

+Clarion University of Pennsylvania
Faculty Senate
Monday, January 22, 2001
3:30 PM, Enid Dennis Room B-8 Hart Chapel

Minutes

The Faculty Senate met on Monday, January 22, 2001 at 3:35 P.M. in Room B-8, Hart Chapel. S. Kuehn chaired, with the following Senators present: Paula Amrod, Barrie Brancato, W. Buchanan, E. Caropreso, C. Clary, W. English, P. Gent, R. Leary, S. McBride, J. McCullough, E. MacDaniel, M. Parker, D. Poljanec, S. Prezzano, L. Quesenberry, B. Register, Halley Savage, G. Xu, Also present were President D. Reinhard, and Student representative A. Barnes

I. Call to Order

Chair Scott Kuehn called the meeting to order at 3:35 PM.. Michael McConnell moved to accept the minutes and E. MacDaniel seconded. The minutes were modified by adding Tony Johns and John McCullough to those attending the last meeting. The CCPS circulation deadline corrected to read Thursday, February 15.

II. Announcements

Kuehn announced the sad news that Denny Hilton, husband of Senator Susan Hilton, died Sunday afternoon. The Chair welcomed back George Xu, Susan McBride, Brent Register. Tony Johns will substitute for Herb Luthin who has a schedule conflict. Since the last senate meeting S. Kuehn wrote the faculty response to the proposed Venango reorganization. The response was sent to Faculty Policy and will be sent to Senate in the next few days. The response was based on policy's meeting with President Reinhard, and responses on the Venango discussion web page. Kuehn hopes to set up another ITV meeting with Venango faculty in the near future. Anand Rao, Vice Chair of Faculty Senate, will run the faculty senate meeting next time

III. New Business

No new business

IV. President's Report

Dr. Reinhard announced that enrollment final figures are not in, but preliminary results are encouraging. The university was able to maintain the Fall 2.7% increase. Indications are that there is a 3.2% increase in student enrollment over last Spring. One event that assisted in enrollment was moving the Spring orientation and registration of new students to the Sunday and Monday before classes. Based on this increased enrollment, Provost Grunenwald will likely put more money into Faculty development funds. The Provost's office plans to release \$30,000 in grant funds for the university at large and \$15,000 for the colleges.

Members of the Knights Collaborative Roundtable met November 21 to review grants received for the Strategic Initiative program. A total of \$200,000 is available. The committee received 19 grants for a total of \$350,000,000. Six of the 19 were approved for a total of \$38,872. One grant, that needed clarification, was resubmitted and was also funded. Total funds for approved grants is \$51,597. On December 18 of the President's Executive Council approved these grants and award letters were sent out.

Administration held a series of meetings on Venango Campus restructuring. Dr. Reinhard thanked Senate members for their thoughtful responses. Other contributors to the discussion included the Dean's Council and APSCUF. Drafts of the Venango proposal will be disseminated in 2-3 weeks. Dr. Reinhard commented that the joint

Venango/Clarion campus Senate meeting emphasized the need to continue to build bridges between the campuses.

Discussions on the President's report focused on the nature of faculty development and the procedure for the Strategic Planning grants. George Xu asked how information was disseminated in terms of the faculty development grants. Dr. Reinhard indicated that Brenda Dede heads the grant staff and is reviewing policies and procedures. Hallie Savage asked if Strategic Planning grants were sent elsewhere for review could the grant be resubmitted. Dr. Reinhard indicated that each grantee would know the fate of their grant and could resubmit. Ralph Leary commented on the amount of grant activity. He asked if the State System and/or Clarion had a formal procedure in place to collect statistics on the amount of faculty activity. He asked if there were methods to measure faculty productivity other than student numbers. Dr. Reinhard commented that the Board of Governors was interested in grants brought in and that grants formed part of an individual faculty's evaluation for promotion. She asserted that the Board would be impressed by all the grant activity on campus. In particular, the State System funded two Program Initiative grants, specifically a \$200,000 to the Library Science Department for the development of web-based courses at the graduate level and a \$100,000 grant to the Nursing program to expand the nurse practitioner program.

R.. Leary believed these measurements to be too anecdotal and that the Performance and Outcomes Plan (POP) measurements were loaded toward viewing faculty productivity in terms of teaching large classes.

Dr Reinhard informed the Senate that at the last Board of Governors meeting Chancellor McCormick indicated he will leave June 30 after many years of service. It is unclear if there would be a national search for his replacement

V. Student's Senate Report

Andrew Barnes issued no report. He welcomed the returning senators.

VI. Committee Reports

a. CCPS: Elizabeth MacDaniel provided the date--Feb 5-- for Special or Experimental topics for summer and fall. The circulation deadline for major curricular changes is Feb 15. She will help faculty members determine if their course changes are major or minor. S. Kuehn commented that all of the course descriptions will be retooled. Elizabeth MacDaniel asserted that minor changes in the description would go to CCPS by March 30. Some more substantive changes may be submitted in the fall. Kuehn related that the Policy Committee recommended that department and Catalogue committees use a template to format their submissions to CCPS.

b. CCR: No report

c. Academic Standards:

The Academic Standards Committee held suspension hearings on Thursday, January 11th. Of the approximately 109 students suspended at the end of the Fall 2000 semester, 45 first-time suspended students appealed their suspension. An additional five students appealed their second suspension. The committee upheld 35 of the appealed suspensions and rescinded 15. Of the 35 upheld by the Standards committee, 9 were rescinded by the office of Academic Affairs based on new evidence or extenuating circumstances. These are as follows:

Accepted by EOP	2 Students
Accepted by Empowerment Program	1 Student
Grade change	2 Students
Learning disability	1 Student
Extenuating circumstances	3 Students

The committee identified a potential problem contributing to suspension. Several suspended students took courses totaling more than 15 credits while on probation the previous semester. University policy is that students on probation should not take more than 15 hours. Several means of addressing this problem are being pursued, including changing the text in the university catalogue.

d. Budget:

LeGene Quesenberry reported that faculty resources were limited. She indicated that the average salary of business faculty members at Clarion was 17.8% lower than the national average. The heavy advising load, lack of time and effort for research, small offices, and lack of current software constrain faculty development. The Clarion Call to Action (POP) suggests that the faculty obtain grant money from outside sources. However, when the General Education committee submitted a FIPSE grant, the reviewers commented that it was an “exercise of futility” for Clarion faculty to work on grants because of 12-hour teaching load.

e. Faculty Affairs Barrie Brancato informed Senate that there is a meeting at noon on Wednesday at the University center to discuss the naming of Faculty Center. Brancato suggested postponing the naming until library plans for naming a room after the late Dr. John Kuhn are finalized. The next mentorship meeting is February 14.

f. Institutional: No report

g. Student Affairs: Hallie Savage shared the results of the campus-wide search for USA academic team nomination. This is a nationally competitive program that is looking for students with leadership skills and an outstanding academic record. She presented the list of students who were nominated. These are Angie Binick and Allison Danko.

h. Venango The Venango campus had a welcome back meeting on Friday. At this meeting, Audean Duespohl mentioned the restructuring process. She commended Scott for the document written by him and Faculty Senate. The first Faculty Forum is February 2

i. Middle States Review

Work on the Middle States Review will continue this semester. The web site for Middle States is <http://www.clarion.edu/academics/middlestates/index.htm>

The following documents are on the WEB: Steering committee members, task force, facilities being used to generate report, charges that the task force were given, Time table, and outline of the self study. One half of task force has submitted written reports. There will be public hearings for reports. The schedule is as follows: February 16 at noon for faculty and catalogues; February 16 at 3:00 PM for university organization and institutional integrity; February 19 10 AM for facilities and university mission; and, February 20 at 10 AM for educational programs and students. The final report will be posted on the web.

Old Business: No old business

New Business:

Mike McConnell moved to have the Faculty Senate send flowers to Dennis Hilton’s funeral, Pamela Gent seconded. The motion carried.

Adjournment

William Buchanan moved to adjourn the meeting and Susan McBride seconded. Meeting adjourned at 4:43 PM.

Respectfully Submitted

Dr. Susanne Prezzano
Substituting for Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, February 5, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, February 5, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, B. Brancato, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, M. McConnell, M. Parker, S. Prezzano, L. Quesenberry, R. Leary, B. Register, H. Savage. Also present was President Diane Reinhard and Student Senate Representative A. Barnes. Dean Howard McGinn was present as a guest.

I. Call to Order

A. Rao called the meeting to order at 3:33 p.m.

II Approval of the Minutes

M. McConnell moved to approve the minutes, and P. Gent seconded. Corrections were made to

III. Announcements

T. Johns will not be able to attend senate meetings this semester due to a schedule conflict.

Those faculty members who received a survey from the Board of Student Government Presidents are asked to turn them in to Student Senator A. Barnes or send to B. Sowa, Student Senate President.

L. Quesenberry announced that Senators are invited to attend the Empirical Foundations for Program Assessment program, an on-campus program helping with developing assessment tools. The workshop is March 2, from 8am until 4pm. Pre-registration is required.

IV. President's Report-- D. Reinhard

Dr. Reinhard announced that the state budget will be announced Feb. 6. The expectation is that there will be a 2-3 percent increase, although with the limited surpluses, it may be less than hoped.

The search committee for the Chancellor will have representatives of various constituent groups including students, faculty and administrators. Dr. Reinhard has been selected by her peers to represent university presidents.

The presidential review document has been made public and senators may review it if they wish. Changes include the timing of the review, which has been moved back into the spring semester, and the closer ties made with performance measures.

By June 7, our updated POP must be submitted. This will include a review of how well the university has done to meet these goals so far, and what additional issues or goals should be included. Dr. Reinhard suggested that Senate set aside some time to address what areas we believe should be included.

By May 11 the Council of Trustees should have the presidential review, and then it goes on to the Board of Governors. The Human Resource Committee of the Board of Governors looks at each president in depth, so this process is more extensive than it has been in the past.

V. Student Senate Report-- Andrew Barnes

The Appropriations committee is gearing up for its work at the end of February. There are a couple of new clubs seeking recognition. There is a BSGP meeting coming soon.

There has been a proposal that all recognized student organizations offer at least one activity on the weekend, as a means of offering alcohol-free alternate student activity. This proposal is now on the President' desk.

VI. Committee Reports

A. CCPS--E. MacDaniel

The circulation deadline is February 15 for new courses, program revisions , and changes in requirements, substantive revisions of existing courses. It must be received by the circulation list by that date. Copies that go to Venango Campus should probably go through US mail.

B. CCR--A. Rao

Jim Kole had been nominated for the Professional Development Committee, in error. His name has been removed, and the name of Basil Martin will be submitted as a representative to the committee. This change is to correct the required composition of that committee.

C. Academic Standards--S. Prezzano

A letter was written to the Provost outlining the concerns the committee has about students who are under probation taking 18 credit hours.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

There is concern about the limited use of the Faculty Center. This group will try to develop some promotional material and efforts about how to encourage faculty to use this Center.

Dr. Reinhard also encouraged faculty to use the facility in order to preserve it, and she also urged faculty to encourage students to ride the bus.

The final Faculty Mentor dinner will be held Feb. 14. Speakers will be Dr. Brenda Dede, who will speak about travel, and A. Rao, who will speak about professional development. Dr. Bob Balough will also speak following dinner demonstrating webpages.

F. Institutional Resources--A. Rao in place of B. Buchanan

A. Rao distributed a copy of the minutes of the University Facilities Planning Committee. B. Buchanan will answer any questions at the next Senate meeting.

G. Student Affairs--H. Savage

Academic convocation will be held in a different manner. Surveys indicate that students would like individual recognition. Students in attendance will have a card that will be used during the ceremony so that their names can be announced. Gifts or some other item will also be given. There will be a reception in Moore Hall. Senators are encouraged to attend and support this event. It is probably being scheduled for the end of the semester somewhere, possibly the end of the regular semester.

Student Affairs committee and the subcommittee of the student senate have had difficulty meeting regularly. An investigation will take place to examine the mission of the subcommittee and a meeting with students has been set up.

Dean McGinn was introduced as a guest invited by H. Savage, and a joint memo providing information about the establishment of a university chapter of Phi Kappa Phi. Dean McGinn has explored the possibility of developing a chapter here, and he came to Senate seeking endorsement. He reviewed the benefits of such membership, especially pointing out that Phi Kappa Phi is multidisciplinary. There was some discussion about how Faculty Senate could

take any action on this proposal.

H. Venango--S. McBride

No report.

I. Middle States - R. Leary

Final reports from the various task forces are being completed, and will eventually be consolidated into one large self-study report.

VII. Old Business

No old business.

VIII. New Business

H. Savage moved that Faculty Senate endorse a feasibility study for the establishment of a chapter of Phi Kappa Phi at Clarion University. B. MacDaniel seconded. This study will examine if Clarion has sufficient previous members to host a chapter and if Clarion meets all of the other institutional requirements. There was also discussion about funding. The feasibility study should also examine the required GPA that would be required to permit membership (upper 5% for second semester juniors; 10% of seniors.) The motion carried.

A. Rao moved that Basil Martin be named as a member of the University Wide Faculty Professional Development as a means of correcting the composition of this committee. This recommendation came from committee. This motion carried.

Read-ins were distributed by E. MacDaniel, chair of CCPS. These include SCT 102 change in credit hours. There were three corrections to the minutes of Fall 2000. There were two course numbers, changing Eng 360 to Eng 361, and PS 301 to PS 302. Also, the W flag given to RE 470 should have been given to RE 471.

There is also a resolution proposed by E. MacDaniel, but not representing CCPS. This resolution is as follows:

Resolved: Faculty Senate believes that in compliance with the spirit of CCPS guidelines every faculty member should be shown the proposed changes to their department's course descriptions and that all faculty should recognize that these changes are voluntary and must originate from their department.

This proposal was seconded by L. Quesenberry. It is expected that this resolution should be posted on the ALL list. Dr. Reinhard suggested that this resolution should go through a more formal process, especially to preserve it, by sending it directly to the President as a formal resolution. There may be some collective bargaining implications with the course description writing process. There followed some discussion about how this process works and the concerns that Senate has about the rights of each faculty member to review the changes in course descriptions. It is possible for us to submit this as a formal resolution and to also give faculty members notice that this procedure is underway and faculty should be aware of it. S. Prezzano mentioned that there is an already established procedure in Senate for making a formal resolution.

R. Leary moved that this resolution be made as a formal resolution. This resolution passed unanimously.

There was a question from M. Parker about a possible error in the read-ins and this was identified as an error in a course number.

X. Adjournment

R. Leary moved to adjourn, and L. Quesenberry seconded. Senate adjourned at 4:48p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, February 19, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, February 19, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. S. Kuehn chaired with the following Senators present: P. Amrod, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, M. McConnell, M. Parker, D. Poljanec, S. Prezzano, L. Quesenberry, R. Leary, B. Register, H. Savage. Also present was President Diane Reinhard, Associate Provost Rachelle Karp, and Student Senate Representative A. Barnes.

I. Call to Order

S. Kuehn called the meeting to order at 3:35 p.m.

II Approval of the Minutes

M. McConnell moved to approve the minutes of the previous meeting, February 15, and E. MacDaniel seconded. Corrections were made, including the addition of the date in the heading, and the statement clarifying the editorial corrections that were made to the minutes of January 22, 2001. Also, the Assessment Conference announcement indicated that pre-registration was required. However, participants may register at the door; however, the conference may not be held unless sufficient numbers of faculty have pre-registered. Minutes were approved.

III. Announcements

S. Kuehn has received notification from the chair of the Clarion Trustees that the presidential evaluation would take place sometime in April. There is an Ad Hoc committee set up through the Policy Committee to establish procedures that will be proposed to President Reinhard. Any Senator who would like to serve on this committee is asked to contact S. Kuehn.

A. Rao announced that following the second show on Wednesday evening of the Vagina Monologues there will be an open discussion with the organizers at Hart Chapel. There will be an open mike to allow for questions of the cast and the director.

IV. President's Report-- D. Reinhard

Dr. Reinhard distributed a copy of the resolution sent via A. Rao concerning the catalog course description changes, and the corresponding memo from the Provost to the Department Chairs explaining the position of the administration on this issue.

A university student has been identified as the person alleged to have held up the National City Bank last week. The university is cooperating with the law enforcement agencies working on the case, outside of the legal parameters set out by the Buckley amendment. The roommate of this student has been closed out of the room, but arrangements have been made to accommodate the needs of that student. Dr. Reinhard discussed the position of the university concerning the rights of students who may have been involved in illegal activity and/or charged with criminal activity. The role of the Student Conduct Board was also discussed. Also the press coverage that this event will receive was discussed.

August Wilson has agreed to be a recipient of an honorary degree. Dr. Reinhard will attempt to organize a symposium or other means through which the faculty and students could meet with him and spend some time discussing his work.

V. Student Senate Report-- Andrew Barnes

The Board of Student Government Presidents met recently, discussing issues such as campus safety, student alcohol use, and other relevant issues. UAB sold out Toby Keith concert and had a good event. The allocation committee voted to place a TV put outside the offices of the student organizations. Advocacy Day will be March 7 in Harrisburg, and Clarion students will be participating. There is concern on the part of Student Senate about the fact that there will be a Foundation event held at Recreation Center, the Spring for Scholars auction, which will include alcohol. Dr. Reinhard clarified that the students do not own the Recreation Center in the same way that they own the bookstore. Also this event models appropriate and moderate use of alcohol, according to President Reinhard. This event raises around \$50,000 for student scholarships. There is no other venue for this event, nor will students be on campus during this event, as it will occur during winter break. The Task Force on Alcohol Use with students has been discussing this event. Dr. Reinhard will meet with Student Senate this evening to talk with them about the event. Student Senator A. Barnes indicated that while he agrees with the decision of the President, he did want to bring this concern to the Faculty Senate.

Student Senate has recently recognized the Barbell Club, which also attends tournaments and has recently raised \$1500 for Toy for Tots. This group will also host the national championships.

VI. Committee Reports

A. CCPS--E. MacDaniel

E. MacDaniel announced that several items that would be addressed during new business. She has received questions about how to submit catalog revision changes to CCPS. Each catalog description must be a separate proposal to CCPS. Every single change must have a separate cover sheet with 10 copies to E. MacDaniel. On the cover sheet must be the course number and title, the old description and the new description with changes underlined and the things deleted in brackets. S. Kuehn will place the template for the CCPS cover sheet on the Faculty Senate web site where anyone can get it. It was decided that there should be an announcement to ALL to explain this procedure to everyone. There is no deadline; however, the sooner these submissions are received, the more likely that the process can be completed before the end of the semester. E. MacDaniel encouraged everyone to make certain that submissions are complete.

B. CCR--A. Rao

T. Johns will not be able to attend Senate meetings the remainder of the semester. J. Dugan has been asked to serve as a substitute and will be able to attend senate meetings following the break.

C. Academic Standards--S. Prezzano

This committee is interesting in learning about the eventual outcome for students who have been on academic suspension. To this end, they will be examining records from the past ten years of students on academic suspension to determine what happens to them and what might be done to improve their chances of success.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

No report.

F. Institutional Resources--B. Buchanan

No report.

G. Student Affairs--H. Savage

H. Savage announced that various subcommittees will be meeting this week, including the Academic Convocation committees.

H. Venango--S. McBride

No report.

I. Middle States - R. Leary

The final task force hearing will be held Tuesday, and the final reports will be coming in over the next few days. The Middle State Steering Committee will meet this coming week.

VII. Old Business

No old business.

VIII. New Business

CCPS read-ins were distributed. These included special topic proposals, experimental course proposals and one general education recommendation. There is concern with the prefix MED; mathematics has requested the use of this prefix remain. It was determined that the prefix MAED may be substituted pending discussion. The General Education recommendation is that PSY 331 be given a W flag.

E. MacDaniel moved that the action numbers of the course proposals from last semester be changed to conform with the action number style, which indicates the year, the semester and the actual number of the change. It is possible that the numbering system may require four digits for the number of changes called for in the course description changes. R. Leary seconded, and the motion passed.

X. Adjournment

D. Poljanec moved to adjourn, and E. MacDaniel seconded. Senate adjourned at 4:35 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, March 26, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, March 26, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, J. Dugan, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, John McCollough, M. McConnell, D. Poljanec, S. Prezzano, R. Leary, B. Register. Also present was Student Senate Representative A. Barnes.

I. Call to Order

S. Kuehn called the meeting to order at 3:34 p.m.

II Approval of the Minutes

R. Leary moved to approve the minutes of the March 12 meeting,, and M. McConnell seconded. Minutes were approved with the correction of the spelling of Mr. Beal to Mr. Beel.

III. Announcements

S. Kuehn introduced the problems that were occurring with the catalog revision procedures as they relate to CCPS. E. MacDaniel indicated that only four departments had submitted their materials. Some of these problems included incompatibility in the software, and the time crunch that will occur as the semester comes to a close. Some of the submissions have been incorrectly or incompletely prepared, and must be returned to the department for revision. E. MacDaniel encouraged Senators to assist their departments in submitting materials quickly and properly. She also indicated that those materials that come in following the spring break may not make it through CCPS this semester. There was some discussion about the time frame for the completion of the material for the catalog deadline.

Candidates for VP for Finance and Administration are having lunch with interested faculty, and Senators are encouraged to attend. These are March 28, at Moore Hall at noon, and two others in April. Reservations can be made with Ann Jamison.

IV. President's Report-- D. Reinhard

No report. Both the Provost and the President were meeting with Senator Peterson.

V. Student Senate Report-- Andrew Barnes

A. Barnes reported that the President never signed off on the athletic enrichment fee which is not a legal activity. The candidates for Student Senate were scheduled to meet March 26 at 6:15, and the open forum will be held on Wednesday, March 28, in Pierce Hall. Elections will be next Wednesday through Sunday. There are 40 candidates

running for the 25 available seats.

Appropriations were made to Anthropology Club, The Call, The Political Science Association, Interhall Council, and the Association of Graduate Business to attend conferences. CSA also received money for computers and software.

Brian Sowa is exploring the possibility of combining the Board of Directors of the Student Associations with the Executive Board of Student Senate.

VI. Committee Reports

A. CCPS--E. MacDaniel

The CCPS Open Hearing will be held Tuesday, April 3, 4-6 pm in 209 Davis Hall. The agenda has been distributed. All departments with circulated proposals will be notified of this hearing.

B. CCR--A. Rao

There has been a problem locating a complete list of those faculty and staff members who are eligible to be nominated for Faculty Senate. This list was finally prepared on Friday, March 23, and should be distributed to the university community by Wednesday. A. Rao needs Senators to sign up to work at the ballot tables on both the day of the primary (April 5) and the actual election (April 19), both of which will take place in Gemmell. Absentee ballots must be submitted prior to these dates according to the instructions that will be distributed.

C. Academic Standards--S. Prezzano

Office of Academic Affairs is compiling a list of data over the past ten years to trace the performance of students who had been placed on academic probation.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

The Retirement reception will be held May 9, beginning at Hart Chapel at 4pm and then moving to Moore Hall for refreshments. S. Kuehn asked B. Brancato to invite members of APSCURF to this event.

The Mentorship Series has been successfully completed, and B. Brancato asked for any suggestions about improvements that might be implemented in this series next year.

F. Institutional Resources--B. Buchanan

The Facilities Planning Committee met last week and discussed the need to update the master plan. There are several buildings that need review, along with property acquisition planning. There may be a consultant hired to update the original master plan. There was discussion at this meeting about recycling. Also, a schedule is being developed concerning the restructuring of the library materials.

The Traveling Vietnam War Memorial will be installed on campus in July for a time.

There was some discussion about the role of consultants in the master planning of the university facilities, and the process that was undertaken with the previous consultation work.

G. Student Affairs--H. Savage

No report.

H. Venango--S. McBride

On March 30 will be a faculty forum meeting, the meeting at which the Provost is scheduled to discuss the restructuring plan. S. McBride indicated that the proposal should have been in the hands of the faculty there two weeks prior to this meeting. The Provost responded to Dean Duespohl that the proposal will be submitted to faculty on Thursday evening in anticipation of Friday morning's meeting.

I. Middle States - R. Leary

All final reports are in except for two. Five were examined by the Middle States Steering Committee at its most recent gathering, and it appears that the materials are complete. The final two will be considered at a meeting in April. There will be a meeting in the fall with the head of the Middle States Evaluation team, at which time the report will be completed. The visitation is scheduled for the spring of 2002.

VII. Old Business

No old business.

VIII. New Business

E. MacDaniel reviewed the CCPS read-ins; these included: a correction in course title; changes in prerequisites; changes in frequency, credits and descriptions; and General Education proposals including the recommendations of flags being attached to three courses, the deletion of a course, and the acceptance of courses from Social Work and Women's Studies in IIB in General Education.

Proposals to grant flags to three courses were passed unanimously.

There was some discussion about the wholesale placement of the courses in Women's Studies in IIB. There were some questions about the reasons that the courses, which are often cross-listed, qualifying as social science courses. It was proposed that the question about its course proposals

It was passed unanimously to place the Social Work courses in IIB in the General Education section of student audit.

It was moved by R. Leary and seconded by D. Poljanec to table the question about the placement of Women's Studies courses until some clarification and discussion of its placement be completed. It was proposed that courses which are cross-listed could be placed in the area of the specific discipline, allowing for more flexibility in the electing of these courses by students, especially those seeking a minor.

The course deletion of ECH 324: Math Learning Experiences is being done through the sunset regulation.

There was some discussion concerning the easiest and most reasonable way for E. MacDaniel to distribute to faculty Senators or make available for those who would like to review it all of the CCPS read-ins that will be generated by the course descriptions. Senators agreed that it would be more reasonable to make arrangements for this material to be available through the Faculty Senate office.

X. Adjournment

E. MacDaniel moved to adjourn, and F. Keen seconded. Senate adjourned at 4:45 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, April 9, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, April 9, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, M. Parker, D. Poljanec, S. Prezzano, L. Quesenberry, R. Leary, A. Rao, B. Register, H. Savage. Also present were President Diane Reinhard and Student Senate Representative A. Barnes. Guests present were V. Spina and E. Ter Horst.

I. Call to Order

S. Kuehn called the meeting to order at 3:34 p.m.

II Approval of the Minutes

D. Poljanec moved to approve the minutes of the meeting of March 26, and P. Gent seconded. Minutes were approved.

III. Announcements

S. Kuehn indicated that under new business, there would be an executive session to consider the Presidential Evaluation and discussion about the Venango Campus reorganization plan.

IV. President's Report-- D. Reinhard

Dr. Reinhard indicated that POP plan reporting will be gathered over the next week or two. Those groups, departments or other organizations on campus that received funding would be asked to indicate progress. Additional planning and input from faculty will be gathered to help for further planning as the POP is a three-year planning process. June 7 is due date for next year's POP proposals, In July there will be information from the Board of Governors about how the plans are progressing, and final reports are due. Update of the POP will be required. Funding help for CCPS copying costs may be available through each department's Dean's offices. The student web is now available and Senators are encouraged to look at this service.

Dr. Reinhard also praised the recent Women's Conference, which was held over the past weekend.

V. Student Senate Report-- Andrew Barnes

Student Senate will be examining alternate means for the athletic fee to be administered. In the recent elections, there were 40 students running for senate, and a large number of students on campus voted.

It was moved by H. Savage and seconded by A. Rao to move New Business to this place in the agenda, in order to accommodate visitors and those who would be attending the Honors Presentations.

VI. New Business

CCPS - E. MacDaniel presented three minor curricular changes as read-ins, including changes in course title and description, change in credits, and change in prerequisite. It was determined that the currently tabled recommendation about the placement of WS courses should continue to sit on the table until CCPS has made its determination.

A. Rao - There was dissent to Biology's proposal to modify changes to the B.A. degree, presented by Dr. Vince Spina, who distributed a brief summary for Senators to review prior to the Senate meeting scheduled for April 30, at which time this issue will be decided. The Biology Department's proposal includes a non-quantitative substitution for the language requirement for the B.A. degree.

Venango Campus Restructuring Plan - There have been many comments made concerning the plan, including e-mail postings, expressing concerns over the organization plan. Several Senators commented that there are classes offered at Venango Campus that are also offered at the Clarion campus, but under the new plan these offerings would be out of two separate departments. It appears that under this plan, the programs at Venango campus would be offered almost exclusively by one person whose responsibility would be the courses at Venango; this faculty member would belong to a different department. Additional concerns were expressed in discussion, such as faculty evaluation, and isolation for faculty who may be cut from their discipline-based departments. A. Rao indicated that the timeframe seems to be pushing adoption of a plan without adequate opportunity for discussion and resolution of uncertainties. Dr. Reinhard assured the senators that the administration will listen to the comments of all who respond to the plan. It was proposed that this plan might be appropriate for the nursing program, while it may not work as well for other departments and disciplines. S. McBride indicated that the Nursing faculty are concerned about the connection the program has with students, faculty and facilities at the West Penn site, and also about having both a director and a dean.

There was discussion about the timeline and the implementation date for this plan. Dr. Reinhard encouraged everyone to put the concerns, suggestions and questions in writing. The Senate was asked to select the most salient issues that should be addressed in the implementation plan. S. McBride indicated that the plan does contain several positive changes that will benefit Venango in clear ways, and she hoped that these good things do not get lost in any modification of the plan.

A. Rao distributed a written resolution:

Resolved: Faculty Senate expresses grave concern over the administration of the preparation, consideration and presentation of the POP and Venango Reorganization Plans. Faculty Senate urges the University administration to provide faculty with a greater input role, including adequate time for consideration of administration proposals.

The resolution was seconded by S. McBride. She also expressed great concern about the time pressure she and the Venango faculty feel, and the very limited amount of time the faculty have been given to respond to this plan. Discussion continued, including a brief description by Dr. Reinhard about the external pressures on the university and the failure of the State System and the Board of Governors to require planning that is in conflict with a regular academic schedule.

There was discussion about the composition of the resolution. D. Poljanec moved that mention of the POP be removed from the resolution. E. MacDaniel seconded. The resolution now reads:

Resolved: Faculty Senate expresses grave concern over the administration of the preparation, consideration and presentation of the Venango Reorganization Plan. Faculty Senate urges the University administration to provide faculty with a greater input role, including adequate time for consideration of this administration proposal.

The procedure for submitting a resolution is to make it a formal document presented to the Office of the President. There was discussion about the means through which communication with the entire faculty will take place.

D. Poljanec moved and S. Prezzano moved to make an editing change. This was to remove the words “ the administration of “ from the first sentence of the resolution. The resolution adopted by the Faculty Senate reads:

Resolved: Faculty Senate expresses grave concern over the preparation, consideration and presentation of the Venango Reorganization Plan. Faculty Senate urges the University administration to provide faculty with a greater input role, including adequate time for consideration of this administration proposal.

This resolution was approved.

R. Leary proposed that discussion about how to proceed. Three points were proposed:

How are the faculty at Venango reacting to this proposal?

What are the ramifications of the implementation of this plan?

How does this plan affect Venango Campus in relation to the marketing plan and other objectives set forth specifically for this campus?

