

STATE SYSTEM OF HIGHER EDUCATION  
COMMONWEALTH OF PENNSYLVANIA  
SPECIAL INSTRUCTIONS TO BIDDERS

PROJECT INFORMATION

Project Title: Marwick Boyd Fine Arts Center Roof Replacement  
Project No: CL-787  
Location: Clarion University, 840 Wood Street, Clarion, PA 16214  
Project Scope: The project consists of but not limited to the demolition of and replacement of the existing roofing and accessories of the Marwick-Boyd Fine Arts Center.

Contract Time: 120 calendar days after Notice to Proceed  
Prevailing Wages: yes; see Standard Form of Contract Serial Number: 16-05342  
Liquidated Damages: yes; \$1000.00 per day of delay  
Contract Cost Ranges: CL-787.1 Gen. Const. \$ 300,000 to \$ 350,000

Directions: A campus map is available at the Clarion University web page  
<http://www.clarion.edu/about-clarion/campus-maps/>

BIDDING INFORMATION

Issuing Office: Purchasing Department, McEntire Maintenance Building

Contracting Officer: Leonard A. Cullo, Jr.  
Vice President for Finance and Administration  
840 Wood Street, Clarion, PA 16214

Design Professional: Desmone Architects, 3400 Butler Street, Pittsburgh, PA 15201

Bid Due Date/Time: October 18, 2016 2:00 pm EST

Location to Deliver Bids: Purchasing Department, Room 105, McEntire Maintenance Building

Bid Opening Date/Time: October 18, 2016 2:00 pm EST

Pre-bid Conference Date/Time: September 27, 2016 10:00 am EST

Mandatory or not: Not Mandatory

Location: McEntire Conference Room

Site Visits: The Only Site visit will follow Pre-bid meeting.

Point of Contact: Rebecca Lowe, 412.683.3230 x222, [rlope@Desmone.com](mailto:rlope@Desmone.com)

Send Pre-Bid Questions To: Rebecca Lowe, [Desmone Architects](http://Desmone.com), [rlope@Desmone.com](mailto:rlope@Desmone.com) – technical questions  
Ruth Wolfgang, Clarion University, [rwolfgong@clarion.edu](mailto:rwolfgong@clarion.edu) – bid questions

Not later than: 2:00 pm, October 10, 2016

REAs for Small Diverse Business (SDB) proactive solicitation: CL-787.1 **not applicable**

Bid Security Required: 5% of bid price

Bid Security Allowed: Bid Bond only, / and/or certified check

Bid Period: Bids shall be valid for not less than 60 days

Items Required to be Submitted with the Bid: Bid Form  
Bid Bond (or other bid security)  
Financial Statement  
Contractor's Qualification Statement (A305)

Performance, Payment, and Maintenance Bonds  
Required with the Contract: 100% of awarded Contract Price

Plans and Specs Available from: Ruth Wolfgang, Clarion University – phone 814-393-2365

Cost: \$65.00 – Non-refundable check or money order **payable to Clarion University**  
Mail Check to: Ruth Wolfgang  
c/o Clarion University  
840 Wood Street  
Clarion, PA 16214

Bidders' Services: Clarion University of PA  
Physical Plant Department  
McEntire Maintenance Building  
814-393-2027