursing programs. We currently have 28 students enrolled in the new academic programs. We are down in science majors. Additionally, our undecided students have declined.

In other news, Admissions has already received applications and deposits for 2016-17 academic year. We are already offering scholarship money for the next academic year. Dr. David Behrs has an Admissions event scheduled for October 17, 2015 for undeclared students who want to learn more about college.

C. Finance and Administration

Action Item

1. Approval of the Annual Budget

Mr. Cullo provided copies of the information about the University's proposed FY15-16 budget that had been reviewed in detail with the trustees at their budget workshop that afternoon. He read the resolution asking for Council of Trustee's approval of the budget.

A motion was made by Dr. Syed Ali-Zaidi, seconded by Ms. Donna Oberlander that the following resolution be approved. The motion carried unanimously.

RESOLVED, that the Council of Trustees, Clarion University, approve the annual budget for FY15-16 and its submission to the State System of Higher Education.

Information items:

1. Status of Facilities

Mr. Len Cullo introduced Mr. Eric Martin the new Facilities Operations Director who was in attendance for the meeting. He reviewed items from the Status of Facilities Report attached to the trustees' agenda. He reported that the Becht hall renovation project has been completed. The West End Dam – Dredging and Remediation Project on Venango campus has been completed. We are back on track and we are moving forward with the Tippin renovation project.

Mr. Kifer thanked all the trustees for attending the Budget Workshop that afternoon.

D. Student Affairs

Dr. Susanne Fenske reported the activities within the first six weeks of the semester including: 43 CA/SCAs spent 68 and 83 hours respectively in training before the fall opening; we moved 1600 students into university housing; 174 athletics are competing in sports; 600 freshman students participated in Discovery Weekend activities; 75 students met with their advisors; and 70 student organizations presented information to the community. She concluded, we will continue to make the students our focus.

E. University Advancement

Information Item

1. Fund-raising Report

Mr. Jim Geiger noted the Campaign Steering Committee will be meeting on September 22, 2015. We will be hearing priorities from the deans. We are going to match up the needs across campus. We will have a decision on the dollar amount for the campaign.

2. Marketing Report

Mr. Geiger reported they will be hearing presentations from two marketing firms within the next two weeks.

V. REPORT OF COMMITTEES

A. Executive Committee

Mr. Kifer noted that the trustees Executive Committee met on September 11, 2015 and copies of the minutes will be sent to the trustees.

B. Finance Committee

Action Item

1. Approval of Finance Committee Report

Mr. Len Cullo directed the trustees' attention to the reports of the Finance Committee of May 8, 2015 (not September 17 as noted in the agenda) which had been attached to their agendas.

A motion was made by Ms. Milissa Bauer, seconded by Mrs. Sue Burns to approve the Finance Committee's Report on May 8, 2015. The motion carried unanimously.

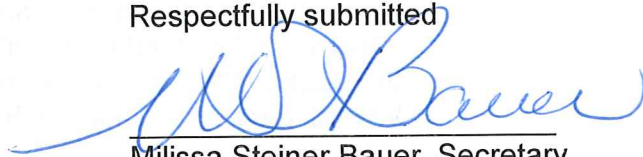
RESOLVED, that the Council of Trustees, Clarion University, approve the Finance Committee Report.

VI. UNFINISHED BUSINESS – None

VII. NEW BUSINESS – None

VIII. ADJOURNMENT – The meeting was adjourned at 8:14 p.m.

Respectfully submitted



Milissa Steiner Bauer, Secretary
Council of Trustees