

**COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA**

**September 15, 2016
ROBERT W. RHOADES CENTER AUDITORIUM
VENANGO COLLEGE, OIL CITY, PENNSYLVANIA 16301**

7:00 P.M.

AGENDA

Pledge of Allegiance

- I. Roll Call
- II. Approval of Minutes of the Regular Meeting of July 21, 2016
- III. Communications
 - A. Public Comments
 - B. Report of Student Senate
 - C. Report of Faculty Senate
 - D. Report of Council Chairperson
- IV. Reports and Recommendations of the President
 - A. President Whitney

Action Item

- 1. Approval of the following Proposed Proclamation:

WHEREAS, Clarion University and Clarion Borough together celebrate the 175th Anniversary of the Clarion Borough; and,

WHEREAS, Clarion University and the Clarion Borough unite college students and community members to build dialog, partnerships, and action plans for community development in the area; and,

WHEREAS, Clarion University has gained distinction in creating partnerships with local businesses, hospitals, and organizations while allowing college students to gain knowledge and experience in their selected areas of study; and,

WHEREAS, Clarion University brings a diversity of cultures, perspectives, backgrounds and experiences to the local community; and,

WHEREAS, Clarion University brings agriculture, arts, and economic growth and development to the local community; and,

WHEREAS, Clarion University strives to improve the business climate and livability of the local community; and,

WHEREAS, the Council of Trustees of Clarion University recognizes and celebrates the past, current, and future contributions of the Clarion Borough to the university, the region, the Commonwealth of Pennsylvania, and beyond; and,

WHEREAS, Clarion University embraces the Clarion Borough and community constituents and leaders;

NOW, THEREFORE BE IT RESOLVED AND PROCLAIMED that the Council of Trustees of Clarion University commemorates the 175th Anniversary Celebration and the cultural, historical and spiritual heritage of the Clarion Borough and that this matter should be of formal record in the Minutes of the Council of Trustees for September 15, 2016.

Information Items

1. PASSHE Update
 2. Points of Pride
 3. Presidential Plan Update – See Attachment A
 4. Venango College Update – Dr. Roxanne Gonzales, Executive Dean, and Dr. Joseph Carrico, Chairman, Venango College Advisory Council
- B. Academic Affairs – Dr. Pfannestiel, Interim Provost and Academic Vice President

Information Items

1. Enrollment Management Update
2. Appointments

Faculty – E & G Funded

Ackerman, George; 25%-time Fall, 50%-time Spring, Instructor (Step 1), Justice, Law, Technology, & Liberal Arts Department; August 20, 2016 through May 26, 2017
 Adams, William; 100%-time Instructor (Step 1), Communications Department;

