

MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES  
CLARION UNIVERSITY OF PENNSYLVANIA  
THURSDAY, JULY 18, 2019  
108 EAGLE COMMONS  
CLARION, PA 16214  
PUBLIC MEETING  
2:00 P.M.

I. RECORDING OF ATTENDANCE

Chairwoman JD Dunbar called the meeting to order at 1:52 p.m. with the following Trustees present:

Mrs. Milissa Steiner Bauer, Vice Chairwoman  
Mrs. Susanne Burns  
Ms. JD Dunbar, Chairwoman  
The Honorable R. Lee James  
Mr. James Kifer, Secretary  
The Honorable Donna Oberlander  
Mr. Neil Weaver  
Mr. Tree Zuzzio

The following Trustees were absent:

Mr. Larry Pickett  
Mr. Howard Shreckengost

The following members of the University administration attended the meeting:

Dr. Dale-Elizabeth Pehrsson, President  
Dr. Jeffery Allen, Dean, Health and Human Services  
Mr. Len Cullo, Vice President, Finance and Administration  
Dr. Laura Delbrugge, Dean, College of Arts and Sciences  
Mr. David Dollins, Associate Vice President, Enrollment Management  
Dr. Susanne Fenske, Vice President, Student Affairs  
Dr. Phillip Frese, Dean, College of Business and Information Sciences  
Mr. James Geiger, Vice President, University Advancement  
Dr. Gwen Price, Dean, School of Education

The following administration was absent:

Dr. Pam Gent, Provost and Academic Vice President

At this time, Chairwoman Dunbar called on Dr. Frese who introduced our new deans, Dr. Laura Delbrugge and Dr. Gwen Price, to the Council of Trustees.

Dr. Price introduced two of her faculty members from the School of Education, Dr. John McCullough, who spoke about Dr. Brian's Program for Leadership and Community Engagement (P.L.A.C.E) and a pilot program starting in the fall for early childhood majors to student teach for an entire academic year at a local high school.

Dr. Jesse Haight who spoke of his inspiring young girls civic engagement informing "Little Leaders" a group of five and six year olds on gender equity gaps in social studies and of his student's recycling project and presentation at the upcoming state conference in Texas.

Dr. Price introduced two students in the spotlight who were present at today's meeting. Tara Jageman and Adam Goldinger who spoke to the trustees of why they chose Clarion University and their college experience.

II. PUBLIC COMMENTS – NONE

III. APPROVAL OF THE CONSENT AGENDA

Chairwoman Dunbar presented the items on the Consent Agenda and asked if any items needed to be removed for further discussion.

1. Approval of the April 18, 2019, meeting minutes
2. Approval of the Order of Succession Plan 2019-2020
3. Approval of the Student Code of Conduct and Committee Standards

Trustee Weaver asked to have Item 1 removed from the Consent Agenda for a correction in the minutes to reflect that he was present at the April 18 meeting.

A motion was made by Trustee Zuzzio, seconded by Trustee Burns, to approve Items 2 & 3 on the Consent Agenda. Motion carried unanimously.

Chairwoman Dunbar then presented Item 1 separately.

A motion was made by Trustee Kifer, seconded by Trustee Bauer, to approve the April 18, 2019, meeting minutes with the correction that Trustee Weaver was present at the meeting. The motion carried unanimously.

#### IV. Committee Reports

##### 1. Executive Committee

The Executive Committee met on July 12 and those minutes were forwarded to the trustees earlier this week.

##### 2. Facilities Committee

Trustee Kifer presented the Annual Facilities Committee Report and Recommendations in Chair Larry Pickett's absence. The committee participated in a review and inspection of the following university facilities: Becker and Moore Halls, Carlson Library, Eagle Commons, Memorial Stadium, and campus landscape, lighting and pathways.

A motion was made by Trustee Kifer, seconded by Trustee Zuzzio, to approve the Facilities Committee Report as presented. The motion carried unanimously.

#### V. REPORT OF STUDENT AFFAIRS

Dr. Fenske reported they are preparing for the start of the academic year in housing. Repairs and updates in the residence halls are being done over the summer. Many summer camps have been occupying university housing and the football team will be back on campus in a few weeks. They are working on a timeline for occupancy back into Tippin and who can be moved in seamlessly. Work on the outdoor recreation court has begun and will be ready by school opening. The ribbon cutting ceremony for Tippin will be mid-September.

#### VI. REPORT OF FACULTY SENATE

Dr. Lyle provided a brief report and stated that he was reelected as chair of faculty senate for the next academic year.

#### VII. REPORT OF ACADEMIC AFFAIRS

Dean Frese provided the report in Dr. Gent's absence. The associate provost search failed and another interim would be appointed; two new certificate programs have been developed in nursing and human services; four faculty members were offered the volunteer phase retirement program; they are preparing for the demolition of Carrier Hall and moving offices out of the building; and, last, three committees are working on the True North Initiative (TNI) for common hours, student success and teaching for excellence over the summer.

