

**Clarion University**  
**Council of Trustees' Regular Meeting**  
**via Zoom**

**Thursday, September 23, 2021**  
**4:00 p.m.**

**Agenda**

**Pledge of Allegiance**

**Call Meeting to Order and Roll Call of Board Members**

**Public Comments**

**Consent Agenda** ..... Chair, JD Dunbar

1. Approval of the July 22, 2021, meeting minutes – See Item 1
2. Approval of the September 14, 2021 Special Meeting Minutes – to be forwarded to Trustees a later date.
3. Approval of the 2021-2022 Annual Budget – to be forward to Trustees at a later date.

RESOLVED, that the Council of Trustees, Clarion University, approve the Consent Agenda for September 23, 2021.

**Report of Enrollment Management** ..... David Dollins

**Report of Student Affairs** ..... Susanne Fenske

**Report of the Office of Diversity, Social Equity,  
& Multicultural Education** ..... Rogers Laugand, III

**Report of Clarion Student Senate** ..... Ryan Zavinski

**Report of Student Trustee** ..... Kathryn Robinson

**Report of University Advancement** ..... Jim Geiger

**Report of Faculty Senate** ..... Jacqueline Knaust

**Report of Academic Affairs** ..... Pam Gent

<b>Report of Finance, Administration and Facilities</b> .....	Len Cullo
1. Grant Awards and Contracts – See Item 2	
2. Status of Facilities Report – See Item 3	
<b>Report of the President</b> .....	President Pehrsson
<b>Report of the Board of Governors</b> .....	Neil Weaver
<b>Report of PACT</b> .....	Milissa Steiner Bauer
<b>Report of the Clarion University Foundation, Inc.</b> .....	Max Smith
<b>Report of Council Chair</b> .....	JD Dunbar
<b>Committee Reports</b> .....	JD Dunbar
<b>Other Business</b> .....	JD Dunbar
1. Unfinished Business	
2. New Business	

**Human Resources** – See Item 4

**Important Dates**

- Council of Trustees’ Upcoming Meeting Date - Nov. 18
- Fall PACT – Oct. 15
- Winter Commencement – Dec. 11

**Adjournment**

**MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES  
CLARION UNIVERSITY OF PENNSYLVANIA  
THURSDAY, JULY 22, 2021  
VIA ZOOM  
PUBLIC MEETING  
4:00 P.M.**

I. RECORDING OF ATTENDANCE

Chairwoman, JD Dunbar called the meeting to order at 4:06 p.m. with the following Trustees present:

Ms. Milissa Steiner Bauer, Vice Chairwoman  
Ms. JD Dunbar, Chairwoman  
The Honorable R. Lee James  
Mr. James Kifer, Secretary  
The Honorable Donna Oberlander  
Mr. Larry Pickett (via Zoom)  
Ms. Kathryn Robinson, Student Trustee  
Mr. Howard Shreckengost (via conference call)  
Mr. Neil Weaver

ABSENT: Mrs. Susanne Burns  
Mr. Brendan Shepherd

The following members of the University administration attended the meeting:

Dr. Dale-Elizabeth Pehrsson, President  
Mr. Len Cullo, Vice President, Finance and Administration  
Dr. Laura Delbrugge, Dean, College of Arts and Sciences  
Mr. David Dollins, Vice President, Enrollment Management  
Dr. Susanne Fenske, Vice President, Student Affairs  
Dr. Phillip Frese, Dean, College of Business and Information Sciences  
Mr. James Geiger, Vice President, University Advancement  
Dr. Pam Gent, Provost and Academic Vice President  
Mr. Rogers Laugand, Director, Diversity, Equity & Multicultural Affairs  
Ms. Hope Lineman, Dean, Career and Workforce Development  
Dr. Gwen Price, Dean, College of Education, Health and Human Services

II. PUBLIC COMMENTS – None.

III. APPROVAL OF THE CONSENT AGENDA

Chairwoman Dunbar presented the Consent Agenda and asked if any items needed removed for further discussion.

1. Approval of the April 22, 2021, meeting minutes
2. Approval of the Resolution of Order of Succession

A motion was made by Trustee Weaver, seconded by Trustee James, to approve the July 22, 2021 Consent Agenda.

A roll call vote was taken with the following results:

Ms. Milissa Bauer	YES
Ms. JD Dunbar	YES
Mr. R. Lee James	YES
Mr. James Kifer	YES
Ms. Donna Oberlander	YES
Mr. Larry Pickett	YES
Ms. Katie Robinson	YES
Mr. Howard Shreckengost	NO VOTE
Mr. Neil Weaver	YES

The motion carried.

Chairwoman Dunbar presented other Action Items for approval and asked if this item needed further discussion.

