

**MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
THURSDAY, NOVEMBER 16, 2017
West Penn Hospital School of Nursing, Room 610
4900 Friendship Avenue
Pittsburgh, PA 15224
Public Meeting
3:30 P.M.**

I. RECORDING OF ATTENDANCE

The meeting was called to order by Chairwoman Dunbar with the following Trustees present:

Mrs. Milissa Steiner Bauer, Vice Chairwoman
Ms. JD Dunbar, Chairwoman
Mr. Edward Green
The Honorable R. Lee James
Mr. James Kifer, Secretary
The Honorable Donna Oberlander
Mr. Neil Weaver

The following Trustees were absent:

Mrs. Susanne Burns
Mr. Randy Seitz
Mr. Howard Shreckengost
Dr. Syed Ali-Zaidi

The following members of the University administration attended the meeting:

Dr. Jeff Allen, Dean, Health and Human Services
Mr. Len Cullo, Vice President, Finance and Administration
Dr. Susanne Fenske, Vice President, Student Affairs
Dr. Phillip Frese, Dean, College of Business and Information Sciences
Mr. Jim Geiger, Vice President, University Advancement
Dr. Steve Harris, Interim Dean, College of Arts, Education and Sciences
Dr. Todd Pfannestiel, Interim Provost and Academic Vice President
and Acting President
Ms. Debra Sobina, Director, Venango Campus/Assistant Dean

Chairwoman Dunbar thanked the staff and administration for the Allegheny Health Network, West Penn Hospital and the West Penn Hospital School of Nursing for providing us with a tour of their facility and hosting our meeting and dinner this afternoon.

II. PUBLIC COMMENTS

Ms. Dunbar asked individuals offering public comments to limit their remarks to no more than five minutes.

Mr. Norbert Baschnagel expressed his concerns with the renovations of Tippin Gymnasium. He spoke about the university considering purchasing the Owens Illinois Glass Plant property adjacent from campus to build a sport complex.

Ms. Dunbar thanked Mr. Baschnagel for his public comments.

III. APPROVAL OF CONSENT AGENDA

Ms. Dunbar presented the items on the Consent Agenda:

1. Approval of the Minutes of the Regular Meeting of September 21, 2017
2. Approval of the Resolution of Order of Succession
3. Approval of the 2018-2019, 2019-2020, 2020-2021 Academic Calendars
4. Approval of the Tippin Gymnasium Renovation Gift Naming Spaces

Mr. James requested that Item #4 be removed from the Consent Agenda for further discussion.

A motion was made by Mr. James, seconded by Ms. Oberlander, to approve the Consent Agenda with Item #4 extracted. The motion carried unanimously.

There was further discussion on Item #4 with many concerns addressed by the trustees regarding the document. Mr. Geiger explained he took into consideration past donor gifts for other facilities. Ms. Oberlander and Ms. Bauer expressed their concerns that the recommended gift dollar amounts were too low and some were left blank. The trustees provided Mr. Geiger with their recommended changes to the document and suggested he resubmit a revised document to the Council for further review.

A motion was made by Mr. James, seconded by Mr. Weaver, that Item #4 on the Consent Agenda be tabled for further review.

A roll call vote was taken with the following results:

Ms. Bauer	YES
Ms. Dunbar	YES
Mr. Green	YES
Mr. James	YES
Mr. Kifer	YES
Ms. Oberlander	YES
Mr. Weaver	YES

The motion carried unanimously.

IV. AUDITORS' REPORT FOR YEAR ENDED JUNE 30, 2017

Ms. Nancy Gunza, Principal, CliftonLarsonAllen, presented the university's audited financials for the prior year. She reviewed focus areas of the State System's federal awards, including Student Financial Aid. During the audit process, CliftonLarsonAllen performed an audit of the financial statements of Clarion University in accordance with generally accepted auditing standards.

V. REPORT OF FINANCE, ADMINISTRATION AND FACILITIES

Mr. Len Cullo reported on the Status of Facilities. Projects he addressed were the ADA accessibility improvements to Stevens Hall, the Egbert Hall renovations and the demolition of Carrier Hall. He also provided an update on the status of the Tippin Gymnasium renovation project and that the architects were sending out letters to the contractors on the renegotiated pricing for their signature. He's optimistic that we will hear back and that we can move forward with the project soon.

VI. REPORT OF THE WEST PENN HOSPITAL SCHOOL OF NURSING

Ms. Sobina reported that the School of Nursing's enrollment is up with 31 students enrolled in the program. We have collaboratively worked to require students take their general education classes from Clarion University and that was finalized this year. She thanked the trustees for visiting the site. The following were in attendance and introduced themselves to the Council of Trustees:

- Ms. Jacqueline (Jackie) Collavo, Vice President and Chief Nursing Officer, Allegheny Health Network – West Penn Hospital
- Dr. Mary Lou Zemaitis – Assistant Professor, Nursing, Clarion University – Pittsburgh
- Ms. Melissa Opst, Instructor, Biology, Clarion University – Pittsburgh

- Dr. Deborah Kelly, Assistant Professor-Chair, Clarion University
- Shawna Lind, Site Coordinator, Clarion University - Pittsburgh
- Dr. Paula Coe, Vice President, Nursing Education and Professional Practice, Allegheny Health Network
- Ms. Brenda Smith, Assistant Director, West Penn Hospital School of Nursing
- Dr. Amy Stoker, Director, West Penn Hospital School of Nursing

VII. REPORT OF STUDENT SENATE

Clarion Student Senate President Katie Welsh reported they had CSA round tables with Sandy Machokas, Director. They conducted safety walks around campus with Public Safety, attended the Equity Dinner last evening and they recently approved a yoga program to be a recognized student organization. Senate is reviewing student programs that need additional members and removing programs that are no longer active.