A. Rao suggested that S. Kuehn prepare a summary of the discussions and concerns over the Venango Campus Reorganization plan. Dr. Reinhard suggested that Senators address concerns specifically, especially the problems that will occur with the combining of Departments as they exist in the plan. There was discussion about whether or not to have an ITV meeting sometime yet in this semester.

VI. Committee Reports

A. CCPS--E. MacDaniel - CCPS hearings were held last Tuesday; these proposals will come to Senate April 30th. There are departmental representatives coming, and E. MacDaniel requested moving new business up in the agenda for that meeting. It was proposed that an additional meeting be held the Monday of finals week, May 7, for catalog revision proposals, or that an extra policy meeting be held prior to the April 30th meeting.

B. CCR--A. Rao - report submitted via email

C. Academic Standards--S. Prezzano

The committee is working on ten-year examination; also the Provost has requested the committee consider granting authorized absence status to military service.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

Retirement dinner will be held May 9.

F. Institutional Resources--B. Buchanan

No report.

G. Student Affairs--H. Savage

No report.

H. Venango--S. McBride

Two faculty members are running for the one seat on Faculty Senate for a two-year term.

I. Middle States - R. Leary

No report.

VII. Old Business

No old business.

VIII. New Business

No new business.

X. Adjournment

E. MacDaniel moved to adjourn, and S. McBride seconded. Senate adjourned at 5:50 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, April 30, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, April 30, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, B. English E. Caropreso, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, M. Parker, D. Poljanec, S. Prezzano, L. Quesenberry, R. Leary, A. Rao, B. Register, and H. Savage. Also present were Associate Provost Rachelle Karp and Assistant Provost Tom Gusler, Student Senate Representative A. Barnes. Guests present were V. Spina, N. terHorst, P. McGreevy, C. Heidler, P. Bylaska, K. Smith, R. Potter, J. Maccaferri, E. Donato, D. Amon, M. Kavooosi, J. Overly, S. Harris, A. Keth, B. Dunn, A. Turner, and C. Joslyn.

I. Call to Order

S. Kuehn called the meeting to order at 3:31p.m.

II Approval of the Minutes

A. Rao moved to approve the minutes of the meeting of April 9, and H. Savage seconded. Minutes were approved, following the addition of M. McConnell to the list of Senators present.

III. Announcements

Letter from Dr. Reinhard notifying the university community of the status of the POP and requesting information should have been received this past week.

IV. President's Report-- J. Grunenwald

Faculty searches are wrapping up and temporary searches and evaluation processes are being completed. A couple of searches are being continued. The candidate for the Dean of Enrollment Management has been sent a contract, and the university is waiting for the return of a signed contract before any announcement can be made. It is expected that a recommendation will be made to the President by end of week for the VP for Finance and Administration. This week the college of Business Administration will be conducting on-campus visitations; phone interviews for the Dean of Venango Campus are being conducted this week. Many other projects of the university are being completed in anticipation of the end of the academic year.

Last Friday, April 26, Provost Grunenwald met with the Venango Campus faculty with regard to the reorganization proposal. It was announced at that meeting that there will be no implementation of the proposed structural change. Through the summer months the administration and faculty at Venango will go through the comments and suggestions and take a process approach to find a solution to the problems that still exist at the campus. It is believed that a process approach rather than a structural change will yield a more workable solution, and in the fall, the task of addressing the needs of Venango Campus will begin again.

Change of Agenda to accommodate visitors from the administration.

Committee Report - B. Buchanan

B. Buchanan introduced the questions concerning the need for a new consultant who will be hired by the administration to update the Facilities Planning. The floor was turned over to Paul Bylaska, who spoke about the major shifts that have impacted the usefulness of the current master plan. One of these is the SSHE change in funding for residence halls, which requires the involvement of a third party approach. The key factor in the master plan of the university is Becht Hall; converting this building from a partial residence hall to an E&G facility, and finding a place where those current students might move, are issues that must be addressed. This changes the funding sources for this renovation. An additional factor in the old master plan is the lack of responsiveness in this plan to the needs of the College of Education.

Tom Gusler also indicated that the change of the use of Becht Hall and other major planning changes have occurred since the master plan was developed; Psychology and Modern Language departments have vacated the building, and several other offices have been moved in; these moves were not addressed in the master plan. Additional changes that impact the usefulness of this plan is the fact that electronic communication has grown to the point that location of certain offices is no longer as critical as it once was.

There was a question about the fact that the former master plan was expected to be internally updateable as needs arose. P. Bylaska indicated that this process would have been more effective if the Board of Governors and the SSHE had not implemented a broad change in the funding sources. Bylaska also indicated that the master plan did not address all of the significant issues, and that hiring a new consultant should help the university avoid very expensive errors. Discussion followed about the input that will be needed to address future changes, and the likelihood that further changes in the SSHE will impact facilities planning. There was also concern expressed about the likelihood of an outside consultant knowing and understanding the parameters of a university community. C. Heidler indicated that there would be significant review before a new consultant would be hired. It is expected that the planning group would be gathering information from the university community. It was also mentioned by several members that the old plan, while lacking in some areas, did serve the university well in many ways, including the current renovations underway with the library.

V. Student Senate Report-- Andrew Barnes

Two weeks ago the Student Senate learned that Hal Wassinck and G. Curtis, both critical advisors to Student Senate, are retiring over the summer. The final meeting of the semester will be held this evening; it is expected that a resolution supporting language proficiency for B.A. degrees will be passed.

VI. Committee Reports

A. CCPS--E. MacDaniel - read-ins, CCPS recommendations and proposals will be conducted during new business.

B. CCR--A. Rao - A. Rao thanked the Senators who are completing their third term and those who sat on Senate. There were 146 ballots submitted by absentee ballot; The new Senators are B. Dunn, S. Prezzano, B. Register, S. Traynor, S. Kuehn, P. McGreevy, and M.J. Reef. Thanks to Susan Mc Bride for her service from Venango Campus in its election, which resulted in the filling of a two-year term by C. Zidek from Venango Campus

C. Academic Standards--S. Prezzano - The Academic Standards Committee has approved authorized military service as an accepted excuse, upon the request of the Provost. Dr. Prezzano distributed handouts that highlighted the history of academic actions involving students who have been on probation or suspended. There has been a relatively stable number of incidents through which the academic standards board has upheld the suspension of a student.

D. Budget--L. Quesenberry - L. Quesenberry reported that the letter she has written to the President and Administration objecting to the formation of a new budget committee is completed and should be reviewed by Senate. This letter outlines the objections, proposing that the new committee is unwieldy, and redundant in that a budget committee is already in place.

E. Faculty Affairs--B. Brancato - Retirement reception will be held Wed May 9 at 4p.m. The recognition will take place in Hart Chapel, and the reception will follow in Moore Hall.

F. Institutional Resources--B. Buchanan - no further report.

G. Student Affairs--H. Savage - H. Savage distributed a signup sheet and information form concerning the formation of a chapter of Phi Kappa Phi on campus.

H. Venango--S. McBride - No report.

I. Middle States - R. Leary Nearly all of the task force reports have been submitted and based on the progress of the editor, reviews will be conducted.

VII. Old Business

Tabled CCPS recommendation on placement of WS courses was moved into the overall CCPS proposals taking place in new business.

VIII. New Business

The distributed materials included CCPS read-ins, general education proposals, and all actionable proposals including new courses, deletion of courses, addition of programs of study; collaborative program, changes in admission requirements, checksheet changes; changes of catalog data, revisions of programs; substantive changes of existing programs; the catalog course descriptions were presented in a large folder - these are read-ins; There were four read-ins: action numbers #2001-1-130, 2001-1-137, 2001-1-131, and 2001-1-132. There was also discussion about the General education proposal that had earlier been tabled, Action # 2001-1-039, which addresses the cross listing of courses in Women's studies. This was approved. Proposal 2001-1-122 was pulled out for discussion; all other CCPS recommendations excluding 2001-1-122 were approved.

Discussion opened on the excluded proposal concerning the substitution of additional competencies in lieu of foreign language or computer language. R. Leary presented the various reasons that this proposal has come to this point; E. Caropreso proposed that there was little in the way of evidentiary rationale to aid in the decision making process concerning this topic, and made a motion to charge CCPS with evidence to provide the Senate ; this motion was seconded by M. McConnell. E. MacDaniel indicated that the biology department had done research in preparation for the proposal. S. Harris, Chairperson of the Biology Department, was permitted to offer the rationale for the proposal. He discussed the changes in the discipline that have occurred between the B.S. and the B.A. degree. The B.A. has become a fall-back degree to those who are unable to succeed in the B.S. The proposal was an attempt to make the degree in biology more multidisciplinary and attract more students who might have a broader interest in biology. Three SSHE schools have dropped the B.A. degree, and at other schools, the B.A. is a bit less rigorous. Only two SSHE schools have the modern language requirement in the B.A. degree; the only other SSHE school, IUP, also requires foreign language requirement for their B.S. as well. Clarion is the only one who requires language for a B.A. degree. A. Barnes, the representative from Student Senate, expressed concern that if the foreign language requirement were omitted, there would be more professionally -based coursework rather than academic coursework. It was expressed by several Senators that the foreign language requirement would encourage students to develop a sense of multiculturalism. L. Quesenberry proposed that the language requirement would expose students to wider culture and actual communities; making it easier for students to avoid the language requirement would be in opposition to the concept of a university.

There was discussion about the actual proposal, which in fact only allows for the possibility that a third competency be developed. Should this proposal be accepted, the biology department would have to develop another set of proposals that would declare what these competencies are and what courses would serve to meet this requirement. There was some discussion about the guidelines that were signed by President Leach, back in 1989. At this time the computer/quantitative option was approved. No other competencies have been accepted since then. Discussion also questioned the possibility of a blanket proposal that would address requirements in the B.A. degree. An amended proposal to table that proposal was made by E. Caropreso, and seconded by B. English.

The suggestion that this vote be done by written ballot was rejected, and a role call vote was held. Role call voting was as follows:

P. Amrod - yes
B. Brancato - yes
B. Buchanan - yes
E. Caropreso - yes
G. Clary - no
P. Gent - no
S. Hilton - yes
R. Leary - no
F. Keen - no
S. McBride - yes
M. McConnell - no
J. McCullough - no
M. Parker - no
D. Poljanec – no
S. Prezzano - no
L. Quesenberry - no
A. Rao - no
B. Register - yes
H. Savage - no

Thus, the vote to table Biology's proposal until further discussion could be held was not passed.

S. Kuehn indicated that there was significant reason for the modern languages faculty not being permitted to speak. S. Prezzano indicated that the fact that the objecting department was not being permitted to speak is based on interpretation with which she disagrees. The section of the by-laws that have been brought into play was read by S. Kuehn. S. Traynor, speaking as both APSCUF president and an elected Senator, indicated that the contractual issues do indeed prohibit those who have not filed proper objections from speaking at Senate.

Following this, the vote on the proposal was held, by role call vote:

H. Savage - yes

B. Register - no
A. Rao - no
L. Quesenberry – no
S. Prezzano - no
D. Poljanec - no
M. Parker - no
E. MacDaniel - yes
McCullough - no
McConnell - no
McBride - no
Keen - no
Hilton - no
Gent - no
Leary - no
Clary - yes
Brancato - yes
Buchanan - yes
Amrod - no
Caropreso - not present

The proposal by the Department of Biology to allow for a third yet undefined option for the B.A. in Biology degree was defeated.

V. Spina apologized for missing deadlines and also for his behavior at recent CCPS hearings. He assured the Senate that the guidelines for the B.A. degree will be a topic of discussion next year.

A. Rao asked E. MacDaniel what the procedures say about the possibility of the Senate modifying a proposal once it has passed CCPS. He was told that this was not a possibility. Senate can only accept or not accept a proposal the way that it comes through CCPS.

Provost Grunenwald thanked senators for their service on behalf of the President.

Chairperson Kuehn thanked Senators for their service, and reviewed the past year. He thanked each of the policy committee chairpersons, for their difficult, thorough, and professional work.

X. Adjournment

D. Poljanec moved to adjourn, and S. McBride seconded. Senate adjourned at 5:57 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, April 30, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, April 30, 2001, at 6:04 p.m. with the following Senators present: G. Clary, A. Rao, P. McGreevy, F. Keen, M. Parker, P. Amrod, B. Register, S. Prezzano, P. Gent, L. Quesenberry, H. Savage, B. Dunn, S. Traynor, M.J. Reef, C. Zidek, S. Hilton, S. Kuehn, and A. Rao.

I. Call to order

S. Kuehn called the meeting to order at 6:04 p.m.

II. Elections of Officers

R. Leary nominated A. Rao for chairperson of Faculty Senate, with second by H. Savage. Written ballots were taken. A. Rao was elected.

S. Kuehn nominated H. Savage for CCR chair, with second by B. Buchanan;

Nominations for CCR committee included R. Leary who was nominated by S. Kuehn, seconded by S. Hilton; and F. Keen, nominated by H. Savage, seconded by R. Leary.

S. Prezzano nominated S. Hilton for secretary, and R. Leary seconded. This slate of officers was elected by written ballot.

III. Adjournment

B. Buchanan moved to adjourn; second by G. Clary. Senate adjourned at 6:13 p.m.

Respectfully submitted,

Susan Hilton,
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, September 10, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, September 10, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, G. Clary, B. Dunn, P. Gent, V. Harry, S. Hilton, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevy, M. Parker, S. Prezzano, M. J. Reef, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, and C. Zidek. Also present were President Reinhard, Provost Grunenwald, and Student Senate President Ben Chervenak.

I. Call to Order

A. Rao called the meeting to order at 3:35 p.m.

II Approval of the Minutes

M. McConnell moved to approve the minutes of the meeting of April 9, and G. Clary seconded.

Minutes were approved, following the addition of M. McConnell to the list of Senators present and S. McBride to the attendance of the second meeting.

III. Announcements

Announcements were distributed prior to the meeting. Two additions were made. Amanda Fox, student worker, was acknowledged. Also, Amanda also took a photo of the new Senate.

IV. President's Report-- D. Reinhard

Dr. Reinhard commented on the Annual Fall Faculty Meeting and the joint reception co-hosted by APSCUF. Venango Campus had a series of events in celebration of its 40th anniversary, which was well attended and very successful. The visit by the Chancellor went very well. It is hoped that the Chancellor will be a strong advocate for education in the state system, and will also implement some changes in the POP and strategic planning. Dr. Reinhard was pleased that the strengths of Clarion University were displayed during her visit. The President's Office has received positive feedback regarding Dr. Hample's visit.

About \$40,000 was raised in the Golf Scramble on Friday. Many alumni returned to participate in this event. The university is hoping for a better outcome at next Saturday's football game, referring to Clarion's loss to Youngstown 44-0.

V. Student Senate Report-- Ben Chervenak

The first meeting will be held this evening. A recent event was the successful retreat at Findley Lake. Over the next two weeks, freshmen elections for Student Senate will be held, placing two freshmen on Senate for the first time ever. Issues that will be dealt with this year include parking, the restructuring of Student Affairs division, cafeteria congestion, and the restructuring of Clarion Student Association Board of Directors. The Weekend Program Initiative to host non-alcoholic events on campus which was approved last semester is being developed. There was some discussion about the selection of students for Faculty Senate committees.

VI. Committee Reports

A. CCPS--S. Traynor - no report

B. CCR--H. Savage - Committee appointments will be introduced during new business. The committee attempted to establish committees as quickly as possible; each committee should meet within the next two weeks and establish a year-long mission. H. Savage distributed a copy of the Policy for the Removal of a Committee Member with a Poor Attendance Record.

C. Academic Standards--S. Prezzano Two suspension hearings were held over the summer. At the end of the spring semester, 232 students were suspended; of these 55 appealed suspension. The Academic Standards Committee rescinded 17, 7 were able to join EOP, Academic Affairs rescinded 3, and one student had a grade change.

D. Budget--B. Sweet - no report.

E. Faculty Affairs--G. Clary - no report on Faculty Affairs. Faculty mentoring program is off to a good start. There are 35 new faculty involved, including, for the first time, temporary faculty. There will be a series of dinners starting this week. The Provost and the President will be attending. G. Clary extended his thanks to H. Savage for establishing this program and making it very active. Mike McConnell and Barry Sweet hosted a picnic for new faculty.

F. Student Affairs--B. Register - Restructuring in the Student Affairs Division will make this an interesting year. B. Register has met with H. Tripp already. Concern about the residence halls, and recruitment and retention will be issues that will be addressed this year. Barry Morris may come to speak with the committee. B. Register is also aware that this committee will work on the academic calendar.

G. Institutional Resources - B. Buchanan - no report.

H. Venango--S. McBride - no report, except to mention again the 40th anniversary celebration and its great success.

I. APSCUF - S. Kuehn - There is currently a special election to fill an open position on CCPS. Discussion at the first meet-and-discuss circled around the Gomulka interview in the *Patriot News*, and Bill Fulmer's response to that interview. A. Rao encouraged everyone to review this interview.

J. . Middle States - R. Leary The Steering Committee met several times over the summer; drafts of the report chapters are being reviewed. The Committee is expecting to have report completed by Nov. 1, at which point it will be distributed for faculty review and comment. The full team visit is March 25-27. It is expected that the group will want to speak with Faculty Senate, so Senators were asked to keep an open schedule during the three-day visit.

VII. Old Business

No old business.

VIII. New Business

S. Traynor distributed two read-ins to be entered; Action Number 2001-4-001 was a change in prerequisites; Action number 2001-4-002 was a minor change in title and description.

It is expected that future materials will continue to be presented in fairly substantial numbers, bundled by department, in sequential order.

H. Savage distributed the recommended slate of proposed Faculty Senate Committee Appointments. No second was necessary. Slate attached. Slate adopted unanimously.

CCR had two additional recommendations. Clarion University Foundation Advisory Board has three representatives; Carol Anderson and Terry Morrow are currently serving on the board. The CCR recommends approval of Jamie Phillips to serve as the third appointee for this position. No second required. The recommendation was approved unanimously.

CCR also made recommendations concerning the appointment of Dr. Ralph Leary, representing the College of A & S, and Dr. Kevin Roth, College of Business, to the Honors Council. This recommendation was approved with abstention of Dr. Leary.

Dr. Reinhard commended Dr. Savage on the recent Open House held at the Honors Program Office on Friday, which was well attended and a formal acknowledgement of the efforts that will be made to increase the size of the Honors Program.

A roster of Faculty Senate members was distributed.

X. Adjournment

R. Leary moved to adjourn, and B. Register seconded. Senate adjourned at 4:17 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, September 24, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, September 24, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, B. Buchanan, G. Clary, B. Dunn, P. Gent, V. Harry, S. Hilton, F. Keen, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevy, M. Parker, S. Prezzano, M. J. Reef, B. Register, B. Sweet, V. Spina, S. Traynor, C. Zidek. Also present were President Reinhard, Provost J. Gruenenwald, Call reportor A. Berteotti and guest D. Poljanec.

I. Call to Order

A. Rao called the meeting to order at 3:35 p.m.

II Approval of the Minutes

M. McConnell moved to approve the minutes of the meeting of Sept. 10, and F. Keen seconded. Minutes were approved, pending the addition of M. J. Reef as present at the meeting.

III. Announcements

Announcements were distributed prior to the meeting electronically. They addressed three topics: Faculty Response to POP Appendix are due by the first week of October; Barry Sweet and Scott Kuehn will represent Senate Policy Committee in discussions with the President, Provost and other members of administration concerning the proposed creation of the University-wide Planning and Budget Committee; and Policy Committee's "5 and out" goal suggests limiting committee reports to 3-5 minutes in length.

IV. President's Report-- D. Reinhard

Dr. Reinhard thanked the Senate for its response to the events of September 11. There was a Trustees Meeting at Venango Campus last Thursday, acknowledging the work that has been done there. Many exciting activities are taking place there, and enrollment is up. J. Gruenenwald will meet with the Faculty Forum to address some of the issues that still exist with faculty there, since the reorganization plan that might have addressed some of these will not be implemented.

The POP document is printed and copies will be distributed within a week or two. The administration is anxious to hear the response of faculty in establishing and meeting stated goals, and soon a call will be issued for proposals. There was also interest expressed in ways of better using the time of faculty and staff, and Dr. Reinhard is looking for proposals that address ways of organizing meetings and planning.

There may be some faculty and staff who are called to active duty, and the policy is for continuity. Students are not expected to suffer financial loss.

Dr. Reinhard expressed her appreciation for the response of the university to the tragedies, participation in debates, services and the silent walk. Dr. Reinhard indicated that there is no reason to believe that foreign students at Clarion are being subject to harassment or discrimination.

V. Student Senate Report-- Jackie Collier

Freshmen elections have taken place, putting two freshmen students on Student Senate. There will be six student senators attending the national conference Oct. 5-9. The Student Senate is selling ribbons, making patriotic colors available to students. There is a meeting of the Student Senate this evening, Sept. 24.

VI. Committee Reports

A. CCPS--S. Traynor - no report.

B. CCR--H. Savage - no report.

C. Academic Standards--S. Prezzano - The Academic Standards Subcommittee has undertaken a review of the catalog to examine any descriptions that pertain to academic standards. This group will also discuss limiting students who are on academic probation to only 15 credits in the semester, or reasonable courseload in the summer. The Athletic Subcommittee has elected Tony Vega chair; this committee will ask the athletic program to provide data about scholar athletes and graduation rates, and will also work on the Athletic Handbook. The Admissions Subcommittee has elected Bob Levy chair, and may be attending retention committee meetings and workshops.

D. Budget--B. Sweet - The Budget Committee will be meeting this Wednesday.

E. Faculty Affairs--G. Clary Two mentoring dinners have taken place. This past week, the full time temporary met and this event was well attended. The mentoring program is off to a good start.

F. Institutional Resources--B. Buchanan - Institutional Resources Committee members will be attending Facility Planning Committee meetings when possible; the Library Subcommittee will meet soon with Howard McGinn, and the Technology Committee will also be meeting soon.

G. Student Affairs--B. Register. - The committee has received the academic calendar, and will present it for approval at the Oct. 22 Senate meeting. The committee is examining any potential conflicts with local schools and breaks in the academic calendar.

H. Venango--S. McBride -Venango Committee will meet following the Faculty Forum meeting with the Provost, to establish committee goals in light of these discussions with the Provost

I. ASPCUF - S. Kuehn - no report

J. Middle States - R. Leary - R. Leary distributed the draft schedule of events for the Middle States Site Visit of President Catherine Gira on October 14 and 15. This two-day visit will allow the university to provide the President with brief meetings with various constituencies and to plan for the full site visit to take place in March. Provost Grunenwald clarified the activities and purposes of this visit.

VII. Old Business

No old business.

VIII. New Business

Several CCPS items were introduced by S. Traynor. Read-ins took place for several departments (action numbers 008 through 160); Special topics for the spring (action numbers 161-168); Experimental courses (169-174); Cross listing a course (191), and several courses that will be presented as distance education courses (1179-1190).

Actions requiring Senate approval included consideration of four courses for inclusion in general education. These were two courses from the College of Business: BSAD 340 Environmental Law and BSAD 341 International Environmental Law were proposed as General Education courses to be placed in Category 4. (Action Numbers 175-

176).. CCPS recommends these changes, accepting the recommendation from the General Education Council. These were approved.

It was further recommended that ED 217 be counted as a liberal education skills course and ED 225 Multicultural Education, be accepted as a social science, listed in IIB.

Again, CCPS recommended these changes, based on the recommendation of the General Education Council. Discussion followed, including questions about the need to take this action, and if indeed this change is recommended for all students. Education Chairperson Donna Poljanec indicated some of the reasons that this proposal has been made.

There was a question about the difference between ED 217 and CIS 217. D. Poljanec indicated that one of the differences is that ED 217 is often based in Macintosh. B. Dunn asked about the fact that ED 217 can act as a general education class; however, CIS 217 is not accepted as a substitution for ed majors in their major courses. B. Dunn also questioned the wisdom of putting educational classes in the social sciences area of general education. Discussion followed about the precedent-setting implications that this approval might cause.

Pennsylvania Department of Education has determined that all education majors must take the same core courses as their counterparts who are earning a degree in that discipline. For instance, a biology education major must take all of the classes that a regular biology major must take, along with extensive coursework in education. NCATE and the legislature are demanding that education departments meet fairly restrictive standards and also are insisting that it be possible for students to complete the program in four years. Some of the content requirements have already been moved to the general education side. There was a question about when this rule might be effective. There was some discussion about the standards and requirements of both NCATE and the PDE.

Melanie Parker proposed that the two courses be voted separately. D. Poljanec also proposed that the multicultural education be moved to section IV, as additional General Education electives, instead of IIB. It was also suggested that these proposals be tabled. B. Dunn moved to table the course proposals to allow the Education Department to reconsider the request. This motion was seconded by V. Spina. The move to table the proposals was approved, with one objection.

Student Senate is asking for two representatives from Faculty Senate to attend Student Senate. The Policy Committee was generally pleased with this proposal; however, it was unclear what would be required through this arrangement. A. Rao will be meeting with some representatives from Student Senate to clarify this role. A. Rao wondered if that will require a change in the by-laws to establish this as a permanent position, and if so, if Senate would consider naming someone to a temporary appointment until the by-laws are changed.

B. Dunn wondered about having the same person or persons attend these meetings. V. Spina indicated that it made sense for this position to be filled with the same person(s) to establish relationships or continuity. A. Rao will report as soon as possible about the expectations of Student Senate at the next meeting.

There was some brief discussion about the POP matrix, which is in the hands of department chairpersons, and the other POP documents that will be distributed soon.

X. Adjournment

M.J. Reef moved to adjourn, and R. Leary seconded. Senate adjourned at 4:40 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, October 8, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, October 8, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, B. Buchanan, G. Clary, B. Dunn, P. Gent, V. Harry, S. Hilton, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevy, M. Parker, S. Prezzano, M. J. Reef, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, C. Zidek. Also present were Student Senator Jackie Collier, Call reporter A. Berteotti and President Diane Reinhard.

I. Call to Order

A. Rao called the meeting to order at 3.35 p.m.

II Approval of the Minutes

R. Leary moved to approve the minutes of the meeting of Sept. 24, and M. McConnell seconded. Minutes were approved, pending minor corrections.

III. Announcements

A. Rao encouraged everyone to attend Clarion University Debate Team's debate with the British team, which will be held on Wednesday, October 10, at 7:30 p.m. He also offered his congratulations to Brian Dunn for his performance in The Rocky Horror Show.

Everyone in Faculty Senate is encouraged to attend the meeting with The Chairperson of the Middle States Site Visitation Team, Dr. Catherine Gira, on Monday, October 15, from 3:30 - 4:30 p.m. Policy Committee members are reminded that their meeting for next week will be held on Wednesday, at 3:30 p.m.

Retention Roundtables are being held currently. S. Kuehn will set up a discussion board for sharing of these ideas, based on the suggestion by M. McConnell.

IV. President's Report-- D. Reinhard

Dr. Reinhard also offered her congratulations to B. Register and B. Dunn for their performances in The Rocky Horror Show. She was pleased also at the recent win of the football team.

She encouraged all Senators to attend the Roundtables and also the meeting with Dr. Gira.

Mary Burger will retire at the end of the year, from the Chancellor's Office. Her title has been Policy and Assessment; it is expected that the new Vice Chancellor will hold the title of Academic and Student Affairs.

V. Student Senate Report-- Jackie Collier

President Ben Chervenak recently attended the meeting of the BSGP (Board of Student Government Presidents) in

Harrisburg, where the group adopted the theme of citizenship for this year. Chervenak was elected secretary/treasurer of this group.

There are currently six student senators attended the national conference.

VI. Committee Reports

A. CCPS--S. Traynor - no report.

B. CCR--H. Savage – She will have recommendations in new business.

The Honors Program is sponsoring three evenings of discussion concerning higher education concerns.

There are:

October 25	“Oxford Roundtable: Worldwide Issues in Higher Education” led by Dr. Diane Reinhard
Nov. 1	“A Knowledge Factory: Dismantling the Corporate University and Creating True Higher Learning” led by Dr. Todd Lavin
Nov. 8	“Evaluating Higher Education from a Corporate Model” Leader to be announced

C. Academic Standards--S. Prezzano – The Academic Standards Committee is responding to student concerns that acceptable advanced placement scores are higher at Clarion than at other school. The Athletic Subcommittee met for the second time; this group is gathering data concerning graduation rates of student athletes; preliminary data indicate that rates are higher than general student population. This group will also address ways to achieve higher retention rates, and hostile faculty who are not accommodating to student athletes who must miss classes.

The Admissions Subcommittee has asked the new Dean of Enrollment Management, William Bailey, to speak to them to talk about the missions of this office; this group is also attending the Retention roundtable. Dr. Reinhard indicated that the record of graduation rates for student athletes are kept for those students who are receiving financial aid.

D. Budget--B. Sweet - no report.

E. Faculty Affairs--G. Clary The second round of mentorship dinners will start next week. The theme will be teaching excellence.

F. Student Affairs--B. Register. - no report; calendar will be presented in new business

G. Institutional Resources--B. Buchanan - All committees and subcommittees have met;

Beverly Smaby was elected Chairperson of the Library subcommittee; D. Madison chair of Technology Subcommittee. The library group is looking at the disconnect between faculty and academic community from the library; Howard McGinn attended their first meeting. The Technology Subcommittee will look at variety of technology issues, including the technology support for teaching mission of university;

Facility Planning Committee also met; B. Buchanan distributed minutes from the most recent committee meeting with the hope that this will help inform remainder of academic community about the activities of this group. There was the suggestion that these minutes be posted on the web rather than distributed in hard copy. There was also some discussion about the connection between this committee and the faculty and other academic groups, also about the history of the committee.

H. Venango--S. McBride - Venango Committee met Friday, following the meeting of Faculty Forum. There was a Venango Campus booth at Applefest in Franklin, in celebration of the 40th anniversary. Additional celebration events will take place throughout the year.

I. ASPCUF - S. Kuehn - ASPCUF and SSHE negotiators will hold their first round of contract talks on November 8-9 in Harrisburg. There will be a Democratic Dinner/fundraiser for Gubernatorial Candidate Robert Casey at 5:30 p.m., on October 25 at the Moose. Tickets for the roast beef dinner are available at the ASPCUF

office for \$15. The new governor is a graduate of Bloomsburg and his chief of staff is a graduate of East Stroudsburg. The passage of a 30 and out window is very remote. Tony Johns was elected to fill a three-year term vacancy on CCPS. There are currently 343 members out of 389 faculty at Clarion, an 88.1% ratio of membership to faculty.

J. Middle States - R. Leary - no report.

VII. Old Business

No old business.

VIII. New Business

B. Register distributed the draft of the academic calendar for 2003-2004. In the fall semester, there are 14 Mondays and 14 Wednesdays. The mid-semester break is still tentative, until the Athletic Office can determine the dates for Homecoming. During the spring semester, there are 13 Mondays, 14 Wednesdays; this already includes one Wednesday that will become a Monday. Pre-session dates should be okay with graduation dates in nearby areas; the pre-session date also coincides with other SSHE schools in the area.

This calendar comes with recommendation of the committee; Calendar approved.

CCR recommends the appointment of Kevin Roth as the representative appointed from the Faculty Senate from the College of Business to the Faculty-wide Professional Development Committee for a three-year term; no second required; motion passed.

