

Faculty Senate of Clarion University

Monday, February 3, 2003

4:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, February 3 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: D. Anderson-Brush, J. Beal, G. Clary, B. Frakes, P. Gent, J. Heard, J. Knepper, K. Lander, T. Lavin, R. Leary, M. McConnell, J. Phillips, S. Prezzano, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, J. Vilberg, K. Yenerall, C. Zidek. Also present was President Diane Reinhard, Provost J. Grunenwald, Paul Garris (Student Senate) and Chrissy Meehan (*Clarion Call*)

I. Call to Order

S. Hilton called the meeting to order at 4:35 p.m.

II. Approval of the Minutes

B. Frakes moved and M. McConnell seconded to approve the minutes of December 2, 2002. Minutes were approved with the following addition: K. Lander should be added to the initial list of Senators present.

III. Announcements

S. Hilton encouraged Senators to attend all of the forums currently being held for the Presidential candidates, with a reminder that there are still two candidates remaining to visit the campus. Senators are also encouraged to submit their comment forms to Linda Campbell in 202 Carrier.

S. Hilton also extended congratulations to C. Zidek, who successfully defended her dissertation in December 2002.

IV. President's Report — delivered by D. Reinhard

After extending a welcome to all of the Senators, D. Reinhard also encouraged all Senators to become involved in the Presidential search process.

She continued by reporting that the student enrollment for the spring 2003 semester is very good. The statistics are particularly impressive on the Venango campus, with a 5.2% increase in enrollment and a 2.1% FTE increase from the spring 2002 semester. She concluded that these initial statistics are a positive step towards meeting the current budget situation.

She continued that the budget situation for the 2003-04 academic year might be more troublesome. She has been attending meetings in Philadelphia with Governor Rendell to discuss the topics of higher education and economic development. Rendell believes that the economic

recovery of Pennsylvania will be enhanced by higher education. Additional meetings have been held in Lock Haven with Congressman Peterson with a focus on "jump starting" the economy. D. Reinhard continued that the Pennsylvania budget for higher education is forecasted at a two billion-dollar deficit. Therefore, Clarion University can anticipate budget cuts. The actual budget will not be presented until the first week in March 2003. She concluded that there would possibly be funds available for schools to become involved in economic development. Positive news is that there will also be several capital projects.

D. Reinhard concluded by stating that the transition report for Governor Rendell has been completed and submitted.

V. Student Senate Report — Paul Garris

P. Garris reported that Student Senate would be meeting on February 3, 2003, at 7:30 PM to review the budget packets for all Clarion Students' Association (CSA) organizations.

VI. Committee Reports

A. CCPS — S. Traynor

S. Traynor reminded Senators that the deadline for circulation of curricular proposals is February 15, 2003, with the circulation of proposals for experimental courses being February 10, 2003. Copies of these proposals should be submitted to her office in 130 Becker.

B. CCR — H. Savage

H. Savage stated that a revised roster of Senators for the spring 2003 semester would soon be provided via electronic mail. She reported that the application for Phi Kappa Phi is well underway, and that there will be an onsite visit by a Phi Kappa Phi team during the last weekend in February. The University-Wide Professional Development Committee has requested a reappointment for a three-year term. Finally, the dates for Senate elections will be provided at the February 17 Faculty Senate meeting.

C. Academic Standards — J. Phillips

J. Phillips reported that the suspension hearings were held on January 15, 2003, and that results will be reported at the next Senate meeting. The Athletics Subcommittee will be meeting on February 4, 2003.

D. Budget — B. Sweet

B. Sweet reported that Paul Bylaska contacted him and that some budget information was provided. He also reported that PRAAC met during the week of January 27, 2003. Budget information was exchanged, but it was not overly optimistic.

E. Faculty Affairs — J. Knepper

The Faculty Affairs Committee had their first meeting of the semester on January 29, 2003. The committee is researching faculty locations for social activities, and is investigating the initiation of faculty excellence awards for teaching, advising and scholarship. J. Grunenwald commented that these awards would mirror the "Years of Service" award that is currently in place for the staff. J. Knepper commented that these projects would be discussed further in Senate Policy meetings. She concluded that the committee is also working on two position papers on scholarship and years of service to present to Senate Policy.

A. Student Affairs — J. Heard

J. Heard reported that the Student Affairs Committee has been requested to serve as an ad hoc committee for the revision of the Clarion University Student Handbook. The Student Activities Subcommittee reports that thirty-six students were nominated to "Who's Who." The results of this should be available in February 2003. He concluded that he received inquiries at the department representative meeting last week in regard to the academic schedules. When asked by S. Hilton as to whether the Advising Award involves Student Senate, J. Heard stated that we would research this and report back to Senate.

G. Institutional Resources — M. McConnell

M. McConnell reported that the Technology Committee recently distributed an e-mail survey. The survey is basically inquiring as to the wants and needs for technology on the Clarion campus. He asked Senators to encourage all faculty to respond. It was confirmed that this electronic survey was also sent to faculty on the Venango campus.

H. Venango — C. Zidek

The Venango Committee had their first meeting of the semester on January 31, 2003, with three more upcoming meetings scheduled. At the January meeting the committee discussed recruitment and retention, which has increased 22% since the spring 2002 semester. The committee is also interested in campus visibility and is considering a July 2004 reunion event. A survey for the Venango faculty has been developed to assist in their committee involvement on the Clarion campus. At the January meeting there was much discussion of the many new directions on the Venango campus. This included new initiatives such as residential housing, property acquisitions, and implications for recruitment of the various programs. J. Grunenwald reported that Venango has received approximately \$25,000 for grants for development in technology training on the Venango campus. This would require a newly designed curriculum, which the committee is trying to pass by the February 15, 2003 CCPS deadline.

I. APSCUF — S. Kuehn

S. Kuehn reported that, as stated in the latest APSCUF newsletter, six scholarships are available to eligible students. He asked Senators to encourage student to apply for these scholarships. The application deadline is Friday, February 28, 2003. He also asked Senators to encourage all faculty to run for the upcoming APSCUF elections. The nominating petitions are due by noon, February 21, 2003.

VII. Old Business

All old business had been postponed to future meetings in order to accommodate the campus forums by Presidential candidates.

VIII. New Business

CCPS (S. Traynor): There were five curricular read-ins for HIST 277, HIST 354, HIST 362, HIST 562, and PHIL 325 (action numbers 2003-1-001 through 2003-1-004 and 2003-1-006). There was a motion to add the addition of an S (Second Values) flag to PHIL 358 (action number 003-1-005). The motion passed unanimously.

S. Hilton reported that Karen DeMauro and Tom Gusler would be attending the February 17, 2003, Faculty Senate meeting to discuss the Strategic Information Technology Plan. Senators should contact S. Hilton in the event that they need a copy of this plan before the meeting.

She also stated that the Indiana University of Pennsylvania "Senate Resolution Against State System Office Activities" document will be discussed at the February 17, 2003, Faculty Senate meeting.

IX. Adjournment

B. Frakes moved and K. Lander seconded the move to adjourn. Faculty Senate adjourned at 5:07 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, February 17, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, February 17 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: G. Clary, B. Frakes, J. Heard, S. Kuehn, T. Lavin, R. Leary, P. McGreevy, S. Prezzano, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, J. Vilberg, C. Zidek. Also present was President Diane Reinhard, Tom Gusler (Associate Provost for Administration), Steve Selker (Computing Services), and Rashelle Karp (Associate Academic Vice President).

I. Call to Order

S. Hilton called the meeting to order at 3:37 p.m.

II. Approval of the Minutes

S. Traynor moved and B. Frakes seconded to approve the minutes of February 3, 2003. Minutes were approved with the following change: VI. D. Budget: "The final sentence should read "*Budget* information was exchanged, but it was not overly optimistic."

III. Announcements

S. Hilton announced that the Agenda item, VII. Old Business: B: Proposed change to the by-laws, would be postponed until a later meeting of the Faculty Senate. She stated that there was much information in regard to the 120-credit change being distributed to faculty, and meetings are in progress across the campus in order to implement efficiently these new changes.

She reminded Senators that, due to the Winter Holiday, the next Faculty Senate meeting will be on March 17, 2003. Sonja Heeter has requested to be included on the meeting agenda to discuss NCATE. The NCATE visitation will occur on the final few days of March, 2003 and the beginning of April 2003. S. Hilton suggested that Senators bring any questions that they might have in regard to the NCATE process to this meeting.

Finally, S. Hilton announced that the Faculty Senate, along with the entire University, is pleased to have Tom Gusler as a member of our community. She then proceeded to read a newly-drafted Resolution statement (see attachment 1). After the reading of this statement, T. Gusler expressed his deep gratitude to the Faculty Senate.

IV. President's Report

D. Reinhard announced that the Governor has eliminated 120 million dollars mid-year from the budget however, to date, the state owned universities have not received any mid-year reductions. Only state related institutions, such as Penn State, have received these budget cuts. This does not imply that there will not be any budget reductions for the state owned institutions but, thus far, none have been presented. There has been a reduction in an equipment grant to all higher education institutions. Clarion University, which usually receives approximately \$88,000, will now receive approximately \$57,000. Contingency planning is underway for instructional equipment. It was confirmed that there is no relationship between this equipment grant and the

student technology fee. Discussion ensued in regard to the renovation of the Peirce Science Center and the equipment grant.

D. Reinhard continued by expressing her gratitude to those Senators who participated in the recent Presidential search forums. She reminded Senators that the Alumni Association will be holding their annual auction on March 8, 2003, and encouraged all to attend.

Finally, she expressed her gratitude to T. Gusler, acknowledged the Senate Resolutions, and reminded Senators that there will be a dinner on February 21, 2003 and smaller reception on February 20, 2003 in honor of T. Gusler.

V. Student Senate Report — Paul Garris

Student Senate is currently presenting their line-itemizing and student organization recognition policies. In addition, they are reviewing the Student Senate constitution.

VI. Special Report — T. Gusler

T. Gusler called everyone's attention to the Draft of the Strategic Information Technology Plan that had been distributed previously. He stated that Karen DeMauro, who was instrumental in authoring this document, was unable to attend the Faculty Senate meeting.

T. Gusler introduced the document by stating that the purpose of this plan is to layout and prioritize technology issues across the university. This difficult task includes decisions regarding hardware, software, and distance education. The plan was initiated by a request to Computing Services to develop a plan that provides some concrete, general guidance.

He continued to discuss brief elements of the Strategic Information Technology Plan (SITP). He reported that the plan was developed by twenty-eight focus groups and represents almost two years worth of study. He stated that the SITP is a "living document" that has undergone various changes and revisions. The plan was initially known as the Strategic Technology Plan until it became evident that the inclusion of "information" was necessary.

T. Gusler encouraged Senators to investigate beyond the Table of Contents and Summary pages. He stated that the "Executive Summary" discuss the genesis of the SITP. This summary includes strategic, operational, and other recommended goals. He pointed out that the operational goal on page 30, "Create the University Technology Advisory Committee (UTAC)," is a very important step for the SITP that would include some Faculty Senate members. He led Senators through the Executive Summary, Strategic Goals and Operational Goals (p. 3-4), Advisory Committee (particularly the "Formal charge to the committee") (p. 30-32), Smart Classrooms (Appendix D), Computer Lab Facilities (Appendix E). He stated that "Technology Goals" is the heart of the SITP document. He continued that the Appendices are relatively current; however, funding for the Learning and Technology Center in Becht Hall will be doubled. In conclusion, he stated that the SITP is an operational plan, much of which was compiled by Karen DeMauro.

H. Savage commented that the draft is very comprehensive and that the authors should be congratulated. She asked if there were considerations being made for a long-term computing center since Still Hall is limited in space. T. Gusler commented that more space, centrally located on the campus, would be ideal. However, there were no definitive answers at this time in regard to space.

R. Leary inquired as to what is the function of University Technology Advisory Committee (UTAC). He used an example of colleagues who received machines that they were not pleased with, and the orders did not come from computing services. Leary was concerned about the authority of this committee. T. Gusler responded by stating that he recognized the departmental computer issues. He has fought to maintain freedom in academic departments, but there needs to be some type of standardization so that computing services can efficiently maintain the equipment. It is his hopes that this will be a strong effective group which will have recommending power.

S. Prezzano asked about any plan for additional technical support. T. Gusler stated that the university is in the process of a new hire for technical support. The expense of outside contractors is too high and can be more effective by hiring an expert. The needs on the Venango Campus will also be considered for this hire. He stated that he does not anticipate any new positions for computer services for the next fiscal year.

Discussion ensued about the possibility of using ISF for faculty computing, the faculty complement of UTAC, and the possibility of each college having their own advisory committees as academic departments are so diverse. It was also suggested that members of the Faculty Senate Technology Committee might serve on UTAC. Finally, when asked about the implementation schedule of this proposal, T. Gusler stated that the draft would need to be approved by the PEC for the formulation of UTAC, and that CCR would need to make a formal call for representatives. He suggested that CCR begin this process.

VII. Committee Reports

A. CCPS — S. Traynor

S. Traynor announced that the deadline for course proposals has passed. The dates in which the Faculty Senate will be voting on these new proposals will be announced at a future date.

B. CCR — H. Savage

H. Savage distributed a revised Faculty Senate Members List for the spring 2003 semester. The only changes from the fall 2002 listing is the addition of Todd Lavin and Vince Spina, who serve as sabbatical replacements for Brian Dunn and Mary Jo Reef. She briefly discussed the upcoming Phi Kappa Phi site visit on February 27-29, 2003. Finally, H. Savage announced that, according to the Senate bylaw, the deadline for nominations to Faculty Senate will be on April 1, 2003, and that the elections will occur on April 15, 2003.

C. Academic Standards — J. Phillips

S. Hilton, reading for J. Phillips, announced that, at the end of fall 2002, 128 students were on academic suspension at Clarion University. Forty-five of these students appealed their suspension to the Academic Standards Committee. The committee held suspension hearings on January 15, 2003, to address these appeals. As a result of these hearings, the committee rescinded seventeen of these suspensions and upheld twenty-eight. Of these twenty-eight that were upheld, five students had their suspension lifted due to the Commitment through EOP/Act 101, while three students' suspensions were lifted by Academic Affairs.

D. Budget — B. Sweet

B. Sweet reported that the Budget Committee will be meeting with Paul Bylaska on February 25, 2003, at 4:00 PM to review the budget information items that were requested by the committee.

E. Faculty Affairs — J. Knepper - No report.

F. Student Affairs — J. Heard - No report.

G. Institutional Resources — M. McConnell - No report.

H. Venango — C. Zidek

C. Zidek announced that the Venango Committee will meet on February 21, 2003. She reported that responses from the Venango faculty survey regarding committee involvement are being gathered. Finally, she stated that Venango has formed a new partnership with the Center for Advanced Manufacturing and Technology (CAMtech) to provide associate degree programs in Maintenance Mechanic Technology/Building Systems and Computer Service Technology at the Venango Campus.

I. APSCUF — S. Kuehn

S. Kuehn reminded Senators that the nomination petitions for APSCUF contractual committees are due by noon, February 21, 2003 in the office of Vicky Harry. C. Zidek inquired as to whether members on the Venango Campus could fax their petitions. It was suggested that she contact Vicky Harry for an accurate response.

VIII. Old Business

Discussion ensued in regard to the "IUP University Senate Resolution Against State System Office Activities." S. Hilton read a resolution that had now been received from Mansfield University. She stated that, like the IUP resolution, Mansfield was not requesting any action from Clarion University. The resolutions were both discussed, with most Senators in agreement with the content. S. Traynor commented that the most significant seems to be that we were never asked for input, but have merely been directed. Therefore, the over-arching behavior seems to be the real issue. S. Hilton suggested that an ad hoc committee be formed to create a draft of a Clarion University Resolution. J. Heard, V. Spina, and S. Hilton volunteered to be members on

this committee. S. Hilton also stated she will provide an opportunity to those absent Senators to be on this committee. A Resolutions draft will be created and presented to the Senate Policy.

IX. New Business

CCPS: There were curricular read-ins for ED 534, HON 230, MARS 425, HPE 123, MAED 550, MAED 585, THE 263, THE 271, THE 356, BIOL 400, BIOL 503, and a Minor in Chemistry (Action numbers 2003-1-007 through 2003-1-029).

Action number 2003-1-030 was a change of wording in the writing section of the General Education document as requested by the General Education Council. The recommendation does not alter the requirements in general education or change the nature of what is currently being done in any courses. A motion to adopt this recommendation passed unanimously.

X. Adjournment

B. Sweet moved and B. Frakes seconded the move to adjourn. Faculty Senate adjourned at 4:57 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Attachment 1:

WHEREAS, Thomas E. Gusler has been a significant member of the Clarion University of Pennsylvania community, serving as Associate Provost for Administration since 1984; and

WHEREAS, Thomas E. Gusler has consistently performed his duties in an exemplary fashion, seeking always to advance the status and wellbeing of the students of Clarion University, under increasingly difficult circumstances; and

WHEREAS, Thomas E. Gusler has unfailingly and conscientiously responded to the needs of Clarion University, bringing his good nature, great skill, and high intelligence to each task; and

WHEREAS, Thomas E. Gusler has served Clarion University actively and faithfully in myriad ways, including service to academic and administrative units, instructional

technology, information technology, institutional research, local and state-wide committees, addressing the demands of each assignment with enthusiasm and energy,

therefore, be it

RESOLVED, that the Faculty Senate of Clarion University expresses its great appreciation to Thomas E. Gusler for his loyal and able leadership in service to Clarion University,

and be it further **RESOLVED** that members of Faculty Senate recognize Thomas E. Gusler as a gentleman, a colleague, and a friend,

and be it further **RESOLVED** that this Resolution has been made a matter of record in the Minutes of Faculty Senate of Clarion University on Monday, February 17, 2003.

Faculty Senate of Clarion University

Monday, March 17, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, March 17 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: D. Anderson-Brush, J. Beal, G. Clary, P. Gent, J. Heard, J. Knepper, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, J. Vilberg, K. Yenerall, C. Zidek. Also present were President D. Reinhard, Provost J. Grunenwald and Rashelle Karp (Associate Academic Vice President).

I. Call to Order

S. Hilton called the meeting to order at 3:35 p.m.

II. Approval of the Minutes

R. Leary moved and M. McConnell seconded to approve the minutes of February 17, 2003. Minutes were approved.

III. Announcements

S. Hilton announced that a Council of Trustees meeting would be held on Thursday, March 20, 2003. This open meeting will be held in the Carrier conference room at 7:00 PM. She stated that flowers were sent to J. Grunenwald, on the behalf of Faculty Senate, as a means of celebrating his new appointment of President at Clarion University. This was followed with a reading of his thank-you note.

IV. President's Report - delivered by J. Grunenwald/ D. Reinhard

J. Grunenwald again expressed his appreciation to Senators for their acknowledgement of his new appointment.

He expressed that the future university budget is of primary concern. There has not been much information from Harrisburg, so it has been difficult preparing a budget. It could be a long and drawn-out process. He mentioned that a recent videoconference detailed actions that community citizens, faculty, etc. could take in order to contact legislators in regard to the current budget appropriations. It was emphasized that faculty should not use university letterhead if they intended to send letters to legislators. He stated that a preliminary budget for Clarion University has been developed, and that we may be subject to a 10% operating budget reduction and a 3-4% personnel reduction.

P. McGreevy inquired if larger class size was an inevitable implication of these budget reductions, as smaller class size has always been a strong sale for Clarion University. J. Grunenwald responded that all budget decisions are being driven by the current economic situation. There is much uncertainty. The options considered were 1) the elimination of programs, 2) a reduction of student body or 3) attempt to serve the incoming student body by expanding classroom size. The third option is currently the most practical for Clarion University. We are in need of 2200-2500 seats for next fall, with most of these seats at the lower division courses. It was stated that the surrounding states (New York, Ohio) are having worse budget reductions than are Pennsylvania institutions. Clarion's income is 20-22% lower from the same time four years ago. J. Grunenwald was, however, very encouraging and expressed his confidence for the future.

J. Grunenwald stated that the "Transitions" team had a breakfast meeting and charges were given for the initiation of this program. He expressed his excitement of this program and stated that it is already receiving some national attention from other universities. He concluded that the hope is to raise the second-year persistence rate closer to 80%. The first "Transitions" orientation will occur in only 76 days from now.

J. Grunenwald concluded that student enrollment looks positive for the fall 2003 semester. There is significant growth, particularly on the Venango campus. Neither the Clarion University campus nor the West Penn campus demonstrates any significant increases in enrollment.

D. Reinhard briefly discussed the current budget situation. She stated that we might not receive a final budget before the first of July 2003. She also mentioned the recent videoconference to inform citizens on how to contact their legislators. She stated that revenue estimates should be available shortly, and that this information will be shared once available.

D. Reinhard concluded by reminding Senators that there will be a public reception to honor the appointment of J. Grunenwald on Thursday, March 20, 2003. The reception will be held in Carlson Library from 4:00-6:00 PM, with a short program at 5:00 PM.

V. Student Senate Report — Paul Garris - No report.

VI. Special Report — NCATE — S. Heeter S. Heeter was not in attendance at this meeting.

VI. Committee Reports

A. CCPS — S. Traynor

S. Traynor reported that the planned date for open CCPS hearings for circulating proposals is April 10, 2003, from 3:30-5:00 p.m. CCPS recommendations regarding the circulating proposals will be made at the April 14, 2003, Senate meeting.

B. CCR — H. Savage

H. Savage distributed a revised listing of the spring 2003 Senators.

In preparation for the upcoming Senate elections, the current Senators perused a list of eligible candidates. This list was formulated in accordance to the Faculty Senate Constitution, which states "full-time personnel holding academic rank, and full-time personnel classified as State University Administrators, State University Managers, and State University Coaches are eligible to serve on Faculty Senate." This list will be submitted to both the Clarion and Venango campuses. H. Savage has been informed that there is no Senate budget to cover the costs of duplicating this list. She suggested two options: 1) to distribute the list electronically on the listserv and/or 2) duplicate lists to be placed in each departmental office and send a ballot to each eligible voter. H. Savage expressed concern about using only the electronic process for distributing the information. S. Hilton stated that there are enough finances in the Senate budget to cover the cost of duplicating these eligibility lists for the departmental offices. She also stated that the rising cost of copying materials is primary reason as to why the Senate budget is lower than usual. D. Anderson-Brush stated that placing the eligibility lists in the departmental offices was not convenient for those members of Student Affairs. J. Vilberg suggested that an e-mail be sent to all eligible voters, stating that the list of those eligible for election has been posted on the web, and also place a copy of the eligibility list in each departmental office. R. Leary stated that the Faculty Senate by-laws state that an official list must be in the hands of all eligible voters. He suggested that an e-mail attachment of those eligible for election should also be sent to everyone, thus covering the requirements of this by-law. H. Savage stated that she would take this course of action.

H. Savage reminded Senators that the nominating election would be held on April 1, 2003, and that the final election would be held on April 15, 2003. She encouraged Senators to help with the election process by donating time to attend the voting table on these dates. A sign-up sheet was passed around the room.

D. Anderson-Brush inquired as to the rationale for fourteen people being nominated in order for the ballot to be valid. She continued that many people find this to be confusing. Responses included that 1) it is stated thusly in the Faculty Senate by-laws, that 2) it insures that the ballot box will not become "loaded" and that 3) it is twice the number (14) of nominees that will actually be elected into the Senate (7).

H. Savage stated that the Phi Kappa Phi site visit has been completed and that positive verbal response was received. An infrastructure for the Clarion University chapter will be developed quickly once membership is approved.

H. Savage stated that March 18, 2003, is the deadline for faculty nominations of outstanding graduating seniors for the Ali-Zaidi Award.

C. Academic Standards — J. Phillips

Academic Standards had a meeting on February 25, 2003. There will be proposed policy and catalog changes under New Business.

D. Budget — B. Sweet

The Budget Committee meeting with Paul Bylaska, scheduled for February 25, 2003, was postponed. The meeting has now been rescheduled for March 25, 2003, at 3:30 PM. There will be a meeting of PRAAC on April 13, 2003.

E. Faculty Affairs — J. Knepper

J. Knepper reported that the final Mentoring Dinner was held on February 19, 2003. It is suggested that the Faculty Affairs Committee rethink who will be invited into the mentoring program. Specifically, the temporary and non-teaching faculty seems much less interested in the program. It was discussed that the faculty attendance at the February 19, 2003, dinner was poor and that the program was extremely long.

Faculty Affairs has voted to send the Teaching Award proposal back to the Partners in Teaching group as Partners in Teaching has most of the information requested by the Senate Policy. Faculty Affairs will continue to work with Partners in Teaching in regard to this award.

Faculty Affairs has begun their planning for the Faculty Retirement Reception, tentatively set for May 7, 2003.

Faculty Affairs will be meeting during the week of March 17, 2003, to investigate the creation of a campus forum for faculty research.

F. Student Affairs — J. Heard

J. Heard reported that the ad-hoc committee reviewing the Clarion University Student Handbook still continues to meet, but has not provided any official report. The Student Activities Subcommittee has sent out their nominations for "Who's Who." The award reception for these nominees will be included in the Annual Academic Convocation. There was nothing to report on the previously discussed Advising Award.

G. Institutional Resources — M. McConnell

The Facilities Planning Committee will meet on Tuesday, March 18, 2003 at 4:30 PM.

H. Venango — C. Zidek

The Venango Campus Committee met on February 21, 2003. The result of the faculty survey regarding committee involvement was beneficial. Five petitions for contractual committees were faxed to Vicky Harry by the designated deadline.

The Venango Faculty Forum met on February 21, 2003, and discussed the search for the Director of Technology position. In addition, Dr. Brenda DeDe presented a faculty development workshop on grantwriting.

Venango campus will host a Volunteer Appreciation Luncheon on March 28, 2003.

C. Zidek also reported that the Venango Campus Committee has met all of their spring 2003 goals. Therefore, they will be having only one more follow-up meeting in April 2003.

I. APSCUF — S. Kuehn - No report.

VII. Old Business

S. Hilton reminded Senators that a revised SSHE resolution from Clarion University was sent electronically to all Senators. She stated that she had received a few comments for further revision. The primary suggestion was that the final statement, "...through an arbitrary system of numeric and quantitative measures," was redundant. She emphasized that the purpose of this resolution is to demonstrate out solidarity with the other SSHE institutions. There was a motion to accept the resolution. J. Heard moved and V. Spina seconded this motion. S. Hilton stated that the resolution would be distributed to the entire faculty and the Senates of the other SSHE institutions once it is approved by our Faculty Senate. D. Anderson-Brush moved to table any further development of this resolution until there was more opportunity for discussion with other faculty. J. Beal seconded this recommendation. The motion to table the SSHE resolution was defeated 14 -7 -1. R. Leary commented that he still feels that the Clarion University resolution is counterproductive and would like solid support from APSCUF leadership before making this decision. S. Traynor commented that the resolution clearly states that it is only submitted from the Faculty Senate of Clarion University. It may not, therefore, reflect the opinion of all faculty

members. S. Hilton commented that nothing specific has been reported in regard to the impact of the other SSHE institution's resolutions.

The motion to accept this resolution passed 14 - 7- 1.

VIII. New Business

CCPS provided curricular read-ins, and distance education proposals were provided for informational purposes (Action numbers 2003-1-031 through 2003-1-071). None of these items require a Senate vote.

CCR nominated Marilyn Stempeck to a three-year term of office to the University Wide Faculty Development Committee. This position is for a faculty member not assigned to a college (NLCO).

J. Phillips distributed a proposed by-law description change for the Subcommittee on Athletics. D. Anderson-Brush noted that the "Director of Athletics" may now be the "Director of Intercollegiate Athletics." J. Phillips stated that he would investigate this title. No action regarding this proposed change could be made at this meeting, but can be voted upon at the March 31, 2003 Faculty Senate meeting. According to the Senate constitution, these changes "will require a 2/3 vote at this meeting provided that it is submitted at the previous meetings." J. Phillips stated that he has additional related information for Policy members that will be delivered to their offices.

D. Reinhard stated that she would discuss the accomplishments seen at Clarion University at a future Senate meeting.

IX. Adjournment

H. Savage moved and D. Anderson-Brush seconded the move to adjourn. Faculty Senate adjourned at 4:43 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, March 31, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, March 31, 2003, at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: D. Anderson-Brush, J. Beal, B. Frakes, P. Gent, J. Knepper, S. Kuehn, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, B. Register, H. Savage, B. Sweet, S. Traynor, J. Vilberg, C. Zidek. Also present was President Diane Reinhard.

I. Call to Order

S. Hilton called the meeting to order at 3:35 p.m.

II. Approval of the Minutes

B. Frakes moved and M. McConnell seconded to approve the minutes of March 17, 2003. Minutes were approved with the following corrections: *VI.B. CCR*: sentence should read "...placing the eligibility lists in the departmental offices was not convenient for those members of *Student Affairs*." Also, *VI.D. Budget*: corrected spelling of *PRAAC*.

III. Announcements

S. Hilton reminded Senators that the NCATE accreditation team is currently on the Clarion campus. Multiple meetings have been occurring as a result of this visitation.

She stated that six interviews for the new Student Representative to the Council of Trustees were held on March 22, 2003. One student was selected and must now be interviewed by the Chancellor. An announcement of the selected representative will occur at a later date.

S. Hilton announced that the Faculty Senate Nomination Election would take place on Tuesday, April 1, 2003, and that PRAAC will be meeting on Thursday, April 3, 2003.

Finally, S. Hilton presented a framed version of the Tom Gusler Resolution for Senators to scrutinize.

IV. President's Report - delivered by D. Reinhard

D. Reinhard extended her gratitude to S. Hilton for her comments at the March 20, 2003, Presidential Reception, and commented that she felt the entire event to be a wonderful success.

She stated that good comments are reaching her office in regard to the current visit from the NCATE and PDE accreditation teams. She believes that the extensive planning in preparation of these events was beneficial. She reminded Senators that there was also a visitation team from ALA (library accreditation) on the Clarion campus during the week of March 24, 2003.

D. Reinhard discussed the current budget situation, stating that the Governor presented another facet of the budget during the week of March 24, 2003. This facet included various economic development initiatives that are receiving mixed reviews. There has been no further discussion in regard to the SSHE budget. Clarion University will need to absorb the 5% budget cut. This amounts to approximately \$3 million for Clarion University. D. Reinhard commented on the Governor's approach to non-preferred appropriations and his continued distinction between state-owned and state-supported institutions. Ultimately, the Legislature will make the final decision in regard to the budget appropriations. She concluded that the current budget situation is troublesome, especially considering that the Board of Governors will probably only allow another 6% rise in the tuition.

D. Reinhard reminded Senators that she would be making a presentation of the past/future goals of Clarion University at the April 14, 2003, meeting of the Faculty Senate.

V. Student Senate Report - P. Garris - No report.

VI. Committee Reports

A. CCPS — S. Traynor No Report.

B. CCR — H. Savage

H. Savage distributed copies of the schedule for attending the ballot table at the April 1, 2003, Senate Nomination Election. The election will occur from 8:30 AM to 4:00 PM. Membership in CCR was expanded in order to accommodate a counting of the ballots. She mentioned that CCR has received very few absentee ballots and reminded Senators to encourage other faculty members to vote. C. Zidek was informed that the specifics of the Venango campus election should be forwarded to H. Savage.

H. Savage reported that the Phi Kappa Phi application from Clarion University has been approved. She extended her gratitude to everyone for their support of this application, and stated that preparation for the initiation of a new chapter is underway. She stated that the tentative date for this charter initiation is April 27, 2003. This charter membership group will be meeting on Friday, April 4, 2003. Additional information will be forthcoming.

C. Academic Standards — J. Phillips - No Report.

D. Budget — B. Sweet

The Budget Committee met on March 25, 2003, at 3:30 PM. PRAAC will be meeting on April 3, 2003. He noted that PRAAC has met twice. These meetings provided good discussion and provided much information.

E. Faculty Affairs — J. Knepper

J. Knepper reminded Senators that the Faculty Retirement reception will be held on Wednesday, May 7, 2003, at 4:00 PM. She commented that April 15, 2003 is the deadline for receiving retiree information from department chairs.

F. Student Affairs — J. Heard - No report.

G. Institutional Resources — M. McConnell

M. McConnell reported that the Facilities Planning Committee met on March 18, 2003. There are plans to install new steam tunnels on the Clarion campus this summer. A contract has been awarded for the work to commence in June 2003.

H. Venango — C. Zidek

C. Zidek reported that the Venango campus will increase its community visibility by sponsoring a float in the July 26 Oil Heritage Parade. She also reported that the Faculty Senate Nomination Election on the Venango campus would be held from 10:00 AM to 4:00 PM.