1. Approval of the Student Fees for 2021-2022 Academic Year

A motion was made by Trustee Bauer, seconded by Trustee Kifer, to approve the Student Fees for 2021-2022 Academic Year.

A roll call vote was taken with the following results:

Ms. Milissa Bauer	YES
Ms. JD Dunbar	YES
Mr. R. Lee James	YES
Mr. James Kifer	YES
Ms. Donna Oberlander	YES
Mr. Larry Pickett	YES
Ms. Katie Robinson	YES
Mr. Howard Shreckengost	NO VOTE
Mr. Neil Weaver	YES

The motion carried.

#### IV. REPORT OF UNIVERSITY ADVANCEMENT

Jim Geiger reported the private donor support for FY2021. The overall donor retention rate for the past year was 66 percent. The total giving for 2021 was the highest since 2013. Alumni engagement held virtual events that included wine tasting, paint 'n sips and book club. They partnered with alumni to relaunch the eEagle, implemented the COVID Tracker and Information, as well as, integration communications.

#### V. REPORT OF CLARION STUDENT SENATE

Ryan Zavinski reported Senate held an activity day in Gemmell for all senators to meet. Before the end of the spring semester they held elections. Senate Presidents within the PASSHE institutions are gathering for board meetings.

#### VI. REPORT OF STUDENT TRUSTEE

Trustee Robinson reported she met with student advisory groups from Cal, Edinboro and Clarion. They met with Dr. Fenske to discuss their leadership goals. They will meet again in August.

#### VII. REPORT OF FINANCE, ADMINISTRATION AND FACILITIES

Len Cullo went over the contracts, grants and facilities report that was distributed to the Trustees prior the meeting. He happily announced that Tippin Gymnasium is no longer on the facilities report. That project has been completed.

#### VIII. REPORT OF ENROLLMENT MANAGEMENT

David Dollins provided a fall enrollment update. Admissions hosted collaborative campus visits at Clarion and Edinboro. The Admissions teams from Cal, Clarion and Edinboro embarked on a three-day road trip, their first action as an integrated university and spent one day on each campus.

#### IX. REPORT OF STUDENT AFFAIRS

Dr. Fenske was pleased to announce that students will begin moving into campus housing in three weeks to start the fall semester. Her team has been working on programs for the residence halls, and intermural and club sports at the student rec center. A new sound system is being installed in the Gemmell MPR with zoom capability for large events. They added more orientation dates for the summer and scheduled special programs for incoming freshman and sophomores who did not get their freshman programs last year. The Student Association selected eCampus for their bookstore vender. A spirit wear store will

be moved back into Gemmell this fall. As of May 1, our new dining and catering on campus is Aramark.

X. REPORT OF FACULTY SENATE

Dr. Gent provided Dr. Jackie Knaust's report in her absence. Dr. Knaust has been reelected chair of Faculty Senate for the next academic year. Even though campus is still fairly quiet with the start of the semester a month away, faculty have been using this time to refresh, renew and plan for the return of our students this fall. It was joyful to see and talk to the Dean, colleagues, our incoming students and their parents at freshman orientation last week. She looks forward to keeping Trustees updated on Faculty Senate Business.

XI. REPORT OF ACADEMIC AFFAIRS

Dr. Gent reported some points of pride and that Clarion recently hosted the GIS Conference. Kids in College wrapped up last week at the Venango campus. They continue with Middle States reporting and will finalize the self-study in August. The Middle States review team will be on campus in the fall. Deans from Cal, Clarion, and Edinboro are meeting for leadership team building.

XII. REPORT OF THE OFFICE OF DIVERSITY, SOCIAL EQUITY, & MULTICULTURAL EDUCATION

Rogers Laugand noted departmental highlights and events. Juneteenth had 175 participants with President Laurie Carter (CUP alumna) as the keynote speaker with other female speakers including President Pehrsson. Social Equity is hosting Heritage Week and American History Month. During Welcome Week, they are planning Building Bridges programs for students.

XIII. REPORT OF THE PRESIDENT

President Pehrsson reported the College of Arts and Sciences continues to identify students who left Clarion without a degree, but whose degree work is near complete, or whose degree work is complete with new integrative studies criteria. Since the effort began in 2018, 164 students have been readmitted and graduated with a BS or BA degree and two students earned ASAA degree. Military Times ranks Clarion University No. 1 for general education and 14<sup>th</sup> overall for the mid-Atlantic region in its annual Best for Vets. July 14 – BOG voted unanimously to approve a measure to integrate six institutions into two new universities.