CCR recommends also the appointment of Susan McBride as the Venango Campus representative to the search Committee for the Executive Dean of Venango Campus as a replacement for N Clemente who is on sabbatical. Motion passed. This committee is continuing its work following the failure to hire a candidate last year.

X. Adjournment

M. J. Reef moved to adjourn, and S. McBride seconded. Senate adjourned at 4:11 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

**Clarion University of Pennsylvania
Faculty Senate**

Monday, April 30, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, April 30, 2001, at 6:04 p.m. with the following Senators present: G. Clary, A. Rao, P. McGreevy, F. Keen, M. Parker, P. Amod, B. Register, S. Prezzano, P. Gent, L. Quesenberry, H. Savage, B. Dunn, S. Traynor, M.J. Reef, C. Zidek,

I. Call to order

S. Kuehn called the meeting to order at 6:04 p.m.

II. Elections of Officers

R. Leary nominated A. Rao for chair; second by H. Savage. Written ballots were taken. A. Rao was elected. S. Kuehn nominated H. Savage for CCR chair, second by B. Buchanan; CCR committee included R. Leary who was nominated by S. Kuehn, seconded by S. Hilton; H. Savage nominated F. Keen and R. Leary seconded. S. Prezzano nominated S. Hilton for secretary, R. Leary seconded. This slate of officers was elected.

III. Adjournment

B. Buchanan moved to adjourn; second by G. Clary. Senate adjourned 6:13 p.m.

Respectfully submitted,

Susan Hilton,
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, October 22, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, October 22, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, B. Buchanan, G. Clary, B. Dunn, P. Gent, S. Hilton, F. Keen, G. LaRue, R. Leary, M. McConnell, P. McGreevy, M. Parker, S. Prezzano, M. J. Reef, B. Register, H. Savage, B. Sweet, S. Traynor, and C. Zidek. Also present were Student Senator Jackie Collier, President Reinhard, Provost J. Grunenwald, Call reportor A. Berteotti, and guests Dean G. Grejda, S. Stalker, and B. Brancato.

I. Call to Order

A. Rao called the meeting to order at 3:35 p.m.

II Approval of the Minutes

S. Traynor moved to approve the minutes of the meeting of October 8, and M.McConnell seconded. Minutes were approved.

III. Announcements

A. Rao thanked Senate members for their attendance at the meeting with the chairperson of the Middle States Evaluation Team, Dr. Catherine Gira. A. Rao indicated that Dr. Gira has requested that Senate minutes from the past two years be made available to the team during their visit. Senate student workers are compiling these minutes and will develop a list of major topics that Senate has addressed over the past several years. A. Rao asked anyone who has topics that should be on this list to forward them to him.

IV. President's Report-- D. Reinhard

Dr. Reinhard also thanked everyone for participation in the meeting with Dr. Gira; she was encouraged by the positive response from the university as a whole. Every meeting held during Dr. Gira's visit was well attended. President Reinhard said that Dr. Gira had a positive response to the visit and expects that the accreditation evaluation will be successful.

The planning group for the financial and budgetary planning committee met once and will meet again next week. Dr. Reinhard is asking that discussion about the formation of the PRAAC be concluded in the next few weeks and that implementation of the PRACC begin in the spring semester.

The call for POP proposals will be distributed soon. Following a question about POP, Provost Kuehn explained the process for soliciting new proposals, establishing reasonable deadlines and the review process that is underway with unfunded proposals from last year.

There was some discussion about the small number of positions that are available for hiring for the next academic year. Dr. Reinhard indicated that there are several causes for the very limited hiring that will be done this year: revenue prospects for next year look very weak; an unexpectedly low appropriation this year; and upcoming negotiations for the CAB. She indicated that budget cuts this year may be repeated next year. In response to this situation, she has severely limited the number of positions that are available. She has asked everyone to be "extraordinarily prudent" about financial decisions. The financial restrictions faced by the university are not only in the area of faculty positions, but in many other areas as well. Some discussion followed about the impact of financial restrictions.

V. Student Senate Report-- Jackie Collier

The meeting for students to meet with Dr. Gira concerning the Middle States Site visit was well attended by Student Senators. Student Senate has proposed an open forum to inform the general population about the Middle States Accreditation. A new meal plan will now be available for off-campus students.

The Social Equity Dinner will be held Nov 9. The topic is Awareness through Diversity. The Weekend Initiative planning meeting will be held this evening, to organize events that will encourage students to have positive things to do in Clarion over the weekends. These events will begin in the spring semester.

VI. Committee Reports

A. CCPS--S. Traynor - Administration informed CCPS that there will be three programs placed into moratorium. These are:

- A.S. in Occupational Therapy, effective Fall, 2001
- M. A. in English, effective Fall, 2001
- B.A. in Earth Science, effective Spring, 2002

B. CCR--H. Savage - recommendations will be given in New Business

C. Academic Standards--S. Prezzano - Academic Standards Committee will meet this week; topics include catalog changes and advanced placement. In response to student questions, this committee has determined that in many instances, it is up to the individual department to set an acceptable score for advanced placement exams. The committee will check to see if these scores are comparable to acceptable scores at other institutions. The Athletic Subcommittee has requested from Senate the procedures necessary to replace the Faculty Athletic Representative, a position currently held by Iseli Krauss. Dr. Reinhard will forward the necessary procedures to the subcommittee.

The Admissions Subcommittee met last week with Dean Bailey to provide suggestions about admissions and to learn of his planning. Among their recommendations was the need to recruit in select out-of-state areas, such as the Pittsburgh-Cleveland corridor. It is expected that people in that area know of Clarion because of vacation destinations here. It was also mentioned that lower out-of-state tuition may help. The other suggestion was to look for ways to improve the ratio of those who inquire about Clarion to those who actually apply. This ratio currently is 45000/3500. The subcommittee commends those programs attempting to target and recruit gifted high school students.

D. Budget--B. Sweet - B. Sweet provided a review of the activities of this committee since the start of the semester, including discussions about the PRAAC, Middle States and work study funds. The Budget Committee will meet this week with P. Bylaska, who will provide the committee with the same information presented earlier to the Trustees about the budget and planning process.

E. Faculty Affairs--G. Clary no report.

F. Student Affairs - B. Register -no report

G. Institutional Resources - B. Buchanan The Library Subcommittee has been actively meeting; they are developing ways to reestablish the relationship between the library and its constituency. The group is developing a survey to gather info about what the needs are and may also develop a list of recommendations.

H. Venango--S. McBride - no report.

I. ASPCUF - S. Kuehn - no report.

J. Middle States - R. Leary - Based on Dr. Gira's statement, there are only two likely results of the accreditation evaluation: full unencumbered accreditation or accreditation pending some actions to correct some problems. The report must be edited further, as it is about a third again too long; this editing will delay the availability of this document for public review and discussion. It is possible that this may not take place until the start of the spring semester.

VII. Old Business

Tabled General Education Proposal - S. Traynor moved to remove from the table a General Education proposal and R. Leary seconded. The removal of the proposal from the table was approved. The proposal has been revised to accept ED 217 for Education majors in Category I.c. and ED 225 in Category IV. There was discussion about the placement of a course into General Education that was available only to certain groups of students. Dean Grejda indicated that their mandate requires that education majors: be able to finish in four years; take all of the courses that a student majoring in the discipline must take; must pass the PRAXIS in both education (Principles of Teaching and Learning) and the specific discipline. The motion passed, with two no votes. No abstentions.

VIII. New Business

CCPS Read-ins - Catalog description changes from Finance, CIS, and Music (action numbers 2001-4- 207 through 2001-4- 332) and courses approved for distance education for Spring 2002 (2001-4-192 through 2001-4-206 and 2001-4-333 through 2001-4-339) were read into the minutes.

CCR Nominations – CCR sent forth the names of Diana Anderson Brush for a one-year term and Elizabeth Donato for a two- year term to serve as faculty representatives to the Clarion Student Association Executive Board. These positions were approved.

X. Adjournment

B. Buchanan moved to adjourn, and B. Sweet seconded. Senate adjourned at 4:20 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania
Faculty Senate
Monday, April 30, 2001
Enid Dennis Faculty Senate Meeting Room

The Faculty Senatoe met on Monday, April 30, 2001, at 6:04 p.m. with the following Senators present: G. Clary, A. Rao, P. McGreevy, F. Keen, M. Parker, P. Amod, B. Register, S. Prezzano, P. Gent, L. Quesenberry, H. Savage, B. Dunn, S. Traynor, M.J. Reef, C. Zidek,

I. Call to order

S. Kuehn called the meeting to order at 6:04 p.m.

II. Elections of Officers

R. Leary nominated A. Rao for chair; second by H. Savage. Written ballots were taken. A. Rao was elected. S. Kuehn nominated H. Savage for CCR chair, second by B. Buchanan; CCR committee included R. Leary who was nominted by S. Kuehn, seconded by S. Hilton; H. Savage nominated F. Keen and R. Leary seconded. S. Prezzano nominated S. Hilton for secretary, R. Leary seconded. This slate of officers was elected.

III. Adjournment

B. Buchanan moved to adjourn; second by G. Clary. Senate adjourned 6:13 p.m.

Respectfully submitted,

Susan Hilton,
Faculty Senate Secretary

Clarion University of Pennsylvania
Faculty Senate
Monday, November 5, 2001
Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, November 5, 2001, at 3:30 p.m. in the Enid Dennis Faculty Senate meeting room, B-8 Hart Chapel. A. Rao chaired with the following senators present: P. Amrod, B. Buchanan, G. Clary, B. Dunn, P. Gent, V. Harry, S. Hilton, F. Keen, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevey, M. Parker, S. Prezzano, M.J. Reef, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor and C. Zidek. Also present were President Diane Reinhard, Provost J. Grunenwald, and Student Senator J. Collier.

I. Call to Order

A. Rao called the meeting to order at 3:34 p.m.

II. Approval of the Minutes

H. Savage moved to approve the minutes from October 22, 2001, and B. Sweet seconded. Minutes were approved, pending corrections.

III. Announcements

No announcements.

IV. President's Report

The document concerning the formation of the PRAAC will be submitted to Deans' Academic Council, Senate and CCPS in the next few days. Written comments will be taken through Dec. 8; it is expected that the committee will be put into place sometime in the beginning of the spring semester.

POP proposals are being accepted. About 5 or 6 have been received already. The due date is Nov. 16, 2001. The document reporting on last year's planning and future planning has been distributed and should be in the hands of senators and departmental chairpersons now. The indicators for several of the POP goals are being evaluated and being reviewed in Harrisburg now.

This is Equity Week, which will involve several events, beginning this evening.

Emergency Response plan must be submitted to the state system, and the Chancellor's Office will share information among universities to improve the planning, and to coordinate the federal to state to regional communications. There was a four-line step down in place shortly after Sept.11, and there were resources put in place to assure that students could call their families and that incoming calls could be received.

V. Student Senate Report - J. Collier

The Social Equity presentation is tonight.

There are several students attending the USGP conference from Nov 16-18. There have also been some changes made to committee formation. Rebecca Emert will serve on the Student Facilities committee; Sarah Synder will serve on the Dining Hall Concerns Committee, and Jackie Collier, Rules, Regulations and Policy Committee.

H. Savage asked the Student Senate representative for clarification and for information about the Weekend Programming Initiatives. There was discussion about how the events are scheduled, the magnitude required to qualify for the program, and the reasons that only spring events are being accepted. Events must be held during the spring semester, on a weekend between 6:00 p.m. Friday and 4:00 p.m. on Sunday. It was suggested that Student Senate hold another meeting for faculty advisors in order to clarify these events and the procedures. It was also proposed that some presentation on this initiative be given at Faculty Senate.

VI. Committee Reports

A. CCPS - S. Traynor - No report.

B. CCR - H. Savage - No report

C. Academic Standards - S. Prezzano

A report on Advanced Placement and CLEP is being prepared.

D. Budget - B. Sweet

On Oct 24, Paul Bylaska presented the budget to the Budget Committee with very active discussion taking place. There is a structural deficit projected. Topics of discussion included the lack of funding for tenure-track positions. The Committee asked for additional information from Mr. Bylaska, specifically concerning ; revenues for past 4 years and a comparison to the middle 10 of the SSHE schools. The Committee is waiting to receive that information.

E. Faculty Affairs - G. Clary - No report.

F. Student Affairs - B. Register –

B. Register distributed copies of the finalized academic calendar for 2003-2004; this calendar was approved earlier with tentative dates. This calendar was questioned by Student Senate, which has concerns about the length and timing of breaks. The committee determined that as this calendar 2003-2004 has been approved, any action for discussion and any recommendations would be pushed to the next year's calendar for 2004-2005. There was some discussion about the process that implements student concerns but on a calendar that will affect only future students. There is also the potential for the formation of a group that will examine the coordination of calendars for the western tier SSHE schools.

The committee was also asked to examine the process for student id cards used in distance education.

The subCommittee will also be reviewing proposals for Who's Who.

G. Institutional Resources - B. Buchanan

B. Buchanan will serve with a group examining the need for a consultant for institutional planning. The Committee is examining Emergency Plans for University; there was discussion about the obligations the university should make for faculty who teach at distant sites.

The Library subcommittee continues to work on library services and planning for involving the academic community in the library when it reopens. One of the subcommittee concerns is the potential discrepancy on CCPS proposals that address adequate library holdings. There was brief discussion about what constitutes adequate resources. The subcommittee will get a walk through of the new library with Howard McGinn.

H. Venango Campus - S. McBride – Venango Campus will participate in First Night celebrations in Oil City.

I. APSCUF - S. Kuehn - no report.

J. Middle States - R. Leary –

The steering committee is continuing to work and will end up with two documents: an abridged version and an unabridged version. Hearings will be scheduled soon and the documents will be ready for review by the early part of next semester

VII. Old Business

No old business.

VIII. New Business

S. Traynor presented read-ins of minor changes recommended through CCPS. These included catalog changes for SPAN (2001-4-336 through 2001-4-361), FR (2001-4-362 through 2001-4-388), GER (2001-4-389 through 2201-4-412), MATH (2001-4-415 through 2001-4-455), ED 409/509 (2001-4-414) and ED 414 (2001-4-413). There was a change of course number from BIOL 403/503 to BIOL 404/504 (2001-4-333) and the deletion of two courses, ENG 333 (2001-4-335) and BIOL 353 (2001-4-456).

There was one recommendation requiring a vote 2001-4-334). CCPS recommended the deletion of the Bachelor of music Performance degree. This degree is in moratorium and the final student enrolled has graduated. The motion passed.

Hearings will be held this week and next.

IX. Adjournment

M. McConnell moved to adjourn, and S. Prezzano seconded. Senate adjourned at 4:20 p.m.

Respectfully Submitted,

Susan Hilton
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, November 19, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, November 19, 2001, at 3:30 p.m. in the Enid Dennis Faculty Senate meeting room, B-8 Hart Chapel. H. Savage chaired with the following senators present: P. Amrod, B. Dunn, P. Gent, S. Hilton, G. LaRue, R. Leary, M. McConnell, P. McGreevey, M. Parker, S. Prezzano, M.J. Reef, B. Register, V. Spina, B. Sweet, S. Traynor and C. Zidek. Also present were faculty guests J. Bartkowiak, S. Harris, D. Madison, B. McCauliff, and D. Poljanec, President of Student Senate B. Chervenak, Provost J. Grunenwald, and Student Senate Representative J. Collier.

I. Call to Order

H. Savage called the meeting to order at 3:32 p.m. She welcomed Student Senate President Ben Chervenak, and Student Senate representative Jackie Collier.

II. Approval of the Minutes

R. Leary moved to approve the minutes from November 5, 2001, and M. Parker seconded. Minutes were approved.

III. Announcements

Dean Howard McGinn has gathered necessary information and has submitted the Phi Kappa Phi application. H. Savage also requested the donation of a new laptop for Faculty Senate.

IV. President's Report

The President sends greetings from New Orleans where she is attending a National Presidents Meeting. POP proposals were received last week; there were three dozen or so. They will be reviewed, and recommendations will come through the President's Executive Council. The President has distributed a draft copy of the Proposed Model for University Planning and Resource Allocation, and a tentative calendar of scheduled meetings for this body. The administration is finalizing the faculty hiring plan, and decisions about temporary faculty will be completed by the end of the week. The faculty will be smaller by 12 lines from last year. Most are in areas of leave without pay and sabbatical leave, fewer than half of whom will be replaced. Provost Grunenwald indicated that these cuts were distributed across departments to try to not to harm any one department too significantly. These have been a tough set of choices. There were also two managers and one staff person cut from the administration. There were some accounting breaks that helped, but the deficit over the next two years will be very difficult. Dr. Grunenwald was asked about the impact this would have on summer school, and he responded that the impact would not be substantial.

V. Student Senate Report - J. Collier

The Social Equity Dinner was a big success. Chartwells gathered data about satisfaction among students about on-campus dining, and the results were good. A new bakery is open for students. There are plans for a new residence hall to be built on campus; more information will be forthcoming. Weekend initiatives proposals are due Tuesday November 20 at 9 a.m.

Ben Chervenak, President of Student Senate, also distributed the policy statement concerning the Weekend Programming Initiative adopted by Student Senate. He is available for discussion or to answer questions about this program. There was some discussion about the difficulty some groups are having scheduling events in the only during the spring semester. According to Chervenak, there are fewer than ten organizations that have not submitted the form to schedule a weekend program.

VI. Committee Reports

A. CCPS - S. Traynor - no report.

B. CCR - H. Savage – no report.

C. Academic Standards - S. Prezzano

The Academic Standards Committee submitted a report concerning the charge they were given to examine the CLEP and AP standards at Clarion University. They first determined what these standards are, and then compared them to six universities in the area. The data suggest that Clarion University standards are not more stringent than other universities in the area. Clarion

students can get more credits per test than any of the other schools. The committee suggests that students discuss the score requirements for specific tests with specific departments.

D. Budget - B. Sweet - P. Bylaska has told Barry that the additional information the committee requested from him will be received by next week.

E. Faculty Affairs - G. Clary Pam Gent offered report for G. Clary. The committee continues to check into the faculty dining room.

F. Student Affairs - B. Register - no report.

G. Institutional Resources - B. Buchanan - no report.

H. Venango Campus - S. McBride - no report.

I. APSCUF - S. Kuehn - no report.

J. Middle States - R. Leary –The unabridged version of the self study report, at 147 pages, will be available very soon, and should be posted on the web shortly after Thanksgiving break. About 100 copies will be produced and sent to departments and divisions. B. Sharpe will write the cover letter; hearings will be held first week of the spring semester.

VII. Old Business

No old business.

VIII. New Business

CCPS recommended a series of changes.

R. Leary asked for two sets of proposals to be pulled from the series for more intense examination. All others were approved.

The first set of proposals removed for discussion included 2001-4-494 and 2001-4-495, which proposed name changes in degrees in Speech Communication and Theatre. They propose to offer a B.A. in Theatre, and a B.S. in Speech Communication. B. McCauliff, Chairperson of the SCT department, was asked to explain rationale for this name change. He answered that the student who completes one or the other has a better change or advancement if the degree is specific. This was approved.

In addition, proposals 2001-4-505, 2001-4-507, 2001-4-509 were also removed for discussion. These proposals offered an athletic coaching minor and two new graduate courses. These are HPE 557: Physiological Foundation of Athletic Coaching, and HPE 559: Kinesiological Foundations of Athletic Coaching. When no one from Physical Education was present to answer questions about these courses, Sue Traynor, Chairperson of CCPS, indicated that the minor program was designed to provide a minor designation for undergraduates who are earning a coaching certificate. The upper division courses are designed for current teachers to obtain graduate credit while gaining information about coaching or other athletic instruction through

these two courses. The Biology Department had no objection to these proposals. These proposals were approved.

IX. Adjournment

B. Register moved to adjourn, and M. J. Reef seconded. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

Susan Hilton
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, December 3, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, December 3, 2001, at 3:30 p.m. in the Enid Dennis Faculty Senate meeting room, B-8 Hart Chapel. A. Rao chaired with the following senators present: P. Amrod, B. Dunn, P. Gent, V. Harry, S. Hilton, F. Keen, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevey, S. Prezzano, M.J. Reef, B. Register, H. Savage, V. Spina, B. Sweet, and S. Traynor. Also present were Student Senate representative Jackie Collier and guest Dana Madison.

I. Call to Order

A. Rao called the meeting to order at 3:33 p.m.

II. Approval of the Minutes

R. Leary moved to approve the minutes from November 19, 2001, and F. Keen seconded. Minutes were approved.

III. Announcements

No announcements.

IV. President's Report

No report.

V. Student Senate Report - J. Collier

The bakery that recently opened is doing better than expected. A Senator was removed, and has been replaced with new Senator Terrilyn Cheatham. The CSA sponsored bus trip to the Eastern side of the state for Thanksgiving break was full.

VI. Committee Reports

A. CCPS - S. Traynor - CCPS processed 614 changes during the fall semester. Over break there will be two reports posted from CCPS. The first will list all changes sequentially; the second will list changes by type.

B. CCR - H. Savage - no report.

C. Academic Standards - S. Prezzano The notice has been distributed seeking nominations for the faculty Athletic Representative. A position description is attached to this notice. Interested parties should send a letter of interest and a current CV to Dr. Tony Vega, Chair of the Athletic Subcommittee by Dec. 5. This Subcommittee will forward names of qualified candidates to CCR, which will in turn submit a slate of three candidates to the Senate for approval. This Representative is appointed by and reports to the President.

D. Budget - B. Sweet - no report.

E. Faculty Affairs - G. Clary - no report.

F. Student Affairs - B. Register – no report.

G. Institutional Resources - B. Buchanan – This committee report was made by A. Rao in the absence of B. Buchanan. The Library Subcommittee will be meeting soon; also the Institutional Resources Committee report indicated that the formation of an ad hoc committee to examine the need for Master Plan consultant is on hold until next semester while the PEC reviews a variety of issues related to master planning. Also available is the proposed deferred maintenance budget and program schedule for 2002-2003. This proposal includes five projects: replacing roof on Memorial Stadium; replacing exterior door at Becker Hall; replacing HVAC units in Marwick Boyd Fine Arts center, phase 1; upgrading HVAC and ventilation in Stevens Hall and the Special Education annex; and repairing the foundation walls at Rhodes Hall.

H. Venango Campus - S. McBride – A teddy bear drive was organized by the president of student senate at Venango to send these to children in NYC.

I. APSCUF - S. Kuehn – There are six \$500 scholarships available, with applications due in February. Our local membership is at 89.5% - one more member to get to 90%; Clarion

chapter has the second highest CAP totals of the State System, with almost 120% of our goal. Last week the IUP faculty voted no confidence in their president Lawrence Pettit. S. Kuehn indicated that there were a number of faculties across the country being dramatically impacted by administrative decisions in which they had no voice.

J. Middle States - R. Leary – The unabridged version of the self-study report has been posted on the web, along with a cover letter from Bill Sharpe, chair of the Middle States Steering Committee. Hearings on this report will be held during the first week of the spring semester.

VII. Old Business

No old business.

VIII. New Business

CCPS and the General Education Council recommend CIS 460 as a writing intensive course. No second is required. This course is programming language and computation theory. This was approved. In addition, there were a number of CCPS actions. These are;

changes in catalog descriptions for PSY 2001-4-549 - 2001-4-560;

changes in catalog descriptions for HPE 2001-4-600

Two special topics courses for Biology for Summer 2002, 2001-4-604 - 2001-4-605

Change in title for Applied Ecology concentration to Ecology and Evolutionary Biology, 2001-4-603

Cross listing of ES 201 Stellar Astronomy with PH 201, 2001-4-603

A. Rao thanked the Senate and the members of the Policy Committee for their hard work during this busy semester.

IX. Adjournment

M. McConnell moved to adjourn, and the motion was seconded by R Leary. Faculty Senate adjourned at 3:55 p.m.

Respectfully submitted,

Susan Hilton
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, February 7, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, February 7, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. Buchanan, E. Caropreso, W. English, S. Hilton, F. Keen, S. Kuehn, H. Luthin, S. McBride, A. Miller, M. Parker, D. Poljanec, S. Prezzano, R. Raehsler, A. Rao, M. J. Reef, B. Register, H. Savage, B. Smaby, E. Stephenson, G. Xu, and Student Senate representative D. Close. Also present were President D. Reinhard, Interim Provost J. Grunenwald, and Clarion Call reporter Amy Thompson.

I. Call to Order

R. Leary called the meeting to order at 3:30 P.M.

II. Approval of the Minutes

M. J. Reef moved approval of the minutes of 1/24. H. Luthin seconded. The minutes were approved.

III. Announcements

R. Leary reminded Senators that there was an executive session of the Faculty Senate scheduled immediately following this meeting that would center on the Presidential Evaluation. S. Kuehn and Stephanie Crane (the Faculty Senate Student Assistant) are working to digitize the old Faculty Senate minutes. They are currently working on minutes from the 1994-95 academic year.

IV. President's Report-- D. Reinhard

Dr. Reinhard reported that Dr. John Erickson, Deputy Executive Director of the Middle States Commission on Higher Education, will be visiting Clarion University on 2/11 to get a sense of the campus and to make suggestions on how to make the upcoming accreditation review a more streamlined process. There will be a lunch meeting of faculty groups, including the Faculty Senate Policy Committee, in Moore Hall from 12:00 noon to 1:00 P.M.

The Pew roundtable activities are proceeding in February. Goal Reaction Meetings will take place 2/10, with the intention of gathering reactions from students who did not attend the December meeting. This meeting will take place 3:00 to 5:00 P.M. in the Gemmell Student Center. A similar meeting for faculty and staff who did not attend the December meeting will be held 2/11, 1:30 to 3:30 P.M. in 250 Gemmell.

Dr. Reinhard has discovered that there are no sprinkler systems in our dormitories, as there are none in any of the other SSHE universities. Dr. Reinhard handed out a sheet that summarized the fire prevention steps that are taken by the university in its dormitories (see attached.).

M. J. Reef asked Dr. Reinhard if there was any foundation for a rumor about land being purchased by Penn State near exit 10 of US 80. Dr. Reinhard noted that there is no foundation to this rumor.

Dr. Reinhard also noted that there is no new information about the funding of campus capital projects.

Interim Provost Grunenwald reported that he has been working on finalizing decisions on temporary hires and is working to construct a process for the conversion of temporaries to permanent employment as per the language in the current Collective Bargaining Agreement.

V. Student Senate Report-- D. Close

D. Close reported that plans for the new coffee shop in Gemmell are proceeding. She also noted that computer workstations are being added to the Gemmell Computer Lab.

VI. Committee Reports

A. Academic Standards--S. Prezzano

No report.

B. Budget--M. Parker

No report.

C. CCPS--B. Smaby

B. Smaby announced that circulated CCPS proposals are due by Feb. 15th.

D. CCR--F. Keen

No report.

E. Faculty Affairs--H. Savage

H. Savage reported that a notice has been posted for the next mentorship dinner, scheduled for Feb. 16th. A tentative date for the retirement dinner is Wed. May 10th since more faculty have recently announced their retirements, and it is possible that the celebration will be held this semester after all (those who had previously announced their retirement had not wished for a celebration).

F. Institutional Resources--W. Buchanan

No report.

G. Student Affairs--A. Rao

No report.

H. Venango--E. Stephenson

No report.

VII. Old Business

W. Buchanan presented the Computer Operations Subcommittee's proposal to change the name of the committee to the Technology Subcommittee as per a motion he presented at the last Faculty Senate meeting. W. Buchanan noted that the Institutional Resources Committee recommends the change. F. Keen asked if there will be a change in the description of the task of the committee in the Faculty Senate Bylaws. W. Buchanan responded that no change would be necessary. After a call to the question, the motion passed with a 2/3rd majority. R. Leary noted that a typographical error in the bylaws also needs to be corrected, and there was consensus that this will be done at this time.

A. Rao presented the case to make an adjustment to the 2000-2001 Academic Calendar. The 2000-2001 Calendar had listed the wrong date for Easter, and had set Spring Break for April 4th to April 11th, 2001. Since the correct date for Easter is April 15th, there is a need to change spring break to April 11th to 18th, 2001. The Student Affairs Committee approved the change. D. Poljanec asked if the Faculty Senate was going to examine the week-and-a-half break in the new calendar model. A. Rao noted that this calendar was constructed by the old model, and that no new discussion of the new calendar model was planned. The motion passed with a voice vote. J. Grunenwald noted that there is a typo in the 2001-2002 Academic Calendar, with the semester start date listed as a Tuesday instead of the correct day (Monday). R. Leary asked if there were any objections to correcting the typo, and none were voiced.

VIII. New Business

F. Keen reported that the Middle States Steering Committee needs a member of the Faculty Senate. He moved that M. Parker be appointed to represent the Senate on the Committee, per the CCR endorsement. The motion passed with a voice vote.

IX. Adjournment

W. Buchanan moved to adjourn. D. Poljanec seconded and the meeting adjourned at 3:54 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, February 21, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, February 21, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. Buchanan, E. Caropreso, W. English, G. Grejda, S. Hilton, F. Keen, S. Kuehn, H. Luthin, S. McBride, A. Miller, M. Parker, D. Poljanec, S. Prezzano, R. Raehsler, A. Rao, M. J. Reef, B. Register, H. Savage, B. Smaby, D. Smith, E. Stephenson, G. Xu, and Student Senate representative D. Close. Also present were President D. Reinhard, Interim Provost J. Grunenwald, and Clarion Call reporter Amy Thompson.

I. Call to Order

R. Leary called the meeting to order at 3:31 P.M.

II. Approval of the Minutes

W. Buchanan moved approval of the minutes. P. Amrod seconded. The minutes were approved.

III. Announcements

R. Leary announced that he, F. Keen, and S. Kuehn met with President Reinhard the previous Thursday to discuss the presidential evaluation. Friday they presented the evaluation to the Board of Trustees .

IV. President's Report-- D. Reinhard

President Reinhard reported that she attended the Athletics convocation, and noted the achievements of many athlete scholars. She was also happy to report that Dr. Brian Dunn was named as outstanding faculty supporter of the year.

Two new Clarion University Trustees have been confirmed, they are Cheryl Long, an attorney from Butler, PA, and Richard Hilinsky, a retired educator from Erie, PA.

President Reinhard announced that the administration is developing a template to use with the Performance Outcome Plan mandated this year by the SSHE. Once the template is constructed it will be shared with the Faculty Senate.

The funding for the Library reconstruction has not yet been released, but President Reinhard said it is probable that the funds will eventually be made available. The problem is that the longer the wait, the more money the university spends suspending the project.

R. Leary referred to the recent instance of Fraternity violence, and asked the President about actions that the administration is taking to deal with the situation. President Reinhard responded that the administration is actively working on developing appropriate and effective responses to the problem. One problem is that the administration can not exert direct authority over such off campus cases, case law is ambiguous about what a university can do to control off campus organizations. President Reinhard said she will set up a committee to look at the alcohol and violence problem, with an eye to presenting short term and long term recommendations. She added that she could bring George Curtis to the next Faculty Senate meeting to discuss the situation.