I. APSCUF — S. Kuehn

S. Kuehn reminded Senators that the APSCUF Contractual Committee election will be held on April 15, 2003, in conjunction with the Faculty Senate election.

VII. Old Business

Academic Standards proposed a by-law description change for the Subcommittee on Athletics. J. Phillips explained that these by-law changes are recommended in order to insure the continuity of future Subcommittee activity. This proposal passed unanimously.

VIII. New Business

CCR recommended Dr. Frank Shepard to the University Wide Professional Development Committee. Dr. Shepard, representing the College of Business, will fulfill a three-year term of office. This nomination passed unanimously.

Academic Standards (J. Phillips) presented informational handouts concerning one academic action and one catalog change.

The first proposal discussed was concerned with the reconsideration of manner in which incomplete grades are computed as part of a student's grade point average. This also includes the acceptance of credits from transfer students. The proposal is to not include incomplete grades as part of the calculated GPA. This proposal passed unanimously.

The second handout discussed the revision of transfer and academic passport sections of the university's undergraduate catalog. J. Phillips explained that this proposal attempts to simplify and summarize the current catalog statement. It was determined that the statement should read

"A minimum of 45 of the last 60 credits required for graduation must be taken in residence at Clarion." Discussion included the mention of a cap for transfer credits, a possible reduction in the minimum number of transfer credits, distance education credits, and the definition of "residency" at Clarion University. J. Beal commented that this issue would become more problematic as more students, with varying QPAs, transfer to Clarion University. This proposal passed unanimously.

IX. Adjournment

R. Leary moved and S. Kuehn seconded the move to adjourn. Faculty Senate adjourned at 4:28 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, April 14, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, April 14 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: J. Beal, G. Clary, B. Frakes, P. Gent, J. Heard, J. Knepper, S. Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, J. Vilberg, K. Yenerall, C. Zidek. Also present was President Diane Reinhard, Provost J. Grunenwald, Chris Reber (Venango Administration), Rashelle Karp (Associate Academic Vice President), Amy Thompson (*Clarion Call*), Rod Raehsler (Economics), Vickie Harry (Education), and Mike LaRue (History).

I. Call to Order

S. Hilton called the meeting to order at 3:36 p.m.

II. Approval of the Minutes

B. Frakes moved and M. McConnell seconded to approve the minutes of March 31, 2003. Minutes were approved.

III. Announcements

S. Hilton announced that there would be a change in the meeting agenda in order to accommodate visitors whose primary interest was in CCPS business. It was determined that the New Business from CCPS would occur before the special report by President Reinhard.

Vince Spina announced that a special guest, Mario Hernan Conejo (Mayor of Otavalo, Ecuador), would be meeting with interested faculty on Monday, April 14, 2003, at 5:00 p.m. The meeting would be an open forum, followed by a reception at the home of President Reinhard and dinner at Moore Hall. He stated that Mayor Conejo was willing to meet on an individual basis with those interested faculty.

IV. President's Report

There was no report.

V. Student Senate Report

There was no report.

VI. New Business

S. Traynor reported that CCPS met on April 10, 2003, and recommends proposals 2003-1-072 through 2003-1-097 for approval. None of the proposals needed further discussion. The proposals were approved 23 - 1 - 0.

VII. Special Report — President Diane Reinhard

President Reinhard reported the top ten accomplishments of the entire university that she believes are the highlight of her tenure at Clarion University:

10. *Successes of all Clarion University students*: in the arts, athletics, honors, student senate, and Venango. She praised the quality of the students, and listed achievements such as doubling the Honors Program, scholar athletes, and the range of honorary societies that students are able to access.

9. *Revitalization of the Venango Campus*. She stated that many good things are happening with new programs, leadership, community trust, and increases in enrollment.

8. *The development of collaborative programs.* She believes that Clarion University has a leadership role in it. She feels that this demonstrates an effective use of resources and used collaborations with the Nursing Program and Slippery Rock University as examples

7. *Advances in technology.* She feels that this has had a tremendous impact.

6. *The development of the Magnolia Project.* This project, initiated by the Foundation Board, will offer apartment-style living facilities as a housing alternative. She hopes and expects that the eventual income from this project may lead to scholarships and aid in student recruitment.

5. *The Capital Campaign.* She feels that this event, headed by the Foundation, marks the first time that the university has raised significant dollars. She stated that this event changed the vision and expectation of gift giving to Clarion University

4. *An unprecedented number of facility renovations.*

3. *Enrollment growth in a competitive environment.* Strategies for increasing enrollment have been developed, including a significant increase at the Venango campus and in graduate programs.

2. *Building on Clarion's academic reputation with specialized accreditations and academic programs.* She stated that the real push for this came from the faculty, and that these accreditations demonstrate that Clarion University is competitive.

1. *Relationships.....with faculty, administration, bargaining agreement teams, and other institutions.* She stated that the development of relationships is a highlight of the university. She continued that this enhances the purpose of the university and is "the Clarion way." She believes that this is a very special feature of Clarion University.

A brief discussion followed whereas Senators were asked to comment and make additional suggestions. Reminiscences in regard to the President's house were mentioned, and President Reinhard concluded that she is very proud and pleased with the construction of the house.

President Reinhard stated five issues that she feels will torment the next President of Clarion University:

1. The Clarion University budget is always tied to the state economy. All Pennsylvania institutions are effected strongly, and the state administration sets the tone for budget decisions. She feels that the budget will continue to be troublesome until there is a turnaround.

2. President Reinhard believes that she should have engaged the larger community more in regard to planning and budgeting.

3. The year 2008. In this year the demographics change for the traditional age student. Naturally, demographics must be considered for enrollment, budgeting, and retention. She feels that the

"Transitions" program will be important and timely. She concluded that a 20-year decline in student enrollment is possible, and that the university needs to look closely at student interests.

4. She believes that a new Capital Campaign needs to be initiated, and should be a top priority.

5. Peirce Science Center and Becht Hall are a top priority for renovation. She stated that there are major renovation issues for most of the facilities on the Clarion campus, including residence halls.

S. Hilton commented that the relationship between the SSHE institutions and the state administration seems to be tense at the moment. President Reinhard stated that the relationship between SSHE institutions and the state administration has changed much over the past years. She feels, however, that this seems to be a national phenomenon. Universities are being asked to become more accountable and competitive. Nonetheless, it is a different environment. She concluded that, eventually, things should become more settled.

S. Hilton presented the Faculty Senate Resolution to President Reinhard. D. Reinhard recollected a bit on her experience with Senate during her early years at Clarion University. In addition, a Faculty Senate Resolution was presented to first-dog, Maggie.

VIII. Committee Reports

A. CCPS — S. Traynor

S. Traynor announced that all CCPS business for the spring 2003 semester has been concluded. She stated that CCPS will have one final meeting after the result of the April 15, 2003 Bargaining Agreement election has been determined.

B. CCR — H. Savage

H. Savage congratulated S. Traynor and the CCPS committee for their fine work during the 2002-03 academic year. A sign-up sheet for attending the Faculty Senate election table was circulated. The election will be held on April 15, 2003 from 8:30-4:00 in the Carlson Library. H. Savage stated that the turnout for the Nomination Election was light, and asked Senators to encourage faculty to vote. H. Savage stated that, in the interest of saving time and money, we are moving towards the use of electronic means for disseminating election information. She reminded Senators that the Provost Search Committee election would not accept absentee ballots. In conclusion, she offered her gratitude to R. Leary and G. Clary for their work on the CCR committee.

C. Academic Standards — J. Phillips - No report.

D. Budget — B. Sweet - No report.

E. Faculty Affairs — J. Knepper

J. Knepper reminded Senators that the Faculty Retirement Reception would be held on Wednesday, May 7, 2003, from 4:00-6:00 p.m. in Moore Hall.

F. Student Affairs — J. Heard – No report.

G. Institutional Resources — M. McConnell

M. McConnell reported that the Facilities Planning Committee would be meeting on April 15, 2003 at 3:30 p.m.

H. Venango — C. Zidek

C. Zidek reported that the Venango campus elections, including Faculty Forum, would be held on April 15, 2003. She stated that the final Faculty Forum meeting would be held on May 2, 2003.

I. APSCUF — S. Kuehn - No report.

IX. Old Business

There was no old business.

X. Adjournment

B. Frakes moved and M. McConnell seconded the move to adjourn. Faculty Senate adjourned at 4:44 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, May 5, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, May 5 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: J. Beal, G. Clary, P. Gent, J. Heard, J. Knepper, S. Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, J. Vilberg, K. Yenerall, C. Zidek. Newly elected senators Amy Shannonhouse, Andy Turner, Kristin Powers Nowlin, Elisabeth Donato and Fred Keen were in attendance. Also present were President Diane Reinhard and Provost Joe Grunenwald.

I. Call to Order

S. Hilton called the meeting to order at 3:35 p.m.

II. Approval of the Minutes

R. Leary moved and M. McConnell seconded to approve the minutes of April 14, 2003. Minutes were approved.

III. Announcements

S. Hilton extended a welcome to all incoming Senators. She announced that there would be a meeting of the Council of Trustees in the evening of May 8, 2003. H. Savage will represent the Faculty Senate at this meeting. S. Hilton reminded Senators that the Faculty Retirement Reception would be held on Wednesday, May 7, 2003 from 4:00-6:00 PM.

IV. President's Report - delivered by D. Reinhard and J. Grunenwald

President Reinhard reported that she had attended many functions over the past several days. This includes events sponsored by the theatre, library graduate presentations, the Athletic Hall of Fame ceremony, alumni class reunions, the Academic Convocation, and the graduate student reception. She hoped that Senators had the opportunity to experience some of the end-of-the-year celebrations. She acknowledged that behind each of these events is a dedicated faculty member. She commented on the success of the May 4, 2003 Spring Fling that featured three bands and that the Student Senate and CSA have now created a new tradition with this event. Dr. Reinhard acknowledged that today's meeting would be her last with the Faculty Senate. She commented that she has enjoyed her interactions with her colleagues at Clarion University. This is especially true for members of the Faculty Senate, which she feels is a good barometer of what is happening across the campus. She commended all Senators for helping to build a community on the Clarion campus. She commended S. Hilton especially for her work with the Faculty Senate. S. Hilton, in return, expressed gratitude to Dr. Reinhard for her commitment to the Faculty Senate and extended an open invitation to all future meetings of the Faculty Senate should the occasion arise.

Dr. Reinhard fielded questions regarding an April 29, 2003 University Planning document that had been distributed to all Senators.

R. Leary commented that the University Planning document mentioned the expansion of distance education, continuing education, and extended studies by fifteen percent. He inquired as to whether studies have been conducted to demonstrate that this is financially prudent? J. Grunenwald responded that some information has been obtained, and that these programs basically have their own budget and are revenue driven. H. Savage inquired as to the quality indicators that were in place for these programs. J. Grunenwald responded that faculty will be asked to evaluate and provide reports of these programs, and that some faculty will be evaluated as a condition of their hire. In addition, students will also be writing an assessment of these courses. He stressed that much of this project is still under construction.

R. Leary commented that, as Clarion University continues to expand its number of accreditations, many disciplines have no, or no valuable, accrediting body. In what ways do you anticipate resource allocation depending on accreditation? Will it have an effect? J. Grunenwald responded that there has been the attempt to place departments on deadlines to build towards accreditation, which is often a 3-4 year process. He commented that appropriate hiring is important and that end-of-year monies will be used to help build some programs. He concluded that some academic programs are "on the line."

R. Leary inquired as to whether non-accredited departments will be considered a second tier for budget and faculty hiring consideration? D. Reinhard responded that the major impact would be consequences of not having accreditation. The Chancellor has clearly stated that programs without accreditation should be questioned. She feels that this issue is no longer an institutional decision. J. Grunenwald stated that, for the 50-70 annual positions that are filled, the five-year program reviews are more important than the accreditations. He maintains that these hirings are an attempt to satisfy departmental recommendations.

S. Traynor commented that, in the previous POP/SAP initiative, there were several performance indicators where individual institutions could set their own goals. She inquired as to whether this was still true? J. Grunenwald responded no, stating that there are now eight performance indicators related to budget distribution.

S. Hilton commented that small-class size has always been a recruitment tool for Clarion University. Classroom size appears to be expanding. How does this effect marketing and recruitment at the university? J. Grunenwald commented that student enrollment on the Clarion campus is relatively flat, with most of the growth occurring off the main campus. He stated that the Venango campus applications have increased 25%. He concluded that the main campus enrollment of freshmen would be almost identical to the 2002-03 year, with 15-18 less faculty members.

V. Student Senate Report – Paul Garris

No report.

VI. Committee Reports

A. CCPS – S. Traynor

On April 30, 2003, S. Traynor submitted two electronic attachments (.DOC and .HTM) of the CCPS final reports for spring 2003. J. Grunenwald, D. Reinhard and S. Hilton commended S. Traynor and the members of CCPS for their fine work during the academic year. D. Reinhard reminded Senators that S. Traynor was responsible for developing the CCPS numbering system that is currently being used.

B. CCR – H. Savage

No Report. S. Hilton congratulated H. Savage and members of CCR for their fine work during the academic year.

C. Academic Standards – J. Phillips

J. Phillips submitted a Committee on Academic Standards Final Report for 2002-2003. He reminded Senators that the suspension hearings will be held on July 15, 2003 and August 20, 2003.

D. Budget – B. Sweet

No report. B. Sweet stated that the final Budget Committee report would be provided shortly.

E. Faculty Affairs – J. Knepper

J. Knepper distributed the final report from the Faculty Affairs Committee. This was also submitted electronically. J. Knepper reported that the Faculty Retirement Reception will be held on May 7, 2003 from 4:00-6:00 PM. She provided a brief summary of the accomplishments of the Faculty Affairs Committee for the 2002-03 academic year, stating that many of these projects are currently on hold, and that many projects are in collaboration with the Carlson Library. She reported that a Center for Research would be available at Carlson Library in August 2003.

F. Student Affairs – J. Heard

J. Heard distributed final reports from the Student Affairs Committee and the Student Activities Subcommittee. These were also distributed electronically.

G. Institutional Resources – M. McConnell

M. McConnell distributed the final report from the Institutional Resources Committee and the Technology Subcommittee. He provided a brief summary of the committees' activities for the 2002-03 academic year.

H. Venango – C. Zidek

C. Zidek distributed Venango Campus Standing Committee Reports. She provided a brief synopsis of the actions/accomplishments of the Venango Campus Committee. She reported that the last Faculty Forum meeting was held on May 2, 2003. C. Zidek was recently elected as the new president for the Faculty Forum.

I. APSCUF – S. Kuehn

No report.

VII. Old Business

There was no old business to discuss.

VIII. New Business

CCPS: S. Traynor distributed a list of distance education course proposals that missed the March 8 deadline for submission of such proposals. These proposals did not require Faculty Senate activity. These courses are included in the CCPS Final Report.

CCR: H. Savage made a motion for the approval of the slate of faculty representatives for the Provost Search Committee. These members are Clarion-campus representatives Bill Barnes, Ralph Leary, Sharon Montgomery, Jamie Phillips, Hallie Savage, and Venango-campus representative Susan McBride. There was no discussion. The motion passed unanimously.

Faculty Affairs: J. Knepper reported that an ad hoc committee has been formed to support a new Forum for Faculty Research. This forum provides an opportunity for faculty to share their research campus-wide. The Honors Program will provide support for the first forum presentation, however, the program will be administered through Faculty Affairs. There was a motion to approve of this forum on faculty research, which would require no by-law change. The motion passed unanimously.

IX. Adjournment

H. Savage moved and R. Leary seconded the move to adjourn. Faculty Senate adjourned at 4:25 p.m.

Respectfully submitted,

P. Brent Register
Secretary, Faculty Senate

Faculty Senate of Clarion University

Election of Officers for 2003-04

Monday, May 5, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, May 5 at 4:25 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: J. Beal, J. Heard, J. Knepper, S. Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, J. Vilberg. Newly elected senators Amy Shannonhouse, Andy Turner, Kristin Powers Nowlin, Elisabeth Donato and Fred Keen were in attendance. Also present were President Diane Reinhard and Provost Joe Grunenwald.

I. Call to Order

S. Hilton called the meeting to order at 4:25 p.m.

II. Nominations and Elections of Officers for 2003-04

A. Chairperson: H. Savage was nominated as the Senate Chairperson for 2003-04 by R. Leary. Seconded by B. Register. S. Traynor and S. Kuehn moved to close nominations. Nomination passed unanimously.

H. Savage assumed the seat of Chairperson for the remainder of this meeting.

B. CCR: B. Sweet was nominated as the Chair for CCR for 2003-04 by J. Knepper. Seconded by M. McConnell. T. Lavin and S. Traynor moved to close nominations. Nomination passed unanimously.

C. Two representatives for CCR: F. Keen was nominated as a representative for CCR for 2003-04 by B. Sweet. Seconded by S. Kuehn. R. Leary was nominated as a representative for CCR for 2003-04 by S. Traynor. Seconded by J. Phillips. S. Hilton and M. McConnell moved to close nominations. Nominations passed unanimously.

D. Secretary: B. Register was nominated as Secretary for 2003-04 by J. Heard. Seconded by R. Leary. J. Knepper and Vince Spina moved to close nominations. Nomination passed unanimously.

S. Hilton expressed her gratitude to all of the Faculty Senate Policy members. She commented that it had been a wonderful year and an enriching experience.

H. Savage recognized all newly elected members of the 2003-04 Faculty Senate. These include Clarion-campus representatives Elisabeth Donato, Sue Hilton, Fred Keen, Ralph Leary, Kristin Nowlin, Hallie Savage, Amy Shannonhouse, and Venango-campus representative Frank Shepard. She announced that Andy Turner would be substituting for Kristen Nowlin during the fall 2003 semester. K. Nowlin has a class conflict during the Senate meeting time. H. Savage expressed her best wishes for all Senators.

III. Adjournment

R. Leary moved and B. Sweet seconded the move to adjourn. The final meeting of the 2002-03 Faculty Senate adjourned at 4:34 p.m.

Respectfully submitted,

P. Brent Register
Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, September 8, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, September 8 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, B. Dunn, J. Heard, S. Hilton, F. Keen, J. Knepper, S. Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, V. Spina, B. Sweet, S. Traynor, A. Turner, J. Vilberg. Also present was President Joe Grunenwald, Interim Provost Stan Green, Amy Thompson (*Clarion Call*), and Marcus Surin (Student Senate).

I. Call to Order

H. Savage called the meeting to order at 3:30 p.m.

She welcomed all Senators and introduced Joe Fiedor, the new work study student for the Faculty Senate. J. Fiedor will be located and available at the Honors Office (117 Becht) on

Wednesdays. Faculty Senate membership rosters were distributed. Welcomes were conveyed to new Senators Shannonhouse and Turner, Dunn and Reef (on sabbatical leave last semester), and visitors Surin and Thompson. A revised and corrected meeting agenda was distributed to all Senators. Two sets of minutes from the May 5, 2003 meeting of the Faculty Senate were distributed.

II. Approval of the Minutes

R. Leary moved and T. Lavin seconded to approve the first set of minutes of May 5, 2003 (Final President's Report). Minutes were approved with minor corrections of spelling and punctuation. S. Traynor moved and M. McConnell seconded to approve the second set of minutes of May 5, 2003 (Election of Offices for 2003-04). Minutes were approved.

III. Announcements

H. Savage reminded all Senate Policy members that a breakfast with the External Site Visitor for the Enrollment Management Five-Year Review would be held on Friday, September 12, at 8:00 AM in the Library Conference Room B. Members were encouraged to attend.

IV. President's Report

H. Savage welcomed President Grunenwald on behalf of all members of the Faculty Senate. President Grunenwald commented that he was privileged to serve the Faculty Senate and extended his gratitude to all members who attended his welcome address on Thursday, September 4, 2003.

President Grunenwald stated that the Enrollment Report will be finalized by Friday, September 12, 2003. The enrollment numbers are being checked very carefully. He stated that, unofficially, enrollment is roughly the same for 2003-04 as it was for 2002-03. Enrollment on the Clarion campus is down by 75-100 students. Enrollment on the Venango campus is higher by approximately 100 students, while enrollment on the additional site campuses is lower by approximately 25 students.

He stated that advertisements for fourteen tenure-track positions were posted today. This compares to ten tenure-track positions that were posted during 2002-03. He feels committed to faculty recruitment, however, this also implies some level of financial sacrifice. Clarion University has now 270 tenure-track positions, which is the same level of positions from 2001-02.

President Grunenwald commented that the State System will probably instigate some type of plan during the fall semester. The Board of Governors will be meeting for strategic planning during mid-September. He commented that he will be aggressive and report news as it is learned. This ultimate plan from the State System will allow Clarion University to begin its own PRAAC and strategic planning.

R. Leary inquired as to the enrollment figures. As all degree programs are now 120 credits, as compared to the previous 128 credits, is the enrollment lower because some students might have graduated earlier than expected? President Grunenwald responded that there is little doubt that this is one factor of the lower enrollment figures. There were probably 125 students that graduated earlier because of this new credit reduction. A study will be conducted to analyze the impact of the 120-credit mandate. He continued that transfer students are lower by 65, and international students are lower by 25. Loss in these two groups created a larger financial impact.

H. Savage welcomed Interim Provost S. Green.

V. Student Senate Report – Marcus Surin

No report. M. Surin commented that the first meeting of the Student Senate will be held this evening.

VI. Committee Reports

A. CCPS – S. Traynor

S. Traynor reported that the circulation list and deadlines for curricular proposals has been submitted. The first meeting of CCPS was held on September 3, 2003. Members discussed procedures and a few submitted proposals for Special Topics and Experimental Courses.

B. CCR – B. Sweet m - No report.

C. Academic Standards – J. Phillips

J. Phillips reported that suspension hearings were held on July 25, 2003 and August 20, 2003. Information will be available at the meeting of the Faculty Senate on September 22, 2003.

D. Budget – J. Beal

J. Beal reported that he is receiving questions in regard to end-of-year expenditures. He met with President Grunenwald for further clarification during the week of September 1, 2003. President Grunenwald commented that funds were not encumbered until final enrollment numbers were calculated. It was determined that J. Beal, as the chair of the Budget Committee, is now a member of PRAAC.

E. Faculty Affairs – J. Knepper

J. Knepper reported that the Mentoring Program is successful with the participation of 14 additional faculty members. Faculty Affairs had their first meeting on August 19, 2003. The Mentorship Dinners are scheduled for September 17, 2003, October 22, 2003, and February 18, 2003.

F. Institutional Resources – M. McConnell - No report.

G. Student Affairs – E. Donato - No report.

H. Venango – K. Lander - No report.

I. APSCUF – S. Kuehn

S. Kuehn reported that the negotiation sessions continue. Proposals are being discussed, rejected, and tension is elevated. The Legislative Assembly will be meeting on September 19, 2003, whereas Bill Fulmer will request representatives for permission to authorize a strike vote. S. Traynor commented that an affirmative strike authorization vote by APSCUF's Legislative Assembly does not mean that there will be a strike. It merely implies that a strike could be called, and that it clears a path to allow a strike to be called in the future.

VII. Old Business

There was no old business to discuss.

VIII. New Business

R. Leary reported on the process of the Provost Search Committee. He stated that the committee met in June, 2003, drafted a job description and advertisement, and submitted a request for nominations. The Committee is currently studying the submissions. This will lead to telephone interviews. Following these interviews approximately five candidates will be brought to the Clarion campus. It is intended that the candidates will be on campus by mid-semester and that faculty forums will be available for the candidates. The final selection will be determined by President Grunenwald and an offer is foreseen to occur at the end of October/early November.

H. Savage stated that the previously proposed theme for Faculty Senate (Academic Excellence) will be delayed until some basic organization and housekeeping is addressed. Themes for the semester will be introduced later as time allows. She encouraged Senators to keep her advised as to desired agenda items.

CCR: B. Sweet reported that CCR met to discuss Faculty Senate Committee membership. He noted that committee membership requests were significant. A copy of the decision rules for committee assignments was distributed. The names of all new members were read and a recommendation was made for approval of these committee assignments. S. Traynor commented on two corrections: T. Tanner is no longer at Clarion University and M. Barrett is currently on medical leave. A motion was passed unanimously with the understanding that recommendation for these changes would be submitted at a future meeting.

CCR met on Wednesday, September 3, 2003 to discuss the Lesser Scholarship Award. Kaersten Colvin Woodruff is recommended for appointment to this committee. The recommendation met unanimous approval.

Sue Courson was recommended for membership to the Foundation Advisory Board. This recommendation met unanimous approval.

H. Savage reminded Senate Policy members to submit their meeting abstract on each Friday before the Monday meetings in order to accommodate a more efficient agenda.

IX. Adjournment

M. J. Reef moved and B. Dunn seconded the move to adjourn. Faculty Senate adjourned at 4:13 p.m.

Respectfully submitted,

P. Brent Register
Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, September 22, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, September 22 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, J. Heard, S. Hilton, F. Keen, J. Knepper, S.Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, M.J. Reef, A. Shannonhouse, V. Spina, B. Sweet, S. Traynor, A. Turner, J. Vilberg. Also present was President Joe Grunenwald, Interim Provost Stan Green, Amy Thompson (*Clarion Call*), and Colleen McAleer, APSCUF President.

I. Call to Order

H. Savage called the meeting to order at 3:30 p.m.

II. Approval of the Minutes

M. McConnell moved and F. Keen seconded to approve the minutes of September 8, 2003. R. Leary proposed a correction to the minutes with clarification language. Minutes were approved.

III. Announcements

H. Savage reported that former honors student, Andrew Barnes, was awarded the Julia Burke National Debating award/endowment, from which he chose to create a rural debate league. She also noted that the Clarion debate team has consistently ranked above many large universities in national university debate rankings.

Next, H. Savage said she attended the CUP trustees meeting last Thursday held at the Venango Campus. The administration announced that the Venango Campus would be hosting the new Oil Heritage Center, funded from an endowment from the Barbara Harvey family.

H. Savage noted that this was meet your advisor week and that there was an important APSCUF Bargaining Unit meeting tomorrow.

H. Savage announced the Faculty Senate Web Site now has an updated version of the Faculty Senate Bylaws and Constitution. J. Phillips noted that the correction still needs to be made to the Bylaws noting the change that was adopted last spring.

IV. President's Report – delivered by Joe Grunenwald

J. Grunenwald noted that the university enrollment is about the same size as it was last year. Regulations adopted since 9-11 have caused a noticeable loss of international students. The President also noted a mysterious drop in transfer students, which has prompted the administration to conduct an analysis to determine the cause.

The President will attend the National Renaissance meeting the end of this week. This is a meeting of the top state teacher preparation schools in the country.

J. Grunenwald noted that there would be a PRACC meeting at 11 a.m. Friday. R. Leary asked if the PRACC was a forum for Budget discussion in lieu of the Budget Committee. J. Grunenwald said that it was not intended to be a replacement of any university committee, as it was intended as a vehicle for planning. He also noted that there would be an attempt to get PRACC discussion beginning earlier in the semester.

V. Student Senate Report – Marcus Surin

No Report

VI. Committee Reports

A. CCPS – S. Traynor

No Report

B. CCR – B. Sweet

No Report

C. Academic Standards – J. Phillips

J. Phillips announced that the Academic Standards Committee met last Thursday, and it had set its agenda for the year. The agenda was focused on the themes of Celebration of excellent students, retention of students on probation, and working with students to achieve excellence.

D. Budget – J. Beal

J. Beal noted the first meeting of the Budget Committee would be this Friday.

E. Faculty Affairs – J. Knepper

No Report

F. Institutional Resources – M. McConnell

M. McConnell reported that the Facilities Planning Commission had held a discussion about problems in the heating and cooling system in Becker Hall, noting that an old system had many repair and maintenance needs and was becoming quite expensive to maintain.

G. Student Affairs – E. Donato

E. Donato reported that the Student Affairs Committee will have it's first meeting this week.

H. Venango – K. Lander

K. Lander reported that the Venango Campus Committee will meet tomorrow at 3:30 p.m.

I. APSCUF – S. Kuehn

Colleen McAleer presented an update on APSCUF union activities.

Noting that there is no contract, she said the union will continue to work for a contract. She then discussed the issues that set the Faculty union and SSHE apart. C. McAleer said that a strike authorization vote is necessary to get the SSHE to the bargaining table. The strike authorization means that at some point the APSCUF President could call a strike, but there is no intention to do that at the present moment.

VII. Old Business

None

VIII. New Business

S. Traynor presented 17 CCPS Read ins.

CCR recommendations were made by B. Sweet.

Nominated for Honors Council:

Jon Beal

Barry Sweet

Barry McCauliff

Howard McGinn

The Honors Council nominees were approved.

B. Sweet then presented the CCR nominee to fill the vacancy on the Athletic Subcommittee: Rashelle Karp, which was approved by the Faculty Senate.

H. Savage noted that committees are working with the theme academic excellence, being interpreted by committees and integrated into their work.

IX. Adjournment

B. Dunn moved to adjourn, with R. Leary seconded. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

Scott Kuehn, substituting for Brent Register, Faculty Senate Secretary

Faculty Senate of Clarion University

Monday, October 6, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, October 6 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, J. Heard, S. Hilton, F. Keen, J. Knepper, K. Lander, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, B. Sweet, S. Traynor, A. Turner, J. Vilberg. Also present was Interim Provost Stan Green, Paul Drubick (*Clarion Call*), Chad Horner (Student Trustee), and Melissa Alonzo (Student Senate).

I. Call to Order

H. Savage called the meeting to order at 3:30 p.m.

II. Approval of the Minutes

The Faculty Senate minutes of September 22, 2003 were not available for approval. The approval of these minutes will occur at the meeting of the Faculty Senate on October 20, 2003. Today's meeting agendas were tardy due to the unavailability of e-mail.

III. Announcements

S. Hilton promoted the College Media Day on October 17, 2003. The event will focus on Cuba, with guest speaker Bill Kelly and other representatives. Registration for the event begins at 8:00 AM in the Gemmell Student Complex. She encouraged all Senators to attend.

IV. President's Report – delivered by Interim Provost Stan Green

S. Green conveyed President Grunenwald's regret at missing this meeting of the Faculty Senate, and offered the following comments on his behalf: President Grunenwald believed that the ALF weekend was successful with a great Alumni Banquet and other events. This has been an excellent week for fundraising. Information regarding this fundraising will soon be available. There were some issues with the computer system planned maintenance. These problems should now be resolved. S. Green encouraged Senators to attend the College Media Day. He concluded that he would be reporting the ISF pre-allocations at this evening's meeting of the Student Senate.

V. Student Senate Report – Melissa Alonzo and Chad Horner

There was a recent meeting of the BSGP (Board of Student Government Presidents) in Harrisburg. Members discussed issues with other SSHE schools and determined that the priority topic is First Year Experience. Faculty input is encouraged. An additional individual topic on the Clarion campus is Civic Engagement. A new adhoc committee for Student Senate has been formed to seek support from legislators. Faculty are encouraged to participate on this committee. Student Senate would like to co-sponsor a luncheon or dinner with members of the Faculty Senate. The time following Faculty Senate meetings and preceding Student Senate meetings was presented as an option. It was determined that many members of the Faculty Senate could attend during this time.

VI. Committee Reports

A. CCPS – S. Traynor

The deadline for written objections to curricular proposals is October 20, 2003.

B. CCR – B. Sweet

No Report.

C. Academic Standards – J. Phillips

No Report.

D. Budget – J. Beal

The Budget Committee met with Paul Bylaska on September 26, 2003. Committee members received a copy of the budget and an explanation of the figures. The situation appears rather bleak with across-the-board budget cuts. There has been movement to revise the budget timeline so that the Budget Committee can become more involved in the process. There was discussion regarding across-the-board versus targeted budget cuts. The Budget Committee will be meeting again on October 24, 2003 to create a list of questions in regard to the budget.

E. Faculty Affairs – J. Knepper

The first Mentoring Dinner was held on September 17, 2003 at 5:00 PM in Moore Hall. The turnout was good with sixteen new faculty/staff in the Mentoring Program. The next Mentoring Dinner is scheduled for October 22, 2003. Faculty Affairs met on September 19, 2003 and established their goals for 2003-04. These include the Mentoring Program, Faculty Retirement Reception, Forum for Faculty Research, Faculty Research Center, regalia exchange, Faculty Years-of-Service Ceremony, and investigating the possibilities for a faculty/staff center. The Forum for Faculty Research dates are October 17, 2003 and either November 14 or 21, 2003. Dean McGinn has designated room A-17 in the Carlson Library as the "Faculty Study Area."