August 20, 2016 through May 26, 2017
 Allen, Susan; 25%-time Instructor (Step 1), Library Science Department;
 August 20, 2016 through January 7, 2017
 Bailey, Bonita; 41.67%-time Instructor (Step 1), Biology and Geological Department;
 August 20, 2016 through January 7, 2017
 Battin, Sheila; 25%-time Instructor (Step 1), Library Science Department;
 August 20, 2016 through January 7, 2017
 Begley, Ryan; 75%-time Instructor (Step 1), Social Sciences Department;
 August 20, 2016 through May 26, 2017
 Bell, Keith; 25%-time Instructor (Step 1), Justice, Law, Technology & Liberal Arts Department;
 August 20, 2016 through January 7, 2017
 Beni, Krisztina; 100%-time Assistant Professor (Step 1), Human Resources, Rehabilitation,
 Health and Sport Sciences Department; August 20, 2016 through May 26, 2017
 Best, Melanie; 40% time- Instructor (Step 1), Nursing Department
 August 20, 2016 through January 7, 2017
 Bilan, Robin; 100%-time Instructor (Step 1), Nursing Department;
 August 20, 2016 through May 26, 2016
 Boland, Patricia; 80% -time- Instructor (Step 1), Nursing Department;
 August 2, 2016 through May 26, 2017
 Bolinger, James; 50%-time Instructor (Step 2), Chemistry, Mathematics, Physics Department;
 August 20, 2016 through January 7, 2017
 Bondi, Christopher; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts Department;
 August 22, 2016 through October 28, 2016
 Briggs, Lisa; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts Department; August 20,
 2016 through May 26, 2017
 Brooks, Cheryl; 65%-time Instructor (Step 1), Nursing Department;
 August 20, 2016 through May 26, 2017
 Brzoza-Lewis, Kristina; 92%-time Instructor (Step 1), Biology and Geological Sciences Department;
 August 20, 2016 through January 7, 2017
 Bullington, Myra; 50%-time Instructor (Step 1), Visual and Performing Arts Department;
 August 20, 2016 through May 26, 2017
 Cathcart, Randy; 50%-time, Instructor (step 1), Human Resources, Rehabilitation,
 Health and Sport Sciences Department August 20, 2016 through January 7, 2017
 Cochran, Kathy; 88%-time Instructor (Step 1), Nursing Department;
 August 20, 2016 through May 26, 2017
 DeWoody, Jennifer; 50%-time Instructor (Step 1), Communication Science Disorders Department;
 August 20, 2016 through January 7, 2017
 Diamond, Jeffrey; 75%-time Instructor (Step 1), Social Sciences Department;
 August 20, 2016 through January 7, 2017
 Dias, Natasha; 100%-time Instructor (Step 1), Biology and Geological Sciences Department;
 August 20, 2016 through May 26, 2017
 Edwards, Gary; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts Department;
 August 20, 2016 through May 26, 2017
 Flaherty, Debra; 100% -time Instructor (Step 1), Nursing Department;
 August 20, 2016 through May 26, 2017
 Fuller, Dalyann; 50%-time Instructor (Step 1), Venango Student Affairs Department;
 August 20, 2016 through May 26, 2017
 Gallagher, Sarah; 50%-time Fall, 41.66%-time Spring, Instructor (Step 1), Communication Science
 Disorders Department; August 20, 2016 through May 26, 2017
 Gareis, John; 50%-time Instructor (Step 1), Communications Department;
 August 20, 2016 through January 7, 2017

Goss, Rachael; 25%-time Instructor (Step 1), Justice, Law, Technology and Liberal Arts Department-Pittsburgh Site; August 20, 2016 through October 28, 2016

Greene, Amy; 25%-time Instructor (Step 1), Special Education Department; August 20, 2016 through January 7, 2017

Guglielmo, Mark; 100%-time Instructor (Step 1), Economics Department; August 20, 2016 through May 26, 2017

Guth, William; 25%-time Instructor (Step 1), Chemistry, Mathematics and Physics Department; August 20, 2016 through January 7, 2017

Guth, William; 25%-time Instructor (Step 1), Justice, Law, Technology, and Liberal Arts Department; August 20, 2016 through January 7, 2017

Hancks, Jeffrey; 25% time- Instructor (Step 1), Library Science Department August 20, 2016 through January 7, 2017

Harancher, Christine; 100%-time Instructor (Step 3), Human Services, Rehabilitation, Health, and Sport Sciences Department; August 20, 2016 through May 26, 2017

Hasselback, James; 75% time-Professor (Step 12), Accountancy Department August 20, 2016 through May 26, 2017

Heyl, Sara; 67% time-Instructor (Step 1), Visual and Performing Arts Department August 20, 2016 through January 07, 2017

Hissam, Michael; 100% time- Instructor (Step 1), Communications Department August 20, 2016 through January 07, 2017

Hollis, Mary; 75% time Fall 25%-time Spring, Instructor (Step 1), Justice, Law, Technology, & Liberal Arts Department; August 20, 2016 through May 26, 2017

Hunsberger, Ginelle; 100% time- Instructor (Step 1), Nursing Department August 20, 2016 through May 26, 2017

Jensen, Natalia; 50% time-Instructor (Step 1), Visual and Performing Arts Department August 20, 2016 through January 7, 2017

Juli, Sharon; 50% time- Instructor (Step 1), Social Sciences Department August 20, 2016 through January 7, 2017

Koleyni, Kayhan; 100% time- Instructor (Step 1), Economics Department August 20, 2016 through May 26, 2017

Krishnamurthy, Poornima; 50% time- Instructor (Step 1), Chemistry, Mathematics and Physics Department; August 20, 2016 through January 7, 2017

McConnell, Marcella; 100% time- Instructor (Step 1), Education Department and Chemistry, Mathematics & Physics Department; August 20, 2016 through May 26, 2017