M. J Reef asked the President if the administration was constructing a response to a recent article in the Derrick criticizing advising at state universities, Dr. Reinhard responded that a response will be forthcoming.

V. Student Senate Report-- D. Close

D. Close commented on the recent fraternity "knifing" instance and noted the perpetrator was a non-student. She added that this instance was not representative of fraternity behavior, and that several Greek organizations have pledged to be alcohol free.

D. Close also noted that Student Senate elections are coming up. There has been a requirement change, to be on the ballot, a student must present a petition with 75 student signatures and two letters of recommendation.

VI. Committee Reports

A. Academic Standards--S. Prezzano

No report.

B. Budget--M. Parker

No report.

C. CCPS--B. Smaby

B. Smaby noted that she will present CCPS proposals during new business.

D. CCR--F. Keen

F. Keen reported that Faculty Senate elections are coming up, the nominating election will be held April 4th, the final election will be held April 18th.

E. Faculty Affairs--H. Savage

H. Savage reported the retirement reception will be held May 10th.

F. Institutional Resources--W. Buchanan

W. Buchanan distributed and discussed the Master Plan Projects Update and the Proposed Deferred Maintenance Program for 2000 - 2001. R. Leary noted that the Davis Hall description seemed to be outdated, as his department had been told that Davis Hall would not be ready to accommodate them during mid-winter break, as planned.

G. Student Affairs--A. Rao

H. Savage discussed the upcoming Academic Convocation set for Saturday, April 29th.

H. Venango--E. Stephenson

E. Stephenson announced the Venango Campus Faculty Forum representatives would be coming to the March 13th Faculty Senate meeting.

VII. Old Business

None.

VIII. New Business

F. Keen presented a CCR recommendation to change the last sentence of paragraph four in Article II, section 2 of the Faculty Senate By-Laws to read:

The Vice Chair of the Senate shall certify the results and cause the names of the nominees to be **sent by E-mail to all "Faculty" (as defined in Article I, section 1 of the Clarion University of Pennsylvania Faculty Senate Constitution)** but without indicating the votes received by each one.

And that the last sentence of paragraph two in Article II, section 3 of the Faculty Senate By-Laws be changed to read:

The Vice Chair of the Senate shall certify the results and cause them to be **sent by E-mail to all "Faculty" (as defined in Article I, section 1 of the Clarion University of Pennsylvania Faculty Senate Constitution)** but without indicating the votes received by each one.

This change was necessitated because the current language refers to publishing the results in what is now a defunct University newsletter.

B. Smaby presented CCPS recommendations concerning a new CCPS action numbering system and special topics courses from the CSD, English, and SCT Departments and the Honors program, and an experimental course from the Education Department (see attached). After discussion, the numbering system and the courses were approved.

IX. Adjournment

H. Savage moved to adjourn. W. Buchanan seconded and the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, March 27, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, March 27, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. Buchanan, W. English, G. Grejda, S. Kuehn, S. McBride, A. Miller, M. Parker, D. Poljanec, S. Prezzano, A. Rao, M. J. Reef, B. Register, B. Smaby, E. Stephenson. Also present were interim Provost J. Grunenwald, Vice President for Student Affairs George Curtis, L. Benson, M. Kavooosi, and Clarion Call reporter Amy Thompson.

I. Call to Order

R. Leary called the meeting to order at 3:32 P.M.

II. Approval of the Minutes

M. J. Reef moved approval of the minutes of 3/13. W. Buchanan seconded. M. J. Reef noted a correction was needed in the CCR report about the upcoming Faculty Senate election. B. Smaby asked to have her comment about the administration's decision to place programs in moratorium changed to show the context of that discussion and to contrast the difference between CCPS recommendations and administrative decisions. After a call to the question, the minutes were approved with changes and corrections.

III. Announcements

None.

IV. President's Report-- D. Reinhard

J. Grunenwald noted the President was in route to a meeting in Harrisburg and thus could not attend the Faculty Senate meeting.

Next, Dr. Grunenwald announced that the Pew Roundtable Steering Committee would meet during the upcoming week. Dr. Grunenwald noted the work that is ongoing in constructing the planning strategy that will be presented to the State System of Higher Education for the Performance Outcome Planning initiative.

The Dean of Enrollment Management search is beginning, and Dr. Grunenwald said an announcement for the position is currently being drafted.

Dr. Grunenwald then referred to the work of the Middle States Steering Committee. He mentioned that the committee has decided on the comprehensive report model, with enhanced chapters on outcomes assessment and the Venango Campus. The Committee is currently structuring the report. He noted the efficiency of using current planning activities to help complete the Middle States self study.

Two different accrediting agencies have made recent visitations to the Venango Campus. One agency examined the ASN & BSN degrees programs. Another team, from the American Bar Association, examined the paralegal associate degree called Legal Business Studies. G. Grejda noted that the Siler Center was re-accredited for the next two years.

M. J. Reef, noting an issue she raised in an earlier meeting, said a recent newspaper article responded to a previous newspaper column critical of four-year graduation rates of Clarion and other Pennsylvania public universities. J. Grunenwald discussed some of the rhetorical strategy that went into the construction of the recent article.

A. Miller asked if anything had been heard about the release of funding for the library improvement project. J. Grunenwald said that the administration hoped to know more about the release of funding later in the week.

Next, George Curtis discussed issues pertaining to recent instances of off-campus student behavior problems. He documented a case about a suit against a former CUP president who sanctioned a student for off-campus violent behavior. While the university lost the suit, the court affirmed that a college or university can sanction a student for off-campus behavior that violates certain university rules. Dr. Curtis noted that the problem is that much that violates university rules is often illegal and is thus investigated by local law enforcement. He also noted that most situations that are problematic here and other places are related to alcohol use. The university has constructed a task force to look at this problem. In addition, Dr. Curtis said two student affairs staff members will be going through training to become certified mediation experts that can help students resolve conflicts nonviolently. Students who violate university alcohol policy are placed on probation, and a letter is sent to student's parent or guardian. During the last fifteen years Dr. Curtis said he has not received positive feedback from parents supporting university alcohol policy, but he has received negative feedback from parents who seemingly do not understand the dangers of student alcohol abuse.

W. Buchanan asked Dr. Curtis about the recent fire at a Bloomsburg University fraternity, inquiring about the extent to which liability extends in such instances. G. Curtis responded that all fraternity and sorority houses at Clarion University are privately owned and the owners are responsible to meet building codes. A problem Dr. Curtis noted is that the codes are more rigorous in Clarion Borough (where such buildings are subject to safety inspection), and only one fraternity is located in the borough. Presently, most organizations are located in Clarion Township, which has no zoning or safety inspection policies. The State Department of Labor and Industry is supposed to issue a certificate of occupancy, but the university has been unable to attain the assistance of this state agency in ensuring the safety of the occupants. Dr. Curtis said that Clarion University has cautioned owners of the houses and the residing students about the need for periodic safety inspections, but noted that it is doubtful that the university would be involved in certifying properties as safe for occupancy. R. Leary asked if there are informal things that could be done to address these issues, such as informal guidelines for behavior and handouts that disseminate information about intelligent ways to live off campus. Dr. Curtis responded that there is a brochure for students to read about living off campus that can be obtained from the residence life department and Dr. Morris. B. Smaby mentioned the problem of date rape, and asked G. Curtis if there was the intention of including material about this in programs for students. G. Curtis responded that there is a program for students and parents during student orientation sessions. B. English noted that this issue is also covered in the health class required for all students.

Dr. Curtis ended his discussion noting that the perpetrator in the recent off-campus stabbing incident was not a student. The incident occurred at a "pay at the door" fraternity party, where people were not screened. The fraternity in question has had its "colony" status revoked from the national organization.

V. Student Senate Report-- D. Close

No report.

VI. Committee Reports

A. Academic Standards--S. Prezzano

S. Prezzano reported that the Academic Standards Committee met to discuss policy about reporting changes in program minimum GPA and other program policies not covered in CCPS procedures. She plans to have a report for the next Faculty Senate meeting.

B. Budget--M. Parker

No report.

C. CCPS--B. Smaby

No report.

D. CCR--M. J. Reef

M. J. Reef reported that the Faculty Senate nominations election will be held Tuesday, April 4th. The ballot election will be held Tuesday, April 18th. She noted that there is a need for more people to work the polls and especially to count ballots.

E. Faculty Affairs--H. Savage

R. Leary reported for H. Savage that the grant proposal writing workshop will be held March 30th.

F. Institutional Resources--W. Buchanan

W. Buchanan reported that the Computer Operations Subcommittee is continuing to inventory computing resources, including software licensing on campus, and is particularly concerned about available space for publishing web pages on the Eagle web server. G. Grejda mentioned that there are new requirements for Education students to construct web-based portfolios, and the Eagle server space limitations could present them with problems. The Facilities Planning Commission received a report from Special Education Department, which had been overlooked in the master planning process. The report referred to a lack of classroom and faculty office space, along with some structural and environmental problems. Next, W. Buchanan reported on electrical infrastructure problems within the university. Recent blowouts reveal the poor condition of some of the major trunk wiring for the university. J. Grunenwald commented on the electrical problems, noting a possible shutdown to examine the system may take place during Easter break. A landscape plan will be discussed in April meeting along with Library and Davis move updates, and Greenville Avenue crossing problems.

G. Student Affairs--A. Rao

No report.

H. Venango--E. Stephenson

E. Stephenson introduced Linda Benson, Chair of Venango Faculty Forum, and Mary Kavooosi, Chair of the Department of Nursing, who came to discuss Venango Campus issues. Mary Kavooosi addressed the group, discussing the marketing consultation that is presently taking place at the Venango Campus. During the Fall semester a creative problem solving workshop was held for faculty and administration. Three goals were enunciated at that workshop: How to better communicate the Venango Campus image, how to increase media exposure, and how to better operationalize the Venango Campus vision. M. Kavooosi noted that action planning committees and the enrollment management committee meet weekly. New initiatives include an Early Childhood Education Degree, which is in the Chancellor's office for final approval, and the General Business Degree. A Venango Campus newsletter is in development. Admission program initiatives are examining potential student interest in psychology and communication courses. The campus is also looking at starting an alumni chapter. A program development committee that includes six Venango faculty members has surveyed faculty and staff, and is presently examining programs at other similar colleges. The committee is also looking at competition in the area, which includes the University of Pittsburgh, Titusville, Venango Vo-Tech, and DuBois Business College.

R. Leary asked about Venango's vision. M. Kavooosi commented that the vision seems to be unclear and that the campus seems to be drifting. S. Kuehn, noting that administrators are heading the Venango Campus vision goal groups, asked if Venango faculty felt that they could successfully contribute to the development of the vision for the campus. M. Kavooosi responded that Venango faculty did feel that they could contribute effectively to the vision statements. S. McBride added that the vision group leaders could have been appointed by default, because as Venango faculty numbers are diminishing, the work and time commitment of those who are left is increasing. L. Benson added that faculty made extensive contributions to the creative problem solving effort. B. Smaby asked what would be done next, and M. Kavooosi added that the consultant report is highly anticipated. J. Grunenwald commented on outcomes from the problem

solving sessions.

W. Buchanan asked what faculty at Venango envision as “autonomy” for its programs. M. Kavooosi referred to the need for Venango faculty to accomplish tasks that control their own fate. J. Grunenwald contributed some examples: that continuing education is centered on the Clarion Campus but significant continuing education opportunities are at Venango, and that class schedule development is not done to serve the needs of the Venango Campus, because the general complement of faculty there is not necessarily assigned to the campus, but instead to departments at the main campus. Other issues included Curriculum development, CCPS, and Faculty Senate decision outcomes that were not favorable to development concerns at the Venango Campus. S. McBride commented on autonomy from the point of view of a faculty member. L. Benson invited the Faculty Senate to visit the Venango Campus next fall.

VII. Old Business

None.

VIII. New Business

CCR -- M. J. Reef recommended the following faculty to serve on the Dean of Enrollment Management search: Robert Balough of the Economics Department, William Barnes of the Biology Department, Marite Haynes of the Psychology Department, Susan McBride of the SCT Department (Venango), Hallie Savage of the CSD Department, and Louis Tripodi of Academic Student Services. The motion passed with a voice vote.

IX. Adjournment

W. Buchanan moved to adjourn. A. Rao seconded and the meeting adjourned at 5:05 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, May 1, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, May 1, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. Buchanan, W. English, S. Hilton, F. Keen, S. Kuehn, H. Luthin, S. McBride, M. Parker, S. Prezzano, A. Rao, M. J. Reef, B. Register, H. Savage, B. Smaby. Also present were President D. Reinhard, Interim Provost J. Grunenwald, Associate Academic Vice President R. Karp, W. Kruh, R. Potter, J. Washington, P. Marini, M. Wilson, and Clarion Call reporter Amy Thompson.

I. Call to Order

R. Leary called the meeting to order at 3:32 P.M.

II. Approval of the Minutes

P. Amrod moved approval of the minutes of 4/10. B. Smaby seconded. The minutes were approved with corrections.

III. Announcements

R. Leary announced that the Senate Committee Chairs and Subcommittee Chairs have received letters from him asking for their participation in the Middle States Evaluation process.

IV. President's Report-- D. Reinhard

Dr. Reinhard reminded faculty that this was the time of year to celebrate, the university is hosting a dinner at Venango, and there is an Alumni dinner on campus this week. Next week she noted there is a faculty retirement reception, and she encouraged participation in commencement ceremonies. On May 20th the administration will mark the conclusion of the successful first capital campaign, a very important event. Dr. Reinhard noted H. Savage did a great job in working to organize the event, that E. Powers of the SCT Department has done a terrific job in setting up the ballroom for the event, and that B. Register has set up wonderful music events for the occasion. Dr. Reinhard also noted that it was appropriate to honor the achievements of our students, and has directed the Provost to contact the Deans to provide lists of student achievements.

J. Grunenwald thanked the Faculty Senate for co-sponsoring the Academic Convocation, and thanked A. Rao and H. Savage for their roles in planning and implementing the Convocation. Dr. Grunenwald then announced the first meeting of the Dean of Enrollment Management Search Committee was being held today. Administration appointees to the committee are Adam Earnhardt, Rogers Laugand, and Harry Tripp.

V. Student Senate Report-- D. Close

No report.

VI. Committee Reports

A. Academic Standards--S. Prezzano

S. Prezzano announced that she received from G. Grejda new standards for Education programs.

B. Budget--M. Parker

No report.

C. CCPS--B. Smaby

No report.

D. CCR--F. Keen

F. Keen announced that because there was no nominee for the Faculty Senate from the Venango Campus this year, the person who polled eighth in this year's election will serve a one year term on the Faculty Senate. Balloting will be conducted for the Venango representative next year. F. Keen quoted the Faculty Senate By-Laws, which state that Venango shall be entitled to at least one representative, which, with the current service of Susan McBride, is satisfied.

E. Faculty Affairs--H. Savage

H. Savage discussed the work of the Faculty Center Subcommittee in recommending a name for the new Faculty Center. The subcommittee will make a recommendation to the Faculty Affairs committee, which will then make a recommendation to the Faculty Senate, which will send a recommendation to the Council of Trustees next year. H. Savage also noted the Faculty Retirement reception will be held May 10th in Moore Hall from 4 to 5 p.m. M. J. Reef commended the work on the Academic Convocation, and asked if a system could be set up where students in attendance at the Convocation would be sure to have their names announced during the ceremony. H. Savage mentioned that the academic fair was set up for individual recognition, as per the booklet. Discussion ensued about how to organize a "walk-through" recognition that would not become a "cattle-call."

F. Institutional Resources--W. Buchanan

No report.

G. Student Affairs--A. Rao

A. Rao announced that the Academic Convocation was a success. He noted that student presentations in Founders Hall were very exciting and excellent, and he applauded work by H. Savage, Rose Logue, Brenda Dede, and others. He asked for comments and suggestions for next year's convocation.

H. Venango--E. Stephenson

S. McBride read a statement from L. Bentson, chair of the Venango Faculty Forum, explaining the reason there was no Venango nominee for Faculty Senate was because of course scheduling conflicts with the Faculty Senate meeting time. S. Kuehn asked S. McBride about the time it takes for Venango Faculty to commute to the Clarion campus. S. McBride noted that it was at least 45 minutes each way, and this was a consideration in the scheduling conflict.

VII. Old Business

None.

VIII. New Business

Academic Standards - S. Prezzano handed out a proposal and rationale for a procedure for disseminating Clarion University Degree changes associated with University Academic Standards. She reviewed the Faculty Senate motions that called for the proposal. R. Leary noted that Academic Standards Committee was making two motions, and that the Senate would first work through the copy in regular font (notification procedures) and then consider the material in italic font (comment procedures). S. Prezzano then explained the procedure outlined in the proposal from a flowchart. B. Smaby asked why the proposal works through duplicate channels of notification, one channel from the Dean to the Academic Standards, and then Dean and Provost? S. Prezzano referred to the need for redundancy, to make sure that the notification process works with a check. B. Smaby asked if both notifications needed to take place before being brought to the Faculty Senate. S. Hilton suggested a change in language to ensure that the Dean is notified first, H. Luthin added language to clarify the dual channel of notification to the Dean's office and the Provost's office.

D. Reinhard expressed a concern with having two bodies working on the same issue, asking if it makes sense to go through the whole process before initially evaluating the proposed change. R. Leary brought a call to the question, the motion passed by voice vote. J. Grunenwald noted that the dual channel could be regarded as "parallel" discussion that could save time. H. Luthin said that the main path of approval was the Provost's notification path, the other was a "carbon copy path" for comment and examination of implications.

S. Prezzano explained the second motion dealt with commentary on proposed degree changes, in the information provided in italics. R. Leary summarized the approval sequence. J. Grunenwald commented that it may be problematic to lock the Provost's office into a difficult time structure (being responsible for rerouting comments back to the Department making the proposal). He noted that it could save time to route comments to all groups initially. R. Leary suggested removing time references, replacing them with the phrase "as soon as possible." R. Leary called a voice vote, the motion passed with two abstentions, from M. J. Reef, and B. Smaby.

B. Smaby presented CCPS Read-ins (Course name and number change for NURS 452, change in course title for COMM 314, Changes in course titles and numbers for COMM 411 and COMM 472, change in course title and credit hours for COMM 351, change in credit hours for COMM 482, special topics course BIOL 400 and experimental course Marketing 391). B. Smaby commented on NURS 452. W. Buchanan noted a typo, change of "and" to "as" in the recommendation handout. Then, B. Smaby presented CCPS recommendations (General Education recommendations for NURS 320 to be awarded a V flag and to be designated as a Gen Ed. course under section II B, rewording of catalog copy to note foreign language proficiency, procedure for withdrawing Gen. Ed. designation for a course, new courses: COMM/CIS 650, COMM/CIS 651, COMM 270, COMM 313, COMM 361, SCT 261, change in the name of the M.S. degree in Communication, change in requirements of the Instructional Technology Specialist Certificate, change in requirements to the B.S. degree in Communication, change in contact hours for PSY 251, new minor program in Chemistry, changes in requirements of the General Business Management Concentration for the Associate in Science in Business Administration), R. Leary asked for any one to be singled out for discussion. B. Smaby commented on the recommendation for the NURS 320 Gen. Ed. proposal, the Gen. Ed. recommendation for restoring the description for foreign language proficiency for the B.A. degree, and the proposed procedure for withdrawing a Gen. Ed. designation for a course. J. Grunenwald asked if the language "secure approval for the proposal from the majority of the department" was necessary. S. McBride asked for separate consideration of proposed changes to the Associate of Business degree be held for discussion. R. Leary called for a vote on the rest of the CCPS recommendations, the motion passed via voice vote. Next, discussion of A.S. Degree in General Business Management ensued. S. McBride asked if elective courses listed for the degree would be considered as requirements for those seeking a four year degree later. J. Grunenwald replied that they were set up as potential employment enhancement courses, not necessarily requirements for a 2 plus 2 program (A.S. degree to a B.S. degree). After a call to the question by R. Leary, the motion passed with a voice vote.

CCR -- Fred Keen announced that the Clarion Foundation asked for representatives for the Clarion University Foundation Advisory Committee -- CCR recommended Carole Anderson, Ray Feroz, and Terry Morrow for one year terms. The motion was approved by a voice vote.

R. Leary thanked the Faculty Senators for their work during the past academic year, and thanked members of the Policy Committee for their participation. He noted that while he was looking forward to working with new Senators, he will miss those who were leaving.

IX. Adjournment

H. Savage moved to adjourn. W. Buchanan seconded and the meeting adjourned at 4:56 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, May 1, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, May 1, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. Buchanan, E. Caropreso, W. English, G. Grejda, S. Hilton, F. Keen, S. Kuehn, H. Luthin, S. McBride, A. Miller, M. Parker, D. Poljanec, S. Prezzano, R. Raehsler, A. Rao, M. J. Reef, B. Register, H. Savage, B. Smaby, E. Stephenson, G. Xu, and Student Senate representative D. Close. Also present were President D. Reinhard, Interim Provost J. Grunenwald, and Clarion Call reporter Amy Thompson.

I. Call to Order

R. Leary called the meeting to order at 4:55 P.M.

II. New Business

Election of Faculty Senate officers for the 2000 - 2001 academic year -- F. Keen nominated S. Kuehn as Chair of the Faculty Senate, S. Prezzano seconded the nomination. R. Leary called for a voice vote, the motion passed. R. Leary relinquished the chair to S. Kuehn.

B. Smaby nominated S. Hilton as Secretary of Faculty Senate, S. Prezzano seconded the nomination. S. Kuehn called for a voice vote, the motion passed. S. Hilton assumed the recording of the minutes after a pitiful plea by the chair/ex-secretary for help.

R. Leary nominated A. Rao as Chair of CCR, S. McBride seconded the nomination. S. Kuehn called for a voice vote, the motion passed.

H. Savage nominated R. Leary and F. Keen as members of CCR; the nomination was seconded by S.

McBride, S. Kuehn called for a voice vote, the motion passed.

III. Adjournment

H. Luthin moved to adjourn, D. Poljanec seconded and the meeting adjourned at 5:03 P.M.

Respectfully submitted,

Scott A. Kuehn / Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, September 11, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, September 11, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, W. Buchanan, E. Caropreso, G. Clary, J. Dugan, W. English, P. Gent, S. Hilton, T. Johns, F. Keen, R. Leary, H. Luthin, E. MacDaniel, S. McBride, M. McConnell, J. McCullough, M. Parker, D. Poljanec, S. Prezzano, L. Quesenberry, A. Rao, H. Savage. Also present were President D. Reinhard, Provost J. Grunenwald, and Clarion Call reporter Amy Thompson .

I. Call to Order

S. Kuehn called the meeting to order at 3:32 P.M.

II. Approval of the Minutes

A. Rao moved approval of the minutes of 5/1/00. T. Johns seconded. The minutes were approved.

III. Announcements

Chair Kuehn welcomed everyone to the new year, and introduced new members Barrie. Brancotto, Greg Clary, Tony Johns, Joanne Dugan, Legene Quesenberry, Mike McConnell, John McCollough.

S. Kuehn distributed copies of the By-Laws, and noted the changes passed by the Faculty Senate last year were approved by the Council of Trustees over the summer. The changes include the new name of the Technology Subcommittee, and the dissemination of Faculty Senate election results via e-mail.

S. Kuehn indicated that the Senate would like to make a visit to Venango Campus, possibly in October. We are waiting to hear from the Faculty Forum group about a potential date.

September 18 meeting will take place in Moore Hall. This meeting will begin at 3:30 and is expected to last until 7p.m.

S. Kuehn announced that the faculty senate office is opened for the first time in four years; it is B-9 in Hart Chapel. S. Kuehn was also able to upgrade some of the equipment. We have two computers and will have printer and a scanner. We also have two work study students, for a combined total of 14 hours a week. If any members have senate-related work for them to do, please bring it to them. They will be working on updating the file system so that material can be more easily located.

Middle States work is proceeding. R. Leary will be our liaison, and he will be given a spot on the agenda to keep us informed about what is happening with the Middle States Evaluation.

S. Kuehn announced that he has made a modification to the Faculty Senate agenda, placing CCPS as first of the committee reports, to be followed second by CCR.

IV. President's Report-- D. Reinhard

Dr. Reinhard welcomed everyone and commented especially on the Freshmen Convocation and the positive response that has been coming. She also commented about the fall faculty meeting and its positive nature. She noted some of the positive things happening on campus, such as the new bus system that has been operating on campus and in Clarion this year. There will be two buses, one of which will be going to the malls.

Dr. Reinhard also mentioned the visit prior to the first day that she and Provost Grunenwald made to Venango Campus. There was very positive response from the faculty there, and the Venango Campus plan was reviewed.

On September 18, the meeting will provide a sustained amount of time for concentration on the POP plan. Grunenwald will be out of town, but Assistant Provost Karp and VP Tom Gusler will be attending to answer any questions. She hopes that will have serious discussion about the document. It will be our guide for the next several years, and will also be one of the ways we get funding. Clarion will be able to compete for \$5.8 million, and other additional one time moneys.

The POP was designed to align our strategic planning with the SSHE planning, and the degree of accountability that is now expected from the SSHE.

B. Buchanan commented about the positive nature and moving nature of the convocation.

A. Rao indicated that it might be a good time to let Dr R. know the approach the faculty senate and the policy committee. We will be putting together a response document that we plan to make to the POP plan by the middle of the week, that will help the President. prepare for the meeting on the 18th. Each member should be able to make comments about any of the topics or plans

Dr. Reinhard commented that even though the nature of the document indicates that it somehow we haven't been doing well or much over the past years and now are dedicating ourselves to hard work, such implication was not intended.

A. Rao will be gathering the comments from Faculty Senators and S. Kuehn will assemble them in a form appropriate to forward to the President. S. Kuehn named A. Rao the Faculty Senate POP Coordinator, J. Grunenwald added that the term "popmeister" could be applicable. Comments from anyone can be forwarded to A. Rao or S. Kuehn.

Provost Grunenwald asked the Faculty Senate to look forward to two initiatives this fall. The first is enrollment management issues - retention and enrollment. Action will be forthcoming from the Enrollment Management Coordinator Council. There will be more active activities taking place, such as calling students who had not returned to Clarion, and asking about their intention to re-enroll. Systematizing of advising, document sent to all freshmen about advising, and more contact will be made to continue the upward trend for Clarion's enrollment.

J. Grunenwald announced that Clarion enrollment is up 100 students, with about 50 more graduate students. We had predicted a 1% enrollment increase, but it may be as much as 3%. Comment was made that Indiana is down by 200!

The second initiative is the POP, the Performance Outcomes Plan. The deans and chairpersons will hear a presentation on Thursday, and will be asked to bring forth proposals that will help us meet the goals of the pop. People will be asked to find places where they can use their skills, abilities and talents to meet specific goals.

This year we had about 100 faculty members involved in recruiting programs, through Friday

visits, classroom visits, and so on. The impact on recruiting has been significant.

V. Student Senate Report--

None

VI. Committee Reports

A. CCPS--E. MacDaniel

Today is the deadline for course proposal. October 2nd is the circulation deadline for course proposals, new programs. If circulation is required, 73 copies need to be made. The distribution list has been sent out. Enough time must be allowed for delivering to all, including to Venango Campus.

B. CCR--A. Rao

No report.

C. Academic Standards--S. Prezzano

Two meetings were held over the summer to review appeals to academic suspension. These were July 22 and August 4. There were 217 students suspended; 48 of these appealed. The Academic Standards Board upheld 33 of these, and rescinded 14. One suspended student was admitted through EOP.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

H. Savage reported that the mentorship program is going very well and more faculty than ever are participating. Wednesday night is the second mentorship meeting. Participants will gather to eat at 5, meeting at 6. Several speakers will be there. There has been a good response from senior faculty. In an attempt to save money, please be sure to RSVP your meal reservation. H. Savage also gave special thanks to provost for support of this program.

H. Savage then turned the committee report over to B. Brancato, thanking her for her willingness to step into this position. S. Kuehn thanked Hallie for the work she has done over the past several years.

S. Kuehn also noted that thanks was extended to Jean Slattery for her work on the University Faculty Center, along with others who have been supportive and helpful in establishing this facility.

F. Institutional Resources--W. Buchanan

The Library Subcommittee has had a good meeting with Howard McGinn, new Director of Library. This will be a very active year given the schedule of changes in the facilities.

G. Student Affairs--H. Savage

No report.

H. Venango--S. McBride

There was a meeting held at Venango Campus on August 25 to review the marketing study.

Copies of this document are available in the library if anyone wants to see the entire document. A 3-page executive summary can be made available along with a 3-page document that summarizes the 5-year plan.

Sept 29 will be the first faculty forum meeting, at which it will be decided when a visit by Faculty Senate should be scheduled.

Dr. Reinhard commented that many of the ideas about Venango Campus that have become part of the five-year plan originated during the Roundtable discussions. There was also a significant increase in the enrollment at Venango, especially in full time students - up about 40% in full time students from last year.

VII. Old Business

There was no leftover business from last year.

VIII. New Business

A. A. Rao – CCR.

Faculty senate committees. A. Rao pointed out that there were more volunteers than were needed for Faculty Senate committees this year. A. Rao handed out a slate of candidates and moved to accept these nominations. No discussion ensued and the slate of candidates was accepted unanimously.

On March 15, 1999, a policy was enacted that established removal of committee members who miss more than 50% of meetings. A. Rao reminded members that this policy is still in effect, and that there are sufficient volunteers to fill spots of those not attending meetings.

There was a correction on the Student Activities Subcommittee.

A. Rao's second item of new business was to present the four nominations for Honors Council. These are: R. Potter, John Beal, A. Rao, and H. McGinn. Leary pointed out that the council members are selected to represent disciplinary categories.

A. Rao moved that the slate of nominations be accepted. The slate of nominations was accepted.

IX. Adjournment

Melanie Parker moved for adjournment, Mike McConnell seconded. The meeting was adjourned 4:11 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate Meeting

Monday, September 18, 2000

Moore Hall

Senators Present: S. Kuehn, J. Dugan, S. Prezanno, B. Brancato, M. McConnell, H. Savage, R. Leary, S. McBride, A. Rao, F. Keen, E. MacDaniel, P. Amrod, L. Quesenberry, S. Hilton, M. Parker, J. McCullough, H. Luthin, D.

Poljanec, G. Clary, P. Gent, B. Buchanan, T. Johns, E. Caropreso. Also present were Associate Academic Vice President Tom Gusler, Associate Provost Rachelle Karp, Interim Vice President for Finance and Administration Paul Bylaska, and Administrative Assistant Linda Campbell, and President Diane Reinhard.

Chair S. Kuehn called the special meeting of the Faculty Senate to order at 3:35 p.m.

New Business

S. Kuehn welcomed the senators, and then, as the main order of business for this meeting was the presentation and discussion of the Performance Outcomes Plan by President Reinhard, turned the meeting over to her.

The missing parts of Appendix A were distributed to all senators. Dr. Reinhard introduced T. Gusler, R. Karp, and P. Bylaska indicating that these administrative staff members were there at her invitation to help answer questions.