F. Institutional Resources – M. McConnell

The Technology Subcommittee met on September 23, 2003. S. Agyei-Mensah was elected as chair. At the meeting, Karen Demauro (Computing Services) discussed UTAC. Demauro has requested that Faculty Senate select one representative from the College of Business, College of Education, and College of Arts and Sciences to serve on UTAC. Demauro also requested that a representative from the Technology Subcommittee serve on UTAC. M. Harhai was selected to serve as representative. The use of technology fees will be a focus of UTAC. Members of the Senate Policy had observed that the College of Education and the College of Arts and Sciences are represented on the Technology Subcommittee. Would it be possible to use these members for UTAC and search for a representative from the College of Business? M. McConnell stated that he would seek clarification at their next meeting on October 7, 2003.

The first meeting of Institutional Resources was held on October 2, 2003. This committee will pursue the issue of social security number security at the Carlson Library. Jim Conley will be contacted in regard to a key for the windows in Becker Hall. This issue will be discussed also at the next meeting of the Facilities Planning Committee.

G. Student Affairs – E. Donato

The Student Affairs Committee met on September 24, 2003. The meeting included discussion of the 2005-06 university calendar. The committee is soliciting input for the 2005-06 Academic Calendar. Discussion focused on the placement of the non-fixed “floating” days in the spring 2006 semester. It was determined that several scenarios for these dates would be posted on the “Announce” in order to reach a larger population. The committee also discussed the university process in regard to plagiarism.

H. Venango – K. Lander

The Venango Committee met on September 23, 2003. They discussed the wording of the Venango constitution’s Article 2, section 4 (membership), and determined that they will present recommendations for change. In addition, the committee discussed a plan for the addition of the Honors Program on the Venango Campus, and will assist strategic planning with the probability of residence halls on the campus. The committee will meet again on October 10, 2003.

I. APSCUF – S. Kuehn

No report.

VII. Old Business

It was discussed that the master copy of the Faculty Senate Constitution and By-laws is available on the Clarion website. It is uncertain as to whether the latest amendment to the Subcommittee on Athletics has been added to this website. J. Phillips will research and report to H. Savage.

There will be a group photograph of Senators taken at the next meeting on October 20, 2003. The photo will be used for the Faculty Senate website.

VIII. New Business

X

The *Academic Excellence: A Proposal for Discussion Framework* document was distributed. H. Savage commented that this handout is the attempt to develop a frame for discussion and to qualify what we believe is academic excellence. The plan is to invite Ron Wilshire (media), William Bailey (recruitment), a student-perspective speaker, Howard McGinn (The Center for Academic Excellence), and perhaps the President and Provost to discuss their concept of academic excellence. Senators were in agreement that they would like to pursue this discussion. It was suggested that additional figures, such as H. Savage (Honors) and students, be invited to provide their perception of academic excellence.

CCPS: A motion was made for the addition of a general education flag on ECH 420. The addition of this Writing Intensive flag (W) on ECH 420 was approved unanimously. There were 44 curricular read-ins.

CCR made recommendations for appointments on the Clarion University Faculty Development Committee. The basis and criteria for these appointees was described by B. Sweet and further defined by R. Leary. CCR recommended Tom Vilberg (College of Arts and Sciences) to a three-year appointment, Susan McBride (College of Arts and Sciences) to a one-year appointment, and Marilyn Harhai (College of Education) to a three-year appointment. The motion passed unanimously.

IX. Adjournment

R. Leary moved and B. Dunn seconded the move to adjourn. Faculty Senate adjourned at 4:25 p.m.

Respectfully submitted,

P. Brent Register
Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, October 20, 2003, 3:30 p.m.

Center for Academic Excellence, Level A, Carlson Library

The Faculty Senate met on Monday, October 20 at 3:30 in the Center for Academic Excellence, Level A, Carlson Library. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, J. Heard, S. Hilton, J. Knepper, S. Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, V. Spina, B. Sweet, S. Traynor, A. Turner, J. Vilberg. Also present was Colleen McAleer (APSCUF), Howard McGinn (Dean of Libraries), Chad Horner (Student Trustee), Rachel Aul (Student Senate), President Joe Grunenwald, and Interim Provost Stan Green.

I. Call to Order

H. Savage called the meeting to order at 3:34 p.m.

II. Approval of the Minutes

M.J. Reef moved and S. Traynor seconded to approve the minutes of September 22, 2003. Minutes were approved with the correction of two typographical errors. R. Leary moved and M. McConnell seconded to approve the minutes of October 6, 2003. Minutes were approved with the following inclusion: *VIII. New Business: There were 44 curricular read-ins.*

III. Announcements

H. Savage recognized visitors Chad Horner (Student Trustee), Rachel Aul (Student Senate), and Joe Fiedor (photographer). Senators assembled for a group photograph for the Faculty Senate website. Colleen McAleer discussed briefly the APSCUF negotiations.

IV. Guest Presentation “Center for Academic Excellence” - Dean Howard McGinn

Dean Howard McGinn discussed the usage, history, future plans, and his vision of the Center for Academic Excellence. He mentioned that the facility is a celebration of faculty and student achievement, and an environment to foster learning. His vision is to transform the space into a public research hub, to house special collections and children’s books, to display the university’s art collection, and to provide display cases for academic achievement. He mentioned that the average visitation is 26-2700 people daily and feels that this high usage is due to excellence and challenges presented by faculty in the classrooms. Chad Horner and Rachel Aul provided their student perspective. Further discussion included the upcoming Faculty Research Roundtable sessions and photocopying costs.

IV. President’s Report – delivered by Joe Grunenwald

President Grunenwald reported that the Health and Science Education Center on Main Street was initiated on October 18, 2003. The facility presents a tremendous community outreach for teachers K-12. He encouraged all Senators to visit the facility.

The Board of Governors approved the performance indicators pay outs during the week of October 13, 2003. The news was positive for Clarion University with a pay out of \$620,000.

The Board of Governors approved as submitted the Student Technology Fee proposals. Although the official award letter has not been received, the ordering of equipment is commencing with a \$650,000 budget. A new round for requests for these Technology Fees will commence in the spring 2004 semester. Discussion ensued.

V. Student Senate Report – delivered by Rachel Aul and Chad Horner

Rachel Aul reported that the Student Senate will determine a dinner meeting with the Faculty Senate at their meeting on October 20, 2003. The October 27, 2003 meeting of the Student Senate is cancelled due to members attending a national conference. Student Senate will be focusing on retention and the first-year experience of students. She requests that Senators contact her at S_Raul@clarion.edu should they wish to participate.

Chad Horner reported that a Civil Engagement Committee has been formed. This committee is focused on learning the intricacies of the APSCUF committees, and contacting legislators statewide to discuss important issues of the SSHE institutions. Bill Fulmer will be presenting to this committee in November 2003.

VI. Committee Reports

A. CCPS – S. Traynor

The hearings for circulating proposals for the College of Arts and Sciences and the Venango Campus is November 5, 2003. The hearings for the College of Business Administration and College of Education and Human Services are November 12, 2003. Hearings will be held at 3:30 p.m. in 250-252 Gemmell Student Complex.

B. CCR – B. Sweet

No report. An updated list of the Faculty Senate Committees 2003-2004 was distributed. B. Sweet announced that there is a one-year position available on the Institutional Resources Committee due to a recent resignation.

C. Academic Standards – J. Phillips

At the end of Spring 2003, 237 students were placed on Academic Suspension. 37 of these students appealed their suspension to the Academic Standards Committee. The Committee held suspension hearings on July 25, 2003 and August 20, 2003 to address these appeals. As a result of these hearings, the Committee rescinded 23 of these suspensions and upheld 11. Of the 23 that were upheld, 0 students had their suspension lifted due to the Commitment Through EOP/Act 101, while 1 student's suspension was lifted by Academic Affairs and 2 students had their suspension lifted due to grade changes.

D. Budget – J. Beal

The Budget Committee will meet on October 24, 2003 and generate questions for Paul Bylaska.

E. Faculty Affairs – J. Knepper

The first Faculty Research Roundtable was held Friday, October 17, 2003 from 3:00-5:00 p.m. on Level A of the Carlson Library. Approximately ten faculty members were present, and discussed their research and teaching interests. The Call for Presentations at the November 2003 Faculty Research Roundtable was distributed on October 20, 2003 via the ALL-L list. The Roundtables will be held on November 14 and 21, 2003 if any Senators are interested in presenting. The second mentoring dinner will be held on October 22, 2003 at 5:00 p.m. in Moore Hall. The ad-hoc subcommittee on Years of Service Recognition for Faculty reports that Tim Fogerty will organize and finance the ceremony.

F. Institutional Resources – M. McConnell

Sonia Heeter has been elected chair of the Library Subcommittee. This committee will focus on the development of undergraduate research skills, in training faculty to recognize plagiarism, and to improve contact with departments for developing the library collection. The Facilities Planning Committee met on October 16, 2003. The committee discussed the heating/air conditioning situation in Becker. M. McConnell reported that Claire Heidler has submitted a Key 93 proposal for delayed maintenance, and that the system may be repaired during the summer 2004. The sidewalk issue was discussed, although it has been deemed as not financially feasible.

G. Student Affairs – E. Donato

The Student Affairs Committee will meet on October 22, 2003 to finalize the 2005-06 Academic Calendar. The Student Activities Subcommittee met on October 9, 2003. The subcommittee will complete the Who's Who task, and will then focus on the impact of budgetary constraints on student co-curricular activities.

H. Venango – K. Lander

The Venango Committee met on October 10, 2003. The committee discussed ideas for the development of an Honors Program, and will be meeting with Hallie Savage on November 14, 2003 to continue this discussion. Discussion regarding residence halls on the Venango Campus is being postponed until the spring 2004 semester.

I. APSCUF – S. Kuehn

No report.

VII. Old Business

There was no Old Business to discuss.

VIII. New Business

R. Leary reported from the Provost Search Committee. The committee has invited five candidates to interview on the Clarion University campus. A list of these candidates was distributed to Senators. He commented that the committee feels confident in their selection of candidates. Faculty Senate and Student Senate leaders are invited to meet with the candidates from 2:00-3:00 p.m. on designated dates. He concluded with an expression of gratitude to Rose Logue.

H. Savage distributed a schedule of guest speakers for *Academic Excellence: A Discussion Framework*. Dean William Bailey will speak on November 3, 2003, and J. Grunenwald with S. Green will speak on November 17, 2003. Additional spring-semester speakers on academic excellence may include a student perspective and representatives from the Transitions program, the Honors Program, the Pharos Program, and the Alumni Office.

CCPS: There were 23 curricular read-ins (action numbers 2003-4-063 through 2003-4-085).

IX. Adjournment

B. Dunn moved and M. McConnell seconded the move to adjourn. Faculty Senate adjourned at 4:44 p.m.

Respectfully submitted,

P. Brent Register
Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, November 3, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, November 3 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: E. Donato, B. Dunn, J. Heard, S. Hilton, F. Keen, J. Knepper, S. Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, J.

Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, B. Sweet, S. Traynor, A. Turner. Also present was President Joe Grunenwald, Interim Provost Stan Green, Bill Bailey (Enrollment Management), Amy Thompson (*Clarion Call*), Melissa Alonzo (Student Senate), Rebekah Zinno (*Clarion Call* photographer), Meredith Delecee (Barlow's Newswriting class), Barry McCauliff (SC), Chad Horner (Student Trustee), Jerry Belloit (Finance), Kristin Nowlin (Art), and Julia Aaron (PSSP).

I. Call to Order

H. Savage called the meeting to order at 3:32 p.m.

II. Approval of the Minutes

M.J. Reef moved and J. Knepper seconded to approve the minutes of October 20, 2003. Minutes were approved with two minor corrections.

III. Announcements

The group meeting between Faculty Senate and Student Senate will be held on November 17, 2003 in the Chandler Dining Hall. The event will occur after the meeting of the Faculty Senate and prior to the meeting of the Student Senate. The dinner will be financed by Student and University Affairs.

President Grunenwald and S. Green will not be presenting their views of academic excellence at the Senate meeting on November 17, 2003. An alternate formal presentation will be discussed at the Senate Policy meeting on November 10, 2003. H. Savage stated that a document summarizing the forums on academic excellence will be composed in the spring 2004 semester. She welcomes all contributions to this document from Senators.

IV. President's Report – delivered by Joe Grunenwald

President Grunenwald reported that significant fundraising had occurred during the past week. The outcome of the effort is positive and includes approximately one million dollars for the Venango campus. A Capital Campaign is being planned for late spring/early summer 2004. Staffing and the preliminary design of the campaign are being discussed. A building permit application has been submitted to the Borough to preserve zoning for the new Advancement structure along Greenville Avenue. The Borough Council will meet on November 3, 2003 to discuss this application. The structure will be financed through savings and fundraisers from the private sector.

V. Student Senate Report – Melissa Alonzo and Chad Horner

M. Alonzo reported that several Student Senators will be attending the BSGP conference at Mansfield University on November 21-23, 2003. Student Senate will be holding a Social Equity Dinner on November 12, 2003. Several Student Senators attended a national conference during the week of October 27, 2003. Gleanings from this conference will be discussed at the Student

Senate meeting on November 3, 2003. Student Senators are looking forward to the Faculty Senate/Student Senate dinner on November 17, 2003.

C. Horner reported that William Fulmer (APSCUF) will be discussing negotiation issues in a public forum, and with the Student Senate, on November 3, 2003.

VI. Committee Reports

A. CCPS – S. Traynor

The hearings for circulating proposals for the College of Arts and Sciences and the Venango Campus is November 5, 2003. The hearings for the College of Business Administration and College of Education and Human Services is November 12, 2003. Hearings will be held at 3:30 p.m. in 250-252 Gemmell Student Complex.

B. CCR – B. Sweet

A call for nominations for two positions on UTAC has been enacted.

C. Academic Standards – J. Phillips

Academic Standards will meet on November 4, 2003 at 2:00 PM. The Athletic Subcommittee met on October 30, 2003. It was reported that modifications for the amendments to the Athletic Subcommittee are posted on the Faculty Senate website.

D. Budget – J. Beal

The Budget Committee met on October 24, 2003 to discuss questions for Paul Bylaska. There was also a discussion about developing an educational process for new members of the committee and working with the administration to develop a timeline that would enable the committee to provide feedback to the administration early in the budget process.

E. Faculty Affairs – J. Knepper

The second Faculty Research Roundtable will be held on November 14, 2003 with a presentation from Donna Ashcraft.

F. Institutional Resources – M. McConnell

The Technology Subcommittee met on October 28, 2003. It was reported that J. Vilberg is designing an online survey regarding smart classrooms.

G. Student Affairs – E. Donato

The Student Affairs Committee met on October 22, 2003 and finalized the proposed 2005-06 Academic Calendar. A request has been sent to Student Senate requesting an additional member for the Student Affairs Committee. The committee discussed their goals for the year and is polling Student Senate for suggestions. The committee will be creating forums in the spring 2004 for non-Honors Program students to share scholastic achievements. They will also be organizing roundtables for students to report experiences with study abroad, and for students with undecided status to gain information. The committee will begin organizing these projects in November 2003.

H. Venango – K. Lander

There will be a meeting with H. Savage on November 14, 2003 to discuss the formation of an Honors Program on the Venango campus.

I. APSCUF – S. Kuehn

It was reported that negotiations continue. There will be a smaller session on November 6, 2003 and a larger meeting on November 7, 2003. S. Kuehn encouraged all Senators to visit the website periodically.

VII. Old Business

R. Leary reported that candidates for the Provost search are currently visiting the Clarion campus. All members of Faculty Senate and Student Senate are welcome and encouraged to attend the visitation sessions. Completed evaluation forms are appreciated if you attend some of these sessions.

Student Affairs: A proposed 2005-06 Academic Calendar was distributed to all Senators. E. Donato provided a summary of the internet survey. Discussion ensued regarding coordinating calendars with other academic institution's floating days. A motion was made to approve the proposed 2005-06 Academic Calendar. The motion was approved unanimously.

VIII. New Business

CCPS: There were two curricular read-ins. A motion was made for the addition of a Writing Intensive flag to PSY 467, PHIL 358, and FIN 474. The motion passed unanimously. A motion was made for the deletion of a Writing Intensive flag for ART 475. The motion passed unanimously. A motion was made to allow placement of SC 104 as Personal Performance credit. The motion passed unanimously. (*Action numbers 2003-4-086 through 2003-1-092*).

CCR: A motion was made to appoint Lisa Turner for one year to the Committee on Institutional Resources. The motion passed unanimously.

Guest Presentation: Recruiting High Achieving Students – Dean Bill Bailey.

Dean Bailey provided commentary on the recruitment of high-achieving students to Clarion University. A handout was distributed to all Senators. Highlights included the recruitment process, Clarion's recruitment efforts, scholarship incentives, and high-achiever statistics. He mentioned several recruitment challenges that Clarion University will encounter in the future, including the Clarion profile, packaging the Clarion image, lack of competitive facilities, and scholarships. He stated that many items are considered when defining academic excellence: individual and AP courses, extracurricular activities, strength of the high school's curriculum. Scholarships are generally determined by the GPA, SAT scores, and class rank.

IX. Adjournment

B. Dunn moved and J. Heard seconded the move to adjourn. Faculty Senate adjourned at 4:47 p.m.

Respectfully submitted,

P. Brent Register
Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, December 1, 2003

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, December 1 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: J. Beal, E. Donato, B. Dunn, J. Heard, S. Hilton, F. Keen, J. Knepper, S. Kuehn, K. Lander, T. Lavin, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, A. Shannonhouse, V. Spina, B. Sweet, S. Traynor, A. Turner, and J. Vilberg. Also present was Rashelle Karp (Associate Academic Vice President) and Colleen McAleer (APSCUF).

I. Call to Order

H. Savage called the meeting to order at 3:33 p.m.

II. Approval of the Minutes

S. Traynor moved and M. McConnell seconded to approve the minutes of November 17, 2003. Minutes were approved.

III. Announcements

H. Savage reminded Senators of the Christmas Tree Lighting Ceremony on December 4, 2003 at 4:00 PM. She reported that the Faculty Senate/Policy schedule for the spring 2004 semester will be revised. The first spring semester meeting of Senate Policy will be on Wednesday, January 21, 2004 and the first meeting of Faculty Senate will be Monday, January 26, 2004. H. Savage announced that a Council of Trustees meeting was held on November 20, 2003 on the second floor of the Carlson Library. She commented on the aesthetics of the meeting room. The Health Education Center on Main Street, Clarion is now functioning. There are many events programmed for this facility. The Winter Commencement will be held on December 13, 2003 at 2:00 PM.

Colleen McAleer provided a brief update of the APSCUF negotiations.

IV. President's Report – No report

V. Student Senate Report – No report.

VI. Committee Reports

A. CCPS – S. Traynor – No report.

B. CCR – B. Sweet – No report.

C. Academic Standards – J. Phillips

J. Phillips reported that Suspension Hearings will be held on January 7, 2004.

D. Budget – J. Beal – No report.

E. Faculty Affairs – J. Knepper

A Collaborative Teaching Roundtable will be held on December 3, 2003 at 4:00 PM on Level A, Carlson Library. The topic of the roundtable is collaborative teaching experiences in Honors, Pharos and Making Connections.

F. Institutional Resources – M. McConnell – No report.

G. Student Affairs – E. Donato

The Student Affairs Committee will meet on December 4, 2003 at 4:15 PM. The Student Activities Subcommittee met on November 20, 2003. Bob Levy (Theatre) was elected as chair. Their mission will include an investigation of Student Senate's control of funding for campus

organizations. A survey concerning budget and Student Senate funding will be sent to all presidents of these student organizations.

H. Venango – K. Lander

The Venango Committee will meet on December 10, 2004.

I. APSCUF – S. Kuehn – No report.

R. Leary reported that the final recommendation of Provost candidates has been presented to President Grunenwald. President Grunenwald will consider this recommendation seriously and may seek further input from additional sources. Otherwise, the work of the Provost Search Committee is complete. R. Leary expressed his gratitude to everyone involved in the process.

VII. Old Business

After discussion in Senate Policy on November 24, 2003, H. Savage reported that the following spring 2004 topics on Academic Excellence will include: the students' perspective of Academic Excellence (Chad Horner and Marcus Surin), facilities that support Academic Excellence (Jim Conley and Clare Heidler), and new marketing strategies since the spring 2003 (Ron Wilshire).

VIII. New Business

CCPS presented three read-in proposals (action numbers 2003-4-173 through 2003-4-175). A complete list of all fall 2003 curricular changes will be sent to all Senators, Department Chairs, and appropriate administrative offices within the next two weeks.

The Athletic Subcommittee recommended the following policy on student-athletes and academic progress:

- 1. The Athletic Department will send a list (via e-mail) to staff eligible to receive academic reports at the beginning of the semester and mid-semester.*
- 2. A card will be sent around with student-athletes asking for academic progress, including current grades.*
- 3. Coaches may follow-up directly with faculty members.*

H. Savage commented that President Grunenwald has requested that this policy be submitted to Harry Tripp (Student and University Affairs) and Bob Carlson (Sports and Recreation Center), but does not effect the actions of approval by the Faculty Senate. Questions arose concerning conformation of this policy to the Buckley Amendment. Discussion led to the conclusion that the proposed policy does comply, but this will be confirmed. The motion was unanimously approved.

H. Savage initiated discussion of a recommendation from Academic Standard for the creation of an Academic Intervention Taskforce. J. Phillips explained that the goal of the Taskforce would be the retention of students on Academic Probation. Discussion ensued regarding academic intervention programs which may be already in place, the role of the intervention advisor versus the academic advisor, and the lack of advisory programs for this population. According to Rashelle Karp, members of Academic Support Services, and perhaps enrollment management from the Provost's Office, would be the appropriate contacts for additional information. Further discussion included the possible involvement of Student Affairs, higher admission standards as a solution, advisor responsibility, and student advising. J. Phillips stated that Tracey Johnson (Advising Services Center) is aware of this proposal. This recommendation for an Academic Intervention Taskforce will be discussed further in a future meeting of the Senate Policy.

IX. Adjournment

B. Dunn moved and M.J. Reef seconded the move to adjourn. Faculty Senate adjourned at 4:17 p.m.

Respectfully submitted,

P. Brent Register
Secretary, Faculty Senate

Clarion University of Pennsylvania

Faculty Senate

January 28, 2002

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, January 28, 2002, at 3:30 p.m. in the Enid Dennis Faculty Senate Meeting Room, B-8 Hart Chapel. H. Savage chaired with the following Senators present: P. Amrod, B. Buchanan, G. Clary, B. Dunn, P. Gent, V. Harry, F. Keen, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevy, S. Prezzano, M.J. Reef, B. Register, V. Spina, B. Sweet, S. Traynor, C. Zidek. Also present were President Diane Reinhard and Student Senator J. Collier.

I. Call to Order

H. Savage called the meeting to order at 3:33 p.m.

II. Minutes

S. Traynor moved to approve the minutes from December 3, 2001, and M. McConnell seconded. Minutes were approved.

III. III. Announcements

Dean McGinn has received a response from Phi Kappa Phi concerning the university's application. They have requested additional information to move the possible formation of a Clarion University chapter into a second phase.

H. Savage also distributed announcements of the dates, times and locations of Open Forums of the candidates for the Executive Dean of Venango Campus and the Dean of the College of Business Administration.

IV. IV. President's Report – Dr. Diane Reinhard

Increases in enrollment have continued into the spring semester. There was an increase in headcount of 1.7% and FTE of 1.1 %.

The Chancellor has taken several decisive steps in the reorganization of her office. Three of the six Vice Chancellors have been removed, and the responsibilities of the others have been modified. Two additional positions have been created, one for planning and budgeting and one for personnel and negotiations. The Chancellor is attempting to deal more closely with budgetary matters in order to act as a stronger advocate for the state system schools. She has also created the Council of Presidents, which meets directly with her. There are many other subtle changes that President Reinhard believes bode well for the future of the state universities.

Dr. Reinhard indicated that the formation of the planning and budgetary committee, reviewed during the fall semester, is even more urgently needed in light of changes in the Chancellor's Office, along with the upcoming Middle States requirements. Dr. Reinhard is convinced that the Planning and Budgetary Advisory Committee should be formed as soon as possible.

In light of several recent events involving student violence, policies regarding the role of the university in these matters is being reviewed.

V. V. Student Senate Report – Student Senator J. Collier

An informal meeting has been held to discuss the weekend initiative programs. The first formal meeting of the semester will be held this evening, January 28. There also was a question from several students about whether a scholarship program existed for children of alumni. The answer is that such a program does not exist at Clarion.

VI. VI. Committee Reports

A. CCPS – S. Traynor

No report.

B. CCR – R. Leary

No report

C. Academic Standards – S. Prezzano

Suspension hearings were held over two days in early January. There were 49 suspensions that were appealed. Of these the committee rescinded 11. In addition, the Office of Academic Affairs rescinded two for extenuating circumstances. Further, there were six more overturned, two with documented learning disabilities, three who enrolled in EOP, and one who will receive assistance from the Office of International Programs.

The committee also reports that two faculty members have been nominated for the position of faculty representative to the Athletic Subcommittee. A recommendation will be made at the next meeting.

D. Budget – B. Sweet

No report.

E. Faculty Affairs – G. Clary

There are two topics being addressed right now. The Committee members are revisiting the status of the Faculty Dining Room in Chandler, and two members met with a representative of Chartwells in an attempt to identify positive steps that can be taken to increase the use of the dining room.

The second activity is planning for the Retirement Reception, to be held in May. Right now there are 12 faculty members who will be honored at this event.

F. Facilities Planning - B. Buchanan

Dean McGinn has moved his office into the newly renovated library, and completion of the occupation of the building will take place by the end of the semester. The Facilities Planning Committee will hold its March meeting there, and the Library Subcommittee will be touring the facility in the near future.

Additional topics being reviewed by this committee include the future of some undeveloped university properties and the review of the Master Plan.

G. Venango – S. McBride

The Faculty Forum and the Venango Campus Committee of Faculty Senate have both met since the beginning of the spring semester. The retirement date for Acting Executive Dean Audean Duespohl is February 22. A reception is being planned in her honor.

The efforts to make Venango Campus more visible included the hosting of an event during Oil City's first night celebration, and the sponsoring of a technology conference organized by the two Chambers of Commerce in the area.

H. APSCUF – S. Kuehn

APSCUF is sponsoring 6 scholarships for \$500 each. Application deadline is February 22. Also, Mary Jo Reef will be the contact person for the APSCUF legislative internship. Application should be submitted to Mary Jo or June in the office by March 15.

I. Middle States - R. Leary

The 150-page self-study has been edited down to 97 pages, but does contain a 150-page plus appendix! Three campus hearings were held, two in Clarion and one at Venango, and editing has been done to accommodate the comments and suggestions made. The print shop has the document now, and galley proofs will soon be ready. Two hundred copies of the final document will be printed.

The team visit will be held March 24-27. Faculty are asked to reserve time on Monday of the visit which is the time the team will most likely ask for contact with faculty.

VII. Old Business.

There was no old business.

VIII. New Business

CCPS – Readins included catalog description changes for the following departments: Communication, Academic Support Services, Physics, most of the AGES courses, Speech Communication and Theatre, History and Women’s Studies. Also, a special topics course for spring 2002 was read into the minutes. This is SPED 585: Special Topics in Special Education, “Integrating Academic Standards into Individual Education Plans.”

CCR – Two nominations were recommended from the Committee. These are Lori Sabatose, of the Rec Center, to fill a position on the Institutional Resources Committee, and Connie Gammaluddin, of the Library, to fill a position on the Student Activities Committee. These recommendations were approved.

IX. Adjournment

B. Buchanan moved, and S. Prezzano seconded, to adjourn. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

Susan M. Hilton
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Wednesday, March 6, 2002

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Wednesday, March 6, 2002, at 3:30 p.m. in the Enid Dennis Faculty Senate meeting room, B-8 Hart Chapel. A. Rao chaired with the following senators present: P. Amrod, B. Buchanan, B. Dunn, P. Gent, V. Harry, S. Hilton, F. Keen, R. Leary, M. McConnell, P. McGreevey, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor and C. Zidek. Also present was Student Senator J. Collier, Provost J. Grunenwald and President D. Reinhard.

I. Call to Order

A. Rao called the meeting to order at 3:35 p.m.

II. Approval of the Minutes

P. Gent moved to approve the minutes from February 11, 2001, and S. Traynor seconded. Minutes were approved.

III. Announcements

No announcements.

IV. President's Report

Dr. Reinhard announced the good news that \$52,000 was raised through the recent Spring for Scholars auction, and that close to 500 people attended. There was also good news for equipment funding, when \$56,000 in equipment funding that had been frozen was released in Harrisburg. The chancellor has reallocated some additional moneys, awarding Clarion about \$182,000 for Science and Technology funding. It also appears likely that the funding will be awarded for both the expansion of the Masters Program in Nursing and the Health Science education center. There are significant and aggressive attempts to convince the legislature to reconsider its current cutback on allocations to the State System universities. The \$3.4 million deficit will have a substantial impact.

Notification has been received that "Songs for a New World" will be performed at the Kennedy Center in April, and several other students will be included in programs there.

Sad news for the university is the resignation of Anand Rao, chair of the senate and Coach of the Debate Team, who will be leaving to accept a position in Virginia.

Questions were raised about the new faculty computers that were purchased through the CIS department rather than the Computing Services, resulting in machines that are neither under warranty nor under service arrangements with Computing Services. However, the Provost said that the rationale for these computer purchases was that these machines were much less expensive. The Provost indicated that this process was undertaken only by the College of Arts and Sciences and approved at chair's council. He also indicated that Computing Services is now undertaking extensive strategic planning to determine its role in both administrative and academic computing. Standardization of computing equipment needs is one of those issues that

table. Technical and software standardization will become areas for examination in this planning process.

V. Student Senate Report - J. Collier

Budget packets are due Friday, March 8. The Student Senate is considering pursuing the idea of a new food court in Nair Hall, as in the basement of Chandler now. The Student Relations Committee surveyed students about what they would like to see in the basement of Carlson Library.

VI. Committee Reports

A. CCPS - S. Traynor

S. Traynor reminded all that objections to circulated proposals are due March 7.

B. CCR - H. Savage

No report.

C. Academic Standards - S. Prezzano

No report.

D. Budget - B. Sweet -

No report.

E. Faculty Affairs - G. Clary - reported by H. Savage

The final mentorship dinner was held Feb. 20, in the Chandler Dining Hall, with good turnout. A Subcommittee meeting on the faculty dining room will be held soon.

The faculty retirement reception will be held May 8, 4 p.m. in the Chapel, moving to Moore Hall at 5 p.m. for reception. At least 12 faculty have announced their intentions to retire at the end of the spring semester.

F. Student Affairs - B. Register

No report.

G. Institutional Resources - B. Buchanan

No report.

H. Venango Campus - S. McBride

No report. However, the last of the candidates for the Executive Dean is on campus today and tomorrow. These candidates have been of high quality.

I. APSCUF - S. Kuehn

No report.

J. Middle States - R. Leary -

The Middle States site visit will begin with a dinner gathering on Sunday, March 24, with the steering committee and select others meeting with the visitation team. Meetings with faculty will most likely take place on Monday, March 25. A meeting with faculty leaders, to which Senators will be invited, is planned tentatively for 3 p.m. The visitation team will be presenting an oral preliminary presentation of their initial findings on Wednesday, March 26, at 1 p.m. Senators are asked to reserve these two times.

The report is on the web, and hard copies are in departmental offices.

VII. Old Business

No old business.

VIII. New Business

S. Traynor presented readins, actions 2002-1-150 through 2002-1-170. These are attached.

A. Rao asked about the committee structure of Senate and its subcommittees. There was some discussion about how many subcommittees there are, the function of each, the composition of these committees and the roles that they play. There was discussion about how to approach the task of examining the committee structure and function, and the degree or extent to which this evaluation should be undertaken. It was suggested that the structure of senate itself might be a point of investigation. Dr. Reinhard offered moneys for planning or retreat if Senate was willing to undertake the evaluation of the whole body. There may be a number of benefits from more carefully defining the work of each committee and subcommittee. This has been an unusual year for large time-consuming projects that may have taken some time and energy from other smaller less critical functions. These include Middle States, the library and its planning, the catalog revision work, and the work on POP proposals. There was also discussion about the selection of Senator officers.

It was proposed that each committee and subcommittee prepare a short report and description of its work. These would available for public examination and can be posted on the web. These will be expected in two-three weeks. Policy Committee will also be expected to prepare such a document and investigate its own role and structure. There may also be a call for input from the general university committee who may have additional suggestions or comments.

