

**REVISED**

**COUNCIL OF TRUSTEES  
CLARION UNIVERSITY OF PENNSYLVANIA**

**September 17, 2015  
ROBERT W. RHOADES CENTER AUDITORIUM  
VENANGO COLLEGE, OIL CITY, PENNSYLVANIA 16301**

**7:00 P.M.**

**AGENDA**

Pledge of Allegiance

- I. Roll Call
- II. Approval of Minutes of the Regular Meeting of July 16, 2015
- III. Communications
  - A. Public Comments
  - B. Report of Student Senate
  - C. Report of Faculty Senate
  - D. Report of Council Chairperson
- IV. Reports and Recommendations of the President
  - A. President Whitney

**Information Items**

- 1. PASSHE Update
- 2. Update on the Budget Stalemate
- 3. Report on August 14 "All Boards Workshop To Review Academic Plan; Facilities Master Plan; & Upcoming Fundraising Campaign
- 4. Presidential 500-Day Plan V. 3 Status Report (Attachment A)

5. Venango College Update – Dr. Roxanne Gonzales-Walker, Executive Dean, and Dr. Joseph Carrico, Chairman, Venango College Advisory Council

6. Appointment

#### Manager

Stiglitz, Kristin, Manager 170, (Full-Time, Regular), Executive Staff Assistant, President's Office, June 15, 2015

7. Resignations

Gatesman, Brooke, Manager 160, IMIR, August 14, 2015

Maxwell, Evan, Management Technician, IMIR, June 17, 2015

8. Retirements

Gant, Jocelind; Assistant to the President for Social Equity and Associate Vice President for International Programs, January 8, 2016

B. Academic Affairs – Dr. Nowaczyk, Provost and Academic Vice President

#### Information Items

1. Enrollment Management Update

2. Faculty Promotions

The faculty members listed below were promoted to Full Professor, effective August 24, 2015

Murphy, Kathleen	Education
Sabousky, Richard	Special Education
Smith, Chad	Management & Marketing

The faculty members listed below were promoted to Associate Professor, effective August 24, 2015

Aravind, Vasudeva Rao	Chemistry, Mathematics and Physics
Clark, Rhonda	Library Science
Lepore, Mark	Rehabilitation Science
Lockwood, Amanda	Chemistry, Mathematics and Physics
O'Neil, Naomi	Communication
Roberts, Adam	Chemistry, Mathematics and Physics
Shannonhouse, Amy	Education
Snodgrass, Wendy	Intercollegiate Athletics

### 3. Faculty Sabbaticals

The faculty members listed below were granted sabbatical leave, effective 2016 – 2017 academic year

Maccaferri, James	Library Science
Petrissans, Catherine	Social Sciences
Raehsler, Rod	Economics
Roth, Kevin	Administrative Science
Vega, Anthony	Biology and Geosciences

The faculty member listed below was granted sabbatical leave, effective Fall 2016

Sweet, Barry	Social Science
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The faculty member listed below was granted sabbatical leave, effective Spring 2017

O'Donnell, Jon	Computer Information Science
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### 4. Chairperson

The faculty member listed below was appointed as Chairperson for Student Affairs Faculty, effective August 24, 2015 through April 30, 2017

Snodgrass, Wendy	Intercollegiate Athletics
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### 5. Appointments

#### Faculty – E & G Funded

Ackerman, George; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts Department, August 22, 2015 through January 8, 2016

Amoroso, Janet; 25%-time Instructor (Step 1), Visual and Performing Arts Department August 22, 2015 through January 8, 2016

Anderson, Wayne; 2 credit-time Instructor (Step 3), Human Services, Rehabilitation, Health and Sports Sciences Department, June 1, 2015 through August 14, 2015 (revised)

Annadatha, Jayakumar; 100%-time Assistant Professor (Step 1), Computer Information Science Department, August 22, 2015 through May 28, 2016

Bailey, Bonita; 87.5%-time Instructor (Step 1), Biology & Geoscience Department August 22, 2015 through May 28, 2016

Bell, Keith; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts Department, August 22, 2015 through January 8, 2016

Beni, Krisztina; 100%-time Assistant Professor (Step 1), Human Services, Rehabilitation, Health, and Sport Sciences Department, August 22, 2015 through May 28, 2016

