

**COUNCIL OF TRUSTEES
CLARION UNIVERSITY OF PENNSYLVANIA**

**JULY 10, 2014
ROOM 108 EAGLE COMMONS
CLARION, PENNSYLVANIA 16214**

7:00 P.M.

AGENDA

Pledge of Allegiance

- I. Roll Call
- II. Approval of Minutes of the Regular Meeting of April 17, 2014
- III. Communications
 - A. Public Comments
 - B. Report of Student Senate
 - C. Report of Faculty Senate
 - D. Report of Council Chairperson
- IV. Reports and Recommendations of the President
 - A. President Whitney

Information Items

- 1. PASSHE Update
- 2. Presidential 500-Day Plan V.2. Evaluation Report – Report will be distributed at the meeting.

3. Temporary Appointment

Administrator

Lupole, Meghan, Non-Credit Lecturer (Part-Time, Temporary) International Programs, June 2, 2014

4. Temporary Appointment – Extension

Administrator

Beyer, Renate, Non-Credit Lecturer (Part-Time, Temporary), International Programs, May 19, 2014

Kurtich, Tricia, Non-Credit Lecturer (Part-Time, Temporary), International Programs, May 12, 2014

5. Temporary Appointment – Conclusion

Administrator

Beyer, Renate, Non-Credit Lecturer (Part-Time, Temporary), International Programs, May 31, 2014

6. Reclassification

Manager

Jamison, Ann, Manager 170 (from Manager 160), President's Office, January 13, 2014

B. Academic Affairs – Dr. Nowaczyk, Provost and Academic Vice President

Action Item

1. Approval of Proposed Academic Calendars for 2015-2016 and 2016-2017 – See Attachment A

Information Items

1. Enrollment Management Update
2. Appointments

Faculty - E & G Funded

Aiello, Maria, full-time Instructor, Academic Enrichment Department, April 14, 2014 through May 30, 2014, step 1

Allgier, Catherine, 3 credit-time Instructor, Accountancy Department, May 12, 2014 through May 30, 2014, step 1

Allgeier, Catherine, 6 credit-time Instructor, Accountancy Department, June 2, 2014 through July 3, 2014, step 1

Allgeier, Catherine, full-time Instructor, Accountancy Department, August 23, 2014 through May 30, 2015, step 7

Anderson, Wayne, part-time Instructor, Allied Health Department, May 19, 2014 through August 15, 2014, step 3

Armstrong, Natalie, full-time Instructor, Communication, Sciences Disorders Department, effective August 23, 2014, step 4

Barbee, Sarah, 2.5 credit-time Instructor, Communication, Sciences Disorders Department, June 2, 2014 through August 7, 2014, step 1

Boubacar, Inoussa, full-time Instructor, Economics Department, effective August 23, 2014, step 4

Bradley, Connie, 3 credit-time Instructor, Academic Enrichment Department, June 7, 2014 through June 28, 2014 step 6

Chambers, David, full-time Instructor, Biology Department, August 23, 2014 through May 30, 2015, August 23, 2014 through May 30, 2015, step 2

Cheresnowski, Linda, 3.75 credit-time Assistant Professor, July 3, 2014 through July 3, 2014, in Carlson Library, June 2, 2014 through July 3, 2014, step 1

Cheresnowski, Linda, full-time Assistant Professor, Library Services Department, August 23, 2014, step 1

Doverspike, Tammy, 1 credit time Instructor, Academic Enrichment Department, June 7, 2014 through June 28, 2014, step 4

Foresther, Charlotte, part-time Instructor, Nursing Department, March 31, 2014 through May 31, 2014, step 1. (This is in addition to a 50% time contract dated July 30, 2013)

Foresther, Charlotte, part-time Instructor, Nursing Department, effective May 30, 2014, step 1

Greene, Amy, quarter-time Instructor, Special Education/Rehabilitative Sciences Department, August 23, 2014 through May 29, 2015, step 1

Guth, William, 3 credit-time Instructor Physics Department, June 2, 2014 through July 3, 2014, step 1

Hall, Stacey, 2.5 credit-time Instructor, Communication Sciences Disorders Department, June 2, 2014 through August 7, 2014, step 1

Hall, Stacey, full-time Instructor, Communication Sciences Disorders Department, August 23, 2014, step 4

Harancher, Christine, full-time Instructor, Allied Health Department, August 23, 2014 through May 30, 2015, step 3

Harancher, Christine, full-time Instructor, Allied Health Department, May 18, 2015 through August 14, 2015, step 3

Hoefl, Nancy, 3 credit-time Instructor, Mathematics Department, July 7, 2014 through August 7, 2014, step 1

Hudson, Shinrika, quarter-time Instructor, Academic Enrichment Department, March 31, 2014 through May 30, 2014, step 1. (This is in addition to a 50% time contract dated January 7, 2014.)