IX. Adjournment

B. Buchanan moved to adjourn, and the motion was seconded by M. McConnell. Faculty
Senate adjourned at 4:36 p.m.

Respectfully submitted,

Susan Hilton
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, March 18, 2002

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, March 18, 2002, at 3:30 p.m. in the Enid Dennis Faculty Senate meeting room, B-8 Hart Chapel. A. Rao chaired with the following senators present: P. Amrod, G. Clary, B. Dunn, P. Gent, V. Harry, S. Hilton, F. Keen, S. Kuehn, G. LaRue, R. Leary, S. McBride, M.J. Reef, V. Spina, B. Sweet, S. Traynor and C. Zidek. Also present were Student Senator J. Collier, Provost J. Grunenwald, President D. Reinhard and guests H. Tripp, B. English, D. Knepp, and J. Beal.

I. Call to Order

A. Rao called the meeting to order at 3:34 p.m.

II. Approval of the Minutes

F. Keen moved to approve the minutes from March 6, 2001, and S. Traynor seconded. Minutes were approved.

III. Announcements

Senators are reminded that the Middle States Visitation team will meet with all faculty leaders, on Monday, March 25, at 4 p.m. in Moore Hall. Please RSVP as soon as possible.

A. Rao asked all Committee chairs to complete a preliminary year-end report for the next Policy Meeting, to enhance discussion about the organization of Senate and Policy committees.

IV. President's Report

Dr. Reinhard presented information about the proposal to create a new academic department, consisting of the Athletic Director, Associate Athletic Director, and Director of Intramurals,

Recreation and Fitness Center. Pending the decision of the courts on their status, the athletic trainers would be included in this new department. Vice President Tripp was also consulted about this proposed arrangement. Dr. Reinhard presented a brief summary of the process through which this proposal was created. One of the concerns that was addressed initially was about the future of the coaching certification program. VP Tripp also presented some insight into the reasoning for this proposal by highlighting its place in the overall re-organization plan for the Division of Student and University Affairs. The initial structure provided a large number of very small units. The restructuring was designed to create larger units more able to complete tasks and a more logical way to meet student needs. In this reorganization, one of the five centers created was one titled "Sports and Recreation Center" that would include intercollegiate sports, intramurals, club sports, outdoor recreation and recreation and fitness.

One of the concerns was the relationship between the academic department of health and physical education with this new department. Currently there are three members of HPE who will be doing work in another department. Contractual obligations have also been explored to make certain that faculty members can serve outside of an academic department, such as the counselors in the Counseling Center.

Department Chair English presented the position of the department that intramural activities should remain within the department. The department has historically supported a full-time position within the department for intramural recreation. The department also believes that the level of expertise needed for a strong intramural recreation program best comes through an academic department. The department also believes that removing intramural recreation from HPE creates a fractured structure. They propose that intramural recreation is within the mission of the HPE department. Removing faculty from the HPE department also creates some difficulties within the department itself, leaving insufficient numbers to support the functions of the department. There was great support for the performance of the current Intramural Recreation Director, Doug Knepp. Questions from Senators concerned the impact of this reorganization on performance outcome plans and resource allocation. Intramural recreation does not currently come through the academic department, but through student affairs. The separation of intercollegiate athletics into a new department is supported by both the administration and the HPE department; the disagreement concerns the placement of intramural recreation.

Provost Grunenwald provided an update about performance funding. The Board of Governors established eight performance indicators, putting the system schools in competition. In response, Clarion anticipated that funding might not meet expectations, and thus set aside moneys for that possibility. However, Clarion earned more than expected, \$326,000, exceeding the performance. Three universities (Millersville, Shippensburg, and Clarion) improved performance on three indicators, and thus were rewarded. We got 101% of what we expected; the school with the lowest performance only received 64%. In next year's budget round, two percent of allocation will be sliced off and put in competitive performance funding, and the following year, 3% of the allocations will be put into performance based funding. While we need to be prudent, we also need to be able to create budgets that are reasonable and based in the idea that Clarion will perform adequately. The three items where Clarion performed the best were fundraising, increase in minority faculty representation, which was up 30%, and the 6-year retention rate of minority students.

V. Student Senate Report - J. Collier

Students were polled to gather ideas about the ground floor of the Gemmell Student Complex following the evacuation of the library occupation. Among these proposals was a bowling alley, and a credit union for students.

Election of Student Senators will be Tuesday, April 29, which will be the last meeting date for current officers. Following that, the new officers will assume their duties.

VI. Committee Reports

A. CCPS - S. Traynor – CCPS hearings will be held Thursday March 21 for the College of Arts and Sciences. On Tuesday, March 26, hearings will be held for all others.

B. CCR - H. Savage – no report.

C. Academic Standards - S. Prezzano - no report.

D. Budget - B. Sweet – The committee has received financial data, including Mid 10, from P. Bylaska's office, and a meeting will be held soon to discuss this information.

E. Faculty Affairs - G. Clary – The Faculty Retirement Reception is scheduled for May 8. The ceremony in the Chapel will begin at 4 p.m, followed by a reception Moore Hall. Also, a report will be available soon concerning the Faculty Dining Room.

F. Student Affairs - B. Register - no report.

G. Institutional Resources - B. Buchanan The FPC met recently, and it was announced that the occupancy permit for the library was issued on 2/15/02 by Labor and Industry and the move-in is on schedule. Also, Nair Hall will have a sprinkler system installed this summer. A card swipe access system for all residence halls will be available in fall 2002. The Foundation has completed access of Magnolia Estates. The complex to be developed there will accommodate 320 students is planned and half of those spaces will be available by the fall of 2003. Also, renovation plans of office and classroom space in Becker have been developed and are being studied.

H. Venango Campus - S. McBride - Results will be coming soon about the candidate for the Executive Director position.

I. APSCUF - S. Kuehn - There will be an APSCUF meeting tomorrow, March 19, at 3:30 in Hart Chapel. Department chair elections for the five departments that did not elect a chairperson will also be held on Tuesday, March 19. There were 47 applications for APSCUF scholarships, and six were awarded. S. Kuehn thanked the committee members who worked on this committee for their hard work in evaluating these applications; these were P. Stover, chair, K. Traynor, and S. Heeter. The following are the

students receiving a \$500 scholarship for fall 2002: Seth Brown, Cynthia Fugate, Susan Hefley, Kelli Kougher, Julie Lundy, and Marcie Thomas.

J. Middle States - R. Leary - Faculty leaders are reminded again to meet with the Middle States Evaluation team on Monday, 4 p.m. on Moore Hall. Initial findings will be presented by the team on Wednesday, March 27, at 1 p.m.

VII. Old Business

No old business.

VIII. New Business

The scheduling of Senate elections is in conflict for an appropriate date with the Spring break. R. Leary moved to hold elections on Wednesdays, two weeks apart, rather than Tuesdays, as stipulated in the bi-laws. This was seconded V. Harry. This proposal has been cleared by APSCUF. The election site will be the lobby of the new library. Motion approved.

CCPS read-ins include action numbers 2002-1-171 through 2002-1-184.

IX. Adjournment

G. Clary moved to adjourn, and V. Spina seconded the motion. Faculty Senate adjourned at 4:30 p.m.

Respectfully submitted,

Susan Hilton
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Wednesday, April 3 , 2002

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Wednesday, April 3, 2002, at 3:30 p.m. in the Enid Dennis Faculty Senate meeting room, B-8 Hart Chapel. A. Rao chaired with the following senators present: P. Amrod, J. Beal, B. Buchanan, G. Clary, P. Gent, S. Hilton, G. LaRue, R. Leary, S. McBride, P. McGreevey, B. Register, H. Savage, B. Sweet, S. Traynor and C. Zidek. Also present were Provost J. Grunenwald and President D. Reinhard. Also present were the following guests: L. Bering, S. Harris, S. Johnson, D. Madison, C. McAleer, and D. Poljanec.

I. Call to Order

A. Rao called the meeting to order at 3:34 p.m.

II. Approval of the Minutes

S. McBride moved to approve the minutes from March 18, 2001, and B. Buchanan seconded. Correction to the minutes included changing Jon Beal from the list of guests to the list of Senators. Minutes were approved.

III. Announcements

A. Rao congratulated the President and the university for the recent highly successful Middle States Evaluation Site visit, and the end of the visit report presented last Wednesday.

IV. President's Report

The President was also very delighted with the Middle States evaluation and successful site visit, and thanked all who played a role. B. Sharpe will be presented with the President's Medallion for his work and leadership for the Middle States Steering Committee. This honor will be bestowed during graduation ceremonies.

One of our students, Seth Brown, has earned the Goldwater Scholarship Award.

Given these successes, the President announced that she is "pleased as punch."

G. LaRue asked about the placement of the Office of Minority Affairs in the reorganization of Student Affairs. Some of the minority students are concerned about the guidance and leadership they will receive, along with concern about the physical space that they will occupy. These students felt excluded from discussion about the reorganization. The President wasn't sure why the students were not included in discussions, for there were mechanisms in place for student input. She indicated that there was intent to provide even stronger support for minority students.

V. Student Senate Report - J. Collier - No report.

VI. Committee Reports

A. CCPS - S. Traynor - no report.

B. CCR - H. Savage - H. Savage explained the hard copy list printed on white paper and distributed electronically of those eligible for Faculty Senate contained an error, which has been corrected. A new electronic list has been sent, and a new hard copy has been printed on blue paper. She asked for help passing along information to faculty about this nomination process. Dr. Grunenwald explained that given the use of several dynamic databases for employee and staff information, arriving at a complete list such as this is very difficult.

The nominations election will take place Wed. April 10 in the lobby of Carlson Library. We need two people from Senate to man the ballot boxes during that time. Elections will take place Wed. April 24, in the library lobby. Only one faculty member from Senate will be needed, as APSCUF, whose elections will also take place at that time, will provide a person to man the polls.

C. Academic Standards - S. Prezzano - no report.

D. Budget - B. Sweet - no report.

E. Faculty Affairs - G. Clary - Discussion about the faculty dining room will be brought first to Policy Committee. The retirement reception, expected to be held in Hart Chapel, will instead be held in its entirety in Moore Hall. The internal deadline for a name to be printed in the retirement reception booklet is April 15. The reception is scheduled for May 8 at 4 p.m.

F. Student Affairs - B. Register - no report.

G. Institutional Resources - B. Buchanan The FPC met on March 19. It was announced that four sculptures have been donated to the university. Two will go to the library, one will be placed near Ralston and one near the Rec Center. Allocations for new projects have been put on hold. Also, the Library Subcommittee met March 12, and is continuing to work with Dean McGinn to develop ways for the library to communicate with academic departments. Bev Smaby has done a great job of keeping the committee so actively involved with this important transition.

H. Venango Campus - S. McBride - no report.

I. APSCUF - S. Kuehn - no report.

J. Middle States - R. Leary - - Senator Leary asked all senators to look at the names of the Task Force to recognize the number of people who contributed so much. He was pleased to see how many people were involved. His congratulations to all.

VII. Old Business

No old business.

VIII. New Business

CCPS - S. Traynor presented CCPS recommendation for two courses to receive Q flags. These recommendations also come from the Gen Ed Council. These courses, PHSC 113 and PH 254, were approved to carry this flag.

All of the circulated changes also were brought to the floor. These changes included the proposal from CSD to reduce the number of credits required for the degree from 128 to 120. Dr. Grunenwald presented related information about the baccalaureate degree minimum from Clarion University that parallels the policy of the Board of Governors, Policy 1990-06-A. This policy states that a minimum of 120 semester credit hours are required for the undergraduate degree, with at least 40 percent of the total to be found in general education and at least 25 percent located in coursework in an academic disciplinary or interdisciplinary program. In response to a question, Colleen McAleer, from CSD, said that the credit reduction comes from free electives. She indicated that the majority of the students attend grad school, and that the upper division work is quite rigorous. Students were filling up course requirements with additional courses from other sources. Discussion continued about General Education, and how changes might be made by other departments. It was suggested that the General Education Council might consider developing a standard process by which other majors might approach reducing the required credit load. Other state system schools are also examining the reduction to 120 credits for baccalaureate degrees, and the Board of Governors, while not issuing formal policy concerning this, may support the reduction.

Instead of voting for all of the proposals at one time, it was proposed that the three minors, Action numbers 2002-1-189, 2002-1-190, and 2002-1-200) be removed from the block for voting. All other action items were approved.

R. Leary asked questions about the creation of these minors in biology and physics. His concern was about the possibility that these minors would become difficult if not impossible to complete, especially in light of staffing requirements. Steve Harris replied for the biology department that the required courses in the minor are the same for those as majors. The electives available are also those the majors would select, and so there appeared to be little difficulty for students in completing the minor courses. Dr. Grunenwald answered for the physics department, indicating that there would be sufficient course offerings for students to complete the minor, in light of the similar situation concerning the required courses and electives for physics majors as well. These minors were approved.

Dr. Grunenwald commended Sue Traynor and the members of CCPS for the significant amount of work that was completed during this academic year. A. Rao joined in these congratulations and thanks.

IX. Adjournment

S. McBride moved to adjourn, and the motion was seconded by R. Leary. Faculty Senate adjourned at 4:18 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Faculty Senate of Clarion University

Monday, April 29, 2002

3:30 p.m., Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, April 29, 2002, at 3:30 p.m. in the Enid Dennis Room, B-8 Hart Chapel. A. Rao chaired with the following Senators present: P. Amrod, J. Beal, G. Clary, B. Dunn, P. Gent, V. Harry, J. Heard, S. Hilton, S. Kuehn, R. Leary, F. Keen, J. Knepper, T. Lavin, S. McBride, M. McConnell, P. McGreevy, J. Phillips, M.J. Reef, B. Register, V. Spina, B. Sweet, S. Traynor, J. Vilberg. Also present was Provost J. Grunenwald and Clarion Call writer M. D'Uva.

Call to Order

A. Rao called the meeting to order at 3:35 p.m.

II. Approval of Minutes

M. McConnell moved, and B. Register seconded, to approve the minutes from the meeting of April 15, 2002. Minutes were approved.

III. Announcements

There will be a public debate on the topic of tenure for faculty on Tuesday, April 30, at 7 p.m. in Hart Chapel.

IV. President's Report – Provost J. Grunenwald

Provost Grunenwald reported that SAP data gathering is underway. The deans and executive council were asked to submit information on outcomes and accomplishments in the five broad categories. How the rest of the plan will come together has not yet been detailed. This will be part of the discussion at the meeting of the Chief Academic Officers in Harrisburg later this week, along with the 120 –credit hour requirements. Questions in regard to approval for degree changes and exceptions will be asked at this meeting to be held Thursday and Friday, Shelly Karp will be attending also.

Experts on our own campus, especially those with skill in curriculum, will be pulled together to begin to examine the means through which this requirement can be achieved successfully.

The Provost offered his congratulations to all of those involved in Honors Weekend. Three events, Academic Convocation, the African Americans Honors Banquet, and the Graduate Student Reception, were held to recognize outstanding student achievement.

Dr. Sarah Bryant will begin her position on Monday as the New Dean of the College of Business Administration. She will participate in a three-week orientation acclimating her to Clarion University. Her academic and professional background is quite broad, including economics and finance, scholarship and leadership in education and business, and work as a consultant to the banking industry.

On July 8, the new Executive Dean of the Venango Campus, Dr. Christopher M. Reber, will begin his orientation to his new position. Dr. Reber joins us from the Behrend College.

V. Student Senate Report – no report.

VI. Committee Reports

- a. **CCPS – S. Traynor** – no report.
- b. **CCR - R. Leary** – R. Leary reported the results of the Senate election held last Wednesday. New Senators are: J. Beal, J. Heard, J. Knepper, M. McConnell, J. Phillips, and J. Vilberg,
- c. **Academic Standards** – no report.
- d. **Budget – B. Sweet** – no report.
- e. **Faculty Affairs** – G. Glary – Reminder that the Retirement Reception will be held May 8 at 4 p.m. in Moore Hall. Eleven faculty members will be honored.
- f. **Student Affairs – B. Register** – no report.
- g. **Institutional Resources – B. Buchanan** – no report.
- h. **Venango – S. McBride** – no report
- i. **APSCUF – S. Kuehn** – The election of two faculty members to serve on the Presidential Search Committee will be held Tuesday, May 7, from 9:30 until 2:30 in the foyer of the Carlson Library.
- j. **Middle States Review Process – R. Leary** – Future reports concerning Middle States will be provided through the President's Report. Provost Grunenwald reported that the university was asked to verify the factual accuracy of an initial report, and has done so.

VII. Old Business

Senate Committee Structure – A. Rao introduced this ongoing discussion about the structure of Faculty Senate by outlining three points that bear consideration. First, there were some committees that were underutilized or had little direction in the ways the committee should function. A second consideration is that faculty are already feeling “overcommittee-ed”; a third is that any changes that may take place could have serious implications and should not be taken lightly.

Senate Representation and Election Process – A. Rao introduced the topic of the nomination and elections to the Senate. One question that has arisen concerns the effectiveness of the current nomination process. It was proposed that perhaps the current nomination process that requires each voter to nominate seven candidates could be replaced with a process that allows a prospective candidate to seek signatures to a petition that would place him on the ballot. The discussion also examined the possibility that the Senate should in fact become a representative body, electing people from each of the collegiate units, although discussion followed that indicated that Faculty Senate is a body representing faculty at the university level rather than the departmental or college level. In order to enact some change, the procedure must be presented in the form of a proposal, and at least two Senate meetings must pass with discussion before any voting can take place. The entire campus should be informed and the preparatory materials can be distributed. Discussion on these topics can be continued in next year’s Senate.

Chair Anand Rao took the opportunity during this final meeting of the year to offer his thanks to the Faculty Senate student workers, President Reinhard and Provost Joe Grunenwald, all the members of the Senate and Policy Committee members. He believed it to be a very productive year, which saw the Middle States evaluation, a new Chancellor who eliminated POP and introduced SAP.

VIII. New Business

No news business.

IX. Adjournment

S. McBride moved and R. Leary seconded to adjourn. Faculty Senate adjourned at 4:12 p.m.

Respectfully submitted,

Susan M. Hilton
Secretary

Clarion University

Special Meeting of Faculty Senate

Monday, April 29, 2002

Enid Dennis Room, B-8 Hart Chapel

A special meeting of Faculty Senate was held at 4:20 p.m. on Monday, April 29, 2002, in B-8 Hart Chapel. A. Rao chaired with the following Senators present: P. Amrod, J. Beal, G. Clary, B. Dunn, P. Gent, V. Harry, J. Heard, S. Hilton, S. Kuehn, R. Leary, J. Knepper, T. Lavin, M. McConnell, P. McGreevy, J. Phillips, M.J. Reef, B. Register, V. Spina, B. Sweet, S. Traynor, J. Vilberg.

I. Call to Order

A. Rao called the meeting to order at 4:20 p.m.

II. Election of Chair, Vice Chair, Secretary, and Members of CCR

The following slate of candidates were approved, and then elected:

Chairperson:	Sue Hilton
Vice President/Chair of CCR:	Hallie Savage
CCR:	Ralph Leary Greg Clary
Secretary:	Brent Register

III. Adjournment

R. Leary moved and B. Sweet seconded to adjourn. This meeting of Faculty Senate was adjourned at 4:45 p.m.

Respectfully submitted,

Susan M. Hilton
Secretary, Faculty Senate

Faculty Senate of Clarion University
Monday, April 29, 2002
Special Meeting

The Faculty Senate met on Monday, April 29, 2002, at 4:15 p.m. in B-8 Hart Chapel. A. Rao chaired with the following Senators present:

B. Dunn, Mary Jo Reef, B. Register, T. Lavin, J. Phillips, B. Sweet, P. McGreevey, R. Leary, S. Kuehn, G. Clary, P. Gent, S. Traynor, J. Knepper, J. Vilberg, J. Heard, V. Spina

- I. Call to Order
- II. Election of Chair, Chair of CCR, Secretary, and members of CCR

Faculty Senate of Clarion University

Monday, September 9, 2002

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, September 9, 2002 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: D. Anderson-Brush, J. Beal, G. Clary, B. Dunn, B. Frakes, J. Heard, J. Knepper, S. Kuehn, K. Lander, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, B. Register, H. Savage, B. Sweet, S. Traynor, J. Vilberg, K. Yenerall, C. Zidek. Also present was President Diane Reinhard, Provost Joe Grunenwald, Janna Gallagher from Student Senate, and Katie Warner from the Clarion Call.

I. Call to Order

S. Hilton called the meeting to order at 3:33 p.m. She extended a warm welcome to the 2002-03 senators and thanks for their willingness to serve. Each senator briefly introduced themselves.

II. Approval of the Minutes

R. Leary moved and G. Clary seconded to approve the minutes of April 29, 2002. Minutes were approved. H. Savage suggested one correction in section "Vlb. CCR" of the 4/29/02 minutes, whereas new senators have not been listed. S. Hilton stated that she would correct these minutes.

III. Announcements

S. Hilton stated that the new 120 credit hour mandate has a tight timeframe. The Council on General Education will be holding hearings on Thursday, September 12 to discuss submitted proposals regarding the reduction of credit hours. The Council will be addressing their part of the General Education change and are soliciting suggestions from faculty. This new mandate will have an important impact on the campus.

IV. President's Report — Diane Reinhard

Dr. Reinhard reported that it has been a successful start to the new year. The orientation program has been successful and members of the Provost's office should be commended for their hard work. The fall Faculty Meeting was also a success. Portions of this meeting are available on the web. The reception provided by APSCUF was good.

Clarion University enrollment is positive with over 6500 students.

2002-03 will present new challenges to Clarion University. Amongst these is the new 120 credit mandate. Five SSHE schools are piloting new financial software (SAP). Clarion is one of these, with the new technology changeover scheduled for November. The software is being touted as easier to use. Also, Clarion will need to recoup a \$2.5 million dollar shortfall.

D. Reinhard commented that Clarion does have a great legacy to build upon. She expects that this year will bring good things, including the selection of a new President. She extended wishes to everyone for a great new academic year. There were no questions.

V. Student Senate Report — Janna Gallagher, Student Senate representative

Members of Student Senate spent the weekend of September 7-8 at their annual retreat at Findley Lake. Their first official meeting will be the evening of September 9.

VI. Committee Reports

A. CCPS — S. Traynor

No Report. Senators were reminded that many CCPS deadlines are approaching.

B. CCR — H. Savage

H. Savage will present recommendations under new business.

C. Academic Standards — J. Phillips

Hearings for academic retention were held on July 25 and August 2. 45 students appealed, 23 rescinded, 16 upheld, 5 were rescinded by EOP recommendations, 1 grade change.

D. Budget — B. Sweet

On September 19th the budget will be presented to the Board of Trustees. The meeting will be held at the Venango Campus in Montgomery Hall. As soon as the budget is approved, it will be available to B. Sweet and the Budget Committee.

E. Faculty Affairs — J. Knepper

The Mentorship program is well underway. Mentorship Dinner dates have been scheduled and speakers are lined up (with the exception of a speaker for February). J. Knepper extended her thanks to H. Savage and

G. Clary for their support. 17 new faculty are participating in the Mentorship program. Faculty have been very responsive to the call for mentors.

F. Student Affairs — J. Heard

No Report

G. Institutional Resources — M. McConnell

No Report

H. Venango — C. Zidek

The first Faculty Forum was held at Venango on September 6. The campus will have a booth at Applefest will be held on October 4-6, which provides good visibility to the Venango Campus. One goal of this committee is to study the vision of Venango. There will be more strategic planning, starting with faculty development workshops. Venango enrollment is up 24% after the drop/add period. There is a total of 608 students after 1st week, compared to approximately 530 last year. J. Grunenwald commented that West Penn enrollment has also increased, and that it is difficult to keep track of enrollment numbers now that we have 11-12 teaching sites. C. Zidek also announced that Dr. Christopher Reber is the new Executive Dean for the Venango Campus.

When questioned as to what elements contribute to Venango's success, C. Zidek commented that everything is growing at Venango: the Jump Start program for high school students and plenty of community outreach programs. Student enrollment and FTE is higher for most of these programs. There should be some program breakdown numbers by the September 23 Senate meeting.

I. APSCUF — S. Kuehn

The APSCUF Executive Council met on September 3. Coaches are on board now as members of APSCUF. Overall membership percentage is below 90%. New faculty need to be encouraged to join APSCUF. There will be an election soon to fill a vacancy on the University Promotion Committee. The latest APSCUF Newsletter has been distributed. S. Kuehn commented that Colleen McAleer comments on Reinhard's impact and the relationship between APSCUF and the administration in the Newsletter. He feels this is a legacy statement that can be attached to Dr. Reinhard's work at Clarion. He also suggested that this information might be considered for the new Presidential search.

J. Presidential Search — G. Clary, P. McGreevy

S. Hilton stated that reports from this committee will only be periodic. G. Clary reported that the search ad has appeared in the August 16 edition of *The Chronicle of Higher Education*. Jan Greenwood, a consultant with A.T. Kearney, Inc., which has been contracted by the SSHE, will be in Clarion on September 12 to meet with constituent groups. Her goal is to gain an understanding of the traits and characteristics we are seeking from our new president. P. McGreevy reported that members of the search will include O. Amsler, S. Burns and O. Lerch, from the Council of Trustees; Deans G. Grejda, M. Kavooosi, J. Pesek; C. Weir, G. Clary, P. McGreevy, R. Laugand, D. Kahle, R. Emert, M. Becker (liaison), and the new President of Mansfield University.

VII. Old Business

There was no old business. S. Hilton commented that some previous issues may surface again this semester. This includes a continued examination of the design of the Senate committee structure. Also, the visibility of Senate across campus, and being of more service to all faculty, will probably be addressed during the year.

VIII. New Business

CCR: H. Savage. A list was distributed with individuals appointed to committees as approved by Policy. It was emphasized that each individual was placed only on one committee. Due to the reduced faculty compliment, appointments were distributed to include as many faculty as possible. Most of the faculty received their first choice. It was emphasized that committee members continue to represent the university as a whole and not just their department. Student Affairs, Student Activities, CCPS, and Venango committees will need to have elected student members. A memo will be sent to inform committee members of their new appointments. Committee chairs are reminded that there is an attendance policy in place for meetings, and were encouraged to meet with their committee soon to set an agenda. CCR formally recommended the committee members listed for this academic year. No discussion. The slate of candidates was approved unanimously.

CCR requested approval of four new members to the Honors Council (B. Barnes, S. Heeter, B. McCauliff, and B. Register). There was no discussion and the nominations passed unanimously.

S. Hilton: The PRAAC (Planning and Resource Allocation Advisory Council) is currently being organized. S. Hilton and B. Sweet will serve on this committee. Three additional at-large members will be appointed by President Reinhard.

Diane Anderson: Questioned whether the faculty appointment on the CSA is appointed by President Reinhard. She mentioned that there will be two openings on the Board of Directors. H. Savage agreed to research this.

IX. Adjournment

M. McConnell moved and P. McGreevy seconded the move to adjourn. Faculty Senate adjourned at 4:19 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, September 23, 2002

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, September 23, 2002 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: D. Anderson-Brush, J. Beal, G. Clary, P. Gent, J. Heard, J. Knepper, S. Kuehn, K. Lander, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, B. Sweet, S. Traynor, J. Vilberg, C. Zidek. Also present was President Diane Reinhard, Janna Gallagher from Student Senate, and Katie Warner from the *Clarion Call*.

I. Call to Order

S. Hilton called the meeting to order at 3:32 p.m.

II. Approval of the Minutes

M.J. Reef moved and P. McGreevy seconded to approve the minutes of September 9, 2002. Minutes were approved.

III. Announcements

S. Hilton reminded senators of a special meeting of Senate on September 30, 2002 at 3:30 PM. This meeting will only include a presentation from CCPS regarding the new Council on General Education recommendations for the new 120-credit mandate. The Senate Policy Committee will meet prior to this meeting at 3:15 PM.

There will be a meeting of the Council on General Education on Thursday, September 26, 2002 at 3:30 in 250 Gemmell. The Council will solicit faculty discussion regarding 120-credit recommendations.

The Council of Trustees met at the Venango Campus on Thursday, September 19, 2002. The Clarion University budget was approved at this meeting.

On September 12, 2002, some members of Senate Policy met with A.T. Kearney, Inc. to discuss the presidential search. Members found the discussion to be interesting and insightful.

IV. President's Report — delivered by D. Reinhard

As of September 16, 2002, Clarion University's official enrollment data looks very good. Fall semester student enrollment is 6,541, reflecting an increase of 270 students and a 2.3% increase from the fall semester of 2001. Numbers also reflect a 2.3 FTE increase this semester. There is a significant increase in transfer students this semester. Across the SSHE, the average student enrollment is up 3.3%. Clarion shows an increase in their fall graduate student enrollment, which is up 79 students to a total of over 500 students. Student enrollment at the Venango Campus continues to grow.

The Council of Trustees met at the Venango Campus on Thursday, September 19, 2002. Members of the Council were pleased to hear about the revitalization of the program at Venango.

Saturday, September 21, 2002 was Family Day at Clarion University. Over 600 family members attended programs in the Gemmell Student Center and a pig roast at Memorial Field. A highlight of the festivities was the reunion of Clarion University's 1952 football team (the only class team to participate in a bowl game).

Clarion University hosted its first Black Alumni reunion. The events and banquet were very successful, highlighted by a nice presentation by Dr. Brenda Dede.

Dr. Reinhard will be attending a meeting with the other SSHE Presidents in Harrisburg to discuss the 120-credit mandate, potential program exceptions to this mandate, and the new technology fee. She expressed gratitude to the Clarion University faculty for keeping on task with these new changes. She will provide the results of this meeting to Senate as it becomes available. She stated that program exceptions will be resolved at the October 10, 2002 Board of Governors meeting.

S. Hilton queried as to when definite decisions will be made in regard to the ISF and technology fee. D. Reinhard commented that a reasonable time plan will need to be formulated and then the plan will need to be reviewed. The goal is to approve both plans simultaneously. There has been discussion of appointing a coordinator, although there is also the recommendation that 5% of these fees could be used to employ a student worker. D. Reinhard is assuming that the plan will not be approved until February 2003 at the soonest.

S. Hilton expressed concern regarding the 10% increase in transfer students and the difficulty in creating academic schedules for these students. She queried as to whether this was a trend. D. Reinhard commented that this issue needs to be discussed more with the Provost, although there seems to be strong support from legislators. Many issues are still unsettled in regard to this topic.

P. McGreevy commented on a recent retreat held by Slippery Rock University, whereas the viability of some degree programs with 8 or less majors was questioned. He asked as to whether this was the view of the Chancellor. D. Reinhard commented that one of the 50 current indicators identifies which programs have less than 12 majors. She feels that low-enrollment programs will be closely scrutinized. Many factors will be considered when looking at these programs - Is there a need for heavy recruitment? Are the programs new? Is the program being redesigned? What is the direction of this program? — All of these issues must be discussed. D. Reinhard does not feel that pressure for these programs will ease in the next year. SSHE affiliations must be diligent in the way that low-enrollment programs are evaluated.

R. Leary queried as to whether there been discussion on the economic impact of moving to 120 credits and its potential to reduce student enrollment numbers. He commented that it appears to be a radical change, and that consideration of this future impact might be naive. D. Reinhard commented that there were no financial considerations for the 120-credit mandate. The decision was based on purely educational reasoning to get students through the program in 4 years. There was no financial analysis of this decision. She commented that there are variables in regard to this decision that we cannot predict. There is no guarantee that more students will attend Clarion to balance the number of those graduating students. If the current formula is maintained there will not be much impact on Clarion. She commented that this decision could eventually affect state appropriations. She feels that the current economy and decisions being made in Pennsylvania will have more of an impact on Clarion University.

V. Student Senate Report — delivered by Janna Gallagher

Freshmen elections were held on September 18-20, and Senate may be extending their election deadline. On October 4-6, 2002 Student Senate will be sending 8 senators to a national conference. On September 29, 2002 senators will be participating in a diabetes walk to raise \$500. September 26, senators will be hosting their first campus safety walk.

VI. Committee Reports

A. CCPS — S. Traynor

No Report

B. CCR — delivered by R. Leary

Faculty Senate committees and subcommittees have been formed. A primary goal is to have all committees meet and to determine their agenda for the semester. All committee members have been provided with a copy of the meeting attendance policy (a copy of this was distributed to all senators). CCR will have one recommendation under new business.

C. Academic Standards — J. Phillips

No Report

D. Budget — B. Sweet

B. Sweet has received the newly-approved budget which he will be presenting to his committee this week.

E. Faculty Affairs — J. Knepper

No Report

F. Student Affairs — J. Heard

J. Heard recently received a template for the proposed common calendar. He will be presenting this calendar soon to his committee.