Dr. Reinhard opened her remarks with a brief review of the achievements that the university has accomplished over the past few years, including:

- • enrollment growth – the largest in the western part of the state;
- • specialized accreditations – Clarion leads the system in these designations;
- • capital campaign – resulting in the collection of \$11.3 million, putting Clarion in a better financial situation that has been the case for some time;
- • Fiscal improvement – the 80/20 split between personnel and operating expenses has been achieved, and Clarion is now below 80% for personnel costs. There are \$1.3 million in reserve accounts; the SSHE, however, expects 5% of budget in reserves, an amount that Clarion does not meet; there is, however, an emergency facilities fund with sufficient moneys set aside in case of a problem with the facilities; this fund is the result of the crack in the library wall, which required using funds from a variety of other sources;
- • grants and contracts – faculty have been very successful in earning such awards;
- • technology – the university is wired and ready to move ahead; the perception, however, that use of technology saves money is wrong; the biggest readjustment in the budget has been for acquisition and support of technology;
- • facilities renovation and improvements – there have been vast changes in the buildings and facilities over the past ten years, both on the Clarion campus and the Venango Campus;
- • distance education and collaborative programs – Clarion is the leader in the state with collaborative programs, and with Slippery Rock has the only intra-system program; these efforts improve offerings for students.

Dr. Reinhard then reviewed the SSHE review process, growing out of Governor Ridge's desire to focus attention on higher education; these include:

- • Systemic change initiatives
There were 16 different task forces looking at topics including administration and management issues, facilities, faculty, graduate studies and others; there were \$2.5 million in consulting fees paid for the completion of these task force reports;
- • Performance Outcomes
These outcomes were simplified, measurable outcomes that were defined and selected, often because there were data available to measure these outcomes;

- • New Strategic Plan
An overall review of the newest plan, called Imperatives Affirmed, was presented.
- • Performance Funding

This initiative clearly indicates that performance will now be part of the funding formula.

Dr. Reinhard indicated that while these goals and initiatives from the state system were a big part of the POP development, the specific needs and goals of Clarion as a distinct institution were kept in mind, along with the recognition that the upcoming Middle States evaluations required certain activities and planning functions.

Dr. Reinhard also indicated that those university presidents who had failed to submit a meaningful and complete document were not offered extensions to their contracts. There were three such presidents in the SSHE.

There are many of the goals and objectives in the POP plan that are directly linked to State System goals, although these goals are not equally weighted across all institutions. Three examples were provided: 1) to increase minority populations, specifically Latino students. Each of the SSHE institutions cannot be held to this goal to the same degree, given the wide difference in access to such populations; 2) to conduct capital campaigns. As Clarion has just recently completed a capital campaign, it is not expected that we will begin another immediately; and 3) to require examination of programs with 8 or fewer students. It is expected that each of the SSHE institutions will be required to plan activity related to this goal.

Dr. Reinhard told the senators that the goal is to develop a multi-year budgeting process. The financial data available when the POP was created over the summer does not reflect recent changes in the status of the university, including increases from tuition and from the results of the formula. The formula is heavily weighted against enrollment, which indicates that Clarion will receive approximately \$450,000 in unexpected income.

Dr. Reinhard provided a description of the 2000/01 Program Initiative allocated to the State System's Board of Governors. The Board approved the distribution of these funds as follows:

1. Support of telecommunications (\$6 Million) Appropriation. Approximately \$19.3 Million in one-time only funds were
2. Support of line items such as Corporate Alliances (\$1.5 Million)
3. Venture Capital Loan and Grant Program (\$5.808 Million)
4. University Performance Enhancement Funding (\$4 Million)
5. Performance Results Funding (\$ 2 Million)

Proposals for the Venture Capital Loan and Grant Program will be due in November, 2000. Clarion's portion of the Performance Enhancement Program totals about \$288,000.

In addition, Clarion should receive about \$130,000 of the Performance Results Funding program which will be distributed this year based upon 12 of the 24 performance indicators approved last year by the Board of Governors.

Dr. Reinhard indicated that throughout the discussions with the Board of Governors the Presidents expressed strong opposition to two proposals: the virtual university, and the development of two polytechnic institutions from the existing SSHE institutions, one in the west and one in the east.

Enhancement money and results-based funding are expected to gradually increase. Dr. Reinhard said that Clarion will focus on those performance indicators that match the specific goals that Clarion has established. She also indicated that there are two additional pots of money, both of which are one-time funds. The Strategic Planning Initiatives will grant \$200,000 in competitive awards, and there is \$750,000 in unexpected revenues that are available for more awards during this academic year. . Dr. Reinhard also indicated that performance evaluation for most management positions will be based on the successful achievement of these goals. This performance-based evaluation will cascade down from the Board of Governors, to SSHE Presidents, to vice presidents, and so on. She further indicated that there will be audits and other mechanisms in place to assure verified numbers and "level playing fields" for all institutions. She also indicated that such things as determining effectiveness of fundraising by determining how much money was raised per student is an error built into the formula that penalizes increases in enrollment. Such inequities will be addressed at the state level.

There followed some discussion about the role of the Board of Governors and the adoption of a business model, both of which are changes facing the SSHE institutions. The Board of Governors has become a policy-making entity, different from the agenda-setting board of a decade ago. This group, seemingly enamored with the business model, is interested in testing, scores, numeric evaluations, and accountability of higher education, according to Dr. Reinhard. Their basic stance is that if the Commonwealth is spending \$1 billion on higher

education, it must be assured that this money is carefully and thoughtfully spent. The Board of Governors would also like to see state higher education become highly specialized. It will be our job to build the case for comprehensive universities with a strong set of core programs.

Associate Provost R. Karp distributed a handout that provided some background about the development of the 11 POP sections. The first 9 are based on strategic directions from the Roundtable discussions, the 10th is systemic, and the last one was based on Middle States review procedures, strategic and on-going planning. She also indicated that Appendix A is set up to reflect the strategies, the action steps which are developed locally, the person/organization responsible for this step, and the expected outcomes. It was indicated that while the university does not have the option of refusing to adopt a state system goal, there is some flexibility in the strategy and action steps we take to meet that goal. Each institution is required to submit quarterly reports, the first of which is due September 30. However, no template for such a report has been made available.

Dinner break.

When the meeting resumed following dinner, Dr. Reinhard addressed individually each of the topics presented in the document “Initial Response to the POP” prepared by the Faculty Senate Policy Committee. These include:

- • Lack of attention to faculty and the quality of faculty in the POP plan:
It was recommended that stronger documentation of faculty contributions be made in future documents.
- • Focus on quantitative rather than qualitative data as faculty performance measures:
It was recommended that some creative and thoughtful means be developed to gather quantitative data that reflects qualitative aspects of our institutions.
- • The need to provide data about our students successes:
It was recommended that we routinely gather data about the number and types of graduate programs our students enter.
- • Retention programs, such as Project Success, need to be reexamined and possibly resurrected, being careful about the use of soft funding to create on-going programs that will need continued funding
- • The elimination of programs with 8 or fewer majors:
Dr. Reinhard pointed out that the mandate says that such programs must be examined, not eliminated. This means that any time the university determines that a program should be retained, there must be both a rationale and some efforts made to increase the numbers. There was general discussion about the various reasons programs have low enrollment and how these might be addressed.
- • Student/faculty ratio as the main measure of faculty productivity:
Again, after considerable discussion about the ramifications of this measure, it was determined that while resources will not be able to support every program and faculty member, there can be some means to develop quantitative measures for qualitative items.
- • The establishment of four Spheres of Excellence programs at Clarion:
This point is a major sticking point with most of the senate members, who are concerned about what such monikers would indicate to students, faculty, community, and what perceptions it would leave about any other program in the university or the state system. Dr. Reinhard indicated that this was not a popular decision among the presidents, but that there was no choice but to name some. It was determined that careful thought should be given to this issue.
- • Mathematics and remedial education:
There was discussion about the sources of low mathematics performance, what should be done to address it, and the role that mathematics across the curriculum can play. It was pointed out, by M. Parker and others, that the mathematics across the curriculum initiative is not part of remedial education. It was determined that a student failing math 50 should not take the course again without some type of intervention.
- • Faculty Professional Development:
It is agreed that faculty have more need but less money available for funding. Dr. Reinhard agreed to work on this problem, and asked faculty to think about the ways in which these resources are used and means to better distribute funds. Discussion centered around the need to provide technical training and professional development to faculty, and the added need to boost morale.
- • Venango Campus:
Dr. Reinhard indicated that all members of the university will and should be involved in the five-year plan for Venango Campus. After all of the years of study, it is “time to decide and ride” according to Dr. Reinhard.

- • Future POP Planning Processes:
Faculty expressed the need to be involved to a greater degree in future planning, but where the SSHE will require institutions to go from here is not clear. Models for future planning activities are being examined, but no decisions have been made.
- • Summer School:
There were questions about using the entrepreneurial approach to summer school. An example of what may result would be the promise that a student could complete an MBA in 11 months if enrollment started at summer school. At West Chester, students who have enrolled for more than 6 credits over the summer can have reduced or eliminated housing fees. Dr. Reinhard said that there may be a system of rewards for departments who have creative and workable ideas.

Dr. Reinhard thanked the senators for coming to this special session, and encouraged them to examine Appendix A of the POP in greater detail. She ended the session by saying, "This is the beginning of our discussion on this topic."

The motion to adjourn was made unanimously at 7:38 p.m.

Respectfully submitted ,

Susan M.Hilton, Ed.D.
Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, September 25, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, September 25, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, E. Caropreso, G. Clary, J. Dugan, W. English, P. Gent, S. Hilton, T. Johns, F. Keen, R. Leary, H. Luthin, E. MacDaniel, M. McConnell, J. McCullough, M. Parker, S. Prezzano, L. Quesenberry, A. Rao, H. Savage, C. Zidek, and Student Senate representative Andrew Barnes. Also present were President D. Reinhard, Associate Provost Rachelle Karp, and Clarion Call reporter J. P. Kenney. W. Buchanan and J. McCullough were excused.

I. Call to Order

S. Kuehn called the meeting to order at 3:34 p.m.

II. Approval of the Minutes

Tony Johns moved approval of the minutes of 9/11/00. Beth MacDaniel seconded. The minutes were approved. It was decided that approval of minutes from 9/18/00 would be held until some minor changes were made, and that everyone had the opportunity to read them thoroughly.

III. Announcements

S. Kuehn thanked the Senate and the President for their participation in the special POP meeting held

September 18, and for the arrangements, food, and so on.

S. Kuehn would like to make October “Venango” month, and to focus on the faculty and the special needs of the campus. The Faculty Forum, the faculty organization at Venango Campus, is meeting Friday, Sept. 29. S. Kuehn would like to make an informal visit with the Venango faculty. S. Kuehn introduced Cindy Zidek who will sit in for Susan McBride as a non-voting member during Susan’s recuperation.

The Faculty Senate office is open and the phone number is 2534. Work study students will be keeping the office open for a few hours each day. These hours are: Mon 1-4p.m.; Tuesday 9:00a.m. – noon and 1:30 – 3:30p.m., Wed 2-3p.m., Thur 9:30 – 10:320 a.m. and 1:30 - 3:30p.m. and Friday 1-2p.m.. Senators are asked to bring Faculty Senate work down for the students to do. In the meantime the students are scanning in old senate minutes. There is a drop box outside the office where work for them can be left. Keys for policy members are available for pick up.

As many as 55 grant proposals have been received through POP documents, according to Joe Grunenwald. S. Kuehn proposed that Senate would like to explore the possibility to using such funding to bring in speakers who might address such issues as the future of universities in the United States, the means of measuring faculty productivity, and the impact of performance outcomes assessment in universities.

Search committees will be established soon for three important positions: Dean of the College of Business; Executive Dean of Venango Campus, and the Vice President for Finance and Administration. Please forward nominations to A. Rao by Thursday, Sept. 28, at 4 p.m.

S, Kuehn introduced Andrew Barnes, student senate representative, who will be attending the meetings regularly representing Student Senate.

IV. President's Report-- D. Reinhard

Dr. Reinhard thanked the faculty for their participation in last week’s meeting. She added that another idea for proposals could specifically related to the strategic planning goal of efficiency and good use of time. She suggested a grant to explore how to make sure that everyone’s time is being used in the most important way. Questions that could be addressed, for instance, might be to determine if the committees that are in place are the most effective committees that can be working.

Dr. Reinhard also thanked Susan Mc Bride for being at the meeting on 9/18, given that her wrist was just broken that day.

Dr. Reinhard announced that the September meeting of the Board of Trustees was held at Venango Campus on Thursday, September 21. Effort was made to bring attention to the goal of revitalizing the campus. The Board approved the budget for the year at this meeting and also gave authorization to move ahead on some bond issues

Family day was held at the university on Saturday September 23. Many attended the football game and the luncheon before the game. Attendance generally was low, however, most likely due to the rain and cool weather.

Dr. Reinhard reported that periodic checking is being done about the status of the library and the ways in which faculty and students are dealing with the library during the renovation.

V. Student Senate Report-- Andrew Barnes

Andrew introduced himself. He is a junior, first time on Senate, and volunteered to be the rep to senate. He will attempt to bring all the information from Student Senate. He encouraged any Senator with questions or issues for Student Senate to contact him via e-mail (adbarnes@hotmail.com) or by phone (227-2129).

Student Senate has met only twice this semester, according to Barnes; the first was the organizational meeting. Dr. Reinhard attended the second meeting and she talked to them about the major issues on campus this year, such as Middle States, POP plan, enrollment, and other issues.

There is one problem that senate has addressed concerning independent study and internships. According to Barnes, it appears that there is more demand but fewer dollars to grant these options for students. The Student Senate plans to explore the scope of the problem and will form an ad hoc committee for this purpose.

A. Barnes provided the Faculty Senate with a financial report of the Student Senate, and informed the faculty about the proposal to fund an outdoor roller skating rink, costing about \$17,000. Student Senate also elected members to sit on Middle States committees.

VI. Committee Reports

A. CCPS--E. MacDaniel

E. MacDaniel reported she had material to present during new business.

B. CCR--A. Rao

A. Rao reported that search committees will be formed soon for the three major searches that are being conducted this year.

C. Academic Standards--S. Prezzano

No report.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

B. Brancato announced that the second mentoring dinner and meeting was held Wed. Sept. 21. Oct. 11 will be the next meeting, during which presentations will be made concerning tenure, promotion and evaluation.

Voting will take place next week for the name of the new faculty center.

F. Institutional Resources--W. Buchanan

No report.

G. Student Affairs--H. Savage

No report.

H. Venango--S. McBride

Cindy indicated that after Faculty Forum's meeting on Friday, September 29, more information about Venango Campus will be available.

I. Middle States - R. Leary

Middle States liaison R. Leary announced that beginning in October, Bill Sharpe will meet with the task force chairs to give them their specific charges. If there is news, a web page will be available that will include the self-study information and other reports as appropriate. Each of the task forces will soon be presenting information to the Steering Committee. In the spring semester, each group will hold open meetings to allow the entire university community to participate.

VII. Old Business

S. Kuehn asked the President about any future POP planning and how these planning functions will be done. Dr. Reinhard indicated that there will be required quarterly reports that asks each institution to report about their progress toward meeting stated goals. She also indicated that the second and third years will allow for change, and suggested that the Senate set aside some time in the spring semester to address any issues that have not been adequately planned for in the document. Dr. Reinhard indicated that Senate should be concerned to see that the all of the academic departments have specifically addressed the POP and had opportunity to express any of their concerns about the POP. Dr. Reinhard said that while there will be quarterly reports, the overall planning will be done on a yearly basis.

L. Quesenberry suggested a process used at another institution whereby the president calls for proposals on four or so stated goals, and puts together committees to address these issues. Dr. Reinhard

indicated that as Clarion has 5 strategic goals, and that this process is essentially already in place. The finance committee will also be involved.

F. Keen asked about the fluidity of the POP and how much change can take place. Dr. Reinhard suggested that the action steps and the strategies can be modified, and that some of the Board of Governors and SSHE goals cannot be modified. What can be changed, she said, is that we can be specifically concerned with the ways in which these goals are being addressed here at Clarion.

T. Johns asked about graduation rate goals. Dr. Reinhard responded by saying that the accountability about graduation rates cannot be ignored, but we can be thoughtful about the ways we address this. For instance, many students who are enrolled simply fail to register for subsequent semester. Over the summer, these students were contacted by phone from someone from Clarion, and there were 51 students who then did register following this personal phone call. These processes allow us to identify the reasons students do not return, hear about their needs, and have records that allow us to document the reasons students don't return. We also need to get better information about transfers, early admissions to graduate programs, and other incidents that affect graduation rate. S. Karp addressed this effort, as she was involved, citing some traditional reasons students have for failing to complete registration, such as financial and employment reasons.

H. Savage asked the president about the proposals that have been called for from the College of Arts and Sciences related to the strategic planning and POP goals. Dr. Reinhard suggested that each of these proposals should be clearly tied to a strategic goal.

R. Leary asked the President about Appendix B, page 8, concerning the provost and other administrators initiating new degree programs. His objections concern several things: it is in violation of the contract; it suggests to Harrisburg that faculty are not involved; and it ignores the role of faculty in this process which should be collegial in nature. Dr. Reinhard's response is that the person or group listed on the appendix table is the person or group who will be held accountable for that step being taken, but does not limit or imply that only those persons will be involved. She indicated that while collegiality may not be written into the table, it does not change the way that faculty and administration have been working in a collaborative manner. Pam Gent indicated that some of the goals that were specific to her department have been added to this appendix as a way to reflect goals and processes that were already underway. B. McDaniel asked about what would happen when a performance evaluation for a dean might put him/her in opposition with departmental faculty about some change in the curriculum. Dr. Reinhard indicated that conversations must take place, and that, if in fact, pressure is put on faculty anyway, there are grievance opportunities. R. Leary questioned the perception of these statements in Harrisburg where there might be some thought that the administration is in charge of curriculum and program planning. S. Kuehn suggested that the POP was written from Clarion's administration to the administrators in the SSHE and Board of Governors, using appropriate language. Dr. Reinhard indicated that the CCPS procedures and other measures are in place here that would prohibit administration from driving curriculum and program planning without faculty involvement. Dr. Reinhard asked that the administrators be informed ahead of time of what particular issues concerning the POP might be discussed at subsequent Faculty Senate meetings to allow her and the Provost's Office to be prepared in these areas.

VIII. New Business

E. MacDaniel distributed Read-ins on Special Topics Proposals and Experimental Course Proposals. These are: Special Topics: HON 130: Honors Humanities the Theatre Experience; HIST 315 01: The French Revolution; HIST 315 02: The Medieval Mediterranean, and PSY 360 Internet Use in Psychology. These were approved by CCPS. There were also three experimental courses that were read-in. These are: BSAD 435: Cyberlaw; FIN 474: Personal Finance Planning, and SCT 370: Stage Dialects.

A fourth experimental course, HPE 102: Credit for Athletic Participation, was removed from consideration at this time.

As a reminder, E. MacDaniel reported that the experimental course category should be used primarily as a testing or experimental purpose. At times it appears to be a way to get a course taught before the regular CCPS period. A rationale about why it qualifies as an experimental course should be provided.

IX. Adjournment

H. Luthin moved to adjourn. T. Johns seconded and the meeting adjourned at 4:45 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, October 23, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, October 23, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. S. Kuehn chaired with the following Senators present: P. Amrod, B. Buchanan, B. Brancato, E. Caropreso, J. Dugan, G. Clary, P. Gent, W. English, S. Hilton, T. Johns, F. Keen, R. Leary, E. MacDaniel, M. McConnell, J. McCullough, M. Parker, S. Prezzano, L. Quesenberry, A. Rao, H. Savage, and Student Senate representative Andrew Barnes. Also present were President D. Reinhard, C. Zidek, and Provost J. Grunenwald. Senator D. Poljanec was excused.

I. Call to Order

S. Kuehn called the meeting to order at 3:35 p.m.

II. Approval of the Minutes

T. Johns moved to approve the minutes from the last meeting, and E. MacDaniel seconded. Minutes were approved.

III. Announcements

No announcements.

IV. President's Report-- D. Reinhard

Dr. Reinhard distributed a draft for a request for proposals for strategic planning funds for 2000-2001. Proposals will be reviewed by the Knight Collaborative Steering Committee. This fund has \$200,000 available. Dr. Reinhard asked that the faculty review the proposal for additions/corrections before it is distributed to the university community. R. Leary had some questions about proposals having to do with Venango Campus. Dr. Reinhard pointed out her hope that some meaningful proposals would be submitted that examine the sense of community and effective use of faculty resources and time.

Dr. Grunenwald indicated that three projects have been forwarded to the Performance Enhancement Fund at the SSHE, waiting the Chancellors' approval. In addition, there are 22 receiving approval with local Clarion POP funding totaling \$310,000. Over the next several weeks, the committee will examine performance enhancement projects to go to Harrisburg, with about half a dozen to go next. Additionally there will be referrals of some proposals into our regular funding pools such as ISF. Twenty-five of 106 proposals have been funded locally or advanced to the State System, totaling \$650,000, according to Provost Grunenwald.

V. Student Senate Report-- Andrew Barnes

Student Senate has recognized Sigma Alpha Iota as a non-funded organization, securing the right to use campus facilities and receive liability protection through the university. The Student Senate is also now at its full complement. A. Barnes also indicated that he would be addressing the policy committee next week to begin discussions about internships and independent study.

VI. Committee Reports

A. CCPS--E. MacDaniel

E. MacDaniel announced that one read-in will be presented during new business.

B. CCR--A. Rao

A. Rao noted that he would present Search Committee nominations during new business.

C. Academic Standards--S. Prezzano

No report. S. Prezzano noted the Admissions Subcommittee is meeting next week.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

B. Brancato announced the third mentoring dinner was attended by 44 people, and the program was well received. The next mentoring dinner will be held Feb. 12, with the program featuring grants and travel funding.

F. Institutional Resources--W. Buchanan

W. Buchanan reported the Facilities Planning committee has met recently and Institutional Resources was represented. One topic of concern is for street safety including Siler Center where stop signs have been repeatedly stolen. The Institutional Resources committee has encouraged Facilities Planning Committee to examine installing speed bumps, and looking into traffic calming systems, that has little expense or intrusion. Elevated crosswalks six inches high can act as a deterrent to speed. Another issue of concern to Institutional Resources is green buildings, creating buildings that are environmentally friendly, using recycled materials. An informative video will be reviewed and a copy will be placed in the library with the hope that anyone involved in the planning for a new building can learn about this topic. Information about the status of deferred maintenance projects and capital projects is attached to these minutes. W. Buchanan further reported that Nancy Clemente will be chair of the Library Subcommittee and meetings will begin in November.

G. Student Affairs--H. Savage

There have been 25 students nominated from campus for the USA Today Outstanding Student Award. The Student Affairs committee will assist in the preparation for nomination forms, due November 30. Also submissions for the Goldwater Scholarship in science research are due November 30; this scholarship which has had recent winners from Clarion.

H. Venango--S. McBride - C. Zidek

The Venango Campus Faculty Forum will meet October 27.

I. Middle States - R. Leary

No report.

VII. Old Business

In POP discussion, S. Prezzano asked about the methods of compiling the figures for the university male/female ratios that were presented in the POP. P. Grunenwald indicated that the numbers were taken from staff data tapes, which are the actual report of final employment data sent to the SSHE. She pointed out that these numbers vary from the fact book, but Provost Grunenwald indicated that this may be due to the fact that it includes non-teaching faculty.

VIII. New Business

H. Savage presented information about the two versions of the proposed academic calendar for 2002-2003. Committee recommends approval of Version A. This calendar proposal includes the change that makes for one longer break, and then a shortened second break of a Friday and Monday. There was discussion about the lack of a two-week break in between summer II and the start of the fall semester, a concern for the Academic Standards, which must review grades from summer classes to determine the status of students who have been on academic suspension. This affects about 4 or 5 students. This may be positively impacted by the submissions of grades electronically.

There was also discussion about the policy that states that spring semester not begin until the Tuesday after Martin Luther King Day. Further discussion involved the ability of the students from high schools to take summer classes, and other implications of the calendar. Approval of this calendar will then go to meet and discuss, then submitted to the President, and then to the Trustees. The Version A of the academic calendar for 2002-2003 was approved.

The Search Committees have been formed for the Executive Dean of Venango Campus, the Dean of the College of Business Administration, and the Vice President for Finance and Administration. The CCR recommendations for Faculty Senate faculty nominees for these committees was distributed for review. The nominees included:

Executive Dean of Venango Campus

Barrie Brancato (Education)
Nancy Clemente (Library – Suhr)
Mary Kavooosi (Nursing)
David Lott (Biology)
Glenn R. McElhattan (Chemistry)
Rick Sabousky (SpEd)

Dean of the College of Business Administration

Carole Anderson (Admin. Sci.)
Carl Farinacci (Accountancy)
Barb Garland (Marketing)
James Kole (Acad. Support)
LeGene Quesenberry (Finance)
Rod Raehsler (Econ.)

Vice President for Finance and Administration

Donna Ashcraft (Psy.)
Jim Rose (Art)
Tony Johns (Admin. Sci)
Todd Lavin (PSSP)
Barry Sweet (PSSP)
Lawrence Wells (Music)

The slate for nominees for the Search Committees was approved.

A. Rao presented a second item from CCR, a change of the policy for the University Wide Faculty Development Committee. A change brought to the Faculty Senate is a statement in the policy that states: "Faculty Senate appointments will be appointed for three (3) year staggered terms." Motion is to have three-year staggered terms for the four appointees to the committee from Faculty Senate. There was some discussion about the implementation of this policy. This policy change was approved.

E. MacDaniel distributed an experimental course proposal read-in, HPE 102 Credit for Athletic Participation. W. English addressed some of the questions about the personal performance participation by student athletes. Students can only register for this course if they have completed at least one season of the sport already, and may only do so once. After this goes as an experimental course, it will be proposed as a new course. It is expected to include 50 or so students initially. There was some discussion about the accessibility of the course for all students.

X. Adjournment

T. Johns moved and M. McConnell seconded a motion to adjourn. Faculty Senate adjourned at 4:35 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, November 6, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, November 6, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, G. Clary, P. Gent, W. English, S. Hilton, T. Johns, F. Keen, H. Luthin, E. MacDaniel, M. McConnell, J. McCullough, M. Parker, S. Prezzano, L. Quesenberry, A. Rao, H. Savage, C. Zidek, and a reporter from the Clarion Call. Also present was President D. Reinhard.

I. Call to Order

S. Kuehn called the meeting to order at 3:36 p.m.

II. Approval of the Minutes

T. Johns moved to approve the minutes from the last meeting, and E. MacDaniel seconded. Minutes were approved.

III. Announcements

S. Kuehn distributed information concerning the nomination process for honorary degree candidates. Also distributed was a draft copy of the mission, core values and vision statements for examination, dated March, 2000.

S. Kuehn reported that the Faculty Senate work study staff have been examining the Faculty Senate minutes archives, and early minutes from some of the first Faculty Senate sessions from 1961 show they were dealing with some of the same topics we are today, namely setting up liberal arts and general education programs.

IV. President's Report-- D. Reinhard

Dr. Reinhard encouraged faculty to nominate appropriate candidates for the honorary degree. A Pennsylvania State Supreme Court member, Sandra Duncan, will be accepting this honor in December.

Dr. Reinhard also distributed copies of the mission, core values and vision statements, revised and dated November, 2000. Additions include recognition of the role of staff in the learning process, and some statement to support diversity. These have been added to the core values statements. In the Mission Statement, a sentence about the focus of Venango Campus was removed. These statements will be discussed at a board meeting and at hearings with faculty and staff. Dr. Reinhard encouraged the Faculty Senate to discuss these documents.

The President is participating in a switch with a student - she will be attending his classes while he serves as President for the Day.

V. Student Senate Report—Andrew Barnes

No report.

VI. Committee Reports

A. CCPS—E. MacDaniel

Read-ins will be presented under New Business.

B. CCR--A. Rao

The university-wide faculty development committee is adopting staggered terms, which were determined randomly. A. Rao is contacting each of the current members to see if they want to continue to serve. Currently there are three people who will continue to serve. Another member is on sabbatical. Two one-year appointments will be made.

C. Academic Standards--S. Prezzano

The Admissions Subcommittee will meet Wednesday, 11/8.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

No report.

F. Institutional Resources--W. Buchanan

No report.

G. Student Affairs--H. Savage

Three students have been nominated for the Barry Goldwater Scholarship, and The USA Today scholarship has received numerous nominations. An internship with the House of Representatives is available for second semester junior and seniors; however, the application deadline is November 17.

H. Venango--S. McBride

C. Zedik reported that on October 27, the Venango Faculty Forum and administration met for about three hours to come to consensus about how the structure should be designed. On November 3, the forum also discussed curriculum issues. This information has been forwarded to the Provost. The faculty from Venango would like to attend or have opportunity to be involved in this meeting via teleconferencing when this information is presented to the senate.

I. Middle States - R. Leary

No report.

VII. Old Business

A. Rao announced an adjustment to the search for the Dean of the College of Business Administration. S. Kuehn distributed copies of the Administrative Search Committees document (the revised Haines Memorandum) which A. Rao reviewed. The CCR committee moved to remove the name of James Kole, which was erroneously placed on the slate in violation of the Haines Memorandum policy that requires six faculty members from the college to serve on the search committee for a college dean position (Dr. Kole is not a faculty member in the College of Business). CCR moved to place Woodrow Yeane on the College of Business Administration search committee, who had also been in the original slate of the nominees. The Faculty Senate approved this nomination. Dr. Reinhard suggested that the Faculty Senate could examine the procedures in the Haines Memorandum to discuss their utility. Some discussion

followed about the Haines Memorandum procedures and policies in committee selection.

Dr. Reinhard also announced her appointees to the three search committees currently being formed. These were:

Dean of Venango Campus:	Harry Tripp, Vice President for University Advancement Barb Reagle, Director of Student Development, Venango Joanne Washington, Department of Communication
Dean of the College of Business Administration	Stan Green, Dean of the College of Arts & Sciences Jim Pesek, Acting Dean of the College Carol Roth, Associate Director of the University Foundation
Vice President for Finance and Administration	Provost Joe Grunenwald, who will chair this committee John Frances, Budget & Financial Planning Dana Kahle, AFSCME representative Brenda Dede, Grants Officer

Dr. Reinhard also indicated that a letter would be coming in the next week that would announce those proposals that were funded through Clarion funds in the first wave of grant funding.

VIII. New Business

E. MacDaniel distributed read-ins including minor curricular changes and the deletion of a program of study. These changes included changes such as number of contact hours, course title and number, and description. The Master of Science degree program in Audiology, which has been defunct in practice for several years as there has been no enrolled student since 1996, was deleted. Also, the Council of General Education proposes that SOC 361: Sociology of Deviant Behavior be given a writing flag. This was accepted unanimously.