Berrey, Charles; 25%-time Instructor (Step 1), Social Sciences Department August 22, 2015 through January 8, 2016

Boland, Patricia; 80%-time Instructor (Step 1), Nursing Department August 22, 2015 through May 28, 2016

Bolinger, James; Instructor (Step 2), Chemistry, Mathematics and Physics Department  
August 22, 2015 through January 8, 2016

Brandford-Dixon, Arica; 50%-time Instructor (Step 1), Nursing Department,  
August 22, 2015 through January 8, 2016

Briggs, Lisa; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department, August 22, 2015 through January 8, 2016

Boryenace, Vanessa; 50%-time Instructor (Step 1), Education Department  
August 22, 2015 through May 28, 2016

Bullington, Myra; 50%-time Instructor (Step 1), Visual and Performing Arts Department  
August 22, 2015 through January 8, 2016

Busch, Alyce; 50%-time Assistant Professor (Step 2), Finance Department,  
August 22, 2015 through May 28, 2016

Cathcart, Randy; 50%-time Instructor (Step 1), Human Services, Rehabilitation, Health and Sport  
Sciences Department, August 22, 2015 through May 28, 2016

Coradi, Amanda; 25%-time Instructor (Step 1), Education Department  
August 22, 2015 through January 8, 2016

Edwards, Gary; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department-Pittsburgh Site, August 17, 2015 through October 24, 2015

Edwards, Gary; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department-Pittsburgh Site, August 22, 2015 through January 8, 2016

Ervin, Karen; 25%-time Instructor (Step 1), Library Science Department  
August 22, 2015 through January 8, 2016

Ferguson, Bonnie; .333% per student enrolled, Instructor (Step 1), Visual & Performing Arts  
Department, August 22, 2015 through May 28, 2016

Gallagher, Sarah; 25%-time Instructor (Step 1), Communication Science Disorders  
Department, August 22, 2015 through January 8, 2016

Goss, Rachael; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department-Pittsburgh Site, August 17, 2015 through October 23, 2015

Grimone, Andrew; 50%-time Assistant Professor (Step 9), Nursing Department  
January 9, 2016 through May 28, 2016

Guth, Karen; 22%-time Instructor (Step 1), Human Services, Rehabilitation, Health and  
Sports Sciences Department, August 22, 2015 through May 28, 2016

Guth, William; 25%-time Instructor (Step 1), Chemistry, Mathematics and Physics  
Department, August 22, 2015 through January 8, 2016

Hancks, Jeffrey; 25%-time Instructor (Step 1), Library Science Department  
August 22, 2015 through January 8, 2016

Harancher, Christine; 100%-time, Instructor (Step 3), Human Service, Rehabilitation, Health And Sport  
Sciences Department, August 22, 2015 through May 28, 2016

Harancher, Christine; 100%-time, Instructor (Step 3), Human Service, Rehabilitation, Health and Sport  
Sciences Department, May 23, 2016 through August 11, 2016

Hasselback, James; 100%-time Instructor (Step 12), Accountancy Department  
August 22, 2015 through May 28, 2016

Hissam, Michael; 100%-time Instructor, Communications Department  
August 22, 2015 through January 8, 2016

Hollis, Mary; 75%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department, August 22, 2015 through January 8, 2016

Hollis, Mary; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department, January 19, 2015 through May 28, 2016

Huegel, Kimberly; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department, August 22, 2015 through May 28, 2016

Jeffery, Jennifer; 25%-time Instructor (Step 1), Library Science Department  
August 22, 2015 through January 8, 2016

Jensen, Natalie; 25%-time Instructor (Step 1), Visual and Performing Arts Department,  
August 22, 2015 through January 8, 2016

Johnson, Margo; 28%-time Instructor (Step 1), Human Service, Rehabilitation, Health and  
Sport Sciences Department, August 22, 2015 through May 28, 2016

Juli, Sharon; 50%-time Instructor (Step 1), Social Science Department  
August 22, 2015 through January 8, 2016

Karimi, Babak; 100%-time Instructor (Step 1), Biology and Geoscience Department  
August 22, 2015 through May 28, 2016

