

**MINUTES OF THE MEETING OF THE COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA
APRIL 13, 2017
14A&B SUITES ON MAIN SOUTH
CLARION CAMPUS, CLARION, PA 16214**

The trustees entered into executive session at 3:41 p.m. and ended at 5:09 p.m. to discuss personnel matters.

Public Meeting
7:00 P.M.

I. RECORDING OF ATTENDANCE

The meeting was called to order by Mr. Kifer, Chairperson, with the following Trustees present:

Mrs. Milissa Steiner Bauer, Secretary
Mrs. Susanne Burns
Ms. JD Dunbar, Vice Chairperson
Mr. R. Lee James
Mr. James Kifer, Chairperson
Ms. Donna Oberlander
Mr. Randy Seitz
Mr. Howard Shreckengost
Mr. Edward Green
Mr. Neil Weaver

The following Trustees were absent:

Dr. Syed Ali-Zaidi

The following members of the University administration attended the meeting:

Mr. Len Cullo, Vice President, Finance and Administration
Dr. Phillip Frese, Dean, College of Business and Information Sciences
Dr. Susanne Fenske, Vice President, Student Affairs
Mr. James Geiger, Vice President, University Advancement
Ms. Debra Sobina, Acting Dean, Venango College
Dr. Todd Pfannestiel, Interim Provost and Academic Vice President
Dr. Bruce Smith, Interim Dean, College of Arts, Education and Sciences
Dr. Karen Whitney, President

II. Public Comments – None

Chairperson Kifer indicated that the meeting agenda was re-ordered to allow Dr. Susanne Fenske to present the Student Affairs Student in the Spotlight who attended the meeting.

Dr. Fenske introduced Caitlyn McNerney, graduate student from Pittsburgh, Pennsylvania, who spoke to the trustees about her co-curricular involvement and experiences as an undergraduate and graduate student. Ms. McNerney's involvement at Clarion included Sigma Sigma Sigma National Sorority, Panhellenic Council, Advisory Board for Leadership and Engagement and Student Senate.

III. APPROVAL OF CONSENT AGENDA

Chairman Kifer presented the items on the Consent Agenda:

1. Approval of the Minutes of the Regular Meeting of February 16, 2017.
2. Approval of Student Fees for 2017-2018.
3. Approval of the Proposed Extension of the Strategic Directions from 2017 to 2020.

Mr. James requested Item #2 be removed from the Consent Agenda for further discussion.

A motion was made by Mr. Weaver, seconded by Ms. Dunbar, that Items #1 and #3 on the Consent Agenda be approved. The motion carried unanimously.

Dr. Fenske provided further explanation of Item #2, Student Fees for the 2017-2018 academic year to the trustees.

A motion was made by Mr. James, seconded by, Mrs. Burns that the following resolution be approved.

RESOLVED, that the Council of Trustees, Clarion University, approved the proposed locally set fees and board as presented for 2017-2018 including the following:

Student Fee - \$31/credit
Recreation Center Fee – No change
Student Center Fee – No Change
Meal Plans – 4% increase

A roll call vote was taken with the following results:

Mrs. Milissa Steiner Bauer	YES
Mrs. Susanne Burns	YES
Ms. JD Dunbar	YES
Mr. Edward Green	YES
Mr. R. Lee James	YES
Mr. James Kifer	YES
Ms. Donna Oberlander	YES
Mr. Randy Seitz	ABSTAINED
Mr. Howard Shreckengost	YES
Mr. Neil Weaver	YES

The motion carried.

IV. REPORT OF STUDENT SENATE

Mr. Devon Vallies, President, presented his report. Student Senate has been involved with Dine-to-Donate fundraiser with Applebee's, Relay for Life and the planning for the Reinhard Awards. Senate elections are currently underway and he added that he would be participating in Advocacy Day in Harrisburg on April 17 & 18, 2017.

V. REPORT OF FACULTY SENATE

Faculty Senate Vice-Chairperson Barry Sweet provided the report. Faculty Senate will be hosting a faculty retirement reception on May 2, faculty senate elections will be held April 18 and he noted the CCPS would be reviewing course proposals that will go to Senate next week. Finally, Academic Standards has been working to improve the academic improvement plan.

VI. COUNCIL CHAIRPERSON'S REPORT

Mr. Kifer reminded Facilities Committee that they would be providing their written report at the July 20, 2017 Council meeting.

VII. REPORT OF COMMITTEES

1. Executive Committee

Mr. Kifer noted that the Trustees Executive Committee had met on April 9, 2017 and a copy of the minutes will be sent to the trustees.

2. Nominating Committee

Action Item

1. Election of Officers

Reporting on behalf of the Nominating Committee Mr. Seitz presented the following proposed slate of Council of Trustees officers for 2017-2018.

Ms. JD Dunbar	Chairperson
Ms. Milissa Steiner Bauer	Vice Chairperson
Mr. James Kifer	Secretary

The floor was open for additional nominations. There were none forthcoming.

A motion was made by Mr. Seitz, seconded by Mr. James, to accept the slate of officers for 2017-2018 as presented by the Nominating Committee. The motion carried unanimously.

VIII. REPORT OF THE PRESIDENT

1. PASSHE Update

K. Whitney reported on last week's BOG meeting. The topics of discussion were student fees, tuition and state funding. The BOG will be voting on tuition at the next meeting. She reported Clarion was allocated \$32,000 in state appropriations for FY2017-18 and added we have a \$2.8 million deficient due to the increase in unfunded mandated salary increases.