S. Kuehn reported on the status of the Faculty Senate POP Grant proposal. He said that A. Rao had an interesting idea about how to make a qualitative assessment of the work of faculty. A. Rao suggested that there be some documentation of a day in the life of a Clarion University faculty member. One of the best measures of this would be to have teams of students videotape faculty members for a few days. These taped records would yield a great deal of information about what faculty members are really doing, how some of these tasks are done, and the resulting video could be used in a wide variety of ways. Dr. Reinhard suggested that the faculty could be involved in discussion about what qualitative measures should be, in addition to the case study approach that would be the core of the videotaping of faculty members. There was some discussion about how this material could be documented, and what the benefits and drawbacks would be from such a project. S. Kuehn asked for volunteers to work on the grant project, E. MacDaniel, S. Prezzano, L. Quesenberry, B. Brancato, A. Rao, and H. Luthin volunteered to develop a draft of the project.

X. Adjournment

E. MacDaniel moved to adjourn, M. McConnell seconded, and Senate adjourned at 4:48 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, November 20, 2000

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, November 20, 2000 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, J. Dugan, G. Clary, P. Gent, W. English, S. Hilton, F. Keen, H. Luthin, E. MacDaniel, M. McConnell, M. Parker, S. Prezzano, L. Quesenberry, H. Savage, C. Zidek. Also present was Provost Joe Grunenwald. Visiting faculty included Jon Beal, Brian Dunn, Dana Madison, Julia Bartkowiak, Mary Kavooosi, Don Wilson, Steve Harris, Carole Anderson, and Bob Girvan. Excused were J. McCullough and A. Rao.

I. Call to Order

S. Kuehn called the meeting to order at 3:34 p.m.

II. Approval of the Minutes

M. McConnell moved to approve the minutes from the last meeting, and G. Clary seconded. Minutes were approved.

III. Announcements

No announcements.

IV. President's Report-- J. Grunenwald

Modified mission and goals statements are being distributed and feedback is requested. Also circulated across the university is a request for project proposals for strategic planning goals. Some 500 freshmen failed to preregister for spring semester, and only about 100 of these students have a financial hold. Letters were sent out to these students, and about a third of the 400 who didn't register have since completed a spring schedule.

V. New Business

CCPS Recommendations - E. MacDaniel

Read-ins were distributed concerning one special topics course and two experimental courses, all from the Department of Education. Additional read-ins were distributed concerning minor curriculum changes from SCT and Philosophy.

The list of major changes were distributed. It was proposed by R. Leary to pull Action Numbers 00432 and 00433 from the overall list for discussion. H. Savage also proposed pulling Action Number 00445. It was determined that general education recommendations should also be considered separately for discussion. All other proposals were accepted unanimously. The three courses recommended to General Education, two for writing intensive flags, and one as an elective, were also approved.

Discussion first involved Action Number 00432, PS 398 Empirical Political Analysis. R. Leary asked about the impact of the software requirement. J. Bartkowiak responded for her department by indicating that it would be two years before the courses would be offered, providing adequate opportunity for the software to be acquired. R. Leary also asked about the replacement of the foreign language requirement with a computing language requirement. J. Bartkowiak indicated that the course in question would be offered regardless of the action taken to replace or offer as alternate the foreign language requirement. This course was voted on and passed. Discussion then took place on Action Number 00433, the addition of a Religious Studies Minor Program of Study. R. Leary asked about the ability of the university to continue to offer such a course of study, particularly in the case of a faculty member leaving the program. J. Bartkowiak indicating that there was strong commitment by the department to continue to offer the courses as scheduled, and to hire potential faculty members with the consideration that such persons had the ability to teach courses in this program. This course of study was voted upon and then passed.

H. Savage asked about Action Number 00445, HPE 102 Credit for Athletic Participation. She questioned the presentation of this course at this time, as Senate had already approved HPE 102 as an experimental course for the spring semester. B. English answered by indicating that the reason it was not submitted as a new course earlier was a matter of timing. Action Number 00445 HPE 102 was approved.

Venango Faculty Forum Recommendations - J. Grunenwald

J. Grunenwald distributed the Venango Faculty Forum Organizational Restructuring Recommendations he received Friday, November 17. The Provost asked that the Faculty Senate submit a formal, written response to the proposal. The recommendations propose substantive changes. The position of Executive Dean would be retained. The structure of the academic offerings would require the formation of a new college at the Venango Campus: the College of Health Sciences, Liberal Education, and Professional Studies, under the direction of an academic dean. This college would consist of three departments: School of Nursing and Health Sciences; a Department of Arts and Sciences; and a Department of Professional Studies and Technology. Clarion departments would still retain control of tenure, promotion and evaluation; however, hiring, scheduling, curriculum and student issues would be handled by the Venango campus. Curriculum development would continue under CCPS guidelines as exists now, except for the development and approval of certificate programs that would take place through Faculty Forum. In addition, it is recommended that a full-time student counselor be employed, and that all full-time positions be tenure track. Dr. Grunenwald reported that a minimum faculty complement for Venango Campus is being established at this time, and should be available by December 1. S. Kuehn indicated that he wanted to limit questions and comments to points of information about the recommendations, that the Faculty Senate would begin deliberations at a later meeting. Questions included the relationship between the executive dean and the academic dean, the name of the new college, the placement of positions from various existing departments, timelines, the library, resource allocation, certificate programs, budgeting, and part-time faculty. At the next Senate meeting, questions and discussion about the implications of the proposals will be welcomed. It was proposed also that discussion about the proposal be handled initially by e-mail or through bulletin boards. It is possible that the next meeting could be held in Becker Hall, thus allowing for contact with Venango faculty through the interactive television facility.

VI. Student Senate Report-- Andrew Barnes

Mr. Barnes is attending a major debate tournament with the Debate Team at Wake Forest University. Dr. Grunenwald will meet with him next week.

VII. Committee Reports

A. CCPS--E. MacDaniel

February 15 is the circulation date for spring semester. An updated circulation list will be provided.

B. CCR--A. Rao

No report.

C. Academic Standards--S. Prezzano

The Athletic subcommittee will meet and is considering the means through which the committee can have input to the athletic handbook. The Academic Standards subcommittee has met also.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

No report.

F. Institutional Resources--W. Buchanan

Facilities Planning Committee was to have met last Tuesday, but the meeting was rescheduled to this week due to the fire in Carlson. Copies of the Deferred Maintenance Program for 2000-2001 and the Proposed Deferred Maintenance Program for 2001-2002 were distributed. A status report on the fire and damage will be provided soon.

G. Student Affairs--H. Savage

No report.

H. Venango--S. McBride - C. Zedik

No report.

I. Middle States - R. Leary

No report. The Steering Committee will meet one more time this semester, on December 1.

VIII. Old Business

No old business.

IX. Adjournment

M. Parker moved to adjourn, and B. Buchanan seconded. Senate adjourned at 4:40 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, December 4, 2000

Room 124 Becker Hall

The Faculty Senate met on Monday, December 4, 2000 at 3:30 P.M. in Room 124, Becker Hall. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, E. Carepreso, J. Dugan, P. Gent, W. English, S. Hilton, F. Keen, E. MacDaniel, M. McConnell, J. McCullough, S. Prezzano, L. Quesenberry, H. Savage. Also present was Provost Joe Grunenwald and Student Senate Representative Andrew Barnes. Guests at the Clarion site were Gail Greyda, Jon Beal, Barry N. Sweet, Julia J. Bartkowiak, Kevan M. Yenerall, Brian Dunn, and Tom Roarke. Also present at the Venango Campus site were Lou Adelson, Audine Duespohl, Carrie Forden, Darlene Hartman, Mary Kavooosi, Pam Lawrence, Barb Lenar, Susan McBride, Bob McVay, Anne Shiley, Rich Snow, Liz Stephenson, and Cindy Zidek.

I. Call to Order

S. Kuehn called the meeting to order at 3:39 p.m.

II. New Business

CCR: A. Rao put forth the proposal for formation of the University Wide Faculty Development Committee, including representation from the required divisions according to the Deans' Council. This process was recommended by the committee and approved.

A. Rao also submitted from committee this slate of members:

T. Vilberg (Psych - CAS), S. Stalker (Educ - EDUC), J. Kole (Acad Sppt - NLCO); K. Roth (Admin Sci - BUSINESS) and V. Harry (Educ -EDUC), who will be completing a term for S. Stalker who is on sabbatical. This slate of committee members was approved.

CCPS Recommendations - E. MacDaniel

Read-ins of minor curricular changes included description changes, course titles, and deletions of courses, along with a workshop proposal. These were read-in to the minutes as attached.

The list of additional recommendations was distributed; Action 00490, the B.A. in Political Science, was removed from the list for further discussion. The remaining proposals, Action numbers 00467 through 00489, and also Action numbers 00491, 00492 and 00493, were approved as recommended from the committee.

Action number 00467 proposes a quantitative skills option to the foreign language requirement for the B.A. degree in Political Science. Discussion involved the regulation, passed in 1989, which gave departments the option to propose an alternative to the foreign language requirement. Representatives from the Political Science faculty presented the rationale that political science is a highly quantitative field and that the option provides students with an additional research tool to complete their work. The expectation of the department is that the impact of this change will be minimal.

Action number 00467 was passed unanimously.

III. Movement to Becker 130D for the ITV connection; discussion via ITV of the Venango Campus Faculty Forum

To open the discussion between Faculty Senate in Clarion and Faculty Forum at Venango, S. Kuehn asked Dr. Grunenwald to review the events leading up to the creation of the *Organization Restructure Recommendation* from the Venango Faculty Forum. He reported that, overall, about 100 university members contributed to the development of a new plan for the campus. Dr. Grunenwald said that there are some issues concerning the proposal that will need attention. Specifically, these issues include how to manage those faculty members who could function as members of two departments, one on each campus, and also how Venango curriculum could be more efficiently developed. A flushed-out and modified document will be completed and distributed early in the spring semester.

S. Kuehn asked faculty at Venango to identify problems that led to their restructuring proposal. In response, Venango faculty discussed the following issues: those hired to teach at Venango Campus often are never taken there during an on-site interview; the limited number of meeting times, available faculty and sections of courses that can be offered at Venango Campus, making scheduling very difficult; lack of understanding from Clarion campus about the different student population who enroll at Venango; failure of Clarion departments to be responsive to curriculum needs of faculty members assigned to Venango campus; length of time required to create academic programs, causing the certificate programs that could be viable to be implemented too late to meet market demand; insistence that programs be 30 credits, rather than the competitor's 18 credits; the decrease in number of full-time faculty, causing instability in out-of-class support by the large number of temporary faculty; and the number of at-risk students enrolled at Venango campus, among others. Discussion involved the depressed economy of the Oil City region, and the need to provide education for students who must seek employment in that area. Faculty members assigned there face a variety of difficulties which include a lack of support from Clarion campus departments, lack of understanding of the contributions made at Venango Campus and their importance in promotion and tenure recommendations, and the need these faculty members have to be fairly evaluated by their peers. Traditionally, earning tenure and promotion requires Venango faculty to be active on both campuses in departmental and university committee service, which is time consuming, stressful and expensive because of travel commitments.

Members of the Venango Faculty Forum indicated that their proposal is a working document, created within the parameters they were given by the Provost who asked them to describe the ideal structure for the campus. They stressed that they believe themselves to be in alliance with the stated mission and goals of the university, but must meet their students at a different starting point. Discussion continued concerning some specifics about how certificate programs could be developed and properly approved by the necessary bodies. The meeting ended with faculty at both sides agreeing to continue discussions.

Faculty Senate then reconvened in 124 Becker Hall to complete remaining agenda items.

IV. Approval of the Minutes

F. Keen moved to approve the minutes from November 20, and Tony Johns seconded. Minutes were approved.

V. Announcements

No announcements.

VI. President's Report-- D. Reinhard, J. Grunenwald

The first screening of the 19 proposals for strategic planning funding will be held December 13. Four different program initiative grants are in competition in Harrisburg.

VII. Student Senate Report – Andrew Barnes

No report.

VIII. Committee Reports

A. CCPS Recommendations - E. MacDaniel

Updated circulation list should be out before the end of the semester; February 15 is the due date for circulation of

new proposals for spring semester.

B. CCR--A. Rao

Student senators have two students for institutional resources and one student for the Technology Subcommittee.

C. Academic Standards--S. Prezzano

Athletic subcommittee is meeting during finals week.

D. Budget--L. Quesenberry

No report. Summary of committee work will be presented in January.

E. Faculty Affairs--B. Brancato

Committee report will be given in January.

F. Institutional Resources--W. Buchanan

The in-line hockey rink has been approved and is expected to be installed in March or April. The FPC has decided to install speed bumps at Carrier, Ralston and Campbell Hall parking lots.

Dr. Curtis is chairing a committee to review and update the master plan, and he will be seeking input from faculty.

He would like responses by December 14.

Some of the trees that were removed from the Greenville Avenue were relocated to Still and the President's residence.

G. Student Affairs--H. Savage

No report.

H. Venango--S. McBride - C. Zedik

No report.

I. Middle States - R. Leary

No report.

IX. Old Business

No old business.

X. Adjournment

B. Buchanan moved to adjourn, and T. Johns seconded. Senate adjourned at 5:43 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, January 25, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, January 25, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. M. J. Reef chaired with the following Senators present: P. Amrod, C. Anderson, K. Bolinger, P. Dalby, W. English, A. Hall, S. Harris, F. Keen, S. Kuehn, M. LaRue, R. Leary, E. MacDaniel, P. McGreevy, M. Parker, D. Poljanec, S. Prezzano, B. Register, H. Savage, J. Slattery, D. Smith, E. Stephenson, G. Xu, and Student Senate representative K. Knot. Also present were President D. Reinhard, Provost J. Kuhn, M. Barrett, and Clarion Call reporter A. Everly.

I. Call to Order

M. J. Reef called the meeting to order at 3:32 P.M.

II. Approval of the Minutes

D. Smith moved approval of the 12/7 minutes. E. MacDaniel seconded. The minutes were approved.

III. Announcements

M. J. Reef distributed the new membership roster. J. Kuhn talked about the campus roundtable, now called the Knight Collaborative. This spring there are 3 scheduled conversations, -- this Friday at 2:30 is scheduled a conversation with the Faculty Senate.

IV. President's Report-- D. Reinhard

Dr. Reinhard presented five areas of information about the budget. 1) The budget timeline begins a year in advance, with information provided from the governor's office. The university won't know

what the budget will be until the legislature passes the SSHE budget -- usually in the summer. Clarion's budget is part of the SSHE submission in Oct. The July SSHE Board of Governors meeting determines tuition level, then the university must wait until start of Fall Semester until enrollment shows who is attending. 2) The budget formula has an impact on how the budget is set up -- 80/20 (80% personnel costs, 20% other costs), establishing a reserve is a priority. The operating budget at is currently set to 3%. ISF funds go to specified purposes and can't be spread into other things. The SSHE has incurred another cost on the university when it imposed a facilities master plan. The State has forced universities to find partial or whole funding for building and academic renovation. -- setting aside parts of the budget to cover these things. 3) Key decision points -- budget recommendations come to the Provost, the Provost makes recommendations to the President. Many decisions deal with how to distribute the shortfall, and how to spend year-end surplus money. 4) Multi-year budget planning has not been done, but is a goal for the near future. There are new initiatives to invest money, to carefully look at the serious underfunding problems faced by many university units, but presently shortfalls are distributed by percentages and the administration has not yet worked out a better way to distribute shortfalls. 5) Dr. Reinhard would like to set up budgeting and budget planning committees. The Role of these groups would be advisory.

G. Xu -- asked about budget reductions and the distributions of shortfalls -- are they based on the assumption that current allocations are reasonable? Dr. Reinhard responded that it was not necessarily that current percentages were considered the correct thing, but there is no other plan presently in place to distribute shortfalls. J. Kuhn commented that university audits have gotten stronger since 1991. M. J. Reef asked if the university only has an \$500,000 reserve, how are the contingency funds (1997-98 budget: \$1,949,811, and 1998-99 budget: \$2,177,775) used? D. Reinhard uses the money for contingencies -- things that happen during the year, that her contingency fund was \$500,000. M. J. Reef asked if the Price-Waterhouse Management Productivity Study might influence budgeting decisions-- Dr. Reinhard and Dr. Kuhn indicated that they will make recommendations based on comparisons from their survey of CUP personnel to other universities.

V. Student Senate Report--K. Knot

No Report.

VI. Committee Reports

A. Academic Standards--R. Leary

The Academic Standards Committee held hearings on 1/13/99. There were 120 suspensions, 58 students filed appeals, 43 hearings were scheduled, 33 students attended their hearings. Thirty-four suspensions were upheld, 24 were rescinded. P. McGreevy asked if the 24 had good cases to appeal their suspension, R. Leary said he worked from data provided to the committee, that in fact some who were not there for hearings had their suspensions rescinded. Observations: most suspended students were undecided majors, had not seen advisors, their schedules had profound lack of balance, and many had declared majors in Education and Business -- but had not qualified for the major. The difference between attempted and earned credits was large (30 or more credits). A number of transfer students discovered they were not prepared for our courses, even though they had a transfer prerequisite. It was helpful to have a member of student support on the committee. D. Poljanec noted that this is the first semester that volunteer advisors are working with undecided students. H. Savage noted that it is hard for students to admit that they have done something wrong -- that the students need to be prompted to come in for advisement. R. Leary thanked A. Rao and H. Savage for participating.

B. Budget--K. Bolinger

The Budget Committee is setting up for its next meeting this semester.

C. CCPS--E. MacDaniel

Jan 27th is deadline for special topics and experimental courses. Monday Feb 15. is the deadline for major changes. Those proposing changes should make sure the cover sheet is the current one -- it can be found on the web page.

D. CCR--F. Keen

No report.

E. Faculty Affairs--H. Savage

Feb. 17th is the next mentorship program, Senators can attend RSVP to H. Savage. Eleven retirees are noted for the reception at this point. The Faculty Center Committee is hard at work -- a survey will be sent out soon.

F. Institutional Resources--P. Dalby

The Institutional Resources Committee is preparing for the semester, P. Dalby noted that Founders Hall was rededicated Jan. 17th.

G. Student Affairs--D. Smith

No. Report.

H. Venango--A. Hall

The next Faculty Senate meeting will be at Montgomery Hall, room 403, time determined to be 3:30 p.m. Ron Schlect is retiring at the end of January.

VII. Old Business

None

VIII. New Business

Senate Committee Membership Rules -- M. J. Reef noted that some people do not participate in committee work, and this can have a dampening effect on the committee. R. Leary noted that committee absenteeism is unfair to personnel in that it places a burden on the people that do participate, and unfair to the university community because a negligent person is keeping someone from participating who would like to. S. Harris noted that he had the same problem as chair of Academic Standards. J. Kuhn noted that it would help establish continuity if chairs, vice chairs, and chair elects were elected simultaneously. M. J. Reef noted that there are some scheduling problems connected electing some contractual committees. C. Anderson noted that petitions could stress that serious commitments are made when serving on committees. E. MacDaniel expressed the desire to talk about what committee chairs can do to deal with nonparticipants. J. Slattery noted that chairs that prepare in advance help guarantee membership. M. J. Reef noted that CCR could work out a policy for this problem.

At the Venango meeting, Dr. Acton will provide a report on the Venango Campus. In addition to regular Senate business, the focus of this particular meeting will be on issues of enrollment including recruitment and retention.

M. J. Reef solicited issues for the Faculty Senate meeting at the Venango Campus. J. Kuhn listed program development, recruitment and retention.

IX. Adjournment

F. Keen moved to adjourn. M. Parker seconded and the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, February 8, 1999

403 Montgomery Hall, Venango Campus

The Faculty Senate met on Monday, February 8, 1999 at 3:30 P.M. in 403 Montgomery Hall, Venango Campus. M. J. Reef chaired with the following Senators present: K. Bolinger, W. English, A. Hall, F. Keen, S. Kuehn, R. Leary, E. MacDaniel, M. Parker, D. Poljanec, H. Savage, J. Slattey, E. Stephenson, G. Xu. Also present were President D. Reinhard, Provost J. Kuhn, A. Acton, J. Eckert, L. Barnitz, J. Huber, J. Grunenwald, N. Clemente, K. King, B. Reagle, G. McElhattan, A. Duespohl, M. Kavosi, S. McBride, and Clarion Call reporter A. Everly.

I. Call to Order

M. J. Reef called the meeting to order at 3:32 P.M.

II. Approval of the Minutes

E. MacDaniel moved approval of the minutes. R. Leary seconded. The minutes were approved.

III. Announcements

M. J. Reef thanked our Venango hosts for the venue, and made the point that business and discussion about the Venango Campus could be conducted at any time.

M. J. Reef received a letter from the trustees and announced that we will be need to be in executive session after this meeting.

M. J. Reef reminded Senators about a theater company coming to present a program about workplace roles and cooperation techniques.

A new Student Senate representative will be attending Faculty Senate meetings. The Student Senate has asked that two faculty members be found to serve on a Student Senate Facilities Committee.

IV. President's Report-- D. Reinhard

Dr. Reinhard wrote personal letters to all freshmen on academic probation along with their advisors in response to concerns about retention.

Dr. Reinhard explained the purpose of the contingency funds that were discussed at the last Faculty Senate meeting. She provided an information sheet, and is reviewing the contingency account categories to produce a set of accounts that remove the impression that most of these accounts represent discretionary funds. In future, the Provost's Clearing Account will continue to be reported under General Academic Instruction. However, the administration will begin to report the Contingency Account, Student Wages, Leave Payouts and Employee Tuition Waiver Accounts outside any function/subfunction. These will no longer be reported under the General Academic Instruction subfunction.

Dr. Reinhard was pleased to learn two faculty in the college of education have received link to learn grants.

V. Venango Dean's Report -- Art Acton

Dr. Acton welcomed the Faculty Senate and expressed appreciation to the Senate for holding the meeting on the Venango Campus.

Venango Campus enrollment has suffered a significant drop this year, 60 students. The enrollment figures include the Pittsburgh and Clearfield site. The drop is currently equivalent to 22 FTE, 48 headcount with all campuses included. Long-term trends (a 10-year span) show a dramatic drop in part-time enrollment (down 200 part time students from 1989 to 1998). The

greatest drop has been in the business and nursing programs, while the education program has experienced an increase. There are currently 24 faculty, with 24 FTE at Venango Campus, many are part-time and adjuncts. There are currently two searches for permanent full time faculty being conducted.

To adjust to the current situation, Dr. Acton reports there are a number of initiatives. He is considering a joint program with Mansfield University in Traveling Tourism. The Education Department has proposed a certificate and associates degree in Early Childhood. There is a proposal for an allied health program at the Pittsburgh site, and a Political Science, Sociology, and Philosophy Department (PSSP) idea for a Criminal Justice associate degree is under discussion.

Dr. Acton reported that distance education technology has enabled students to participate in classes at the Venango Campus that would have not been offered because of low enrollment.

L. Barnitz reported on his duties as the full time admissions counselor for the Venango Campus. New items include a Health Professions Fair, involving the new *Oil City Voice* (a new Venango

County newspaper) to carry stories and the schedule of classes. Mr. Barnitz reports he is dealing with a diminishing local student pool and is seeing more interest from outside the local area. R. Leary asked about the type of student being recruited for the Venango Campus -- are they the same as the Clarion Campus? L. Barnitz responded that they are similar. A. Acton added that the Venango Campus is a feeder program. M. J. Reef asked how recruitment is targeted to the outside area. L. Barnitz responded that he visits outside vicinities and piggybacks on the marketing material from the main campus.

B. Reagle reported on retention -- 55% at the Venango Campus for 1st year, 3-year graduation is at 42%. The Venango campus has many at risk students -- under-prepared, first generation, etc. She then described the empowerment program -- students that would not be normal admits, participate in a highly structured, supportive program with personal counseling. M. J. Reef asked how many staff are involved in learning support services. B. Reagle noted that there are 2 staff and 3 GA's that help academic support. H. Savage asked about Venango Campus long term goals. A. Acton responded that they are looking at existing programs and new programs that serve an academic need. R. Leary asked if there was an idea about why some certificate programs work and others don't. A. Acton responded that he has found that some employers wanted employee training, but decided not to pay or participate due to cut backs.

VI. Student Senate Report--C. Knot

No Report.

VI. Committee Reports

A. Academic Standards--R. Leary

No report.

B. Budget--K. Bolinger

The Budget Committee will meet tomorrow to review material and discussion from last semester.

C. CCPS--E. MacDaniel

E. MacDaniel will present CCPS recommendations for special topics and experimental courses during new business. The German B.A. program, currently in moratorium, will expire at the end of the semester.

D. CCR--F. Keen

No report.

E. Faculty Affairs--H. Savage

No report.

F. Institutional Resources--P. Dalby

No report.

G. Student Affairs--D. Smith

No report.

H. Venango--A. Hall

No report.

VII. Old Business

M. J. Reef reminded the Faculty Senate that last semester's discussion of the academic calendar brought up the need to review calendar proposal procedures -- the Student Affairs Committee would like to review guidelines for drawing up the calendar. The Faculty Senate charged the Student Affairs Committee to conduct such a review.

VIII. New Business

M. J. Reef noted that she found it difficult to locate an amendment to the bylaws -- Faculty Senate Secretary S. Kuehn would like to review old Senate Minutes to find amendments to bylaws and constitution, and place them on the Senate web site.

E. MacDaniel presented CCPS Readins, Special Topics proposals and Experimental Course proposals, they are appended.

H. Savage asked about the program that was released from moratorium (B.A. in German), had the Faculty Senate voted on it? The Faculty Senate had not.

IX. Adjournment

D. Poljanec moved to adjourn. H. Savage seconded and the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, March 15, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, March 15, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. M. J. Reef chaired with the following Senators present: P. Amrod, P. Dalby, A. Hall, S. Harris, F. Keen, S. Kuehn, M. LaRue, R. Leary, E. MacDaniel, P. McGreevy, M. Parker, D. Poljanec, S. Prezzano, H. Savage, J. Slattery, D. Smith, E. Stephenson, G. Xu. Also present were President D. Reinhard, Provost J. Kuhn, Student Secretary Joy Strain and Clarion Call reporter A. Everly.

I. Call to Order

M. J. Reef called the meeting to order at 3:35 P.M.

II. Approval of the Minutes

D. Smith moved approval of the minutes. D. Poljanec seconded. The minutes were approved with amendment.

III. Announcements

M. J. Reef introduced Joy Strain, student secretary for the Faculty Senate.

IV. President's Report-- D. Reinhard

Dr. Reinhard attended the House and Senate sessions on the budget and reported that it was a pleasant experience. She was confident that the legislature may adopt a budget as early as May.

Dr. Reinhard reported that the Spring for Scholars Auction went well and congratulated R. Leary for his role as auctioneer.

Dr. Reinhard distributed to the Faculty Senate a plan that would change to five the number of withdrawals allowed by students in their academic careers at Clarion. D. Smith asked if the 5 withdrawal limit applied to an entire academic (undergraduate) career -- Dr. Reinhard answered yes. D. Smith noted that this was a good policy to help many students understand that W's may give employers the perception that they are "quitters." M. J. Reef noted that the ACES program could inform new students about this requirement, D. Poljanec asked about the implementation of the requirement, J. Kuhn noted there were plans for SIS implementation. R. Leary made a point of order and asked if this policy will go into effect next semester, and is comment being solicited? D. Reinhard answered that she is preparing to implement the plan soon, and is sending it out for comment to check to see if there are unanticipated difficulties in implementing it. H. Savage asked about how to educate the academic community about the implications of the change. P. McGreevy asked about the statistics presented -- do they show a typical student withdraws more than 5 times during their academic career? D. Reinhard & J. Kuhn believed this to be the case. G. Xu asked if the new policy would reduce total course withdrawals, D. Reinhard said that it has worked in other institutions, and the expectation was that it would work here. J. Kuhn noted that this was a retention tool, that it would direct students to be more serious about choosing classes and completing their degrees on time. M. Parker asked about the problem of repeating courses, D. Smith asked if there is discussion about the repeat policy and calculation of the QPA. J. Kuhn and D. Reinhard said they are working on these issues. M. J. Reef noted that this policy along with the ACES policy could greatly benefit student awareness of the need to consult advisors and construct experiences for eventual employment.

M. J. Reef reported to the President a concern expressed by a faculty member about CUP being listed in the Peterson Guide to Colleges and Universities as an University with low admission standards. D. Reinhard said there has been concern that some SSHE institutions use different enrollment accounting techniques and she is concerned about this

issue. J. Kuhn noted that other SSHE schools will not require SAT scores for open enrollment at their branch campuses, these admissions won't be reported as regular admissions because they were classified as continuing education students. D. Reinhard noted that Clarion regards all applications as regular applications, but other universities sometimes consider expressions of interest as applications. R. Leary wondered if we should force sister institutions to be more honest or should we "lie" like the others? J. Kuhn responded that ultimately we don't want the Catalogs to dictate how we report our admissions.

V. Student Senate Report--A. Rilling

No report.

VI. Committee Reports

A. Academic Standards--R. Leary

R. Leary reported that summer dates have been set for Academic Suspension hearings, they are to be 7/29 and 8/26.

B. Budget--K. Bolinger

No report

C. CCPS--E. MacDaniel

E. MacDaniel reported that Minor changes, read-ins, and a Gen. Ed. proposal is ready to be presented in new business. She noted that the Gen. Ed council intended to delete the QR category, but 52 credits will still be required -- the three credit hours will be applied in the general category. Students that have taken a course in QR will keep it, -- but those that have not completed it will use the Q flag. D. Poljanec asked if the Q flag could be completed within the major, -- E. MacDaniel responded yes, and students will have to take another course to fill gen. ed. requirements on the left side of the checksheet.

E. MacDaniel reported that she has found the answer to a question that recently was discussed during a policy meeting -- the question was "when a number changes for a course, do all departments who use the course have to submit a CCPS change?" E. MacDaniel found that there is no need to do that now with the ONCourse computer system, which automatically makes updates on electronic checksheets.

D. CCR--F. Keen

F. Keen reported that committee member recommendations will be made during new business.

He provided a copy of the recently passed attendance policy to Faculty Senators.

E. Faculty Affairs--H. Savage

H. Savage reported that the mentorship program was very successful this year and invited Senate members to participate next season. She noted that the Retirement function planning is complete and there are twelve retirements listed at this point.

F. Institutional Resources--P. Dalby

P. Dalby reported that the Facilities Planning Commission will meet soon.

G. Student Affairs--D. Smith

D. Smith reported that he and H. Savage met with J. Kuhn over the break about the Academic Convocation, it was decided to try to work in some short presentations of awards to some students. The Academic Convocation will take place on May 1st at 1:30.

H. Venango--A. Hall

No Report

VII. Old Business

None.

VIII. New Business

CCPS -- E. MacDaniel distributed Read-ins, Minor Curricula Changes, and recommendations from the General Education Council and moved approval of the recommendations (appended). The motion carried.

CCR -- F. Keen nominated Aric Krause to the University Professional Development Committee. The motion passed. F. Keen then recommended Andrea Cathcart of the NWPA Rural Aids Alliance and Gerald Thomas from A.G.E. S. Department for nominees to the Student Facilities Committee. The motion passed.

IX. Adjournment

P. Amrod moved to adjourn. J. Slattery seconded and the meeting adjourned at 4:30 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Joy Strain

Student Secretary to the Faculty Senate

Clarion University of Pennsylvania

Faculty Senate

Monday, March 29, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, March 29, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. M. J. Reef chaired with the following Senators present: P. Amrod, C. Anderson, K. Bollinger, P. Dalby, G. Grejda, A. Hall, S.