Keenan, Joyce; 3-credit, Assistant Professor (Step 7), Nursing Department  
June 1, 2015 through August 21, 2015

Keenan, Joyce; 100%-time, Assistant Professor (Step 7), Nursing Department  
August 22, 2015 through December 18, 2015

Kia, Parandeh; 50%-time Instructor (Step 1), Social Science Department,  
August 22, 2015 through January 8, 2016

Krach, Michael; 1.33 credits Fall, .33 credits Spring, Instructor (Step 1), Visual and Performing Arts  
Department, August 22, 2015 through May 28, 2016

Krishnamurthy, Poornima; 25%-time Instructor (Step 1), Chemistry, Mathematics and Physics  
Department, August 22, 2015 through January 8, 2016

Krishnamurthy, Poornima; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department, August 22, 2015 through January 8, 2016

Last, Kerri; 40%-time Instructor (Step 1), Nursing Department,  
August 22, 2015 through May 28, 2016

Legum, Benjamin; 100%-time Assistant Professor (Step 12), Justice, Law, Technology and Liberal Arts  
Department, July 1, 2015 through June 30, 2016

Manno, Brenda; 75%-time Instructor (Step 1), Social Science Department  
August 22, 2015 through January 8, 2016

Manno, Jacqueline; 50%-time Instructor (Step 1), Education Department  
August 22, 2015 through May 28, 2016

Marsteller, Matthew; 25%-time Instructor (Step 2), Library Science Department,  
August 22, 2015 through January 8, 2016

Mease, Miranda; 25%-time Instructor (Step 1), Economics Department  
August 22, 2015 through January 8, 2016

McConnell, Marcella; 100%-time Instructor (Step 1), Education Department and Chemistry, Mathematics  
and Physics Department, August 22, 2015 through May 28, 2016

Murtha, Keith; 22%-time Instructor (Step 2), Human Services, Rehabilitation, Health and  
Sports Sciences Department, August 22, 2015 through May 28, 2016

Nagy, Andrea; 100%-time Instructor (Step 1), Chemistry, Mathematics, and Physics  
Department, August 22, 2015 through May 28, 2016

Oddi, Benedict; 25%-time Instructor (Step 1), Visual and Performing Arts Department  
August 22, 2015 through January 8, 2015

Opst, Melissa; 58.3%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department, August 17, 2015 through January 23, 2016

Opst, Melissa; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts  
Department, August 17, 2015 through April 6, 2016

Pikna, Leigh; 33%-time Instructor (Step 1), Communication Science Disorders Department, August 22,  
2015 through January 8, 2016

Pikna, Leigh; 50%-time Instructor (Step 1), Communication Science Disorders Department, January 19,  
2016 through May 28, 2016

Raubenstrauch, Jill; 42%-time Instructor (Step 1), Human Services, Rehabilitation, Health and Sport Sciences Department, August 22, 2015 through May 28, 2016

Rudowsky, Catherine; 25%-time Instructor (Step 1), Library Science Department, August 22, 2015 through January 8, 2016

Scharf, Deborah; 50%-time Instructor (Step 1), Special Education Department, August 22, 2015 through January 8, 2016

Schmitkons, Jonathan; 100%-time Instructor (Step 1), Biology and Geoscience Department, August 22, 2015 through May 28, 2016

Sharrar, Darlene; 25%-time Instructor (Step 1), Chemistry, Mathematics and Physics Department, August 22, 2015 through January 8, 2016

Shreve, Debra; 100%-time Assistant Professor (Step 1), Nursing Department, August 22, 2015 through May 28, 2016

Slegal, Sarah; 25%-time Instructor (Step 1), Special Education Department, August 22, 2015 through May 28, 2016

Sloboda, Belinda Nuth; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts, August 22, 2015 through January 8, 2016

Smith, Autumn; 22.5%-time Instructor (Step 1), Nursing Department, August 22, 2015 through January 8, 2016

Spuck, Karen; 50%-time Instructor (Step 1), Education Department August 22, 2015 through January 8, 2016

States, Richard; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts Department, August 22, 2015 through May 28, 2016

Stewart, Tonya; 25%-time Instructor (Step 1) Chemistry, Mathematics and Physics Department, August 22, 2015 through May 28, 2016