G. Institutional Resources — M. McConnell

No Report

H. Venango — C. Zidek

The Board of Trustees met on Thursday, September 19, 2002 on the Venango campus. It was divulged during this meeting that Venango is the oldest regional campus in the state system.

I. APSCUF — S. Kuehn

No Report

VII. Old Business

D. Anderson-Brush commented on the CSA Board of Directors. She expressed that the bylaws state that faculty shall serve a 3-year term. Two faculty members shall be appointed by Faculty Senate with the approval of the President. D. Anderson-Brush commented that she will maintain her position as a representative on the Board until she hears otherwise. S. Hilton stated that she would submit this information to H. Savage and confer about the bylaws. S. Hilton requested that D. Anderson-Brush provide her a copy of the bylaws.

VIII. New Business

CCPS presented changes by action number for seven special topics courses in HON (2), HIST, PHIL, NURS, REHB, and WS.

CCR recommended Phil Terman to a 3-year term to the Foundation Advisory Committee. Unanimous approval.

S. Hilton announced that there will be a discussion with D. Reinhard regarding the members who will be included in PRAAC.

IX. Adjournment

S. Traynor moved and K. Lander seconded the move to adjourn. Faculty Senate adjourned at 4:09 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, October 7, 2002

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, October 7, 2002 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: G. Clary, B. Frakes, P. Gent, J. Heard, J. Knepper, S.Kuehn, K. Lander, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, H. Savage, B. Sweet, S. Traynor, J. Vilberg, K. Yenerall, C.

Zidek. Also present was President D. Reinhard, Provost J. Grunenwald, Janna Gallagher from Student Senate, and Katie Warner from the *Clarion Call*.

I. Call to Order

S. Hilton called the meeting to order at 3:34 p.m.

II. Approval of the Minutes

R. Leary moved and M. McConnell seconded to approve the minutes of September 23, 2002. Minutes were approved. M.J. Reef moved and S. Traynor seconded to approve the minutes of the Special Faculty Senate meeting of September 30, 2002. Minutes were approved.

III. Announcements

S. Hilton reminded Senators of the Carlson Library dedication to be held on Saturday, October 12 at 9 a.m. She also expressed her gratitude to S. Traynor (CCPS) and Legene Quesenberry (Council on General Education) for their hard work with the general education credit reduction for the 120-credit mandate. President Reinhard approved their submitted recommendation on Wednesday, October 2, 2002.

IV. President's Report - delivered by D. Reinhard

D. Reinhard confirmed her signature on the proposal submitted by the Council on General Education, and expressed her gratitude to the Council and CCPS for their prompt response to this issue. She confirmed that the approval of this proposal enables academic departments to move forward.

She reminded Senators that there will be ample Clarion events in conjunction with the Autumn Leaf Festival. She encouraged faculty to attend the Carlson Library dedication on Saturday, October 12, 2002. She is encouraged that the unfinished bell tower will be completed in the near future.

On Wednesday, October 9, 2002 she will be attending an awards ceremony where several Clarion associates will be acknowledged.

She will be attending a Board of Governors meeting on Thursday, October 10, 2002. The parameters of the new technology fee will be approved at this meeting. J. Grunenwald has met with Student Senate to gather their ideas for use of this fee. She commented that uses for the technology fee are not as broad in its definition, so Clarion must designate the money for appropriate use. A report on the use of technology fees must be submitted by November 1, 2002. At this meeting options for the transition to the 120-credit mandate will also be discussed. An additional agenda item is the discussion on extension of presidential evaluations for the next year, although this does not effect D. Reinhard. She will be traveling to Harrisburg in the future to meet with Chancellor. This meeting will complete her presidential review. A final agenda item at the Board of Governors meeting is a review of performance indicators, including graduation

rates. She indicated that, at the conclusion of this meeting, Clarion would have a better sense of where we are currently placed on these variables, and an expectation of where we should focus for the future.

V. Student Senate Report - delivered by Janna Gallagher

On Thursday, October 10, 2002 the Clarion Homecoming Pep Rally will be held in Hart Chapel at 7 p.m. J. Gallagher reported that the Student Senate Weekend Initiative program is now being controlled by the UAB. She continued that several senators recently attended a national conference, and that Sunday, October 20, 2002 is a "Meet the Senators" event. She also provided the names of two new freshmen senators and reported that several student organizations have been moved from probation to active status.

VI. Committee Reports

A. CCPS — S. Traynor

Curricular proposals continue to be delivered to departments. Wednesday, October 9, 2002 is the deadline for academic programs that want curricular changes and also desire an extension to the 120-credit mandate.

B. CCR — H. Savage

There has been a formal request from CSA for faculty appointments. This will be an agenda item under new business for the Monday, October 21 Faculty Senate meeting.

C. Academic Standards — J. Phillips

The Committee on Academic Standards met on September 24, 2002 and discussed their goals for the academic year. Agenda items include evaluations, academic suspension, and transfer credits.. The Subcommittee on Athletics also met on September 24. At this meeting they elected Tony Vega as the new chair, and discussed agenda items such as the student handbook and coach evaluations. The Admissions Committee met on September 27, 2002 and elected Bob Levy as their new chair. Their agenda items include graduation rates, placement examinations, and recruitment of students.

D. Budget — B. Sweet

The budget document has been distributed to committee members. The Budget Committee will be meeting on October 8, 2002 at 4:00 p.m. to discuss this budget.

E. Faculty Affairs — J. Knepper

Faculty Affairs had two "goals" meetings on October 3 and 4, 2002. The committee agreed to continue the goals of the Mentoring Program, the Retirement Reception, and regalia exchange. The committee agreed to discontinue work on the Faculty Dining Room. It was explained that

there were several determining factors for giving up this project: quality of food, cost, and lack of faculty use of the facility. J. Knepper commented that the committee is still pursuing a location where faculty can meet, such as a center for faculty research. Some of the other items that this committee is pursuing are projects for the enhancement of faculty research, faculty recognition, and faculty leisure activities.

F. Student Affairs — J. Heard

Student Affairs met on Monday, September 30, 2002 to finalize their proposal for the 2003-04 academic calendar. This proposed calendar will be submitted under new business.

G. Institutional Resources — M. McConnell

Institutional Resources met on Tuesday, October 1, 2002. As stated from their submitted Goals Statement 2002-2003:

The Institutional Resources Committee will pursue greater transparency in facilities and maintenance operations and decisions. The decisions and process of facilities planning are not clearly understood by many in the campus community. To alleviate this problem, we would suggest a two-part approach: 1) Encourage or create consistent procedures that result in quick, clear communication between facilities and maintenance and those who are requesting their services. Make these procedures widely known to the campus community and 2) Publicize and clarify the process of prioritizing facilities projects on campus with the goal of a broad involvement that leads to better decision-making.

The Technology Subcommittee met on Thursday, October 3, 2002. As stated from their submitted Goals Statement 2002-2003:

The Technology Subcommittee plans to focus on three action areas this year: 1) Disbursement of technology fee funds, 2) An educational technology inventory and awareness activities regarding available technology for faculty and 3) Liaison activities between faculty and Computing Services.

The Library Subcommittee met on Tuesday, October 1, 2002. Beverly Smaby and Sonya Heeter are serving as co-chairs for this committee. As stated from their submitted Goals Statement 2002-2003:

The Library Subcommittee sees its main goal as the promotion of the library as the academic hub of Clarion University. We plan to pursue the following objectives this year: 1) Presentations put together last year will be made to the Chair's Councils and Venango Campus and, 2) We will work to facilitate the improvement of the library collection through a cooperative effort between departments and the library liaisons.

R. Leary suggested that all these committees make an opportunity to peruse the new self-study, as there are many recommendations that may be useful. He reminded Senators that every

department should have a hard copy of the self-study, and that it is also available via the Clarion website.

H. Venango — C. Zidek

The next meeting of the Venango Committee is Friday, October 18, 2002. There are three goals that this committee is pursuing: to continue representation on Faculty Senate, to examine Venango committee representation on the Clarion campus, and to continue their previous goal of maintaining high visibility in the community. C. Zidek also reported that Venango was represented at a booth at the recent Franklin *Applefest*.

S Hilton inquired about the present degree of Venango faculty representation. C. Zidek responded that accurate information is not available.

I. APSCUF — S. Kuehn

No Report

VII. Old Business

There was no old business for discussion.

VIII. New Business

S. Traynor (CCPS) provided Senators with eleven curricular action read-ins (MKTG, COMM, SPED, REHB, GER, NURS, SPAN). These are action numbers 2002-4-009 through 2002-4-019.

J. Heard discussed the proposed 2003-04 academic calendar that was approved by the Student Affairs Committee 03-04 academic calendar. The calendar is attached:

After discussion, it was determined that graduation dates will be the same throughout the SSHE, and that this vote is to actually amend the calendar that Senate approved last year. The proposed 2003-04 calendar passed unanimously.

It was determined that the 2004-05 academic calendar would be distributed electronically and discussed at a future Faculty Senate meeting.

IX. Adjournment

B. Frakes moved and M. McConnell seconded the move to adjourn. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Clarion University

Academic Calendar 2003-2004

Fall Semester 2003

Registration for day and evening classes Monday, August 25

Classes Begin 8 a.m. Monday, August 25

Labor Day Holiday Monday, September 1

Midsemester Break Begins 10 p.m. Thursday, October 2

Midsemester Break Ends 8 a.m. Monday, October 6

Thanksgiving Holiday begins 10.p.m. Tuesday, November 25

Thanksgiving Holiday ends 8 a.m. Monday, December 1

Classes End 10 p.m. Friday, December 5

Final Examination period begins Monday December 8

Final Examination period ends 10 p.m. Friday, December 12

Semester ends 10 p.m. Friday, December 12

Winter Commencement Saturday, December 13

Semester grades due from faculty Thursday, December 18

Spring Semester 2004

Registration for day and evening classes Monday, January 12

Classes Begin 8 a.m. Monday, January 12

Martin Luther King, Jr. Birthday observed Monday, January 19

Winter holiday Begins 10 p.m. Friday, March 5

Winter holiday Ends 8 a.m. Monday, March 15

Monday Classes meet in place of Wednesday Wednesday, April 14

Spring vacation begins 10.p.m. Wednesday, April 7

Spring vacation ends 8 a.m. Wednesday, April 14

Classes End 10 p.m. Friday, April 30

Final Examination period begins Monday May 3

Final Examination period ends 10 p.m. Friday, May 7

Semester ends 10 p.m. Friday, May 7

Spring Commencement Saturday, May 8

Semester grades due from faculty Thursday, May 13

Summer Sessions 2004

Session I: Pre-session May 10 - 28

Session I: Regular Session June 7 - July 9

Session II: Regular Session July 12 - August 13

Fall Semester 2004

Registration for day and evening classes Monday, August 30

Faculty Senate of Clarion University

Monday, October 21, 2002

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, October 21, 2002 at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: D. Anderson-Brush, J. Beal, B. Dunn, B. Frakes, P. Gent, J. Heard, J. Knepper, S.Kuehn, K. Lander, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, H. Savage, B. Sweet,

S. Traynor, J. Vilberg, K. Yenerall, C. Zidek. Also present was President D. Reinhard, Provost J. Grunenwald, Janna Gallagher from Student Senate, and Katie Warner from the *Clarion Call*.

I. Call to Order

S. Hilton called the meeting to order at 3:34 p.m.

II. Approval of the Minutes

R. Leary moved and M. McConnell seconded to approve the minutes of October 7, 2002. Minutes were approved.

III. Announcements

There were no new announcements.

IV. President's Report — delivered by D. Reinhard

D. Reinhard commented on the tragic event that occurred in Becht Hall. She informed Senate members that the state police were investigating the incident and that a command force had been centralized in Moore Hall. Further comments disclosed that this incident had no connection to any activity in the Peirce Science Center, where a decision was made to cancel classes for the entire day. Senators were informed that the police are making good progress. Sections of the fourth floor of Becht Hall have been sealed and students on this floor will be given different accommodations. D. Reinhard commented that no more information could be disclosed at this time. She reminded Senators that counseling services are available for students who appear to be having difficulties.

H. Savage commented that a short statement apprising faculty and students that this situation was under control would have been helpful to relieve anxiety. D. Anderson-Brush was in agreement with this statement, reiterating that the Clarion University community needs to be informed in a timely fashion. D. Reinhard stated that announcements were made as quickly as possible.

D. Reinhard also announced that a freshman student, majoring in Computer Science, committed suicide while at home during the past weekend. She will be making a campus announcement on Wednesday, October 23, after the funeral services.

V. Student Senate Report — delivered by Janna Gallagher

Chandler Dining Hall has a new to-go menu. The Weekend Initiative program is now sponsored by the UAB. Student Senate will be holding evening dances. Ribbons for domestic violence are available in Carlson Library. On October 24, 2002, a candlelight vigil will be held on the Clarion Campus.

VI. Committee Reports

A. CCPS — S. Traynor

It was announced that October 25, 2002, is the deadline for circulation of curricular proposals.

B. CCR — H. Savage

CCR will have one recommendation under New Business

C. Academic Standards — J. Phillips

No Report

D. Budget — B. Sweet

The Budget Committee met on October 8, 2002, and reviewed the budget. There were seven items about which the committee requested additional information. This list of items was forwarded to Paul Bylaska. P. Bylaska informed that Budget Committee that he wants the PEC to review these items. The Budget Committee will be meeting with P. Bylaska on November 12, 2002. The first PRAAC meeting has not been scheduled as the members-at-large have not been confirmed.

S. Hilton inquired as to why it is necessary to gain verification from the PEC before information about the budget can be released to faculty. D. Reinhard commented that it is to make sure that the information provided is useful. Budget information is open to the public. It is normal protocol that information submitted to the Board of Trustees about the budget is reviewed by the PEC.

R. Leary commented that, traditionally, Senate does not feel that it has been included in budget decisions. This becomes apparent as the first semester is nearing completion yet the Budget Committee has not met with P. Bylaska. D. Reinhard responded that the PRAAC meeting should provide more coordination with Senate. There is a meeting between J. Grunenwald and P. Bylaska on October 23, 2002, to review the budget.

E. Faculty Affairs — J. Knepper

The next Mentorship Dinner will be held on Wednesday, October 23, 2002

F. Student Affairs — J. Heard

There will be one item under New Business. Kristen Powers Nowlin was elected chair of the Subcommittee on Student Activities. This subcommittee has met to discuss agenda items.

G. Institutional Resources — M. McConnell

The Facilities Planning Committee met on October 15, 2002. This committee is looking for project ideas for Magnolia Estates, which will possibly be converted into student housing. This

committee is planning to update signs and campus maps around Clarion. Graphics will include the old word mark combined with the "swoosh." The Technology Subcommittee met on October 17, 2002. An e-mail questionnaire will be sent to all employees requesting a list of equipment needs.

H. Venango — C. Zidek

The Venango Campus Committee had several meetings on October 18, 2002. They met with J. Grunenwald to discuss performance-based budgeting. They also met with Howard McGinn to discuss the effectiveness of wireless technology on the Venango Campus. A Library Task Force Committee was formed. It was announced that a new marketing person will be hired for the Venango campus. The student-apartment project is still being discussed. The Nursing Program had 100% pass rate on the national licensing examinations.

I. APSCUF — S. Kuehn

No Report

VII. Old Business

There was no old business to discuss.

VIII. New Business

S. Traynor (CCPS) provided Senators with six action read-ins (CIS, FR, EDAD, HPE/ECH). These are action numbers 2002-4-020 through 2002-4-025.

H. Savage stated that CCR received a request from CSA chair, Tim Smith, for two new faculty representatives. CCR recommended Tom Rourke and Karen Dannessa as these representatives. Each will serve for a three year term. D. Anderson-Brush inquired about the procedure for announcing these positions. H. Savage responded that an announcement was posted over the university list serve. D. Anderson-Brush expressed her disappointment at not being appointed as she would like to see more non-faculty representation on committees. She stated that she assumed that she would be reappointed because she was on the CSA Board last year for a one-year replacement. H. Savage responded that Section 4 of the CSA by-laws specifically asks for faculty representation. She continued by reading the Article 2, Section 4 for clarification of the bylaws. D. Reinhard confirmed that the CSA Board was looking for instructional faculty. She continued that the initial purpose of CSA was to oversee the financial institutions associated with students (the bookstore, etc...). H. Savage volunteered to take the issue back to CCR if the interpretation of faculty has been too narrow, and requested feedback to CCR if it is felt that the election methods were inappropriate. There was no request from Senators to revisit this issue. A motion was made to elect Tom Rourke and Karen Dannessa as faculty representatives to the CSA Board of Directors. The motion was passed 18 - 4 - 0.

P. McGreevy suggested that important e-mail should be sent RSVP because many people's e-mail is not working properly.

J. Heard discussed the 2004-05 academic calendar that was approved by the Student Affairs Committee. The calendar is attached.

The proposed 2004-05 calendar passed unanimously.

D. Reinhard acknowledged a fine Contemporary Concert on October 20, 2002, and described her performance of John Cage's *4'33"*.

IX. Adjournment

B. Frakes moved and H. Savage seconded the move to adjourn. Faculty Senate adjourned at 4:23 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Clarion University
Academic Calendar 2004-2005
Fall Semester 2004

Registration for day and evening classes Monday, August 30

Classes Begin 8 a.m. Monday, August 30

Labor Day Holiday Monday, September 6

Midsemester Break Begins 10 p.m. Thursday, September 30

Midsemester Break Ends 8 a.m. Monday, October 4

Thanksgiving Holiday begins 10.p.m. Tuesday, November 23

Thanksgiving Holiday ends 8 a.m. Monday, November 29

Classes End 10 p.m. Friday, December 10

Final Examination period begins Monday December 13

Final Examination period ends 10 p.m. Friday, December 17

Semester ends 10 p.m. Friday, December 17

Winter Commencement Saturday, December 18

Semester grades due from faculty Thursday, December 23

Spring Semester 2005

Registration for day and evening classes Monday, January 10

Classes Begin 8 a.m. Monday, January 10

Martin Luther King, Jr. Birthday observed Monday, January 17

Winter holiday Begins 10 p.m. Friday, March 4

Winter holiday Ends 8 a.m. Monday, March 14

Monday Classes meet in place of Wednesday Wednesday, March 30

Spring vacation begins 10 p.m. Wednesday, March 23

Spring vacation ends 8 a.m. Wednesday, March 30

Classes End 10 p.m. Friday, April 29

Final Examination period begins Monday May 2

Final Examination period ends 10 p.m. Friday, May 6

Semester ends 10 p.m. Friday, May 6

Spring Commencement Saturday, May 7

Semester grades due from faculty Thursday, May 12

Summer Sessions 2005

Session I: Pre-session May 9 - 27

Session I: Regular Session June 6 - July 8

Session II: Regular Session July 11 - August 12

Fall Semester 2005

Registration for day and evening classes Monday, August 29

Faculty Senate of Clarion University

Monday, November 4, 2002

3:30 p.m. Enid Dennis Room, B-8 Hart Chapel

The Faculty Senate met on Monday, November 4, 2002, at 3:30 in the Enid Dennis Room, B-8 Hart Chapel. S. Hilton chaired with the following Senators present: D. Anderson-Brush, J. Beal, G. Clary, B. Dunn, B. Frakes, P. Gent, J. Heard, J. Knepper, S. Kuehn, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, H. Savage, B. Sweet, S. Traynor, J. Vilberg, K. Yenerall, C. Zidek. Also present were President D. Reinhard, Provost J. Grunenwald, Crissy Meehan (*Clarion Call*), Jeffrey Waple (*Campus Life*), Randy Potter (Psychology), Nel ter Horst (Modern Languages), DeAnn Martz (*Campus Life*), Yun Shao (Modern Languages), and Rashelle Karp (Provost/Academic Affairs).

I. Call to Order

S. Hilton called the meeting to order at 3:35 p.m.

II. Approval of the Minutes

R. Leary moved and M. McConnell seconded to approve the minutes of October 21, 2002. Minutes were approved with the following corrections: The final sentence in the Venango committee report (H.) should read "The Nursing Program had 100% pass rate on the *national licensing* examinations."

III. Announcements

S. Hilton reported that the new faculty appointments to PRAAC are Rod Raehsler, Vicky Harry and Steve Harris. The first meeting of PRAAC will be held on Friday, November 8, 2002.

The current student on the Council of Trustees is graduating in December and needs to be replaced. Thus far, the applications are impressive. This student replacement will be ultimately approved and selected by the Chancellor and the PA Governor.

The SSHE Women's Consortium will be held on November 7 and 8, 2002. All senators were encouraged to attend.

IV. President's Report

President Reinhard distributed a document providing a narrative assessment of Clarion University's 2001-02 accomplishments and the Clarion University goals for 2002-03 and 2003-04. These accomplishments and goals have already been presented to the Chancellor, who was very pleased with the academic quality at Clarion University. Retention is one of the major items that will be carefully watched for the next couple of years. D. Reinhard reported that Clarion has been successfully making progress with all of these goals.

President Reinhard asked Provost Joe Grunenwald to describe the next agenda item - the Transitions program. A draft of this program description was distributed to all Senators. J. Grunenwald explained that the Transitions program is an attempt to create a university experience that begins before the students actually arrive at Clarion. The program has measurable outcomes that have been developed for retention purposes. This program should help also to insure more student involvement once that they have graduated. Many faculty were involved in task forces to develop this document. The program was designed to focus on three major components: modified orientation, discovery program (pre-start experience), and exploration (important information is provided to students during the first semester). The Transitions experience begins with orientation and eventually will last through graduation. J. Grunenwald stated that he feels Transitions is a very important and well-developed program of which the university can be proud. The Deans Council will be discussing the program draft on November 13, 2002. He delivered gratitude to the more than 100 faculty and more than 100 students who participated in the original discussions of these documents. J. Grunenwald requested that all suggestions/input regarding this document should be provided in writing to Rachelle Karp by the middle of the week of November 11, 2002. J. Grunenwald commented that the development of the Transitions program has been a positive experience with good attitudes and significant cooperation.

S. Hilton offered her congratulations regarding this document. She asked Jeffrey Waple to provide a brief description of the Transitions program. J. Waple provided background information about the origin of this project. He directed Senators to page 4 of the document that lists the goal of Transitions. He announced that DeAnn Martz has been reassigned as the director of the Transitions program. An implementation group will be formed very soon. Finally, he stated that the plan for Transitions will be developed further, but that the basic outline of the program is included in the provided document.

J. Beal inquired as to the current status of the recycling program at Clarion University. President Reinhard stated that she was unsure, but would report back to Senate at a future date.

V. Student Senate Report - No Report

VI. Committee Reports

A. CCPS – S. Traynor

As many course proposals are currently being sent to Senators, S. Traynor suggested that they be organized by colleges in order to alleviate confusion. An attachment will be distributed soon in order to aid in the organization of these proposals. This attachment will also include S. Traynor's interpretation of the action being requested by departments. The CCPS hearings for proposals from the College of Arts and Sciences will be on November 19, 2002, at 3:30 in Hart Chapel. Hearings from all of the other colleges will be held on November 21, 2002, at 3:30 in the Hart Chapel. The CCPS guidelines are currently available on the web.

J. Beal inquired about what the signature by the chairperson is actually supposed to signify. S. Traynor responded that the signature signifies that the department chair has agreed to the CCPS changes on behalf of the entire department.

S. Prezzano asked if proposals might be posted on the web instead of circulated on paper. S. Traynor responded that our current technology does not guarantee that everyone will receive the proposals. She reminded Senators that the number of proposals over the past couple of years has been above the norm.

B. CCR – H. Savage - No report.

C. Academic Standards – J. Phillips

Academic Standards Committee met on October 18, 2002. The committee is currently investigating a policy modification of the current Transfer Credit Policy. The Subcommittee on Athletics is investigating changes to their by-laws of the constitution. Many of these issues require clarification from the Provost's office. J. Grunenwald stated that R. Karp is investigating these issues and will be responding to the committees.

D. Budget – B. Sweet - No report.

E. Faculty Affairs – J. Knepper - No report.

F. Student Affairs – J. Heard - No report.

G. Institutional Resources – M. McConnell - No report.

H. Venango – C. Zidek -- No report.

I. APSCUF – S. Kuehn - No report.

VII. Old Business

There was no old business to report.

VIII. New Business

CCPS: S. Traynor provided Senators with thirteen curricular action read-ins (CHEM (2), ACTG/FIN, RE (3), FR, GER, NURS (2), SOC (2), PS). These are action numbers 2002-4-026, 2002-4-027, 2002-4-032 through 2002-4-042. She asked Senators to note some changes from her original attachment. These were to change the course titles of "French Immersion," and "German Immersion," and the course number SOC 354.

Four general education proposals were discussed and voted upon individually. These were:

PSY 240, with an addition of a W flag (action number 2002-4-028). This proposal passes unanimously. BSAD 240, with an addition of a V flag (action number 2002-4-029). This proposal passes unanimously. BSAD 341, with an addition of a W flag (action number 2002-4-030). This proposal passes unanimously. SPAN 140, with the addition of a first-year V flag (action number 2002-4-031). It was mentioned that this is also a new course to be presented to CCPS on November 19, 2002. Basically, Senate is approving a course that does not yet exist. There seems to be no precedence for this. This proposal passes unanimously.

Academic Standards: The Academic Standards Committee has been evaluating a change in the credit recognition for military service and the way in which transfer credit for non-equivalent courses is handled. The committee recommended that a policy modification in which the current requirement of six months active duty in order to receive academic credit be reduced to four months active duty. P. McGreevy asked if the health content is delivered through military service, as health is the only course required by all university students. J. Grunenwald commented that four months of active duty fulfills the 120-day requirement for benefit coverage. Some discussion followed. This policy modification passed unanimously.

S. Hilton has received a request from Ron Wilshire to address Senate regarding the University marketing plan. He wants an opportunity to share the development of their plans. He will be placed on the agenda of the next Faculty Senate meeting.

IX. Adjournment

M.J. Reef moved and B. Frakes seconded the move to adjourn. Faculty Senate adjourned at 4:20 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, November 18, 2002

3:30 p.m., Center for Academic Excellence (Level A, Carlson Library)

The Faculty Senate met on Monday, November 18, 2002 at 3:30 in the Center for Academic Excellence, Level A, Carlson Library. S. Hilton chaired with the following Senators present: J. Beal, B. Frakes, P. Gent, J. Heard, J. Knepper, K. Lander, R. Leary, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, B. Register, H. Savage, B. Sweet, S. Traynor, J. Vilberg, K. Yenerall, C. Zidek. Also present was Janna Gallagher (Student Senate) Ron Wilshire (Student and University Relations), and Provost J. Grunenwald.

Ron Wilshire, Student and University Relations, presented a Clarion University marketing plan to the Senators via a PowerPoint presentation. The presentation included typical student profiles, geographic coverage, Clarion's current image statistics, importance of college characteristics, psychographics, competition, enrollment gain/loss, identity issues, recruitment logos, suggested solutions for future success, and future marketing plans.

J. Grunenwald continued with comments pertaining to the development of programmatic brochures, the expansion of the recruitment base to eastern Pennsylvania, development of electronic programs for recruitment, and more aggressive marketing strategies. Further discussion followed addressing academic quality as a recruitment tool, the use of the internet for departmental information, the narrow range of determiners for Clarion's identity (Education, Business, Sciences), the Venango campus marketing budget, out-of-state recruitment, and the quality of student being recruited to Clarion University. Active discussion ensued.

I. Call to Order

S. Hilton called the meeting to order at 4:23 p.m.

II. Approval of the Minutes

S. Traynor moved and H. Savage seconded to approve the minutes of November 4, 2002. Minutes were approved.

III. Announcements

S. Hilton reported that the first meeting of PRAAC was held on Friday, November 8, 2002. The meeting was informational with an abundance of statistical information. There will be one additional meeting of PRAAC in December, and several meetings during the spring semester.

The Council of Trustees will be meeting on Thursday, November 21, 2002.

CCPS hearings will be held on Tuesday, November 19, 2002, and Thursday, November 21, 2002.

The agenda for the December 2, 2002, Faculty Senate meeting will include a discussion of the "Narrative Assessment of 2001-02 Accomplishments/Clarion University Goals for 2002-03 and 2003-04" document that President Reinhard distributed at the November 4, 2002 meeting.

IV. President's Report — presented by J. Grunenwald

J. Grunenwald reported that President Reinhard was summoned to Harrisburg, and sends her regrets.

He reported that NASAD was currently on campus to review the Department of Art for accreditation. If the Department of Art is approved, it will be the second school in the SSHE system to receive this accreditation. The NASAD committee will be continuing their review process through Wednesday, November 20, 2002.

Finally, J. Grunenwald reported that President Reinhard extends her appreciation to all faculty in regard to their cooperative and organized reaction to all of the recent curricular changes. It represents a tremendous team effort in the midst of tough financial cuts.

V. Student Senate Report - delivered by J. Gallagher

J. Gallagher reported that the BSGB Conference was recently held in Edinboro, and that attending Student Senators would be providing a report to Student Senate in the near future. She reported that the Social Equity Dinner was held on Wednesday, November 13, 2002, and that "Live" will be performing on the Clarion campus on Tuesday, November 19, 2002, at 7:30 PM.

VI. Committee Reports

A. CCPS — S. Traynor

Senators were reminded that CCPS hearings would be held on November 19 and 21, 2002.

B. CCR — H. Savage - No report.

C. Academic Standards — J. Phillips

Academic Standards will be meeting on Friday, November 22, 2002.

D. Budget — B. Sweet

The Budget Committee met on Tuesday, November 12, 2002, with Paul Bylaska. B. Sweet will be meeting individually with Paul Bylaska on Tuesday, November 19, 2002.

E. Faculty Affairs — J. Knepper - No report.

F. Student Affairs — J. Heard

J. Heard reported that the Student Affairs Committee has received a charge for revising sections of the Clarion University Student Handbook. This committee will be meeting soon. He commented that the timeline for completing these revisions is uncertain. The Student Activities Subcommittee will be meeting the week of December 2, 2002, to discuss the applications for "Who's Who."

G. Institutional Resources — M. McConnell

M. McConnell reported that the Library Subcommittee has completed their presentations to department chairs. The Facilities Planning Committee will be meeting on Tuesday, November 19, 2002. H. Savage inquired as to the anticipated plans for the infant memorial currently behind Becht Hall. J. Grunenwald commented that a decision was made not to remove memorial items until it was deemed appropriate. As there has now been a formal memorial service, he will seek appropriate channels in order to remove the items.

H. Venango — C. Zidek

The Venango Faculty Forum met on November 15, 2002. This meeting included an introductory discussion of strategic planning for the Venango Campus. The Venango Campus is creating high visibility in the community through their participation in the Light Up Franklin Night (Franklin, 11/23), Christmas Past (Oil City, 12/6) and the Oil City First Night (12/31).

I. APSCUF — S. Kuehn - No report.

VII. Old Business

S. Hilton asked if Senators had any comments or discussion in regard to the recently proposed Transitions Program. B. Frakes inquired as to whether any thought has been given to not admitting the lower 5% of students, which might change the reported statistics on retention and persistence. J. Grunenwald reported that there has been no discussion of eliminating students in an attempt to retain a wide spectrum of students. J. Vilberg commented that a component on computer literacy should be a more significant part of this program. J. Grunenwald stated that he would report this suggestion to Jeffrey Waple.

J. Grunenwald reported that a selection of 300 student volunteers will be recruited for the Exploration Program (Part III of the Transitions Program) during the fall 2003 Semester. It is anticipated that the fall 2004 semester will include the initiation of this program for all freshmen.

VIII. New Business

No new business was discussed.

IX. Adjournment

M. McConnell moved and B. Frakes seconded the move to adjourn. Faculty Senate adjourned at 4:43 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

Faculty Senate of Clarion University

Monday, December 2, 2002

3:30 p.m. Gemmell Student Center, Rooms 250/252

The Faculty Senate met on Monday, December 2, 2002 at 3:30 in the Gemmell Student Center, Rooms 250/252. S. Hilton chaired with the following Senators present: D. Anderson-Brush, J. Beal, G. Clary, B. Dunn, B. Frakes, P. Gent, J. Heard, J. Knepper, S.Kuehn, K. Lander, M. McConnell, P. McGreevy, J. Phillips, S. Prezzano, M.J. Reef, B. Register, H. Savage, B. Sweet, S. Traynor, J. Vilberg, K. Yenerall, C. Zidek.