Harris, F. Keen, S. Kuehn, M. LaRue, R. Leary, E. MacDaniel, P. McGreevy, M. Parker, D. Poljanec, S. Prezzano, B. Register, H. Savage, J. Slattery, D. Smith, and Student Senate representative A. Rilling. Also present were Provost J. Kuhn, S. Green, M. L. Pae, S. Stalker, R. Karp, R. Potter, D. Madison, B. Smaby, R. Smaby, J. Thomas, B. Dunn, Student Senate President T. Snyder, and Clarion Call reporter A. Everly.

I. Call to Order

M. J. Reef called the meeting to order at 3:35 P.M.

II. Approval of the Minutes

F. Keen moved approval of the minutes. E. MacDaniel seconded. The minutes were approved as amended.

III. Announcements

None

IV. President's Report-- D. Reinhard

None

V. Student Senate Report--A. Rilling

Student Senate elections will be held this week, Tuesday 9:00 A.M. to 4:00 P.M., Thursday 9:00 A.M. to 12 Noon and the week after break.

VI. Committee Reports

A. Academic Standards--R. Leary

The Academic Standards Committee met last week and had considered two issues -- the impact of the policy change that limits course withdrawals to five for an academic career, and the decision to eliminate Project Success. R. Leary handed out a synopsis of the issues and positions that could be taken by faculty and students. Elimination of Project Success was found to be the loss of an important safety net for many at risk students, and the committee hoped that a way could be found to enable Project Success to continue. Discussion ensued about the nature of Project Success. J. Slattery agreed that Project Success was an important safety net and expressed support for the committee's position. M. Parker expressed the opinion that withdrawals should not be used as a strategy for success, that excessive withdrawals hurt course enrollment. G. Grejda noted that many students plan early registration around the plan to withdraw from a course.

B. Budget--K. Bolinger

No Report

C. CCPS--E. MacDaniel

CCPS held its second set of course hearings last Friday, 3/26. E. MacDaniel presented more information about the Q flag. There will be a transition semester, next fall, where Q flags and Q requirements will be allowed. This will enable departments to organize the flags given to courses (some courses that will be given the Q flag will already have 2 flags, so departments will have to select which 2 flags they will choose to apply). D. Poljanec asked whether incoming students will need to take a Q requirement. E. MacDaniel replied that they will eventually be able to count a Q flag and not a Q requirement. D. Poljanec thought that departments should be able to delete the Q requirement

categories from checksheets given to freshmen next semester, E. MacDaniel and R. Karp believed this to be possible.

D. CCR--F. Keen

The Faculty Senate nominating election is tomorrow, 3/30.

E. Faculty Affairs--H. Savage

No Report.

F. Institutional Resources--P. Dalby

The Institutional Resources Committee will hold a meeting soon. The Facilities Planning Commission held a recent meeting in which plans for the Library were discussed.

G. Student Affairs--D. Smith

The Academic Convocation is currently being planned, it will be showcasing student/faculty research in a set of presentations May 1st, Hart Chapel

H. Venango--A. Hall

The Venango Faculty Committee will be meeting this week.

VII. Old Business

None.

VIII. New Business

CCPS -- E. MacDaniel presented a read-in (SOC 450) and General Education Proposal (ECON 175 and HPE 170) (appended). D. Smith asked if there was a prerequisite for ECON 175 -- there was none.

CCR -- F. Keen presented the nomination of A. Rao and E. Powers to serve as faculty representatives for two year terms (1999 -2001) to the Clarion Student Association, the motion passed. P. Dalby abstained, being as he was out of the room during discussion. F. Keen also presented C. Williams, C. Anderson, and R. Feroz to serve one year terms on the Clarion University Foundation Advisory Committee-- passed.

M. J. Reef introduced the need to discuss Clarion University's General Education Program as a continuing, evolving process. H. Savage noted that more communication is needed between the Gen. Ed. committee and faculty advisors. R. Leary asked D. Poljanec about how Gen. Ed. is having an impact on students and faculty. D. Poljanec said she has found that as much as 6 credits of math and science has been added to the curriculum without the implications being noticed, and now more math and science courses are needed for students, or adjustments need to be made in the Gen. Ed. requirements. She finds that not all departments put 100 level courses forward as Gen. Ed. courses. S. Prezzano noted that application and link flags are seemingly unnecessary, as major courses and clear connections between disciplines are apparent. Discussion ensued about Gen. Ed. bottlenecks and the frustrations voiced by many students. D. Poljanec noted that OnCourse is not necessarily correlating with current Gen. Ed. requirements. J. Thomas summarized discussion from Department Chairs of the College of Arts and Science -- consensus was that Gen. Ed. was too complicated. Many departments are intimidated by the proposal process, in their view it needs to

be streamlined. B. Smaby noted that the Gen. Ed. document is vague and needs to be rewritten. J. Slattery noted that she likes the goals of the current Gen. Ed. program, but finds it has strayed from the goals of the older program. R. Leary leveled some criticism of the current Gen. Ed. program; that it takes a supermarket approach to filling a basket with a variety of goods. R. Leary stated that the Gen. Ed. program it is supposed to be an opportunity to provide perspective on varied academic perspectives. Discussion ensued about the goals of Gen. Ed. S. Green noted that students need to know why they are doing Gen. Ed. R. Smaby explained that the Gen. Ed. Committee has deliberated about many of the concerns brought up in this meeting, and such deliberations should continue. T. Snyder, President of the Student Senate, presented her view that flags were a problem, and many students do not understand the definitions of flags. S. Stalker noted that Gen. Ed. has clarified the difference between an education core and general education for education majors. NCATE commended the Gen. Ed. program for education students. S. Stalker also noted that students can not get many Gen. Ed. courses, they simply are not available to many students. B. Register noted that music students are having trouble finding courses and organizing their performance experiences. P. Dalby believed we should take a perspective of Gen. Ed. as a program in transition. A. Hall noted that Venango students in Associate Programs are going to have problems with Gen. Ed. as they transfer to the main campus. M. J. Reef asked what would be the next step, where should the dialogue go from here? M. Parker noted that the Faculty Senate could send recommendations to the Gen. Ed. Committee, which would send recommendations to CCPS, which would recommend to the Faculty Senate. P. McGreevy noted that this was done last year. R. Smaby added that this would be an important process that would provide valuable input, as the Faculty Senate was one of the few venues where various constituencies were provided input. R. Leary thought that the Faculty Senate was not the most appropriate venue for initiating change, but that it provides a good center for communication between faculty and the Gen. Ed. Council. R. Karp thought that the open hearing process in CCPS was a good forum to present Gen. Ed. proposals. R. Smaby noted that Gen. Ed. could hold hearings, but then would act in a gatekeeping function to orchestrate discussion about significant university operations. R. Leary noted that the collective bargaining agreement specifies that CCPS is the steering body for curriculum proposals.

IX. Adjournment

R. Leary moved to adjourn. S. Kuehn seconded and the meeting adjourned at 5:30 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, April 19, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, April 19, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. M. J. Reef chaired with the following Senators present: P. Amrod, C. Anderson, K. Bolinger, P. Dalby, G. Grejda, A. Hall, S. Harris, V. Harry, F. Keen, S. Kuehn, M. LaRue, R. Leary, E. MacDaniel, P. McGreevy, M. Parker, D. Poljanec, S.

Prezzano, B. Register, H. Savage, J. Slattery, D. Smith, E. Stephenson, and Student Senate representative A. Rilling. Also present were President D. Reinhard, Provost J. Kuhn, J. Washington, F. Washington, K. Roth, C. Petrisans, G. Sobeleski, and Clarion Call reporter A. Everly.

I. Call to Order

M. J. Reef called the meeting to order at 3:35 P.M.

II. Approval of the Minutes

C. Anderson moved approval of the minutes. G. Grejda seconded. The minutes were approved.

III. Announcements

M. J. Reef reminded senators that the academic convocation will be held May 1st, at 1:30 in Hart Chapel and following at Founders Hall. She also noted that there was a meeting sponsored by the General Education Committee this Friday that is seeking input about the Gen. Ed. program. It will be held from 10 A.M. to 2 P.M. in B-8 Hart Chapel.

IV. President's Report-- D. Reinhard

President Reinhard distributed copies of minutes of a discussion with students at the last roundtable, held on April 12, 1999.

The President also acknowledged she received a memo from R. Leary expressing concerns about the change in withdrawal policy, and stated that she intends to commission yearly reports of implications of the policy change. She noted that the Pennsylvania State House increased the SSHE budget from a 2.5% to a 4% increase, but that the State Senate reduced it back to 2.5%. She hopes to have an indication about the budget by mid-May. Pres. Reinhard expressed dismay about some recent negative press from coverage of fraternity brawling. She reported that the Town/Gown Committee has been asked to review the situation and has presented her some recommendations, she also noted that she has received comments from people in the community.

J. Kuhn noted that a selection is needed for the Library Search Committee. He also reported that a faculty member might be convening a group to suggest formats for program and course copy for a future catalog. J. Kuhn expressed hope that there will be a good faculty turnout for commencement, and passed out an article about the keynote speaker, William Julius Wilson.

V. Student Senate Report--A. Rilling

A. Rilling reported that the Student Senate elections are over and the induction ceremony for new senators is next week. Plans are proceeding to turn the Gemmel poolroom into a coffeehouse, hopefully for Spring 2000. There is a proposal to award stipend scholarships to student senators; it will be voted on at the Student Senate meeting tonight.

VI. Committee Reports

A. Academic Standards--R. Leary

R. Leary provided a correction to the report he presented at the last meeting (a change in a decimal -- 11 changed to 1.1). He noted that this correction changed the Academic Standards Committee's analysis, and that he has forwarded an update to the President.

B. Budget--K. Bolinger

No report.

C. CCPS--E. MacDaniel

E. MacDaniel reported that she will present CCPS proposals during new business.

D. CCR--F. Keen

F. Keen noted that Faculty Senate elections are tomorrow (4/20) from 8:30 to 3:30 in the Carlson Library Foyer and at the Venango Library.

E. Faculty Affairs--H. Savage

M. J. Reef reminded Senate of the retirement reception that will be held from 4 to 5 P.M. Wednesday, May 12, 1999 in Hart Chapel.

F. Institutional Resources--P. Dalby

No report.

G. Student Affairs--D. Smith

D. Smith reminded senators that the Academic Convocation is May 1st.

H. Venango--A. Hall

A. Hall reported that the Venango Campus Faculty Committee and the Venango Campus Faculty Forum met last week. She noted that a recent survey found that 100% of nursing graduates are working in their chosen field. New full-time, tenure track positions have been filled at the Venango Campus for SCT and Math. A. Hall also expressed concern about replacement of retirements with temporaries. She noted that at recent Venango Campus faculty meetings concern was expressed about the visibility of the Venango Dean on the campus. Dean Acton appears to be spending a significant portion of his time at the Pittsburgh or Clarion sites. Concern was also expressed at recent Venango faculty meetings about losing the Dean's assistant due to Ron Schlect's retirement. Schlect's retirement means that the office staff must deal with more of the administrative duties. Due to the lack of clear objectives, Venango Campus faculty have decided to wait to resubmit the gen. ed. Proposals for AA degrees.

VII. Old Business

None

VIII. New Business

E. MacDaniel read a minor curricular change into the Senate minutes (CIS 164 to CIS 244). She then presented CCPS recommendations and moved approval for General Education proposals and major curricular changes. These included Gen. Ed. proposals for SOC 352 and GS/SPED 262 for V flags. Major change proposals included those from COMM, HPE, Administrative Science, Department of Mathematics, Department of Education, and Department of Political Science, Sociology, & Philosophy (appended).

R. Leary asked for a general explanation of the Instructional Technology Certificate Program, J. Washington explained the program used an external certification provided by the State for teachers. Students would take courses from Clarion University and be certified by the State. J. Slattery asked about the PSSP change, C. Petrissans explained the change in social work class requirements. Courses were approved with a voice vote.

M. J. Reef discussed the Senate Policy Committee recommendation for considering improvements in the General Education Program. R. Leary moved to have the Faculty Senate charge CCPS to charge the General Education Committee to examine removal of the link flag, removal of the application flag, examine making all Arts and Sciences courses Gen. Ed. courses, making the writing flag more flexible, and having the General Education Committee re-evaluate the role of the values 1 flag. S. Kuehn seconded the motion. S. Prezzano asked for a clarification about what R. Leary meant by making the writing flag "more flexible". M. Parker asked about the proposal making all Arts and Sciences courses Gen. Ed. courses. R. Leary clarified his proposal, M. Parker noted that perhaps by letting all courses in a college be Gen. Ed. this could defeat the very reason for having a General Education Committee that can rigorously examine the merit of courses as general education. D. Poljanec suggested that a distinction could be made between upper and lower division courses, that lower division courses could be proposed to be made Gen. Ed. courses, but perhaps not upper division courses. R. Leary noted that prerequisites could effectively filter a course from being used as a general education course. Discussion ensued about the fruitfulness of making lower division courses in Arts and Sciences Gen. Ed courses. J. Slattery moved and D. Poljanec seconded an amendment to the Leary proposal, the amendment proposed that especially 100 and 200 courses in the College of Arts and Sciences could be considered as Gen. Ed. courses. R. Leary stated that the motion is being offered to spur Gen. Ed. into examining the Gen. Ed. program, not to specify what changes should be made. E. Stephenson asked about the criteria for selecting courses for the Gen. Ed. program, and asked what courses that are not Gen. Ed. are missing that disqualify them from being considered as general education courses. J. Kuhn noted that some courses are remedial, which disqualifies them as Gen. Ed courses. D. Smith explained that skills and liberal knowledge were criteria areas that were matched to proposals to include courses in the Gen. Ed. program. M. Parker explained some of the interpretations made by the General Education Committee when approving courses. S. Prezzano asked if there were any statistics that chart the percentage of lower division courses that have been selected as Gen. Ed. R. Leary noted that many of the current lower division courses submitted, as Gen. Ed. courses are not

active learning-based. J. Slattery noted that the definition of active learning was key to this understanding. After a call to vote, the motion passed as amended. Pres. Reinhard commended the idea behind the motion, noting that the evolution of the Gen. Ed. program is important. P. McGreevy noted that students have expressed a great deal of frustration in working with Gen. Ed. requirements. M. Parker noted that applying to have a course included in the Gen. Ed. program was a simple process, and many workshops on Gen. Ed. for faculty have been poorly attended. J. Slattery noted that even with expertise in the program, people still make mistakes in interpreting the Gen. Ed. requirements. D. Poljanec noted that students needed a training program on the Gen. Ed. program, including a rationale for the need for the program.

IX. Adjournment

R. Leary moved to adjourn. P. McGreevy seconded and the meeting adjourned at 4:45 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, May 3, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, May 3, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel.

M. J. Reef chaired with the following Senators present: P. Amrod, K. Bolinger, C. Anderson, P. Dalby, A. Hall, S. Harris, V. Harry, F. Keen, S. Kuehn, M. LaRue, R. Leary, E. MacDaniel, P. McGreevy, D. Poljanec, S. Prezzano, B. Register, H. Savage, J. Slattery, D. Smith, G. Xu, and Student Senate representative A. Rilling. Also present were President D. Reinhard, Provost J. Kuhn, and Clarion Call reporter A. Everly, W. Barnes, C. McAleer, D. Knickerbocker, A. Creany, R. Karp, J. Thomas, K. Roth, J. Grunenwald, S. Gendler, M. Mitchell, T. Rourke, S. Johnson, R. Smaby, E. Caropreso, S. McBride, B. Smaby, H. Luthin, B. Dunn.

I. Call to Order

M. J. Reef called the meeting to order at 3:30 P.M.

II. Approval of the Minutes

F. Keen moved approval of the minutes from 4/19. E. MacDaniel seconded. J. Kuhn noted changes in the minutes for the President's Report and New Business. The minutes were approved with these changes.

III. Announcements

M. J. Reef noted the dates for the retirement reception and commencement.

IV. President's Report-- D. Reinhard

Pres. Reinhard is moving ahead with the withdrawal policy that has been discussed since the beginning of the semester.

Dr. Reinhard noted that last weekend alumni were back on campus and that it was a special weekend with pleasant experiences.

Dr. Reinhard complimented the Faculty Senate and the General Education committee for establishing a dialogue about the Gen. Ed. program.

H. Savage asked Dr. Reinhard about a collaborative Athletic Training program with California. J. Kuhn explained that much of the program that will be taught here, about 100 credits, mostly general education courses, and California will be awarding the degree. Dr. Reinhard noted that we are offering our Library Science program at the California South Point campus. H. Savage asked if we get the count the students for our enrollment, J. Kuhn noted that we do.

M. J. Reef asked about the rumor regarding the elimination of the baseball program. Dr. Reinhard noted that when a vacancy comes open, serious consideration is made about continuing a program. In this case the coach, Rich Herman, resigned and the program was evaluated for continuation. Dr. Reinhard said that she would make the decision the following day. M. J. Reef noted that several faculty and students had contacted her. One individual mentioned the gender imbalance of the student population (62% females, 38% males) and that eliminating the baseball program would further reduce the number of males at Clarion.

V. Student Senate Report--A. Rilling

A. Rilling reported that the new Student Senate was inducted and the new Executive Board had been elected. The Student Senate has added a new position -- parliamentarian. In other business, the Student Senate passed a resolution to give Student Senators a stipend.

VI. Committee Reports

A. Academic Standards--R. Leary

No report.

B. Budget--K. Bolinger

No report.

C. CCPS--E. MacDaniel

E. MacDaniel reported she would present CCPS recommendations during new business.

D. CCR--F. Keen

F. Keen reported that the new Faculty Senators would be inducted in a meeting convening after the current meeting. CCR would also be making a recommendation under new business.

E. Faculty Affairs--H. Savage

H. Savage exhibited the retirement reception gifts and discussed the retirement reception.

J. Slattery noted the university center committee is working to interpret the results from their recent survey seeking opinions about a university center.

F. Institutional Resources--P. Dalby

P. Dalby reported the new specifications for the university library are seemingly now available. R. Karp noted that she has seen some drawings but that Clare Heidler and the Facilities Planning Committee will be making the decision about the appearance of the library exterior. D. Reinhard said that she would like to be involved in the decisions about the aesthetics of the Library.

P. Dalby reported the Institutional Resources Committee met last week with a landscape architect and covered a number of items concerning campus beautification. A. Creany presented a report from the Library Subcommittee noting that the committee is arranging information and workshop sessions for electronic searching at the library. D. Knickerbocker discussed the Choice publication, a journal that covers library acquisition options for librarians. She said she will be able to forward copies of pertinent sections to departments who would like information about holdings. D. Knickerbocker also announced that a web page will be posted to show materials purchased during the previous quarter. D. Smith presented the problem of copying costs at the library being higher than in departments. D. Knickerbocker noted that the copiers and printers in the library are provided and maintained by an outside source, that the prices are fixed by that business relationship.

G. Student Affairs--D. Smith

D. Smith expressed appreciation for the support for the Academic Convocation.

H. Venango--A. Hall

No report

VII. Old Business

None.

VIII. New Business

F. Keen presented the CCR recommendation for a member of the Dean of Libraries Search Committee, he moved to recommend Constance Gamaluddin as a member of the committee. The motion passed.

E. MacDaniel presented a set of CCPS proposals (appended). She first presented readings for the Nursing program, English and CIS departments, PSSP and History. She then presented major changes in programs which included new course proposals in Administrative Science, changes in the AGES minor and a Sports Management Track. R. Leary raised a concern about the AGES minor and the Sports Management Track, that sometimes courses that are necessary for the minor are not offered in a timely fashion. P. McGreevy noted that the courses in the AGES minor were intended to be offered each year, as long as staffing is sustained. R. Leary asked D. Reinhard if the administration evaluate the staffing needs of a minor when they sign off on a program. D. Reinhard responded that they could perhaps make a closer examination of course offerings as they pertain to minors. J. Kuhn noted that Dr. Karp keeps him informed about CCPS issues, and noted that he has held discussions with the Deans to examine staffing issues when they sign course and curricular proposals. E. MacDaniel explained that CCPS does ask departments about staffing needs and intentions. D. Smith asked if a minor has ever been eliminated, and who would make the decision. E. MacDaniel noted that there is a procedure, similar to the moratorium that would be invoked. D. Reinhard recommended that when problems occur with minors, faculty could e-mail Dr. Karp or the Provost. P. McGreevy asked about identifying a course in C programming. R. Smaby identified the courses that would be pertinent. The motion to approve the CCPS major curriculum changes passed.

E. MacDaniel moved approval of General Education proposals for W flags and an S flag, along with a course to be placed in IIA; the motion passed.

Recommended Changes in the General Education Program -- E. MacDaniel presented a CCPS proposal to eliminate the Linked flag, to eliminate the Application flag, to change the writing requirement to allow courses in the major, general education, and/or electives to be used to earn writing flags, and to have all College of Arts & Sciences courses fulfill general education requirements.

The proposal to eliminate the Linked flag was brought up for discussion first. W. Barnes felt that it was premature to eliminate the L flag, and discussed the intention of the flag. He felt that its implementation had not been successful, but argued the issue was not the flag itself, but the implementation of the flag. W. Barnes argued that there should be more discussion before parts of a program should be eliminated. J. Thomas noted that there has been much deliberation in Arts & Sciences departments and in the Arts and Sciences Chair's Council about the flags. J. Thomas also noted that the interdisciplinary nature of courses was not enhanced by the L flag, and the L link created

unnecessary confusion. S. Gendler expressed agreement with J. Thomas that the L flag was not necessarily the most appropriate vehicle for accomplishing interdisciplinary goals, and that leaving it alone and studying it would not solve the problem of student and faculty confusion implementing the L flag. R. Smaby explained the history of the implementation of the L flag. D. Smith noted that the purpose of the present discussion was to make the accounting of the Gen. Ed. program simpler and more efficient. P. McGreevy noted that there had been a considerable cost to the complexity of the gen. ed. program. R. Smaby read a prepared statement of the goals of the gen. ed. program as a work in progress. In his view, faculty have a responsibility to define the gen. ed. program symbols and he provided a semantic analysis of the propagation of the symbols. W. Barnes noted that if many courses have an L flag, there is no efficiency problem, that eliminating the L flag may not be in response to any particular problem; in other words he wanted to know "Why does this have to be done now?" R. Leary responded that if it isn't saying what it is supposed to say, then eliminating it makes sense. R. Leary argued that flags can debase the very things we want to support, when students are more concerned about placing flags than in selecting courses for learning, then we have a concern. Flags should not encumber the learning process with administrative concerns. K. Bolinger noted that there is a communication problem at the core of the frustration over the Gen. Ed. problem. After a call to the question, the motion to remove the L flag passed.

Next, discussion turned to the second motion, to eliminate the Application flag. J. Thomas noted that the A Flag is embedded in programs as a natural part of scholastic programs, and that the A flag is confusing to students. R. Smaby read another prepared statement detailing how the application flag works for him and some of his colleagues. He argued that the application flag needed to stay because it reminds faculty to include material that applies content to skills. R. Leary, noting that there have been many models for assessing the W flag, asked how would the A flag be assessed? R. Smaby explained the means that application skills can be assessed across disciplines. R. Leary expressed the opinion that assessment of such a variety of skills was cumbersome and may not elicit the necessary information. J. Grunenwald noted that the A flag was not concerned with competency, but with using skills in a course. He further noted that most curriculum design provides for this type of integration in programs. E. Caropresso expressed his perspective on the role of the A flag in liberal education. V. Harry discussed the role of the A flag as it applies to good teaching. K. Bolinger felt that more should be done to find out what is at the core of the program inefficiency, that elimination of the A flag may be premature. H. Savage noted that the previous work of the Gen. Ed. development committees was valued, and that the honors program provides a model that achieves the gen. ed. goal without flags. M. Mitchell felt that the application flag goals have been met, allowing the removal of the flag without harm to programs. R. Smaby expressed concerned about mathematics skills and argued for the need to keep application flags. After a call to the question, the motion to eliminate the A flag carried.

Discussion then turned to the proposal to change the Writing requirement and writing intensive flag requirement to allow students to count courses within the major, general education, or electives to fulfill the W flag. J. Thomas noted that some students test out of the ENG 111 requirement and asked if the current proposal requires all students to take ENG 111. E. MacDaniel noted that the proposal does not change current options practices, but allows students more flexibility to take the W flag outside their major. After a call to the question, the motion to change the writing requirement and the W flag passed.

The next topic of discussion concerned the proposal to have all Arts and Sciences courses fulfill General Education requirements in the appropriate categories in Section II Liberal Knowledge. P. MacGreevy asked how courses would be placed in categories under Liberal Knowledge. E. MacDaniel explained that the present categories would continue in place. M. J. Reef read a statement from M. Parker objecting to this part of the proposal. M. Mitchell noted that M. Parker had received a copy of this motion that was incomplete. S. Johnson thought that it might create confusion to pass this motion now. J. Grunenwald felt that it was the nature of Arts & Sciences courses to be general education courses and argued that it would be easy to implement this part of the proposal. J. Thomas noted his ambivalence to this motion. Discussion ensued about the implementation of this proposal. D. Poljanec noted that this proposal would simplify the general education system and make it similar to the system used by the "old" Gen. Ed. J. Kuhn mentioned a discussion with a group of students that complained that they were locked out of courses because they would not fulfill requirements. J. Thomas and K. Bolinger suggested to table the motion, J. Grunenwald thought that action should be taken now. H. Savage called for a vote, P. MacGreevy asked for an amendment to specify category placement of courses. J. Grunenwald noted that the present system to make exceptions is effective and efficient. Discussion ensued about this process. H. Savage moved to close discussion, a show of hands vote did not have the 2/3rds majority necessary to pass, the discussion continued. P. McGreevy

presented an amendment to the motion that stated "Redesignation of courses outside disciplinary areas prescribed under Liberal Knowledge, Section II, would be approved through CCPS as a circulated curricular change." D. Poljanec seconded the amendment and the motion carried. After a call to the question, the motion to have all Arts and Sciences courses to be used as General Education courses passed with a voice vote, with one abstention.

IX. Adjournment

F. Keen moved to adjourn. D. Poljanec seconded and the meeting adjourned at 6:00 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, May 3, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, May 3, 1999 at 6:00 P.M. in the Enid Dennis Room, Hart Chapel.

M. J. Reef chaired with the following Senators present: P. Amrod, K. Bolinger, P. Dalby, S. Harris, F. Keen, S. Kuehn, M. LaRue, R. Leary, E. MacDaniel, S. McBride, P. McGreevy, D. Poljanec, S. Prezzano, B. Register, H. Savage, and B. Smaby. Also present was Clarion Call reporter A. Everly.

I. Call to Order

M. J. Reef called the meeting to order at 6:00 P.M.

II. Announcements

M. J. Reef announced the names of the new senators and thanked those who attended the previous meeting.

III. New Business

The order of business for this meeting was the election of Faculty Senate Officers for the 1999 -2000 academic year. F. Keen nominated R. Leary as Chair of the Faculty Senate, E. MacDaniel seconded, the motion passed.

E. MacDaniel nominated F. Keen as chair of CCR, S. Kuehn seconded, the motion passed.

H. Savage nominated M.J. Reef and P. Amrod as CCR committee members, D. Poljanec seconded, the motion passed.

F. Keen nominated S. Kuehn as Secretary, E. MacDaniel seconded, the motion passed.

IV. Adjournment

H. Savage moved to adjourn. B. Register seconded and the meeting adjourned at 6:10 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, September 13, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, September 13, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. Buchanan, E. Caropreso, G. Grejda, S. Hilton, F. Keen, S. Kuehn, H. Luthin, S. McBride, A. Miller, M. Parker, D. Poljanec, S. Prezzano, R. Raehsler, A. Rao, M. J. Reef, B. Register, H. Savage, B. Smaby, E. Stephenson, and G. Xu. Also present were President D. Reinhard, Assistant Provost R. Karp and *Clarion Call* reporter A. Everly.

I. Call to Order

R. Leary called the meeting to order at 3:30 P.M.

II. Approval of the Minutes

G. Grejda moved approval of the first set of minutes from 5/3/99. A. Rao seconded. The minutes were approved with a correction of the spelling of E. Caropreso's name. F. Keen moved approval of the second set of minutes from 5/3/99, S. Prezzano seconded, the second set of minutes were approved.

III. Announcements

R. Leary passed out a list of Faculty Senators and a list of Faculty Senate meeting dates. A brief discussion ensued about corrections and additions for the lists.

IV. President's Report-- D. Reinhard

Pres. Reinhard extended thanks to all those who participated in the memorial services for the late Dr. John Kuhn, noting the eloquent eulogy R. Leary delivered and the fine musicianship provided by Dr. Register and Dr. Strasser.

Dr. J. Grunenwald has been appointed as interim Academic Provost. A national search to find a permanent replacement will be conducted immediately. An interim replacement for Dr. Grunenwald in the College of Business will be named soon.

Fall enrollment on the Clarion Campus is up to 6036 students, showing an increase in full time students of 9 percent. On the other side of the coin Pres. Reinhard noted that Venango and Pittsburgh enrollment continues to be a challenge. She said that on the whole, however, she is very pleased with this increase in enrollment and congratulated the hard work of all those who worked to make it happen.

Dr. Reinhard next discussed developments surrounding the Wharton program. She would like to move ahead with the program with a visitation of the consultant on the 14th and 15th of October.

President Reinhard welcomed the Faculty Senate to a new academic year.

After Dr. Reinhard asked if Senators had questions for her, R. Leary asked about how to direct questions about Provost office business that had been directed to him as Chair of the Faculty Senate. Dr. Reinhard asked R. Leary to direct the questions to her or the Provost's office staff until the interim Provost assumes his duties next week. In a second question, R. Leary asked Dr. Reinhard if the new withdrawal policy was now in effect. Dr. Reinhard responded yes, it was being implemented this semester. R. Leary asked a third question about a local newspaper editorial. This editorial expressed concern about the University buying town property and taking it off the tax rolls, and argued that compensation was needed from the University to defray decreases in tax revenue. It had stated that H. Haberacker said that while the university can not donate money to the Clarion Borough, the Clarion University Foundation could do so. President Reinhard said that Dr. Haberacker was misquoted, that it has not been the policy of the University to donate Foundation money in this manner. Dr. Reinhard said the University can provide money to the fire department for fire protection out of the university general fund but that Foundation moneys were not to be donated to the Borough of Clarion.

G. Xu asked Dr. Reinhard about the U. S. News and World Report University Rankings, noting that one University President believed these rankings to be very important to many students when they apply to universities. He also noted that Shippensburg has moved up in the rankings, and that most of the other 13 are ranked in the top two tiers. He asked if the administration has paid attention to these rankings and why Clarion University is ranked lower than sister institutions, and what we could do move up in the rankings. Dr. Reinhard noted that there is considerable controversy about the rankings, and there continues to be a great difference in the way data is reported with many universities "fudging" data to appear stronger. She said her administration has been keeping track of this issue, that we adhere to the strict definitions of the data reporting techniques, that the State System has begun to audit the figures of SSHE schools and that there have been discussions about the problem among the SSHE administration. Dr. Reinhard also noted that applications to Clarion were up by 200 this year, but that other higher ranking SSHE institutions showed a decrease, perhaps signaling the lack of a strong causal connection between the rankings and our enrollment figures. H. Savage noted that the enrollment management council has discussed some of the issues connected with this problem and worked to identify things that could be done to modify our image to strengthen perceptions of Clarion's academic quality.