Tharan, Krista; 40%-time Instructor (Step 1), Nursing Department, August 22, 2015 through May 28, 2016

Thornton, Bridget; 33%-time Instructor (Step 1), Human Services, Rehabilitation, Health and Sports Science Department, August 22, 2015 through January 8, 2016

Turri, Scott; 25%-time Instructor (Step 1), Visual and Performing Arts Department August 22, 2015 through January 8, 2016

Underwood, Heidi; 42.5%-time Instructor (Step 1), Communication Science Disorders Department, August 22, 2015 through May 28, 2016

Weckerly, Maureen; 33%-time Instructor (Step 1); Communication Science Disorders Department, August 22, 2015 through May 28, 2016

Welsh, Drew; 25%-time Instructor (Step 1), Social Science Department, August 22, 2015 through January 8, 2016

Whitcomb, Shannon; 33%-time Instructor Justice, Law, Technology and Liberal Arts Department, August 22, 2015 through January 8, 2016

Williams, Drew; 50%-time Instructor (Step 1), Visual and Performing Arts Department August 22, 2015 through January 8, 2016

Williams, Paula; 25%-time Instructor (Step 1), Chemistry, Mathematics and Physics Department, August 22, 2015 through January 8, 2016

Wilson, Bethany; 25%-time Instructor (Step 1), Communication Science Disorders Department August 22, 2015 through May 28, 2016

Zemaitis, Mary Lou; 25%-time Instructor (Step 4), Nursing Department August 17, 2015 through April 9, 2016

Zumas, Susan; 100%-time Instructor (Step 1), Economics Department August 22, 2015 through May 28, 2016

Grant Funded

Bradley, Connie; 100%-time Instructor (Step 7), Educational Talent Search Department  
August 22, 2015 through May 28, 2016

Defranco, Lisa; 60%-time Instructor (Step 1), Educational Talent Search Department  
August 22, 2015 through May 28, 2016

Doverspike, Tami; 100%-time Instructor (Step 5), Educational Talent Search Department  
August 22, 2015 through May 26, 2016

Griffin, Timothy; 50%-time Instructor (Step 1), Academic Enrichment Department  
August 22, 2015 through May 28, 2016

Hudson, Shinrika; 100%-time Instructor (Step 1), Academic Enrichment Department  
August 22, 2015 through May 28, 2016

Silvis, Shelly; 100%-time Assistant Professor (Step 13), Academic Enrichment Department  
August 22, 2015 through May 28, 2016

Manager

McFarland, David, Manager 180 (Full-Time, Regular), Director of Scholarships, Admissions,  
July 13, 2015

Administrator

Bloom, Sue, State University Administrator 2 (Full-Time, Regular), Assistant Director of Student  
Financial Services, Student Financial Services, August 20, 2015

Leonard, Isaac, State University Administrator 1 (Full-Time, Regular), Admissions Counselor,  
Admissions, August 1, 2015

Staff Support

McNaughton, Lisa, Clerk Typist 2 (Full-Time, Regular), (from Part-Time) Nursing, June 29, 2015

Kundick, Elizabeth, Fiscal Assistant (Full-Time, Regular), N/W Alliance, July 6, 2015

Sigworth, Debra, Clerk Typist 3 (Full-Time, Regular), School of Education & Special Education,  
July 27, 2015

Servey, Gretchen, Clerk Typist 2 (Full-Time, Regular), Registrar's Office, August 31, 2015

## 6. Appointment – Temporary

Manager

Arroyo, Alan, Manager 210, (Full-Time, Temporary), Interim Director, School of Education, July  
6, 2015

Shaffer, H. Daniel, Manager 190 (Full-Time, Temporary), Interim Field Services Director, Field  
Services, July 13, 2015

Leach, Matthew, Manager 150 (Full-Time, Temporary), Interim Coordinator for English as  
a Second Language, May 18, 2015

Staff Support

Wood, Alea, Library Assistant 1 (Full-Time, Temporary), Carlson Library, August 23, 2015

Swartzfager, Justin, Library Assistant 1 (Full-Time, Temporary), Carlson Library, August 23, 2015

Haight, Jennifer, Library Assistant 1 (Full-Time, Temporary), Carlson Library, August 23, 2015