Also present was President Diane Reinhard, Bruce Smith (Education), Vickie Harry (Education), Fred Keen (Chemistry), Julia Aaron (P.S.S.P.), Ken Traynor (Marketing), Sally Bowser (Venango), Mel Michel (Theatre), Nell Ter Horst (Modern Languages), Bill English (Health and Physical Education), Rachelle Karp (Provost/Academic Affairs), Colleen McAleer (Comm. Sciences and Disorders), Herb Luthin (English), George Xu (English), Barry McCauliff (Speech

Communication), Larry Wells (Music), Mike Phillips (Student Senate), Steve Harris (Biology), Bob Balough (Economics), and Gary Greenburg (Art).

I. Call to Order

S. Hilton called the meeting to order at 3:35 p.m.

II. Approval of the Minutes

B. Frakes moved and P. Gent seconded to approve the minutes of November 18, 2002. Minutes were approved with the following correction: VI. D. Budget report should now read "The Budget Committee met on Tuesday, November 12, 2002, with Paul Bylaska. B. Sweet will be meeting individually with Paul Bylaska on Tuesday, November 19, 2002."

III. Announcements

S. Hilton announced that the spring 2003 meeting dates for the Policy Committee and Faculty Senate has been distributed. She mentioned that the long winter break includes two Mondays, leaving approximately three weeks between the February 24, 2003, Policy Committee meeting and the March 17, 2003, Faculty Senate meeting. An additional meeting may need to be added to the schedule.

The draft of the Strategic Information Technology Plan was distributed to those Senators not on the Policy Committee. All Senators were encouraged to become familiar with this draft over the upcoming break.

IV. President's Report

President Reinhard announced that a discussion of the "Narrative Assessment of 2001-02 Accomplishments/Clarion University Goals for 2002-03 and 2003-04" document will be postponed at this meeting in order to focus on CCPS business. A discussion of this document will occur at a meeting early in the spring 2003 semester.

She expressed her gratitude to all faculty for their cooperation with the 120-credit mandate, and made special mention of S. Traynor and the members of CCPS for their diligent and thorough work.

D. Reinhard announced that she has been appointed vice chairman of the higher education committee in governor-elect Ed Rendell's transition committee. S. Hilton asked what duties will be involved with this appointment and what the universities might expect when the new governor assumes office. D. Reinhard replied that it is not certain if this committee will lead to changes in the SSHE, which is more dependent on the membership of the Board of Governors. She reminded Senators that the influence of the governor on the SSHE is very strong. She is currently waiting to hear the recommendations and charges that Rendell is proposing.

V. Student Senate Report - delivered by Mike Phillips

Mike Phillips reported that six members of Student Senate recently attended a conference in Orlando, Florida. Information was gleaned at this conference that can be useful for Clarion University. There was a meeting with all student organizations before the November 27, 2002, break to discuss funding policies. This meeting included the discussion of line itemizing and the firming-up of organizational policies. These ideas will be introduced to Policy at the beginning of the spring 2003 semester.

(It was determined that, in the interest of time and for the convenience of visiting faculty, that the discussion of CCPS curricular proposals should be held at this time.)

VIII. New Business

S. Traynor asked that Senators set aside any CCPS proposals of which they felt were questionable, whereas the proposals that present no problems will be approved as a group. Proposals that are questionable will then be discussed on an individual basis.

J. Beal deemed the following proposals questionable:

2002-4-069: B.S. in Computer Science

2002-4-136: B.S.Ed. in Secondary Education Communication Arts

2002-4-138: B.S.Ed. in Secondary Education English

2002-4-142: B.S.Ed. in Secondary Music Education

J. Beal mentioned that all of these proposals were questionable because of the movement of program requirements to the general education categories. He inquired as to the time frame for departments to move these requirements out of general education. S. Traynor replied that departments have one year from now to make the changes recommended by the Committee on General Education.

J. Phillips deemed the following proposals questionable:

2002-4-044: B.A. in Anthropology

2002-4-049: B.A. in Art

2002-4-052: B.A. in Biology

2002-4-073: B.A. in English

2002-4-082: B.A. in History

2002-4-126: B.A. in Economics

All remaining proposals were voted upon for approval. The following proposals were approved with a unanimous vote: Action numbers 2002-4-043, 2002-4-045 through 2002-4-048, 2002-4-050 through 2002-4-051, 2002-4-053 through 068, 2002-4-070 through 2002-4-072, 2002-4-074 through 2002-4-081, 2002-4-083 through 2002-4-125, 2002-4-127 through 2002-4-135, 2002-4-137, 2002-4-139 through 202-4-141, 2002-4-143 through 2002-4-168.

*** Proposal Discussion and Vote ***

2002-4-069: B.S. in Computer Science. J. Beal stated that clarification was needed to approve this proposal. He stated that, although this department is briefly changing their math requirements, for the record, these courses will be included back into the major requirements. He stated that a follow-up to this proposal will be presented in the spring 2003 semester.

2002-4-069: B.S. in Computer Science was voted upon and unanimously approved.

J. Beal stated that proposals 2002-4-136, 2002-4-138, and 2002-4-142 were all questionable for a common reason. These proposals place program requirements into the general education categories. Again, he confirmed that there is a one-year time frame for some of these degree requirement revisions.

2002-4-136: B.S.Ed. in Secondary Education Communication Arts was voted upon and unanimously passed.

2002-4-138: B.S.Ed. in Secondary Education English was voted upon and unanimously passed.

2002-4-142: B.S.Ed. in Secondary Education Music was voted upon and unanimously passed.

J. Phillips stated that he had a common objection to the proposals that he asked to be considered. He is in objection to proposals that place foreign language courses to what he deems inappropriate categories, and that these proposed changes present potential problems with other departments. He also objected to the placement of these foreign language courses under I-C (Liberal Skills Electives). He continued that he feels unconvinced by the rationales provided, and uncomfortable with the precedent that this action presents for all programs that with the B.A. degree.

There was much discussion in regard to these issues. Comments included the possibility of damage to humanities departments, the viability of B.A. degrees that use a foreign language as a humanities requirement, and the potential for removing a student's rationale for studying a foreign language. Nell Ter Horst provided a rationale for these curricular changes, stating that they are being proposed for practical considerations, will benefit students who are majoring in the humanities, and are intended to strengthen academic departments.

Nell Ter Horst suggested that the general education requirements need to be rethought in light of this 120-credit mandate as there are many things that need to be discussed. She suggested that a broader discussion might be scheduled in the near future.

2002-4-044: B.A. in Anthropology was voted upon and passed 19-2-2.

2002-4-049: B.A. in Art was voted upon and passed 19-2-2.

2002-4-052: B.A. in Biology was voted upon and passed 19-2-2.

2002-4-073: B.A. in English was voted upon and passed 19-2-2.

2002-4-082: B.A. in History was voted upon and passed 19-2-2.

2002-4-126: B.A. in Economics was voted upon and passed 19-2-2.

H. Savage suggested that Senate consider asking the Council on General Education to provide some diagnostic assessment of the impact of the 120-credit changes to academic programs. S. Traynor commented that the timing of this request might be premature, and that more time is necessary to witness the ramifications of a cycle. She concluded that the assessment would not be data, but emotionally, driven. S. Hilton commented that requesting this assessment is possible as Clarion University has a Council on General Education whose function is to look at some of these issues. She concluded that this issue should be constantly revisited so that the ongoing process will remain vital.

*** Additional New Business ***

CCPS (S. Traynor) presented three curricular action read-ins. These were for ED 538 (2002-4-169), ED 410/510 (2002-4-170), and REHB 586 (2002-4-171). S. Traynor confirmed that courses electing to be offered distance education must also be approved through CCPS.

Two courses were presented for Senate vote:

PHIL 415: Biomedical Ethics, with an addition of a W flag. (2002-4-172). This proposal passed unanimously.

PSY 364: Techniques in Interviewing and Casework, with the addition of a W flag (2002-4-173). This proposal passed unanimously.

S. Traynor acknowledged and praised Eric Pollock, an Information Systems major at Clarion University, for his work with the organization of CCPS proposals.

VI. Committee Reports

A. CCPS – S. Traynor

No report

B. CCR – H. Savage

H. Savage reported that two members (B. Dunn, M.J. Reef) will be on sabbatical during the spring 2003 semester. Their replacements on Senate will be Diana Anderson-Brush and Kevin Yenerall. She stated that this revised list of spring 2003 Senators will be distributed via e-mail attachment.

C. Academic Standards – J. Phillips

J. Phillips reported that Academic Standards met on Friday, November 22, 2002. Committee members discussed the letter that is distributed to students on academic suspension. The committee observed no need for major changes to this letter. Their changes primarily suggested documentation that students should bring to the hearings. The committee also perused sample suspension files in order to acquaint themselves with the process. The date for the spring Academic Suspension hearings will be January 15, 2003.

D. Budget – B. Sweet

B. Sweet met with Paul Bylaska on November 19, 2002, where he clarified items from the Budget Committee meeting with P. Bylaska on November 12, 2002. The committee is currently working from a list of approximately eleven items. He also reported that PRAAC will be meeting again in January, 2003.

E. Faculty Affairs – J. Knepper

J. Knepper reported that the Faculty Affairs Committee met on November 14, 2002, and determined three future goals. These are 1) locating a facility on campus for faculty to congregate, 2) pursuing recognition for faculty years of service, and 3) creating a relationship between the Honors Program and Faculty Forum in order to share scholarship.

F. Student Affairs – J. Heard

Student Affairs will be meeting soon to discuss revisions in the Clarion University Student Handbook. The Student Activities Subcommittee will be meeting on Friday, December 6, 2002 to discuss the applications for "Who's Who." It was stated that only students within a specific QPA receive these applications.

G. Institutional Resources – M. McConnell

The Facilities Planning Committee met on November 19, 2002. Their meeting topics included the Clarion University Foundation purchase of land on Greenville Avenue. He mentioned that this purchase might develop into apartment-style housing on 69 acres of land. Included in this will be twenty faculty apartments with a 1-3 year lease. There have been bids for the design and construction of these properties, and it is hoped that a final decision will be determined in January/February 2003. It was stated that tax obligations for this property were not discussed.

H. Venango – C. Zidek

C. Zidek commented on Venango's recent participation in the Light Up Franklin Night (11/23). Venango Campus will also have high community visibility at the Christmas Past (Oil City, 12/6). The next meeting of the Venango Faculty Forum will be held on December 12, 2002.

I. APSCUF – S. Kuehn

No Report.

VII. Old Business

No Old Business was discussed.

IX. Adjournment

S. Hilton reminded Senators that there are several important topics must be discussed in the spring 2003 semester. She also gave a reminder that all of the minutes for the fall 2002 semester (with the exception of today's meeting) are currently posted on the Web.

M. McConnell moved and D. Anderson-Brush seconded the move to adjourn. Faculty Senate adjourned at 4:45 p.m.

Respectfully submitted,

P. Brent Register

Secretary, Faculty Senate

**+Clarion University of Pennsylvania
Faculty Senate
Monday, January 22, 2001
3:30 PM, Enid Dennis Room B-8 Hart Chapel**

Minutes

The Faculty Senate met on Monday, January 22, 2001 at 3:35 P.M. in Room B-8, Hart Chapel. S. Kuehn chaired, with the following Senators present: Paula Amrod, Barrie Brancato, W. Buchanan, E. Caropreso, C. Clary, W. English, P. Gent, R. Leary, S. McBride, J. McCullough, E. MacDaniel, M. Parker, D. Poljanec, S. Prezzano, L. Quesenberry, B. Register, Halley Savage, G. Xu, Also present were President D. Reinhard, and Student representative A. Barnes

I. Call to Order

Chair Scott Kuehn called the meeting to order at 3:35 PM.. Michael McConnell moved to accept the minutes and E. MacDaniel seconded. The minutes were modified by adding Tony Johns and John McCullough to those attending the last meeting. The CCPS circulation deadline corrected to read Thursday, February 15.

II. Announcements

Kuehn announced the sad news that Denny Hilton, husband of Senator Susan Hilton, died Sunday afternoon. The Chair welcomed back George Xu, Susan McBride, Brent Register. Tony Johns will substitute for Herb Luthin who has a schedule conflict. Since the last senate meeting S. Kuehn wrote the faculty response to the proposed Venango reorganization. The response was sent to Faculty Policy and will be sent to Senate in the next few days. The response was based on policy's meeting with President Reinhard, and responses on the Venango discussion web page. Kuehn hopes to set up another ITV meeting with Venango faculty in the near future. Anand Rao, Vice Chair of Faculty Senate, will run the faculty senate meeting next time

III. New Business

No new business

IV. President's Report

Dr. Reinhard announced that enrollment final figures are not in, but preliminary results are encouraging. The university was able to maintain the Fall 2.7% increase. Indications are that there is a 3.2% increase in student enrollment over last Spring. One event that assisted in enrollment was moving the Spring orientation and registration of new students to the Sunday and Monday before classes. Based on this increased enrollment, Provost Grunenwald will likely put more money into Faculty development funds. The Provost's office plans to release \$30,000 in grant funds for the university at large and \$15,000 for the colleges.

Members of the Knights Collaborative Roundtable met November 21 to review grants received for the Strategic Initiative program. A total of \$200,000 is available. The committee received 19 grants for a total of \$350,000,000. Six of the 19 were approved for a total of \$38,872. One grant, that needed clarification, was resubmitted and was also funded. Total funds for approved grants is \$51,597. On December 18 of the President's Executive Council approved these grants and award letters were sent out.

Administration held a series of meetings on Venango Campus restructuring. Dr. Reinhard thanked Senate members for their thoughtful responses. Other contributors to the discussion included the Dean's Council and APSCUF. Drafts of the Venango proposal will be disseminated in 2-3 weeks. Dr. Reinhard commented that the joint Venango/Clarion campus Senate meeting emphasized the need to continue to build bridges between the campuses.

Discussions on the President's report focused on the nature of faculty development and the procedure for the Strategic Planning grants. George Xu asked how information was disseminated in terms of the faculty development grants. Dr. Reinhard indicated that Brenda Dede heads the grant staff and is reviewing policies and procedures. Hallie Savage asked if Strategic Planning grants were sent elsewhere for review could the grant be resubmitted. Dr. Reinhard indicated that each grantee would know the fate of their grant and could resubmit. Ralph Leary commented on the amount of grant activity. He asked if the State System and/or Clarion had a formal procedure in place to collect statistics on the amount of faculty activity. He asked if there were methods to measure faculty productivity other than student numbers. Dr. Reinhard commented that the Board of Governors was interested in grants brought in and that grants formed part of an individual faculty's evaluation for promotion. She asserted that the Board would be impressed by all the grant activity on campus. In particular, the State System

funded two Program Initiative grants, specifically a \$200,000 to the Library Science Department for the development of web-based courses at the graduate level and a \$100,000 grant to the Nursing program to expand the nurse practitioner program.

R.. Leary believed these measurements to be too anecdotal and that the Performance and Outcomes Plan (POP) measurements were loaded toward viewing faculty productivity in terms of teaching large classes.

Dr Reinhard informed the Senate that at the last Board of Governors meeting Chancellor McCormick indicated he will leave June 30 after many years of service. It is unclear if there would be a national search for his replacement

V. Student's Senate Report

Andrew Barnes issued no report. He welcomed the returning senators.

VI. Committee Reports

a. CCPS: Elizabeth MacDaniel provided the date--Feb 5-- for Special or Experimental topics for summer and fall. The circulation deadline for major curricular changes is Feb 15. She will help faculty members determine if their course changes are major or minor. S. Kuehn commented that all of the course descriptions will be retooled. Elizabeth MacDaniel asserted that minor changes in the description would go to CCPS by March 30. Some more substantive changes may be submitted in the fall. Kuehn related that the Policy Committee recommended that department and Catalogue committees use a template to format their submissions to CCPS.

b. CCR: No report

c. Academic Standards:

The Academic Standards Committee held suspension hearings on Thursday, January 11th. Of the approximately 109 students suspended at the end of the Fall 2000 semester, 45 first-time suspended students appealed their suspension. An additional five students appealed their second suspension. The committee upheld 35 of the appealed suspensions and rescinded 15. Of the 35 upheld by the Standards committee, 9 were rescinded by the office of Academic Affairs based on new evidence or extenuating circumstances. These are as follows:

Accepted by EOP	2 Students
Accepted by Empowerment Program	1 Student
Grade change	2 Students
Learning disability	1 Student
Extenuating circumstances	3 Students

The committee identified a potential problem contributing to suspension. Several suspended students took courses totaling more than 15 credits while on probation the previous semester. University policy is that students on probation should not take more than 15 hours. Several means of addressing this problem are being pursued, including changing the text in the university catalogue.

d. Budget:

LeGene Quesenberry reported that faculty resources were limited. She indicated that the average salary of business faculty members at Clarion was 17.8% lower than the national average. The heavy advising load, lack of time and effort for research, small offices, and lack of current software constrain faculty development. The Clarion Call to Action (POP) suggests that the faculty obtain grant money from outside sources. However, when the General Education committee submitted a FIPSE grant, the reviewers commented that it was an "exercise of futility" for Clarion faculty to work on grants because of 12-hour teaching load.

e. Faculty Affairs Barrie Brancato informed Senate that there is a meeting at noon on Wednesday at the University center to discuss the naming of Faculty Center. Brancato suggested postponing the naming until library plans for naming a room after the late Dr. John Kuhn are finalized. The next mentorship meeting is February 14.

f. Institutional: No report

g. Student Affairs: Hallie Savage shared the results of the campus-wide search for USA academic team nomination. This is a nationally competitive program that is looking for students with leadership skills and an outstanding academic record. She presented the list of students who were nominated. These are Angie Binick and Allison Danko.

h. Venango The Venango campus had a welcome back meeting on Friday. At this meeting, Audean Duespohl mentioned the restructuring process. She commended Scott for the document written by him and Faculty Senate. The first Faculty Forum is February 2

i. Middle States Review

Work on the Middle States Review will continue this semester. The web site for Middle States is <http://www.clarion.edu/academics/middlestates/index.htm>

The following documents are on the WEB: Steering committee members, task force, facilities being used to generate report, charges that the task force were given, Time table, and outline of the self study. One half of task force has submitted written reports. There will be public hearings for reports. The schedule is as follows: February 16 at noon for faculty and catalogues; February 16 at 3:00 PM for university organization and institutional integrity; February 19 10 AM for facilities and university mission; and, February 20 at 10 AM for educational programs and students. The final report will be posted on the web.

Old Business: No old business

New Business:

Mike McConnell moved to have the Faculty Senate send flowers to Dennis Hilton's funeral, Pamela Gent seconded. The motion carried.

Adjournment

William Buchanan moved to adjourn the meeting and Susan McBride seconded. Meeting adjourned at 4:43 PM.

Respectfully Submitted

Dr. Susanne Prezzano
Substituting for Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, February 5, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, February 5, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, B. Brancato, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, M. McConnell, M. Parker, S. Prezzano, L. Quesenberry, R. Leary, B. Register,

H. Savage. Also present was President Diane Reinhard and Student Senate Representative A. Barnes. Dean Howard McGinn was present as a guest.

I. Call to Order

A. Rao called the meeting to order at 3:33 p.m.

II Approval of the Minutes

M. McConnell moved to approve the minutes, and P. Gent seconded. Corrections were made to

III. Announcements

T. Johns will not be able to attend senate meetings this semester due to a schedule conflict.

Those faculty members who received a survey from the Board of Student Government Presidents are asked to turn them in to Student Senator A. Barnes or send to B. Sowa, Student Senate President.

L. Quesenberry announced that Senators are invited to attend the Empirical Foundations for Program Assessment program, an on-campus program helping with developing assessment tools. The workshop is March 2, from 8am until 4pm. Pre-registration is required.

IV. President's Report-- D. Reinhard

Dr. Reinhard announced that the state budget will be announced Feb. 6. The expectation is that there will be a 2-3 percent increase, although with the limited surpluses, it may be less than hoped.

The search committee for the Chancellor will have representatives of various constituent groups including students, faculty and administrators. Dr. Reinhard has been selected by her peers to represent university presidents.

The presidential review document has been made public and senators may review it if they wish. Changes include the timing of the review, which has been moved back into the spring semester, and the closer ties made with performance measures.

By June 7, our updated POP must be submitted. This will include a review of how well the university has done to meet these goals so far, and what additional issues or goals should be included. Dr. Reinhard suggested that Senate set aside some time to address what areas we believe should be included.

By May 11 the Council of Trustees should have the presidential review, and then it goes on to the Board of Governors. The Human Resource Committee of the Board of Governors looks at each president in depth, so this process is more extensive than it has been in the past.

V. Student Senate Report-- Andrew Barnes

The Appropriations committee is gearing up for its work at the end of February. There are a couple of new clubs seeking recognition. There is a BSGP meeting coming soon.

There has been a proposal that all recognized student organizations offer at least one activity on the weekend, as a means of offering alcohol-free alternate student activity. This proposal is now on the President' desk.

VI. Committee Reports

A. CCPS--E. MacDaniel

The circulation deadline is February 15 for new courses, program revisions, and changes in requirements, substantive revisions of existing courses. It must be received by the circulation list by that date.

Copies that go to Venango Campus should probably go through US mail.

B. CCR--A. Rao

Jim Kole had been nominated for the Professional Development Committee, in error. His name has been removed, and the name of Basil Martin will be submitted as a representative to the committee. This change is to correct the required composition of that committee.

C. Academic Standards--S. Prezzano

A letter was written to the Provost outlining the concerns the committee has about students who are under probation taking 18 credit hours.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

There is concern about the limited use of the Faculty Center. This group will try to develop some promotional material and efforts about how to encourage faculty to use this Center.

Dr. Reinhard also encouraged faculty to use the facility in order to preserve it, and she also urged faculty to encourage students to ride the bus.

The final Faculty Mentor dinner will be held Feb. 14. Speakers will be Dr. Brenda Dede, who will speak about travel, and A. Rao, who will speak about professional development. Dr. Bob Balough will also speak following dinner demonstrating webpages.

F. Institutional Resources--A. Rao in place of B. Buchanan

A. Rao distributed a copy of the minutes of the University Facilities Planning Committee. B. Buchanan will answer any questions at the next Senate meeting.

G. Student Affairs--H. Savage

Academic convocation will be held in a different manner. Surveys indicate that students would like individual recognition. Students in attendance will have a card that will be used during the ceremony so that their names can be announced. Gifts or some other item will also be given. There will be a reception in Moore Hall. Senators are encouraged to attend and support this event. It is probably being scheduled for the end of the semester somewhere, possibly the end of the regular semester.

Student Affairs committee and the subcommittee of the student senate have had difficulty meeting regularly. An investigation will take place to examine the mission of the subcommittee and a meeting with students has been set up.

Dean McGinn was introduced as a guest invited by H. Savage, and a joint memo providing information about the establishment of a university chapter of Phi Kappa Phi. Dean McGinn has explored the possibility of developing a chapter here, and he came to Senate seeking endorsement. He reviewed the benefits of such membership, especially pointing out that Phi Kappa Phi is multidisciplinary. There was some discussion about how Faculty Senate could take any action on this proposal.

H. Venango--S. McBride

No report.

I. Middle States - R. Leary

Final reports from the various task forces are being completed, and will eventually be consolidated into one large self-study report.

VII. Old Business

No old business.

VIII. New Business

H. Savage moved that Faculty Senate endorse a feasibility study for the establishment of a chapter of Phi Kappa Phi at Clarion University. B. MacDaniel seconded. This study will examine if Clarion has sufficient previous members to host a chapter and if Clarion meets all of the other institutional requirements. There was also discussion about funding. The feasibility study should also examine the required GPA that would be required to permit membership (upper 5% for second semester juniors; 10% of seniors.) The motion carried.

A. Rao moved that Basil Martin be named as a member of the University Wide Faculty Professional Development as a means of correcting the composition of this committee. This recommendation came from committee. This motion carried.

Read-ins were distributed by E. MacDaniel, chair of CCPS. These include SCT 102 change in credit hours. There were three corrections to the minutes of Fall 2000. There were two course numbers, changing Eng 360 to Eng 361, and PS 301 to PS 302. Also, the W flag given to RE 470 should have been given to RE 471.

There is also a resolution proposed by E. MacDaniel, but not representing CCPS. This resolution is as follows:

Resolved: Faculty Senate believes that in compliance with the spirit of CCPS guidelines every faculty member should be shown the proposed changes to their department's course descriptions and that all faculty should recognize that these changes are voluntary and must originate from their department.

This proposal was seconded by L. Quesenberry. It is expected that this resolution should be posted on the ALL list. Dr. Reinhard suggested that this resolution should go through a more formal process, especially to preserve it, by sending it directly to the President as a formal resolution. There may be some collective bargaining implications with the course description writing process. There followed some discussion about how this process works and the concerns that Senate has about the rights of each faculty member to review the changes in course descriptions. It is possible for us to submit this as a formal resolution and to also give faculty members notice that this procedure is underway and faculty should be aware of it. S. Prezzano mentioned that there is an already established procedure in Senate for making a formal resolution.

R. Leary moved that this resolution be made as a formal resolution. This resolution passed unanimously.

There was a question from M. Parker about a possible error in the read-ins and this was identified as an error in a course number.

X. Adjournment

R. Leary moved to adjourn, and L. Quesenberry seconded. Senate adjourned at 4:48p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, February 19, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, February 19, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. S. Kuehn chaired with the following Senators present: P. Amrod, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, M. McConnell, M. Parker, D. Poljanec, S. Prezzano, L. Quesenberry, R. Leary, B. Register, H. Savage. Also present was President Diane Reinhard, Associate Provost Rachelle Karp, and Student Senate Representative A. Barnes.

I. Call to Order

S. Kuehn called the meeting to order at 3:35 p.m.

II Approval of the Minutes

M. McConnell moved to approve the minutes of the previous meeting, February 15, and E. MacDaniel seconded. Corrections were made, including the addition of the date in the heading, and the statement clarifying the editorial corrections that were made to the minutes of January 22, 2001. Also, the Assessment Conference announcement indicated that pre-registration was required. However, participants may register at the door; however, the conference may not be held unless sufficient numbers of faculty have pre-registered. Minutes were approved.

III. Announcements

S. Kuehn has received notification from the chair of the Clarion Trustees that the presidential evaluation would take place sometime in April. There is an Ad Hoc committee set up through the Policy Committee to establish procedures that will be proposed to President Reinhard. Any Senator who would like to serve on this committee is asked to contact S. Kuehn.

A. Rao announced that following the second show on Wednesday evening of the Vagina Monologues there will be an open discussion with the organizers at Hart Chapel. There will be an open mike to allow for questions of the cast and the director.

IV. President's Report-- D. Reinhard

Dr. Reinhard distributed a copy of the resolution sent via A. Rao concerning the catalog course description changes, and the corresponding memo from the Provost to the Department Chairs explaining the position of the administration on this issue.

A university student has been identified as the person alleged to have held up the National City Bank last week. The university is cooperating with the law enforcement agencies working on the case, outside of the legal parameters set out by the Buckley amendment. The roommate of this student has been closed out of the room, but arrangements have been made to accommodate the needs of that student. Dr. Reinhard discussed the position of the university concerning the rights of students who may have been involved in illegal activity and/or charged with criminal activity. The role of the Student Conduct Board was also discussed. Also the press coverage that this event will

receive was discussed.

August Wilson has agreed to be a recipient of an honorary degree. Dr. Reinhard will attempt to organize a symposium or other means through which the faculty and students could meet with him and spend some time discussing his work.

V. Student Senate Report-- Andrew Barnes

The Board of Student Government Presidents met recently, discussing issues such as campus safety, student alcohol use, and other relevant issues. UAB sold out Toby Keith concert and had a good event. The allocation committee voted to place a TV put outside the offices of the student organizations. Advocacy Day will be March 7 in Harrisburg, and Clarion students will be participating. There is concern on the part of Student Senate about the fact that there will be a Foundation event held at Recreation Center, the Spring for Scholars auction, which will include alcohol. Dr. Reinhard clarified that the students do not own the Recreation Center in the same way that they own the bookstore. Also this event models appropriate and moderate use of alcohol, according to President Reinhard. This event raises around \$50,000 for student scholarships. There is no other venue for this event, nor will students be on campus during this event, as it will occur during winter break. The Task Force on Alcohol Use with students has been discussing this event. Dr. Reinhard will meet with Student Senate this evening to talk with them about the event. Student Senator A. Barnes indicated that while he agrees with the decision of the President, he did want to bring this concern to the Faculty Senate.

Student Senate has recently recognized the Barbell Club, which also attends tournaments and has recently raised \$1500 for Toy for Tots. This group will also host the national championships.

VI. Committee Reports

A. CCPS--E. MacDaniel

E. MacDaniel announced that several items that would be addressed during new business. She has received questions about how to submit catalog revision changes to CCPS. Each catalog description must be a separate proposal to CCPS. Every single change must have a separate cover sheet with 10 copies to E. MacDaniel. On the cover sheet must be the course number and title, the old description and the new description with changes underlined and the things deleted in brackets. S. Kuehn will place the template for the CCPS cover sheet on the Faculty Senate web site where anyone can get it. It was decided that there should be an announcement to ALL to explain this procedure to everyone. There is no deadline; however, the sooner these submissions are received, the more likely that the process can be completed before the end of the semester. E. MacDaniel encouraged everyone to make certain that submissions are complete.

B. CCR--A. Rao

T. Johns will not be able to attend Senate meetings the remainder of the semester. J. Dugan has been asked to serve as a substitute and will be able to attend senate meetings following the break.

C. Academic Standards--S. Prezzano

This committee is interesting in learning about the eventual outcome for students who have been on academic suspension. To this end, they will be examining records from the past ten years of students on academic suspension to determine what happens to them and what might be done to improve their chances of success.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

No report.

F. Institutional Resources--B. Buchanan

No report.

G. Student Affairs--H. Savage

H. Savage announced that various subcommittees will be meeting this week, including the Academic Convocation committees.

H. Venango--S. McBride

No report.

I. Middle States - R. Leary

The final task force hearing will be held Tuesday, and the final reports will be coming in over the next few days. The Middle State Steering Committee will meet this coming week.

VII. Old Business

No old business.

VIII. New Business

CCPS read-ins were distributed. These included special topic proposals, experimental course proposals and one general education recommendation. There is concern with the prefix MED; mathematics has requested the use of this prefix remain. It was determined that the prefix MAED may be substituted pending discussion. The General Education recommendation is that PSY 331 be given a W flag.

E. MacDaniel moved that the action numbers of the course proposals from last semester be changed to conform with the action number style, which indicates the year, the semester and the actual number of the change. It is possible that the numbering system may require four digits for the number of changes called for in the course description changes. R. Leary seconded, and the motion passed.

X. Adjournment

D. Poljanec moved to adjourn, and E. MacDaniel seconded. Senate adjourned at 4:35 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, March 26, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, March 26, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, J. Dugan, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, John McCollough, M. McConnell, D. Poljanec, S. Prezzano, R. Leary, B. Register. Also present was Student Senate Representative A. Barnes.

I. Call to Order

S. Kuehn called the meeting to order at 3:34 p.m.

II Approval of the Minutes

R. Leary moved to approve the minutes of the March 12 meeting,, and M. McConnell seconded. Minutes were approved with the correction of the spelling of Mr. Beal to Mr. Beel.

III. Announcements

S. Kuehn introduced the problems that were occurring with the catalog revision procedures as they relate to CCPS. E. MacDaniel indicated that only four departments had submitted their materials. Some of these problems included incompatibility in the software, and the time crunch that will occur as the semester comes to a close. Some of the submissions have been incorrectly or incompletely prepared, and must be returned to the department for revision. E. MacDaniel encouraged Senators to assist their departments in submitting materials quickly and properly. She also indicated that those materials that come in following the spring break may not make it through CCPS this semester. There was some discussion about the time frame for the completion of the material for the catalog deadline.

Candidates for VP for Finance and Administration are having lunch with interested faculty, and Senators are encouraged to attend. These are March 28, at Moore Hall at noon, and two others in April. Reservations can be made with Ann Jamison.

IV. President's Report-- D. Reinhard

No report. Both the Provost and the President were meeting with Senator Peterson.

V. Student Senate Report-- Andrew Barnes

A. Barnes reported that the President never signed off on the athletic enrichment fee which is not a legal activity. The candidates for Student Senate were scheduled to meet March 26 at 6:15, and the open forum will be held on Wednesday, March 28, in Pierce Hall. Elections will be next Wednesday through Sunday. There are 40 candidates running for the 25 available seats.

Appropriations were made to Anthropology Club, The Call, The Political Science Association, Interhall Council, and the Association of Graduate Business to attend conferences. CSA also received money for computers and software.