VIII. REPORT OF FACULTY SENATE

Dr. Adam Roberts, Chair of Faculty Senate, provided his report including the curriculum committee is bringing together a proposal for new changes. He stated he was thrilled to visit the Pittsburgh site this evening.

IX. COUNCIL CHAIRWOMAN'S REPORT

When prompted by Chairwoman Dunbar, Ms. Bauer provided an extensive update on the October PACT meeting. She noted that she was limited to confidentiality agreement on her role as Chairwoman for the Committee for Presidential Selection, but she confirmed the names of those serving on the committee.

Ms. Dunbar reported that seven trustees attended the retreat in October which became a strategy session, producing three documents. Their primary focus was on the document entitled, "Prioritization Recommendations-State System Process" which was subsequently shared with entire body of trustees for their input. She indicated that the State System Board of Governors recently approved a resolution committing the Board of Governors to State System universities' long term success. She noted that this document was on deck for trustee action later in the meeting. The other two documents addressed trustees roles, priorities and suggestions for the Acting President (which President Fackler has already reviewed in a meeting with the Chair.)

She reminded trustees that Winter Commencement is Saturday, December 16 and encouraged trustees to attend in record levels to this and all subsequent commencements to the best of their abilities as this is the most joyful role assigned and honored as trustees.

X. REPORT OF COMMITTEES

1. Executive Committee

The Executive Committee met on November 3, 2017 and a copy of the minutes were forwarded to the trustees.

XI. REPORT OF THE PRESIDENT

Mr. Fackler noted that 21 days into his interim role has been very busy meeting with groups and individuals and attending university events and planning meetings. He stated he will be updating the trustees on items of interest and he announced that Clarion University's Police Department recently was accredited by the Pennsylvania Chiefs of Police Association to make it one of seven university police departments in the state and the only department in the Pennsylvania State System of Higher Education to attain the status. He thanked the Council of Trustees' and the University community for selecting him as Interim President.

XII. REPORT OF ACADEMIC AFFAIRS

Dr. Pfannestiel reported that he received news this morning that Dr. Deborah Kelly, Assistant Professor-Chair, Clarion University, received the maximum recertification and a full five-year contract extension with Edinboro for the DNP program. Middle States meets this week and they are reviewing our five-year report. He will update the trustees on the report when it is available. We have been marketing and recruiting students for the B.S. Criminal Justice program approved at the September Council of Trustees' meeting. We have 13 searches in progress to hire faculty for the higher degree programs. Lastly, he is very happy to report that we have been at the bargaining table with Faculty Senate to work together on exploring our academic processes for tenure.

XIII. REPORT OF UNIVERSITY ADVANCEMENT

Mr. Geiger reported he is working with Mr. Fackler to host events for donors at the President's residence. He announced the Alumni events would take place in Florida in March 2018. University Advancement donor gifts are up \$200,000 an increase from past years.

XIV. REPORT OF STUDENT AFFAIRS

Dr. Fenske announced that 10 students plan to travel to St. Thomas over Christmas break to assist in the hurricane recovery efforts. The online housing application and room selection process is available to students for the next academic year. Student Affairs is seeking feedback from students on dining plan options, as they are looking at redesigning those options. They have recorded an increase in the need for student counseling services and they are looking at new ways to engage and address mental health issues. Select team members presented at a conference in San Antonio earlier this week and they are ruling out some best practices to other institutions from their presentations. Finally, she will be presenting to the Trustees' at the February 15 workshop, Student Affairs Services and Programs, as well as, Chief Hendershot's Annual Security Report.

XV. UNFINISHED BUSINESS – None

XVI. NEW BUSINESS

Approval of the Prioritization Recommendations State System Process.

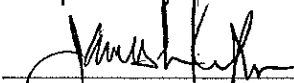
Chairwoman Dunbar referred to the Prioritization Recommendations State System Process document requesting the redesign of current processes: Appropriation/Allocation; Presidential Evaluation Committee; State System Agility; and the State System Culture Change.

A motion was made by Mr. Weaver, seconded by Mr. Green, to approve the Prioritization Recommendations State System Process. The motion carried unanimously.

XVII. ADJOURNMENT

A motion to adjourn the meeting was made by Ms. Bauer, seconded by Mr. Kifer. The next meeting will be Thursday, February 15, 2018, on Clarion campus.

Respectfully submitted



James L. Kifer, Secretary
Council of Trustees