#### XIV. REPORT OF THE BOARD OF GOVERNORS

Trustee Weaver stated that last week's BOG's meeting was transformational for the State System and Clarion University. They had some great remarks and presentations at the meeting. It was an historic day and vote.

#### XV. REPORT OF PACT

Trustee Bauer reported that PACT is focusing on their committees – Advocacy and Governance. Each university will be represented by one trustee – Trustee Dunbar will represent Clarion on Advocacy. Trustee Weaver will represent Clarion on Governance. The fall meeting is October 15, 2021 at Kutztown and Spring PACT – March 23-25, 2022.

#### XVI. REPORT OF THE CLARION UNIVERSITY FOUNDATION, INC.

Trustee Kifer reported the Foundation is currently going through the fiscal year audit and data software enhancements. The investment and endowment performance for the year has grown 26 percent from last year.

#### XVII. REPORT OF COUNCIL CHAIR

Trustee Chairwoman Dunbar delivered her comments from the BOG's meeting the prior week in support of the Western Integration. She noted her support for the transition to pair with the sister universities, stating change used effectively provides opportunities to grow. *"The secret of change is to focus all of your energy not in fighting the old, but in building the new"* (Socrates). We need to change strategy, be innovative. Integration could well be the team sport of Higher Education.

#### XVIII. COMMITTEE REPORTS

##### 1. Nominating Committee

Trustee James reported the Nominating Committee met earlier in the afternoon to consider naming opportunities for campus facilities. They will bring more information public at a later date.

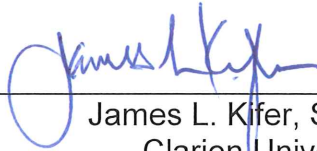
#### XIX. OTHER BUSINESS – NONE.

XX. ADJOURNMENT AND NEXT MEETING

A motion was made by Trustee Bauer, and seconded by Trustee Weaver, to adjourn the meeting.

Meeting adjourned at 5:50 p.m. The next meeting of the Council of Trustees will be Thursday, September 23, 2021.

Respectfully submitted



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James L. Kifer, Secretary  
Clarion University  
Council of Trustees



## New Grants

Awarded between 07/01/2021 and 08/31/2021

<b>Grant Name</b>	<b>Grantor</b>	<b>Director</b>	<b>Amount</b>
Student Support Services	US Department of Education	Ms. Maria Aiello	\$ 392,459
Upward Bound	US Department of Education	Ms. Rhonda McMillen-Toth	\$ 489,477
Talent Search	US Department of Education	Ms. Rhonda McMillen-Toth	\$ 463,217
Keystone Extraordinary Emergency Program (KEEP) Grant	PASSHE Foundation	Mr. David Dollins	\$ 150,500
PA View - America View	America View passed through California University of Pennsylvania	Dr. Yasser Ayad	\$ 1,250
GEER II	US Department of Education	Ms. Tamara Varsek	\$ 224,600
PASSHE ECE PDO Northwest Region	PA Department of Health passed through Shippensburg University	Dr. LouAnn Bonnett	\$ 78,757
Science in Motion	PA Department of Education	Ms. Karen Spuck	\$ 107,317
PA Watershed	Foundation for PA Watershed	Dr. Andrew Turner	\$ 5,500

**Clarion University**  
**Information Items for September 23, 2021 Council of Trustees' Meeting**  
**Status of Facilities Projects**

Building	Project	Number	Fund Source	Amount	Status	Project Completion Date
Stevens/Moore Hall	ADA Accessibility Improvements	CL-775	CA	\$5,000,000	UC	May 2021 *
Still Hall	Server Room Fire Extinguishing	CL-796	DM	TBD	P/RB	TBD **
Office Consolidation	Facility Space Renovation, Consolidation, and Demolition	CL-404-64	CA	\$7,300,000	ID	TBD ***

**Notes -**

**\* Stevens/Moore** - project generally complete; addressing a few close out items with DGS and contractor

**\*\*Still Hall Server Room Fire Extinguishing -Design** for new bids being sought using an alternative fire suppressions system

**\*\*\* Office Consolidation** - DGS target for bid documents to go out is September 20, 2021

Source of Funds	Status
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EG = Education & General Funds

AX = Auxiliary

DM = Deferred Maintenance

CA = Capital Appropriation

G = Grants

SA = Student Assessment

SR = Special Revenue (e.g., Parking Fees, etc.)