M. J. Reef asked Pres. Reinhard if Clarion University has more accredited programs than other SSHE schools. Dr. Reinhard responded that this is true for those in the western part of the state, and that she will ask her staff to check to see if this is true throughout the state.

V. Student Senate Report--

None.

VI. Committee Reports

A. Academic Standards--S. Prezzano

S. Prezzano reported on the summer activities of the academic standards committee. Hearings were held 7/29 and 8/26. Of the 214 students suspended, 53 students appealed their suspensions, 25 of the suspensions were upheld, 16 were rescinded. Twelve suspensions were rescinded because the students' summer session grades raised their grade point averages significantly, 7 suspensions were rescinded through EOP guidelines, and 3 suspensions were rescinded in the Provost's office. The next hearing will be Jan. 13, 2000. Dr. Reinhard noted that these statistics seem to be similar to those of last year.

B. Budget--M. Parker

No report.

C. CCPS--B. Smaby

B. Smaby reported that CCPS will be meeting soon. The circulation list has been distributed. B. Smaby also noted that this year CCPS will be trying to regularize the procedures to make Gen. Ed. changes.

D. CCR--F. Keen

F. Keen reported the CCR met the first week of classes to make recommendations for new members of Faculty Senate committees. The slate of recommendations will be presented during new business.

E. Faculty Affairs--H. Savage

H. Savage reported that the Faculty Affairs committee has not yet met but has indeed begun work this semester. The Mentorship Program has begun, and planning for the retirement reception is ongoing.

F. Institutional Resources--W. Buchanan

No report.

G. Student Affairs--A. Rao

A. Rao reported that the Student Affairs committee will be working with the next academic calendar and will present it at the next Faculty Senate meeting.

The academic convocation committee is currently working on the next convocation.

H. Venango--E. Stephenson

E. Stephenson reported that Venango Faculty Forum meetings take place once a month. The School of Nursing is currently undergoing three accreditations. She introduced Susan McBride as the newest Venango Campus Faculty Senator.

VII. Old Business

B. Smaby presented a W flag proposal from the Art Department to award W flags to ART 315 Oriental Art and ART 474 Printmaking IV(attached). This proposal had been circulated last spring but not acted upon by Faculty Senate until now. B. Smaby noted that the start date is Spring 2000 due to the clerical error. The motion passed.

VIII. New Business

CCR -- F. Keen presented a list of candidates for the Honors Council nominated by the Honors Director. The Faculty Senate voted to approve the list, which included Vicki Harry, Bill Barnes, and Randy Potter.

CCR Recommendations for Faculty Senate committee appointments -- F. Keen discussed the process of assigning requests to participate on University Committees and presented the list of appointees to the Senate. R. Leary asked if the slate could be approved as presented. R. Raehsler and H. Savage noted corrections to the membership list. The motion to approve the slate (which did not include the Academic Standards committee, which is awaiting an appointment) was approved.

Knight Collaborative -- M. Parker presented a summary of the summer activities of the Knight Collaborative and the discussion of issues that have come from the previous year's roundtable discussions. She presented the charge of the committee as work that will continue this year. G. Xu

asked if class size was included in the discussions. M. Parker thought no, not at the summer meetings, but noted that it had been discussed at the roundtable meetings during the previous year. R. Leary asked what would be the outcome of the Oct. 14th meeting. D. Reinhard responded that particular strategies would be applied to show potential solutions to problems with the goal being to move forward implementing the strategies.

R. Leary suggested that the Presidential Evaluation process could be begun earlier to produce a more comprehensive, considered evaluation. He mentioned that the 5 year review structure may provide a model that could be applied to accomplish this goal. Dr. Reinhard noted that the review may change due to new Board of Governors policy that focuses on presidential performance and explained the current process to the Faculty Senate. A. Rao expressed agreement and asked about procedures. Dr. Reinhard recommended that the Policy Committee review the procedures and then she could meet with the Policy Committee to discuss the review process. R. Leary asked the Faculty Senate if this could be done, there was consensus that this process should go forward.

D. Poljanec asked if recent changes in the General Education program could be publicized to benefit advising.

IX. Adjournment

M. Parker moved to adjourn. M. J. Reef seconded and the meeting adjourned at 4:45 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, September 27, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, September 27, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. Buchanan, E. Caropreso, W. English, G. Grejda, S. Hilton, S. Kuehn, H. Luthin, S. McBride, A. Miller, M. Parker, D. Poljanec, S. Prezzano, R. Raehsler, A. Rao, M. J. Reef, B. Register, B. Smaby, E. Stephenson, and Student Senate representative D. Close. Also present were Interim Provost J. Grunenwald, and Clarion Call reporter A. Everly.

I. Call to Order

R. Leary called the meeting to order at 3:37 P.M.

II. Approval of the Minutes

A. Miller moved approval of the minutes. W. Buchanan seconded. The minutes were approved.

III. Announcements

R. Leary asked Senators that if they experienced problems in the delivery of the minutes to please contact him. Next R. Leary presented the memo that he and B. Smaby sent to all faculty about changes in the Gen. Ed program and asked for questions. B. Smaby noted that the information packet did not include the application for Gen. Ed. flag. M. Parker brought up the problem that remedial courses could be considered to be Gen. Ed. under the new guidelines, and mentioned that there are no formal procedures to remove a course from the Gen. Ed. listing. R. Leary asked that CCPS investigate this issue and present a motion to include a procedure for excluding a course from the Gen. Ed. listing.

IV. President's Report-- D. Reinhard

J. Grunenwald announced the President is attending a conference in Harrisburg this week. Then he thanked the university community for its support as he has begun his work as interim provost. Next he reported that the university has received a \$50,000 grant from the Northwest Pennsylvania Aids Alliance for a pilot program to provide services for AIDS patients.

The Dean's Council has held its first meeting, which included discussions about personnel. Decisions are being made on temporary faculty positions for Spring 2000. Fall tenure track decisions will be made by Oct. 11th. J. Grunenwald noted that he is committed to make decisions for Fall 2000 temporary faculty by Christmas. M. J. Reef asked if there were any indications about how many tenure track positions would be available this year. J. Grunenwald responded that he was as yet unsure, but that the typical number of positions is anticipated for the coming year.

V. Student Senate Report--D. Close

D. Close explained student concerns about obtaining library books during the Library renovation.

VI. Committee Reports

A. Academic Standards--S. Prezzano

No report.

B. Budget--M. Parker

No report.

C. CCPS--B. Smaby

CCPS held its first meeting on September 23rd, at which time the committee set its meeting schedule.

D. CCR--F. Keen

No report.

E. Faculty Affairs--H. Savage

R. Leary made the announcement that the next Mentorship Program dinner will be held Oct. 13th.

F. Institutional Resources--W. Buchanan

The Computer Operations Subcommittee has held its first meeting and has decided to focus this semester on the evaluation of computing resources available to faculty. It will do this with a survey of CUP faculty, a survey of peer institutions, and a survey of "cutting edge" universities to determine trends and potential problems.

G. Student Affairs--A. Rao

A. Rao will present the committee's 2001-2002 Academic Calendar Proposal during new business.

H. Venango--E. Stephenson

No report.

VII. Old Business

CCR appointments -- M. J. Reef presented the committee's recommendation for three new faculty members on the Academic Standards Committee: Lisa Turner and Jim Rose for 3-year terms, Donna Ashcraft for one year. She then presented CCR's recommendation for a new member on the Student Affairs Committee, Kevin Roth for a 1-year term. The motion passed.

VIII. New Business

CCPS -- B. Smaby presented Special Topics, Experimental, Workshop courses and Minor Curricular changes (appended).

Student Affairs -- A. Rao opened discussion of the 2001-2002 academic calendar by asking the Faculty Senate to consider two recommendations, the first to suspend the rules that govern the creation of the academic calendar while considering the 2001-2002 academic calendar, and the second to consider a new model for the spring semester calendar. A. Rao moved adoption of the administration's proposed calendar with the following additions: 1) suspension of item 4 of the Guidelines for Preparing the Academic Calendar (concerned with starting the spring semester the day after the Martin Luther King holiday); 2) the addition of the phrase "Monday night classes meet in place of Wednesday night classes, Wednesday, March 6"; and 3) a correction of the typo changing the first two lines of the Spring Semester entries from "Tuesday" to "Monday." R. Leary

asked if "night classes" could be changed to simply "classes." E. Caropreso pointed out that it may be confusing to students to just make a change for night courses, that changing the whole day would work just as well. M. Parker noted that the phrase "Spring Vacation begins at 10 a.m." should be changed to "p.m." G. Grejda asked if local school schedules were checked concerning their dates for Spring dismissal. A. Rao said that had not been done. R. Leary asked J. Grunenwald if there were efforts to set up a uniform SSHE schedule. J. Grunenwald noted conversations were taking place, but no practical proposals have been developed. W. Buchanan asked if this was a one-time proposal for that year only. S. Hilton wanted to know if there was a concern with beginning the first summer session on June 3rd, which could overlap with high school schedules, and if this could eliminate potential summer school students (both graduating high school seniors and teachers). B. Smaby asked if there was a count of recently graduated H. S. students. R. Leary asked for a vote to suspend item 4 of the Guidelines for Preparing the Academic Calendar, and the motion passed with a voice vote.

Discussion next moved to the second motion on the floor, to adopt the calendar recommended by the committee. B. Smaby asked if there was an option to table the calendar until information about high school schedules could be obtained. A. Rao mentioned that the calendar needed to be accepted by Oct. 11th. R. Leary offered an amendment to the motion to accept the fall and spring calendar and hold off on the summer calendar. The motion passed as amended with a voice vote.

A. Rao placed a third motion on the floor to change the guidelines to prepare the academic calendar for the Spring Semester. The new Spring Semester model would have a longer winter break and a shorter spring break, and one Wednesday would substitute as a Monday to provide a more equal distribution of "Wednesday" and "Monday" evening sessions. R. Leary asked to amend the motion to strike the words "night" after Monday and Wednesday in order to simplify the implementation of the new calendar. R. Leary called for a voice vote, the motion as amended, passed.

A. Rao moved that pending review by student affairs committee (in a report at the next Faculty Senate meeting) and barring a negative impact on enrollment, the Faculty Senate accept the summer sessions as printed in the recommendations, S. Hilton seconded. E. Caropreso asked what would be considered as "negative impact?" J. Grunenwald gave the example of one third of school districts being in conflict as a significant impact. D. Poljanec mentioned her concern with teachers who are graduate students being able to attend summer classes. S. Prezzano noted there is a problem for students who could be taking summer classes to erase academic probation problems or who could be awaiting notification of probationary status to make a decision about whether to attend summer school. Discussion ensued about the need to make this decision now or to wait for the report. R. Leary called for a voice vote, and then a show of hands. Four Senators voted yes, 15 were opposed, the motion did not pass.

IX. Adjournment

M. J. Reef moved to adjourn. H. Luthin seconded and the meeting adjourned at 4:50 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, October 25, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, October 25, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. Buchanan, E. Caropreso, W. English, G. Grejda, S. Hilton, F. Keen, S. Kuehn, H. Luthin, S. McBride, A. Miller, M. Parker, D. Poljanec, S. Prezzano, R. Raehsler, A. Rao, M. J. Reef, B. Register, H. Savage, B. Smaby, E. Stephenson, G. Xu, and Student Senate representative D. Close. Also present were President D. Reinhard, Interim Provost J. Grunenwald.

I. Call to Order

R. Leary called the meeting to order at 3:32 P.M.

II. Approval of the Minutes

G. Grejda moved approval of the minutes. D. Poljanec seconded. The minutes were approved with corrections.

III. Announcements

R. Leary received a memo from the President that the revised guidelines for approving the academic calendar have been approved.

IV. President's Report-- D. Reinhard

President Reinhard said she was happy that a tentative contract agreement between the SSHE and APSCUF had been reached.

Dr. Reinhard reported that the university had received a substantial gift for scholarships from a donor that wished to remain anonymous. She also noted that the Department of Nursing had received a visit from an accreditation team that was impressed with their program and provided much positive feedback. These reviewers are recommending full accreditation for the nursing program for the next five years. Dr. Reinhard also invited participation from faculty in the large group visitation day taking place this Saturday. Finally, Dr. Reinhard encouraged the university community to contribute to the SECA campaign, noting that it provides a good opportunity to designate contributions to a diverse number of worthy organizations.

V. Student Senate Report-- D. Close

D. Close reported the BSBG conference was held Oct. 14th. She also noted that a coffee shop will move into the Gemmel game room, which is presently losing money.

VI. Committee Reports

A. Academic Standards--S. Prezzano

S. Prezzano reported that the academic standards committee met and discussed a proposal to raise the minimum GPA standard for education student to 2.75, which follows state guidelines. The academic standards committee endorsed this change. She also said the admissions subcommittee met and discussed the proposal to remove the SAT as a required admission standard. The committee determined it needed statistics and other data to judge the merit of the proposal, and had received some valuable resources from M. Parker. The committee has contacted L. Swab for more information about the Clarion student SAT scores, the committee believes it will be able to provide a report at the end of November. M. Parker asked if the raising of the GPA would be "grandfathered" or take place in the fall. G. Grejda answered that it would be implemented next fall.

B. Budget--M. Parker

No report.

C. CCPS--B. Smaby

No report.

D. CCR--F. Keen

F. Keen noted that CCR has sent a request to faculty to apply for one of six positions on the search committee for Provost, and the committee will begin reviewing applications as they come in.

E. Faculty Affairs--H. Savage

H. Savage reported that the Faculty Affairs committee is Cosponsoring a call for papers for the Social Equity conference, to be held Nov. 16th as a luncheon. G. Xu asked about the faculty center. H. Savage noted that the committee is continuing to work on the concept of the center, Dr. Reinhard has been consulted.

F. Institutional Resources--W. Buchanan

No report.

G. Student Affairs--A. Rao

A. Rao noted that a recent call from the Clarion Chamber of Commerce pointed to a rescheduling of ALF, and this may mean that we will make a schedule change to move homecoming and a mid-semester break day. A. Rao will bring this change back to the Senate if needed.

H. Venango--E. Stephenson

E. Stephenson reported that the faculty at Venango were glad to have the tentative contract agreement between the SSHE and APSCUF. She announced that the Venango Faculty Forum will meet this Friday. APSCUF president Sue Traynor will speak at this meeting, next week a workshop will be held to discuss enrollment issues at the Venango Campus. The Faculty Forum had inquired if the Faculty Senate would like to have minutes of its meetings. R. Leary suggested the E. Stephenson bring the minutes when she prepares her report.

VII. Old Business

None.

VIII. New Business

R. Leary noted that the Faculty Senate has not taken the opportunity to have the president discuss topics of its choice and provided some suggestions from the Policy Committee, which included the Knight Collaborative, the Venango Campus, Clarion University's educational mission, electronic communication, including the university web site. R. Leary then asked the President to discuss the search for the Provost and to characterize the provost's job description.

Pres. Reinhard handed out a draft of a job description. She discussed the position as a second in command at the university, with other roles such as enrollment and financial management. She stated that she would like to place an ad into the Chronicle of Higher Education to run no later than January. R. Leary noted that the description called for a teaching/scholarship orientation, asked if this was indeed the emphasis intended for this position. Dr. Reinhard answered that indeed the search was for someone recognized for their achievement in teaching and scholarship. R. Leary asked about the Provost's role as an advocate for academic affairs. Dr. Reinhard noted that the person would be charged with the task of weighing how the needs of the academic division tie in with all the needs of the university. R. Leary then asked if the plan was to look for someone with experience dealing with middle states accreditation process. Dr. Reinhard noted that this is a role we would expect anyone in this position to effectively assume. B. Smaby asked what type of faculty input would be available -- D. Reinhard responded that faculty forums would be part of the process, and would include reactions to candidates. W. Buchanan asked if the search would be limited to candidates who have taught in disciplines in the university curriculum -- D. Reinhard did not believe that limitation would be necessary, but the question had not before been examined.

President Reinhard announced that the Knight Collaborative tentative discussion dates are Dec. 2nd and 3rd.

J. Grunenwald announced that two job searches are proceeding. He asked W. Buchanan to speak about the Dean of Library position. W. Buchanan described the position as very important to the university, and stated that candidate forums will be announced to the university community. J. Grunenwald then noted that the Director of Disability Support Services search had been completed.

IX. Adjournment

H. Savage moved to adjourn. B. Smaby seconded and the meeting adjourned at 4:45 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, November 8, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, November 8, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. Buchanan, G. Grejda, S. Hilton, F. Keen, S. Kuehn, H. Luthin, S. McBride, A. Miller, M. Parker, D. Poljanec, S. Prezzano, A. Rao, M. J. Reef, B. Register, H. Savage, B. Smaby, E. Stephenson, and Student Senate representative D. Close. Also present were President D. Reinhard, Interim Provost J. Grunenwald, B. Freed, and Clarion Call reporter A. Everly.

I. Call to Order

R. Leary called the meeting to order at 3:32 P.M.

II. Approval of the Minutes

W. Buchanan moved approval of the minutes. B. Smaby seconded. The minutes were approved.

III. Announcements

R. Leary talked about the current project of digitizing Senate Minutes. R. Leary and S. Kuehn are working to scan in old Senate minutes and then convert the scans to word processing files, but they are currently having scanner problems. It is hoped that these problems can be resolved soon so that the Senate web site can become a repository for all available Senate minutes.

R. Leary announced that R. Couch has a class that meets during the time period that Faculty Senate meets, which explains his absence this semester. B. Grugel has been contacted to replace R. Couch for the remainder of the semester. R. Couch will be able to serve as senator in the spring 2000 semester.

W. Buchanan discussed the Dean of Library search. He encouraged all to attend the forums for these candidates.

IV. President's Report-- D. Reinhard

D. Reinhard encouraged all to tour the recently completed Recreation Center. She noted that she was very pleased to host a dinner for the Crooks family who have provided endowed scholarships to the university. Dr. Reinhard also hosted a dinner for Randy Silvis and mentioned that there were many events taking place this week, including a play and a music recital featuring current and former faculty members. She will be meeting November 9th with the planning team for the Knight Collaborative.

R. Leary previewed the topic that Dr. Reinhard was asked to discuss at this Senate meeting -- recent problems with registration in connection with the university mandate to achieve an 80/20 percent balance of personnel to facilities costs (decreasing numbers of faculty to serve increasing numbers of students). Dr. Reinhard noted that this discussion involved curriculum and resources issues. Dr. Reinhard emphasized that a long term strategy to deal with the problem was not to simply add more faculty, but to determine whether the faculty we have are suited to the curricular needs of students at this university. Curricular review, class size, faculty assignments, and policies such as class withdrawals were cited as possible components of a set of solutions to this complex issue. J. Grunenwald noted that this Fall the university saw a level of concern from students it had never before experienced, and his office had a large number of complaints from families about problems with students graduating on time. He listed four major areas where the university can help address the problem -- schedule planning, systematic advising, long term registration preparation, and environmental monitoring. One problem the university faced for the current registration period was that personnel decisions were not finished by the start of registration. J. Grunenwald noted that personnel decisions will be completed before registration in the future and that no more uncommitted staff positions will be put into the registration schedule. A second problem J. Grunenwald noted was that the current schedule building process is uneven across the university -- no standardized information is used to build schedules, so tradition is employed semester after semester to build a schedule. He announced that the Dean's Council will be spending time

on building solutions for this sort of problem. Part of this solution will be specifications sent to Deans and department chairs on how to estimate demand for courses and how to build demand-based histories. For a third area of relieving registration problems, J. Grunenwald pointed to certain courses as "pressure points that repeat" -- required courses that are singularly responsible for meeting requirements. J. Grunenwald suggested that in many instances a set of courses could be used to satisfy the requirements presently served by a single course. Finally a fourth problem J. Grunenwald cited for problems in registration this semester was an "Environmental breakdown" -- many students did not receive the correct support for registration, and experienced a "run-around" situation as they participated in an incorrect referral process. According to the Provost, the environmental problem could have been caused by the tense situation created by SSHE--APSCUF negotiations. D. Reinhard added that the university needs to do a better job in educating students in what to do if they have registration problems.

D. Poljanec believed a part of the current problem is that freshman are scheduled in the summer for a full year and then do not see advisors to receive training in registering. A. Miller asked if there was a set of data collected that documented registration problems this semester. J. Grunenwald responded that there was, and that it presented the set of problems in a more extreme light than in any other semester. B. Smaby noticed that many sophomores she saw did not know how to do the registration process, and many were not sure why they had the courses for spring that they did have. D. Poljanec noted that summer registration presents the worst situation for advising that currently existed -- a rushed approach to group advising that does not work because there is little context for registration issues. M. J. Reef noted that having only one or two faculty doing group advising is not an effective means to start students on their way their first year. S. Kuehn cited the recent increase in enrollment and asked if decreasing numbers of faculty will force more faculty to teach more lower division courses. J. Grunenwald noted that more staffing shortages have occurred in the lower division and that most upper division staffing has remained the same. R. Leary asked J. Grunenwald where the decisions to make changes would be made. J. Grunenwald expected that the Deans would extend review to the departments, and that bargaining unit issues would come up so that APSCUF would be consulted. J. Grunenwald also said that there is a well constructed process for curriculum review. G. Grejda mentioned that the Education programs would welcome any suggestions that any faculty member would have about making registration smoother. H. Luthin said he was uncomfortable with the notion that curricular decisions could be driven by staffing needs for lower division required courses. H. Savage noted that more independent decision making on the part of students needs to be made. D. Reinhard said that this type of staffing issue is not confined to faculty or academic departments, that other components of the university are having to make do with fewer staff. M. J. Reef asked about how to evaluate demand for a course and asked about how to better serve transfer students. J. Grunenwald responded that these concerns are being addressed by the Dean's Council, and they are constructing policies to solve these needs. D. Reinhard asked that if there were comments and suggestions that could help serve making the process better, please forward them by e-mail to her or J. Grunenwald.

V. Student Senate Report-- D. Close

D. Close reported that the BSGP is this weekend, and that the student activity fee may be increased by 10 dollars.

VI. Committee Reports

A. Academic Standards--S. Prezzano

S. Prezzano reported that the admissions subcommittee is working on obtaining data and research reports about the SAT as a predictor of academic success.

B. Budget--M. Parker

No report.

C. CCPS--B. Smaby

B. Smaby reported that CCPS hearings will be held 11/12 and 11/19.

D. CCR--F. Keen

F. Keen said he will bring forth nominations for the provost search committee and a faculty senate standing committee during new business.

E. Faculty Affairs--H. Savage

H. Savage reported that the faculty center subcommittee is working on preparing a full report with recommendations about a Faculty Center by the end of this semester.

F. Institutional Resources--W. Buchanan

W. Buchanan said the Institutional Resources committee has been working, lately discussing "green" projects on campus. He handed out and discussed a status of master plan projects on campus. W. Buchanan also reported the computing resources committee is working on making ADEPT more faculty friendly, and in making ALL-L more efficient and people friendly. The committee may ask for a name change to encompass a broader definition.

G. Student Affairs--A. Rao

A. Rao noted that the Student Affairs committee is working on who's who applications, and he will present a schedule change during new business.

H. Venango--E. Stephenson

No report.

VII. Old Business

None.

VIII. New Business

A. Rao presented a recommendation from the Student Affairs Committee to change the Fall 2001 mid-semester break from Oct. 8th to Oct. 1st 2001. The motion carried.

B. Smaby presented CCPS read-ins from the Marketing Department and the Dept. of Communication.

D. Poljanec, who is a member of the Catalog Revision Committee, discussed the committee's recommendation of looking at minor revisions now, with more major revisions for the future. Presently the committee would like to see an upbeat cover for more visual appeal, with a larger format with tabs, and a plastic binder. S. Hilton mentioned long term reorganization of content as a worthy goal in the future. J. Grunenwald said he asked Publications to look into the cost of these changes that could be made in the next version. D. Poljanec noted that the committee is working on developing a template for departments to rewrite copy.

F. Keen presented the CCR recommendation to nominate Susan MacBride to serve on the Venango Campus Committee, the motion was approved.

F. Keen then presented the Provost Search Committee nominations -- Carole Anderson, Brian Dunn, Pamela Gent, Mary Kavosi, William Krugh, and Susan Traynor. R. Leary noted that (as per the Revised Haines requirements) he had previously brought these candidates to the President. The nominees were approved by the Faculty Senate.

Presidential Evaluation -- R. Leary passed out the policy from the SSHE Board of Governors on Review of Presidential Leadership. Noting that this year was an informal review of the President, R. Leary reported that the Faculty Senate Policy Committee will be working on a revised review process.

IX. Adjournment

M. J. Reef moved to adjourn. W. Buchanan seconded and the meeting adjourned at 5:15 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, November 22, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, November 22, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. R. Leary chaired with the following Senators present: P. Amrod, W. English, B. Grugel, S. Hilton, F. Keen, S. Kuehn, H. Luthin, S. McBride, A. Miller, M. Parker, D. Poljanec, S. Prezzano, A. Rao, M. J. Reef, B. Register, H. Savage, B. Smaby, E. Stephenson, and Student Senate representative D. Close. Also present were Interim Provost J. Grunenwald, Rashelle Karp, P. Gent, and R. Potter.

I. Call to Order

R. Leary called the meeting to order at 3:32 P.M.

II. Approval of the Minutes

M. J. Reef moved approval of the minutes from 11/8/99. S. Hilton seconded. The minutes were approved.

III. Announcements

R. Leary announced the SHEE has not yet modified its procedures for presidential evaluations. The Policy Committee of the Faculty Senate is currently working to improve the Faculty Senate portion of the presidential evaluation process and has been waiting to incorporate proposed changes in the SHEE procedures.

IV. President's Report-- D. Reinhard

J. Grunenwald said the Dean's Council met the previous Wednesday to discuss a special development project to improve the registration process. Specifically, the project will work to provide a set of standards for analyzing enrollment history to build appropriate models for anticipating upcoming enrollments in required courses. The goal is to create effective deployment procedures which will help to determine the size and number of required course sections needed to meet anticipated enrollments. A subgroup of the Dean's council, which includes D. Poljanec and Linda Swab, will continue to work on this area.

J. Grunenwald announced that interim leadership will be appointed in the Admissions Department, the president will make an announcement next week.

J. Grunenwald summarized the Knight Collaborative program and previewed likely outcomes from the December 2nd & 3rd meetings.

V. Student Senate Report-- D. Close

D. Close reported the Social Equity dinner went well. She also reported that students are using the new fitness center, but some alumni are grumbling because their student fees were used to pay for it but are not able to use it without paying a membership fee. Discussion ensued about encouraging alumni to use the center.

VI. Committee Reports

A. Academic Standards--S. Prezzano

S. Prezzano announced the next hearing for students appealing academic suspensions will be held Jan. 13th. A preliminary report from a subcommittee examining the utility of the SAT for admissions will be presented at the next faculty senate meeting.

B. Budget--M. Parker

M. Parker reported the Budget Committee met 11/12 to hear a report from Dr. Haberacker about the budget. The Budget Committee will be meeting again soon to discuss the report. M. J. Reef asked if all senators could have a copy of Dr. Haberacker's report. M. Parker will contact Dr. Haberacker's office to have copies sent to members of the Faculty Senate.

C. CCPS--B. Smaby

B. Smaby reported that CCPS hearings are finished for the semester.

D. CCR--F. Keen

F. Keen handed out a new list of standing committee membership.

E. Faculty Affairs--H. Savage

H. Savage reported that the Faculty Affairs Committee has completed its fall agenda. A report from the subcommittee on the faculty center is upcoming.

F. Institutional Resources--W. Buchanan

No report.

G. Student Affairs--A. Rao

A. Rao announced that the Subcommittee on Student Activities has completed its review of Who's Who applications and has sent them to Dr. Curtis' office.

H. Venango--E. Stephenson

No report.

VII. Old Business

There was no old business.

VIII. New Business

CCPS read-ins and recommendations. B. Smaby presented read-ins from the Department of Communication, the Department of Special Education, and an Education Department workshop course. Other CCPS recommendations were to accept the new Anthropology minor, Department of Music general education flags, requirement changes for the B.S. in Psychology, a change in requirements of the M.S. in Special Education, and new courses in the Department of Special Education. The changes were approved.

IX. Adjournment

A. Miller moved to adjourn. F. Keen seconded and the meeting adjourned at 4:02 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, December 6, 1999

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, December 6, 1999 at 3:30 P.M. in the Enid Dennis Room, Hart Chapel. F. Keen chaired with the following Senators present: P. Amrod, W. Buchanan, W. English, G. Grejda, B. Grugel, S. Hilton, F. Keen, S. Kuehn, H. Luthin, S. McBride, A. Miller, M. Parker, S. Prezzano, R. Raehsler, A. Rao, M. J. Reef, B. Smaby, G. Xu, and Student Senate representative D. Close. Also present were Assistant Provost S. Karp, A. Acton, and Clarion Call reporter A. Everly.

I. Call to Order

F. Keen called the meeting to order at 3:34 P.M.

II. Approval of the Minutes

A. Miller moved approval of the minutes. S. Hilton seconded. The minutes were approved with a correction -- change the start date of CCPS change to COMM 400 to Fall 2000.

III. Announcements

None

IV. President's Report-- D. Reinhard

None

V. Student Senate Report-- D. Close

The last meeting tonight, coffee shop plans are proceeding.

VI. Committee Reports

A. Academic Standards--S. Prezzano

Admissions subcommittee is working on a report about SAT and freshman retention.

B. Budget--M. Parker

Handed out a copy of the university budget report, asked Senators if they had concerns to contact her.

C. CCPS--B. Smaby

CCPS has completed its work this semester.

D. CCR--F. Keen

No report.

E. Faculty Affairs--H. Savage

No report.

F. Institutional Resources--W. Buchanan

No report.

G. Student Affairs--A. Rao

No report.

H. Venango--E. Stephenson

No report.

VII. Old Business

None.

VIII. New Business

CCPS Recommendations and read-ins. Recommended approval of a new Early Childhood Associate Degree Program, changes in requirements of the M.S. in Communication, course deletion of COMM 656, General Education V Flag for PS 210. Discussion ensued about the Early Childhood degree -- the program will be offered at Venango, through a two year rotation, some courses may be offered by Distance Education. G. Grejda and A. Acton answered questions about course staffing, sources for students, and the venue at which these courses would be offered. The new program, program changes, deletion and flag were approved.

Minor Curricular Changes were presented as read-ins.

A. Acton referred to the new CBA references to Distance Education and asked what procedures would be put into place for the approval of Distance Education. F. Keen referred to meet and discuss agenda.

IX. Adjournment

G. Xu moved to adjourn. R. Raesler seconded and the meeting adjourned at 3:56 p.m.

Respectfully submitted,

Scott A. Kuehn

Faculty Senate Secretary