McGonigal, Michelle; 25% time- Assistant Professor (Step 1), Nursing Department August 20, 2016 through January 7, 2017

Mease, Miranda; 50% time- Instructor (Step 1), Economics Department August 20, 2016 through May 26, 2017

Mohney, Kayla; 50% time- Instructor (Step 1), Special Education Department August 20, 2016 through January 7, 2017

Moore, Crystal; 25% time- Instructor (Step 1), Communication Science Disorders Department August 20, 2016 through January 7, 2017

Moore, Shelly; 25% time-Instructor (Step 1), Nursing Department August 20, 2016 through January 7, 2017

Morris, Kari; 80% time- Instructor (Step 1), Nursing Department, August 20, 2016 through January 7, 2017

Murtha, Keith; 22% time- Instructor (Step 1), Human Services, Rehabilitation, Health and Sport Sciences Department; August 20, 2016 through January 7, 2017

Myers, Karen; 75% time Fall, 100%-time Spring Assistant Professor (Step 1), Nursing Department: August 20, 2016 through May 26, 2017

Natale, Darlene 75% time- Instructor (Step 1), Communication Department August 20, 2016 through January 7, 2017

- Opst, Melissa; 58.3% time, Instructor (Step 1), Justice, Law, Technology, & Liberal Arts Department;
August 22, 2016 through January 28, 2017
- Opst, Melissa; 25% time, Instructor (Step 1), Justice, Law, Technology, & Liberal Arts Department;
August 22, 2016 through April 15, 2017
- Pennington, Chloe; 25% time- Instructor (Step 1), Special Education Department
August 20, 2016 through January 7, 2017
- Pikna, Leigh; 33.33% time Fall, 50%-time Spring- Instructor (Step 1), Communication Science Disorders
Department; August 20, 2016 through May 26, 2017
- Raubenstrauch, Jill; 44%-time, Instructor (Step 1), Human Services, Rehabilitation, Health & Sport
Sciences Department; August 20, 2016 through January 7, 2017
- Saban, Kenneth; 50% time- Instructor (Step 1), Management and Marketing Department
August 20, 2016 through January 7, 2017
- Sambor, Grzegorz; 100% time- Instructor (Step 1), Human Services, Rehabilitation, Health & Sport
Sciences Department; August 20, 2016 through May 26, 2017
- Scharf, Deborah; 50% time- Instructor (Step 1), Special Education Department
August 20, 2016 through January 7, 2017
- Shreve, Debra; 100% time-Assistant Professor (Step 1), Nursing Department
August 20, 2016 through May 26, 2017
- Slegal, Sarah; 10% time- Instructor (Step 1), Special Education Department
August 20, 2016 through January 7, 2017
- Sloboda, Belinda Nuth; 25% time- Instructor (Step 1), Justice, Law, Technology, and Liberal Arts
Department; August 20, 2016 through January 7, 2017
- Smith, Autumn; 50% time- Instructor (Step 1), Nursing Department
August 20, 2016 through January 7, 2017
- Spuck, Karen; 100% time- Instructor (Step 1), Education Department
August 20, 2016 through May 26, 2017
- States, Richard; 25% time, Instructor (Step 1), Justice, Law, Technology, and Liberal Arts Department;
August 20, 2016 through May 26, 2017
- Tarleton, Donna; 40% time- Instructor (Step 1), Nursing Department
August 20, 2016 through January 7, 2017
- Taylor, Timothy; 100% time- Instructor (Step 1), Applied Technology Department
August 20, 2016 through May 26, 2017
- Tienes, Jeffrey; 100% time- Instructor (Step 1), Social Sciences Department
August 20, 2016 through May 26, 2017
- Thorton, Bridget; 33% time- Instructor (step 1), Human Services, Rehabilitation, Health, & Sports
Sciences Department; August 20, 2016 through January 7, 2017
- Turri, Scott; 25% time-Instructor (Step 1), Visual and Performing Arts Department
August 20, 2016 through January 7, 2017
- Underwood, Heidi; 42.5% Instructor (Step 1), Communication Science Disorders Department
August 20, 2016 through May 26, 2017
- Weckerly, Diane; 25% time- Instructor (Step 1), Justice, Law, Technology, and Liberal Arts
Department; August 20, 2016 through January 7, 2017
- Weckerly, Maureen; 41.66%-time Fall, 33.3%-time Spring Instructor (Step 1), Communication
Science Disorders Department; August 20, 2016 through May 26, 2017
- Weidle, Christina; 100% time- Instructor (Step 1), Nursing Department
August 20, 2016 through May 26, 2017
- Williams, Drew; 100% time- Instructor (Step 1), Visual and Performing Arts Department
August 20, 2016 through January 7, 2017
- Williams, Gary; 50% time- Instructor (Step 2), Management and Marketing Department
August 20, 2016 through May 26, 2017
- Wilson, Bethany; 50% time fall, 25%-time Spring Instructor (Step 1), Communication Science Disorders