CL = Cancelled

P = Planning

ID = In Design

B = Bidding/Contracting

UC = Under Construction

C = Complete

AF = Awaiting Funds

AS = Awaiting Scheduling

RB = Rebid

**Human Resource Report**  
September 23, 2021

**A. Academic Affairs**

## 1. Appointments

Faculty – E & G Funded

<b>Department</b>	<b>Percent Time</b>	<b>Faculty Appointed</b>	<b>Term (Fall 2021)</b>
Biology/Geosciences	100%	1	08/23/2021 – 05/13/2022
	25%	1	08/23/2021 – 12/13/2021
	66.66%	1	01/18/2021 – 05/13/2022
Coun/Human Srvc/Rehab/ Allied Health/Crim Justice	75%	1	08/23/2021 – 05/13/2022
	50%	2	08/23/2021 – 05/13/2022
Education	100%	1	08/23/2021 – 05/13/2022
	75%	1	08/23/2021 – 12/13/2021
	50%	1	08/23/2021 – 05/13/2022
	50%	1	01/18/2021 – 05/13/2022
Library Science	25%	1	08/23/2021 – 12/13/2021
Nutrition/Health/Sport Sci	25%		08/23/2021 – 12/13/2021
	16.7%		08/23/2021 – 12/13/2021
Nursing	100%	7	08/23/2021 – 05/13/2022
	80%	6	08/23/2021 – 05/13/2022
	50%	1	08/23/2021 – 05/13/2022
	35%	1	08/23/2021 – 05/13/2022
Psychology	50%	2	08/23/2021 – 05/13/2022
Social Science	100%	2	08/23/2021 – 05/13/2022
	75%	1	08/23/2021 – 05/13/2022
	50%	1	08/23/2021 – 05/13/2022
Special Education	50%	1	08/23/2021 – 05/13/2022
Visual/Performing Arts	100%	1	08/23/2021 – 05/13/2022
	50%	1	08/23/2021 – 05/13/2022
	33.33%	1	08/23/2021 – 05/13/2022
	13%		08/23/2021 – 05/13/2022

Support Staff

Conrad, Mark, Library Technician, Library Services, Full-Time, Regular Status, September 27, 2021

## 2. Appointment – Temporary

Administrator

Kennedy, Bridget, Mobile Educator, SUA 1, Part-Time, Temporary, August 30, 2021

Support Staff

Swartzfager, Justin, Library Assistant, Part-Time, As-Needed Fall/Spring Semesters, August 23, 2021

McCauley, Danielle, Library Assistant, Part-Time, As-Needed Fall/Spring Semesters, August 23, 2021

Mistry, Deepam, Library Assistant, Part-Time, As-Needed Fall/Spring Semesters, August 23, 2021

Burke, John, Library Assistant, Part-Time, As-Needed Fall/Spring Semesters, August 23, 2021

## 3. Resignation

Support Staff

Crofoot, Emily, N/W Alliance, August 6, 2021

## 4. Retirement

Review of 2021

Bodziock, Joseph	English and Modern Languages	12/31/2021
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**B. Finance and Administration**

## 1. Appointments

Coach

Wilkerson, Rebecca, Assistant Swim Coach, Athletics, Full-Time, Regular, August 23, 2021

Tesch, Michael, Assistant Football Coach, Athletics, Full-Time, Regular, July 5, 2021

Guptel, Austin, Assistant Football Coach, Athletics, Full-Time, Regular, July 5, 2021

Welch, Jeremiah, Head Coach, Strength & Conditioning, Full-Time, Regular, July 5, 2021

Support Staff

Theiss, Teddy, Patrol Officer 1, Public Safety, Full-Time, Regular, August 23, 2021

Wagner, George, Custodial Worker 1, Full-Time, Regular (from PT), August 30, 2021

Lauer, Thomas, Custodial Worker 1, Full-Time, Regular (from PT), August 30, 2021

Walters, Raymond, Custodial Worker 1, Full-Time, Regular (from PT), August 30, 2021

Mabold, Caitlyn, Custodial Worker 1, Full-Time, Regular (from PT), August 30, 2021

Work, Jackie, Custodial Worker 1, Full-Time, Regular (from PT), August 30, 2021

2. Appointment – Temporary

Support Staff

Cumo, Alan, Stock Clerk 1, Athletics, Full-Time, Temporary, August 5, 2021

**C. Enrollment Management**

1. Appointment

Administrator

Kopp, Liza, SUA 2, Student Success Coach, Student Success Center, Full-Time, Regular, September 27, 2021

**D. Student Affairs**

1. Appointment

Administrator

Kercher, Hannah, SUA 1, Area Coordinator, Residence Life, 9-month, Full-Time, Regular, August 9, 2021

2. Appointment – Temporary

Thorpe, Hayden, SAU 1, Coordinator of Recreational Services, Rec Center, 9-month, Full-Time, Temporary, August 9, 2021

3. Resignation

Administrator

Ryan, Kelly, Residence Life, August 16, 2021

Support Staff

Bishop, Gretchen, Health Center, September 10, 2021