Johner, Patricia, full-time Assistant Professor, Library Services Department, effective August 23, 2014, step 1

Juli, Sharon, 3 credit-time Instructor, Sociology Department, June 2, 2014 through July 3, 2014, step 1

Juli, Sharon, 3 credit-time Instructor, Sociology Department, July 7, 2014 through August 7, 2014, step 1

Kirkwood-Mazik, Heather, 3 credit-time Instructor, Marketing Department, May 12, 2014 through May 30, 2014, step 7

McGuire, Beth, quarter time Instructor, Library Science Department, August 23, 2014 through January 9, 2015, step 1.

McKinstry, Valerie, 40% time Instructor, Academic Enrichment Department-Upward Bound Program, June 21, 2014 through July 25, 2014, step 1

McMillen-Toth, Rhonda, 1 credit-time Assistant Professor, Educational Talent Search Department, June 7, 2014 through June 28, 2014, step 9

Moore, Michelle, full-time Instructor, Allied Health Department, August 23, 2014 through May 30, 2015, step 1

Moore, Michelle, full-time Instructor, Allied Health Department, May 18, 2015 through August 14, 2015, step 1

Nakhata, Chinintorn, full-time Associate Professor, Marketing and Management Department, August 23, 2014, step 13

Silvis, Shelly, 8 credit-time Assistant Professor, Academic Enrichment Department, June 2, 2014 through August 7, 2014, step 12

Taylor, Timothy, 6 credit-time Instructor, Applied Technology Department, June 2, 2014 through August 8, 2014, step 3

Weidle, Christina, part-time Instructor, Nursing Department, May 30, 2014, step 1

Zemaitis, Mary Lou, 3 credit-time Assistant Professor, Nursing Department, April 14, 2014 through June 27, 2014, step 4.

Zumas, Susan, full-time Instructor, Economics Department, August 23, 2014 through May 29, 2015, step 1

Support Staff

Amsler, Sandra, full-time status Fiscal Assistant, Student Financial Services Department, June 16, 2014

3. Temporary Appointment

Administrator

Eaglesham, Jodi, State University Administrator 1 (Part-Time, Temporary), Venango Admissions, April 30, 2014

4. Temporary Appointment – Conclusion

Administrator

Eaglesham, Jodi, State University Administrator 1 (Part-Time, Temporary), Venango Admissions, May 30, 2014

5. Reclassification

Staff Support

Rankin, Jason, Maintenance Repairperson 2 (from MR 1), Venango Maintenance, March 10, 2014

6. Retirement

Support Staff

Stephenson, Susan, Clerk Typist 3, Academic Enrichment, April 19, 2014

7. Department Chairperson Elections

The following individuals were elected department chairpersons in elections held during May 2014:

<u>Department</u>	<u>Chairperson</u>
Biology & Geosciences	Dr. Craig Scott
Chemistry, Mathematics, & Physics	Dr. Adam Roberts
Nursing	Dr. Shelly Moore
Psychology	Dr. Mark Mitchell (Interim Chair, 2014-2015)
Science, Technology & Legal Studies	Dr. David Lott
Social Sciences	Dr. Robert Frakes
Special Education	Dr. Richard Sabousky

8. Faculty Tenure

Faculty members listed below were granted tenure, effective August 23, 2014:

Brigida, Matthew
 Chambers, Leah
 Chen, Ning
 Clark, Rhonda
 Clark, Vicky
 Crespo, Maria Jessica
 Kelly, Deborah
 Miller, Laurie
 O'Neill, Naomi Bell
 Terwillinger, Mary

C. Finance and Administration – Mr. Fackler, Interim Vice President

Action Item

1. Approval of Resolution to Request a Flood Mitigation Grant from the Commonwealth Financing Authority of the Commonwealth of Pennsylvania

BE IT RESOLVED, that the Council of Trustees, Clarion University, approves the request for a Flood Mitigation grant of \$225,000.00 from the Commonwealth Financing Authority of the Commonwealth of Pennsylvania to be used for Mitigation, Engineering, and Maintenance; and