Department; August 20, 2016 through May 26, 2017
 Yemba, Boniface; 100% time-Instructor (Step 1), Economics Department
 August 20, 2016 through May 26, 2017
 Zemantis, Mary; 25% time- Assistant Professor (Step 4), Nursing Department
 August 15, 2016 through April 15, 2017
 Zumas, Susan; 75% time Fall, 50% time Spring- Instructor (Step 1), Economics Department
 August 20, 2016 through May 26, 2017

Grant Funded

Aiello, Maria; 100%-time Assistant Professor (Step 5), Academic Enrichment Department;
 August 20, 2016 through May 26, 2016
 Bradley, Connie; 100%-time Instructor (Step 7), Educational Talent Search Department;
 August 20, 2016 through May 26, 2017
 Defranco, Lisa; 60%-time Instructor (Step 1), Educational Talent Search Department;
 August 20, 2016 through May 26, 2017
 Doverspike, Tami; 100%-time Instructor (Step 5), Educational Talent Search Department;
 August 20, 2016 through May 26, 2017
 Griffin, Timothy; 50%-time Instructor (Step 1), Student Success Department-Upward Bound;
 August 20, 2016 through May 26, 2017
 Hudson, Shinrika; 100% time-Instructor (Step 1), Academic Enrichment Department
 August 20, 2016 through May 26, 2017
 Krishnamurthy, Poornima; 50%-time Instructor (Step 1), Student Support Services Department;
 August 20, 2016 through May 26, 2017
 McMillen-Toth, Rhonda; 100%-time Assistant Professor (Step 10), Educational Talent Search
 Department; August 20, 2016 through May 26, 2017
 Vickers, Kyle; Grant Funded Program Coordinator 2, May 16, 2016 through August 12, 2016

Management / Staff

Bloom, Sue; Director of Student Financial Services, May 2, 2016 through May 1, 2018
 Boxley, Jarrett; State University Administrator 1, May 31, 2016 through May 31, 2018
 Schluter, Marcy; Management Technician, May 31, 2016 (half time) June 27, 2016 (full time)
 Shaffer, Daniel; Manager 190 Field Services Director, School of Education
 June 27, 2016 through June 26, 2017
 Smith, Daniel; Manager 170 Director of Budgets and Academic Planning, July 18, 2016

Staff Support

Rankin, Crystal, Clerk Typist 2, Full-Time, Regular, Admissions and Student Financial Services,
 July 25, 2016
 Weaver, Debra, Clerk Typist 3, Full-Time, Regular, School of Education, August 8, 2016
 Gourley, Sue, Clerk Typist 2, Full-Time, Regular, English and Modern Languages, August 22, 2016
 Kennedy, Kristina, Clerk Typist 2, Full-Time, Regular, Nursing Department, September 12, 2016
 Welsh, Cynthia, Clerk Typist 2, Full-Time, Regular, Chemistry; Mathematics; Physics,
 August 24, 2016
 Laird, Megan, Clerk Typist 2, Part-Time, Regular, TRIO Support Services, August 19, 2016

3. Retirement

Staff

Heeter, Dianne; Transfer, Adult and Graduate Admissions Department, effective September 1, 2016

4. Resignations

Faculty

Chen, Sandy; Serials and Electronic Resources Librarian, effective August 15, 2016

Administrator

Huynh, Thanh, Social Worker 1, Northwest Alliance, September 2, 2016

5. Faculty Sabbaticals

The faculty listed below were awarded sabbaticals, effective Academic Year 2017-2018