At this time, Chairwoman Dunbar announced that the agenda would be reordered to move the President's Report later in the agenda, per Dr. Dale's request.

#### VIII. REPORT OF UNIVERSITY ADVANCEMENT

Mr. Geiger reported they recently hosted an alumni event with 152 attendees at the Pittsburgh Pirates baseball game; the 1867 Alumni Society will be meeting in Foxburg for dinner; they met with the Zimmerman agency to map out the next year's marketing strategies for our academic programs and the admissions team.

#### IX. REPORT OF COUNCIL CHAIR

Trustee Dunbar reported the PACT Administration added new accountability and evaluation measures for trustees that would include: job description, statement of commitment, self-evaluation, and an evaluation of all Council. Clarion Trustees will add new committee of Academic Affairs having peers vetted through the Council for the president and provost. She reported on the positive impact of "All Boards" meeting and recognized the value of Alumni and Foundation Boards, as well as, Council of Trustees all working for the same purpose with distinct missions. We will be reviewing and updating our Council bylaws.

#### X. REPORT OF ENROLLMENT MANAGEMENT

Mr. Dollins reported fall 2019 deposits, applications are shaping up, and his team has already been recruiting for fall 2020 semester. They are working to get admission decisions out faster to students than in past years; new software tools will be launched very soon and will have a positive impact on students. He met with the Alumni Board, provided them with an elevator speech to help promote Clarion University and will have this available online for others to use.

#### XI. REPORT OF THE BOARD OF GOVERNORS

Trustee Weaver was absent from the BOGs meeting and deferred to Dr. Dale who was present at the meeting. Dr. Dale highlighted that the Chancellor froze tuition for all State System institutions; APSCUF is currently in contract negotiations and Dr. Gent is part of the negotiating committee; there has been recommendations for a statewide faculty senate and two of Clarion faculty members are involved with that committee—Dr. Jim Lyle and Dr. Ray Feroz.

#### XII. PACT REPORT

Trustee Bauer stated that she has been asked to participate on the State System Redesign Committee. There are two Clarion trustees and two faculty members on this committee; she believes Clarion trustees' initiative to send a resolution last year to the Board of Governors helped in the funds allocation for FY2019-2020; PACT is revising the student trustee responsibilities and selection process

and Trustee Zuzzio will participate on that committee. The next PACT meeting will be held at SRU on September 10.

### XIII. REPORT OF THE UNIVERSITY FOUNDATION, INC.

Trustee Bauer deferred providing the report to Foundation President Jane France who was present at the meeting. Ms. France noted that \$76,000 was raised for the Student Success Program and \$52,000 of that money was dispersed this morning.

### XIV. REPORT OF FINANCE AND ADMINISTRATION

Mr. Cullo provided an update on the Tippin project. The windows and gym floor are being installed; the swimming pool is ready for water; ADA projects are being done this summer; the Chancellor has proposed to Governor Wolf for approval for all indicated building demolitions for all 14 institutions; new campus signage is being installed in phases and will be in place by ALF; and, construction at Venango campus is underway with Suhr and Montgomery Halls.

### REPORT OF THE PRESIDENT

President Pehrsson reported that PEC would hold their retreat July 19. She thanked the Foundation for supporting the All Boards Retreat that took place in June. It was a positive event and boards are in the process of updating bylaws. TNI is advancing and will move forward with new academic programs once faculty return from summer break. The Student Success Committee has been meeting this summer and she has received their report and recommendations. The TNI priorities for Venango are currently underway with updates to the Suhr computer labs and roof replacements. They will be launching a search for the Dean of Career Workforce Development at Venango campus and this person will report to the Provost. She is pleased to have new deans on board for the start of the academic year.

### XV. UNFINISHED BUSINESS

Trustee James asked about the President's evaluation process. Chairwoman Dunbar explained Trustee Weaver, chair of the Presidential Evaluation Committee, would guide the committee through the process. Our final report and recommendations are due to the Chancellor by October 15.

### XVI. NEW BUSINESS – NONE

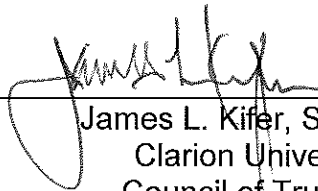
### XVII. ADJOURNMENT AND NEXT MEETING

A motion was made by Trustee Zuzzio, seconded by Trustee Bauer, to adjourn the meeting. The motion carried unanimously.

Meeting adjourned at 3.58 p.m.

The next meeting of the Council of Trustees will be Thursday, September 19, 2019, at the Venango campus.

Respectfully submitted

A handwritten signature in black ink, appearing to read "James L. Kifer", is written over a horizontal line.

James L. Kifer, Secretary  
Clarion University  
Council of Trustees