Brian Sowa is exploring the possibility of combining the Board of Directors of the Student Associations with the Executive Board of Student Senate.

VI. Committee Reports

A. CCPS--E. MacDaniel

The CCPS Open Hearing will be held Tuesday, April 3, 4-6 pm in 209 Davis Hall. The agenda has been distributed. All departments with circulated proposals will be notified of this hearing.

B. CCR--A. Rao

There has been a problem locating a complete list of those faculty and staff members who are eligible to be nominated for Faculty Senate. This list was finally prepared on Friday, March 23, and should be distributed to the university community by Wednesday. A. Rao needs Senators to sign up to work at the ballot tables on both the day of the primary (April 5) and the actual election (April 19), both of which will take place in Gemmell. Absentee ballots must be submitted prior to these dates according to the instructions that will be distributed.

C. Academic Standards--S. Prezzano

Office of Academic Affairs is compiling a list of data over the past ten years to trace the performance of students who had been placed on academic probation.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

The Retirement reception will be held May 9, beginning at Hart Chapel at 4pm and then moving to Moore Hall for refreshments. S. Kuehn asked B. Brancato to invite members of APSCURF to this event.

The Mentorship Series has been successfully completed, and B. Brancato asked for any suggestions about improvements that might be implemented in this series next year.

F. Institutional Resources--B. Buchanan

The Facilities Planning Committee met last week and discussed the need to update the master plan. There are several buildings that need review, along with property acquisition planning. There may be a consultant hired to update the original master plan. There was discussion at this meeting about recycling. Also, a schedule is being developed concerning the restructuring of the library materials.

The Traveling Vietnam War Memorial will be installed on campus in July for a time.

There was some discussion about the role of consultants in the master planning of the university facilities, and the process that was undertaken with the previous consultation work.

G. Student Affairs--H. Savage

No report.

H. Venango--S. McBride

On March 30 will be a faculty forum meeting, the meeting at which the Provost is scheduled to discuss the restructuring plan. S. McBride indicated that the proposal should have been in the hands of the faculty there two weeks prior to this meeting. The Provost responded to Dean Duespohl that the proposal will be submitted to faculty on Thursday evening in anticipation of Friday morning's meeting.

I. Middle States - R. Leary

All final reports are in except for two. Five were examined by the Middle States Steering Committee at its most

recent gathering, and it appears that the materials are complete. The final two will be considered at a meeting in April. There will be a meeting in the fall with the head of the Middle States Evaluation team, at which time the report will be completed. The visitation is scheduled for the spring of 2002.

VII. Old Business

No old business.

VIII. New Business

E. MacDaniel reviewed the CCPS read-ins; these included: a correction in course title; changes in prerequisites; changes in frequency, credits and descriptions; and General Education proposals including the recommendations of flags being attached to three courses, the deletion of a course, and the acceptance of courses from Social Work and Women's Studies in IIB in General Education.

Proposals to grant flags to three courses were passed unanimously.

There was some discussion about the wholesale placement of the courses in Women's Studies in IIB. There were some questions about the reasons that the courses, which are often cross-listed, qualifying as social science courses. It was proposed that the question about its course proposals

It was passed unanimously to place the Social Work courses in IIB in the General Education section of student audit.

It was moved by R. Leary and seconded by D. Poljanec to table the question about the placement of Women's Studies courses until some clarification and discussion of its placement be completed. It was proposed that courses which are cross-listed could be placed in the area of the specific discipline, allowing for more flexibility in the electing of these courses by students, especially those seeking a minor.

The course deletion of ECH 324: Math Learning Experiences is being done through the sunset regulation.

There was some discussion concerning the easiest and most reasonable way for E. MacDaniel to distribute to faculty Senators or make available for those who would like to review it all of the CCPS read-ins that will be generated by the course descriptions. Senators agreed that it would be more reasonable to make arrangements for this material to be available through the Faculty Senate office.

X. Adjournment

E. MacDaniel moved to adjourn, and F. Keen seconded. Senate adjourned at 4:45 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, April 9, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, April 9, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, M. Parker, D. Poljanec, S. Prezzano, L. Quesenberry, R. Leary, A. Rao, B. Register, H. Savage. Also present were President Diane Reinhard and Student Senate Representative A. Barnes. Guests present were V. Spina and E. Ter Horst.

I. Call to Order

S. Kuehn called the meeting to order at 3:34 p.m.

II Approval of the Minutes

D. Poljanec moved to approve the minutes of the meeting of March 26, and P. Gent seconded. Minutes were approved.

III. Announcements

S. Kuehn indicated that under new business, there would be an executive session to consider the Presidential Evaluation and discussion about the Venango Campus reorganization plan.

IV. President's Report-- D. Reinhard

Dr. Reinhard indicated that POP plan reporting will be gathered over the next week or two. Those groups, departments or other organizations on campus that received funding would be asked to indicate progress. Additional planning and input from faculty will be gathered to help for further planning as the POP is a three-year planning process. June 7 is due date for next year's POP proposals, In July there will be information from the Board of Governors about how the plans are progressing, and final reports are due. Update of the POP will be required. Funding help for CCPS copying costs may be available through each department's Dean's offices. The student web is now available and Senators are encouraged to look at this service.

Dr. Reinhard also praised the recent Women's Conference, which was held over the past weekend.

V. Student Senate Report-- Andrew Barnes

Student Senate will be examining alternate means for the athletic fee to be administered. In the recent elections, there were 40 students running for senate, and a large number of students on campus voted.

It was moved by H. Savage and seconded by A. Rao to move New Business to this place in the agenda, in order to accommodate visitors and those who would be attending the Honors Presentations.

VI. New Business

CCPS - E. MacDaniel presented three minor curricular changes as read-ins, including changes in course title and description, change in credits, and change in prerequisite. It was determined that the currently tabled recommendation about the placement of WS courses should continue to sit on the table until CCPS has made its determination.

A. Rao - There was dissent to Biology's proposal to modify changes to the B.A. degree, presented by Dr. Vince Spina, who distributed a brief summary for Senators to review prior to the Senate meeting scheduled for April 30, at which time this issue will be decided. The Biology Department's proposal includes a non-quantitative substitution for the language requirement for the B.A. degree.

Venango Campus Restructuring Plan - There have been many comments made concerning the plan, including e-mail postings, expressing concerns over the organization plan. Several Senators commented that there are classes offered at Venango Campus that are also offered at the Clarion campus, but under the new plan these offerings would be out of two separate departments. It appears that under this plan, the programs at Venango campus would be offered almost exclusively by one person whose responsibility would be the courses at Venango; this faculty member would belong to a different department. Additional concerns were expressed in discussion, such as faculty evaluation, and isolation for faculty who may be cut from their discipline-based departments. A. Rao indicated that the timeframe seems to be pushing adoption of a plan without adequate opportunity for discussion and resolution of uncertainties. Dr. Reinhard assured the senators that the administration will listen to the comments of all who respond to the plan. It was proposed that this plan might be appropriate for the nursing program, while it may not work as well for other departments and disciplines. S. McBride indicated that the Nursing faculty are concerned about the connection the program has with students, faculty and facilities at the West Penn site, and also about having both a director and a dean.

There was discussion about the timeline and the implementation date for this plan. Dr. Reinhard encouraged everyone to put the concerns, suggestions and questions in writing. The Senate was asked to select the most salient issues that should be addressed in the implementation plan. S. McBride indicated that the plan does contain several positive changes that will benefit Venango in clear ways, and she hoped that these good things do not get lost in any modification of the plan.

A. Rao distributed a written resolution:

Resolved: Faculty Senate expresses grave concern over the administration of the preparation, consideration and presentation of the POP and Venango Reorganization Plans. Faculty Senate urges the University administration to provide faculty with a greater input role, including adequate time for consideration of administration proposals.

The resolution was seconded by S. McBride. She also expressed great concern about the time pressure she and the Venango faculty feel, and the very limited amount of time the faculty have been given to respond to this plan. Discussion continued, including a brief description by Dr. Reinhard about the external pressures on the university and the failure of the State System and the Board of Governors to require planning that is in conflict with a regular academic schedule.

There was discussion about the composition of the resolution. D. Poljanec moved that mention of the POP be removed from the resolution. E. MacDaniel seconded. The resolution now reads:

Resolved: Faculty Senate expresses grave concern over the administration of the preparation, consideration and presentation of the Venango Reorganization Plan. Faculty Senate urges the University administration to provide faculty with a greater input role, including adequate time for consideration of this administration proposal.

The procedure for submitting a resolution is to make it a formal document presented to the Office of the President. There was discussion about the means through which communication with the entire faculty will take place.

D. Poljanec moved and S. Prezzano moved to make an editing change. This was to remove the words " the administration of " from the first sentence of the resolution. The resolution adopted by the Faculty Senate reads:

Resolved: Faculty Senate expresses grave concern over the preparation, consideration and presentation of the Venango Reorganization Plan. Faculty Senate urges the University administration to provide faculty with a greater input role, including adequate time for consideration of this administration proposal.

This resolution was approved.

R. Leary proposed that discussion about how to proceed. Three points were proposed:

How are the faculty at Venango reacting to this proposal?

What are the ramifications of the implementation of this plan?

How does this plan affect Venango Campus in relation to the marketing plan and other objectives set forth specifically for this campus?

A. Rao suggested that S. Kuehn prepare a summary of the discussions and concerns over the Venango Campus Reorganization plan. Dr. Reinhard suggested that Senators address concerns specifically, especially the problems that will occur with the combining of Departments as they exist in the plan. There was discussion about whether or not to have an ITV meeting sometime yet in this semester.

VI. Committee Reports

A. CCPS--E. MacDaniel - CCPS hearings were held last Tuesday; these proposals will come to Senate April 30th. There are departmental representatives coming, and E. MacDaniel requested moving new business up in the agenda for that meeting. It was proposed that an additional meeting be held the Monday of finals week, May 7, for catalog revision proposals, or that an extra policy meeting be held prior to the April 30th meeting.

B. CCR--A. Rao - report submitted via email

C. Academic Standards--S. Prezzano

The committee is working on ten-year examination; also the Provost has requested the committee consider granting authorized absence status to military service.

D. Budget--L. Quesenberry

No report.

E. Faculty Affairs--B. Brancato

Retirement dinner will be held May 9.

F. Institutional Resources--B. Buchanan

No report.

G. Student Affairs--H. Savage

No report.

H. Venango--S. McBride

Two faculty members are running for the one seat on Faculty Senate for a two-year term.

I. Middle States - R. Leary

No report.

VII. Old Business

No old business.

VIII. New Business

No new business.

X. Adjournment

E. MacDaniel moved to adjourn, and S. McBride seconded. Senate adjourned at 5:50 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, April 30, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, April 30, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. S. Kuehn chaired with the following Senators present: P. Amrod, B. Brancato, B. English E. Caropreso, G. Clary, P. Gent, S. Hilton, F. Keen, S. McBride, E. MacDaniel, M. Parker, D. Poljanec, S. Prezzano, L. Quesenberry, R. Leary, A. Rao, B. Register, and H. Savage. Also present were Associate Provost Rachelle Karp and Assistant Provost Tom Gusler, Student Senate Representative A. Barnes. Guests present were V. Spina, N. terHorst, P. McGreevy, C. Heidler, P. Bylaska, K. Smith, R. Potter, J. Maccaferri, E. Donato, D. Amon, M. Kavooosi, J. Overly, S. Harris, A. Keth, B. Dunn, A. Turner, and C. Joslyn.

I. Call to Order

S. Kuehn called the meeting to order at 3:31p.m.

II Approval of the Minutes

A. Rao moved to approve the minutes of the meeting of April 9, and H. Savage seconded. Minutes were approved, following the addition of M. McConnell to the list of Senators present.

III. Announcements

Letter from Dr. Reinhard notifying the university community of the status of the POP and requesting information should have been received this past week.

IV. President's Report-- J. Grunenwald

Faculty searches are wrapping up and temporary searches and evaluation processes are being completed. A couple

of searches are being continued. The candidate for the Dean of Enrollment Management has been sent a contract, and the university is waiting for the return of a signed contract before any announcement can be made. It is expected that a recommendation will be made to the President by end of week for the VP for Finance and Administration. This week the college of Business Administration will be conducting on-campus visitations; phone interviews for the Dean of Venango Campus are being conducted this week. Many other projects of the university are being completed in anticipation of the end of the academic year.

Last Friday, April 26, Provost Grunenwald met with the Venango Campus faculty with regard to the reorganization proposal. It was announced at that meeting that there will be no implementation of the proposed structural change. Through the summer months the administration and faculty at Venango will go through the comments and suggestions and take a process approach to find a solution to the problems that still exist at the campus. It is believed that a process approach rather than a structural change will yield a more workable solution, and in the fall, the task of addressing the needs of Venango Campus will begin again.

Change of Agenda to accommodate visitors from the administration.

Committee Report - B. Buchanan

B. Buchanan introduced the questions concerning the need for a new consultant who will be hired by the administration to update the Facilities Planning. The floor was turned over to Paul Bylaska, who spoke about the major shifts that have impacted the usefulness of the current master plan. One of these is the SSHE change in funding for residence halls, which requires the involvement of a third party approach. The key factor in the master plan of the university is Becht Hall; converting this building from a partial residence hall to an E&G facility, and finding a place where those current students might move, are issues that must be addressed. This changes the funding sources for this renovation. An additional factor in the old master plan is the lack of responsiveness in this plan to the needs of the College of Education.

Tom Gusler also indicated that the change of the use of Becht Hall and other major planning changes have occurred since the master plan was developed; Psychology and Modern Language departments have vacated the building, and several other offices have been moved in; these moves were not addressed in the master plan. Additional changes that impact the usefulness of this plan is the fact that electronic communication has grown to the point that location of certain offices is no longer as critical as it once was.

There was a question about the fact that the former master plan was expected to be internally updateable as needs arose. P. Bylaska indicated that this process would have been more effective if the Board of Governors and the SSHE had not implemented a broad change in the funding sources. Bylaska also indicated that the master plan did not address all of the significant issues, and that hiring a new consultant should help the university avoid very expensive errors. Discussion followed about the input that will be needed to address future changes, and the likelihood that further changes in the SSHE will impact facilities planning. There was also concern expressed about the likelihood of an outside consultant knowing and understanding the parameters of a university community. C. Heidler indicated that there would be significant review before a new consultant would be hired. It is expected that the planning group would be gathering information from the university community. It was also mentioned by several members that the old plan, while lacking in some areas, did serve the university well in many ways, including the current renovations underway with the library.

V. Student Senate Report-- Andrew Barnes

Two weeks ago the Student Senate learned that Hal Wassinck and G. Curtis, both critical advisors to Student Senate, are retiring over the summer. The final meeting of the semester will be held this evening; it is expected that a resolution supporting language proficiency for B.A. degrees will be passed.

VI. Committee Reports

A. CCPS--E. MacDaniel - read-ins, CCPS recommendations and proposals will be conducted during new business.

B. CCR--A. Rao - A. Rao thanked the Senators who are completing their third term and those who sat on

Senate. There were 146 ballots submitted by absentee ballot;
The new Senators are B. Dunn, S. Prezzano, B. Register, S. Traynor, S. Kuehn, P. McGreevy, and M.J. Reef.
Thanks to Susan Mc Bride for her service from Venango Campus in its election, which resulted in the filling of a two-year term by C. Zidek from Venango Campus

C. Academic Standards--S. Prezzano - The Academic Standards Committee has approved authorized military service as an accepted excuse, upon the request of the Provost. Dr. Prezzano distributed handouts that highlighted the history of academic actions involving students who have been on probation or suspended. There has been a relatively stable number of incidents through which the academic standards board has upheld the suspension of a student.

D. Budget--L. Quesenberry - L. Quesenberry reported that the letter she has written to the President and Administration objecting to the formation of a new budget committee is completed and should be reviewed by Senate. This letter outlines the objections, proposing that the new committee is unwieldy, and redundant in that a budget committee is already in place.

E. Faculty Affairs--B. Brancato - Retirement reception will be held Wed May 9 at 4p.m. The recognition will take place in Hart Chapel, and the reception will follow in Moore Hall.

F. Institutional Resources--B. Buchanan - no further report.

G. Student Affairs--H. Savage - H. Savage distributed a signup sheet and information form concerning the formation of a chapter of Phi Kappa Phi on campus.

H. Venango--S. McBride - No report.

I. Middle States - R. Leary Nearly all of the task force reports have been submitted and based on the progress of the editor, reviews will be conducted.

VII. Old Business

Tabled CCPS recommendation on placement of WS courses was moved into the overall CCPS proposals taking place in new business.

VIII. New Business

The distributed materials included CCPS read-ins, general education proposals, and all actionable proposals including new courses, deletion of courses, addition of programs of study; collaborative program, changes in admission requirements, checksheet changes; changes of catalog data, revisions of programs; substantive changes of existing programs; the catalog course descriptions were presented in a large folder - these are read-ins; There were four read-ins: action numbers #2001-1-130, 2001-1-137, 2001-1-131, and 2001-1-132. There was also discussion about the General education proposal that had earlier been tabled, Action # 2001-1-039, which addresses the cross listing of courses in Women's studies. This was approved. Proposal 2001-1-122 was pulled out for discussion; all other CCPS recommendations excluding 2001-1-122 were approved.

Discussion opened on the excluded proposal concerning the substitution of additional competencies in lieu of foreign language or computer language. R. Leary presented the various reasons that this proposal has come to this point; E. Caropreso proposed that there was little in the way of evidentiary rationale to aid in the decision making process concerning this topic, and made a motion to charge CCPS with evidence to provide the Senate; this motion was seconded by M. McConnell. E. MacDaniel indicated that the biology department had done research in preparation for the proposal. S. Harris, Chairperson of the Biology Department, was permitted to offer the rationale for the proposal. He discussed the changes in the discipline that have occurred between the B.S. and the B.A. degree. The B.A. has become a fall-back degree to those who are unable to succeed in the B.S. The proposal was an attempt to make the degree in biology more multidisciplinary and attract more students who might have a broader interest in biology. Three SSHE schools have dropped the B.A. degree, and at other schools, the B.A. is a bit less rigorous. Only two SSHE schools have the modern language requirement in the B.A. degree; the only other SSHE school,

IUP, also requires foreign language requirement for their B.S. as well. Clarion is the only one who requires language for a B.A. degree. A. Barnes, the representative from Student Senate, expressed concern that if the foreign language requirement were omitted, there would be more professionally -based coursework rather than academic coursework. It was expressed by several Senators that the foreign language requirement would encourage students to develop a sense of multiculturalism. L. Quesenberry proposed that the language requirement would expose students to wider culture and actual communities; making it easier for students to avoid the language requirement would be in opposition to the concept of a university.

There was discussion about the actual proposal, which in fact only allows for the possibility that a third competency be developed. Should this proposal be accepted, the biology department would have to develop another set of proposals that would declare what these competencies are and what courses would serve to meet this requirement. There was some discussion about the guidelines that were signed by President Leach, back in 1989. At this time the computer/quantitative option was approved. No other competencies have been accepted since then. Discussion also questioned the possibility of a blanket proposal that would address requirements in the B.A. degree. An amended proposal to table that proposal was made by E. Caropreso, and seconded by B. English.

The suggestion that this vote be done by written ballot was rejected, and a role call vote was held. Role call voting was as follows:

P. Amrod - yes
B. Brancato - yes
B. Buchanan - yes
E. Caropreso - yes
G. Clary - no
P. Gent - no
S. Hilton - yes
R. Leary - no
F. Keen - no
S. McBride - yes
M. McConnell - no
J. McCullough - no
M. Parker - no
D. Poljanec - no
S. Prezzano - no
L. Quesenberry - no
A. Rao - no
B. Register - yes
H. Savage - no

Thus, the vote to table Biology's proposal until further discussion could be held was not passed.

S. Kuehn indicated that there was significant reason for the modern languages faculty not being permitted to speak.

S. Prezzano indicated that the fact that the objecting department was not being permitted to speak is based on interpretation with which she disagrees. The section of the by-laws that have been brought into play was read by S. Kuehn. S. Traynor, speaking as both APSCUF president and an elected Senator, indicated that the contractual issues do indeed prohibit those who have not filed proper objections from speaking at Senate.

Following this, the vote on the proposal was held, by role call vote:

H. Savage - yes
B. Register - no
A. Rao - no
L. Quesenberry - no
S. Prezzano - no
D. Poljanec - no
M. Parker - no
E. MacDaniel - yes
McCullough - no
McConnell - no
McBride - no
Keen - no

Hilton - no
Gent - no
Leary - no
Clary - yes
Brancato - yes
Buchanan - yes
Amrod - no
Caropreso - not present

The proposal by the Department of Biology to allow for a third yet undefined option for the B.A. in Biology degree was defeated.

V. Spina apologized for missing deadlines and also for his behavior at recent CCPS hearings. He assured the Senate that the guidelines for the B.A. degree will be a topic of discussion next year.

A. Rao asked E. MacDaniel what the procedures say about the possibility of the Senate modifying a proposal once it has passed CCPS. He was told that this was not a possibility. Senate can only accept or not accept a proposal the way that it comes through CCPS.

Provost Grunenwald thanked senators for their service on behalf of the President.

Chairperson Kuehn thanked Senators for their service, and reviewed the past year. He thanked each of the policy committee chairpersons, for their difficult, thorough, and professional work.

X. Adjournment

D. Poljanec moved to adjourn, and S. McBride seconded. Senate adjourned at 5:57 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, April 30, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, April 30, 2001, at 6:04 p.m. with the following Senators present: G. Clary, A. Rao, P. McGreevy, F. Keen, M. Parker, P. Amrod, B. Register, S. Prezzano, P. Gent, L. Quesenberry, H. Savage, B. Dunn, S. Traynor, M.J. Reef, C. Zidek, S. Hilton, S. Kuehn, and A. Rao.

I. Call to order

S. Kuehn called the meeting to order at 6:04 p.m.

II. Elections of Officers

R. Leary nominated A. Rao for chairperson of Faculty Senate, with second by H. Savage. Written ballots were taken. A. Rao was elected.

S. Kuehn nominated H. Savage for CCR chair, with second by B. Buchanan;

Nominations for CCR committee included R. Leary who was nominated by S. Kuehn, seconded by S. Hilton; and F. Keen, nominated by H. Savage, seconded by R. Leary.

S. Prezzano nominated S. Hilton for secretary, and R. Leary seconded. This slate of officers was elected by written ballot.

III. Adjournment

B. Buchanan moved to adjourn; second by G. Clary. Senate adjourned at 6:13 p.m.

Respectfully submitted,

Susan Hilton,
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, September 10, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, September 10, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, G. Clary, B. Dunn, P. Gent, V. Harry, S. Hilton, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevy, M. Parker, S. Prezzano, M. J. Reef, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, and C. Zidek. Also present were President Reinhard, Provost Grunenwald, and Student Senate President Ben Chervenak.

I. Call to Order

A. Rao called the meeting to order at 3:35 p.m.

II Approval of the Minutes

M. McConnell moved to approve the minutes of the meeting of April 9, and G. Clary seconded.

Minutes were approved, following the addition of M. McConnell to the list of Senators present and S. McBride to the attendance of the second meeting.

III. Announcements

Announcements were distributed prior to the meeting. Two additions were made. Amanda Fox, student worker, was acknowledged. Also, Amanda also took a photo of the new Senate.

IV. President's Report-- D. Reinhard

Dr. Reinhard commented on the Annual Fall Faculty Meeting and the joint reception co-hosted by APSCUF. Venango Campus had a series of events in celebration of its 40th anniversary, which was well attended and very successful. The visit by the Chancellor went very well. It is hoped that the Chancellor will be a strong advocate for education in the state system, and will also implement some changes in the POP and strategic planning. Dr. Reinhard was pleased that the strengths of Clarion University were displayed during her visit. The President's Office has received positive feedback regarding Dr. Hample's visit.

About \$40,000 was raised in the Golf Scramble on Friday. Many alumni returned to participate in this event. The university is hoping for a better outcome at next Saturday's football game, referring to Clarion's loss to Youngstown 44-0.

V. Student Senate Report-- Ben Chervenak

The first meeting will be held this evening. A recent event was the successful retreat at Findley Lake. Over the next two weeks, freshmen elections for Student Senate will be held, placing two freshmen on Senate for the first time ever. Issues that will be dealt with this year include parking, the restructuring of Student Affairs division, cafeteria congestion, and the restructuring of Clarion Student Association Board of Directors. The Weekend Program Initiative to host non-alcoholic events on campus which was approved last semester is being developed. There was some discussion about the selection of students for Faculty Senate committees.

VI. Committee Reports

A. CCPS--S. Traynor - no report

B. CCR--H. Savage - Committee appointments will be introduced during new business. The committee attempted to establish committees as quickly as possible; each committee should meet within the next two weeks and establish a year-long mission. H. Savage distributed a copy of the Policy for the Removal of a Committee Member with a Poor Attendance Record.

C. Academic Standards--S. Prezzano Two suspension hearings were held over the summer. At the end of the spring semester, 232 students were suspended; of these 55 appealed suspension. The Academic Standards Committee rescinded 17, 7 were able to join EOP, Academic Affairs rescinded 3, and one student had a grade change.

D. Budget--B. Sweet - no report.

E. Faculty Affairs--G. Clary - no report on Faculty Affairs. Faculty mentoring program is off to a good start. There are 35 new faculty involved, including, for the first time, temporary faculty. There will be a series of dinners starting this week. The Provost and the President will be attending. G. Clary extended his thanks to H. Savage for establishing this program and making it very active. Mike McConnell and Barry Sweet hosted a picnic for new faculty.

F. Student Affairs--B. Register - Restructuring in the Student Affairs Division will make this an interesting year. B. Register has met with H. Tripp already. Concern about the residence halls, and recruitment and retention will be issues that will be addressed this year. Barry Morris may come to speak with the committee. B. Register is also aware that this committee will work on the academic calendar.

G. Institutional Resources - B. Buchanan - no report.

H. Venango--S. McBride - no report, except to mention again the 40th anniversary celebration and its great success.

I. APSCUF - S. Kuehn - There is currently a special election to fill an open position on CCPS. Discussion at the first meet-and-discuss circled around the Gomulka interview in the *Patriot News*, and Bill Fulmer's response to that interview. A. Rao encouraged everyone to review this interview.

J. Middle States - R. Leary The Steering Committee met several times over the summer; drafts of the report chapters are being reviewed. The Committee is expecting to have report completed by Nov. 1, at which point it will be distributed for faculty review and comment. The full team visit is March 25-27. It is expected that the group will want to speak with Faculty Senate, so Senators were asked to keep an open schedule during the three-day visit.

VII. Old Business

No old business.

VIII. New Business

S. Traynor distributed two read-ins to be entered; Action Number 2001-4-001 was a change in prerequisites; Action number 2001-4-002 was a minor change in title and description.

It is expected that future materials will continue to be presented in fairly substantial numbers, bundled by department, in sequential order.

H. Savage distributed the recommended slate of proposed Faculty Senate Committee Appointments. No second was necessary. Slate attached. Slate adopted unanimously.

CCR had two additional recommendations. Clarion University Foundation Advisory Board has three representatives; Carol Anderson and Terry Morrow are currently serving on the board. The CCR recommends approval of Jamie Phillips to serve as the third appointee for this position. No second required. The recommendation was approved unanimously.

CCR also made recommendations concerning the appointment of Dr. Ralph Leary, representing the College of A & S, and Dr. Kevin Roth, College of Business, to the Honors Council. This recommendation was approved with abstention of Dr. Leary.

Dr. Reinhard commended Dr. Savage on the recent Open House held at the Honors Program Office on Friday, which was well attended and a formal acknowledgement of the efforts that will be made to increase the size of the Honors Program.

A roster of Faculty Senate members was distributed.

X. Adjournment

R. Leary moved to adjourn, and B. Register seconded. Senate adjourned at 4:17 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, September 24, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, September 24, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, B. Buchanan, G. Clary, B. Dunn, P. Gent, V. Harry, S. Hilton, F. Keen, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevy, M. Parker, S. Prezzano, M. J. Reef, B. Register, B. Sweet, V. Spina, S. Traynor, C. Zidek. Also present were President Reinhard, Provost J. Gruenenwald, Call reportor A. Berteotti and guest D. Poljanec.

I. Call to Order

A. Rao called the meeting to order at 3:35 p.m.

II Approval of the Minutes

M. McConnell moved to approve the minutes of the meeting of Sept. 10, and F. Keen seconded. Minutes were approved, pending the addition of M. J. Reef as present at the meeting.

III. Announcements

Announcements were distributed prior to the meeting electronically. They addressed three topics: Faculty Response to POP Appendix are due by the first week of October; Barry Sweet and Scott Kuehn will represent Senate Policy Committee in discussions with the President, Provost and other members of administration concerning the proposed creation of the University-wide Planning and Budget Committee; and Policy Committee's "5 and out" goal suggests limiting committee reports to 3-5 minutes in length.

IV. President's Report-- D. Reinhard

Dr. Reinhard thanked the Senate for its response to the events of September 11. There was a Trustees Meeting at Venango Campus last Thursday, acknowledging the work that has been done there. Many exciting activities are taking place there, and enrollment is up. J. Gruenenwald will meet with the Faculty Forum to address some of the issues that still exist with faculty there, since the reorganization plan that might have addressed some of these will not be implemented.

The POP document is printed and copies will be distributed within a week or two. The administration is anxious to hear the response of faculty in establishing and meeting stated goals, and soon a call will be issued for proposals. There was also interest expressed in ways of better using the time of faculty and staff, and Dr. Reinhard is looking for proposals that address ways of organizing meetings and planning.

There may be some faculty and staff who are called to active duty, and the policy is for continuity. Students are not expected to suffer financial loss.

Dr. Reinhard expressed her appreciation for the response of the university to the tragedies, participation in debates, services and the silent walk. Dr. Reinhard indicated that there is no reason to believe that foreign students at Clarion are being subject to harassment or discrimination.

V. Student Senate Report-- Jackie Collier

Freshmen elections have taken place, putting two freshmen students on Student Senate. There will be six student senators attending the national conference Oct. 5-9. The Student Senate is selling ribbons, making patriotic colors available to students. There is a meeting of the Student Senate this evening, Sept. 24.

VI. Committee Reports

A. CCPS--S. Traynor - no report.

B. CCR--H. Savage - no report.

C. Academic Standards--S. Prezzano - The Academic Standards Subcommittee has undertaken a review of the catalog to examine any descriptions that pertain to academic standards. This group will also discuss limiting students who are on academic probation to only 15 credits in the semester, or reasonable courseload in the summer. The Athletic Subcommittee has elected Tony Vega chair; this committee will ask the athletic program to provide data about scholar athletes and graduation rates, and will also work on the Athletic Handbook. The Admissions Subcommittee has elected Bob Levy chair, and may be attending retention committee meetings and workshops.

D. Budget--B. Sweet - The Budget Committee will be meeting this Wednesday.

E. Faculty Affairs--G. Clary Two mentoring dinners have taken place. This past week, the full time temporary met and this event was well attended. The mentoring program is off to a good start.

F. Institutional Resources--B. Buchanan - Institutional Resources Committee members will be attending Facility Planning Committee meetings when possible; the Library Subcommittee will meet soon with Howard McGinn, and the Technology Committee will also be meeting soon.

G. Student Affairs--B. Register - The committee has received the academic calendar, and will present it for approval at the Oct. 22 Senate meeting. The committee is examining any potential conflicts with local schools and breaks in the academic calendar.

H. Venango--S. McBride -Venango Committee will meet following the Faculty Forum meeting with the Provost, to establish committee goals in light of these discussions with the Provost

I. ASPCUF - S. Kuehn - no report

J. Middle States - R. Leary - R. Leary distributed the draft schedule of events for the Middle States Site Visit of President Catherine Gira on October 14 and 15. This two-day visit will allow the university to provide the President with brief meetings with various constituencies and to plan for the full site visit to take place in March. Provost Grunenwald clarified the activities and purposes of this visit.

VII. Old Business

No old business.

VIII. New Business

Several CCPS items were introduced by S. Traynor. Read-ins took place for several departments (action numbers 008 through 160); Special topics for the spring (action numbers 161-168); Experimental courses (169-174); Cross listing a course (191), and several courses that will be presented as distance education courses (1179-1190).

Actions requiring Senate approval included consideration of four courses for inclusion in general education. These were two courses from the College of Business: BSAD 340 Environmental Law and BSAD 341 International Environmental Law were proposed as General Education courses to be placed in Category 4. (Action Numbers 175-

176).. CCPS recommends these changes, accepting the recommendation from the General Education Council. These were approved.