Levy, Robert	Visual and Performing Arts
Olivas-Lujan, Miguel	Management and Marketing

The faculty listed below were awarded sabbaticals, effective Fall 2017

Balough, Robert	Economics
Barboza, Gustavo	Management and Marketing
Bodzioc, Joseph	English and Modern Languages
Kilwein, Mark	Allied Health, Human Services, Rehabilitation
Lingwall, Andrew	Communication
Trejos, Sandra	Economics

The faculty listed below were awarded sabbaticals, effective Spring 2018

Aaron, Julia	Social Science
Bhattacharya, Dipendra	Chemistry, Mathematics and Physics
Madison, Dana	Chemistry, Mathematics and Physics
McCarrick, Christopher	English & Modern Languages
O'Donnell, Kathleen	English & Modern Languages

The faculty listed below were awarded sabbaticals, effective Academic Year 2018-2019

Agyei-Mensah, Stephen	Computer Information Science
Harhai, Marilyn	Library Science
Taylor, Lorie	Special Education

The faculty listed below were awarded sabbatical, effective Summers 2017, 2018, 2019, 2020

Potter, Randall	Psychology
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6. Staff Support

Kube, Missy, Clerk Typist 3 (from Clerk Typist 2), Arts, Education and Sciences, May 17, 2016

C. Finance and Administration – Mr. Len Cullo, Vice President

Action Item

1. Annual Budget

RESOLVED, that the Council of Trustees, Clarion University, approve the annual budget for 2016-2017 and its submission to the State System of Higher Education.

Information Items

1. Status of Facilities Report – See Attachment B & C

2.. Appointment – Promotion

Manager

Troese, Janine, Coordinator of Budget Planning, Manager 180 (Full-Time, Regular), (from Fiscal Tech) Budget and Accounting, June 13, 2016

Support Staff

McElhattan, Roxanne, Custodial Worker 2 (from Custodial Worker 1), Facilities Management, July 11, 2016

Edmonds, Peter, Maintenance Repairperson 1 (from Custodial Worker 1), Facilities Management, August 22, 2016

2. Transfer

Staff Support

Cyphert, Patricia, Fiscal Technician, Mail and Receiving/Facilities Management (from Accounts Payable), August 8, 2016

4. Resignation

Staff Support

Rhed, Zayne, Patrol Officer, Public Safety, August 14, 2016

O'Neil, Justin, Patrol Officer, Public Safety, August 24, 2016

5. Grants Awarded between July 1, 2016 and August 31, 2016

<u>Grant Name</u>	<u>Director</u>	<u>Amount</u>
Upward Bound FY17	Ms. Rhonda McMillen-Toth	\$ 432,522
Student Support Services FY17	Ms. Maria Aiello	\$ 339,576
Talent Search FY17	Ms. Rhonda McMillen-Toth	\$ 400,800
2016 SBA Additional Funds	Ms. Cynthia Nellis	\$ 17, 575

D. Student Affairs – Dr. Susanne Fenske, Vice President

Information Items

1. Awarding of the Plaque – Collin Vest
2. Points of Pride
3. Appointments

Administrator

Bryant, Tevis, Assistant Director, Fraternity and Sorority Affairs (Full-Time, Regular), Center for Leadership and Involvement, July 18, 2016

Staff Support

Ronyak, Terry, Clerk Typist 1, Part-Time, Regular, Conference and Events, August 22, 2016

4. Appointment - Temporary

Administrator

Neely, Erin, Area Coordinator, SUA 1, Full-Time, Temporary, Residence Life, August 1, 2016
 Kitzmiller, Tyler, Coordinator, Judicial and Mediation Services, SUA 2, Full-Time, Temporary,
 Judicial Affairs, August 8, 2016

Staff Support

Williams, Jr., Bernard, Stock Clerk 1, Full-Time, Temporary, Intercollegiate Athletics, August 1, 2016

5. Retirement

Coach

Brown, Michael, Head Coach, Baseball, Intercollegiate Athletics, August 12, 2016

E University Advancement, Mr. Geiger, Vice President

Information Items

1. Fundraising Report

2. Marketing Update

V. Report of Committees

A. Executive Committee

VI. Unfinished Business

VI. New Business

VIII. Next Meeting (November 17, 2016 on the Clarion campus) and Adjournment