The April PACT conference will focus on education and organizing the future of all 14 state system institutions. NCHEM consultants who are conducting the state system review will be at PACT. She encouraged all trustees to attend. She noted that NCHEM would be on campus April 27 for our review and scheduled to meet with various constituent groups.

President Whitney stated she is optimistic that we are in the era of change and not closing of the universities.

President Whitney reminded the trustees of the May 13 commencement ceremonies and encouraged their participation. Trustee James will be the keynote speaker at Friday's Venango campus ceremony. In addition, Trustee Ali-Zaidi will be presented the President's Medallion at the Saturday morning ceremony.

2. Points of Pride

President Whitney pointed to the Clarion and Venango April list of Points of Pride. She made special mention of 2016 graduate Bri Nellis who placed second in the PASSHE Student Business Plan Competition and received \$5,000 to put toward her business. Brenda Dede was named Citizen of Year for 2017 by Clarion Area Chamber of Commerce.

President Whitney referenced the "High-Impact Learning" handout that was distributed to the trustees. She noted that we are pursuing a vision of being national leaders with 51 percent of the graduating seniors having a high-impact experience. Furthermore, living and learning communities are planned for Venango and Clarion campuses next academic year. Lastly, she reported every undergraduate takes a course designed to explore issues related to diversity and/or global learning.

3. Presidential Plan

President Whitney called the trustees attention to her Presidential Plan that was attached to the Council agenda.

IX. REPORT OF ACADEMIC AFFAIRS

1. Enrollment Update

Dr. Pfannestiel reported on our enrollment and retention efforts. We are looking at a larger freshman class and an increase in transfer students this fall. His team is calling students who have applied to Clarion but have not deposited. In addition, we are seeing an increase in graduate applications as well as in the human services and nursing programs.

Dr. Pfannestiel updated the trustees on the candidate searches for AVP Enrollment, Provost Search and Dean of Health and Human Services.

X. REPORT OF FINANCE, ADMINISTRATION AND FACILITIES

1. Budget Update

Mr. Cullo reported that the budget open forum took place on April 11. We have adjusted the budgets to reflect the contractual agreements and are reviewing additional areas of savings.

2. Status of Facilities

Mr. Cullo called the trustees' attention to the Status of Facilities report that was attached to their agendas.

XI. REPORT OF STUDENT AFFAIRS

Dr. Fenske reported that new student orientation is going on and we have students applying for university housing. We have implemented living and learning communities that are filling quickly. She is co-chairing a Retention Task Force, and has shaped a subcommittee to represent minority students as well as engaged learners.

XII. REPORT OF UNIVERSITY ADVANCEMENT

1. Fund-raising Report

Mr. Geiger brought the trustees' attention to the financial report that was at their place indicating fundraising, gifts and pledge goals.

2. Marketing Update

Mr. Geiger reported his team is working with the Zimmerman Agency and Admissions on recruitment efforts.

XIII. UNFINISHED BUSINESS – None

XIV. NEW BUSINESS

Ms. Dunbar announced that Wanda Barlett, Executive Assistant to the Vice President of Finance and Administration is leaving Clarion to pursue other career opportunities and thanked her for her excellent work and dedication to the Council of Trustees.

Mr. Kifer indicated that the Council would be going into Executive Session to discuss personnel matters. He further indicated that the Council would return to public session for any related votes on that matter and then adjourn.

The trustees entered into executive session at 8:33 p.m. to discuss personnel matters and returned to public session at 9:29 p.m.

1. Presidential Leadership Review

A motion was made by Ms. Oberlander to accept the President's Annual Evaluation as presented by the Presidential Leadership Review Committee, seconded by Ms. Bauer to approve the following motion.

MOVE that the Council of Trustees, Clarion University, accept and approve the 2017 President's Annual Evaluation as presented by the Presidential Leadership Review Committee.

A roll call vote was taken with the following results:

Mrs. Milissa Steiner Bauer	YES
Mrs. Susanne Burns	YES
Ms. JD Dunbar	YES
Mr. Edward Green	YES
Mr. R. Lee James	YES
Mr. James Kifer	YES
Ms. Donna Oberlander	YES
Mr. Randy Seitz	YES
Mr. Howard Shreckengost	YES
Mr. Neil Weaver	YES

The motion carried unanimously.

In addition, a motion was made by Ms. Dunbar, seconded by Mr. Weaver to approve the following motion.

MOVE that the Council of Trustees, Clarion University, recommend to the Board of Governors that the Chancellor be authorized to extend the contract of President Karen M. Whitney for one year.

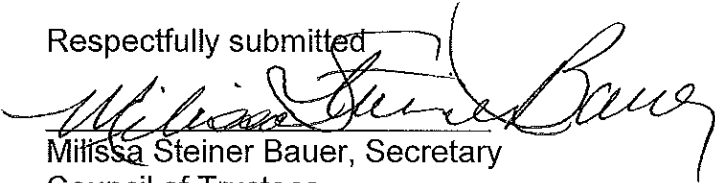
A roll call vote was taken with the following results:

Mrs. Milissa Steiner Bauer	YES
Mrs. Susanne Burns	YES
Ms. JD Dunbar	YES
Mr. Edward Green	YES
Mr. R. Lee James	YES
Mr. James Kifer	YES
Ms. Donna Oberlander	YES
Mr. Randy Seitz	YES
Mr. Howard Shreckengost	NO
Mr. Neil Weaver	YES

The motion carried.

XV. ADJOURNMENT - The meeting was adjourned at 9:47p.m.

Respectfully submitted



Milissa Steiner Bauer, Secretary
Council of Trustees