Tillery, Kelsey, Library Assistant 1 (Full-Time, Temporary, as needed), Carlson Library, August 23, 2015

#### 7. Retirements

Lander, Elizabeth, Library Technician, Library, June 26, 2015

Karg, Mary, Administrative Assistant, School of Education, June 26, 2015

#### 8. Resignations

Muller, Susan, Director, School of Health Sciences, Venango College, June 26, 2015

Kala Adams, Clerk Typist 2, Registrar, July 10, 2015

### C. Finance and Administration – Mr. Len Cullo, Vice President

#### Action Item

##### 1. Annual Budget

RESOLVED, that the Council of Trustees, Clarion University, approve the annual budget for 2015-2016 and its submission to the State System of Higher Education.

#### Information Items

1. Status of Facilities Report – See Attachment B

2. Appointment

#### Manager

Martin, Eric, Manager 180 (Full-Time, Regular), Facilities Operations Director, Facilities Management July 27, 2015

#### Staff Support

Thompson, Daniel, Custodial Worker 1; 9-month cyclical (Full-Time, Regular), Facilities Management, June 29, 2015

Donaldson, Thomas, Refrigeration Mechanic (Full-Time, Regular), Facilities Management, August 17, 2015

3. Appointment – Temporary

#### Staff Support

Ditz, Damien, Grounds Laborer (Full-Time, Temporary), Facilities Management, July 22, 2015

Allio, Robert, Grounds Laborer (Full-Time, Temporary), Facilities Management, July 22, 2015



Bauer, Joshua, Grounds Laborer (Full-Time, Temporary), Facilities Management, July 22, 2015  
 Edmonds, Peter, Painter (Full-Time, Temporary), Facilities Management, June 8, 2015  
 Hummell, Ramona, Painter (Full-Time, Temporary), Facilities Management, June 8, 2015

4. Retirement

Schrecengost, Terry, Custodial Worker 2, Facilities Management, June 26, 2015  
 Smith, William, Equipment Operator A, Facilities Management, June 26, 2015  
 Stewart, D. Scott, Clerk 2, Mail & Receiving, June 26, 2015

5. Grants Awarded between June 1, 2015 and August 31, 2015

<u>Grant</u>	<u>Amount</u>	<u>Director</u>
Upward Bound FY16	\$411,186	Ms. Rhonda McMillen-Toth
Student Support Services FY16	329,685	Ms. Shelly Silvis
Talent Search FY16	380,961	Ms. Rhonda McMillen-Toth
RUI-Quasicrystalline Nanoparticles	132,506	Drs. Chunfei Li & Helen Hampikian
SBDC 2015 (Additional Funds)	17,946	Dr. Kevin Roth
PLCB	32,884	Mr. James McGee

D. Student Affairs – Dr. Susanne Fenske, Vice President

Information Items

1. Appointment

Administrator

Taylor, Kristian, State University Administrator 2, (Full-Time, Regular), Coordinator of Recreation Services, Student Recreation Center, August 3, 2015

Staff Support

Songer, Joseph, Stock Clerk 1 (Full-Time, Temporary), Athletics, August 3, 2015

2. Retirement

Laughlin, Connie, Manager 200, Assessment & Planning Director, Student Affairs, June 26, 2015

E University Advancement, Mr. Geiger, Vice President

Information Items

1. Fundraising Report

2. Marketing Update

3. Appointment

Manager

Reynolds, Adam, Manager 160 (Full-Time, Regular), Assistant Web Designer, Marketing and Management, July 27, 2015

4. Retirement

Staab, Sally, Clerical Supervisor 2, Advancement, June 26, 2015

5. Classification

Staff Support

Port, Michelle, Clerk Typist 3 (from Clerk Typist 2) Advancement, July 13, 2015

V. Report of Committees

A. Executive Committee

B. Finance Committee

Action Item

1. Approval of Finance Committee Report – See Attachment C.

RESOLVED, that the Council of Trustees, Clarion University, approve the Finance Committee Report of September 17, 2015

C. Facilities Committee

VI. Unfinished Business

VI. New Business

VIII. Next Meeting (November 19, 2015 on the Clarion campus) and Adjournment