It was further recommended that ED 217 be counted as a liberal education skills course and ED 225 Multicultural Education, be accepted as a social science, listed in IIB.

Again, CCPS recommended these changes, based on the recommendation of the General Education Council. Discussion followed, including questions about the need to take this action, and if indeed this change is recommended for all students. Education Chairperson Donna Poljanec indicated some of the reasons that this proposal has been made.

There was a question about the difference between ED 217 and CIS 217. D. Poljanec indicated that one of the differences is that ED 217 is often based in Macintosh. B. Dunn asked about the fact that ED 217 can act as a general education class; however, CIS 217 is not accepted as a substitution for ed majors in their major courses. B. Dunn also questioned the wisdom of putting educational classes in the social sciences area of general education. Discussion followed about the precedent-setting implications that this approval might cause.

Pennsylvania Department of Education has determined that all education majors must take the same core courses as their counterparts who are earning a degree in that discipline. For instance, a biology education major must take all of the classes that a regular biology major must take, along with extensive coursework in education. NCATE and the legislature are demanding that education departments meet fairly restrictive standards and also are insisting that it be possible for students to complete the program in four years. Some of the content requirements have already been moved to the general education side. There was a question about when this rule might be effective. There was some discussion about the standards and requirements of both NCATE and the PDE.

Melanie Parker proposed that the two courses be voted separately. D. Poljanec also proposed that the multicultural education be moved to section IV, as additional General Education electives, instead of IIB. It was also suggested that these proposals be tabled. B. Dunn moved to table the course proposals to allow the Education Department to reconsider the request. This motion was seconded by V. Spina. The move to table the proposals was approved, with one objection.

Student Senate is asking for two representatives from Faculty Senate to attend Student Senate. The Policy Committee was generally pleased with this proposal; however, it was unclear what would be required through this arrangement. A. Rao will be meeting with some representatives from Student Senate to clarify this role. A. Rao wondered if that will require a change in the by-laws to establish this as a permanent position, and if so, if Senate would consider naming someone to a temporary appointment until the by-laws are changed.

B. Dunn wondered about having the same person or persons attend these meetings. V. Spina indicated that it made sense for this position to be filled with the same person(s) to establish relationships or continuity. A. Rao will report as soon as possible about the expectations of Student Senate at the next meeting.

There was some brief discussion about the POP matrix, which is in the hands of department chairpersons, and the other POP documents that will be distributed soon.

X. Adjournment

M.J. Reef moved to adjourn, and R. Leary seconded. Senate adjourned at 4:40 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, October 8, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, October 8, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, B. Buchanan, G. Clary, B. Dunn, P. Gent, V. Harry, S. Hilton, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevy, M. Parker, S. Prezzano, M. J. Reef, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor, C. Zidek. Also present were Student Senator Jackie Collier, Call reporter A. Berteotti and President Diane Reinhard.

I. Call to Order

A. Rao called the meeting to order at 3.35 p.m.

II Approval of the Minutes

R. Leary moved to approve the minutes of the meeting of Sept. 24, and M. McConnell seconded. Minutes were approved, pending minor corrections.

III. Announcements

A. Rao encouraged everyone to attend Clarion University Debate Team's debate with the British team, which will be held on Wednesday, October 10, at 7:30 p.m. He also offered his congratulations to Brian Dunn for his performance in The Rocky Horror Show.

Everyone in Faculty Senate is encouraged to attend the meeting with The Chairperson of the Middle States Site Visitation Team, Dr. Catherine Gira, on Monday, October 15, from 3:30 - 4:30 p.m. Policy Committee members are reminded that their meeting for next week will be held on Wednesday, at 3:30 p.m.

Retention Roundtables are being held currently. S. Kuehn will set up a discussion board for sharing of these ideas, based on the suggestion by M. McConnell.

IV. President's Report-- D. Reinhard

Dr. Reinhard also offered her congratulations to B. Register and B. Dunn for their performances in The Rocky Horror Show. She was pleased also at the recent win of the football team.

She encouraged all Senators to attend the Roundtables and also the meeting with Dr. Gira.

Mary Burger will retire at the end of the year, from the Chancellor's Office. Her title has been Policy and Assessment; it is expected that the new Vice Chancellor will hold the title of Academic and Student Affairs.

V. Student Senate Report-- Jackie Collier

President Ben Chervenak recently attended the meeting of the BSGP (Board of Student Government Presidents) in

Harrisburg, where the group adopted the theme of citizenship for this year. Chervenak was elected secretary/treasurer of this group.

There are currently six student senators attended the national conference.

VI. Committee Reports

A. CCPS--S. Traynor - no report.

B. CCR--H. Savage – She will have recommendations in new business.

The Honors Program is sponsoring three evenings of discussion concerning higher education concerns.

There are:

October 25	“Oxford Roundtable: Worldwide Issues in Higher Education” led by Dr. Diane Reinhard
Nov. 1	“A Knowledge Factory: Dismantling the Corporate University and Creating True Higher Learning” led by Dr. Todd Lavin
Nov. 8	“Evaluating Higher Education from a Corporate Model” Leader to be announced

C. Academic Standards--S. Prezzano – The Academic Standards Committee is responding to student concerns that acceptable advanced placement scores are higher at Clarion than at other school. The Athletic Subcommittee met for the second time; this group is gathering data concerning graduation rates of student athletes; preliminary data indicate that rates are higher than general student population. This group will also address ways to achieve higher retention rates, and hostile faculty who are not accommodating to student athletes who must miss classes.

The Admissions Subcommittee has asked the new Dean of Enrollment Management, William Bailey, to speak to them to talk about the missions of this office; this group is also attending the Retention roundtable. Dr. Reinhard indicated that the record of graduation rates for student athletes are kept for those students who are receiving financial aid.

D. Budget--B. Sweet - no report.

E. Faculty Affairs--G. Clary The second round of mentorship dinners will start next week. The theme will be teaching excellence.

F. Student Affairs--B. Register. - no report; calendar will be presented in new business

G. Institutional Resources--B. Buchanan - All committees and subcommittees have met;

Beverly Smaby was elected Chairperson of the Library subcommittee; D. Madison chair of Technology Subcommittee. The library group is looking at the disconnect between faculty and academic community from the library; Howard McGinn attended their first meeting. The Technology Subcommittee will look at variety of technology issues, including the technology support for teaching mission of university;

Facility Planning Committee also met; B. Buchanan distributed minutes from the most recent committee meeting with the hope that this will help inform remainder of academic community about the activities of this group. There was the suggestion that these minutes be posted on the web rather than distributed in hard copy. There was also some discussion about the connection between this committee and the faculty and other academic groups, also about the history of the committee.

H. Venango--S. McBride - Venango Committee met Friday, following the meeting of Faculty Forum. There was a Venango Campus booth at Applefest in Franklin, in celebration of the 40th anniversary. Additional celebration events will take place throughout the year.

I. ASPCUF - S. Kuehn - ASPCUF and SSHE negotiators will hold their first round of contract talks on November 8-9 in Harrisburg. There will be a Democratic Dinner/fundraiser for Gubernatorial Candidate Robert Casey at 5:30 p.m., on October 25 at the Moose. Tickets for the roast beef dinner are available at the ASPCUF

office for \$15. The new governor is a graduate of Bloomsburg and his chief of staff is a graduate of East Stroudsburg. The passage of a 30 and out window is very remote. Tony Johns was elected to fill a three-year term vacancy on CCPS. There are currently 343 members out of 389 faculty at Clarion, an 88.1% ratio of membership to faculty.

J. Middle States - R. Leary - no report.

VII. Old Business

No old business.

VIII. New Business

B. Register distributed the draft of the academic calendar for 2003-2004. In the fall semester, there are 14 Mondays and 14 Wednesdays. The mid-semester break is still tentative, until the Athletic Office can determine the dates for Homecoming. During the spring semester, there are 13 Mondays, 14 Wednesdays; this already includes one Wednesday that will become a Monday. Pre-session dates should be okay with graduation dates in nearby areas; the pre-session date also coincides with other SSHE schools in the area.

This calendar comes with recommendation of the committee; Calendar approved.

CCR recommends the appointment of Kevin Roth as the representative appointed from the Faculty Senate from the College of Business to the Faculty-wide Professional Development Committee for a three-year term; no second required; motion passed.

CCR recommends also the appointment of Susan McBride as the Venango Campus representative to the search Committee for the Executive Dean of Venango Campus as a replacement for N Clemente who is on sabbatical. Motion passed. This committee is continuing its work following the failure to hire a candidate last year.

X. Adjournment

M. J. Reef moved to adjourn, and S. McBride seconded. Senate adjourned at 4:11 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

**Clarion University of Pennsylvania
Faculty Senate**

Monday, April 30, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, April 30, 2001, at 6:04 p.m. with the following Senators present: G. Clary, A. Rao, P. McGreevy, F. Keen, M. Parker, P. Amod, B. Register, S. Prezzano, P. Gent, L. Quesenberry, H. Savage, B. Dunn, S. Traynor, M.J. Reef, C. Zidek,

I. Call to order

S. Kuehn called the meeting to order at 6:04 p.m.

II. Elections of Officers

R. Leary nominated A. Rao for chair; second by H. Savage. Written ballots were taken. A. Rao was elected. S. Kuehn nominated H. Savage for CCR chair, second by B. Buchanan; CCR committee included R. Leary who was nominated by S. Kuehn, seconded by S. Hilton; H. Savage nominated F. Keen and R. Leary seconded. S. Prezzano nominated S. Hilton for secretary, R. Leary seconded. This slate of officers was elected.

III. Adjournment

B. Buchanan moved to adjourn; second by G. Clary. Senate adjourned 6:13 p.m.

Respectfully submitted,

Susan Hilton,
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, October 22, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, October 22, 2001 at 3:30 P.M. in the Enid Dennis Faculty Senate Meeting Room. A. Rao chaired with the following Senators present: P. Amrod, B. Buchanan, G. Clary, B. Dunn, P. Gent, S. Hilton, F. Keen, G. LaRue, R. Leary, M. McConnell, P. McGreevy, M. Parker, S. Prezzano, M. J. Reef, B. Register, H. Savage, B. Sweet, S. Traynor, and C. Zidek. Also present were Student Senator Jackie Collier, President Reinhard, Provost J. Grunenwald, Call reportor A. Berteotti, and guests Dean G. Grejda, S. Stalker, and B. Brancato.

I. Call to Order

A. Rao called the meeting to order at 3:35 p.m.

II Approval of the Minutes

S. Traynor moved to approve the minutes of the meeting of October 8, and M. McConnell seconded. Minutes were approved.

III. Announcements

A. Rao thanked Senate members for their attendance at the meeting with the chairperson of the Middle States Evaluation Team, Dr. Catherine Gira. A. Rao indicated that Dr. Gira has requested that Senate minutes from the past two years be made available to the team during their visit. Senate student workers are compiling these minutes and will develop a list of major topics that Senate has addressed over the past several years. A. Rao asked anyone who has topics that should be on this list to forward them to him.

IV. President's Report-- D. Reinhard

Dr. Reinhard also thanked everyone for participation in the meeting with Dr. Gira; she was encouraged by the positive response from the university as a whole. Every meeting held during Dr. Gira's visit was well attended. President Reinhard said that Dr. Gira had a positive response to the visit and expects that the accreditation evaluation will be successful.

The planning group for the financial and budgetary planning committee met once and will meet again next week. Dr. Reinhard is asking that discussion about the formation of the PRAAC be concluded in the next few weeks and that implementation of the PRACC begin in the spring semester.

The call for POP proposals will be distributed soon. Following a question about POP, Provost Kuehn explained the process for soliciting new proposals, establishing reasonable deadlines and the review process that is underway with unfunded proposals from last year.

There was some discussion about the small number of positions that are available for hiring for the next academic year. Dr. Reinhard indicated that there are several causes for the very limited hiring that will be done this year: revenue prospects for next year look very weak; an unexpectedly low appropriation this year; and upcoming negotiations for the CAB. She indicated that budget cuts this year may be repeated next year. In response to this situation, she has severely limited the number of positions that are available. She has asked everyone to be "extraordinarily prudent" about financial decisions. The financial restrictions faced by the university are not only in the area of faculty positions, but in many other areas as well. Some discussion followed about the impact of financial restrictions.

V. Student Senate Report-- Jackie Collier

The meeting for students to meet with Dr. Gira concerning the Middle States Site visit was well attended by Student Senators. Student Senate has proposed an open forum to inform the general population about the Middle States Accreditation. A new meal plan will now be available for off-campus students.

The Social Equity Dinner will be held Nov 9. The topic is Awareness through Diversity. The Weekend Initiative planning meeting will be held this evening, to organize events that will encourage students to have positive things to do in Clarion over the weekends. These events will begin in the spring semester.

VI. Committee Reports

A. CCPS--S. Traynor - Administration informed CCPS that there will be three programs placed into moratorium. These are:

- A.S. in Occupational Therapy, effective Fall, 2001
- M. A. in English, effective Fall, 2001
- B.A. in Earth Science, effective Spring, 2002

B. CCR--H. Savage - recommendations will be given in New Business

C. Academic Standards--S. Prezzano - Academic Standards Committee will meet this week; topics include catalog changes and advanced placement. In response to student questions, this committee has determined that in many instances, it is up to the individual department to set an acceptable score for advanced placement exams. The committee will check to see if these scores are comparable to acceptable scores at other institutions. The Athletic Subcommittee has requested from Senate the procedures necessary to replace the Faculty Athletic Representative, a position currently held by Iseli Krauss. Dr. Reinhard will forward the necessary procedures to the subcommittee.

The Admissions Subcommittee met last week with Dean Bailey to provide suggestions about admissions and to learn of his planning. Among their recommendations was the need to recruit in select out-of-state areas, such as the Pittsburgh-Cleveland corridor. It is expected that people in that area know of Clarion because of vacation destinations here. It was also mentioned that lower out-of-state tuition may help. The other suggestion was to look for ways to improve the ratio of those who inquire about Clarion to those who actually apply. This ratio currently is 45000/3500. The subcommittee commends those programs attempting to target and recruit gifted high school students.

D. Budget--B. Sweet - B. Sweet provided a review of the activities of this committee since the start of the semester, including discussions about the PRAAC, Middle States and work study funds. The Budget Committee will meet this week with P. Bylaska, who will provide the committee with the same information presented earlier to the Trustees about the budget and planning process.

E. Faculty Affairs--G. Clary no report.

F. Student Affairs - B. Register -no report

G. Institutional Resources - B. Buchanan The Library Subcommittee has been actively meeting; they are developing ways to reestablish the relationship between the library and its constituency. The group is developing a survey to gather info about what the needs are and may also develop a list of recommendations.

H. Venango--S. McBride - no report.

I. ASPCUF - S. Kuehn - no report.

J. Middle States - R. Leary - Based on Dr. Gira's statement, there are only two likely results of the accreditation evaluation: full unencumbered accreditation or accreditation pending some actions to correct some problems. The report must be edited further, as it is about a third again too long; this editing will delay the availability of this document for public review and discussion. It is possible that this may not take place until the start of the spring semester.

VII. Old Business

Tabled General Education Proposal - S. Traynor moved to remove from the table a General Education proposal and R. Leary seconded. The removal of the proposal from the table was approved. The proposal has been revised to accept ED 217 for Education majors in Category I.c. and ED 225 in Category IV. There was discussion about the placement of a course into General Education that was available only to certain groups of students. Dean Grejda indicated that their mandate requires that education majors: be able to finish in four years; take all of the courses that a student majoring in the discipline must take; must pass the PRAXIS in both education (Principles of Teaching and Learning) and the specific discipline. The motion passed, with two no votes. No abstentions.

VIII. New Business

CCPS Read-ins - Catalog description changes from Finance, CIS, and Music (action numbers 2001-4- 207 through 2001-4- 332) and courses approved for distance education for Spring 2002 (2001-4-192 through 2001-4-206 and 2001-4-333 through 2001-4-339) were read into the minutes.

CCR Nominations – CCR sent forth the names of Diana Anderson Brush for a one-year term and Elizabeth Donato for a two- year term to serve as faculty representatives to the Clarion Student Association Executive Board. These positions were approved.

X. Adjournment

B. Buchanan moved to adjourn, and B. Sweet seconded. Senate adjourned at 4:20 p.m.

Respectfully submitted,

Susan Hilton

Faculty Senate Secretary

Clarion University of Pennsylvania
Faculty Senate
Monday, April 30, 2001
Enid Dennis Faculty Senate Meeting Room

The Faculty Senatoe met on Monday, April 30, 2001, at 6:04 p.m. with the following Senators present: G. Clary, A. Rao, P. McGreevy, F. Keen, M. Parker, P. Amod, B. Register, S. Prezzano, P. Gent, L. Quesenberry, H. Savage, B. Dunn, S. Traynor, M.J. Reef, C. Zidek,

I. Call to order

S. Kuehn called the meeting to order at 6:04 p.m.

II. Elections of Officers

R. Leary nominated A. Rao for chair; second by H. Savage. Written ballots were taken. A. Rao was elected. S. Kuehn nominated H. Savage for CCR chair, second by B. Buchanan; CCR committee included R. Leary who was nominted by S. Kuehn, seconded by S. Hilton; H. Savage nominated F. Keen and R. Leary seconded. S. Prezzano nominated S. Hilton for secretary, R. Leary seconded. This slate of officers was elected.

III. Adjournment

B. Buchanan moved to adjourn; second by G. Clary. Senate adjourned 6:13 p.m.

Respectfully submitted,

Susan Hilton,
Faculty Senate Secretary

Clarion University of Pennsylvania
Faculty Senate
Monday, November 5, 2001
Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, November 5, 2001, at 3:30 p.m. in the Enid Dennis Faculty Senate meeting room, B-8 Hart Chapel. A. Rao chaired with the following senators present: P. Amrod, B. Buchanan, G. Clary, B. Dunn, P. Gent, V. Harry, S. Hilton, F. Keen, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevey, M. Parker, S. Prezzano, M.J. Reef, B. Register, H. Savage, V. Spina, B. Sweet, S. Traynor and C. Zidek. Also present were President Diane Reinhard, Provost J. Grunenwald, and Student Senator J. Collier.

I. Call to Order

A. Rao called the meeting to order at 3:34 p.m.

II. Approval of the Minutes

H. Savage moved to approve the minutes from October 22, 2001, and B. Sweet seconded. Minutes were approved, pending corrections.

III. Announcements

No announcements.

IV. President's Report

The document concerning the formation of the PRAAC will be submitted to Deans' Academic Council, Senate and CCPS in the next few days. Written comments will be taken through Dec. 8; it is expected that the committee will be put into place sometime in the beginning of the spring semester.

POP proposals are being accepted. About 5 or 6 have been received already. The due date is Nov. 16, 2001. The document reporting on last year's planning and future planning has been distributed and should be in the hands of senators and departmental chairpersons now. The indicators for several of the POP goals are being evaluated and being reviewed in Harrisburg now.

This is Equity Week, which will involve several events, beginning this evening.

Emergency Response plan must be submitted to the state system, and the Chancellor's Office will share information among universities to improve the planning, and to coordinate the federal to state to regional communications. There was a four-line step down in place shortly after Sept.11, and there were resources put in place to assure that students could call their families and that incoming calls could be received.

V. Student Senate Report - J. Collier

The Social Equity presentation is tonight.

There are several students attending the USGP conference from Nov 16-18. There have also been some changes made to committee formation. Rebecca Emert will serve on the Student Facilities committee; Sarah Synder will serve on the Dining Hall Concerns Committee, and Jackie Collier, Rules, Regulations and Policy Committee.

H. Savage asked the Student Senate representative for clarification and for information about the Weekend Programming Initiatives. There was discussion about how the events are scheduled, the magnitude required to qualify for the program, and the reasons that only spring events are being accepted. Events must be held during the spring semester, on a weekend between 6:00 p.m. Friday and 4:00 p.m. on Sunday. It was suggested that Student Senate hold another meeting for faculty advisors in order to clarify these events and the procedures. It was also proposed that some presentation on this initiative be given at Faculty Senate.

VI. Committee Reports

A. CCPS - S. Traynor - No report.

B. CCR - H. Savage - No report

C. Academic Standards - S. Prezzano

A report on Advanced Placement and CLEP is being prepared.

D. Budget - B. Sweet

On Oct 24, Paul Bylaska presented the budget to the Budget Committee with very active discussion taking place. There is a structural deficit projected. Topics of discussion included the lack of funding for tenure-track positions. The Committee asked for additional information from Mr. Bylaska, specifically concerning ; revenues for past 4 years and a comparison to the middle 10 of the SSHE schools. The Committee is waiting to receive that information.

E. Faculty Affairs - G. Clary - No report.

F. Student Affairs - B. Register –

B. Register distributed copies of the finalized academic calendar for 2003-2004; this calendar was approved earlier with tentative dates. This calendar was questioned by Student Senate, which has concerns about the length and timing of breaks. The committee determined that as this calendar 2003-2004 has been approved, any action for discussion and any recommendations would be pushed to the next year's calendar for 2004-2005. There was some discussion about the process that implements student concerns but on a calendar that will affect only future students. There is also the potential for the formation of a group that will examine the coordination of calendars for the western tier SSHE schools.

The committee was also asked to examine the process for student id cards used in distance education.

The subCommittee will also be reviewing proposals for Who's Who.

G. Institutional Resources - B. Buchanan

B. Buchanan will serve with a group examining the need for a consultant for institutional planning. The Committee is examining Emergency Plans for University; there was discussion about the obligations the university should make for faculty who teach at distant sites.

The Library subcommittee continues to work on library services and planning for involving the academic community in the library when it reopens. One of the subcommittee concerns is the potential discrepancy on CCPS proposals that address adequate library holdings. There was brief discussion about what constitutes adequate resources. The subcommittee will get a walk through of the new library with Howard McGinn.

H. Venango Campus - S. McBride – Venango Campus will participate in First Night celebrations in Oil City.

I. APSCUF - S. Kuehn - no report.

J. Middle States - R. Leary –

The steering committee is continuing to work and will end up with two documents: an abridged version and an unabridged version. Hearings will be scheduled soon and the documents will be ready for review by the early part of next semester

VII. Old Business

No old business.

VIII. New Business

S. Traynor presented read-ins of minor changes recommended through CCPS. These included catalog changes for SPAN (2001-4-336 through 2001-4-361), FR (2001-4-362 through 2001-4-388), GER (2001-4-389 through 2201-4-412), MATH (2001-4-415 through 2001-4-455), ED 409/509 (2001-4-414) and ED 414 (2001-4-413). There was a change of course number from BIOL 403/503 to BIOL 404/504 (2001-4-333) and the deletion of two courses, ENG 333 (2001-4-335) and BIOL 353 (2001-4-456).

There was one recommendation requiring a vote 2001-4-334). CCPS recommended the deletion of the Bachelor of music Performance degree. This degree is in moratorium and the final student enrolled has graduated. The motion passed.

Hearings will be held this week and next.

IX. Adjournment

M. McConnell moved to adjourn, and S. Prezzano seconded. Senate adjourned at 4:20 p.m.

Respectfully Submitted,

Susan Hilton
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, November 19, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, November 19, 2001, at 3:30 p.m. in the Enid Dennis Faculty Senate meeting room, B-8 Hart Chapel. H. Savage chaired with the following senators present: P. Amrod, B. Dunn, P. Gent, S. Hilton, G. LaRue, R. Leary, M. McConnell, P. McGreevey, M. Parker, S. Prezzano, M.J. Reef, B. Register, V. Spina, B. Sweet, S. Traynor and C. Zidek. Also present were faculty guests J. Bartkowiak, S. Harris, D. Madison, B. McCauliff, and D. Poljanec, President of Student Senate B. Chervenak, Provost J. Grunenwald, and Student Senate Representative J. Collier.

I. Call to Order

H. Savage called the meeting to order at 3:32 p.m. She welcomed Student Senate President Ben Chervenak, and Student Senate representative Jackie Collier.

II. Approval of the Minutes

R. Leary moved to approve the minutes from November 5, 2001, and M. Parker seconded. Minutes were approved.

III. Announcements

Dean Howard McGinn has gathered necessary information and has submitted the Phi Kappa Phi application. H. Savage also requested the donation of a new laptop for Faculty Senate.

IV. President's Report

The President sends greetings from New Orleans where she is attending a National Presidents Meeting. POP proposals were received last week; there were three dozen or so. They will be reviewed, and recommendations will come through the President's Executive Council. The President has distributed a draft copy of the Proposed Model for University Planning and Resource Allocation, and a tentative calendar of scheduled meetings for this body. The administration is finalizing the faculty hiring plan, and decisions about temporary faculty will be completed by the end of the week. The faculty will be smaller by 12 lines from last year. Most are in areas of leave without pay and sabbatical leave, fewer than half of whom will be replaced. Provost Grunenwald indicated that these cuts were distributed across departments to try to not to harm any one department too significantly. These have been a tough set of choices. There were also two managers and one staff person cut from the administration. There were some accounting breaks that helped, but the deficit over the next two years will be very difficult. Dr. Grunenwald was asked about the impact this would have on summer school, and he responded that the impact would not be substantial.

V. Student Senate Report - J. Collier

The Social Equity Dinner was a big success. Chartwells gathered data about satisfaction among students about on-campus dining, and the results were good. A new bakery is open for students. There are plans for a new residence hall to be built on campus; more information will be forthcoming. Weekend initiatives proposals are due Tuesday November 20 at 9 a.m.

Ben Chervenak, President of Student Senate, also distributed the policy statement concerning the Weekend Programming Initiative adopted by Student Senate. He is available for discussion or to answer questions about this program. There was some discussion about the difficulty some groups are having scheduling events in the only during the spring semester. According to Chervenak, there are fewer than ten organizations that have not submitted the form to schedule a weekend program.

VI. Committee Reports

A. CCPS - S. Traynor - no report.

B. CCR - H. Savage – no report.

C. Academic Standards - S. Prezzano

The Academic Standards Committee submitted a report concerning the charge they were given to examine the CLEP and AP standards at Clarion University. They first determined what these standards are, and then compared them to six universities in the area. The data suggest that Clarion University standards are not more stringent than other universities in the area. Clarion

students can get more credits per test than any of the other schools. The committee suggests that students discuss the score requirements for specific tests with specific departments.

D. Budget - B. Sweet - P. Bylaska has told Barry that the additional information the committee requested from him will be received by next week.

E. Faculty Affairs - G. Clary Pam Gent offered report for G. Clary. The committee continues to check into the faculty dining room.

F. Student Affairs - B. Register - no report.

G. Institutional Resources - B. Buchanan - no report.

H. Venango Campus - S. McBride - no report.

I. APSCUF - S. Kuehn - no report.

J. Middle States - R. Leary –The unabridged version of the self study report, at 147 pages, will be available very soon, and should be posted on the web shortly after Thanksgiving break. About 100 copies will be produced and sent to departments and divisions. B. Sharpe will write the cover letter; hearings will be held first week of the spring semester.

VII. Old Business

No old business.

VIII. New Business

CCPS recommended a series of changes.

R. Leary asked for two sets of proposals to be pulled from the series for more intense examination. All others were approved.

The first set of proposals removed for discussion included 2001-4-494 and 2001-4-495, which proposed name changes in degrees in Speech Communication and Theatre. They propose to offer a B.A. in Theatre, and a B.S. in Speech Communication. B. McCauliff, Chairperson of the SCT department, was asked to explain rationale for this name change. He answered that the student who completes one or the other has a better change or advancement if the degree is specific. This was approved.

In addition, proposals 2001-4-505, 2001-4-507, 2001-4-509 were also removed for discussion. These proposals offered an athletic coaching minor and two new graduate courses. These are HPE 557: Physiological Foundation of Athletic Coaching, and HPE 559: Kinesiological Foundations of Athletic Coaching. When no one from Physical Education was present to answer questions about these courses, Sue Traynor, Chairperson of CCPS, indicated that the minor program was designed to provide a minor designation for undergraduates who are earning a coaching certificate. The upper division courses are designed for current teachers to obtain graduate credit while gaining information about coaching or other athletic instruction through

these two courses. The Biology Department had no objection to these proposals. These proposals were approved.

IX. Adjournment

B. Register moved to adjourn, and M. J. Reef seconded. Faculty Senate adjourned at 4:15 p.m.

Respectfully submitted,

Susan Hilton
Faculty Senate Secretary

Clarion University of Pennsylvania

Faculty Senate

Monday, December 3, 2001

Enid Dennis Faculty Senate Meeting Room

The Faculty Senate met on Monday, December 3, 2001, at 3:30 p.m. in the Enid Dennis Faculty Senate meeting room, B-8 Hart Chapel. A. Rao chaired with the following senators present: P. Amrod, B. Dunn, P. Gent, V. Harry, S. Hilton, F. Keen, S. Kuehn, G. LaRue, R. Leary, S. McBride, M. McConnell, P. McGreevey, S. Prezzano, M.J. Reef, B. Register, H. Savage, V. Spina, B. Sweet, and S. Traynor. Also present were Student Senate representative Jackie Collier and guest Dana Madison.

I. Call to Order

A. Rao called the meeting to order at 3:33 p.m.

II. Approval of the Minutes

R. Leary moved to approve the minutes from November 19, 2001, and F. Keen seconded. Minutes were approved.

III. Announcements

No announcements.

IV. President's Report

No report.

V. Student Senate Report - J. Collier

The bakery that recently opened is doing better than expected. A Senator was removed, and has been replaced with new Senator Terrilyn Cheatham. The CSA sponsored bus trip to the Eastern side of the state for Thanksgiving break was full.

VI. Committee Reports

A. CCPS - S. Traynor - CCPS processed 614 changes during the fall semester. Over break there will be two reports posted from CCPS. The first will list all changes sequentially; the second will list changes by type.

B. CCR - H. Savage - no report.

C. Academic Standards - S. Prezzano The notice has been distributed seeking nominations for the faculty Athletic Representative. A position description is attached to this notice. Interested parties should send a letter of interest and a current CV to Dr. Tony Vega, Chair of the Athletic Subcommittee by Dec. 5. This Subcommittee will forward names of qualified candidates to CCR, which will in turn submit a slate of three candidates to the Senate for approval. This Representative is appointed by and reports to the President.

D. Budget - B. Sweet - no report.

E. Faculty Affairs - G. Clary - no report.

F. Student Affairs - B. Register – no report.

G. Institutional Resources - B. Buchanan – This committee report was made by A. Rao in the absence of B. Buchanan. The Library Subcommittee will be meeting soon; also the Institutional Resources Committee report indicated that the formation of an ad hoc committee to examine the need for Master Plan consultant is on hold until next semester while the PEC reviews a variety of issues related to master planning. Also available is the proposed deferred maintenance budget and program schedule for 2002-2003. This proposal includes five projects: replacing roof on Memorial Stadium; replacing exterior door at Becker Hall; replacing HVAC units in Marwick Boyd Fine Arts center, phase 1; upgrading HVAC and ventilation in Stevens Hall and the Special Education annex; and repairing the foundation walls at Rhodes Hall.

H. Venango Campus - S. McBride – A teddy bear drive was organized by the president of student senate at Venango to send these to children in NYC.

I. APSCUF - S. Kuehn – There are six \$500 scholarships available, with applications due in February. Our local membership is at 89.5% - one more member to get to 90%; Clarion

chapter has the second highest CAP totals of the State System, with almost 120% of our goal. Last week the IUP faculty voted no confidence in their president Lawrence Pettit. S. Kuehn indicated that there were a number of faculties across the country being dramatically impacted by administrative decisions in which they had no voice.

J. Middle States - R. Leary – The unabridged version of the self-study report has been posted on the web, along with a cover letter from Bill Sharpe, chair of the Middle States Steering Committee. Hearings on this report will be held during the first week of the spring semester.

VII. Old Business

No old business.

VIII. New Business

CCPS and the General Education Council recommend CIS 460 as a writing intensive course. No second is required. This course is programming language and computation theory. This was approved. In addition, there were a number of CCPS actions. These are;

changes in catalog descriptions for PSY 2001-4-549 - 2001-4-560;

changes in catalog descriptions for HPE 2001-4-600

Two special topics courses for Biology for Summer 2002, 2001-4-604 - 2001-4-605

Change in title for Applied Ecology concentration to Ecology and Evolutionary Biology, 2001-4-603

Cross listing of ES 201 Stellar Astronomy with PH 201, 2001-4-603

A. Rao thanked the Senate and the members of the Policy Committee for their hard work during this busy semester.

IX. Adjournment

M. McConnell moved to adjourn, and the motion was seconded by R Leary. Faculty Senate adjourned at 3:55 p.m.

Respectfully submitted,

Susan Hilton
Faculty Senate Secretary