BE IT FURTHER RESOLVED, that Karen M. Whitney, President, and Peter C. Fackler, Vice President for Finance & Administration, be designated as the officials to execute all documents and agreements between Clarion University of Pennsylvania and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Information Items

1. Budget Update
2. Status of Facilities Report – See Attachment B.
3. Appointment

Support Staff

Hiles, John, Custodial Work Supervisor, (Full-Time, Regular), Facilities Management, April 7, 2014

4. Temporary Appointment

Support Staff

Burford, Chad, Laborer, (Full-Time, Temporary), Facilities Management, May 5, 2014
 Corbett, Kathryn, Painter (Full-Time, Temporary), Facilities Management, May 20, 2014
 Courson, Roger, Painter (Full-Time, Temporary), Facilities Management, May 20, 2014
 Dehner, Justin, Painter (Full-Time, Temporary), Facilities Management, May 20, 2014
 Edmonds, Peter, Painter (Full-Time, Temporary), Facilities Management, May 20, 2014
 Galbraith, Daryl, Laborer, (Full-Time, Temporary), Facilities Management, May 5, 2014
 Hummell, Ramona, Painter (Full-Time, Temporary), Facilities Management, May 20, 2014
 Parsons, David, Painter (Full-Time, Temporary), Facilities Management, May 20, 2014
 Reed, Patrick, Painter (Full-Time, Temporary), Facilities Management, May 20, 2014
 Shirey, William, Painter (Full-Time, Temporary), Facilities Management, May 20, 2014
 Thompson, Daniel, Laborer, (Full-Time, Temporary), Facilities Management, May 5, 2014

5. Temporary Appointment – Conclusion

Support Staff

Thompson, Daniel, Laborer, (Full-Time, Temporary), Facilities Management, May 30, 2014
 Burford, Chad Laborer, (Full-Time, Temporary), Facilities Management, May 16, 2014

6. Resignation

Manager

Graham, Joseph, Manager 190-Director of Public Safety (Full-Time, Regular), Public Safety, April 25, 2014

7. Retirement

Manager

Clinger, Rhonda, Tact Leadership/Senior Professional 190, Budget Director, Budget & Accounting, May 30, 2014

8. Grants Awarded between April 1 and May 31, 2014

<u>Grant</u>	<u>Amount</u>	<u>Director</u>
HRSA-FY14 White PRT C	\$307,500.00	Dr. David Miller-Martini
Aravind PASSHE14 (Nanodiamond)	3,801.00	Dr. Vasudeva Rao Aravind

D. Student and University Affairs – Mr. Tripp, Vice President

Action Item

1. Approval of Proposed Student Code Additions Related to Campus SaVE Act – See Attachment C.

Background Information: The Campus SaVE Act refers to the recent Violence Against Women Act (VAWA) amendments to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The Campus SaVE Act is an update to the Clery Act, expanding the scope of this legislation in terms of reporting, response, and prevention education requirements around rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking.

The attached proposed revisions to Clarion University's Student Code are designed to bring the code into compliance with Campus SaVE Act requirements.

RESOLVED, that the Council of Trustees, Clarion University, approves the additions to the Clarion University Student Code as required by the Campus SaVE Act.

Information Items

1. Reclassification

Administrator

Shaffer, Matthew, State University Administrator 3 (from a SUA 2), Judicial & Mediation Services, February 24, 2014

2. Resignation

Coach

Eaton, Rob, Head Coach-Women's Soccer, Athletics, April 30, 2014

- E. University Advancement – Mr. Geiger, Vice President

Information Items

1. Fund-raising Report
2. Marketing Update

- V. Report of Committees

- A. Executive Committee
- B. Finance Committee

Action Item

1. Approval of Finance Committee Report – See Attachment D.

RESOLVED, that the Council of Trustees, Clarion University, approve the Finance Committee Report for July 10, 2014.

- C. Facilities Committee

Action Item

1. Approval of Annual Facilities Report – To be distributed at the meeting.

RESOLVED, that the Council of Trustees, Clarion University, approve the 2014 Annual Facilities Report.

- VI. Unfinished Business

VII. New Business

A. Call for Executive Session – Discussion of Personnel Issues

VIII. Next Meeting (September 18, 2014 at Venango College) and Adjournment